

RM of NORTH QU'APPELLE NO.187

Agenda

Friday

Tuesday, March 11, 2016 9:00 am

1. Call to Order
2. Approval of Minutes –
 - a. Public Hearing February 23, 2016
 - b. Regular Meeting February 23, 2016
3. Business Arising From Minutes
4. Reports
 - a. D. Duesterbeck – Foreman
 - b. T. Braithwaite – East Central Transportation Planning Committee
 - c. G. MacPherson – ADD Board / SARM Convention
 - d. H. McDonald – Letter to Fort San / Development Committee
 - e. K. Hutchinson – Personnel
 - f. M. Johnson – Administration
5. Bylaws
 - a. 16-05 A Bylaw to Establish Fees for the Provision of Tax Certificates and Other Assessment or Taxation Information
6. Correspondence
 - a. North Valley Waste Management – Minutes January 18, 2016
 - b. Agricultural Producers Association of Saskatchewan – President Calls for Immediate Railway Costing Review
 - c. SARM – New Forage Insurance Program a Small Step in the Right Direction
 - d. SARM – Amendments to Wildlife Regulations Strengthen Public Safety and Wildlife Management
 - e. SARM – *Canada Transportation Act* Review
 - f. SARM – Tax Loss Compensation Trust Fund
 - g. Water Security Agency – Beaver Dam Removal
 - h. Saskatchewan Polytechnic – Basic Investigator Training
7. Accounts for Payment
8. Unfinished Business
 - a. Lagoon Lease
 - b. Office Agreement – Resort Village of Fort San
9. New Business
 - a. Town of Fort Qu'Appelle – Recreation Grant
 - b. Clearview 4H Light Horse & Rodeo Club – Donation
 - c. Treaty Four Holding Corporation – Reserve Status
 - d. Provincial Emergency Communications Centre – Dispatch Agreement
 - e. 2016 Confirmed Education Property Tax Mill Rates
 - f. SW 31-21-13 W2 Land Purchase
 - g. Tax Enforcement 2016
 - h. Fort Qu'Appelle and District Chamber of Commerce – membership
10. Other Business
11. In Camera
12. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, March 11, 2016

Present:	Reeve:	Harry McDonald
	Council Members:	Division 1 Tom Braithwaite
		Division 2 Leonard Horsman
		Division 3 George MacPherson
		Division 4 Gord Peagam
		Division 6 John Linklater
		Division 7 Ken Hutchinson
	Staff:	Administrator – Marcy Johnson
		Foreman – Darwin Duesterbeck
Absent:	Division 5	Marcel DeDecker

A quorum being present, Reeve H. McDonald called the meeting to order at 9:04 a.m.

D. Dusterbeck left council chambers at 9:30 a.m.

16-082 MINUTES / T. BRAITHWAITE

"THAT the minutes of the regular meeting of Council held February 23, 2016 be accepted as presented. "

CARRIED

16-083 MINUTES / L. HORSMAN

"THAT the minutes of the public hearing regarding the Official Community Plan and Zoning Bylaw held February 23, 2016 be accepted as presented. "

CARRIED

16-084 GRADER TRAINING / G. MACPHERSON

"THAT RM Council approve K. Kulaway and L. Webster to attend the grader training in Regina held at Redhead Equipment at a cost of \$50.00 each."

CARRIED

16-085 AGRICULTURAL DEVELOPMENT DIVERSIFICATION BOARD / G. MACPHERSON

"THAT RM Council approve the payment of \$5,000 for the Agricultural Development Diversification Board annual membership for 2016."

CARRIED

16-086 HUMAN RESOURCES WORKSHOP / K. HUTCHINSON

"THAT RM Council approve the Administrator Marcy Johnson to attend the Human Resources Workshop "Building Confidence in People Practices" held in Regina April 21, 2016 at a cost of \$90.00."

CARRIED

16-087 MARKETING AND PROMOTION WORKSHOP / G. PEAGAM

"THAT RM Council approve Division 7 Councilor K. Hutchinson to go to the workshop for Marketing and Promotion held in Regina on March 13 at a cost of \$75.00 put on by Saskatchewan Tourism."

CARRIED

16-088 MUNISOFT SERVER MIGRATION

"THAT RM Council approve the change of the server from Munisoft at a cost of \$380.00."

