

**RM of NORTH QU'APPELLE NO.187**  
**Agenda Regular Meeting of Council**  
**Thursday, November 10, 2015**

1. Call to Order
2. Approval of minutes –October 29, 2015
3. Business Arising From Minutes
4. Reports
  - a. D. Duesterbeck - Foreman
  - b. H. McDonald – RM Tour – SARM midterm
  - c. G. MacPherson – Shop
  - d. K. Hutchinson – Personnel
  - e. M. Johnson – Acting Administrator
5. Bylaws
  - a. Bylaw 15-005 – Building Bylaw
6. Correspondence
  - a. R & B Custom Work Inc. – Beaver Control
  - b. APAS – AGM December 1,2 & 3 Regina
  - c. APAS – In Action
  - d. Multi-Material Stewardship Western
  - e. SARM – Consultation – Alternative Model for Compliance with Building and Accessibility
  - f. Feral Boar
  - g. HELP international Shelterbelt Tree Program
7. Accounts for Payment
8. Unfinished Business
  - a. 2011 PDAP
  - b. Culvert Carry the Kettle First Nation – Extension till November 13
  - c. Organized Hamlet of Taylor Beach – Delta work
9. New Business
  - a. 2016 RM Committee
  - b. 2016 RM Council Meeting Dates
  - c. 2016 Deputy Reeve
  - d. 2016 Remuneration of Council and Administration
  - e. Cupar Snowmobile Club Inc.
  - f. Planning 101 Training
10. Other Business
11. Adjournment

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**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 10, 2015**

Present:	Reeve:	Harry McDonald
	Council Members:	Division 1 Tom Braithwaite
		Division 2 Leonard Horsman
		Division 3 George MacPherson
		Division 4 Gord Peagam
		Division 5 Marcel DeDecker
		Division 7 Ken Hutchinson
	Staff:	Acting Administrator – Marcy Johnson
		Office Manager – Nicole Keith
	Absent:	Division 6 John Linklater

A quorum being present, Reeve H. McDonald called the meeting to order at 9:00 a.m.

**15-281 MINUTES / T. BRAITHWAITE**

"THAT the minutes of the regular meeting of Council held October 29, 2015 be adopted as presented."

CARRIED

*Councilor G. Peagam arrived in Council Chambers at 9:05 a.m.*

**15-282 REPORTS / L. HORSMAN**

"THAT the following verbal reports from:

- a. D. Duesterbeck – Foreman
  - b. H. McDonald – RM Tour /SARM Midterm
  - c. M. Johnson – Acting Administrator"
- be accepted as presented."

CARRIED

**15-283 IN-CAMERA / G. MACPHERSON**

"THAT this meeting move into an in camera session to discuss personnel issues at 10:25 a.m."

CARRIED

*Acting Administrator, Marcy Johnson and Office Manager Nicole Keith left council chambers 10:25 a.m.*

*Acting Administrator, Marcy Johnson and Office Manager, Nicole Keith  
returned to council chambers 10:50 a.m.*

**15-284 RECONVENE / G. PEAGAM**

"THAT this meeting reconvene 10:53 a.m."

CARRIED

**15-285 PERSONNEL PAYOUTS – K. HUTCHINSON**

"THAT RM Council accept the recommendation from the Personnel Committee for the overtime payout for Acting Administrator and holiday time for Nicole Keith."

CARRIED

**15-286 PERSONNEL PROBATION AND 2016 WAGES / K. HUTCHINSON**

"THAT RM Council accept the recommendation from the Personnel Committee for the 2016 annual increase of 2% for all employees, 1 year increase for acting administrator, Marcy Johnson, and 3 month increase for Lloyd Webster, effective December 1<sup>st</sup>, attached and forming a part of these minutes."

CARRIED

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**15-287 CORRESPONDENCE / M. DEDECKER**

"THAT the following correspondence be accepted as presented:

- a. R & B Custom Work Inc. – Beaver Control
- b. APAS – AGM December 1,2 & 3 Regina
- c. APAS – In Action
- d. Multi-Material Stewardship Western
- e. SARM – Consultation – Alternative Model for Compliance with Building and Accessibility
- f. Feral Boar
- g. HELP international Shelterbelt Tree Program."

CARRIED

**15-288 ACCOUNTS FOR PAYMENT / K. HUTCHINSON**

"THAT the list of accounts paid by cheque numbers 5439 to 5475 totaling \$104,939.42, attached and forming a part of these minutes, be approved by RM Council for payment."

