

# RM of NORTH QU'APPELLE NO.187

## Agenda

Tuesday, November 22, 2016 9:00 am

1. Call to Order
2. Adoption of Minutes –
  - a. Regular Meeting November 7, 2016
3. Business Arising From Minutes
4. Reports
  - a) D. Duesterbeck – Foreman
  - b) L. Carlson – Calling Lakes District Planning Commission
  - c) R. Palmer – SARM Roles & Responsibility
  - d) H. McDonald – Works
  - e) M. Johnson – Administration
5. Delegate 10:00 a.m.
  - a. Bruce Dodd – APAS
6. Public Hearing 10:30 a.m.
  - a. Official Community Plan and Zoning Bylaw – Zoning Maps
7. Bylaws
  - a. 2016-08 Zoning Amendment Bylaw
  - b. Code of Ethics – Bylaw
8. Correspondence
  - a. SARM – Nominations for the 2017 Lieutenant Governor's Award
  - b. SARM – Training Partnership to Build Capacity in Rural Municipalities
  - c. SARM – Encouraged by Minister Garneau's Transportation 2030 Speech
  - d. SARM – Irrigation Structures Repair and Replacement Program
  - e. SARM – In Memoriam
  - f. Transi Trans Canada Trail Association Inc. – Donation of \$174.89
  - g. Sasktip – Annual Membership
  - h. District #39 A.D.D. Board Inc. – Provincial Rat Eradication Program
  - i. Government of Saskatchewan – Winter Weight Season
  - j. Government of Saskatchewan – Information Bulletin
  - k. Office of the Information and Privacy Commissioner – What Councillors Should know about LA FOIP
  - l. Calling Lakes District Planning Commission Minutes
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
  - a. Equipment GPS –
    - i. GFI Systems – GPS Driven Fleet Management Systems
    - ii. Text2Car – Road Maintenance Fleet Management
    - iii. Atlastrax – SeaTrax Unit
  - b. Sale of RM property – Town of Fort Qu'Appelle
  - c. NE 22 – 21- 16 W2 Bins
  - d. Signage per Division
  - e. 2017 Works Plan
  - f. Public Disclosure Statement
11. New Business
  - a. Champion Grader
  - b. Telpay – Conexus
  - c. Government of Saskatchewan – Council Member's Handbook
  - d. Tax Tools - February 15, 2017
12. Other Business
13. In Camera
14. Adjournment

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 22, 2016**

Present:	Reeve:	Harry McDonald
	Council Members:	Ron Palmer
	Division 1	Leonard Horsman
	Division 2	George MacPherson
	Division 3	Gord Peagam
	Division 4	Marcel DeDecker
	Division 5	Garnet Spanier
	Division 6	Lee Carlson
	Division 7	
Staff:	Administrator – Marcy Johnson	
Absent:	Foreman – Darwin Duesterbeck	

A quorum being present, Reeve H. McDonald called the meeting to order at 9:15 a.m.

**16-359 MINUTES / R. PALMER**

"THAT the minutes of the regular meeting of Council held November 22, 2016 be accepted as presented."

CARRIED

**DELEGATE: 10:00 a.m.**

Bruce Dodd APAS gave his annual presentation on 2016 year for APAS and what is upcoming for 2017.

**16-360 RECESS / L. HORSMAN**

"THAT this meeting be recessed at 10:25 a.m. for the public hearing regarding the Zoning Bylaw"

CARRIED

**16-361 RECONVENE / G. MACPHERSON**

"THAT this meeting reconvene at 10:35 a.m. "

CARRIED

**16-362 REPORTS / L. CARLSON**

"THAT the following verbal reports from:

- a) H. McDonald – Works
  - b) L. Carlson- Calling Lakes District Planning Commission
  - c) R. Palmer - SARM Roles and Responsibilities
  - d) M. Johnson – Administration
- be accepted as presented."

CARRIED

**16-363 2016-08 ZONING BYLAW AMENDMENT / M. DEDECKER**

"THAT Bylaw 2016-08 Zoning Bylaw Amendment be read for the first time."

