

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Agenda 9:00 a.m.

Monday, September 25 2017

1. Call to Order
2. Adoption of Minutes
 - a. September 12, 2017 Regular Meeting of Council
 - b. September 20, 2017 Finance Meeting
3. Business Arising From Minutes
4. Public Hearings
 - a. Discretionary use application Vacation Farm – 10:30 a.m.
5. Delegate
6. Communication
 - a. SARM – template letter - speak out against the Federal Tax Proposal
 - b. Government of Saskatchewan – cannabis survey
 - c. PARCS – update #78
 - d. PARCS – update #78.2
 - e. APAS - September newsletter
 - f. Canadian Public Works Association –rural roads workshop
7. Reports – written
 - a. H. McDonald – calling lakes district planning commission
 - b. G. Spanier / L. Carlson – works
 - c. M. DeDecker – north valley waste management inc.
 - d. M. DeDecker – all nation healing hospital
 - e. M. Johnson – administration
8. Bylaws
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
 - a. Town of Fort Qu'Appelle Rexentre Contribution 2017
 - b. Workshop – water security agency workshop responsibilities of municipal authorities for water/sewage works
 - c. Block D FM 2479 Ext. 0 PA misc. – tax questions Division 6
 - d. 2017 Fee Charges
 - e. SARM – midterm convention November 7-8 Regina
11. New Business
 - a. SARM – Clearing the Path agreement amendment
 - b. Council Chamber Use Request – Calling Lakes Rural Crime Watch
 - c. Council Chamber Use Policy
 - d. Terms of Reference – Finance, Personnel and Works Committees
 - e. Staffing – holidays and wage increase
 - f. Administrator – holiday carry over
12. Other Business
13. Closed Session
 - a. Performance Reviews – Foreman and Administrator
14. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, September 25, 2017

Present: Acting Reeve – Division 7: Lee Carlson
Council Members: Division 1 Ron Palmer
Division 2 Leonard Horsman
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 Marcel DeDecker
Division 6 Garnet Spanier

Staff: Administrator – Marcy Johnson

A quorum being present Acting Reeve Carlson called the meeting to order at 9:00 a.m.

17-493 REGULAR MEETING MINUTES / R. PALMER

"THAT the minutes of the regular meeting of RM 187 Council held September 12, 2017 be adopted with the following change to;

Motion 17-486 PART TIME ACCOUNTING CLERK / G. MACPHERSON

"THAT RM Council approve the increase the Part Time Accounting Clerk annual days worked to a maximum of 120 days per year."

CARRIED

17-494 FINANCE MEETING MINUTES / G. MACPHERSON

"THAT the minutes of the Finance meeting of RM 187 Council held September 20, 2017 be adopted as presented by the committee."

CARRIED

17-495 TOWN OF FORT QU'APPELLE RECREATION FUNDING / G. PEAGAM

"THAT the RM 187 Council agree to pay the Town of Fort Qu'Appelle the \$4,000 grant money; AND FURTHERMORE the \$4,000 go towards the Rexentre."

CARRIED

17-496 FINANCE COMMITTEE TERMS OF REFERENCE / G. MACPHERSON

"THAT the RM 187 Council approve the attached terms of reference for the Finance Committee."

CARRIED

17-497 CIBC SAVINGS ACCOUNT TRANSFER PASQUA LAKE HAMLET AND TAYOR BEACH HAMLET / G. PEAGAM

"THAT the RM 187 Council approve with the recommendation from the Hamlets to transfer general revenues to a savings account on behalf of the Organized Hamlets of Pasqua Lake and Taylor Beach;

AND FURTHERMORE the transfer amounts will be from the 2017 budgeted reserves in the amounts of:

Taylor Beach \$ 79,869.74 (seventy nine thousand eight hundred sixty nine dollars and seventy four cents)

Pasqua Lake \$159,322.83 (one hundred fifty nine thousand three hundred twenty two dollars and eighty three cents);

AND FURTHERMORE the RM 187 will collect all interest."

CARRIED

17-498 SARM TEMPLATE LETTER – SPEAK OUT AGAINST THE FEDERAL TAX PROPOSAL / R. PALMER

"THAT the RM 187 Council sent the SARM template letter to speak out against the Federal Tax Proposal."

CARRIED

17-499 COMMUNICATION / M. DEDECKER

"THAT the following communications be accepted as presented and filed:

- a. SARM – template letter - speak out against the Federal Tax Proposal
- b. Government of Saskatchewan – cannabis survey
- c. PARCS – update #78
- d. PARCS – update #78.2
- e. APAS - September newsletter
- f. Canadian Public Works Association –rural roads workshop."

CARRIED

17-500 REPORT CALLING LAKES DISTRICT PLANNING COMMISSION / R. PALMER

"THAT the following written report from Chair H. McDonald regarding Calling Lakes District Planning Commission be accepted as presented."



Rural Municipality of North Qu'Appelle No. 187
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Monday, September 25, 2017

CARRIED

17-501 REPORT WORKS CHAIR G. SPANIER / G. SPANIER

"THAT the following written report from Works chair G. Spanier regarding a works update be accepted as presented."

CARRIED

17-502 REPORT NORTH VALLEY WASTE MANAGEMENT INC. M. DEDECKER / M. DEDECKER

"THAT the following written report from M. DeDecker regarding North Valley Waste Management Inc be accepted as presented."

CARRIED

17-503 REPORT ALL NATIONS HEALING HOSPITAL M. DEDECKER / M. DEDECKER

"THAT the following written report from M. DeDecker regarding All Nations Healing Hospital Board Meeting be accepted as presented."

