

**RM of NORTH QU'APPELLE NO.187**  
**Agenda Regular Meeting of Council**  
**Tuesday, March 24, 2015**

1. Call to Order
2. Approval of minutes – March 13, 2015
3. Business Arising From Minutes
4. Reports
  - a. D. Duesterbeck – Foreman
  - b. M. Johnson – Acting Administrator
  - c. H. McDonald – SARM – PDAP
  - d. G. MacPherson – SARM
  - e. K. Hutchinson – CLDPC
  - f. L. Horsman – Works
5. Correspondence
  - a. Gas Tax Fund
  - b. NVWM – minutes & quarterly requisitions
  - c. SARM – PFRA pasture transfers
  - d. J. Kress – 52 Lakeview Beach Taylor Beach
  - e. L. Carlson – 304 Spanier Beach Pasqua Lake
  - f. Farmers of North America
6. Accounts for Payment / Financial Statements / Bank Reconciliation
7. Unfinished Business
  - a. 2011 PDAP update
  - b. Town of Fort Qu'Appelle Fire Agreement & Reserve
  - c. Scrap Tire – Dates TBA
  - d. Well Road – Contact WSA about 2001 letter
  - e. District of Katepwa Boundary Alteration
  - f. N. Johnson – Appearing before
  - g. Wolseley Industrial
8. New Business
  - a. 2015 Gravel Prices
  - b. Dust Control – Prairie Energy Resources
  - c. Grader Training – M. Rosvold
  - d. RM Subdivision Development
9. Other Business
10. Adjournment

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**March 24, 2015**

Present: Reeve: Harry McDonald  
Council Members: Division 1 Tom Braithwaite  
Division 2 Leonard Horsman  
Division 3 George MacPherson  
Division 4 Gord Peagam  
Division 5 Marcel DeDecker  
Division 6 John Linklater  
Division 7 Ken Hutchinson

Staff: Acting Administrator – Marcy Johnson

A quorum being present, Reeve H. McDonald called the meeting to order at 9:03 am.

**15-094 MINUTES / T. BRAITHWAITE**

"THAT the minutes of the regular meeting of Council held March 13, 2015 be accepted as presented. "

CARRIED

**15-095 REPORTS / L. HORSMAN**

"THAT the following verbal reports be accepted as presented:

- a. M. Johnson – Acting Administrator
  - b. H. McDonald – SARM – PDAP
  - c. G. MacPherson – SARM
  - d. K. Hutchinson – CLDPC
  - e. L. Horsman – works
- be accepted as presented."

CARRIED

**15-096 WORKS PROJECT SCHEDULE 2015 / G. MACPERSON**

"THAT Council approve the 2015 Works Project Schedule that is attached and forming a part of these minutes. "

CARRIED

**15-097 CORRESPONDENCE / G. PEAGAM**

"THAT the following Correspondence be accepted as presented:

- a. Gas Tax Fund
- b. NVWM – minutes & quarterly requisitions
- c. SARM – PFRA pasture transfers
- d. J. Kress – 52 Lakeview Beach Taylor Beach
- e. L. Carlson – 304 Spanier Beach Pasqua Lake
- f. Farmers of North America
- g. Wolseley International."

CARRIED

**15-098 ACCOUNTS FOR PAYMENT / M. DEDECKER**

"THAT the list of accounts paid by cheque numbers 4918 to 4934 totaling \$26,394.82, attached and forming a part of these minutes, be approved by RM Council for payment."

CARRIED

**15-099 FINANCIAL ACTIVITIES / J. LINKLATER**

"THAT the Interim Statement of Financial Activities for the month of February 2015, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**March 24, 2015**

**15-100 BANK RECONCILIATION / K. HUTCHINSON**

"THAT the Bank Reconciliation for the month of February 2015, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**15-101 TOWN OF FORT QU'APPELLE SERVICE AGREEMENT / T. BRAITHWAITE**

"THAT Council approve the payment for the Fire Service agreement with the Town of Fort Qu'Appelle at the previous agreement of \$9,000 until negotiations continue."

