

RM of NORTH QU'APPELLE NO.187

Agenda

Tuesday, May 10, 2016 9:00 am

1. Call to Order
2. Approval of Minutes –
 - a. Regular Meeting April 27, 2016
3. Business Arising From Minutes
4. Reports
 - a. D. Duesterbeck – Foreman
 - b. H. McDonald – 35 Erickson Heights
 - c. K. Hutchinson - Personnel – Pasqua Lake AGM
 - d. T. Braithwaite – Taylor Beach AGM
 - e. M. Johnson – Administration
5. Delegate – Constantine Yannikostas 10:00 a.m.
6. Bylaws
 - a. Bylaw 16-07 A Bylaw Respecting Fire Restrictions
7. Correspondence
 - a. Saskatchewan Assessment Management Agency – resolutions
 - b. Agricultural producers Association of Saskatchewan – Business risk management programs
 - c. All Nations Healing Hospital -
8. Accounts for Payment
9. Unfinished Business
 - a. Alternate Truck Route – Ministry of Highways and Infrastructure
10. New Business
 - a. Southeast Regional Library – Fort Qu'Appelle Branch donation
 - b. Deer Creek Farms – aerial spraying
 - c. RM Eradication Officer Policy & Application Form
 - d. 2015 Audited Financial Statements – Dudley & Company LLP
 - e. Tax Services – Tax Enforcement
11. Other Business
12. In Camera
 - a. Finance
13. Adjournment

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Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, May 10, 2016

Present: Reeve: Harry McDonald
Council Members: Division 1 Tom Braithwaite
Division 2 Leonard Horsman
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 Marcel DeDecker
Division 6 John Linklater
Division 7 Ken Hutchinson – Late

Staff: Administrator – Marcy Johnson
Foreman – Darwin Duesterbeck

A quorum being present, Reeve H. McDonald called the meeting to order at 9:00 a.m.

16-161 MINUTES / T. BRAITHWAITE

“THAT the minutes of the regular meeting of Council held April 27, 2016 be accepted as presented.”

CARRIED

Foreman D. Duesterbeck left council chambers at 9:43 a.m.

DELEGATE

Constantine Yannikostas 10:00 a.m. Division 6 beaver bounty inquiry – See resolution 16-024, Council did not change decision.

16-162 RECESS / L. HORSMAN

“THAT this meeting be recessed at 9:53 a.m. “

CARRIED

16-163 RECONVENE / G. MACPHERSON

“THAT this meeting reconvene 10:00 a.m. “

CARRIED

16-164 PERSONNEL / K. HUTCHINSON

“THAT RM Council approve the increase to Lloyd Webster Grader Operator to \$22.25 and Nicole Keith Office Manager to \$20.44.”

CARRIED

16-165 REPORTS / G. PEAGAM

“THAT the following verbal reports from:

- a. D. Duesterbeck – Foreman
- b. H. McDonald – 34 Erickson Estates
- c. K. Hutchinson – Personnel – Pasqua Lake AGM
- d. T. Braithwaite – Taylor Beach AGM
- e. M. Johnson – Administration

be accepted as presented.”

CARRIED

16-166 BYLAW 16-07 A BYLAW RESPECTING FIRE RESTRICTIONS / M. DEDECKER

“THAT Bylaw 16-07 a Bylaw Respecting Fire Restrictions be read for the first time.”

CARRIED

16-167 BYLAW 16-07 A BYLAW RESPECTING FIRE RESTRICTIONS / J. LINKLATER

“THAT Bylaw 16-07 a Bylaw Respecting Fire Restrictions be read for the second time.”

CARRIED

16-168 BYLAW 16-07 A BYLAW RESPECTING FIRE RESTRICTIONS / K. HUTCHINSON

“THAT Bylaw 16-07 a Bylaw Respecting Fire Restrictions be given three readings at this meeting.”

CARRIED

16-169 BYLAW 16-07 A BYLAW RESPECTING FIRE RESTRICTIONS / T. BRAITHWAITE

“THAT Bylaw 16-07 a Bylaw Respecting Fire Restrictions be read for the third time and adopted.”

CARRIED



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16-170 CORRESPONDENCE / G. PEAGAM

"That the following Correspondence be accepted as presented, and filed:

- a. Saskatchewan Assessment Management Agency – Resolutions
- b. Agricultural Producers Association of Saskatchewan – Business Risk Management Programs
- c. All Nations Healing Hospital."

CARRIED

16-171 ACCOUNTS FOR PAYMENT / M. DEDECKER

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 5761 and 5785 and manual EFT payroll totaling \$ 42,995.38, is hereby approved by RM Council for payment."

