

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Agenda 9:00 a.m.

Tuesday, August 22, 2017

1. Call to Order
2. Adoption of Minutes
 - a. July 25, 2017 Regular Meeting of Council
 - b. August 11, 2017 Special Meeting
3. Business Arising From Minutes
4. Public Hearings
5. Delegate
 - a. Calvin Reed - Division 5 ratepayer regarding Mackay Hill
6. Communication
 - a. SARM – President responds to Premier resignation
 - b. SARM - Update July
 - c. Calling Lakes District Planning Commission – minutes June 12 and July 11
 - d. Environment and Climate Change Canada – code of practice for the reduction of volatile organic compound (VOC) emissions from cutback and emulsified asphalt
 - e. Government of Saskatchewan – province's internal trade commitments
 - f. 2017 Crime Prevention Guide – advertising
 - g. Regina Qu'Appelle Health Region – open house August 31, 2017
 - h. PARCS – 2017 Convention
 - i. PARCS - #75 July and #76 August updates
 - j. Saskatchewan Crop Insurance Corporation – production information
 - K. Town of Fort Qu'Appelle - MBI utilities Sewage*
7. Reports – written
 - a. H. McDonald –Calling Lakes District Planning Commission
 - b. G. Spanier / L. Carlson – Works
 - c. M. DeDecker – North Valley Waste Management Authority Inc.
 - d. M. Johnson – Administration
8. Bylaws
9. Accounts for Payment / Bank Reconciliation / Statement of Financial Activities
10. Unfinished Business
 - a. RM Council Chambers Usage
 - b. Proposed Residential Subdivision - W ½ 16-21-15 W2
 - c. Council Chambers air conditioner
11. New Business
 - a. Bylaw for Prohibiting, Controlling and Keeping of Livestock and Poultry in RM 187
 - b. Ministry of Highways – Regina District – 2018 mowing opportunities
 - c. Sale of Schulte 14 foot rock rake
 - d. Rental of Sea Can
 - e. Regina Qu'Appelle Public Water Inspection Report July 26, 2017
 - f. H. McDonald – gift of thanks
 - g. SW 28-20-16 W2 – approach widening
 - h. Town of Fort Qu'Appelle Rexentre Contribution 2017
 - i. 95 Ross Park – cold mix overlay
 - j. Automatic Grease Gun 12 volt
 - k. Oil extractor Schulte
 - l. 50 Taylor Beach – access request
 - m. Workshop – water security agency workshop responsibilities of municipal authorities for water/sewage works
 - n. Wage Increase – Works & Office
 - o. Works Procedure Policy
 - P. Bylaw Purchasing 2017-03*
12. Other Business
 - a. Discretionary Use NW 12-20-15*
 - b. Fee Schedule*
13. Closed Session
 - a. Personnel Issues
14. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 22, 2017

Present: Acting Reeve – Division 7: Lee Carlson
Council Members: Division 1 Ron Palmer
Division 2 Leonard Horsman
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 Marcel DeDecker
Division 6 Garnet Spanier

Staff: Administrator – Marcy Johnson

A quorum being present Acting Reeve called the meeting to order at 9:00 a.m.

17-406 REGULAR MEETING MINUTES / L. HORSMAN

"THAT the minutes of the regular meeting of RM 187 Council held July 25, 2017 be adopted as presented."

CARRIED

17-407 SPECIAL MEETING MINUTES / G. SPANIER

"THAT the minutes of the special meeting of RM 187 Council held August 11, 2017 be adopted as presented."

CARRIED

17-408 COMMUNICATION / G. PEAGAM

"THAT the following communications be accepted as presented and filed:

- a. SARM – President responds to Premier resignation
- b. SARM - Update July
- c. Calling Lakes District Planning Commission – minutes June 12 and July 11
- d. Environment and Climate Change Canada – code of practice for the reduction of volatile organic compound (VOC) emissions from cutback and emulsified asphalt
- e. Government of Saskatchewan – province's internal trade commitments
- f. 2017 Crime Prevention Guide – advertising
- g. Regina Qu'Appelle Health Region – open house August 31, 2017
- h. PARCS – 2017 Convention
- i. PARCS - #75 July and #76 August updates
- j. Saskatchewan Crop Insurance Corporation – production information."

CARRIED

17-409 REPORT CALLING LAKES DISTRICT PLANNING COMMISSION H. MCDONALD / G. PEAGAM

"THAT the following written report from Chair H. McDonald regarding the Calling Lakes District Planning Commission meeting on August 12, 2017 be accepted as presented."

CARRIED

17-410 REPORT WORKS CHAIR G. SPANIER / G. SPANIER

"THAT the following written report from works chair G. Spanier be accepted as presented."

CARRIED

17-411 REPORT NORTH VALLEY WASTE MANAGEMENT INC. M. DEDECKER / M. DEDECKER

"THAT the following written report from M. DeDecker regarding the North Valley Waste Management Inc. meeting held on August 21, 2017 be accepted as presented."