CARRIED

**15-102 GRAVEL PRICES / L. HORSMAN**

"THAT Council approve the 2015 gravel prices from Jackson Bro's

Hauling	.34¢ /yd
Loading	.60¢/yd
Division 6/Kongsberg	\$17.00 yd delivered
Division 4 &5	\$12.00/yd delivered
Bliss Pit	\$7.00 / yd plus hauling."

CARRIED

**15-103 DUST CONTROL / G. MACPHERSON**

"THAT Council accept the recommendation from the Works Committee of hiring Prairie Energy Resources to do dust control on Wide Awake Road from Highway 56 to bridge, 1.4 km."

CARRIED

**15-104 ADJOURNMENT / G. PEAGAM**

"That the regular meeting of Council be adjourned at 11:40 p.m."

CARRIED

Approved this 14 day of April, 2015.

  
Reeve

  
Acting Administrator

Next meeting of Council Tuesday, April 14, 2015 at 9:00 a.m.

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

4918	24/03/2015	Commercial Truck Equipment Co	Pete-plow cylinder	692.08
4919	24/03/2015	Emterra Environmental	Shredding Service Fee	46.20
4920	24/03/2015	Johnson, Marcy	expenses	90.00
4921	24/03/2015	John Deere Financial	Linde gas	216.79
4922	24/03/2015	Minister of Finance	Water Test	21.00
4923	24/03/2015	MuniSoft	Paymate/Bank Rec/Training	1,868.90
4924	24/03/2015	North Valley Waste	Quarterly Contribution	9,261.00
4925	24/03/2015	Princess Auto	welding hose	43.99
4926	24/03/2015	SAMA - Saskatchewan Assessment	Administrator training session	60.00
4927	24/03/2015	SARM Saskatchewan Association	Benefits	487.10
4928	24/03/2015	incorrect amount		0.00
4929	24/03/2015	Success Office Systems	photocopier-meter reading	129.23
4930	24/03/2015	Town of Fort Qu'Appelle	Donation-Splash Park	6,780.35
4931	31/03/2015	Egg Lake C & D Area Authority	taxes collected	477.15
4932	31/03/2015	Grismer, Camille	garbage contract	3,501.03
4933	31/03/2015	Paradise Janitorial Services	janitor contract	220.00
4934	24/03/2015	District #39 ADD Board	Pest Control Grant	2,500.00
Total for AP:				26,394.82

  
Harvey J. McDonald  
eve



R.M. of North Qu'Appelle #187  
Bank Reconciliation - Detailed

CIBC - \*\*\*\*\*-01118  
For Ending Date 28/02/2015

110-110-120 - Cash - Bank - CIBC	
GL Balance to 28/02/2015	-559,355.05
Service Charges:	-1,028.32
Interest Charges:	0.00
Interest Revenue:	0.00
Adjusted Book Balance	-560,383.37

Bank Statement Balance: -458,613.87

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	31/01/2015	4766	Hutchinson, K (Outstanding cheque	GL	-485.83
2	24/02/2015	Ch 4867	Fort Qu'Appelle & District	AP	-100.00
3	24/02/2015	Ch 4870	John Deere Financial	AP	-98.83
4	24/02/2015	Ch 4868	Johnson, Marcy	AP	-185.00
5	27/02/2015	Ch 4879	East Central Transportation	AP	-60.00
6	27/02/2015	Ch 4880	Erickson, Randy	AP	-1,296.69
7	27/02/2015	Ch 4881	Johnson, Marcy	AP	-2,938.77
8	27/02/2015	Ch 4874	APAS	AP	-6,984.88
9	27/02/2015	Ch 4872	Grismer, Camille	AP	-3,501.03
10	27/02/2015	Ch 4877	District #39 4-H Council	AP	-125.00
11	27/02/2015	Ch 4876	Clearview 4H	AP	-125.00
12	28/02/2015	Ch 4888	Receiver General	AP	-5,974.39
13	28/02/2015	4840	Fort Winter Festival (Outstanding cheque	GL	-250.00
14	28/02/2015	Ch 4885	Maple Farm Equipment	AP	-70,171.76
15	28/02/2015	Ch 4886	Municipal Employees'	AP	-5,310.42
16	28/02/2015	Ch 4887	Prairie Valley S. D. #208	AP	-4,161.90
Subtotal:					-101,769.50