CARRIED

**16-364 2016-08 ZONING BYLAW AMENDMENT / G. SPANIER**

"THAT Bylaw 2016-08 Zoning Bylaw Amendment be read for the second time."

CARRIED

**16-365 2016-08 ZONING BYLAW AMENDMENT / L. CARLSON**

"THAT Bylaw 2016-08 Zoning Bylaw Amendment be given three readings at this meeting."

DEFEATED

**16-366 CHAMPION GRADER 730 / L. CARLSON**

"THAT RM Council approve the Works Chair, Finance Chair, Reeve, Foreman and Administrator the authority to proceed as necessary for the work needed to the 730 Champion Grader."

CARRIED



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 22, 2016**

**16-367 CORRESPONDENCE / L. CARLSON**

"THAT the following Correspondence be accepted as presented, and filed:

- a. SARM – Nominations for the 2017 Lieutenant Governor's Award
- b. SARM – Training Partnership to Build Capacity in Rural Municipalities
- c. SARM – Encouraged by Minister Garneau's Transportation 2030 Speech
- d. SARM – Irrigation Structures Repair and Replacement Program
- e. SARM – In Memoriam
- f. Transi Trans Canada Trail Association Inc. – Donation of \$174.89
- g. Sasktip – Annual Membership
- h. District #39 A.D.D. Board Inc. – Provincial Rat Eradication Program
- i. Government of Saskatchewan – Winter Weight Season
- j. Government of Saskatchewan – Information Bulletin
- k. Office of the Information and Privacy Commissioner – What Councillors Should know about LA FOIP
- l. Calling Lakes District Planning Commission Minutes

CARRIED

**16-368 ACCOUNTS FOR PAYMENT / R. PALMER**

"THAT the list of accounts attached hereto and forming a part of these minutes' cheque numbers 6105 and 6133 and manual EFT payroll totaling \$55,028.26 is hereby approved by RM Council for payment."

CARRIED

**16-369 STATEMENT OF FINANCIAL ACTIVITIES / L. HORSMAN**

"THAT the Statement of Financial Activities for the month of October 2016, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**16-370 BANK RECONCILIATION / G. MACPHERSON**

"THAT the Bank Reconciliation for the month of October 2016, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**16-371 SALE OF RM PROPERTY TOWN OF FORT QU'APPELLE / L. CARLSON**

"THAT RM Council approve the Administrator M. Johnson to sell Lot 5 Block 7 Plan ANA277 for the amount of \$4,000.00 (four thousand);  
AND FURTHERMORE, the purchaser provide proof that they purchase the adjacent lot from the Town of Fort Qu'Appelle."

CARRIED

**16-372 PUBLIC DISCLOSURE STATEMENTS / G. PEAGAM**

"THAT all RM Councillors have handed in their public disclosure statements."

CARRIED

**16-373 CHAMPION GRADER / M. DEDECKER**

"THAT RM Council acknowledge the work completed, R & I head with remand head and related gaskets by Redhead Equipment on the Champion Grader at an estimated cost of \$7,648.76."

CARRIED

**16-374 TELPAY / G. SPANIER**

"THAT RM void cheque number 6105 for the application of Telpay with the Conexus Credit Union."

CARRIED

**16-375 TAX TOOLS – FEBRUARY 15, 2017 MELVILLE / R. PALMER**

"THAT RM Council approve the Administrator M. Johnson to attend the Tax Tools Workshop in Melville February 15, 2017 at a cost of \$70.00 plus expenses."

CARRIED

**16-376 TAYLOR BEACH CREEK DREDGING / R. PALMER**

"THAT the Reeve H. McDonald and Administrator M. Johnson have a site visit at the Taylor Beach creek dredging and then make the decision if the work is to be done."

CARRIED

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 22, 2016**

**16-377 IN CAMERA / G. MACPHERSON**

"THAT RM Council move into an in camera session at 11:50 a.m. to discuss matters regarding Personnel."

CARRIED

Reeve H. McDonald called the meeting back to order at 12:47 p.m.