CARRIED

17-412 ORGANIZED HAMLET OF TAYLOR BEACH AND PASQUA LAKE SPENDING / R. PALMER

"THAT when the Organized Hamlet of Taylor Beach and Pasqua Lake's budget is approved at the RM 187 Council meeting that spending is approved unless the expenditure is more than the budgeted allotment."

CARRIED

17-413 REPORT ADMINISTRATION M. JOHNSON / R. PALMER

"THAT the following written report from Administrator M. Johnson regarding administration be accepted as presented."

CARRIED

No delegate presentation.

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 22, 2017

17-414 RECESS / G. SPANIER

"THAT RM 187 Council recess at 10:08 a.m.."

CARRIED

17-415 RECONVENE / G. PEAGAM

"THAT RM 187 Council meeting reconvene at 10:15 a.m."

CARRIED

17-416 ACCOUNTS FOR PAYMENT / L. HORSMAN

"THAT the list of accounts cheque numbers 6514 and 6669 totaling \$214,421.26 including EFT payroll attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

17-417 STATEMENT OF FINANCIAL ACTIVITIES / L. HORSMAN

"THAT the Statement of Financial Activities for the month of July 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-418 BANK RECONCILIATION / G. MACPHERSON

"THAT the Bank Reconciliation for the month of July 2017 attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-419 COUNCIL CHAMBER USAGE POLICY / R. PALMER

"THAT RM 187 Council accept the policy regarding Council Chamber Usage."

CARRIED

17-420 COUNCIL CHAMBERS AIR CONDITIONER / G. MACPHERSON

"THAT RM 187 Council acknowledge the replacement of the Council Chamber air conditioner at a cost of \$ 3,260.93. from Dave's Mobile Plumbing and Heating."

CARRIED

17-421 MINISTRY OF HIGHWAYS – REGINA DISTRICT – 2018 MOWING OPPORTUNITIES / G. SPANIER

"THAT RM 187 Council accept the Ministry of Highways – Regina District – 2018 mowing opportunities and the RM 187 works crew will do the mowing."

DEFEATED

17-422 SALE OF SCHULTE 14 FOOT ROCK RAKE / G. PEAGAM

"THAT RM 187 Council acknowledge the sale of the 14 foot Schulte rock rake for the amount of \$6,292.65."

CARRIED

17-423 RENTAL OF SEACAN / M. DEDECKER

"THAT RM 187 Council extend the rental of the sea can from Kalcar Holdings until the end of September 2017."

CARRIED

17-424 REGINA QU'APPELLE PUBLIC WATER INSPECTION REPORT JULY 26, 2017 / M. DEDECKER

"THAT RM 187 Council acknowledge the Regina Qu'Appelle Public Water Inspection Report dated July 26, 2017."

CARRIED

17-425 H. MCDONALD GIFT OF THANKS / R. PALMER

"THAT RM 187 Council acknowledge Harry McDonald's 10 years on RM 187 Council with a gift of thanks in a donation of \$200.00 to the All Nations Healing Hospital."

CARRIED

17-426 SW 28-20-16 W2 APPROACH WIDENING / G. MACPHERSON

"THAT RM 187 Council approve the widening of approach at SW 28-20-16 W2 and be added to the RM Works list for 2017."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 22, 2017

17-427- 95 INVERCAULD ROAD ROSS PARK – COLD MIX OVERLAY / R. PALMER

"THAT RM 187 Council acknowledge the cold mix placed at 95 Invercauld Road Ross Park and invoiced to be prepared for \$125.00."

CARRIED

17-428 HOT MIX OVERLAY 95 INVERCAULD ROAD ROSS PARK / G. MACPHERSON

"THAT RM 187 Council give permission to 95 Invercauld Road Ross Park to hot mix the frontage 120 feet X 19 feet."

DEFEATED

17-429 AUTOMATIC 12 VOLT GREASE GUN / G. SPANIER

"THAT RM 187 Council approve the purchase of the 12 volt automatic grease gun at a price of \$360.94."

CARRIED

17-430 OIL EXTRACTOR / R. PALMER

"THAT RM 187 Council approve the purchase of an oil extractor at an approximate cost of \$100.00."

CARRIED

17-431 – 50 TAYLOR STREET – TAYLOR BEACH ACCESS REQUEST / R. PALMER

"THAT RM 187 Council approve the request to use the public access at 50 Taylor Street in the Organized Hamlet of Taylor Beach with the approval from the Hamlet Board."

CARRIED

Division 3 Councillor G. MacPherson left council chambers.

17-432 RECESS / G. SPANIER

"THAT RM 187 Council recess at 11:54 a.m. for lunch."

CARRIED

17-433 RECONVENE / G. SPANIER

"THAT RM 187 Council meeting reconvene at 1:03 p.m."

