

RM of NORTH QU'APPELLE NO.187

Agenda

Monday, November 7, 2016 9:00 am

Oath of Office

1. Call to Order
2. Approval of Minutes –
 - a. Regular Meeting October 25, 2016
3. Business Arising From Minutes
4. Reports
 - a) D. Duesterbeck – Foreman
 - b) H. McDonald – Works
 - c) R. Palmer – PARCS conventions
 - d) M. Johnson – Administration
5. Delegate
6. Bylaws
 - a. Code of Ethics – Bylaw
7. Correspondence
 - a. SARM – Councillor Handbook
 - b. SARM – Councillors Seminar Municipal Leaders Rolls and Responsibilities
 - c. SARM – Welcomes Infrastructure Investment in Rural Communities
 - d. Government of Saskatchewan – Heritage Resource Protection and Gravel Source Development
 - e. Saskatchewan Heavy Construction Association
 - f. Sask. Water – Qu'Appelle Operations
 - g. Saskatchewan Municipal Awards – Winners
 - h. 4-H Saskatchewan Canada
8. Accounts for Payment
9. Unfinished Business
 - a. Equipment GPS –
 - i. GFI Systems – GPS Driven Fleet Management Systems
 - ii. Text2Car – Road Maintenance Fleet Management
10. New Business
 - a. 2016 Election Results
 - b. Public Disclosure Statement – New / Acclaimed / Incumbent
 - c. CIBC - Signing Authority
 - d. 2016-2017 Committees
 - e. 2016-2017 Deputy Reeve
 - f. 2016-2017 Remuneration
 - g. 2016-2017 Meeting Date
 - h. NE 22 – 21- 16 W2 Bins
 - i. Sale of RM property – Town of Fort Qu'Appelle
 - j. Cupar Snowmobile Club Inc.
 - k. Signage per Division
 - l. 2017 Works Plan
11. Other Business
12. In Camera
13. Adjournment

Handwritten signature

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, November 7, 2016

Present:	Reeve:	Harry McDonald
	Council Members:	Ron Palmer
	Division 1	Leonard Horsman
	Division 2	George MacPherson
	Division 3	Gord Peagam
	Division 4	Marcel DeDecker
	Division 5	Garnet Spanier
	Division 6	Lee Carlson
	Division 7	
	Staff:	Administrator – Marcy Johnson
	Absent:	Foreman – Darwin Duesterbeck

OATH OF OFFICE

This being the first meeting of Council following the 2016 annual elections prior to commencement of the meeting the Reeve and each member of Council read and signed the Oath or Affirmation – Member of Council in accordance with section 94 of *The Municipalities Act*.

A quorum being present, Reeve H. McDonald called the meeting to order at 9:15 a.m.

16-342 MINUTES / R. PALMER

"THAT the minutes of the regular meeting of Council held October 25, 2016 be accepted as presented."

CARRIED

16- 343 CHAMPION GRADER 730 / L. CARLSON

"THAT RM Council approve the Works Chair, Finance Chair, Reeve, Foreman and Administrator the authority to proceed as necessary for the work needed to the 730 Champion Grader."

CARRIED

16-344 REPORTS / L. HORSMAN

"THAT the following verbal reports from:

- a. H. McDonald – Works
 - b. R. Palmer - PARCS
 - c. M. Johnson – Administration
- be accepted as presented."

CARRIED

16-345 RECESS / G. MACPHERSON

"THAT this meeting be recessed at 10:00 a.m. "

CARRIED

16-346 RECONVENE / G. PEAGAM

"THAT this meeting reconvene at 10:05 a.m. "

CARRIED

16-347 CORRESPONDENCE / M. DEDECKER

"THAT the following Correspondence be accepted as presented, and filed:

- a. SARM – Councillor Handbook
- b. SARM – Councillors Seminar Municipal Leaders Roles and Responsibilities
- c. SARM – Welcomes Infrastructure Investment in Rural Communities
- d. Government of Saskatchewan – Heritage Resource Protection and Gravel Source Development
- e. Saskatchewan Heavy Construction Association
- f. Sask. Water – Qu'Appelle Operations
- g. Saskatchewan Municipal Awards – Winners
- h. 4-H Saskatchewan."

CARRIED

16-348 ACCOUNTS FOR PAYMENT / G. PEAGAM

"THAT the list of accounts attached hereto and forming a part of these minutes' cheque numbers 6077 and 6104 and manual EFT payroll totaling \$76,488.43 is hereby approved by RM Council for payment."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, November 7, 2016

16-349 2016 ELECTION RESULTS / L. CARLSON

“THAT the Declaration of Results be presented to Council and attached to the Council meeting minutes.”

