

RM of NORTH QU'APPELLE NO.187

Agenda

Tuesday June 14, 2016 9:00 am

1. Call to Order
2. Approval of Minutes –
 - a. Regular Meeting May 25, 2016
3. Business Arising From Minutes
4. Reports
 - a. D. Duesterbeck – Foreman
 - b. H. McDonald – Roads
 - c. M. Johnson – Administration
5. Delegate
 - a. Myrna Frank Division 6 10:00 a.m.
6. Bylaws
 - a. Bylaw 16-06 Building Bylaw
7. Correspondence
 - a. SAMA – AGM resolutions
 - b. SARM – Grade Crossing Regulations Resource Package
 - c. SARM – R. Orb Federation Canadian Municipalities rural forum update
 - d. SARM – Weed Management Plan
 - e. Calling Lakes EMO update
 - f. Dudley & Company – Final Audit Letter
 - g. Ministry of Agriculture – Livestock and the Environment
8. Accounts for Payment
9. Unfinished Business
 - a. East Central Transportation Planning Committee AGM June 15, 2016
 - b. RM Equipment Storage Building
10. New Business
 - a. Saskatchewan Municipal Board Approval
 - b. Village of Lebreton – Oil treatment
 - c. Transfers to Reserves
11. Other Business
12. In Camera
13. Adjournment

M. J. M.
md

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, June 14, 2016

Present:	Reeve:	Harry McDonald
	Council Members:	Tom Braithwaite
	Division 1	Leonard Horsman
	Division 2	George MacPherson
	Division 3	Gord Peagam
	Division 4	Marcel DeDecker
	Division 5	John Linklater
	Division 6	Ken Hutchinson
	Division 7	
Staff:	Administrator – Marcy Johnson	

A quorum being present, Reeve H. McDonald called the meeting to order at 9:00 a.m.

16-199 MINUTES / T. BRAITHWAITE

"THAT the minutes of the regular meeting of Council held May 25, 2016 be accepted as presented."

CARRIED

16-200 REPORTS / L. HORSMAN

"THAT the following verbal reports from:

- a. H. McDonald – Roads
- b. M. Johnson – Administration

be accepted as presented."

CARRIED

16-201 BYLAW 16-06 BUILDING BYLAW / G. MACPHERSON

"THAT Bylaw 16-06 Building Bylaw be read for the first time."

CARRIED

16-202 CORRESPONDENCE / G. PEAGAM

"That the following Correspondence be accepted as presented, and filed:

- a. SAMA – AGM Resolutions
- b. SARM – Grade Crossing Regulations Resource Package
- c. SARM – R. Orb Federation Canadian Municipalities Rural Forum Update
- d. SARM – Weed Management Plan
- e. Calling Lakes EMO Update
- f. Dudley & Company – Final Audit Letter
- g. Ministry of Agriculture – Livestock and the Environment."

CARRIED

16-203 ACCOUNTS FOR PAYMENT / M. DEDECKER

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 5811 and 5851 and manual EFT payroll totaling \$ 291,430.91, is hereby approved by RM Council for payment."

CARRIED

16-204 RECIND BYLAW 16-08 A BYLAW RESPECTING BORROWING / J. LINKLATER

"THAT motion 16-183 for the first reading of Bylaw 16-08 a Bylaw Respecting Borrowing be rescinded."

CARRIED

16-205 VILLAGE OF LEBRET OIL TREATMENT / K. HUTCHINSON

"THAT RM Council approve the oiling for the Village of Lebret for the portion of Rue Mazenod measures 88.4 m by 6.4 m (290' by 21') and the portion of St. Patrick measures 73.2 m by 7.6 m (243' by 25') at a cost of 3.52 per gallon of oil and \$120.00 per hour for equipment."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, June 14, 2016

16-206 TRANSFER TO RESERVES / T. BRAITHWAITE

"THAT RM Council acknowledges that in 2015 transfers to reserves has an increase in accumulated surplus of \$109,903. This consists of the net transfers to reserves of \$116,577 increase to the Hamlet of Pasqua Lake; \$37,705 decrease to the Hamlet of Taylor Beach; \$40,182 decrease to New Deal Gas Tax; and \$41,829 decrease to Tangible Capital Assets."

CARRIED

16-207 2015 FINANCIAL STATEMENTS / L. HORSMAN

"THAT RM Council approve the advertisement of the 2015 financial statements in the Fort Times instead of mail out;
AND FURTHERMORE, the 2015 financial statements shall be free of charge."