CARRIED

17-434 WORKS PROCEDURE POLICY

"THAT RM 187 Council approve the works procedure policy as presented."

CARRIED

17-435 WORKS CHAIR PURCHASING / R. PALMER

"THAT RM 187 Council agree to give the Works Chair or delegate the authority to purchase up to \$1,000;
AND FURTHERMORE, the Works Chair or delegate have purchase order signing authority for purchases that need to be charged."

CARRIED

17-436 GRADER BLADES / G. SPANIER

"THAT RM 187 Council purchase 2 bundles of grader blades from Redhead."

CARRIED

17-437 CLOSED SESSION / G. SPANIER

"THAT RM 187 Council move into closed session at 1:42 p.m."

CARRIED

17-438 OPEN SESSION / R. PALMER

"THAT RM 187 Council move into open session at 2:31 p.m."

CARRIED

17-439 WAGE INCREASE L. KLISOWSKI ACCOUNTING CLERK / R. PALMER

"THAT RM 187 Council after the annual review increase Accounting Clerk L. Klisowski wage to \$19.18 per hour."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, August 22, 2017

17-440 WAGE INCREASE L. WEBSTER GRADER OPERATOR / M. DEDECKER

"THAT RM 187 Council after the annual review increase Grader Operator L. Webster wage to \$25.53 per hour."


CARRIED

17-441 ADJOURNMENT / G. SPANIER

"That the Regular meeting of Council be adjourned at 2:58 p.m."

CARRIED

Approved this 12 day of September, 2017.



Reeve



Administrator

Next regular meeting of Council, Tuesday, September 12, 2017 at 9:00 a.m.



Administrator Report to Council
Tuesday August 22, 2017

Bank Balance \$ 659,868.42

Bouquets – Garbage contractors doing a great job – Qu'Appelle Estates
Cold mix job done very well – but there are a couple of pot holes. – Qu'Appelle Estates

Complaints –

Building Permits –

Office

Peak Energy – 10 % off Energy Billing – George looking into
SARM Drug & Alcohol Policy example – in binders

Office priorities

Assessment
Tax Notices – they were mailed July 31
Mill Rate return done but needs to be revised after appeals are complete

Equipment –

- Trailer – no updates yet on the sale

Works

Project reports - excel sheets

Holidays

Marcy Mondays in August / September
Sept 8-11
Oct. 2-10 (5)
Dec. 15 -27 (7)

Lloyd –

Darwin – September 1, 5-8 and 11

** Bylaw 2017-03
Purchasing Policy*

Respectfully submitted

M. Johnson

PUBLIC WORKS REPORT 2017

as of August 22, 2017

- Kronsberg Hill Asphalt - now complete
- 3 culverts to install
- 3 asphalt projects to complete - this is all that is left from the original list of 29

Ongoing:

- Road patching on Pasqua Lake, Wide Awake and Landfill
- Grass cutting - fall cut ditch to ditch is well underway. Division 6 is complete and Division 3 should be complete by end of this week.
- We have 2 graders working all week on south side of the Valley getting all roads in good shape for harvest.
- Cliff working in Division 4 - 2 days a week only

Discussion:

Public Works Committee

Submitted by:

Garnet Spanier, Chairman
Public Works



NOTE : Please do not change the plan, print as submitted by the Public Works Committee



Report by Harry McDonald on CLDPC meeting on Aug 8, 2017 and some history.

Harry McDonald was accepted as a voting member of CLDPC as requested by RM of North Qu'Appelle resolution and was returned as chair. Mark Glabus was elected as deputy chair. Marcy Johnson is the secretary/treasurer.

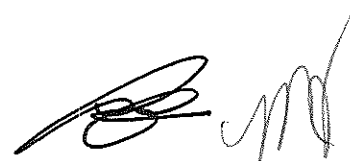
We have 2 groups that report on a regular basis to CLDPC;

1. The Calling Lakes Eco Museum – no direct relationship but co-op on common issues. For those who are not familiar with the term “think of a Eco Museum as museum without walls” covering the 4 lakes; Pasqua, Echo, Mission and Katepwa. Water quality is one of the important issues that we both work on. We do differ somewhat on most issues.
2. The Branding Committee – it is directly related as a standing committee most of the funding comes from four of the CLDPC members, RM 187, Lebret, B-Say-Tah Fort San and Town of Fort Qu'Appelle. Members of the branding committee are unpaid volunteers. The reason behind the committee is to promote the calling lakes area as a place to visit, live work and have a business. If the area, especially the town of Fort Qu'Appelle does well, the surrounding areas should have buildings on existing lots and larger tax base. The branding committee has hired an events co-ordinator Anne Olafson. Written reports are available upon request.

All new development comes before CLDPC for recommendations if required. The members at the Aug 8 meeting recommended a new development in Lebret with condition that the Village of Lebret receive a letter from Water Security Agency that the lagoon can take the effluent of the new subdivision.