**16-378 ADJOURNMENT / G. PEAGAM**

"That the Regular meeting of Council be adjourned at 12:50 p.m."

CARRIED

Approved this 13 day of December, 2016.

Harry J. McDonald  
Reeve


M J M  
Administrator

Next regular meeting of Council, Tuesday, December 13, 2016 at 9:00 a.m.

**RM of NORTH QU'APPELLE NO.187**

**Agenda**

Public Hearing Zoning Bylaw 13-08  
Tuesday November 22, 2016 10:30 am

1. Call to Order
2. Public Hearing Amendment to Zoning Bylaw 13-07<sup>08</sup> 
  - a. Section 5.5.5 is repealed and replaced
  - b. Appendix C The Zoning Bylaw Maps are repealed and replaced with the Zoning Bylaw Maps show as Schedule A attached to and forming part of this bylaw.
3. Adjournment

  
1

**Rural Municipality of North Qu'Appelle No. 187**  
**Public Hearing for the Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 22, 2016**

Present:	Reeve:		Harry McDonald
	Council Members:	Division 1	Ron Palmer
		Division 2	Leonard Horsman
		Division 3	George MacPherson
		Division 4	Gord Peagam
		Division 5	Marcel DeDecker
		Division 6	Garnet Spanier
		Division 7	Lee Carlson

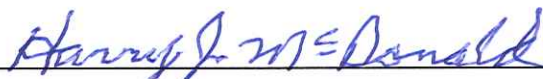
Staff: Administrator – Marcy Johnson

That Reeve H. McDonald call the public hearing to order at 10:30 a.m.

One verbal presentation from G. LaRoque questioning why the actual flood levels are not in the Zoning Bylaw.

Adjourned at 10:47 a.m.

Approved this 13 day of December, 2016.

  
Reeve

  
Administrator



Report Date  
11/18/2016 4:14 PM

## List of Accounts for Approval

As of 11/18/2016

Page 1



Batch: 2016-00142 to 2016-00145

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
6105	11/18/2016	Void during printing			
6106	11/18/2016	Banbury Plumbing & Heating Inc 9237	Repair-Shop Heater&ventor fan	949.67	949.67
6107	11/18/2016	Banks, Gerald 11/16	PC-12Tails @ \$30.00	360.00	360.00
6108	11/18/2016	Braeburn Inn 11/16/16	Rm. book-Christmas Entertainer	141.90	141.90
6109	11/18/2016	Canada Post Corporation 11/15/16	Postage	89.25	89.25
6110	11/18/2016	Grismer, Camille 593	Contract-extra yard debris	1,028.48	1,028.48
6111	11/18/2016	Hatfield Valley Agencies Inc. 11/15	Land valuation	262.50	262.50
6112	11/18/2016	Jackson Bros. Bobcat Services 37/10/16 48/10/16	TB 48 yds Riprap Gravel as per Maps	1,764.00 11,028.16	12,792.16
6113	11/18/2016	Johnson, Marcy 11/16 exp Marcy	Expense	188.80	188.80
6114	11/18/2016	Keith, Nicole 11/16	Expense -Council Mtg	50.00	50.00
6115	11/18/2016	Klyne, Rick 11/7/16 11/16	PC-23 tails @ \$30.00 PC-20tails @ \$30.00	690.00 600.00	1,290.00
6116	11/18/2016	Kulaway, Ken 11/16 Cell	Phone expense Ken	25.00	25.00
6117	11/18/2016	Maleschuk, Colin 13829	Shop Supply - cleaners	111.78	111.78
6118	11/18/2016	Melcher Media & Design 3872	communications	110.00	110.00
6119	11/18/2016	Myers, Leonard 11/2016 Contrac 11/16 Cell	Rd Maint. Nov 4-Nov 17 Cell Expense	2,325.00 25.00	2,350.00
6120	11/18/2016	North Valley Waste 161031	Quarterly Contribution	9,859.85	9,859.85
6121	11/18/2016	Professional Building 16103155	Bldg Inspection Ryan, Powell	638.75	638.75
6122	11/18/2016	Prairie Co-operative Ltd. 4973 74247 76652 10/16	Office Supply Shop - Veh. repair Office supply Oct Diesel fuel	25.70 14.45 8.79 3,696.31	3,745.25
6123	11/18/2016	Redman, Brad 307	Contract Office	1,700.00	1,700.00
6124	11/18/2016	SARM Saskatchewan Association R855460 R857026 R857271	Office Supply Office Supply Office supply	342.71 151.12 120.99	614.82
6125	11/18/2016	Sask Tel Cmr 10/16 Cell	Maint. Cell	68.28	68.28
6126	11/18/2016	SaskWater SW045816	Lagoon	5,728.98	5,728.98
6127	11/18/2016	Success Office Systems 147486 147560	freight for toners Photocopier	15.75 129.11	144.86
6128	11/18/2016	Van Houtte Coffee Services Inc 70905413	Office Supply	39.50	39.50

