

RM of NORTH QU'APPELLE NO.187
Agenda Regular Meeting of Council

Friday March 13, 2015

1. Call to Order
2. Approval of minutes – February 24, 2015
3. Business Arising From Minutes
4. Reports
 - a. D. Duesterbeck – Foreman
 - b. M. Johnson – Acting Administrator
 - c. H. McDonald – SARM – PDAP – All Nation Healing Hospital meeting
 - d. T. Braithwaite – East Central Transportation Planning Committee meeting
 - e. G. MacPherson – SARM – Pest Control
 - f. K. Hutchinson – Personnel - CLDPC – Branding
5. Delegation
 - a. B. Mandziak – AEGP Technician / Group Plan Advisor 9:15 a.m.
6. Correspondence
 - a. Water Security Agency – 25 Year Plan
 - b. Top Grade Construction Ltd. – Road Construction Company
 - c. Gravelock – Clay base road stabilizer
 - d. Lindsay Construction (1999) Ltd.
 - e. HCL Hoban Construction Ltd.
 - f. North Valley Waste Management Authority Inc. – January 19, 2015 Minutes
 - g. Saskatchewan Common Ground Alliance – Contractors Safety Breakfasts
 - h. Communities in Bloom – Registration Drive
 - i. SARM – Weed Inspector Training Clinics
 - j. Agriculture in the Classroom – Membership
 - k. SAMA – AGM April 15, 2015 Regina
 - l. AECOM – Rural Municipality Services
 - m. APAS – APAS in Action Newsletter
 - n. East Central Transportation Planning Committee – AGM April 15, 2015
 - o. Water Level updates – EMO team
7. Accounts for Payment
8. Unfinished Business
 - a. 2011 PDAP update
 - b. Town of Fort Qu'Appelle Fire Agreement & Reserve
 - c. Scrap Tire – Dates TBA
 - d. Well Road – WSA letter RE: I. Waltz request for assistance in resolving a complaint form
 - e. Janitorial Contact
 - f. N. Johnson - RM Zoning Bylaw
 - g. L. Pantel – Bylaw 14-06 Regulate Burning section 4 concerns
9. New Business
 - a. Surveyor quotes for NW & SW 21-20-15 W2
 - b. District of Katepwa – Boundary Alterations
 - c. Village of Lebret – request for Dust treatment and asphalt
 - d. Gas Tax – June 1
 - e. Trans Canada Trail
 - f. RM Custom Work Fee minimum complaint
10. Other Business
11. Adjournment

H. McDonald
1 mg

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
March 13, 2015

Present:	Reeve:	Harry McDonald
	Council Members:	Division 1 Tom Braithwaite
		Division 2 Leonard Horsman
		Division 3 George MacPherson
		Division 4 Gord Peagam
		Division 6 John Linklater
		Division 7 Ken Hutchinson
	Staff:	Acting Administrator – Marcy Johnson
		Foreman – Darwin Duesterbeck
Absent:	Council Members:	Division 5 Marcel DeDecker

A quorum being present, Reeve H. McDonald called the meeting to order at 9:03 am.

15-080 MINUTES / T. BRAITHWAITE

"THAT the minutes of the regular meeting of Council held February 10, 2015 be accepted as presented. "

CARRIED

Foreman D. Duesterbeck left council chambers at 9:10 a.m.

DELEGATION:

Bonnie Mandziak from the Calling Lakes Farm Stewardship group did a presentation on options for agricultural producers that are available through the CLFSG.

15-081 RECESS / G. PEAGAM

"THAT this meeting be recessed at 9:45 a.m. "

CARRIED

Reeve, H. McDonald, call the meeting back to order 9:50 a.m.

15-082 JASIMIN ON ECHO STREET LIGHT / L. HORSMAN

"THAT Council approve the Acting Administrator to look into cost and approval from SaskPower on the installation of a street light for the main entrance for Jasmin on Echo Subdivision."

CARRIED

15-083 IN CAMERA SESSION / K. HUTCHINSON

"THAT this meeting move into an in-camera session."

CARRIED

Reeve, H. McDonald called the meeting back to order at 11:07 a.m.

15-084 ACTING ADMINISTRATOR SALARY / G. MACPHERSON

"THAT Council approve the increase in salary from \$49,719 to \$52,380 per year, to Acting Administrator, Marcy Johnson after passing the probationary period, effective March 1, 2015."

CARRIED

15-085 GRADER OPERATOR SALARY / G. PEAGAM

"THAT Council approve the increase in Salary from \$21.57 to \$23.00 per hour \$44,160 annually to Grader Operator, Apache Carrier after passing the probationary period, effective February 3, 2015."