Total Uncleared: -101,769.50

Adjusted Bank Balance -560,383.37

Notes

Handwritten signature: H.F. m.  
mg



R.M. of North Qu'Appelle #187  
Bank Reconciliation - Detailed

CIBC - \*\*\*\*\*-01118  
For Ending Date 31/01/2015

110-110-120 - Cash - Bank - CIBC  
GL Balance to 31/01/2015

-494,159.95

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

Adjusted Book Balance	-494,159.95
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Bank Statement Balance: -464,205.08

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	30/01/2015	2015-0010	Deposit Entry	RC	3.00
Subtotal:					3.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	31/01/2015	4832✓	SMHI ( Outstanding cheque)	GL	-1,218.00
2	31/01/2015	4831✓	Receiver General ( Outstanding cheque)	GL	-6,572.97
3	31/01/2015	4830✓	PVSD #208 ( Outstanding cheque)	GL	-11,067.69
4	31/01/2015	4775✓	MacPherson, G (Outstanding cheque	GL	-145.76
5	31/01/2015	4766 o/s	Hutchinson, K (Outstanding cheque	GL	-485.83
6	31/01/2015	4758✓	Decorby, D (Outstanding cheque	GL	-1,500.00
7	31/01/2015	4829✓	MEPP ( Outstanding cheque)	GL	-3,182.00
8	31/01/2015	4817✓	RMAA (Outstanding cheque)	GL	-350.00
9	31/01/2015	4816✓	RDARM (Outstanding cheque)	GL	-100.00
10	31/01/2015	4807✓	Bryk, K (Outstanding cheque)	GL	-60.00
11	31/01/2015	4828✓	Paradise Janitorial (Outstanding cheque)	GL	-220.00
12	31/01/2015	4825✓	Johnson, M (Outstanding cheque)	GL	-2,938.76
13	31/01/2015	4823✓	Erickson, R (Outstanding cheque)	GL	-2,116.86
Subtotal:					-29,957.87

Total Uncleared: -29,954.87

Adjusted Bank Balance	-494,159.95
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Notes



**R.M. of North Qu'Appelle #187**  
**Statement of Financial Activities - Condensed**  
For the Period Ending February-28-15