Report Date  
11/18/2016 4:14 PM

List of Accounts for Approval  
As of 11/18/2016  
Batch: 2016-00142 to 2016-00145

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6129	11/18/2016	Webster, Lloyd 11/16Cell	Expense	25.00	25.00
6130	11/30/2016	Cochrane, Holly 11/30/16	Contract Nov	330.75	330.75
31	11/30/2016	Cupar C & D Area Authority 11/10/16 C&D	Remittance Collected	650.25	650.25
6132	11/30/2016	Egg Lake C & D Area Authority 11/10/16Egglake	2016 Remittance Egg Lake	399.58	399.58
6133	11/30/2016	Grismer, Camille 11/30 Contract	Contract Nov 2016	3,501.03	3,501.03
Other:					
16111801-Man	11/18/2016	Johnson, Marcy PM- 11-02	Payroll Nov 2 - Nov 15	1,808.56	1,808.56
16111802-Man	11/18/2016	Keith, Nicole PM- 11-02	Payroll Nov 2 - Nov 15	1,053.02	1,053.02
16111803-Man	11/18/2016	Duesterbeck, Darwin PM- 11-02	Payroll Nov 2 - Nov 15	1,884.14	1,884.14
16111804-Man	11/18/2016	Kulaway, Ken PM- 11-02	Payroll Nov 2 - Nov 15	1,467.36	1,467.36
16111805-Man	11/18/2016	Webster, Lloyd PM- 11-02	Payroll Nov 2 - Nov 15	1,378.93	1,378.93
16111806-Man	11/18/2016	Klisowsky, Lorraine PM- 11-02	Payroll Nov 2 - Nov 15	239.81	239.81
Total for AP:					55,028.26

  
Reeve  




**Rural Municipality of North Qu'Appelle No. 187**  
**Statement of Financial Activities - Condensed**  
For the Period Ending October 31, 2016