CARRIED

17-504 RECESS / L. HORSMAN

"THAT RM 187 Council recess at 10:18 a.m."

CARRIED

Acting Reeve called the meeting back to session at 10:32 a.m.

17-505 RECONVENE / G. SPANIER

"THAT RM 187 Council meeting reconvene at 10:32 a.m."

CARRIED

17-506 DISCRETIONARY USE APPLICATION VACATION FARM NW 12-20-15 W2 / G. MACPHERSON

"THAT RM 187 Council approve the discretionary use application regarding a vacation farm NW 12-20-15 W2."

CARRIED

17-507 SARM MIDTERM CONVENTION / G. MACPHERSON

"THAT RM 187 Council send three people to the midterm convention in Regina November 6, 7 and 8 2017."

CARRIED

17-508 PUBLIC RESERVE CLEAN UP QU'APPELLE ESTATES / R. PALMER

"THAT RM 187 Council instruct the Administrator M. Johnson to send a letter to E. Weimer regarding the public reserve annual cleaning invoice in the subdivision of Qu'Appelle Estates; AND FURTHERMORE E. Weimer get annual pre-approval of the work entailed and a budgeted amount of what he will invoice."

CARRIED

17-509 REPORT ADMINISTRATION M. JOHNSON / L. HORSMAN

"THAT the following written report from Administrator M. Johnson regarding administration be accepted as presented."

CARRIED

17- 510 ACCOUNTS FOR PAYMENT / G. MACPHERSON

"THAT the list of accounts cheque numbers 6724 to 6757 totaling \$48,927.12 including EFT payroll attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

17-511 STATEMENT OF FINANCIAL ACTIVITIES / L. HORSMAN

"THAT the Statement of Financial Activities for the month of August 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-512 BANK RECONCILIATION / M. DEDECKER

"THAT the Bank Reconciliation for the month of August 2017 attached and forming a part of these minutes, be accepted as presented."

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, September 25, 2017

17-513 COUNCIL CHAMBER USE REQUEST / R. PALMER

"THAT RM 187 Council approve Calling Lakes Rural Crime Watch to use RM Council Chambers."

CARRIED

17-514 COUNCIL CHAMBER USE POLICY / L. HORSMAN

"THAT RM 187 Council approve the Council Chamber Use Policy as presented."

CARRIED

17-515 CLUTCH ASSEMBLY DEGELMAN MOWER / G. SPANIER

"THAT RM 187 Council approve the purchase of a clutch assembly for the Degelman Mower."

CARRIED

17-516 CLOSED SESSION / L. HORSMAN

"THAT RM 187 Council move into closed session to discuss personnel issues at 11:36 a.m."

CARRIED

Acting Reeve Called the meeting back to session at 11:56 a.m.

17-517 OPEN SESSION / G. MACPHERSON

"THAT RM 187 Council reconvene to open session at 11:56 a.m."

CARRIED

17-518 RECESS / G. SPANIER

"THAT RM 187 Council recess at 11:57 a.m. for lunch."

CARRIED

Acting Reeve called the meeting back to session at 1:14 p.m.

17-519 RECONVENE / M. DEDECKER

"THAT RM 187 Council meeting reconvene at 1:14 p.m."

CARRIED

17-520 CLOSED SESSION / L. HORSMAN

"THAT RM 187 Council move into closed session to discuss personnel issues at 1:15 p.m."

CARRIED

Councillor G. Peagam left Council Chambers at 2:30 p.m.

Administrator M. Johnson left Council Chambers at 2:31 p.m.

Administrator M. Johnson returned to Council Chambers at 3:30 p.m.

Acting Reeve Called the meeting back to session at 3:31 p.m.

17-521 OPEN SESSION / G. MACPHERSON

"THAT RM 187 Council reconvene to open session at 3:31 p.m."

CARRIED

17-522 ADMINISTRATOR HOLIDAY CARRYOVER / G. MACPHERSON

"THAT RM 187 Council approve the request for 10 days carryover of holidays for Administrator M. Johnson."

CARRIED

17-523 ADJOURNMENT / G. SPANIER

"That the Regular meeting of Council be adjourned at 3:41 p.m."

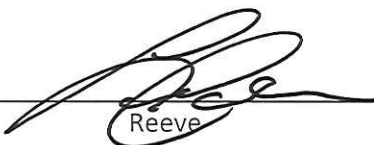
Approved this

11

day of

October

CARRIED
, 2017.


Reeve


Administrator

Next regular meeting of Council, Wednesday, October 11, 2017 at 9:00 a.m.

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Public Hearing
Agenda 10:30 a.m.

Monday, September 25 2017

1. Call to Order
2. Public Hearings
 - a. Discretionary use application Vacation Farm – 10:30 a.m.
3. Adjournment



Rural Municipality of North Qu'Appelle No. 187
Public Hearing of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Monday, September 25, 2017

| | | |
|----------|-------------------------------|-------------------|
| Present: | Acting Reeve – Division 7: | Lee Carlson |
| | Council Members: | |
| | Division 1 | Ron Palmer |
| | Division 2 | Leonard Horsman |
| | Division 3 | George MacPherson |
| | Division 4 | Gord Peagam |
| | Division 5 | Marcel DeDecker |
| | Division 6 | Garnet Spanier |
| | Staff: | |
| | Administrator – Marcy Johnson | |

A quorum being present, Acting Reeve Lee Carlson took the chair and called the meeting to order at 10:25 a.m.

No public in attendance and no submissions given to RM 187 Council regarding the discretionary use application.

Meeting adjourned at 10:31 a.m.