The level of Quill Lakes is 520.72 meters down 30" from overflow in the spring was 520.92 meters and 22" from overflow.

Please note the next meeting is September 12 at 7 pm at the Fort we will have rural crime watch public meeting. Everyone is encouraged to attend and shoulder tap someone they think might want to be involved.

A handwritten signature in black ink, appearing to be 'B. McDonald', located at the bottom right of the page.

Report North Valley Waste Management Division 5 Councillor Marcel DeDecker

Camera Security is complete

Washrooms are half done

All staff are certified

Compactor Steel building \$22,000 - Homestead -

Two handwritten signatures in blue ink, one appearing to be 'E' and the other 'M', located in the bottom right corner of the page.

Report Date
8/18/2017 3:16 PM

Rural Municipality of North Qu'Appelle No. 187

List of Accounts for Approval

As of 8/18/2017

Page 1

Batch: 2017-00102 to 2017-00115

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
6614	8/01/2017	Spoiled During Printing			
6615	8/01/2017	Spoiled During Printing			
6616	8/01/2017	Spoiled During Printing			
6617	8/01/2017	Spoiled During Printing			
6618	8/01/2017	Duckett, Jacob 07/27/17	Contract	78.00	78.00
6619	8/01/2017	Jackson Bros. Bobcat Services June 45 June 02 June 04 Jun 05 Jun 36 Jun 42 June 2017 Jun 31	Contract -Wideawake Contract - WideAwake Contract WideAwake Contract -coldmix Lebret Gravel Div 4 Gravel Div 5 Gravel as per maps Gravel TB	6,352.50 5,103.00 4,536.00 210.00 735.00 252.00 43,352.41 252.00	60,792.91
6620	8/01/2017	Johnson, Marcy 07/31/17	Office Supplies	77.98	77.98
6621	8/01/2017	Municipal Employees' 07/25/17	Payroll -Kulaway	3,831.44	3,831.44
6622	8/01/2017	NAMS Canada 1189	Admin Training	2,782.50	2,782.50
6623	8/01/2017	Peagam, Gord 07/26/17	Indemnity	1,408.00	1,408.00
6624	8/01/2017	Prairie Valley S. D. #208 July 2017	Remittance	7,850.79	7,850.79
6625	8/01/2017	Receiver General July 2017	Payroll Remittance	7,027.03	7,027.03
6626	8/01/2017	Rodney's Tree Service 1728	Contract- Mackie Hill	1,653.75	1,653.75
6627	8/01/2017	SARM Saskatchewan Association ATS1230-5000075	Road/Street sign	5,011.41	5,011.41
6628	8/01/2017	Sask Energy 07/19/17 June 2017	Office heat Shop	43.09 48.82	91.91
6629	8/01/2017	Saskatchewan Municipal Hail July 2017	Remittance	90.30	90.30
6630	8/01/2017	Sask Power 07/19/17 Jul 19 July 19 Jul 20 20 Jul 07/20/17 Jul 20 2017 21 July Jul 21 2017 July 21, 2017 07/24/17 Jul 27	St. Lights JE St. Lights PL St., Lights GV St. Lights EH St. Lights BST St. Lights KP Well St. Lights QE St. Lights TB St. Lights LE Office Shop Power	153.27 992.85 69.67 13.93 167.20 133.54 65.93 137.33 137.33 124.85 163.93 65.47	2,225.30
6631	8/01/2017	Starr, Megan 07/27/17	Contract	78.00	78.00
6632	8/01/2017	Success Office Systems INV175047	Photocopying	66.93	66.93
6633	8/01/2017	Town of Fort Qu'Appelle 0019	Fire Protection	800.00	800.00
6634	8/04/2017	Information Services Corp. 08/03/17	ISC-Dep. O/A-100014321	500.00	500.00