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
General Municipal Levy		1,416,501.41	1,380,089.00	36,412.41	2.64
Abatements and Adjustments			(7,310.00)	7,310.00	100.00
Discount on Current Year Taxes	(1,507.24)	(116,778.61)	(119,944.00)	3,165.39	2.64
<b>Net Municipal Taxes</b>	<b>(1,507.24)</b>	<b>1,299,722.80</b>	<b>1,252,835.00</b>	<b>46,887.80</b>	<b>3.74</b>
Penalties on Tax Arrears	407.94	9,003.49		9,003.49	
<b>Total Taxation:</b>	<b>(1,099.30)</b>	<b>1,308,726.29</b>	<b>1,252,835.00</b>	<b>55,891.29</b>	<b>4.46</b>
<b>Fees and Charges</b>					
Custom Work	2,209.68	10,773.50	31,700.00	(20,926.50)	66.01-
Sale of Supplies and Gravel	18,246.71	41,098.03	13,875.00	27,223.03	196.20
Rentals		1,300.00	1,500.00	(200.00)	13.33-
Policing and Fire Fees		2,581.20	2,000.00	581.20	29.06
Licenses and Permits	1,590.00	49,574.65	34,150.00	15,424.65	45.17
General Office Services	16,628.66	44,380.60	39,775.00	4,605.60	11.58
Landfill/Waste Collection Fees			36,000.00	(36,000.00)	100.00-
<b>Total Fees and Charges:</b>	<b>38,675.05</b>	<b>149,707.98</b>	<b>159,000.00</b>	<b>(9,292.02)</b>	<b>5.84-</b>
<b>Maintenance and Development Charges</b>					
Road Maintenance and Restoration Agreement:		(5,000.00)	22,000.00	(27,000.00)	122.73-
<b>Total Maintenance and Development Charge</b>	<b>0.00</b>	<b>(5,000.00)</b>	<b>22,000.00</b>	<b>(27,000.00)</b>	<b>122.73-</b>
<b>Utilities</b>					
Water	361.75	8,466.75	7,000.00	1,466.75	20.95
<b>Total Utilities:</b>	<b>361.75</b>	<b>8,466.75</b>	<b>7,000.00</b>	<b>1,466.75</b>	<b>20.95</b>
<b>Unconditional Transfers</b>					
Unconditional Transfers	36,012.00	142,818.86	173,845.00	(31,026.14)	17.85-
<b>Total Unconditional Transfers:</b>	<b>36,012.00</b>	<b>142,818.86</b>	<b>173,845.00</b>	<b>(31,026.14)</b>	<b>17.85-</b>
<b>Conditional Grants</b>					
Federal		42,369.60	41,350.00	1,019.60	2.47
Provincial			3,520.00	(3,520.00)	100.00-
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>42,369.60</b>	<b>44,870.00</b>	<b>(2,500.40)</b>	<b>5.57-</b>
<b>Grants in Lieu of Taxes</b>					
Provincial		750.00	3,250.00	(2,500.00)	76.92-
Local		2,153.83	2,000.00	153.83	7.69
<b>Total Grants in Lieu of Taxes:</b>	<b>0.00</b>	<b>2,903.83</b>	<b>5,250.00</b>	<b>(2,346.17)</b>	<b>44.69-</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	461.12	2,123.16	2,000.00	123.16	6.16
<b>Total Investment Income and Commissions:</b>	<b>461.12</b>	<b>2,123.16</b>	<b>2,000.00</b>	<b>123.16</b>	<b>6.16</b>
<b>Total REVENUES:</b>	<b>74,410.62</b>	<b>1,652,116.47</b>	<b>1,666,800.00</b>	<b>(14,683.53)</b>	<b>0.88-</b>

**EXPENDITURES**

**General Government Services**

Wages	12,548.73	102,662.06	129,400.00	26,737.94	20.66
Benefits	1,370.24	34,616.72	34,000.00	(616.72)	1.81-
Professional/Contract Services	7,133.73	110,813.16	138,576.00	27,565.34	19.89
Utilities	214.78	4,615.68	7,300.00	2,684.32	36.77
Maintenance, Material and Supplies	1,554.88	19,633.09	18,400.00	(1,233.09)	6.70-
Grants and Contributions		1,125.00	3,000.00	1,875.00	62.50
Capital Expenditures			4,185.00	4,185.00	100.00
Allowance for Uncollectibles			100.00	100.00	100.00
Other	50.00	650.00	2,100.00	1,450.00	69.05
<b>Total General Government Services:</b>	<b>22,872.36</b>	<b>274,115.71</b>	<b>337,061.00</b>	<b>62,747.79</b>	<b>18.62</b>

**Protective Services**

Police Protection

Rural Municipality of North Qu'Appelle No. 187  
Statement of Financial Activities - Condensed  
For the Period Ending October 31, 2016