Administrator Report to Council
Monday September 25, 2017

Bank Balance \$ 977,413.45

Bouquets –

Complaints –

Road into Laroque Estates
Cold mix application in Jasmin

Building Permits –

Update attached 27 applications have been approved for 2017 compared to 26 in 2016 – 29 in 2015

Office

Please feel comfortable to come into the office to look at previous minutes or bylaws. These items cannot leave the office but are available during business hours.

SARM Midterm Convention Nov. 7-8

Nov. 6 2017 councillors Seminar Agenda – Municipal Leaders Roles and Responsibilities

- off site Servicing Fee Policy - Sept 27, 2011.

Works Time sheets into

Project reports - excel sheets

Love Pit clay – in expense \$1.00 per yard

PR Clean up in Qu'Appelle Estates

mg

Holidays

Marcy Oct. 2-10 (5)

Dec. 15 -27 (7)

Respectfully submitted

M. Johnson

B. M.

RTM Building Permits

| Permit # | Civic Address | Assessment ID # | Legal Description | AREA | Inspect. Type* | Approval Date |
|----------|----------------------------|-----------------|---------------------------------------|-------------------|--------------------------------|---------------|
| 17-001 | 719 Pasqua West | 508902275 | Lot 3, Block H, Plan 102164543 | Pasqua West | Foundation - RTM | 27-Jan-17 |
| 17-002 | 794 Groome's Vista | 509500800 | Lot 11A, Block 2, Plan 102242539 | Groome's Vista | Renovation to Det. Garage | 17-Feb-17 |
| 17-003 | 45 Lakeview Beach | 505101750 | Lot 1, Block 4, Plan B11920 | Lakeview Beach | Dwelling w/ Attached Garage | 28-Feb-17 |
| 17-004 | 754 Groome's Vista | 509501700 | Lot 6, Block 3, Plan 101956776 | Groome's Vista | Dwelling | 10-Mar-17 |
| 17-005 | 5 Sweet Grass Road | 5054002600 | Lot 1, Block C, Plan 102003310 Ext 0 | Sweet Grass Ridge | Dwelling w/ Attached Garage | 4-Jul-17 |
| 17-006 | 36 Lakeview Beach | 505102350 | Lot 3, Block 5, Plan B11920 | Lakeview Beach | Dwelling | 12-Jun-17 |
| 17-007 | 180 & 182 Qu'Appelle Beach | 508201650 | Lots D & E, Block 4, Plan 78R51387 | Qu'Appelle Beach | Boathouse | 19-Apr-17 |
| 17-008 | 710 Pasqua West | 508900650 | Lot 4, Block 2, Plan 70R11611 | Pasqua West | Fence | 28-Mar-17 |
| 17-009 | 180 & 182 Qu'Appelle Beach | 508201650 | Lots D & E, Block 4, Plan 78R51387 | Qu'Appelle Beach | Retaining Wall | 19-Apr-17 |
| 17-010 | 90 Braumberger Beach | 508100450 | Lot 9, Block A, Plan 60R00068 | Braumberger Beach | Dwelling | 19-Apr-17 |
| 17-011 | 348 Spanier Beach | 508301850 | Lot D, Block 4, Plan 80R38303 | Spanier Beach | Detached Garage - insulated | 8-May-17 |
| 17-012 | in SW 01-21-14-W2 | 606601400 | Lot 5, Block 3, Plan 102097874 Ext 0 | Clearview Estates | Foundation - Move-in house | 8-May-17 |
| 17-013 | n/a | 000709300 | SE 9-21-14-W2 | Div 5-AG | Foundation - Modular | 8-May-17 |
| 17-014 | 53 Jasmin | 76067000 | Lot 11, Block 7, Plan 102003163 | Jasmin on Echo | Dwelling w/ Attached Garage | 8-May-17 |
| 17-015 | 12 Lakes End | 509600300 | Lot 4, Blopck 1, Plan 61R05922 | Lakes End | Dwelling | 8-May-17 |
| 17-016 | 28 Aaron Drive | 507600900 | Lot 13, Block 5, Plan 101920205 | Jasmin on Echo | Renovation to Boathouse | 8-May-17 |
| 17-017 | 42 Aaron Drive | 507601250 | Lot 20, Block 5, Plan 101920205 | Jasmin on Echo | Dwelling w/ Attached Garage | 18-May-17 |
| 17-018 | 127 Qu'Appelle Place | 507100950 | Lot GG, Block 2, Plan 102254611 Ext 0 | Qu'Appelle Place | Dwelling w/ Deck | 5-Jul-17 |
| 17-019 | 54 Braumberger Beach | 508101400 | Lot 7, Block B, Plan 67R36369 Ext 6 | Braumberger Beach | Retaining Wall | 29-Jun-17 |
| 17-020 | 17 Qu'Appelle Park | 507200050 | Lot 1A, Block C, Plan 102254408 Ext 0 | Qu'Appelle Park | Dwelling w/ Deck | 5-Jul-17 |
| 17-021 | 54 Braumberger Beach | 508101400 | Lot 7, Block B, Plan 67R36369 Ext 6 | Braumberger Beach | 2 level garden shed | |
| 17-022 | 233 Qu'Appelle Beach | 508204975 | Lot 20, Block 9, Plan 102249020 Ext 0 | Qu'Appelle Beach | dwelling w/ Att. Garage & Deck | 11-Aug-17 |
| 17-023 | SE 32-20-14-W2 | 000332300 | SE 32-20-14-W2 | Division 2-AG | Dwelling | |
| 17-024 | 712 Pasqua West | 508900600 | Lot 3, Block 2, Plan 70R11611 | Pasqua West | Fence | 13-Sep-17 |
| 17-025 | 12 Aaron Drive | 507600300 | Lot 6, Block 5, Plan 101877903 | Jasmin on Echo | Retaining Wall | |
| 17-026 | 96 Braumberger Beach | 508100300 | Lot 6, block A, Plan 60R00068 Ext 0 | Braumberger Beach | Renovate Boat House | |
| 17-027 | in SW 36-20-14-W2 | è000336402 | Block B, Plan 01SE09968 Ext 2 | Division 2-Comm | | |
| 17-028 | | | | | | |
| 17-029 | | | | | | |
| 17-030 | | | | | | |