CARRIED

H. McDonald
MD

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
March 13, 2015

15-086 REPORTS / J. LINKLATER

"THAT the following verbal reports be accepted as presented:

- a. D. Duesterbeck – Foreman
 - b. M. Johnson – Acting Administrator
 - c. H. McDonald – SARM – PDAP
 - d. T. Braithwaite – East Central Transportation Planning Committee meeting
 - e. G. MacPherson – SARM
 - f. K. Hutchinson – Personnel - CLDPC – Branding
- be accepted as presented."

CARRIED

15-087 SAMA ADMINISTRATOR TRAINING AGM / K. HUTCHINSON

"THAT Council approve the Acting Administrator to attend the SAMA Administrator Training Session in Regina April 14, 2015 in the afternoon. The cost is \$60.00. "

CARRIED

15-088 EAST CENTRAL TRANSPORTATION PLANNING COMMITTEE AGM / T. BRAITHWAITE

"THAT 4 RM Councillors attend ECTPC AGM held in Balcarres on April 15, 2015 at no cost to the municipality ."

CARRIED

15-089 CORRESPONDENCE / L. HORSMAN

"THAT the following Correspondence be accepted as presented:

- a) Water Security Agency – 25 Year Plan
- b) Top Grade Construction Ltd. – Road Construction Company
- c) Gravelock – Clay base road stabilizer
- d) Lindsay Construction (1999) Ltd.
- e) HCL Hoban Construction Ltd.
- f) North Valley Waste Management Authority Inc. – January 19, 2015 Minutes
- g) Saskatchewan Common Ground Alliance – Contractors Safety Breakfasts
- h) Communities in Bloom – Registration Drive
- i) SARM – Weed Inspector Training Clinics
- j) Agriculture in the Classroom – Membership
- k) SAMA – AGM April 15, 2015 Regina
- l) AECOM – Rural Municipality Services
- m) APAS – APAS in Action Newsletter
- n) East Central Transportation Planning Committee – AGM April 15, 2015
- o) Water Level updates – EMO team."

CARRIED

15-090 ACCOUNTS FOR PAYMENT / G. MACPHERSON

"THAT the list of accounts paid by cheque numbers 4874 to 4917 totaling \$180881.85 attached and forming a part of these minutes, be approved by RM Council for payment."

CARRIED

15-091 JANITORIAL CONTRACT / G. PEAGAM

"THAT Council approve the Janitorial Contract from Holly Cochrane effective April 1, 2015."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
March 13, 2015

15-092 TRANS CANADA TRIAL / J. LINKLATER

"THAT Council approve the development and use of a trail route designated as Trans Canada Trail through the Municipality on a corridor and further accepts that the liability insurance currently carried by the RM is sufficient to cover this initiative."

CARRIED

15-093 ADJOURNMENT / K. HUTCHINSON

"That the Regular meeting of Council be adjourned at 12:10 p.m."

CARRIED

Approved this 24 day of March , 2015.

 _____ Reeve	 _____ Acting Administrator
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Next meeting of Council Tuesday, March 24, 2015 at 9:00 a.m.

RM of North Qu'Appelle No. 187

5 Works Committee

Contractor/RM	Division 1
RM Apex Enterprizes Contractor RM RM Jackson's Bobcat/ Mission Ridge excavating Apex Enterprizes	1. Dust Control-Margaret St. South to Acton's (1.3km). 2. Culverts at grid road & Margaret St. 3. Two slumps south Margaret St. 4. Paving Taylor Beach. 5. Rip rap at Taylor Beach culvert. 6. Pulling shoulder -John McLay corner to Invercauld school speed curve. 7. Wide Awake Road - Lebret Road to Schill's Coulee repair clay cap, requires crown. 8. Wide Awake Road - Schill's Coulee to Boundary Road - dry shoulder requires crown. 9. Wide Awake Road - Repair settlement on main road-Brand's Coulee & slum on side slopes. 10. Raise grades on Linklater Road. 11. Remove rock on hill to Wide Awake Road - Haul rock - Brand's Coulee to MacDonald's Dam.
Contractor/RM	Division 2
Riv Kelvington Trucking Mission Ridge RM	1. Overlay on Old #35 Road - McDonald corner to Howden's (2 miles - Gas Tax) 2. Breit's Coulee (PDAP). 3. Access to 27 Coulee (Chaplin's). 4. Crown on back road at Larry McCullough
Contractor/RM	Division 3
Apex Enterprizes RM	1. Raise slough on dirt road to Egg Lake. 2. Install culvert back road North of Fred William's. 3. Road West of MacPherson's & South of Donamar Grid- back road beaver problems.
Contractor/RM	Division 4
RM Contractor RM RM RM	1. Raise or drain slough East of road into Lagoon. 2. Equalizer Patrick Road North of Logel's. 3. Culvert "48" through Patrick Road at Todischuk. 4. Culverts West of Todischuk - install new 800 mm & reset existing 500 mm. 5. Overlay on Qu'Appelle Estate Road. 6. Dust treatment on Landfill Road No. 35 Hwy. to 0.9 m East (Solomon's) some cold mix. 7. Rip rap west side of MacDonald Dam. 8. Dust Treatment - Wide Awake Road #56 to Bridge - 1.4 km. 9. Remove rock - take rock to MacDonald's Dam or Brand's Coulee.
Contractor/RM	Division 5
RM Contractor RM	1. Dust control Jasmin on Echo. 2. Mackie Hill - Plastic culverts for erosion control-Prime coat & cold mix (part pmt B-Say-Tah). 3. Mackie Hill - Spring at top of hill. 4. Kronsberg Hill - 0.3km prime & cold mix (part pmt Pasqua Lake). 5. Grade raise West end of Muscow - tracks west. 6. Drainage West end of Well Road. 7. Overlay on Erickson Subdivision.