CARRIED

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136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, March 11, 2016

16-089 REPORTS / G. MACPHERSON

"THAT the following verbal reports from:

- a. D. Duesterbeck – Foreman
- b. T. Braithwaite – East Central Transportation Planning Committee
- c. G. MacPherson – Agricultural Development Diversification Board (ADD) / SARM Annual Convention
- d. H. McDonald – Letter to Fort San / Development Committee
- e. K. Hutchinson Personnel
- f. M. Johnson – Administration

be accepted as presented."

CARRIED

16-090 RECESS / K. HUTCHINSON

"THAT this meeting be recessed at 10:30 a.m. "

CARRIED

16-091 RECONVENE / T. BRAITHWAITE

"THAT this meeting reconvene 10:35 a.m. "

CARRIED

16-092 CORRESPONDENCE / L. HORSMAN

"That the following Correspondence be accepted as presented:

- a. North Valley Waste Management – Minutes January 18, 2016
- b. Agricultural Producers Association of Saskatchewan – President Calls for Immediate Railway Costing Review
- c. SARM – New Forage Insurance Program a Small Step in the Right Direction
- d. SARM – Amendments to Wildlife Regulations Strengthen Public Safety and Wildlife Management
- e. SARM – *Canada Transportation Act* Review
- f. Water Security Agency – Beaver Dam Removal
- g. Saskatchewan Polytechnic – Basic Investigator Training."

CARRIED

16-093 ACCOUNTS FOR PAYMENT / G. MACPHERSON

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 5659 and 5692 and manual EFT payroll totaling \$ 105,419.46, is hereby approved by RM Council for payment."

CARRIED

16-094 LAGOON AGREEMENT WITH DISTRICT OF KATEPWA / G. PEAGAM

"THAT RM Council approve the Reeve H. McDonald and Administrator Marcy Johnson to sign the lagoon agreement with the District of Katepwa."

CARRIED

16-095 OFFICE AGREEMENT – RESORT VILLAGE OF FORT SAN / J. LINKLATER

"THAT the RM Council accept the letter from the Resort Village of Fort San Council to extend the office agreement for one year expiring December 31, 2016."

CARRIED

16-096 TOWN OF FORT QU'APPELLE RECREATION GRANT / K. HUTCHINSON

"THAT RM Council acknowledge that the 2015 grant was not invoiced and paid in 2015; THEREFORE, the 2016 Fort Qu'Appelle Recreation Grant will be for the 2015-2016 at a cost of \$8,000."

CARRIED

16-097 CLEARVIEW 4-H LIGHT HORSE AND RODEO CLUB / T. BRAITHWAITE

"THAT RM Council donate \$125.00 to the Clearview 4-H Light Horse and Rodeo Club for their dessert night being held March 18, 2016."

CARRIED



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16-098 PROVINCIAL EMERGENCY COMMUNICATIONS CENTRE DISPATCH AGREEMENT / L. HORSMAN

"THAT RM Council sign the dispatch agreement with the Provincial Emergency Communication Centre that will be an annual cost of \$1.25 per capita charge totaling \$910.00."

CARRIED

16-099 2016 EDUCATION PROPERTY TAX / G. MACPHERSON

"THAT RM Council acknowledges the 2016 confirmed Education Property Tax mill rates of,

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial / Industrial	8.28 mills
Resources (oil and gas, mine and pipelines)	11.04 mills."

CARRIED

16-100 SW 31-21-13 W2 LAND PURCHASE / G. PEAGAM

"THAT RM Council acknowledges the owner M. Mantyak of SW 31-21-13 W2 has withdrawn the sale of land to the RM;

AND FURTHERMORE, the RM no longer has any requirement to purchase the land."