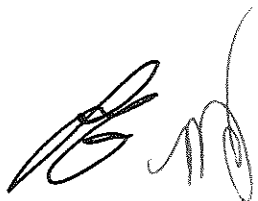
*Type: Home, Garage, Deck, RTM, Acc.Bldg, Add'n, Reno, Bsmt, Mobile, Comm, Indust, Instit, Other

Holidays Days in Days

| 2017 | Marcy | Nicole | Darwin | Ken | Lloyd | Darcy | |
|---------------------|-------|--------|--------|-------|-------|-------|---|
| Carry Forward Max 5 | 24.5 | 2.5 | 8.25 | 1.25 | 2.75 | | 0 |
| Annual Allowance | 15 | 15 | 20 | 7.5 | 15 | | 4 |
| Taken January | -2.5 | 0 | 0 | -1 | 0 | | |
| Taken February | -3.5 | 0 | 0 | -2 | -4 | | |
| Taken March | 0 | 0 | -1 | -2 | -1 | | |
| Taken April | 0 | -5 | 0 | 0 | 0 | | |
| Taken May | -3 | 0 | 0 | -1 | -1 | | |
| Taken June | -2 | 0 | -4 | -2.75 | 0 | | |
| Taken July | -3 | -5 | -10 | 0 | -1 | | |
| Taken August | -3 | 0 | -0.5 | 0 | -8 | | 0 |
| Taken September | -2 | 0 | -6 | 0 | 0 | | 0 |
| Taken October | -5 | 0 | 0 | 0 | 0 | | 0 |
| Taken November | 0 | 0 | 0 | 0 | 0 | | 0 |
| Taken December | -5 | 0 | 0 | 0 | 0 | | 0 |
| TOTAL USED | 10.5 | 7.5 | 6.75 | 0 | 2.75 | | 4 |

SICK DAYS

| 2017 | Marcy | Nicole | Darwin | Ken | Lloyd | Darcy | |
|----------------------|-------|--------|--------|-----|-------|-------|----|
| Carry Forward Max 12 | 12 | 12 | 12 | -1 | 4.5 | | 0 |
| Annual Allowance | 12 | 12 | 12 | 12 | 12 | | 8 |
| Taken January | 0 | -1 | -1.5 | -1 | -2 | | |
| Taken February | 0 | 0 | -1 | 0 | -1 | | |
| Taken March | -1 | -1 | -2 | -1 | -9 | | |
| Taken April | 0 | -2 | 0 | -1 | 0 | | 0 |
| Taken May | -1 | 0 | 0 | 0 | 0 | | -1 |
| Taken June | -2 | -1 | 0 | -2 | 0 | | -2 |
| Taken July | -1 | -1 | 0 | 0 | 0 | | -1 |
| Taken August | 0 | -1 | 0 | 0 | 0 | | |
| Taken September | -1 | 0 | 0 | 0 | 0 | | 0 |
| Taken October | 0 | 0 | 0 | 0 | 0 | | 0 |
| Taken November | 0 | 0 | 0 | 0 | 0 | | 0 |
| Taken December | 0 | 0 | 0 | 0 | 0 | | 0 |
| TOTAL USED | 6 | 5 | 7.5 | 7 | 0 | | 4 |



New Business

1. First Nation Youth Addiction - alcohol and drugs on reserve.
2. Dialysis Machine – the program is complete, they are now waiting for the training to operate the machine.



New Business

1. There was no new business.

Old Business

1. Washrooms to be completed in approximately one month in new quonset.
2. Shower to be added to new quonset.
3. Heater for new building – there is no new information.
4. Applied to RM 187 office for building permit for pole building – not yet approved.



PUBLIC WORKS REPORT 2017
as of September 25, 2017

- Culverts and asphalt are priority now.
- Mowing is almost complete, however, some roads will need to be re-cut.
- 3 culverts to install, our crew will be doing Division 3 & 4
- Howard Boyd Construction (Larry McCullough) will do the culvert installation in Division 2
- Tree cutting needs to be done at the Lebret Bridge and any other areas as required.
- Gravel (who makes decision to order)
- Grading equipment - decisions on new equipment will need to be made prior to December 15, 2017.

Discussion:

Public Works Committee

Submitted by:



Garnet Spanier, Chairman
Public Works

NOTE : Please do not change the plan, print as submitted by the Public Works Committee



Calling Lakes District Planning Commission Meeting September 12, 2017

Report to Council Monday September 25, 2017

Harry McDonald

The CDLPC received a letter from the Ecomuseum "CLEM will no longer report to the CLPDC."

The Branding update was presented by Sharon Martin along with a report from Ann Olafson on her activities as festival co-ordinator. Written reports on request.

Planning and Zoning has four items on the agenda, but only one was dealt with, and that was RM of North Qu'Appelle discretionary use application. The following resolution was passed, "That the CLDPC approves the discretionary use application with the recommendations from RM of North Qu'Appelle Council."

Marcy Johnson gave a report on the history of Calling Lakes Branding Committee. Written report available.

Nothing new on Quill Lakes.