Report Date

List of Accounts for Approval

8/18/2017 3:16 PM

As of 8/18/2017

Page 2

Batch: 2017-00102 to 2017-00115

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6635	8/04/2017	Jones, Glyn Aug 3/17	Contract	1,260.00	1,260.00
6636	8/04/2017	Myers, Leonard Aug 3/17	Contract	2,528.00	2,528.00
6637	8/08/2017	Kulaway, Ken 08/17 Payroll	Termination Payout	3,269.28	3,269.28
6638	8/22/2017	Apex Enterprizes Ltd. 1364	Contract-McDonald Dam	8,036.40	8,036.40
6639	8/22/2017	Carlson, Lee 08/16/17	Indemnity	910.00	910.00
6640	8/22/2017	Dave's Mobile Plg. & Htg. Ltd. 19732	Office Mani-Contract	3,619.64	3,619.64
6641	8/22/2017	Ferguson, George 08/17/17	Maint. -Tools	400.00	400.00
6642	8/22/2017	GFI Systemes 10488	Maint.-Tools- GPS	266.40	266.40
6643	8/22/2017	Jackson Bros. Bobcat Services July 2017	Gravel as per maps	50,555.41	50,555.41
6644	8/22/2017	Johnson, Marcy 08/16/17	Expense / SGI	267.08	267.08
6645	8/22/2017	Johns, David 08/02/17	Refund Appeal Fee-#42&44Hwy 56	50.00	50.00
6646	8/22/2017	Jones, Glyn 08/17/17	Contract	1,480.00	1,480.00
6647	8/22/2017	Keith, Nicole 08/16/17	Expense	25.00	25.00
6648	8/22/2017	Kinvig, Gloria 08/01/17	Refund Appeal Fee	25.00	25.00
6649	8/22/2017	Klyne, Rick 08/14/17	13 tails @ \$45.00	585.00	585.00
6650	8/22/2017	McAuley Law Firm 08/16/17	Tax Overpayment-Jolly-Maxie	647.97	647.97
6651	8/22/2017	Minister of Finance 07/31/17	PST Payable	134.43	134.43
6652	8/22/2017	MuniSoft 2017/18-02257	EMA Warranty Inv	23.12	23.12
6653	8/22/2017	Myers, Leonard Aug 17,2017	Contract	2,112.00	2,112.00
6654	8/22/2017	North Qu'appelle Group 08/16/17	W. Boehme-Telpay July 14/17	180.40	180.40
6655	8/22/2017	Palmer, Ron Aug 2017	Indemnity	1,308.40	1,308.40
6656	8/22/2017	Paskaruk, Jim 07/31/17	Contract TB	3,492.30	3,492.30
6657	8/22/2017	Professional Building 17073155	Building Inspections	3,714.23	3,714.23
6658	8/22/2017	Prairie Co-operative Ltd. 2591 July 2017	Ofdfece Supply Maint.- Fuel	3.50 4,105.85	4,109.35
6659	8/22/2017	Princess Auto 883676	Maint. - supplies	22.18	22.18
6660	8/22/2017	Profile Tire 2894 2938 3036 3044 3052	Maintenance/Repair Maint\Supplies Maint/Repair Maint/Repair Maint/Repair	32.18 33.28 63.26 96.56 63.26	288.54
6661	8/22/2017	SARM Saskatchewan Association R897171	Office Supply	170.93	170.93

Report Date
8/18/2017 3:16 PMList of Accounts for Approval
As of 8/18/2017
Batch: 2017-00102 to 2017-00115

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
6662	8/22/2017	Sask Tel Cmr 07/28/17 July 2017 07/29/17	Phone RM Phone FS Maint. - Cell Phone	139.75 187.82 68.91	396.48
6663	8/22/2017	SaskWater SW049263	Lagoon	5,728.98	5,728.98
6664	8/22/2017	Saskatchewan Workers' Sept 2017	Benefits	1,670.26	1,670.26
6665	8/22/2017	Solvey Motors Ltd. 19974	Maint. - Dodge	1,388.56	1,388.56
6666	8/22/2017	Spanier, Garnet 08/18/17	Indemnity	819.60	819.60
6667	8/22/2017	Stewart, Cliff August	Contract	224.00	224.00
6668	8/22/2017	Success Office Systems INV175376	Office Equip-Install Post Mach	124.41	124.41
6669	8/22/2017	Town of Fort Qu'Appelle 0023	Fire Protection	1,100.00	1,100.00
Other:					
3-Man	7/31/2017	Caterpillar Financial Services -03	005-0099892-000	3,085.30	3,085.30
17072801-Man	7/28/2017	Johnson, Marcy PM 07-02	Payroll Jul 12 - Jul 25	1,853.91	1,853.91
17072802-Man	7/28/2017	Keith, Nicole PM 07-02	Payroll Jul 12 - Jul 25	1,169.76	1,169.76
17072803-Man	7/28/2017	Duesterbeck, Darwin PM 07-02	Payroll Jul 12 - Jul 25	1,758.84	1,758.84
17072804-Man	7/28/2017	Webster, Lloyd PM 07-02	Payroll Jul 12 - Jul 25	1,543.38	1,543.38
17072805-Man	7/28/2017	Klisowsky, Lorraine PM 07-02	Payroll Jul 12 - Jul 25	414.32	414.32
17072806-Man	7/28/2017	McCullough, Darcy PM 07-02	Payroll - Jul 12 - Jul 25	1,144.74	1,144.74
17081101-Man	8/11/2017	Johnson, Marcy PM 08-01	Payroll Jul 26 - Aug 8	1,853.91	1,853.91
17081102-Man	8/11/2017	Keith, Nicole PM 08-01	Payroll Jul 26 - Aug 8	1,169.76	1,169.76
17081103-Man	8/11/2017	Duesterbeck, Darwin PM 08-01	Payroll Jul 26 - Aug 8	1,758.84	1,758.84
17081104-Man	8/11/2017	Webster, Lloyd PM 08-01	Payroll Jul 26 - Aug 8	1,480.41	1,480.41
17081105-Man	8/11/2017	Klisowsky, Lorraine PM 08-01	Payroll Jul 26 - Aug 8	548.82	548.82
17081106-Man	8/11/2017	McCullough, Darcy PM 08-01	Payroll - Jul 26 - Aug 8	1,339.67	1,339.67
Total for AP:					214,421.26

