

RM of NORTH QU'APPELLE NO.187

Agenda

Tuesday August 23, 2016 9:00 am

1. Call to Order
2. Approval of Minutes –
 - a. Regular Meeting August 9, 2016
3. Business Arising From Minutes
4. Reports
 - a) D. Duesterbeck – Foreman
 - b) T. Braithwaite – Sale of Land Taylor Beach J. Spicer
 - c) K. Hutchinson – Calling Lakes District Planning Commission
 - d) H. McDonald – Works
 - e) M. Johnson – Administration
5. Delegate
6. Bylaws
 - a. Bylaw 16-08 Bylaw 13-08 Zoning Bylaw Amendment
7. Public Hearing 10:30 a.m.
 - a. Amending Zoning Bylaw 13-08 Agricultural to Commercial
8. Correspondence
 - a. Government of Saskatchewan – Municipal Revenue Sharing
 - b. Government of Saskatchewan – Nominations Open for Premier's Service Club Award
 - c. SARM – Guide to Writing Resolutions for Members
 - d. M. Mantyak – Land Sale
 - e. Calling Lakes District Planning Commission – Minutes
 - f. Trans Canada Trail – Grant Approval
 - g. Agricultural Producers Association of Saskatchewan – Election
 - h. SARM – RM of Reno
9. Accounts for Payment / Financial Statements / Bank Reconciliation
10. Unfinished Business
 - a. Calling Lakes District Branding Committee - Sign Proposal
 - b. Speed limit sign – Bylaw 15-03 Regulate the Speed of Motor Vehicles
11. New Business
 - a. Digital Data License Agreement
 - b. Division 3 Backroad
 - c. Election Remuneration
 - d. Election Advance Polls
 - e. Resignation Division 6 Councillor J. Linklater
12. Other Business
13. In Camera
14. Adjournment

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Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 23, 2016

Present: Reeve: Harry McDonald
Council Members: Division 1 Tom Braithwaite
Division 2 Leonard Horsman
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 Marcel DeDecker
Division 6 John Linklater
Division 7 Ken Hutchinson

Staff: Administrator – Marcy Johnson

Absent: Foreman – Darwin Duesterbeck

A quorum being present, Reeve H. McDonald called the meeting to order at 9:00 a.m.

16-274 MINUTES / T. BRAITHWAITE

"THAT the minutes of the regular meeting of Council held August 9, 2016 be accepted as presented."

CARRIED

16-275 REPORTS / L. HORSMAN

"THAT the following verbal reports from:

- a) T. Braithwaite – Sale of Land Taylor Beach J. Spicer
 - b) K. Hutchinson – Calling Lakes District Planning Commission
 - c) H. McDonald – Works
 - d) M. Johnson – Administration
- be accepted as presented."

CARRIED

16-276 CORRESPONDENCE / G. MACPHERSON

"THAT the following Correspondence be accepted as presented, and filed:

- a. Government of Saskatchewan – Municipal Revenue Sharing
- b. Government of Saskatchewan – Nominations Open for Premier's Service Club Award
- c. SARM – Guide to Writing Resolutions for Members
- d. M. Mantyak – Land Sale
- e. Calling Lakes District Planning Commission – Minutes
- f. Trans Canada Trail – Grant Approval
- g. Agricultural Producers Association of Saskatchewan – Election
- h. SARM – RM of Reno."

CARRIED

16-277 ACCOUNTS FOR PAYMENT / M.DEDECKER

"THAT the list of accounts attached hereto and forming a part of these minutes' cheque numbers 5955 and 5973 and manual EFT payroll totaling \$ 92,836.72 is hereby approved by RM Council for payment."

CARRIED

16-278 STATEMENT OF FINANCIAL ACTIVITIES / G. PEAGAM

"THAT the Statement of Financial Activities for the month of July 2016, attached and forming a part of these minutes, be accepted as presented."

CARRIED

16-279 BANK RECONCILIATION / J. LINKLATER

"THAT the Bank Reconciliation for the month of July 2016, attached and forming a part of these minutes, be accepted as presented."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 23, 2016

16-280 DIGITAL DATA LICENSE AGREEMENT / K. HUTCHINSON

"THAT RM Council approve the Administrator to sign the Digital Data License Agreement with Inside Outside Studios Inc. to use a digital land owner map for ihunter app."

CARRIED

16-281 DIVISION 3 BACK ROAD / G. MACPHERSON

"THAT RM Council approve the back road located between sections 20 and 21 township 20 range 15 to be defined as grid road with regular maintenance."