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(292.49)	(338.98)		(338.98)	
<b>Net Municipal Taxes</b>	<b>(292.49)</b>	<b>(338.98)</b>	<b>0.00</b>	<b>(338.98)</b>	<b>0.00</b>
Penalties on Tax Arrears	1,625.08	3,406.15		3,406.15	
<b>Total Taxation:</b>	<b>1,332.59</b>	<b>3,067.17</b>	<b>0.00</b>	<b>3,067.17</b>	<b>0.00</b>
<b>Fees and Charges</b>					
Sale of Supplies and Gravel	80.00	194.50		194.50	
General Office Services	3,003.66	6,015.32		6,015.32	
<b>Total Fees and Charges:</b>	<b>3,083.66</b>	<b>6,209.82</b>	<b>0.00</b>	<b>6,209.82</b>	<b>0.00</b>
<b>Utilities</b>					
Water	394.50	394.50		394.50	
<b>Total Utilities:</b>	<b>394.50</b>	<b>394.50</b>	<b>0.00</b>	<b>394.50</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>4,810.75</b>	<b>9,671.49</b>	<b>0.00</b>	<b>9,671.49</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	7,177.18	15,107.46		(15,107.46)	
Benefits	1,023.98	3,158.87		(3,158.87)	
Professional/Contract Services	10,641.45	21,206.60		(21,206.60)	
Utilities	465.84	515.84		(515.84)	
Maintenance, Material and Supplies	1,672.47	7,107.27		(7,107.27)	
Grants and Contributions	250.00	250.00		(250.00)	
Other	125.54	125.54		(125.54)	
<b>Total General Government Services:</b>	<b>21,356.46</b>	<b>47,471.58</b>	<b>0.00</b>	<b>(47,471.58)</b>	<b>0.00</b>
<b>Protective Services</b>					
<b>Fire Protection</b>					
Professional/Contractual Services	505.00	505.00		(505.00)	
<b>Total Fire Protection:</b>	<b>505.00</b>	<b>505.00</b>	<b>0.00</b>	<b>(505.00)</b>	<b>0.00</b>
<b>Total Protective Services:</b>	<b>505.00</b>	<b>505.00</b>	<b>0.00</b>	<b>(505.00)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	15,893.73	31,875.20		(31,875.20)	
Benefits	3,042.43	7,848.48		(7,848.48)	
Professional/Contractual Services	2,642.42	2,880.52		(2,880.52)	
Utilities	2,352.40	2,352.40		(2,352.40)	
Maintenance, Materials & Supplies	73,187.32	73,187.32		(73,187.32)	
Other	753.93	753.93		(753.93)	
<b>Total Maintenance:</b>	<b>97,872.23</b>	<b>118,897.85</b>	<b>0.00</b>	<b>(118,897.85)</b>	<b>0.00</b>
<b>Construction</b>					
Benefits		(4.67)		4.67	
<b>Total Construction:</b>	<b>0.00</b>	<b>(4.67)</b>	<b>0.00</b>	<b>4.67</b>	<b>0.00</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies	3,456.00	3,456.00		(3,456.00)	
<b>Total Snow Removal:</b>	<b>3,456.00</b>	<b>3,456.00</b>	<b>0.00</b>	<b>(3,456.00)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>101,328.23</b>	<b>122,349.18</b>	<b>0.00</b>	<b>(122,349.18)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	8,631.56	12,025.87		(12,025.87)	
<b>Total Environmental Services:</b>	<b>8,631.56</b>	<b>12,025.87</b>	<b>0.00</b>	<b>(12,025.87)</b>	<b>0.00</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services	244.80	244.80		(244.80)	
<b>Total Planning and Development Services:</b>	<b>244.80</b>	<b>244.80</b>	<b>0.00</b>	<b>(244.80)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Grants and Contributions		3,891.16		(3,891.16)	

  
H.P. M


**R.M. of North Qu'Appelle #187**  
**Statement of Financial Activities - Condensed**  
For the Period Ending February-28-15

	Current	Year To Date	Budget	Variance	%
Total Recreation and Cultural Services:	0.00	3,891.16	0.00	(3,891.16)	0.00
Utilities					
Water					
Utilities	148.52	148.52		(148.52)	
Total Water:	148.52	148.52	0.00	(148.52)	0.00
Total Utilities:	148.52	148.52	0.00	(148.52)	0.00
Total EXPENDITURES:	132,214.57	186,636.11	0.00	(186,636.11)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	4,810.75	9,671.49	0.00	9,671.49	0.00
EXPENDITURES	132,214.57	186,636.11	0.00	(186,636.11)	0.00
CHANGE IN NET FINANCIAL ASSETS	(127,403.82)	(176,964.62)	0.00	(176,964.62)	0.00
Change in Net Assets	(127,403.82)	(176,964.62)	0.00	(176,964.62)	0.00
Change in Surplus	(127,403.82)	(176,964.62)	0.00	(176,964.62)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(66,223.42)	(111,274.21)	(560,383.37)
Total Cash and Investments:	(66,223.42)	(111,274.21)	(560,083.37)
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(1,468.87)	(7,084.08)	55,189.96
Municipal - Tax Receivable - Urban	(1,857.39)	(4,240.52)	77,007.29
Municipal - Tax Receivable -Taylor Beach	(177.41)	(2,564.43)	10.34
Municipal - Tax Receivable -Pasqua Lake	(840.84)	(3,955.10)	13,625.12
Municipal - Tax Receivable -P.L. Special	27.49	(501.52)	1,795.82
Municipal - Tax Recv. - Fire Truck Spec.	(27.81)	(19.65)	744.98
Municipal - Tax Receivable - Tax Enforc.	14.19	28.38	1,445.68
Municipal - Allow. for Uncollected			(10,000.00)
Total Municipal Taxes Receivable:	(4,330.64)	(18,336.92)	139,819.19

Certified correct and in accordance with the records Presented to council on

  
Reeve

 (Date)  
Administrator