Reeve

Acting

Rural Municipality of North Qu'Appelle No. 187
Bank Reconciliation - Detailed

Date Printed
8/16/2017 1:04 PM

Page 1

CIBC - *****-01118
For Ending Date 7/31/2017

110-110-120 - Cash - Bank - CIBC

GL Balance to 7/31/2017

-120,029.75

Service Charges:

-220.13

Interest Charges:

-31.30

Interest Revenue:

131.11

Adjusted Book Balance

-120,150.07

Bank Statement Balance:

-91,899.47

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	7/27/2017	Ch 6483-Rev	Canada Post Corporation	AP	1,071.00
Subtotal:					1,071.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	6/13/2017	Ch 6483	Canada Post Corporation	AP	-1,071.00
2	6/27/2017	Ch 6517	Erickson, Lane	AP	-45.00
3	7/25/2017	Ch 6569	Finning Cat	AP	-4,215.79
4	7/25/2017	Ch 6570	Francotyp Postalia Canada Inc.	AP	-2,100.00
5	7/25/2017	Ch 6571	GFI Systemes	AP	-925.48
6	7/25/2017	Ch 6572	Grasslands News Group	AP	-383.63
7	7/25/2017	Ch 6574	Howden Country Services Ltd	AP	-1,844.13
8	7/25/2017	Ch 6576	John Deere Financial	AP	-140.60
9	7/25/2017	Ch 6578	K2 Crosstraining	AP	-330.75
10	7/25/2017	Ch 6580	Klisowsky, Lorraine	AP	-300.00
11	7/25/2017	Ch 6583	Livingstone, Kevin	AP	-1,305.00
12	7/25/2017	Ch 6584	McCullough, Darcy	AP	-25.00
13	7/25/2017	Ch 6587	Myers, Leonard	AP	-2,297.00
14	7/25/2017	Ch 6589	Palmer, Ron	AP	-1,930.55
15	7/25/2017	Ch 6591	Peagam, Gord	AP	-1,367.00
16	7/25/2017	Ch 6592	Prairie Co-operative Ltd.	AP	-4,847.33
17	7/25/2017	Ch 6595	RoBo Sales	AP	-1,744.56
18	7/25/2017	Ch 6597	Sask Energy	AP	-50.14
19	7/25/2017	Ch 6602	SGL Auto Fund Division	AP	-1,714.16
20	7/25/2017	Ch 6604	Supreme Basics	AP	-293.02
21	7/25/2017	Ch 6606	Tru Hardware	AP	-36.14
22	7/25/2017	Ch 6610	Woodland Home & Building	AP	-72.44
23	7/25/2017	Ch 6611	AECOM Canada Ltd.	AP	-2,282.88
Subtotal:					-29,321.60

Total Uncleared:

-28,250.60

Adjusted Bank Balance

-120,150.07



Rural Municipality of North Qu'Appelle No. 187
Bank Reconciliation - Detailed

Date Printed
8/16/2017 1:04 PM

Page 2

CIBC - *****-01118
For Ending Date 7/31/2017

110-110-120 - Cash - Bank - CIBC
Notes

A handwritten signature in black ink, appearing to be "B. M.", located in the bottom right corner of the page.

Rural Municipality of North Qu'Appelle No. 187
Statement of Financial Activities - Condensed
For the Period Ending July 31, 2017

