

THE RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

January 14, 2014

Minutes of the regular meeting of the Council of the Rural Municipality of North Qu'Appelle No. 187 held on Friday, January 14, 2014 at the municipal office in Fort Qu'Appelle.

Present were:	Reeve	Harry J. McDonald
	Councillors,	
	Division 1	Tom Braithwaite
	Division 2	Leonard Horsman
	Division 3	D. George MacPherson
	Division 4	Gordon Peagam
	Division 5	
	Division 6	VACANT
	Division 7	Ken Hutchinson

14-001	Electronic Attendance	Braithwaite: That Council acknowledges that Councillor Ken Hutchinson is attending the meeting via Skype.
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CARRIED

14-002	Minutes	Horsman: That the minutes of the meeting of December 10, 2013 be approved.
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CARRIED

Harry McDonald, George MacPherson and Dawn Lugin reported on the Regina District Association of Rural Municipalities meeting held January 9 & 10, 2014, in Regina.

14-003	Financial Statement	Peagam: That the statement of financial activities for the period ending November 30, 2013, be accepted as presented.
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CARRIED

14-004	Pre-Move Inspection	MacPherson: That on the recommendation of the Taylor Beach Hamlet Board and the October 30, 2013 Pre-Move Inspection Report completed by Professional Building Inspections Inc., that Gary & Caroline Morin be permitted to move in the dwelling with the following conditions:
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1. A letter from SaskWater advising the Safe Building Elevation.
2. An approved Development Plant Permit for the lot.
3. An approved Building Permit Application.
4. A Refundable deposit of \$5,000.00 to be paid to the Municipality prior to the dwelling being moved onto the lot.

CARRIED

DX

- 14-005 Correspondence Braithwaite: That the following correspondence, having been read, now be filed:
1. SAMA- Notice of Annual Meeting
  2. S.A.R.M.
    - Revenue Sharing Grant Update
    - December 2013 Update
    - S.G.I. Permit Office Changes
  3. Edgely Recreation Board- Population Allocation
  4. Lebreton Recreation Board- Population Allocation
  5. A.P.A.S. - APAS In Action Dec. 2013
  6. M.E.P.P. - Winter 2013 Employer Bulletin
  7. Sask. W.C.B. - 2014 Premium Rate Notice
    - WCB Prepares For New Legislation
  8. SaskTel - Request For Advance Notice of Road Work
  9. South Central Transportation Planning Committee
  10. Circle D Asphalt Repair
  11. Ed & Marg Tiefenbach - Request to Purchase Public Lands

CARRIED

- 14-006 SARM Membership Horsman: That the Saskatchewan Association of Rural Municipalities membership be renewed for 2014 at a cost of \$3,326.77 including GST.

CARRIED

- 14-007 SARM Fidelity Bond Peagam: That the Saskatchewan Association of Rural Municipalities fidelity bond be renewed for 2014 at a cost of \$110.00.

CARRIED

- 14-008 SARM Liability Self-Insurance MacPherson: That the Saskatchewan Association of Rural Municipalities liability self-insurance be renewed for 2014 at a cost of \$1,929.14.

CARRIED

- 14-009 SARM Property Self-Insurance Braithwaite: That the Saskatchewan Association of Rural Municipalities property self-insurance be renewed for 2014 at a cost of \$2,947.04.

CARRIED

- 14-010 Council Remuneration Horsman: That Council remuneration shall be paid as follows:

For attending Council meetings, \$100.00 per meeting plus a meal allowance of \$20.00 per meal.

For attending to other municipal business, including supervision of public works, conventions, seminars and municipal business outside the RM, \$100.00 per day plus out of pocket expenses.

For committee meetings, \$50.00 per meeting if 3 hours or less and \$100.00 per meeting if more than 3 hours, plus a meal allowance of \$20.00 if the meeting is over a meal period and the meal is not provided.

For Reeve supervision of office one day per month at \$100.00 per day.

Travel allowance of \$0.50 per kilometer.

CARRIED

Bonnie Mandziak, Calling Lakes Farm Stewardship Group Inc., and Charlotte Ward, Ministry of Agriculture, attended the meeting to update Council on the 2014 to 2019 Plan for the Calling Lakes Farm Stewardship Group.

14-011

Administrator  
Salary

Peagam: That for 2014, Dawn Lugin's salary be set at \$56,865.00 per year, including long term disability premium and group life insurance premium, \$4,800.00 for the Village of Resort Fort San work, plus the Rural Municipal Administrators Association of Saskatchewan (RMAA) 2014 membership fee, hotel, meals and mileage for attending the RMAA annual convention and the registration fee and mileage for attending the RMAA Division 1 fall meeting.

CARRIED

14-012

Assistant  
Administrator

MacPherson: That for 2014, Marcy Johnson's salary be set at \$38,859.96 per year, including half the long term disability premium and 100% group life insurance premium.

CARRIED

14-013

Office Manager/  
Administration  
Assistant

Braithwaite: That for 2014, Nicole Keith's salary be set at \$34,236.60 per year, including half the long term disability premium and group life insurance premium.