#6.7.7.1.
mcb

RM of North Qu'Appelle No. 187
5 Works Committee

Contractor/RM	Division 6
RM	1. Equalizer - Don Lanoway slough.
RM	2. Equalizer - Joe Melnick slough.
RM	3. Pulling shoulders Tulik Hill to Dysart Grid (2.5 miles).
Contractor/RM	Division 7
RM	1. Kronsberg Hill - 0.3km - Prime & cold mix.
RM	2. Finish Bence Beach.
General	Grading & Other Work on Back roads. Pumping if needed. Pick up old culverts.

2014 Gravelling Costs

Division 1	6,012 yds - \$58,768.00
Division 2	1,825 yds - \$20,523.80
Division 3	1,625 yds - \$22,414.00
Division 4	2,925 yds - \$33,626.50
Division 5	2,000 yds - \$27,559.50
Division 6	4,350 yds - \$73,950.00
Division 7	75 yds - \$1,275.00

A.J.M.
md

Report Date
12/03/2015 11:54 AM

R.M. of North Qu'Appelle #187
List of Accounts for Approval
As of 12/03/2015
Batch: 2015-00018 to 2015-00024

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

4874	27/02/2015	APAS 137	membership	6,984.88	6,984.88
4875	27/02/2015	Carrier, Apache 02/15 pay	payroll	1,344.48	1,344.48
4876	27/02/2015	Clearview 4H 02/15 donation	donation	125.00	125.00
4877	27/02/2015	District #39 4-H Council 02/15 donation	donation	125.00	125.00
4878	27/02/2015	Duesterbeck, Darwin 02/15 pay	payroll	1,867.23	1,867.23
4879	27/02/2015	East Central Transportation 02/15 Wkshop	March workshop	60.00	60.00
4880	27/02/2015	Erickson, Randy 02/15 PAY	payroll	1,296.69	1,296.69
4881	27/02/2015	Johnson, Marcy 02/15 pay	payroll	2,938.77	2,938.77
4882	27/02/2015	Nicole Keith 02/15 pay	payroll	1,241.52	1,241.52
4883	27/02/2015	Kulaway, Ken 02/15 pay	payroll	1,458.50	1,458.50
4884	28/02/2015	VOID - should not be accrual			
4885	28/02/2015	Maple Farm Equipment 02/15 tractor	2012 JD Tractor w/ Loader	70,171.76	70,171.76
4886	28/02/2015	Municipal Employees' 02/15 payroll	payroll	5,310.42	5,310.42
4887	28/02/2015	Prairie Valley S. D. #208 02/15 taxes	taxes collected	4,161.90	4,161.90
4888	28/02/2015	Receiver General 02/15 payroll	payroll	5,974.39	5,974.39
4889	05/03/2015	Sask Energy 02/15 office 02/15 shop	office shop	111.80 360.67	472.47
4890	05/03/2015	Sask Power 02/15 GV 02/15 JH 02/15 BB 02/15 well 02/15 BST 02/15 EH 02/15 KP 02/15 LE	GV street lights JH street lights BB street lights well BST street lights EH street lights KP street lights LE street lights	65.31 130.62 930.51 110.00 156.74 13.06 125.16 116.97	

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Report Date
12/03/2015 11:54 AM