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy	1,639,742.09	1,639,742.09	1,634,701.00	5,041.09	0.31
Abatements and Adjustments			(1,000.00)	1,000.00	100.00
Discount on Current Year Taxes	(405.95)	(1,185.29)	(154,322.00)	153,136.71	99.23
Net Municipal Taxes	1,639,336.14	1,638,556.80	1,479,379.00	159,177.80	10.76
Penalties on Tax Arrears	499.67	4,954.97		4,954.97	
Total Taxation:	1,639,835.81	1,643,511.77	1,479,379.00	164,132.77	11.09
Fees and Charges					
Custom Work	4,497.42	1,859.31	35,700.00	(33,840.69)	94.79-
Sale of Supplies and Gravel	7,682.12	16,232.51	23,275.00	(7,042.49)	30.26-
Rentals		1,762.49	1,700.00	62.49	3.68
Policing and Fire Fees		700.00	2,000.00	(1,300.00)	65.00-
Licenses and Permits	14,775.00	36,175.83	21,680.00	14,495.83	66.86
General Office Services	3,591.66	24,936.28	167,526.00	(142,589.72)	85.11-
Landfill/Waste Collection Fees			36,000.00	(36,000.00)	100.00-
Total Fees and Charges:	30,546.20	81,666.42	287,881.00	(206,214.58)	71.63-
Maintenance and Development Charges					
Road Maintenance and Restoration Agreement:	11,460.00	11,850.32	33,000.00	(21,149.68)	64.09-
Development Charges	(5,000.00)	(5,000.00)	10,000.00	(15,000.00)	150.00-
Total Maintenance and Development Charge	6,460.00	6,850.32	43,000.00	(36,149.68)	84.07-
Utilities					
Water	1,749.00	6,910.25	10,000.00	(3,089.75)	30.90-
Total Utilities:	1,749.00	6,910.25	10,000.00	(3,089.75)	30.90-
Unconditional Transfers					
Unconditional Transfers		72,978.50	185,820.00	(112,841.50)	60.73-
Total Unconditional Transfers:	0.00	72,978.50	185,820.00	(112,841.50)	60.73-
Conditional Grants					
Federal		21,694.40	41,350.00	(19,655.60)	47.53-
Provincial	(11,460.00)	1,481.72	5,520.00	(4,038.28)	73.16-
Local		1,318.54	5,500.00	(4,181.46)	76.03-
Total Conditional Grants:	(11,460.00)	24,494.66	52,370.00	(27,875.34)	53.23-
Grants in Lieu of Taxes					
Provincial		750.00	750.00		
Local			2,153.00	(2,153.00)	100.00-
Total Grants in Lieu of Taxes:	0.00	750.00	2,903.00	(2,153.00)	74.16-
Investment Income and Commissions					
Investment and Income Revenue	131.11	2,144.84	2,000.00	144.84	7.24
Total Investment Income and Commissions:	131.11	2,144.84	2,000.00	144.84	7.24
Total REVENUES:	1,667,262.12	1,839,306.76	2,063,353.00	(224,046.24)	10.86-

EXPENDITURES

General Government Services

Wages	13,925.22	88,425.65	161,900.00	73,474.35	45.38
Benefits	1,906.14	37,825.86	43,396.00	5,570.14	12.84
Professional/Contract Services	8,727.83	89,593.69	185,160.00	88,158.48	47.61
Utilities	574.42	4,490.65	7,750.00	2,896.62	37.38
Maintenance, Material and Supplies	1,303.71	15,320.71	24,400.00	8,775.17	35.96
Grants and Contributions		3,021.15	3,000.00	(21.15)	0.71-
Capital Expenditures			3,085.00	3,085.00	100.00
Allowance for Uncollectibles			100.00	100.00	100.00
Other		300.00	2,400.00	2,100.00	87.50
Total General Government Services:	26,437.32	238,977.71	431,191.00	184,138.61	42.70

Rural Municipality of North Qu'Appelle No. 187
Statement of Financial Activities - Condensed
For the Period Ending July 31, 2017

	Current	Year To Date	Budget	Variance	%
Protective Services					
Police Protection					
Contractual Services	(1,110.00)		31,998.00	31,998.00	100.00
Total Police Protection:	(1,110.00)	0.00	31,998.00	31,998.00	100.00
Fire Protection					
Professional/Contractual Services	910.00	1,610.00	43,969.00	41,259.00	93.84
Total Fire Protection:	910.00	1,610.00	43,969.00	41,259.00	93.84
Total Protective Services:	(200.00)	1,610.00	75,967.00	73,257.00	96.43
Transportation Services					
Maintenance					
Wages	16,222.92	115,903.46	229,800.00	113,896.54	49.56
Benefits	(1,975.33)	23,587.34	57,050.00	33,462.66	58.65
Professional/Contractual Services	85,739.04	171,316.26	269,074.00	90,083.34	33.48
Utilities	527.49	14,302.36	29,500.00	15,081.83	51.12
Maintenance, Materials & Supplies	65,648.15	251,106.25	572,850.00	319,866.62	55.84
Grants and Contributions			3,520.00	3,520.00	100.00
Capital Expenditures	19,845.00	19,845.00	216,400.00	196,555.00	90.83
Interest			120.00	120.00	100.00
Other	5,870.00	5,870.00	1,100.00	(4,770.00)	433.64
Total Maintenance:	191,877.27	601,930.67	1,379,414.00	767,815.99	55.66
Snow Removal					
Maintenance, Materials & Supplies		7,128.00	12,000.00	4,872.00	40.60
Total Snow Removal:	0.00	7,128.00	12,000.00	4,872.00	40.60
Total Transportation Services:	191,877.27	609,058.67	1,391,414.00	772,687.99	55.53
Environmental Services					
Professional/Contractual Services	8,739.32	96,097.85	186,213.00	69,007.28	37.06
Maintenance, Materials and Supplies		699.80	2,000.00	1,300.20	65.01
Total Environmental Services:	8,739.32	96,797.65	188,213.00	70,307.48	37.36
Planning and Development Services					
Professional/Contractual Services	52.50	233.10	2,000.00	1,766.90	88.35
Total Planning and Development Services:	52.50	233.10	2,000.00	1,766.90	88.35
Recreation and Cultural Services					
Professional/Contractual Services		8,015.28	9,350.00	1,334.72	14.28
Grants and Contributions			3,108.00	3,108.00	100.00
Total Recreation and Cultural Services:	0.00	8,015.28	12,458.00	4,442.72	35.66
Utilities					
Water					
Professional/Contractual Services		41.90	130.00	88.10	67.77
Utilities		734.23	1,200.00	465.77	38.81
Maintenance, Materials and Supplies			500.00	500.00	100.00
Total Water:	0.00	776.13	1,830.00	1,053.87	57.59
Total Utilities:	0.00	776.13	1,830.00	1,053.87	57.59
Total EXPENDITURES:	226,906.41	955,468.54	2,103,073.00	1,107,654.57	52.67
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	1,667,262.12	1,839,306.76	2,063,353.00	(224,046.24)	10.86
EXPENDITURES	226,906.41	955,468.54	2,103,073.00	1,107,654.57	52.67
CHANGE IN NET FINANCIAL ASSETS	1,440,355.71	883,838.22	(39,720.00)	883,608.33	2224.59
Change in Non-Financial Assets		(99.00)		(99.00)	
Change in Net Assets	1,440,355.71	883,937.22	(39,720.00)	883,707.33	2224.84
Change in Surplus	1,440,355.71	883,937.22	(39,720.00)	883,707.33	2224.84
Account Balances	Current	Year to Date	Balance		