At 7:00 pm a public meeting was held to hopefully form a crime watch group for the area the RCMP are encouraging us to do so. RCMP member Cst. Dylan Custaloe gave the main presentation with comments from Sargent Sauve. At the end of the meeting six people volunteered to try and organize a crime watch group. We will see how this goes.

Harry McDonald
Chair



Report Date
9/22/2017 3:07 PM

List of Accounts for Approval

As of 9/22/2017

Page 1

Batch: 2017-00128 to 2017-00133

| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------------------------------|-----------|-----------------------------------------------------------|------------------------------|----------------|----------------|
| Bank Code: AP - AP GENERAL | | | | | |
| Computer Cheques: | | | | | |
| 6724 | 9/13/2017 | Fort Qu'Appelle & District 09/17 | Sponsorship- Business Awards | 100.00 | 100.00 |
| 725 | 9/25/2017 | Duesterbeck, Darwin 09/12/17 | Maint- Boot Allowance | 244.19 | 244.19 |
| 6726 | 9/25/2017 | Finning Cat Issued To: Finning (Canada) PI000795547 | Maintenance - Cat | 27.07 | 27.07 |
| 6727 | 9/25/2017 | GFI Systems 10605 | Maint- GPS | 266.40 | 266.40 |
| 6728 | 9/25/2017 | Hilderman Construction 09/11/17 | Refund BP 14-036 Fee | 845.00 | 845.00 |
| 6729 | 9/25/2017 | Howden Country Services Ltd 4637 | Maint-Parts-JD6105 | 21.71 | |
| | | 4756 | Maint - IHC | 24.10 | 45.81 |
| 6730 | 9/25/2017 | Johnson, Marcy 09/21/17 | Petty Cash | 69.05 | 69.05 |
| 6731 | 9/25/2017 | Johnson, Marcy Sept/17 | Cell Phone Expense | 50.00 | 50.00 |
| 6732 | 9/25/2017 | Jones, Glyn Sept 2017 | Contract | 1,410.00 | 1,410.00 |
| 6733 | 9/25/2017 | Keith, Nicole Sept /17 | Expense | 50.00 | 50.00 |
| 6734 | 9/25/2017 | Klisowsky, Lorraine 09/18/17 | Office Equip- Monitor | 35.00 | 35.00 |
| 735 | 9/25/2017 | Love, Ken 09/18/17 | Contract RM | 2,904.00 | 2,904.00 |
| 6736 | 9/25/2017 | MacPherson, George Sept/17 | Expense | 3,063.60 | 3,063.60 |
| 6737 | 9/25/2017 | Minister of Finance Aug /2017 | PST Payable | 21.90 | 21.90 |
| 6738 | 9/25/2017 | MuniSoft 2017/18-02790 | Office Equipment-Monitors | 445.11 | 445.11 |
| 6739 | 9/25/2017 | Myers, Leonard Sept 2017 | Contract | 1,904.00 | 1,904.00 |
| 6740 | 9/25/2017 | North Qu'appelle Group Sept /17 | Utility moved to Taxes | 3,696.97 | 3,696.97 |
| 6741 | 9/25/2017 | Olive Waller Zinkhan & Waller 83339 | Legal Fees - PL | 681.96 | |
| | | 83349 | Legal Fees PL | 154.75 | |
| | | 83350 | Legal Fees PL | 467.74 | |
| | | 83336 | Legal Fees PL | 622.68 | 1,927.13 |
| 6742 | 9/25/2017 | Prairie Co-operative Ltd. 576 | Office Supplies | 39.60 | |
| | | 1212 | Office Supplies | 7.30 | |
| | | 4169918 | Maint- Cell Phone | 22.19 | |
| | | 7980946 | Maint - Signs | 26.50 | |
| | | Aug /17 | Maint - Fuel | 4,466.29 | |
| | | 4523593 | Maint.-Sm. Tool Repair | 15.53 | 4,577.41 |
| 6743 | 9/25/2017 | Princess Auto 86573 | Maintenance-Shop Supplies | 22.18 | 22.18 |
| 6744 | 9/25/2017 | Redhead Equipment Y13470 | Volvo - Maintenance | 398.37 | |
| | | P56422 | Maint - Volvo | 292.35 | 690.72 |
| 6745 | 9/25/2017 | SARM Saskatchewan Association MAP17187 | Supplies - Grid Road Maps | 261.00 | |
| | | PSIP2017-482 | Insurance - Spike Packer | 19.26 | 280.26 |
| 6746 | 9/25/2017 | SaskWater | | | |