CARRIED

16-101 TAX ENFORCEMENT / J. LINKLATE3R

"THAT the Administrator, Marcy Johnson, be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described lands:

DESCRIPTION OF PROPERTY				
Lot / sec.	Blk / Twp	Plan / Range	Meridian	Title No.
NE 35	20	13	W2, Ext 55	144067585
NE 03	21	13	W2, Ext 1	131077068
16	7	76R38624	Ext 0	145525710
	D	FM2479	Ext 0	129690007
10	4	70R11611	Ext 0	108527159
	C	70R11611	Ext 0	133200672
4	3	BA2284	Ext 0	135679742
K	2	FJ3391	Ext 0	109929864
L	2	FJ3391	Ext 0	109929875
2	A	102003310	Ext 0	140997886
2	C	102003310	Ext 0	140998124
	A	101254799	Ext 5	128684740
	A	101314550	Ext 24	141214698
	18	CD1379	Ext 0	134206264
2	C	68R18495	Ext 0	134027614
3	C	68R18495	Ext 0	134555777
1	I	60R05241	Ext 0	144961869
8	2	70R09159	Ext 0	142052318
9	2	70R09159	Ext 0	142052307
13	2	70R09159	Ext 0	130137612
4	4	87R19785	Ext 0	140766835
3	5	87R19785	Ext 0	145324379
4	5	87R19785	Ext 0	145324403
8	5	101877903	Ext 0	136007861
32	5	102003163	Ext 0	144252402
5	2	61R05922	Ext 0	109347082
6	8	BI1920	Ext 0	139023930
NW 28	21	15	W2, Ext 0	141392998
SE 33	21	15	W2, Ext 0	141392954

CARRIED

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16-102 FORT QU'APPELLE AND DISTRICT CHAMBER OF COMMERCE / K. HUTCHINSON

"THAT RM Council renew their membership to the Fort Qu'Appelle and District Chamber of Commerce at a cost of \$100.00 for the 2016 year."

CARRIED

16-103 IN CAMERA SESSION / T. BRAITHWAITE

"THAT RM Council move into an in camera session at 11:35 a.m."

CARRIED

16-104 OUT OF CAMERA SESSION / L. HORSMAN

"THAT RM Council move out of camera session at 11:59 a.m."

CARRIED

16-105 ADJOURNMENT / G. PEAGAM

"That the Regular meeting of Council be adjourned at 12:01 p.m."

CARRIED

Approved this 22 day of March, 2016.


Reeve


Administrator

Next regular meeting of Council, Tuesday, March 22, 2016 at 9:00 a.m.

RM of NORTH QU'APPELLE NO.187
Special Meeting of Council
Agenda

Tuesday, March 15, 2016 1:00 p.m.

1. Call to Order
2. Shop
3. Adjournment

H. J. M.?
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MA

**Rural Municipality of North Qu'Appelle No. 187
Public Hearing of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, March 15, 2016**

Present:	Reeve:		Harry McDonald
	Council Members:	Division 1	Tom Braithwaite
		Division 2	Leonard Horsman
		Division 4	Gord Peagam
		Division 5	Marcel DeDecker
		Division 6	John Linklater
		Division 7	Ken Hutchinson
	Staff:	Administrator –	Marcy Johnson
	Absent:	Division 3	George MacPherson

Reeve, H. McDonald, call to order at 1:00 p.m.

Discussion regarding the public meeting that was held on Saturday, March 12, 2016 at the Royal Canadian Legion Fort Qu'Appelle. There was 38 ratepayers in attendance.

1. How many lots does the RM have in Fort Qu'Appelle right now? DAVE SCHILL
2. Why would the RM look at buying new property instead of utilizing what they have?
3. How many properties outside of town was offered to the RM? Specifically Dorn home yard?
4. How much property does the RM have out of town? FRANK SCHILL
5. How did the RM set values for land? MARK MANTYAK
6. Why the difference in property values for his property value vs the one we chose? KON RIPPERT
7. Escalating costs – concerned costs will escalate to \$1,000,000. When they escalate will you be laying increases on the taxpayer? AUDREY SCHILL
8. If the cap is set at \$400,000 will council proceeds if costs exceed this amount? How much will be levied against the taxpayer – is it based per capita? how much will taxes increase?– need firm figures LEE CARLSON
9. Questions property appraisal @\$130,000 and questions proposed for future shared services. Should shop not remain in town? BRAD BRAITHWAITE
10. Where did the property value for the town lot come from? Did council agree to move out of town? ROGER FINISHEN
11. How many ratepayers on Pasqua Lake? How much will it cost the Pasqua Lake taxpayers? FRANK DARKE
12. Pasqua Lake has pay for service for work done. Why and how will Pasqua Lake participate in the funding? DOUG CASPER
13. How many properties on Pasqua Lake? How much will it cost Pasqua Lake ratepayers? Is it based on assessment? We need actual estimates. LEE CARLSON KEN explained purpose of meeting only to find out if in favour of new structure and then council takes the next step.
14. Council needs to take the next step and get estimates and and proposed financing. Thanked George for his work on the project. ROGER FINISHEN
What did they want today from the meeting? ROGER FINISHEN
15. Shop in Qu'Appelle cost 1,000,000. Won't likely do a build for 400,000. Can you include the office in the shop and sell the town property???
16. How much does this shop save the RM money in maintenance costs? MIKE SCHILL
17. Shop needs to be replaced—could it possibly finish in stages? RICHARD RUMANCIK
18. Can you rent building and store stuff elsewhere? Difficult financial times but need to get building out of town. DAVE EDWARDS
19. What is total figure for full project? KON RIPPERT
20. Shop needs to be out of town and we need a different building. Why can't be done in stages? TOM MCDUGALL