CARRIED

**15-289 - 2016 COMMITTEE / T. BRAITHWAITE**

"THAT the RM Committees for the 2016 year are:

Committee	Chair	Member
Personnel	Ken Hutchinson Div. 7	Tom Braithwaite Div. 1
Roads & Transportation	Leonard Horsman Div. 2	George MacPherson Div. 3
Finance	George MacPherson Div. 3	Gord Peagam Div. 4
Calling Lakes Planning Commission	Ken Hutchinson Div. 7	
North Valley Waste	Marcel DeDecker Div. 5	
North Qu'Appelle Pipeline	George MacPherson Div. 3	
Sewage Lagoon	Ken Hutchinson Div. 7	
Pest Control	George MacPherson	Ronnie Voeltz
Calling Lakes Farm Stewardship	Tom Braithwaite	

CARRIED

**15-290 – 2016 COUNCIL MEETING DATES / L. HORSMAN**

"THAT RM Council will hold regular meetings on the following days:

- a. Every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month, starting at 9:00 a.m.
- b. With the next meeting scheduled for November 24, 2015;

AND FURTHERMORE, where a meeting falls on a statutory holiday, public will be given advance notice on the new date."

CARRIED

**15-291 – 2016 DEPUTY REEVE / G. MACPHERSON**

"THAT the following appointments be made for Deputy Reeve;

Tom Braithwaite, November 1, 2015 to January 31, 2016  
George MacPherson, February 1, 2016 to April 30, 2016  
Ken Hutchinson, May 1, 2016 to July 31, 2016  
Gord Peagam, August 2016 to October 27, 2016."

CARRIED



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**15-292 – 2016 REMUNERATION OF COUNCIL AND ADMINISTRATION / G. PEAGAM**

"THAT RM That Council remuneration shall be paid as follows;  
For attending regular and special council meetings \$100.00,  
For committee meetings \$50.00 per meeting  
Meal allowance \$25.00 per meeting  
For attending to other municipal business, conventions, seminars \$100.00 per day plus  
out of pocket expenses (receipt required)  
Supervision of RM business \$20.00 per hour  
Reeve supervision for office staff \$200.00 per month  
Mileage \$0.60 /km  
Administration receives \$25.00 per meal, \$0.60 /km and out of pocket expenses with  
receipt when at Administrative meetings or seminars."

CARRIED

**15-293 PLANNING 101 TRAINING / M. DEDECKER**

"THAT RM Council approve the administrator to take the Planning 101 workshop that the  
Government of Saskatchewan is putting on December 17, 2015 in Raymore, SK."

CARRIED

**15-294 BYLAW 15-04 AMENDING ZONING BYLAW / K. HUTCHINSON**



"THAT RM Council do rescind second and third reading of amending the zoning bylaw 03-  
03 that was given on September 22, 2015, Motion numbers 12-254 and 15-255;  
AND FURTHERMORE, that we advertise the public hearing to take place December 8,  
2015 at 10:30 a.m. in the RM office."

CARRIED

**15-295 ADJOURNMENT / L. HORSMAN**

"THAT the regular meeting of Council be adjourned at 12:00 p.m."

CARRIED

Approved this 24 day of November, 2015.  
   
Reeve Acting Administrator

Next meeting of Council Tuesday, November 24, 2015.