Report Date

List of Accounts for Approval

9/22/2017 3:07 PM

As of 9/22/2017

Page 2

Batch: 2017-00128 to 2017-00133

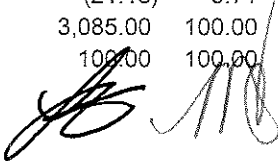
| Payment # | Date | Vendor Name Invoice # | Reference | Invoice Amount | Payment Amount |
|---------------|-----------|---------------------------------------|--------------------------|----------------|----------------|
| | | SW049646 | Lagoon | 5,728.98 | 5,728.98 |
| 6747 | 9/25/2017 | Sigmeth, Jim 947611 | Weed Control Contract | 529.20 | 529.20 |
| 6748 | 9/25/2017 | Stewart, Cliff Sept 2017 | Contract | 1,022.00 | 1,022.00 |
| 6749 | 9/25/2017 | Success Office Systems INV180262 | Office Supplies | 15.75 | |
| | | INV180566 | Photocopiier | 91.26 | 107.01 |
| 6750 | 9/25/2017 | Town of Fort Qu'Appelle 2017-00040 | Rexentre Contribution | 4,000.00 | 4,000.00 |
| 6751 | 9/25/2017 | Weimer, Ed 596948 | Contract | 225.00 | 225.00 |
| 6752 | 9/25/2017 | Woodland Home & Building 085837 | Shop Supply | 27.74 | |
| | | 087366 | Maint. Tools | 44.38 | 72.12 |
| 6753 | 9/30/2017 | Canada Culvert 84-13416 | Culverts/Drainage Div 2 | 845.38 | 845.38 |
| 6754 | 9/30/2017 | Jones, Glyn Sept/17 | Cell Phone Expense | 25.00 | 25.00 |
| 6755 | 9/30/2017 | K2 Crosstraining Sept /17 | Contract Janitor | 330.75 | 330.75 |
| 6756 | 9/30/2017 | Myers, Leonard Sept /17 | Cell Phone | 25.00 | 25.00 |
| 6757 | 9/30/2017 | Valley Lawn Services Spt 2017 | Contract | 5,250.00 | 5,250.00 |
| Other: | | | | | |
| 7092201-Man | 9/22/2017 | Johnson, Marcy PM 09-02 | Payroll Sep 6 - Sep 19 | 1,912.20 | 1,912.20 |
| 17092202-Man | 9/22/2017 | Keith, Nicole PM 09-02 | Payroll Sep 6 - Sep 19 | 1,169.76 | 1,169.76 |
| 17092203-Man | 9/22/2017 | Duesterbeck, Darwin PM 09-02 | Payroll Sep 6 - Sep 19 | 1,769.29 | 1,769.29 |
| 17092204-Man | 9/22/2017 | Webster, Lloyd PM 09-02 | Payroll Sep 6 - Sep 19 | 1,609.99 | 1,609.99 |
| 17092205-Man | 9/22/2017 | Klisowsky, Lorraine PM 09-02 | Payroll Sep 6 - Sep 19 | 511.84 | 511.84 |
| 17092206-Man | 9/22/2017 | McCullough, Darcy PM 09-02 | Payroll - Sep 6 - Sep 19 | 1,117.80 | 1,117.80 |
| Total for AP: | | | | | 48,927.12 |

Seve

| | Current | Year To Date | Budget | Variance | % |
|-------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
| REVENUES | | | | | |
| Taxation | | | | | |
| Municipal Taxes | | | | | |
| General Municipal Levy | (7,268.65) | 1,632,473.44 | 1,634,701.00 | (2,227.56) | 0.14- |
| Abatements and Adjustments | | | (1,000.00) | 1,000.00 | 100.00 |
| Discount on Current Year Taxes | (124,011.06) | (125,196.35) | (154,322.00) | 29,125.65 | 18.87 |
| Net Municipal Taxes | (131,279.71) | 1,507,277.09 | 1,479,379.00 | 27,898.09 | 1.89 |
| Penalties on Tax Arrears | 482.00 | 5,436.97 | | 5,436.97 | |
| Total Taxation: | (130,797.71) | 1,512,714.06 | 1,479,379.00 | 33,335.06 | 2.25 |
| Fees and Charges | | | | | |
| Custom Work | 13.92 | 1,873.23 | 35,700.00 | (33,826.77) | 94.75- |
| Sale of Supplies and Gravel | 1,871.19 | 18,103.70 | 23,275.00 | (5,171.30) | 22.22- |
| Rentals | | 1,762.49 | 1,700.00 | 62.49 | 3.68 |
| Policing and Fire Fees | | 700.00 | 2,000.00 | (1,300.00) | 65.00- |
| Licenses and Permits | 100.00 | 36,275.83 | 21,680.00 | 14,595.83 | 67.32 |
| General Office Services | 230.00 | 25,166.28 | 167,526.00 | (142,359.72) | 84.98- |
| Landfill/Waste Collection Fees | | | 36,000.00 | (36,000.00) | 100.00- |
| Total Fees and Charges: | 2,215.11 | 83,881.53 | 287,881.00 | (203,999.47) | 70.86- |
| Maintenance and Development Charges | | | | | |
| Road Maintenance and Restoration Agreement: | | 11,850.32 | 33,000.00 | (21,149.68) | 64.09- |
| Development Charges | | (5,000.00) | 10,000.00 | (15,000.00) | 150.00- |
| Total Maintenance and Development Charge | 0.00 | 6,850.32 | 43,000.00 | (36,149.68) | 84.07- |
| Utilities | | | | | |
| Water | 1,010.00 | 7,920.25 | 10,000.00 | (2,079.75) | 20.80- |
| Total Utilities: | 1,010.00 | 7,920.25 | 10,000.00 | (2,079.75) | 20.80- |
| Unconditional Transfers | | | | | |
| Unconditional Transfers | 37,617.50 | 110,596.00 | 185,820.00 | (75,224.00) | 40.48- |
| Total Unconditional Transfers: | 37,617.50 | 110,596.00 | 185,820.00 | (75,224.00) | 40.48- |
| Conditional Grants | | | | | |
| Federal | 22,568.00 | 44,262.40 | 41,350.00 | 2,912.40 | 7.04 |
| Provincial | | 1,481.72 | 5,520.00 | (4,038.28) | 73.16- |
| Local | | 1,318.54 | 5,500.00 | (4,181.46) | 76.03- |
| Total Conditional Grants: | 22,568.00 | 47,062.66 | 52,370.00 | (5,307.34) | 10.13- |
| Grants in Lieu of Taxes | | | | | |
| Provincial | | 750.00 | 750.00 | | |
| Local | | | 2,153.00 | (2,153.00) | 100.00- |
| Total Grants in Lieu of Taxes: | 0.00 | 750.00 | 2,903.00 | (2,153.00) | 74.16- |
| Capital Asset Proceeds | | | | | |
| Capital Asset Proceeds | 6,292.65 | 6,292.65 | | 6,292.65 | |
| Total Capital Asset Proceeds: | 6,292.65 | 6,292.65 | 0.00 | 6,292.65 | 0.00 |
| Investment Income and Commissions | | | | | |
| Investment and Income Revenue | 66.97 | 2,211.81 | 2,000.00 | 211.81 | 10.59 |
| Total Investment Income and Commissions: | 66.97 | 2,211.81 | 2,000.00 | 211.81 | 10.59 |
| Total REVENUES: | (61,027.48) | 1,778,279.28 | 2,063,353.00 | (285,073.72) | 13.82- |