CARRIED

16-172 ALTERNATE TRUCK ROUTE / J. LINKLATER

"THAT RM Council agree to have the Reeve H. McDonald and Administrator M. Johnson sign the agreement with the Saskatchewan Ministry of Highways and Infrastructure regarding the Alternate Truck Route."

CARRIED

16-173 SOUTHEAST REGIONAL LIBRARY FORT QU'APPELLE BRANCH DONATION / K. HUTCHINSON

"THAT RM Council approve the donation of \$1,000 to the local regional Fort Qu'Appelle Library Branch."

CARRIED

16-174 ERADICATION OFFICER POLICY AND APPLICATION FORM / T. BRAITHWAITE

"THAT RM Council approve the eradication officer policy and application form; AND FURTHERMORE, the Administrator M. Johnson will contact all persons on the eradication list for 2016 and they shall apply for the 2017 year."

CARRIED

16-175 2015 AUDITED FINANCIAL STATEMENTS / L. HORSMAN

"THAT the RM Council 2015 audited financial statement, prepared by Dudley & Company, attached and forming a part of these minutes, be accepted as presented."

CARRIED

16-176 TAX SERVICES / G. PEAGAM

THAT Taxervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title to the following described lands:

SW 23-21-15-2 Ext 1	Title No.	108214826
SW 23-21-15-2 Ext 2	Title No.	108214837
NE 24-21-15 W2 Ext 0	Title No.	108214848
NW 32-21-15 W2 Ext 1	Title No.	132182254
NW 32-21-15 W2 Ext 2	Title No.	132182221
SE 32-21-15 W2 Ext 0	Title No.	127433369
SW 32-21-15 W2 Ext 0	Title No.	132182276
NE 22-21-16 W2 Ext 0	Title No.	104894264
NW 22-21-16 W2 Ext 0	Title No.	104894286
Lot 10 Blk/Par 1 Plan No. 88R48248	Title No.	134341275
	Title No.	134341332
Blk/Par D Plan No. 83R45267 Ext 0	Title No.	135099883
Lot U Blk/Par 10 Plan No. 78R51389 Ext 0	Title No.	136656771
Lot L Blk/Par 10 Plan No. 78R51389	Title No.	145194149
Lot 15 Blk/Par 1 Plan No. 59R01797	Title No.	139604249

CARRIED



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16-177 IN CAMERA / K. HUTCHINSON

"THAT this meeting move in an in-camera session at 11:42 a.m. to discuss budget/financial matters."

CARRIED

Reeve H. McDonald called the meeting back to order at 12:40 p.m.

16-178 ADJOURNMENT / M. DEDECKER

"That the Regular meeting of Council be adjourned at 12:41 p.m."

CARRIED

Approved this 25 day of May, 2016.


Reeve


Administrator

Next regular meeting of Council, Wednesday, May 25, 2016 at 9:00 a.m.

BYLAW NO. 16-07

A BYLAW RESPECTING FIRE RESTRICTION

The Council of the Rural Municipality of North Qu'Appelle No. 187, in the Province of Saskatchewan enacts as follows:

TITLE

This bylaw shall be referred to as the "*Fire Restriction Bylaw*".

PURPOSE

To provide for public safety in times of extreme fire hazard conditions;
To restrict or eliminate the use of fire within the municipality in areas of fire danger;
To attempt to minimize the risk of accidental fire;
To regulate open fires, fireworks and burning of any kind;

PART I — DEFINITIONS

1. "Administrator" shall mean the administrator of the municipality, or in their absence their designate.
2. "Council" shall mean the elected Council of the Municipality.
3. "Designated Officer" shall mean the Reeve, Administrator, and Fire Chief.
4. "Discharge" includes to ignite, fire, or set off and the words "discharging" and "discharged" have a similar meaning.
5. "Enforcement and Protective Services" means the municipal department responsible for delivery of services and the RCMP within its jurisdictional area.
6. "Fireworks" means any article defined as a firework pursuant to The Canada Explosives Act or any Regulations thereto, shall also include Low Hazard Fireworks and High Hazard Fireworks and Manufactured Fireworks and include fireworks for recreation such as firework showers, fountains, golden rain, lawn lights, pin wheels, Roman candles, volcanoes and sparklers and rockets, serpents, shells, bombshells, tourbillions, maroons, large wheels, bouquets, barrages, bombardos, waterfalls, fountains, mines and firecrackers, or any firework composition that is enclosed in any case or contrivance or is otherwise manufactured or adapted for the production of pyrotechnic effects, signals or sound but does not include sparklers, Christmas crackers, caps for toy guns containing not in excess of twenty-five one-hundredths of a grain of explosive per cap.
7. "Municipality" shall mean the Rural Municipality of North Qu'Appelle No. 187.