	Current	Year To Date	Budget	Variance	%
Contractual Services			32,000.00	32,000.00	100.00
<b>Total Police Protection:</b>	<b>0.00</b>	<b>0.00</b>	<b>32,000.00</b>	<b>32,000.00</b>	<b>100.00</b>
<b>Fire Protection</b>					
Professional/Contractual Services		11,639.00	8,061.00	(3,578.00)	44.39-
<b>Total Fire Protection:</b>	<b>0.00</b>	<b>11,639.00</b>	<b>8,061.00</b>	<b>(3,578.00)</b>	<b>44.39-</b>
<b>Total Protective Services:</b>	<b>0.00</b>	<b>11,639.00</b>	<b>40,061.00</b>	<b>28,422.00</b>	<b>70.95</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	15,016.73	149,542.58	196,200.00	46,657.42	23.78
Benefits	2,114.31	30,136.83	46,000.00	15,863.17	34.49
Professional/Contractual Services	7,604.44	89,495.84	164,750.00	75,254.16	45.68
Utilities	2,095.49	20,049.40	28,600.00	8,550.60	29.90
Maintenance, Materials & Supplies	53,067.10	553,235.39	628,500.00	75,264.61	11.98
Capital Expenditures			196,400.00	196,400.00	100.00
Interest			120.00	120.00	100.00
<b>Total Maintenance:</b>	<b>79,898.07</b>	<b>842,460.04</b>	<b>1,260,570.00</b>	<b>418,109.96</b>	<b>33.17</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies		5,616.00	11,000.00	5,384.00	48.95
<b>Total Snow Removal:</b>	<b>0.00</b>	<b>5,616.00</b>	<b>11,000.00</b>	<b>5,384.00</b>	<b>48.95</b>
<b>Total Transportation Services:</b>	<b>79,898.07</b>	<b>848,076.04</b>	<b>1,271,570.00</b>	<b>423,493.96</b>	<b>33.30</b>
<b>Environmental Services</b>					
Professional/Contractual Services	13,400.78	138,434.83	170,435.00	32,000.17	18.78
Maintenance, Materials and Supplies		1,054.63	3,000.00	1,945.37	64.85
<b>Total Environmental Services:</b>	<b>13,400.78</b>	<b>139,489.46</b>	<b>173,435.00</b>	<b>33,945.54</b>	<b>19.57</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services	630.00	1,918.00	3,000.00	1,082.00	36.07
<b>Total Planning and Development Services:</b>	<b>630.00</b>	<b>1,918.00</b>	<b>3,000.00</b>	<b>1,082.00</b>	<b>36.07</b>
<b>Recreation and Cultural Services</b>					
Professional/Contractual Services	341.00	8,276.20	8,000.00	(276.20)	3.45-
Grants and Contributions	5,008.64	5,008.64		(5,008.64)	
<b>Total Recreation and Cultural Services:</b>	<b>5,349.64</b>	<b>13,284.84</b>	<b>8,000.00</b>	<b>(5,284.84)</b>	<b>66.06-</b>
<b>Utilities</b>					
<b>Water</b>					
Professional/Contractual Services	20.00	60.00	130.00	70.00	53.85
Utilities	24.41	798.74	1,200.00	401.26	33.44
Maintenance, Materials and Supplies	52.50	52.50	500.00	447.50	89.50
<b>Total Water:</b>	<b>96.91</b>	<b>911.24</b>	<b>1,830.00</b>	<b>918.76</b>	<b>50.21</b>
<b>Total Utilities:</b>	<b>96.91</b>	<b>911.24</b>	<b>1,830.00</b>	<b>918.76</b>	<b>50.21</b>
<b>Total EXPENDITURES:</b>	<b>122,247.76</b>	<b>1,289,434.29</b>	<b>1,834,957.00</b>	<b>545,325.21</b>	<b>29.72</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
REVENUES	74,410.62	1,652,116.47	1,666,800.00	(14,683.53)	0.88-
EXPENDITURES	122,247.76	1,289,434.29	1,834,957.00	545,325.21	29.72
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(47,837.14)</b>	<b>362,682.18</b>	<b>(168,157.00)</b>	<b>530,641.68</b>	<b>315.56</b>
Change in Non-Financial Assets	2,394.97	1,873.71		1,873.71	
<b>Change in Net Assets</b>	<b>(50,232.11)</b>	<b>360,808.47</b>	<b>(168,157.00)</b>	<b>528,767.97</b>	<b>314.45</b>
<b>Change in Surplus</b>	<b>(50,232.11)</b>	<b>360,808.47</b>	<b>(168,157.00)</b>	<b>528,767.97</b>	<b>314.45</b>
<b>Account Balances</b>	<b>Current</b>	<b>Year to Date</b>	<b>Balance</b>		
<b>Cash and Investments</b>					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(47,832.43)	272,635.95	615,533.26		
Cash - Conexus (For Pipeline Deposits)	8,992.30	37,317.33	37,317.33		