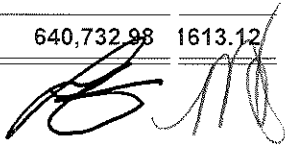
EXPENDITURES

| | | | | | |
|------------------------------------|-----------|------------|------------|-----------|--------|
| General Government Services | | | | | |
| Wages | 12,770.93 | 101,196.58 | 161,900.00 | 60,703.42 | 37.49 |
| Benefits | 3,296.88 | 41,122.74 | 43,396.00 | 2,273.26 | 5.24 |
| Professional/Contract Services | 11,671.89 | 101,265.58 | 185,160.00 | 83,894.42 | 45.31 |
| Utilities | 560.66 | 5,051.31 | 7,750.00 | 2,698.69 | 34.82 |
| Maintenance, Material and Supplies | 105.78 | 15,426.49 | 24,400.00 | 8,973.51 | 36.78 |
| Grants and Contributions | | 3,021.15 | 3,000.00 | (21.15) | 0.71- |
| Capital Expenditures | | | 3,085.00 | 3,085.00 | 100.00 |
| Allowance for Uncollectibles | | | 100.00 | 100.00 | 100.00 |



Rural Municipality of North Qu'Appelle No. 187
Statement of Financial Activities - Condensed
For the Period Ending August 31, 2017

| | Current | Year To Date | Budget | Variance | % |
|-------------------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------|
| Other | | 300.00 | 2,400.00 | 2,100.00 | 87.50 |
| Total General Government Services: | 28,406.14 | 267,383.85 | 431,191.00 | 163,807.15 | 37.99 |
| Protective Services | | | | | |
| Police Protection | | | | | |
| Contractual Services | | | 31,998.00 | 31,998.00 | 100.00 |
| Total Police Protection: | 0.00 | 0.00 | 31,998.00 | 31,998.00 | 100.00 |
| Fire Protection | | | | | |
| Professional/Contractual Services | 1,900.00 | 3,510.00 | 43,969.00 | 40,459.00 | 92.02 |
| Total Fire Protection: | 1,900.00 | 3,510.00 | 43,969.00 | 40,459.00 | 92.02 |
| Total Protective Services: | 1,900.00 | 3,510.00 | 75,967.00 | 72,457.00 | 95.38 |
| Transportation Services | | | | | |
| Maintenance | | | | | |
| Wages | 22,147.43 | 138,050.89 | 229,800.00 | 91,749.11 | 39.93 |
| Benefits | 2,628.99 | 26,216.33 | 57,050.00 | 30,833.67 | 54.05 |
| Professional/Contractual Services | 36,148.33 | 207,464.59 | 269,074.00 | 61,609.41 | 22.90 |
| Utilities | 2,088.10 | 16,390.46 | 29,500.00 | 13,109.54 | 44.44 |
| Maintenance, Materials & Supplies | 106,902.94 | 358,009.19 | 572,850.00 | 214,840.81 | 37.50 |
| Grants and Contributions | | | 3,520.00 | 3,520.00 | 100.00 |
| Capital Expenditures | | 19,845.00 | 216,400.00 | 196,555.00 | 90.83 |
| Interest | | | 120.00 | 120.00 | 100.00 |
| Other | | 5,870.00 | 1,100.00 | (4,770.00) | 433.64 |
| Total Maintenance: | 169,915.79 | 771,846.46 | 1,379,414.00 | 607,567.54 | 44.05 |
| Snow Removal | | | | | |
| Maintenance, Materials & Supplies | | 7,128.00 | 12,000.00 | 4,872.00 | 40.60 |
| Total Snow Removal: | 0.00 | 7,128.00 | 12,000.00 | 4,872.00 | 40.60 |
| Total Transportation Services: | 169,915.79 | 778,974.46 | 1,391,414.00 | 612,439.54 | 44.02 |
| Environmental Services | | | | | |
| Professional/Contractual Services | 21,107.87 | 117,205.72 | 186,213.00 | 68,503.28 | 36.79 |
| Maintenance, Materials and Supplies | | 699.80 | 2,000.00 | 1,300.20 | 65.01 |
| Total Environmental Services: | 21,107.87 | 117,905.52 | 188,213.00 | 69,803.48 | 37.09 |
| Planning and Development Services | | | | | |
| Professional/Contractual Services | | 233.10 | 2,000.00 | 1,766.90 | 88.35 |
| Total Planning and Development Services: | 0.00 | 233.10 | 2,000.00 | 1,766.90 | 88.35 |
| Recreation and Cultural Services | | | | | |
| Professional/Contractual Services | | 8,015.28 | 9,350.00 | 1,334.72 | 14.28 |
| Grants and Contributions | | | 3,108.00 | 3,108.00 | 100.00 |
| Total Recreation and Cultural Services: | 0.00 | 8,015.28 | 12,458.00 | 4,442.72 | 35.66 |
| Utilities | | | | | |
| Water | | | | | |
| Professional/Contractual Services | | 41.90 | 130.00 | 88.10 | 67.77 |
| Utilities | 62.96 | 797.19 | 1,200.00 | 402.81 | 33.57 |
| Maintenance, Materials and Supplies | | | 500.00 | 500.00 | 100.00 |
| Total Water: | 62.96 | 839.09 | 1,830.00 | 990.91 | 54.15 |
| Total Utilities: | 62.96 | 839.09 | 1,830.00 | 990.91 | 54.15 |
| Total EXPENDITURES: | 221,392.76 | 1,176,861.30 | 2,103,073.00 | 925,707.70 | 44.02 |
| CHANGE IN NET FINANCIAL ASSETS | | | | | |
| REVENUES | (61,027.48) | 1,778,279.28 | 2,063,353.00 | (285,073.72) | 13.82- |
| EXPENDITURES | 221,392.76 | 1,176,861.30 | 2,103,073.00 | 925,707.70 | 44.02 |
| CHANGE IN NET FINANCIAL ASSETS | (282,420.24) | 601,417.98 | (39,720.00) | 640,633.98 | 1612.88 |
| Change in Non-Financial Assets | | (99.00) | | (99.00) | |
| Change in Net Assets | (282,420.24) | 601,516.98 | (39,720.00) | 640,732.98 | 1613.12 |
| Change in Surplus | (282,420.24) | 601,516.98 | (39,720.00) | 640,732.98 | 1613.12 |