R.M. of North Qu'Appelle #187
List of Accounts for Approval
As of 12/03/2015
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		02/15 QE	QE street lights	128.67	
		02/15 TB	TB street lights	128.67	
		02/15 office	office	178.35	
		02/15 shop	shop	97.90	2,181.96
391	05/03/2015	Town of Fort Qu'Appelle			
		03/15 office	office utilities	224.35	
		03/15 shop	shop utilities	224.35	448.70
4892	13/03/2015	Banbury Plumbing & Heating Inc			
		8066	Shop-heater	98.18	98.18
4893	13/03/2015	Braithwaite, Matthew			
		03/15 PC	PC-1 tail @ \$30.00	30.00	30.00
4894	13/03/2015	Cancer Support Group			
		02/15 donation	Donation-REBev Van der breggen	420.00	420.00
4895	13/03/2015	Canadian Linen & Uniform Servi			
		6000549765	rags	27.50	
		600055402	rags	27.50	55.00
4896	13/03/2015	Carrier, Apache			
		02/15 expense	80km-IH to pick up Dodge	40.00	
		02/15 Retro	Retro pay - February 2015	202.33	
		03/15 paya	Payroll advance	1,200.00	1,442.33
4897	13/03/2015	Cervus Equipment Peterbilt			
		R96295	Pete-replace leaking rad	3,886.34	3,886.34
4898	13/03/2015	Dionco Sales			
		8988	JDtractor-plow parts	42.24	42.24
4899	13/03/2015	Duesterbeck, Darwin			
		03/15 paya	Payroll advance	1,867.22	1,867.22
900	13/03/2015	Erickson, Randy			
		03/15 paya	Payroll advance	750.00	750.00
4901	13/03/2015	Fries Tallman Lumber 1976 Ltd.			
		6282634	Shop supplies	42.89	
		6282828	Garbage bins	374.38	
		6282833	Shop supplies	42.29	
		6282841	Office repairs	15.01	474.57
4902	13/03/2015	HYPOWER SYSTEMS			
		7004485844	Pete parts	171.90	171.90
4903	13/03/2015	Indian Head Chrysler Dodge			
		WO #969	Dodge- repair 4x4	503.64	503.64
4904	13/03/2015	Jackson Bros. Bobcat Services			
		. 34	Yard-48 yd sal/sand	907.20	
		. 11	Yard-24yd salt/sand	453.60	
		. 22	Yard-12yd salt/sand	226.80	1,587.60
4905	13/03/2015	Nicole Keith			
		03/15 paya	Payroll advance	1,120.76	1,120.76
4906	13/03/2015	Kulaway, Ken			

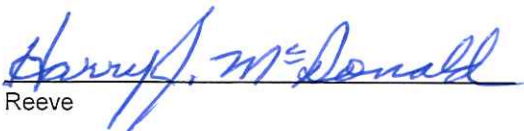
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Report Date
12/03/2015 11:54 AM

R.M. of North Qu'Appelle #187
List of Accounts for Approval
As of 12/03/2015
Batch: 2015-00018 to 2015-00024

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		03/15 paya	Payroll advance	1,000.00	1,000.00
4907	13/03/2015	Macleods True Value			
		2031330	Office-light bulbs & tool kit	14.81	
		2031364	Office-outdoor light bulbs	35.18	49.99
908	13/03/2015	Mainline Insurance Brokers Inc			
		113128	Commercial Auto Policy	2,921.00	2,921.00
4909	13/03/2015	Maple Farm Equipment			
		547640	Linde gas	216.79	216.79
4910	13/03/2015	Marine Services Ltd &			
		4310	New JD- canopy	88.00	88.00
4911	13/03/2015	Prairie Co-operative Ltd.			
		61966	February fuel	1,366.27	1,366.27
4912	13/03/2015	RoBo Sales			
		01/15 fuel	01/15 invoices - 3	667.15	
		02/15 fuel	February fuel	2,565.28	3,232.43
4913	13/03/2015	SAMA - Saskatchewan Assessment			
		IN2015582	Municipal Invoice 2015	22,252.00	22,252.00
4914	13/03/2015	SARM Saskatchewan Association			
		SARM10451	Office-toner, supplies	585.14	
		20577	Comm. planning-CLDPC	480.72	
		DIS150351	Benefits-Admin & Maint	559.92	
		EHD150173	EHD-Council, Admin & Maint	20,467.81	
		LTD150180	LTD-Admin & Maint	3,107.41	25,201.00
4915	13/03/2015	Sask Tel Cmr			
		02/15 office	Office	101.13	
		02/15 shop	shop	63.89	
		02/15 M.cell	Maint cell	39.41	
		02/15 Maintcell	Maint cells	117.13	321.56
4916	13/03/2015	SaskWater			
		SW038136	Lagoon	5,562.11	5,562.11
4917	13/03/2015	Van Houtte Coffee Services Inc			
		85577346-2015	coffee	57.25	57.25
				Total for AP:	180,881.85


Reeve