ALG ms  
NO

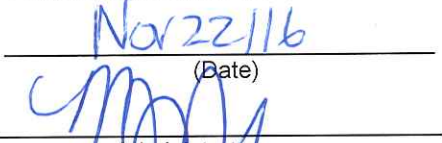
**Rural Municipality of North Qu'Appelle No. 187**  
**Statement of Financial Activities - Condensed**  
For the Period Ending October 31, 2016

	Current	Year To Date	Budget	Variance	%
<b>Total Cash and Investments:</b>	<b>(38,840.13)</b>	<b>309,953.28</b>	<b>653,150.59</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Rural	(11,687.04)	39,771.41	111,406.09		
Municipal - Tax Receivable - Urban	(15,785.65)	7,319.73	71,721.02		
Municipal - Tax Receivable -Taylor Beach	(1,506.21)	8,645.38	8,848.66		
Municipal - Tax Receivable -Pasqua Lake	(2,611.47)	25,321.20	37,695.59		
Municipal - Tax Receivable -P.L. Special	17.71	(62.37)	819.08		
Municipal - Tax Recv. - Fire Truck Spec.	(0.68)	(650.50)	3.55		
Municipal - Tax Receivable - Tax Enforc.	(7.87)	1,798.12	2,629.11		
Municipal - Allow. for Uncollected			(9,200.00)		
<b>Total Municipal Taxes Receivable:</b>	<b>(31,581.21)</b>	<b>82,142.97</b>	<b>223,923.10</b>		

Certified correct and in accordance with the records

Presented to council on

  
Reeve

  
Nov 22/16  
(Date)  
Administrator



Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

Date Printed  
11/18/2016 4:15 PM

Page 1

CIBC - \*\*\*\*\*-01118  
For Ending Date 10/31/2016

110-110-120 - Cash - Bank - CIBC  
GL Balance to 10/31/2016

615,288.44

Service Charges: -216.30  
Interest Charges: 0.00  
Interest Revenue: 461.12

Adjusted Book Balance 615,533.26

Bank Statement Balance: 655,469.66

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	9/21/2016	TX 2016-0160	NSF US exchange rate	TX	2,096.40
2	9/21/2016		US exchange difference fee wagner	GL	561.97
3	10/20/2016	2016-0185	Deposit Entry	RC	30.00
4	10/31/2016	2016-0192	Deposit Entry	RC	1,256.90
Subtotal:					3,945.27

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	7/16/2015	RC	Rev-Receipt # 150093-001	RC	-1.47
2	3/11/2016	Ch 5667	Burnett, Craig	AP	-732.00
3	9/21/2016	RC	Rev-Receipt # 160146-011	RC	-2,057.09
4	9/21/2016		US exchange difference fee wagner	GL	-150.77
5	9/27/2016	Ch 6005	Kulaway, Ken	AP	-25.00
6	10/12/2016	Ch 6022	Burnett, Craig	AP	-732.00
7	10/25/2016	Ch 6046	Banks, Gerald	AP	-15.00
8	10/25/2016	Ch 6052	Horsman, Devin	AP	-7.50
9	10/25/2016	Ch 6057	Kulaway, Ken	AP	-25.00
10	10/25/2016	Ch 6058	Livingstone, Kevin	AP	-427.50
11	10/25/2016	Ch 6059	McDougall, Jayson	AP	-90.00
12	10/25/2016	Ch 6060	Mohr, Lori	AP	-52.50
13	10/25/2016	Ch 6062	Myers, Leonard	AP	-25.00
14	10/25/2016	Ch 6067	Valley Pumps & Softners	AP	-55.00
15	10/25/2016	Ch 6068	Van Houtte Coffee Services Inc	AP	-39.50
16	10/25/2016	Ch 6069	Webster, Lloyd	AP	-25.00
17	10/25/2016	Ch 6073	Information Services Corp.	AP	-500.00
18	10/25/2016	Ch 6074	Morrisette, Aurele	AP	-150.00
19	10/25/2016	Ch 6076	Myers, Leonard	AP	-1,534.50
20	10/31/2016	Ch 6071	Grismer, Camille	AP	-3,501.03
21	10/31/2016	Ch 6077	Johnson, Marcy	AP	-180.00
22	10/31/2016	Ch 6078	Johnson, Marcy	AP	-152.65
23	10/31/2016	Ch 6079	Keith, Nicole	AP	-180.00
24	10/31/2016	Ch 6080	Municipal Employees'	AP	-3,755.48
25	10/31/2016	Ch 6081	Peagam, Linda	AP	-495.00
26	10/31/2016	Ch 6082	Prairie Valley S. D. #208	AP	-20,710.62



Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

Date Printed  
11/18/2016 4:15 PM

Page 2

**CIBC - \*\*\*\*\*-01118**  
For Ending Date 10/31/2016

110-110-120 - Cash - Bank - CIBC

27	10/31/2016	Ch 6083	Receiver General	AP	-6,488.91
28	10/31/2016	Ch 6084	Saskatchewan Municipal Hail	AP	-1,773.15
Subtotal:					<u>-43,881.67</u>

Total Uncleared: -39,936.40

**Adjusted Bank Balance** **615,533.26**

Notes

Chq # 5210 Staledated -July 28, 2015 was put through - Holly McCorriston- Bank to send it back. GL entries made

Bank Deposit made Oct 20/16 not entered at the bank- Credit made to our account Nov 17/16

*Holly McCorriston*  
*MD*



## **RM Works Agenda**

Tuesday, November 29, 2016

1. Bylaw 04-02 Duty of Council to Maintain Roads
2. Equipment
3. Sign inventory / inspection sheet (as per bylaw 04-02)
4. Pre-trip circle inspection sheet for equipment
5. Procedures for Winter operation
6. Training – Sask. Safety Council
7. GPS
8. Custom work rates
9. Other business

**Rural Municipality of North Qu'Appelle No. 187**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 29, 2016**

**RM Works Meeting Minutes**

Present:	Chair	Division 6	Garnet Spanier
	Reeve /Council Members:	Reeve	Harry McDonald
		Division 1	Ron Palmer
		Division 2	Leonard Horsman
		Division 7	Lee Carlson
Staff:	Administrator – Marcy Johnson		

Chair Councillor G. Spanier called the meeting to order at 9:10 a.m.

1. Bylaw 04-02 Duty of Council to Maintain Roads
  - a. Recommendations for editing to Administrator, Works Committee to take changes to January 2017 meeting
2. Equipment
3. Sign Inventory / Inspection Sheet (as per Bylaw 04-02)
4. Pre-Trip Circle Inspection Sheet for Equipment
  - a. Recommendation – Pre-Trip Books in each piece of equipment
5. Procedures for Winter Operation
  - a. Peterbilt
    - i. MacKay Hill – Kronsberg – Pasqua Lake – Lakes End – Groome's
    - ii. Town to reload
    - iii. Lebret – Taylor Beach – Villa Maria
    - iv. Town to reload
  - b. Tractor
    - i. Jasmin -- Pasqua Lake – Tulik Hill – 727 – Dysart Grid – Mackay Hill
    - ii. Then where needed
  - c. Grader
    - i. Starts at Wide Awake – Div. 1 – Div. 2 – Div. 3 – Div. 4 – Div. 5 – Div. 6
6. Training – Sask. Safety Council
  - a. Ground Disturbance
  - b. Flag Person
  - c. WHIMS
7. GPS –
  - a. Recommendation to Council by March 2017
8. Custom Work Rates
9. Other Business
  - a. Rented Grader
    - i. Recommendation to Council by February 2017