DEFEATED

16-282 RECESS / T. BRAITHWAITE

"THAT this meeting be recessed at 10:20 a.m. " *for the Public Hearing*

Councillor J. Linklater left council chambers at 10:20 a.m.

CARRIED

16-283 RECONVENE / M. DEDECKER

"THAT this meeting reconvene 11:40 a.m. " *after the Public Hearing*

CARRIED

16-284 ELECTION REMUNERATION / G. MACPHERSON

"THAT RM Council approve the remuneration for the Returning Officer, Deputy Returning Officer and the Poll Clerk to be paid at a rate of \$30.00 per hour for any time over the regular work day hours."

CARRIED

16-285 ELECTION ADVANCE POLLS / G. PEAGAM

"THAT the RM election advance polls be held on October 13, 2016 at the RM office during the hours of 6:00 p.m. to 9:00 p.m."

CARRIED

16-286 RESIGNATION DIVISION 6 COUNCILLOR J. LINKLATER / M. DEDECKER

"THAT RM Council accept the resignation of Division 6 Councillor J. Linklater effective September 20, 2016;
AND FURTHERMORE, Administrator Marcy Johnson add the by-election for Division 6 to the general election procedures to be held on October 26, 2016."

CARRIED

16-287 IN CAMERA / K. HUTCHINSON

"THAT RM Council move into an in camera session at ^{11:45}~~11:40~~ a.m. to discuss planning and development."

CARRIED

Reeve H. McDonald called the meeting back to order at 12:02 a.m.

16-288 ADJOURNMENT / T. BRAITHWAITE

"That the Regular meeting of Council be adjourned at 12:05 p.m."

CARRIED

Approved this 13 day of September., 2016.


Reeve


Administrator

Next regular meeting of Council, Tuesday, September 13, 2016 at 9:00 a.m.

RM of NORTH QU'APPELLE NO.187

Agenda

Public Hearing Zoning Bylaw 13-08

Tuesday August 23, 2016 10:30 am

1. Call to Order
2. Public Hearing Amendment to Zoning Bylaw 13-08 Agriculture to Commercial Subdivision
3. Adjournment

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Rural Municipality of North Qu'Appelle No. 187
Public Hearing of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 23, 2016

Present:	Reeve:	Harry McDonald
	Council Members:	Division 1 Tom Braithwaite
		Division 2 Leonard Horsman
		Division 3 George MacPherson
		Division 4 Gord Peagam
		Division 5 Marcel DeDecker
		Division 7 Ken Hutchinson
	Staff:	Administrator – Marcy Johnson
	Absent:	Division 6 John Linklater

Reeve H. McDonald called the public hearing to order at 10:30 a.m.

Twenty one (21) people attended the meeting: Daryl Boehme, Cathy Boehme, Cindy Bell, Don Bell, Sandra Stanger, Bernie Churko, Donnaleen Bowns, Tanya Giroux, Kim Reavie, David Dedman, Brenda Dedman, Pam Grendus, Gordon Grendus, Vera Saltzman, Mitzi Johnson, Garth Johnson, Lori Ennis, Eden Anthony Janzen, Developers, Glen Blechinger, Renie Blechinger, and Ralph Voeltz.

Council first heard from the Zoning Bylaw Amendment applicant; secondly, Administrator put email correspondence in summary to Council; then, the people opposed explained to Council their concerns. Majority of the people in attendance are not in favour of the Zoning Bylaw Amendment due to the developers wanting to put a seasonal campground in the 27 acre parcel.

ADJOURNMENT

"That the Regular meeting of Council be adjourned at 11:40 a.m."

CARRIED

Approved this 13 day of September, 2016.

 Reeve	 Administrator
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Report Date
8/19/2016 12:39 PM