PART II — GENERAL REQUIREMENTS

8. No person under 18 years of age shall discharge any fireworks within the Municipality except under the direct supervision of a parent, guardian or other responsible adult.
9. No parent or guardian of a child under 18 years of age shall permit the child to discharge any fireworks, except when under the direct supervision of the parent or guardian.

PART III - FIRE BAN

10. A fire ban prohibiting open fire of any kind may be issued by a resolution of Council or jointly by any two officials of the Municipality identified in Section 11. A fire ban shall be issued in writing and shall identify:
 - 10.1. The time and date that the fire ban commences;
 - 10.2. The land location(s) the fire ban covers;
 - 10.3. The time and date the fire ban is lifted, or will be reviewed;
 - 10.4. Person or persons authorizing the fire ban;
 - 10.5. Authority allowing the fire ban;
 - 10.6. Other information that may be in the public interest.

Handwritten signature in blue ink, possibly reading "H. M." and "M."

11. Pursuant to Section 14 the municipal officials so authorized, in any tandem, to issue a fire ban are the Administrator, Reeve or Fire Chief.
12. No person shall light, or start or allow or cause to be lighted, ignited or started a fire of any kind whatsoever in the open air during a fire ban. Covered barbeques and camp stoves are permitted.
13. No person shall discharge, or start or allow or cause to be discharged, ignited or started any fireworks of any kind whatsoever during a fire ban.
14. A Designated Officer may order any fire be extinguished forthwith during any period for which a fire ban is in effect within the Municipality.
15. No person shall fail to immediately comply with an order to extinguish a fire by a Designated Officer.
16. A Designated Officer may cause a fire to be extinguished forthwith during any period for which a fire ban is in effect within the municipality.
17. The cost of fire prevention, suppression and emergency response services shall be charged directly on the persons who receive the service.
18. The Administrator shall as per Section 369 of *The Municipalities Act* add to the taxes of any property owned, occupied or inhabited by the person referred to in Section 19 of this bylaw any amount which remains unpaid at the end of the calendar year or 21 days after the person has been invoiced for said services, whichever is earlier.
19. Every person who contravenes any provision of this any bylaw is guilty of an offence and liable on summary conviction to:
 - 19.1. in the case of a first offence, to a fine not less than \$500 and not more than \$10,000;
 - 19.2. in the case of a second offence to a fine not less than \$750 and not more than \$10,000;
 - 19.3. in the case of a third or subsequent offence to a fine of not less than \$1,000 and not more than \$10,000, to imprisonment for not more than one year or to both.
20. A new offence is deemed to have been committed not less than two (2) hours from any previous offence.
21. Notwithstanding Section 19, a Designated Officer may issue a notice of violation to any person committing a first or second offence under this bylaw.
22. The notice of violation shall require the person to pay to the Municipality:
 - 22.1. in a case of an individual, to a fine of \$300 for a first offence and \$450 for a second offence and \$1,000 for each subsequent offence.
23. The amount specified in Clause 22.1 may be paid:
 - 23.1. in person, during regular office hours, to the Municipality at the Municipal Office, 136 Company Ave South, Fort Qu'Appelle, Saskatchewan, OR
 - 23.2. by mail addressed to the Rural Municipality of North Qu'Appelle No. 187, Box 99, Fort Qu'Appelle, Saskatchewan S0G 1S0.
24. If payment of the fine as provided in Clause 22.1 is made prior to the due date noted on the notice of violation, the person shall not be liable to prosecution for that offence.
25. The imposition of any penalty for violation of this bylaw shall not relieve the person from complying with this bylaw.

Limitation of Prosecution


26. Unless otherwise specifically stated no prosecution for an offence pursuant to this bylaw is to be commenced after two years from the date on which the offence is alleged to have been committed or, in the case of a continuing offence, the last date on which the offence was committed.

H.A.M.
MS

27. If any part, section, subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the Bylaw.
28. This bylaw shall come into force on final passing thereof.


REEVE

(SEAL)