CARRIED

16-350 CIBC SIGNING AUTHORITY / R. PALMER

“That RM signing authority for the CIBC be as follows:

Reeve Harry McDonald
Division 1 Ron Palmer
Division 2 Leonard Horsman
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 Marcel DeDecker
Division 6 Garnet Spanier
Division 7 Lee Carlson

Removal:
Division 1 Tom Braithwaite
Division 6 John Linklater
Division 7 Ken Hutchinson.”

CARRIED

16-351 2016-2017 COMMITTEE APPOINTMENTS / L. HORSMAN

“THAT the following RM committees for the 2016-2017 year be as follows:

COMMITTEE	CHAIR	MEMBER	MEMBER
Personnel	Ron Palmer	George MacPherson	Lee Carlson
Roads & Transportation	Garnet Spanier	Leonard Horsman	Lee Carlson
Finance	George MacPherson	Gord Peagam	Ron Palmer
Calling Lakes	Harry McDonald		
NVWMA	Marcel DeDecker		
NQGPA	George MacPherson		
Sewage Lagoon	Lee Carlson		
Pest Control	George MacPherson		
Calling Lakes Farm Stewardship	Garnet Spanier		
Development	Harry McDonald	Division Councillor	

CARRIED

16-352 - 2016-2017 DEPUTY REEVE / G. MACPHERSON

“That the Deputy Reeve for the RM be as follows:

November 2016 - January 31, 2017	George MacPherson
February 1, 2017 to April 30, 2017	Lee Carlson
May 1, 2017 to July 31, 2017	Gord Peagam
August 1, 2017 to October 27, 2017	Ron Palmer

CARRIED

16-353 - 2016-2017 REMUNERATION / G. PEAGAM

“That the remuneration for the 2016-2017 year be as follows:

REMUNERATION	
Council meetings	\$100
Committee meetings	\$50
Meals	\$25
Conventions / Seminars	\$100
Supervision	\$20/hour
Reeve Supervision	\$200
Mileage	.60/km

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, November 7, 2016

16-354 - 2016-2017 MEETING DATES / M. DEDECKER

"That Regular meetings of Council shall be every second and fourth Tuesday of each month starting at 9:00 a.m.;

AND FURTHERMORE, in the event of any meeting date falling on a statutory or civic holiday or any day appointed as a holiday by proclamation of the Governor-General of Canada, the Lieutenant Governor of Saskatchewan, or the Reeve, such meetings shall be held at the same time two days after the municipal office is scheduled to be open for business."

CARRIED

16-355 SALE OF RM PROPERTY IN TOWN OF FORT QU'APPELLE / L. CARLSON

"That RM Council approve the hire of John McNally to do an option on the property, Lot 5 Block 7 Plan AN4277, at a cost of \$250.00, so the RM Council will be advised on how much the property would sell for."

CARRIED

16-356 CUPAR SNOMOBILE CLUB INC. / G. SPANIER

"That RM Council approve the Administrator M. Johnson to sign a five year agreement with the Cupar Snowmobile Club."

CARRIED

16-357 IN CAMERA / G. SPANIER

"THAT RM Council move into an in camera session at 12:05 p.m. to discuss matters pursuant to *The Freedom of Information and Protection of Privacy Act* Section 15."

CARRIED

Reeve H. McDonald called the meeting back to order at 12:16 p.m.

16-358 ADJOURNMENT / L. HORSMAN

"That the Regular meeting of Council be adjourned at 12:17 p.m."

CARRIED

Approved this 22 day of November, 2016.


Reeve


Administrator

Next regular meeting of Council, Tuesday, November 22, 2016 at 9:00 a.m.

Report Date
11/04/2016 1:30 PM

Rural Municipality of North Qu'Appelle No. 187
List of Accounts for Approval
As of 11/04/2016
Batch: 2016-00136 to 2016-00140