CARRIED

16-208 RECESS / G. MACPHERSON

"THAT this meeting be recessed at 9:55 a.m. "

CARRIED

16-209 RECONVENE / G. PEAGAM

"THAT this meeting reconvene 10:01 a.m. "

CARRIED

DELEGATE – M. FRANK DIVISION 6 10:02 a.m.

In attendance – Myrna & Joe Frank, Audrey & Frank Schill, Les Kolody, Gwenda Watson, Ken Lessard, Frank Darke, Jim Paskaruk, and Ron Palmer
Discussion – Administration, roads, foreman and fiscal responsibility

16-210 IN CAMERA / M. DEDECKER

"THAT this meeting move in an in-camera session at 10:40 a.m. to discuss the building storage shed and personnel issues."

CARRIED

Reeve H. McDonald called the meeting back to order at 11:35 a.m.

16-211 LETTER TO DELEGATE / K. HUTCHINSON

"THAT RM Council approve Reeve McDonald to compose a letter to the delegate participants regarding the concerns of administration, and RM roads;
AND FURTHERMORE, the letter to be approved by RM Council at the June 28, 2016 meeting prior to sending."

CARRIED

16-212 PRIVATE ROAD GRAVEL / J. LINKLATER

"THAT RM Council gravel a private road in Division 6 at the RM's expense."

DEFEATED

16-213 ADJOURNMENT / T. BRAITHWAITE

"That the Regular meeting of Council be adjourned at 11:45 a.m."

CARRIED

Approved this 28 day of June, 2016.


Reeve


Administrator

Next regular meeting of Council, Tuesday, June 28, 2016 at 9:00 a.m.

Report Date
6/13/2016 7:28 AM

Rural Municipality of North Qu'Appelle No. 187
List of Accounts for Approval
As of 6/13/2016
Batch: 2016-00065 to 2016-00071

Page 1

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

5811	5/31/2016	Johnson, Marcy				
		05/16 pettycash	Petty Cash		135.00	135.00
5812	5/31/2016	Municipal Employees'				
		05/16 Payroll	Payroll		5,405.44	5,405.44
5813	5/31/2016	Prairie Valley S. D. #208				
		05/16 Taxes	Taxes collected		13,179.64	13,179.64
5814	5/31/2016	Receiver General				
		05/16 Payroll	Payroll		10,402.87	10,402.87
5815	5/31/2016	Sask Energy				
		05/16 office	Office		85.83	85.83
5816	5/31/2016	Saskatchewan Municipal Hail				
		05/16 Taxes	Taxes collected		10,201.58	10,201.58
5817	5/31/2016	Sask Power				
		05/16 GV	GV - street lights		64.00	
		05/16 JE	JE - street lights		140.79	
		05/16 PL	PI - street lights		911.96	
		05/16 BST	BST - street lights		153.59	
		05/16 EH	EH - street lights		12.80	
		05/16 KP	KP - street lights		122.66	
		05/16 Well	Well		101.35	
		05/16 LE	LE - street lights		114.66	
		5/15 QE	QE - street lights		252.26	
		05/16 Office	Office		143.92	2,017.99
5818	6/14/2016	Associated Environmental				
		808042	Enviro Site Assessment		1,790.47	1,790.47
5819	6/14/2016	Banks, Gerald				
		05/16 PC	PC - 2 tails @ \$30.00		60.00	60.00
5820	6/14/2016	Canada Post Corporation				
		06/16 Postage	16 rolls of 100 stamps		1,428.00	1,428.00
5821	6/14/2016	Dave's Service Ltd.				
		102	Snow Removal		200.00	200.00
5822	6/14/2016	Dudley & Company				
		18338	Audit - Year end		8,030.00	8,030.00
5823	6/14/2016	Duesterbeck, Darwin				
		06/16 Benefits	Vision Benefits		300.00	300.00
5824	6/14/2016	Grismer, Camille				
		581	Extra yard debris		522.11	522.11
5825	6/14/2016	Jackson Bros. Bobcat Services				
		32..	Town-48yd cold mix		420.00	
		38.	Div1-12yd stone		441.00	
		.40.	TB- 36yd pit stripping		378.00	
		.02	TB- 12yd pit stripping		126.00	

HQ-m
md

Report Date
6/13/2016 7:28 AM

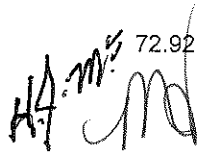
List of Accounts for Approval

As of 6/13/2016

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Batch: 2016-00065 to 2016-00071