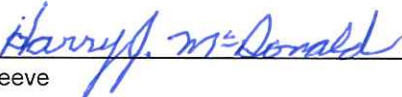
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
5439-Man	30/10/2015	Johnson, Marcy PM-10-2	Payroll October 16 - 31	1,618.93	1,618.93
440-Man	30/10/2015	Nicole Keith PM-10-2	Payroll October 16 - 31	1,127.55	1,127.55
5441-Man	30/10/2015	Duesterbeck, Darwin PM-10-2	Payroll October 16 - 31	1,940.47	1,940.47
5442-Man	30/10/2015	Kulaway, Ken PM-10-2	Payroll October 16 - 31	1,721.75	1,721.75
5443-Man	30/10/2015	Erickson, Randy PM-10-2	Payroll October 16 - 31	1,072.75	1,072.75
5444-Man	30/10/2015	Webster. LLoyd PM-10-2	Payroll October 16 - 31	1,429.95	1,429.95
5445	30/10/2015	VOID - Wrong printer			
5446	30/10/2015	SGL Auto Fund Division 10/15-GMC	Register-2015 GMC Sierra	1,277.00	1,277.00
5447	31/10/2015	Municipal Employees' 10/15 Payroll	Payroll	3,471.52	3,471.52
5448	31/10/2015	Prairie Valley S. D. #208 10/15 Taxes	Taxes collected	38,039.00	38,039.00
5449	31/10/2015	Receiver General 10/15 Payroll	Payroll	6,890.17	6,890.17
5450	31/10/2015	Sask Energy 10/15 Office 10/15 Shop	Office Shop	170.79 91.90	262.69
5451	31/10/2015	Saskatchewan Municipal Hail 10/15 Taxes	Taxes collected	7,389.47	7,389.47
5452	31/10/2015	Sask Power 10/15 GV 10/15 JE 10/15 BB 10/15 BST 10/15 EH 10/15 KP 10/15 Well 10/15 TB 10/15 LE 10/15 QE 10/15 Office 10/15 Shop	GV - street lights JE - street lights BB - street lights BST - street lights EH - street lights KP - street lights Well TB - street lights LE - street lights QE - street lights Office Shop	64.00 140.40 911.96 153.59 12.80 122.66 63.55 126.13 114.66 126.13 227.09 67.76	2,130.73
5453	10/11/2015	Apex Enterprizes Ltd. 1200	Div 5 & 6-scraper	2,126.25	2,126.25
5454	10/11/2015	Banks, Gerald			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		10/15 PC	PC-7 tails @ \$45.00	315.00	315.00
5455	10/11/2015	<b>Canada Post Corporation</b>			
		11/15 Postage	Stamps - 1 roll of 100 stamps	89.25	89.25
5456	10/11/2015	<b>Canadian Linen &amp; Uniform Servi</b>			
		6000650334	rags	38.50	
		6000655641	rags	38.50	77.00
5457	10/11/2015	<b>Cervus Equipment Peterbilt</b>			
		R410629	Pete-Coolant	25.19	25.19
5458	10/11/2015	<b>Fort Garry Industries Ltd.</b>			
		F4844856	Pete parts & shop supplies	327.85	327.85
5459	10/11/2015	<b>Grasslands News Group</b>			
		00015117	Ad-Fire prevention	47.25	47.25
5460	10/11/2015	<b>Johnson, Marcy</b>			
		10/15 Expense	Expenses	222.00	222.00
5461	10/11/2015	<b>Jones, Glyn</b>			
		00000413	Div.3-Fence reconstruction	70.00	70.00
5462	10/11/2015	<b>Klyne, Rick</b>			
		11/15 PC	PC-21 tails @ \$45.00	945.00	945.00
5463	10/11/2015	<b>Kulaway, Ken</b>			
		10/15 Cell exp	Cell expense-Sep & Oct	50.00	50.00
5464	10/11/2015	<b>Macleods True Value</b>			
		2032650	Shop supplies	40.44	40.44
5465	10/11/2015	<b>McDonald, Harry</b>			
		11/15 Expense	SARM midterm-meals-Oct 5	51.00	51.00
5466	10/11/2015	<b>N S C Minerals</b>			
		SXP201462	Standard road salt	2,268.47	2,268.47
5467	10/11/2015	<b>Palmer, Ron</b>			
		10/15 Expense	Expenses	1,096.00	1,096.00
5468	10/11/2015	<b>Profile Tire</b>			
		1115640	Pete-head light bulb	10.99	
		1115657	Roller-tube & install	34.09	
		1115672	Champion-tire change over	225.50	
		1115708	Pete-diesel exhaust fluid	21.99	
		1115756	Grease-winter - all equip	47.20	
		1115860	Volver 976 - tires	13,014.32	13,354.09
5469	10/11/2015	<b>Redhead Equipment</b>			
		R04258	Rental Grader-Oct 3-Nov 1	7,700.00	
		P27860	Volvo & RentalGr.-blades	2,310.00	
		P28703	Parts-Backhoe,Skidsteer,Volvo	2,474.34	12,484.34
5470	10/11/2015	<b>RoBo Sales</b>			
		10/15 Fuel	Fuel	1,134.43	1,134.43
5471	10/11/2015	<b>Rodney's Tree Service</b>			
		1544	Well Road - cut brush	283.50	283.50
5472	10/11/2015	<b>Royal Canadian Legion</b>			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5473	10/11/2015	11/15 Donation	Donation	50.00	50.00
		<b>SARM Saskatchewan Association</b>			
		SARM12752	Sign - street blade	72.76	
		14696	Legal	55.00	
		20738	Community planning	630.00	
5474	10/11/2015	SARM12818	Office supplies	184.00	941.76
		<b>Sask Tel Cmr</b>			
		10/15 office	Office	109.87	
5475	10/11/2015	10/15 Shop	Shop	59.75	169.62
		<b>Valley Lawn Services</b>			
		3393	Office - mow lawn	84.00	
		3394	Office - mow lawn	168.00	
		3395	Office - mow lawn	147.00	399.00
				Total for AP:	104,939.42

  
Reeve