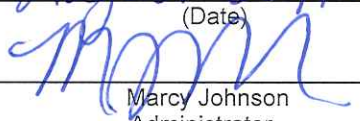


	Current	Year To Date	Budget	Variance	%
Cash and Investments					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(200,322.86)	(718,349.83)	(120,150.07)		
Cash - Conexus (For Pipeline Deposits)	7,903.04	24,208.41	24,208.41		
Cash - Bank - Term Deposit		30,000.00	30,000.00		
Total Cash and Investments:	(192,419.82)	(664,141.42)	(65,641.66)		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Rural	746,993.02	731,916.03	761,732.24		
Municipal - Tax Receivable - Urban	570,587.46	554,567.54	588,210.58		
Municipal - Tax Receivable -Taylor Beach	124,457.71	122,207.74	122,962.00		
Municipal - Tax Receivable -Pasqua Lake	193,878.13	181,724.45	196,533.09		
Municipal - Tax Receivable -P.L. Special	86.21	(1,074.43)	(351.91)		
Municipal - Tax Recv. - Fire Truck Spec.	1.22	2.63	5.15		
Municipal - Tax Receivable - Tax Enforc.	20.48	120.35	2,194.30		
Municipal - Allow. for Uncollected			(5,000.00)		
Total Municipal Taxes Receivable:	1,636,024.23	1,589,464.31	1,666,285.45		

Certified correct and in accordance with the records

Presented to council on


Harry McDonald
Reeve
Acting Reeve

August 22/17
(Date)

Marcy Johnson
Administrator

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Special Meeting of Council
Friday, August 4, 2017
Agenda 9:00 a.m.

1. Call to Order
2. Closed Session
 - a. To discuss personnel issues
3. Open Session
4. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Special meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, August 4, 2017

Present:	Acting Reeve:	Division 7	Lee Carlson
	Council Members:	Division 1	Ron Palmer
		Division 2	Leonard Horsman
		Division 4	Gord Peagam
	Division 5	Marcel DeDecker	
	Division 6	Garnet Spanier	
Staff:	Administrator – Marcy Johnson		
Absent:	Division 3	George MacPherson	

A quorum being present, Acting Reeve, L. Carlson took the chair and called the meeting to order at 9:00 a.m.

17-406 CLOSED SESSION / M. DEDECKER

"THAT the special meeting of RM 187 Council move into closed session at 9:01 a.m. to discuss personnel issues."

CARRIED

Administrator M. Johnson left Council Chambers at 9:55 a.m.

Administrator M. Johnson returned to Council Chambers 10:05 a.m.

17-407 OPEN SESSION / G. PEAGAM

"THAT the special meeting of RM 187 Council return to regular session at 10:17 a.m."

CARRIED

17-408 GRADER OPERATOR K. KULAWAY / L. HORSMAN

"THAT RM 187 Council meet with grader operator K. Kulaway to have an open discussion regarding his employment."


CARRIED

17-409 ADJOURNMENT / R. PALMER

"That the Regular meeting of Council be adjourned at 10:27 a.m."

CARRIED

Approved this 11 day of August, 2017.


Acting Reeve


Administrator