List of Accounts for Approval

As of 8/19/2016

Page 1

Batch: 2016-00103 to 2016-00106

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
5955	8/23/2016	Associated Environmental 808275	Engineering	397.92	397.92
5956	8/23/2016	Jackson Bros. Bobcat Services .43..	Gravel & Cold Mix	53,619.30	53,619.30
5957	8/23/2016	Johnson, Marcy 08/16 Expense	July & August Expenses	200.00	200.00
5958	8/23/2016	Nicole Keith 08/16 Expense	Expense	50.00	50.00
5959	8/23/2016	Kulaway, Ken 12/15 expense 08/16 Cell	Cell phone - December Cell expense	25.00 25.00	50.00
5960	8/23/2016	Myers, Leonard 08/16 -Contract 08/16 Cell	Rd Maint-Aug 5 - Aug 18 Cell expense	2,418.00 25.00	2,443.00
5961	8/23/2016	North Valley Waste 160802	Quarterly contribution	9,859.85	9,859.85
5962	8/23/2016	Professional Building 16073155	BP inspections	2,516.49	2,516.49
5963	8/23/2016	Peagam, Linda 08/16 Contract	Office Jul 25-Aug 17	588.00	588.00
5964	8/23/2016	Prairie Co-operative Ltd. 01361953H 01361988K 01362289H 01362293H 01363160K 01363162H 2718 87424	Signs-treated 4 x 4 Treated 4 x 4 Shop supplies-padlock Shop supplies-padlock Signs-spruce Shop supply-orange paint Office supplies-garbage bags Fuel	60.45 124.74 10.99 8.79 43.98 17.35 9.89 3,491.08	3,767.27
5965	8/23/2016	Provincial Association of 08/16 Members	TB - membership	225.00	225.00
5966	8/23/2016	SaskWater SW044668	Lagoon	5,728.98	5,728.98
5967	8/23/2016	Saskatchewan Workers' 18/16 Benefits	Benefits	1,932.26	1,932.26
5968	8/23/2016	TAXervice 31693	Tax Enforcement	183.75	183.75
5969	8/23/2016	Valley Pumps & Softners 2884	Skidsteer-washer/bolts/clamp	23.74	23.74
5970	8/23/2016	Van Houtte Coffee Services Inc 70904633	Office supplies-coffee	21.75	21.75

Report Date
8/19/2016 12:39 PMList of Accounts for Approval
As of 8/19/2016
Batch: 2016-00103 to 2016-00106

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5971	8/23/2016	Webster. Lloyd 08/16 Cell	Cell expense	25.00	25.00
5972	8/31/2016	Cochrane, Holly 08/16 Contract	Janitor contract	330.75	330.75
5973	8/31/2016	Grismer, Camille 08/16 Contract	Garbage Contract	3,501.03	3,501.03
Other:					
16081201-Man	8/12/2016	Johnson, Marcy PM-08-01	Payroll Jul 27 - Aug 9	1,644.15	1,644.15
16081202-Man	8/12/2016	Nicole Keith PM-08-01	Payroll Jul 27 - Aug 9	1,024.94	1,024.94
16081203-Man	8/12/2016	Duesterbeck, Darwin PM-08-01	Payroll Jul 27 - Aug 9	1,705.60	1,705.60
16081204-Man	8/12/2016	Kulaway, Ken PM-08-01	Payroll Jul 27 - Aug 9	1,598.79	1,598.79
16081205-Man	8/12/2016	Webster. Lloyd PM-08-01	Payroll Jul 27 - Aug 9	1,399.15	1,399.15
				Total for AP:	92,836.72

Reeve

Rural Municipality of North Qu'Appelle No. 187
Statement of Financial Activities - Summary
For the Period Ending July 31, 2016

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	1,416,247.17	1,422,362.82	1,252,835.00	169,527.82	13.53
Fees and Charges	26,567.90	99,505.42	159,000.00	(59,494.58)	37.42-
Maintenance and Development Charges	(5,000.00)	(5,000.00)	22,000.00	(27,000.00)	122.73-
Utilities	849.00	6,028.50	7,000.00	(971.50)	13.88-
Grants		91,470.06	218,715.00	(127,244.94)	58.18-
Grants in Lieu of Taxes		750.00	5,250.00	(4,500.00)	85.71-
Capital Asset Proceeds					
Land Sales - Gain					
Investment Income and Commissions	89.29	1,463.53	2,000.00	(536.47)	26.82-
Other Revenues					
Total Revenues:	1,438,753.36	1,616,580.33	1,666,800.00	(50,219.67)	3.01-
Expenditures					
General Government Services	16,165.43	218,320.11	337,061.00	118,740.89	35.23
Protective Services	1,200.00	3,310.00	40,061.00	36,751.00	91.74
Transportation Services	132,237.79	594,555.68	1,271,570.00	676,811.95	53.23
Environmental Health Services	10,619.85	92,248.29	173,435.00	80,379.96	46.35
Public Health and Welfare Services					
Planning and Development Services	280.00	420.00	3,000.00	2,580.00	86.00
Recreation and Cultural Services		15,935.20	16,000.00	64.80	0.41
Utilities	95.27	741.28	1,830.00	1,088.72	59.49
Total Expenditures:	160,598.34	925,530.56	1,842,957.00	916,417.32	49.73
Change in Net Financial Assets	1,278,155.02	691,049.77	(176,157.00)	866,197.65	491.72
Change in Non-Financial Assets	(437.90)	(521.26)		(521.26)	
Change in Net Assets	1,278,592.92	691,571.03	(176,157.00)	866,718.91	492.02
Transfers					
Change in Surplus	1,278,592.92	691,571.03	(176,157.00)	866,718.91	492.02