THAT the special meeting of Council be adjourned at 2:30 p.m.

Approved this 22 day of March, 2016.

Harry J. McDonald
Reeve

March _____, 2016.

Administrator

Report Date
09/03/2016 11:42 AM

R.M. of North Qu'Appelle #187
List of Accounts for Approval
As of 09/03/2016
Batch: 2016-00022 to 2016-00030

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
5659	29/02/2016	Municipal Employees' 02/16 payroll	Payroll	3,259.80	3,259.80
5660	29/02/2016	Prairie Valley S. D. #208 02/16 taxes	Taxes collected	3,876.88	3,876.88
5661	29/02/2016	Receiver General 02/116 payroll	Payroll	6,067.22	6,067.22
5662	29/02/2016	Saskatchewan Municipal Hail 02/116 taxes	Taxes collected	14.65	14.65
5663	29/02/2016	Webster. LLoyd 02/16 expenses	Reimburse for shelf	562.82	562.82
5664	03/03/2016	Sask Energy 02/16 office 02/16 shop	Office Shop	226.35 250.34	476.69
5665	03/03/2016	Sask Power 02/16 GV 02/16 JE 02/16 PL 02/16 BST 02/16 EH 02/16 KP 02/16 Well 02/16 LE 02/16 QE 02/16 TB 02/16 Office 02/16 Shop	GV - street lights JE - street lights PL - street lights BST - street lights EH - street lights KP - street lights Well LE - street lights QE - street lights TB - street lights Office Shop	64.00 140.79 911.96 153.59 12.80 122.66 130.15 114.66 126.13 126.13 176.93 112.05	2,191.85
5666	11/03/2016	Apex Enterprizes Ltd. 1224	TB-rip rap & delta	7,707.00	7,707.00
5667	11/03/2016	Burnett, Craig 03/16 Land	Purchase Land	732.00	732.00
5668	11/03/2016	Calling Lakes Farm 2016008	Membership	1,500.00	1,500.00
5669	11/03/2016	Canada Post Corporation 03/16 postage	5 rolls of 100 stamps	446.25	446.25
5670	11/03/2016	Dionco Sales 10410	Pete-blue light	275.00	275.00
5671	11/03/2016	Grasslands News Group 00018681	Ad-Public Mtg-shop	38.81	38.81
5672	11/03/2016	Jackson Bros. Bobcat Services .28. .35. 37...	Yard-72yd salt/sand TB-rip rap Yard-24yd salt/sand	1,360.80 2,646.00 453.60	