CARRIED

14-014

Foreman  
Salary

Horsman: That for 2014, Darwin Duesterbeck's salary be set at \$66,522.85 per year, including half the long term disability premium and group life insurance premium, and \$7,200.00 for North Qu'Appelle Group Pipeline Association work.

CARRIED

14-015	Grader Operator	Peagam: That for 2014, Ken Kulaway's hourly wage be set at \$22.50 per hour, including half the long term disability premium and group life insurance premium.  CARRIED
14-016	Mower Operator	MacPherson: That for 2014, Randy Erickson's hourly wage be set at \$21.53 per hour, including half the long term disability premium and group life insurance premium.  CARRIED
14-017	Maintenance Person	Braithwaite: That for 2014, John Dickie's hourly wage be set at \$20.37 per hour, including half the long term disability premium and group life insurance premium.  CARRIED
14-018	2013 Audit	Horsman: That Council acknowledges receipt of the Terms of Engagement letter from Dudley & Company LLP, Chartered Accountants, for the 2013 audit.  CARRIED
14-019	HBRA Membership	Peagam: That Council renew its membership with the Hudson Bay Route Association for 2014 at a cost of \$300.00.  LOST
14-020	APAS Membership	MacPherson: That Council renew its membership with the Agriculture Producers Association of Saskatchewan at a cost of \$6,984.88.  CARRIED
14-021	Municipal Leadership Development Program	Braithwaite: That Council authorize the payment of the registration fee of \$131.25, GST included, for the Administrator to attend the February 1, 2014, Municipal Leadership Development Program module on Community and Land Use Planning in Regina.  CARRIED

January 14, 2014

14-022 Accounts

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Cheque #	Payee
4057	Kulaway, Ken
4058	MEPP
4059	PVSD #208
4060	Receiver General
4061	SK Municipal Hail Insurance
4062	DeDecker, Marcel
4063	Horsman, Leonard
4064	McDonald, Harry
4065	Peagam, Gord
4066	SaskEnergy
4067	SaskPower
4068	SaskTel CMR
4069	PVSD #208
4070	Anderson, Lynn
4071	Canadian Linen & Uniform
4072	Cervus Equipment Peterbilt
4073	Dionco Sales
4074	Fort Qu'Appelle Times
4075	Hanson Hardware
4076	Jackson Bros. Bobcat Services
4077	Lugrin, Dawn
4078	Macleods True Value
4079	Prairie Co-operative Ltd.
4080	Professional Building Inspections
4081	Profile Tire
4082	Queen's Printer Revolving Fund
4083	Redhead Equipment
4084	Redland Farms
4085	RoBo Sales
4086	SARM
4087	SaskPower
4088	SaskTel CMR
4089	SaskWater
4090	Solvey Motors
4091	Town of Fort Qu'Appelle
4092	SaskWater
4093	MuniSoft
4094	Municipal Leadership Dev. Prog.
4095	RDARM
4096	RMAA
4097	SARM
4098	Southeast Regional Library
4099	Duesterbeck, Darwin
4100	Nicole Keith
4101	Kulaway, Ken
4102	Prairie Co-operative Ltd.
4103	MEPP
4104	Receiver General

Peagam: That the following accounts be approved for payment:	
Description	Amount
payroll	1,796.05
payroll	3,159.14
taxes collected	31,009.19
payroll	5,198.85
taxes collected	8,703.38
indemnity	3,122.50
indemnity	3,290.00
indemnity	4,596.00
shop	1,755.50
office/shop/well/street lights	97.56
office/shop/Maint. Cell-Nov	2,298.72
February adjustment	297.93
website update	1,534.80
rags	391.25
Pete - parts	29.80
dozer	53.09
advertising	15,353.80
shop supplies	131.71
salt/sand, stone, gravel, etc	192.62
petty cash	72,499.97
shop supplies	141.83
Nov. fuel + interest	17.80
inspections	3,830.20
battery	1,583.75
RM Release 2013-2	202.33
ice blade/V.window/Pete parts	126.00
Disrupt. allocation/crop damage	3,433.76
December fuel	840.00
weather blok/office supplies	2,574.94
Install str. Light - GV	1,202.48
Maint. Cell - December	507.81
lagoon-November	143.39
Install grader window/tube	5,242.83
grant - Rexentre	174.85
lagoon - December	4,000.00
office supplies/Annual Support	5,242.83
Workshop - administrator	4,991.08
membership	131.25
membership	100.00
insurances/benefits/membership	350.00
1st installment	13,247.45
payroll advance	3,778.32
payroll advance	1,783.15
payroll advance	900.00
DEC. fuel + interest	1,000.00
Dec. payroll contribution adj.	1,318.72
Dec. payroll calculation adj.	260.14
TOTAL	293.94
	212,930.71

CARRIED

14-023 Adjournment

Horsman: That this meeting be adjourned.

CARRIED

Approved this 28<sup>th</sup> day of January, 2014.

  
Reeve

  
Administrator

Next meeting Tuesday, January 28, 2014 at 9:00 a.m.