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		.04	Div 4- 48yd stone	1,764.00	3,129.00
5826	6/14/2016	Johnson, Marcy			
		06/16 Expenses	Expenses	79.98	79.98
5827	6/14/2016	Klyne, Rick			
		05/16 - PC	PC - 32 tails @ \$30.00	960.00	960.00
5828	6/14/2016	Linde Canada			
		54282898	Shop-Oxygen for cylinder	12.44	12.44
5829	6/14/2016	Macleods True Value			
		2033292	Shop supplies	23.08	
		2033331	Shop supplies	25.94	49.02
5830	6/14/2016	Mohr, Lori			
		05/16 - PC	PC - 3 tails @ \$30.00	90.00	90.00
5831	6/14/2016	Myers, Leonard			
		06/16 Contract	Rd Maint-May 20 - Jun 9	2,418.00	2,418.00
5832	6/14/2016	North Valley Waste			
		160531	Quarterly contribution	9,859.85	9,859.85
5833	6/14/2016	Palantir Property 2001 Inc.			
		1312	Equip. Storage Bldg	6,300.00	6,300.00
5834	6/14/2016	Palmer, Ron			
		05/16 Expenses	Expenses-travel/meals/material	1,149.28	1,149.28
5835	6/14/2016	Professional Building			
		16053155	BP inspections	2,738.75	2,738.75
5836	6/14/2016	Peagam, Linda			
		06/16 Contract	Office -May 9 - Jun 8	871.50	871.50
5837	6/14/2016	Profile Tire			
		1117323	Pete-diesel exhaust fluid	21.99	
		1117407	Dodge-oil & filter	50.16	
		11174444	Red Ford-oil & filter	61.57	
		1117547	Rental grader-antifreeze	21.99	155.71
5838	6/14/2016	Redhead Equipment			
		R04779	Rental Grader-May 2 - 31	7,700.00	
		P36342	Grader blades-Champ/Volvo/Rent	3,346.20	
		P36850	Volvo - oil & bypass filter	307.88	
		Y08774	Volvo -repairs	398.37	11,752.45
5839	6/14/2016	RoBo Sales			
		05/16 Fuel	Fuel & fluid	949.45	949.45
5840	6/14/2016	Russell Redi-Mix Concrete			
		14099077	Hwy 56 Paving	177,450.00	177,450.00
5841	6/14/2016	SARM Saskatchewan Association			
		15191	Lawyer-campground dev	36.30	36.30
5842	6/14/2016	Sask Energy			
		05/16 Shop	Shop	75.55	75.55
5843	6/14/2016	Sask Power			
		05/16 Shop	Shop	72.92	72.92



Report Date

6/13/2016 7:28 AM

List of Accounts for Approval

As of 6/13/2016

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Batch: 2016-00065 to 2016-00071

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5844	6/14/2016	Sask Tel Cmr 05/16 Office 05/16 Shop 05/16 Maint	Office Shop Maint cell	109.24 59.91 68.28	237.43
5845	6/14/2016	SaskWater SW043901	Lagoon	5,728.98	5,728.98
5846	6/14/2016	Town of Fort Qu'Appelle 06/16 Office 06/16 Shop	Office utilities Shop utilities	244.35 244.35	488.70
5847	6/14/2016	Van Houtte Coffee Services Inc 70903762 70903819	Office supplies - coffee Credit-office supplies	39.50 17.75-	21.75
5848	6/14/2016	Yorkton Concrete 2012 Ltd. 14329	PL - 3 boat launch pads	3,877.50	3,877.50
5849	6/14/2016	Johnson, Marcy June 13	SARM & Road travel	106.00	106.00
5850	6/14/2016	Macknak, Russell 06/16 PC	PC-38 tails @ \$30.00	1,140.00	1,140.00
5851	6/14/2016	McDonald, Harry 06/16 PC exp	PC - Leafy Spurge	560.70	560.70
Other:					
16060301-Man	6/03/2016	Johnson, Marcy PM-06-01	Payroll May 18 - May 31	1,644.15	1,644.15
16060302-Man	6/03/2016	Nicole Keith PM-06-01	Payroll May 18 - May 31	1,024.94	1,024.94
16060303-Man	6/03/2016	Duesterbeck, Darwin PM-06-01	Payroll May 18 - May 31	1,705.60	1,705.60
16060304-Man	6/03/2016	Kulaway, Ken PM-06-01	Payroll May 18 - May 31	1,613.89	1,613.89
16060305-Man	6/03/2016	Webster, Lloyd PM-06-01	Payroll May 18 - May 31	1,372.14	1,372.14
				Total for AP:	291,430.91

Reeve