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(114,454.76)	(588,759.58)	(245,862.27)
Cash - Conexus (For Pipeline Deposits)	10,756.40	24,483.04	24,483.04
Cash - Bank - Term Deposit			
Cash - Other			
Total Cash:	(103,698.36)	(564,276.54)	(221,079.23)
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	551,827.70	500,394.43	572,029.11
Municipal - Tax Receivable - Urban	508,046.27	455,433.66	519,834.95
Municipal - Tax Receivable -Taylor Beach	103,642.19	102,632.97	102,836.25
Municipal - Tax Receivable -Pasqua Lake	240,588.82	230,162.29	242,536.68
Municipal - Tax Receivable -P.L. Special	17.72	(115.52)	765.93
Municipal - Tax Recv. - Fire Truck Spec.	0.11	(648.73)	5.32
Municipal - Tax Receivable - Tax Enforc.	969.43	1,702.88	2,533.87
Municipal - Adjustment/Cancellation			
Municipal - Allow. for Uncollected			(9,200.00)
Total Municipal Taxes Receivable:	1,405,092.24	1,289,561.98	1,431,342.11

Certified correct and in accordance with the records

Presented to council on

Aug 23/16
(Date)

Head of Council Name
Head of Council Title

Administrator Name
Administrator Title

Rural Municipality of North Qu'Appelle No. 187
Bank Reconciliation - Detailed

CIBC - *****-01118
For Ending Date 7/31/2016

<u>110-110-120 - Cash - Bank - CIBC</u>	
GL Balance to 7/31/2016	-245,498.36
Service Charges:	-201.30
Interest Charges:	-251.90
Interest Revenue:	89.29
Subtotal:	-245,862.27
Future-dated Cleared Deposits:	2.82
Adjusted Book Balance	-245,859.45

Bank Statement Balance: **-131,075.08**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	7/16/2015	RC	Rev-Receipt # 150093-001	RC	-1.47
2	7/28/2015	Ch 5210	McCorriston, Holly	AP	-25.00
3	12/22/2015	Ch 5552	Kulaway, Ken	AP	-25.00
4	3/11/2016	Ch 5667	Burnett, Craig	AP	-732.00
5	3/11/2016	Ch 5684	Rocking C Ranch	AP	-300.00
6	6/28/2016	Ch 5856	Flett, Eric	AP	-150.00
7	6/28/2016	Ch 5864	Kulaway, Ken	AP	-25.00
8	7/12/2016	Ch 5890	Darke Frank	AP	-25.00
9	7/12/2016	Ch 5895	McElhanney Land Surveys Ltd.	AP	-2,940.68
10	7/12/2016	Ch 5898	Peagam, Gord	AP	-2,555.00
11	7/12/2016	Ch 5905	Sheila Keisig, Director, RMAA	AP	-80.00
12	7/26/2016	Ch 5912	Jackson Bros. Bobcat Services	AP	-69,975.16
13	7/26/2016	Ch 5915	Kulaway, Ken	AP	-25.00
14	7/26/2016	Ch 5919	Peagam, Linda	AP	-514.50
15	7/26/2016	Ch 5920	Prairie Co-operative Ltd.	AP	-5,730.32
16	7/26/2016	Ch 5921	Procyk, Demetry	AP	-30.00
17	7/26/2016	Ch 5923	SGL Auto Fund Division	AP	-1,695.00
18	7/29/2016	Ch 5929	Bond Industrial Direct Inc.	AP	-7,307.50
19	7/31/2016	Ch 5930	Municipal Employees'	AP	-3,652.58
20	7/31/2016	Ch 5931	Prairie Valley S. D. #208	AP	-8,675.24
21	7/31/2016	Ch 5932	Receiver General	AP	-7,065.06
22	7/31/2016	Ch 5933	Sask Energy	AP	-92.86
23	7/31/2016	Ch 5934	Saskatchewan Municipal Hail	AP	-686.04
24	7/31/2016	Ch 5935	Sask Power	AP	-2,265.96
25	7/31/2016	Ch 5936	Starr, Megan	AP	-210.00
Subtotal:					-114,784.37

Total Uncleared: **-114,784.37**



Rural Municipality of North Qu'Appelle No. 187
Bank Reconciliation - Detailed

Date Printed
8/18/2016 7:36 AM

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CIBC - *****-01118
For Ending Date 7/31/2016

110-110-120 - Cash - Bank - CIBC

Adjusted Bank Balance	-245,859.45
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Notes

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