

Minutes of the Personnel Committee – R.M North Qu`Appelle #187

Tuesday, Dec 20, 2017 - 7:30 p.m.

Present: Reeve Harry McDonald, Councillors Lee Carlson, George MacPherson, Ron Palmer.

Chairperson Ron Palmer called this meeting of the Personnel committee to order at 7:30 p.m.

George MacPherson: That we appoint Kelly Dodd as the recording secretary for this Personnel committee meeting.

Lee Carlson: That we approve the agenda as presented. Carried.

George MacPherson: That we go into Camera at 7:32 p.m. to discuss personnel issues.

Lee Carlson: That the meeting resume at 8:30 p.m.

Ron Palmer: That we make the following wage recommendations to the R.M North Qu`Appelle 187 Council for the year 2017:

Marcy Johnson \$65,000 – Annual R.M Wage (\$65,000 + \$4800.00 Fort San 2017 Additional Work Load Contribution = \$69,800 per year total Salary)

Nicole Keith \$40,700 – Annual R.M Wage

Lorraine Klisowsky \$18.16 – Hourly R.M Wage

Darwin \$63,585.05 – Annual R.M Wage (\$63, 585.05 + \$7490.88 Pipeline Contribution = \$71,075.93 per year total Salary)

Ken LAST NAME \$28.37 – Hourly R.M Wage

Lloyd LAST NAME \$24.74 - Hourly R.M Wage

Leonard LAST NAME \$32.00 Hour – Contracted *Non – Employee* Rate.

Carried.

George MacPherson: That we recommend to council that the hourly wage for each salaried employee be calculated, confirmed and documented accordingly.

Carried.

George MacPherson: That we recommend that performance reviews for each employee be conducted by the personnel committee.

Carried.

George MacPherson: That we reimburse Kelly Dodd at the committee rate of \$50.00 for recording secretary services rendered.

Carried.

Lee Carlson: That the meeting be adjourned at 9:31 p.m.



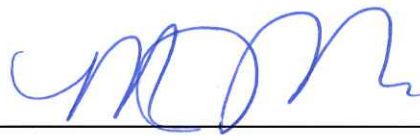
Rural Municipality of North Qu'Appelle No. 187
Personnel Committee Meeting Held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Wednesday, February 22, 2017

Present:	Chair:	Division 1	Ron Palmer
Committee Members:		Division 3	George MacPherson
		Division 7	Lee Carlson
Staff / Other Council		Administrator – Marcy Johnson	
		Reeve	Harry McDonald
		Division 2	Leonard Horsman
		Division 4	Gord Peagam
		Division 6	Garnet Spanier

1. Call to Order
 - a. Chair, Councillor R. Palmer called the meeting to order at 11:10 a.m.
2. Minutes / G. MacPherson
 - a. THAT the minutes of the previous meeting held on December 20, 2017 be adopted as presented.
3. Council Procedure Bylaw 16-02
 - a. Recommendation: That the Council Procedure Bylaw that was reviewed by the Personnel Committee be presented at February 28, 2017 Council meeting and passed at March 17, 2017 meeting.
4. Performance Reviews
 - a. Recommendation: THAT Councillor R. Palmer after attending the Human Resources training in Saskatoon bring information regarding performance reviews.
5. Other Business
 - a. Recommendation: THAT the Administrator M. Johnson write a letter to Foreman D. Duesterbeck regarding outside communication from ratepayers and/or contractors to advise him to explain to the caller that they need to contact the office for issues arising in the RM.
6. Adjournment
 - a. Meeting adjourned at 12:40 p.m.

Approved this 28 day of February, 2017.


Committee Chair


Administrator