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		.44.	Yard-24 yd salt/sand	453.60	4,914.00
5673	11/03/2016	Johnson, Marcy 03/16 PettyCash	Petty cash	161.60	161.60
5674	11/03/2016	John Deere Financial 627365	Parts-pole pruner	61.72	61.72
5675	11/03/2016	MuniSoft 2016/17-00304 2016/17-00543 2016/17-00593	SSA Warranty-Bank Rec SSA Warranty-Paymate Office-notices & receipts	110.00 151.26 254.10	515.36
5676	11/03/2016	Nelson Courier 53183	Pete-freight for blue light	17.80	17.80
5677	11/03/2016	Joe Olson 03/17 scraper	Scraper	5,000.00	5,000.00
5678	11/03/2016	Professional Building 16013155 06022955	Inspections Inspections	1,665.98 2,774.63	4,440.61
5679	11/03/2016	Peagam, Linda 03/16 Contract	Office-Feb 8 - Mar 3	808.50	808.50
5680	11/03/2016	Prairie Co-operative Ltd. 01340504 804 01341326 01341483 01341486 01341494 01341904 01341949	Office-shelf in board room Office-paper towel, etc Shop-towels Office-shelf-board room Office-shelf-board room Shop-propane torch Office-shelves Office-shelves	33.52 31.89 20.89 9.31 6.13 16.47 6.58 6.91	131.70
5681	11/03/2016	Profile Tire 1116651 1116690 1116740 1116753 1116761	Pete-diesel exhaust fluid Shop-hydraulic fluid for equip Shop & Pete JD - bulb Shop & Dodge	21.99 184.78 92.38 8.79 101.04	408.98
5682	11/03/2016	Redhead Equipment P32822 Y07782	Backhoe-flood lamps Volvo-Inspection	114.65 2,242.74	2,357.39
5683	11/03/2016	RoBo Sales 02/16 fuel	Fuel & parts	1,096.18	1,096.18
5684	11/03/2016	Rocking C Ranch 03/17 BurrowPit	Burrow Pit	300.00	300.00
5685	11/03/2016	SAMA - Saskatchewan Assessment IN2016593	Membership	23,315.00	23,315.00
5686	11/03/2016	SARM Saskatchewan Association GRP160110. EHD160110.	Maint Benefits Maint Benefits	51.32 2,391.55	

Report Date
09/03/2016 11:42 AM

R.M. of North Qu'Appelle #187
List of Accounts for Approval
As of 09/03/2016
Batch: 2016-00022 to 2016-00030

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		R815430	Office supplies	82.86	
		20797	Community planning	147.00	2,672.73
387	11/03/2016	Sask Tel Cmr			
		02/16 Office	Office	108.92	
		02/16 Shop	Shop	69.06	177.98
5688	11/03/2016	SaskWater			
		SW042750	Lagoon	5,728.98	5,728.98
5689	11/03/2016	Supreme Basics			
		R814904	Table - round	237.88	237.88
5690	11/03/2016	Town of Fort Qu'Appelle			
		2016-00069	Rexentre Contribution	8,000.00	
		03/16 Office	Office utilities	244.35	
		03/16 Shop	Shop utilities	244.35	8,488.70
5691	11/03/2016	Van Houtte Coffee Services Inc			
		70903211	Office - coffee	39.50	39.50
5692	11/03/2016	Varin, Tom			
		03/16 Land	Land purchase	3,938.00	3,938.00
Other:					
16022601-Man	26/02/2016	Johnson, Marcy			
		PM-02-02	Payroll Feb 10 - Feb 23	1,644.15	1,644.15
16022602-Man	26/02/2016	Nicole Keith			
		PM-02-02	Payroll Feb 10 - Feb 23	996.19	996.19
16022603-Man	26/02/2016	Duesterbeck, Darwin			
		PM-02-02	Payroll Feb 10 - Feb 23	1,705.60	1,705.60
16022604-Man	26/02/2016	Kulaway, Ken			
		PM-02-02	Payroll Feb 10 - Feb 23	1,341.18	1,341.18
16022605-Man	26/02/2016	Webster. LLoyd			
		PM-02-02	Payroll Feb 10 - Feb 23	1,060.12	1,060.12
16031101-Man	11/03/2016	Johnson, Marcy			
		PM-03-01	Payroll Feb 24 - Mar 8	1,644.15	1,644.15
16031102-Man	11/03/2016	Nicole Keith			
		PM-03-01	Payroll Feb 24 - Mar 8	996.19	996.19
16031103-Man	11/03/2016	Duesterbeck, Darwin			
		PM-03-01	Payroll Feb 24 - Mar 8	1,705.60	1,705.60
16031104-Man	11/03/2016	Kulaway, Ken			
		PM-03-01	Payroll Feb 24 - Mar 8	1,317.97	1,317.97
16031105-Man	11/03/2016	Webster. LLoyd			
		PM03-01	Payroll Feb 24 - Mar 8	1,046.73	1,046.73
Total for AP:					105,419.46



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Harry J. McDonald

Reeve