ADMINISTRATOR

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

5761	4/30/2016	Municipal Employees'				
		04/16 payroll	Payroll		3,320.32	3,320.32
5762	4/30/2016	Prairie Valley S. D. #208				
		04/16 taxes	Taxes collected		12,830.80	12,830.80
5763	4/30/2016	Receiver General				
		04/ Payroll	Payroll		6,218.62	6,218.62
5764	4/30/2016	Sask Energy				
		04/16 office	Office		185.91	
		04/16 shop	Shop		179.04	364.95
5765	4/30/2016	Saskatchewan Municipal Hail				
		04/16 taxes	Taxes collected		86.36	86.36
5766	4/30/2016	Sask Power				
		04/16 GV	GV - street lights		64.00	
		04/16 PL	PL - street lights		911.96	
		04/16 JE	JE - street lights		140.79	
		04/16 BST	BST - street lights		153.59	
		04/16 EH	EH - street lights		12.80	
		04/16 KP	KP - street lights		122.66	
		04/16 Well	Well		124.38	
		04/16 LE	LE - street lights		114.66	
		04/16 QE	QE - street lights		126.13	
		04/16 TB	TB - street lights		126.13	
		04/16 Office	Office		190.34	
		04/16 Shop	Shop		129.26	2,216.70
5767	5/10/2016	Canadian Lutherland				
		05/16 Rental	Hall Rental - PL AGM		75.00	75.00
5768	5/10/2016	Cervus Equipment Peterbilt				
		R100246	Pete-inspection		332.25	332.25
5769	5/10/2016	Emterra Environmental				
		7196	Office-shredding and curbside		81.90	81.90
5770	5/10/2016	Erickson, Ken				
		05/16 PC	PC-11 tails @ \$30.00/tail		330.00	330.00
5771	5/10/2016	Jackson Bros. Bobcat Services				
		.11..	Div 5-48yd road gravel		441.00	
		.46.	PL-12yd stone-2 loads		525.00	
		.06	TB12yd road gravel		189.00	1,155.00
5772	5/10/2016	Johnson, Marcy				
		05/16-pettycash	Pettu cash		77.55	77.55
5773	5/10/2016	John Deere Financial				
		631964	Shop supplies-Linde gas		64.21	
		630315	Shop-oxygen tanks		51.71	115.92
5774	5/10/2016	Nicole Keith				

Handwritten signature

Report Date
5/06/2016 4:02 PM

Rural Municipality of North Qu'Appelle No. 187

List of Accounts for Approval

As of 5/06/2016

Batch: 2016-00052 to 2016-00056

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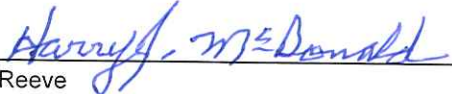
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5775	5/10/2016	05/16 Expense Klyne, Rick	Expense-U of R class	1,008.14	1,008.14
5776	5/10/2016	05/16 PC Macleods True Value	PC-35 tails @ \$30.00/tail	1,050.00	1,050.00
5777	5/10/2016	2033511 Mohr, Lori	Shop supplies	23.08	23.08
5778	5/10/2016	05/16 PC Myers, Leonard	PC-1 tail @ \$30.00/tail	30.00	30.00
5779	5/10/2016	5/16 Contract Peagam, Linda	Rd. Maint.-May 2 - 5, 2016	1,224.50	1,224.50
5780	5/10/2016	05/16 Contract Sharon Pope	Office-Apr. 11-May 2, 2016	798.00	798.00
5781	5/10/2016	May 5, 2016 Profile Tire	Training services	222.50	222.50
5782	5/10/2016	1117050 1117054 1117067 1117105 1117118 1117195 1117299	IHC oiler-oil & filter IHC oiler-filer hd lube IHC oiler-various parts Champion-air up 4 tires Volvo&Champ.-wipers Packer-oil Pete-tire change over	41.11 17.59 73.43 106.00 36.27 10.99 165.00	450.39
5783	5/10/2016	RoBo Sales 04/16Fuel/parts	April fuel & parts	803.72	803.72
5784	5/10/2016	SARM Saskatchewan Association SARM13730 R826885 PSIP2016-317	PC-WeatherBlok-3 cases Office-stationary PSIP-insurance	1,037.88 812.36 409.42	2,259.66
5785	5/10/2016	Sask Tel Cmr 04/16 Office 04/16 Shop	Office Shop	133.85 61.83	195.68
	5/10/2016	Solvey Motors Ltd. 18043	Dodge-replace windshield	445.50	445.50
Other:					
16050601-Man	5/06/2016	Johnson, Marcy PM-05-01	Payroll Apr 20 - May 3	1,644.15	1,644.15
16050602-Man	5/06/2016	Nicole Keith PM-05-01	Payroll Apr 20 - May 3	996.19	996.19
16050603-Man	5/06/2016	Duesterbeck, Darwin PM-05-01	Payroll Apr 20 - May 3	1,705.60	1,705.60
16050604-Man	5/06/2016	Kulaway, Ken PM-05-01	Payroll Apr 20 - May 3	1,628.97	1,628.97
16050605-Man	5/06/2016	Webster. Lloyd PM-05-01	Payroll Apr 20 - May 6	1,303.93	1,303.93



Report Date
5/06/2016 4:02 PM

Rural Municipality of North Qu'Appelle No. 187
List of Accounts for Approval
As of 5/06/2016
Batch: 2016-00052 to 2016-00056

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	42,995.38


Reeve