Rural Municipality of North Qu'Appelle No. 187
Statement of Financial Activities - Condensed
For the Period Ending August 31, 2017

| | Current | Year To Date | Budget | Variance | % |
|------------------------------------------|-----------------------|---------------------|---------------------|----------|---|
| Account Balances | | | | | |
| Cash and Investments | | | | | |
| Cash - On Hand - Petty Cash | | | 300.00 | | |
| Cash - Bank - CIBC | 1,897,083.22 | 1,178,733.39 | 1,776,933.15 | | |
| Cash - Conexus (For Pipeline Deposits) | 2,370.83 | 26,579.24 | 26,579.24 | | |
| Cash - Bank - Term Deposit | | 30,000.00 | 30,000.00 | | |
| Total Cash and Investments: | 1,899,454.05 | 1,235,312.63 | 1,833,812.39 | | |
| Municipal Taxes Receivable | | | | | |
| Municipal - Tax Receivable - Rural | (554,341.08) | 177,574.95 | 207,391.16 | | |
| Municipal - Tax Receivable - Urban | (455,178.62) | 99,388.92 | 133,031.96 | | |
| Municipal - Tax Receivable -Taylor Beach | (100,447.20) | 21,760.54 | 22,514.80 | | |
| Municipal - Tax Receivable -Pasqua Lake | (138,503.93) | 43,220.52 | 58,029.16 | | |
| Municipal - Tax Receivable -P.L. Special | (113.18) | (1,187.61) | (465.09) | | |
| Municipal - Tax Recv. - Fire Truck Spec. | 0.08 | 2.71 | 5.23 | | |
| Municipal - Tax Receivable - Tax Enforc. | 143.78 | 264.13 | 2,338.08 | | |
| Municipal - Allow. for Uncollected | | | (5,000.00) | | |
| Total Municipal Taxes Receivable: | (1,248,440.15) | 341,024.16 | 417,845.30 | | |

Certified correct and in accordance with the records

Presented to council on


Lee Carlson
Acting Reeve

Sept 25/17
(Date)

Marcy Johnson
Administrator



Rural Municipality of North Qu'Appelle No. 187
Bank Reconciliation - Detailed

Date Printed
9/18/2017 2:53 PM

Page 1

CIBC - *****-01118
For Ending Date 8/31/2017

110-110-120 - Cash - Bank - CIBC

GL Balance to 8/31/2017

1,777,110.34

Service Charges:

-220.13

Interest Charges:

-24.03

Interest Revenue:

66.97

Adjusted Book Balance

1,776,933.15

Bank Statement Balance:

1,795,847.44

Deposits in Transit

| Count | Date | Source | Transaction Description | Sub | Amount |
|-----------|-----------|--------------|-------------------------|-----|--------|
| 1 | 8/29/2017 | TX 2017-0153 | NSF | TX | 7.00 |
| Subtotal: | | | | | 7.00 |

Outstanding Payments

| Count | Date | Source | Transaction Description | Sub | Amount |
|-----------|-----------|---------|-------------------------|-----|------------|
| 1 | 7/25/2017 | Ch 6597 | Sask Energy | AP | -50.14 |
| 2 | 8/4/2017 | Ch 6636 | Myers, Leonard | AP | -2,528.00 |
| 3 | 8/22/2017 | Ch 6642 | GFI Systemes | AP | -266.40 |
| 4 | 8/22/2017 | Ch 6645 | Johns, David | AP | -50.00 |
| 5 | 8/22/2017 | Ch 6653 | Myers, Leonard | AP | -2,112.00 |
| 6 | 8/22/2017 | Ch 6656 | Paskaruk, Jim | AP | -3,492.30 |
| 7 | 8/31/2017 | Ch 6671 | K2 Crosstraining | AP | -330.75 |
| 8 | 8/31/2017 | Ch 6673 | Myers, Leonard | AP | -25.00 |
| 9 | 8/31/2017 | Ch 6674 | North Valley Waste | AP | -10,066.70 |
| Subtotal: | | | | | -18,921.29 |

Total Uncleared:

-18,914.29

Adjusted Bank Balance

1,776,933.15

Notes