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
6077	10/31/2016	Johnson, Marcy 10/16 Election	Election 6 hours	180.00	180.00
6078	10/31/2016	Johnson, Marcy 10/16 PettyCash	Petty Cash	152.65	152.65
6079	10/31/2016	Keith, Nicole 10/16 Elections	Election 6 hours	180.00	180.00
6080	10/31/2016	Municipal Employees' 10/16 Payroll	Payroll	3,755.48	3,755.48
6081	10/31/2016	Peagam, Linda 10/16 Elections	Elecxtion Oct 18 and 26	495.00	495.00
6082	10/31/2016	Prairie Valley S. D. #208 10/16 Taxes	Taxes collected	20,710.62	20,710.62
6083	10/31/2016	Receiver General 10/31 Payroll	Oct Payroll	6,488.91	6,488.91
6084	10/31/2016	Saskatchewan Municipal Hail 10/16 Taxes	Taxes collected	1,773.15	1,773.15
6085	11/08/2016	Apex Enterprizes Ltd. 1285	contract	6,634.69	6,634.69
6086	11/08/2016	Banks, Gerald 1/11/16	Pest control	360.00	360.00
6087	11/08/2016	Byers, David 946642	contracted Repair	630.00	630.00
6088	11/08/2016	Grasslands News Group 00023401 00023663 00023971	Advertising Advertising Advertising	47.25 38.81 79.30	165.36
6089	11/08/2016	Jackson Bros. Bobcat Services 692056	Contract TCT	10,466.25	10,466.25
6090	11/08/2016	John Deere Financial 677253	Maintenance	221.92	221.92
6091	11/08/2016	Kevin Byers Carpentry & Renova 697389	Contracted Repair	2,106.30	2,106.30
6092	11/08/2016	Linde Canada Limited 15687 55173899	Shop-Oxygen for cylinder	12.44	12.44
6093	11/08/2016	Macleods True Value 2034133 2034137 2034292 2034390	Shop Supply Maintenance -Vehicle Shop Supply Shop Supply	22.86 7.47 26.14 52.72	109.19
6094	11/08/2016	Myers, Leonard 11/16 contract	Contract Oct-Nov	1,085.00	1,085.00
6095	11/08/2016	Profile Tire 352 363 584	Shop Supply Shop Oil & Gas Shop Supply	14.01 58.07 68.76	140.84
6096	11/08/2016	RoBo Sales Oct 2016	Maintenance & supply	1,358.86	1,358.86
6097	11/08/2016	SARM Saskatchewan Association BAL1145	Elections	547.73	547.73
6098	11/08/2016	Sask Energy 10/24/16 10/16	Utility Heat Sask Energy shop	127.65 136.55	264.20
6099	11/08/2016	Sask Power 10/2016 October 10/31/16 Oct /16	Maint-Utility Maint-Utility Maint-Utility Maint-Utility	67.25 147.96 958.51 161.41	

[Handwritten signature]

Report Date
11/04/2016 1:30 PM

Rural Municipality of North Qu'Appelle No. 187

List of Accounts for Approval

As of 11/04/2016

Batch: 2016-00136 to 2016-00140

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Oct	Maint- Utility	13.45	
		Oct/16	Maint-Utility	128.92	
		Oct/31/16	Maint-Utility	107.99	
		10/16	Maint-Utility	132.59	
		Oct /2016	Maint-Utility	132.59	
		Oct 31/16	Maint-Utility	120.54	
		Oct 2016	Maint - Utility	94.85	
		Oct/2016	Maint-Utility	95.73	2,161.79
6100	11/08/2016	Sask Tel Cmr			
		Oct/2016	Utilities	107.78	
		Oct/16	Utilities	59.03	166.81
6101	11/08/2016	Success Office Systems			
		inv145255	Photocopying	152.26	152.26
6102	11/08/2016	Town of Fort Qu'Appelle			
		2016-00166	Fire Call	1,300.00	1,300.00
6103	11/08/2016	Valley View Electric Inc			
		10942	Contract	1,056.26	1,056.26
6104	11/08/2016	Valley Lawn Services			
		4230	RM contract	5,880.00	5,880.00
Other:					
16110401-Man	11/04/2016	Johnson, Marcy			
		PM- 11-01	Payroll Oct 19 - Nov 1	1,732.18	1,732.18
16110402-Man	11/04/2016	Keith, Nicole			
		PM- 11-01	Payroll Oct 19 - NOV 1	1,053.02	1,053.02
16110403-Man	11/04/2016	Duesterbeck, Darwin			
		PM- 11-01	Payroll Oct 19 - Nov 1	1,884.14	1,884.14
16110404-Man	11/04/2016	Kulaway, Ken			
		PM- 11-01	Payroll Oct 19 - Nov 1	1,538.45	1,538.45
16110405-Man	11/04/2016	Webster, Lloyd			
		PM- 11-01	Payroll Oct 19 - Nov 1	1,412.44	1,412.44
16110406-Man	11/04/2016	Klisowsky, Lorraine			
		PM- 11-01	Payroll Oct 19 - Nov 1	312.49	312.49
				Total for AP:	76,488.43

Reeve