

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, November 27, 2018 9:00 a.m.**

Present:	Reeve		Lee Carlson
	Council Members	Division 3	George MacPherson
		Division 4	Gord Peagam
		Division 5	James Toth
		Division 6	Garnet Spanier
	Staff	Office Clerk	Gwen Lowe
	Absent	Division 2	Ron Palmer
		Acting Administrator –	Nicole Keith

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

**18-588 REGULAR MEETING MINUTES /G. MACPHERSON**

“THAT the minutes of the regular meeting of Council held November 14, 2018 be adopted as presented.”

CARRIED

**18-589 REPORT WORKS CHAIR G. SPANIER / G. SPANIER**

“THAT the following written report from Works chair G. Spanier regarding a works update be accepted as presented.”

CARRIED

**18-590 CUSTOM WORK AT ORGANIZED HAMLETS OF PASQUA LAKE & TAYLOR BEACH/ G. SPANIER**

“THAT the custom work minimum rate will not be charged to the O/H of Pasqua Lake and the O/H of Taylor Beach and effective 27 November 2018 the custom work rate begins when the equipment is on site.

CARRIED

**18-591 REPORT ORGANIZED HAMLET OF PASQUA LAKE J. TOTH / J. TOTH**

“THAT the following written report from Councillor James Toth regarding an update on the Organized Hamlet of Pasqua Lake be accepted as presented.”

CARRIED

**18-592 REPORT NORTH VALLEY WASTE MANAGEMENT AUTHORITY L. CARLSON/**

“THAT the following written report from Reeve Lee Carlson regarding a North Valley Waste Management Authority update be accepted as presented.”

CARRIED

**18-593 ADMINISTRATION REPORT /L. CARLSON**

“THAT Office Clerk Gwen Lowe’s written report regarding administration be accepted as presented.”

CARRIED

**18-594 WEED INSPECTION ANNUAL REPORT/ G. PEAGAM**

“THAT the weed inspection annual report written by Weed Inspector Jim Sigmeth be accepted as presented.”

CARRIED

**18-595 RECESS /G. PEAGAM**

“THAT this meeting be recessed at 10:10 am for a break.”

CARRIED

*Reeve L. Carlson call the meeting back into session at 10:15 am.*

**18-596 RECONVENE / G. MACPHERSON**

“THAT this meeting reconvene at 10:14 am.”

CARRIED

*Bruce Dodds entered Council chambers at 10:15 am.*

**DELEGATE: Bruce Dodds – 10:00 AM**

Bruce Dodds met with Council to discuss the role of Agricultural Producers Association of Saskatchewan (APAS), and the autumn 2018 APAS update.

*Bruce Dodds left Council chambers at 10:35 am.*

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**18- 597 SASKWATER REPORT L. CARLSON/L. CARLSON**

“THAT the following written report from Reeve Lee Carlson regarding a meeting with SaskWater and septic company haulers be accepted as presented.”

CARRIED

**18- 598 CORRESPONDENCE / G. MACPHERSON**

“THAT the following Correspondence be accepted as presented and filed:

- a. Fort Qu'Appelle RCMP Weekly Report November 6, 2018 to November 19, 2018
- b. Winter Weight Season Restriction
- c. CTP, Primary Weight & Heavy Haul Roads

CARRIED

**18- 599 CTP - CLEARING THE PATH APPLICATION 2017/G. SPANIER**

“THAT RM council reapply for funding with the CTP application for clay cap work that was originally applied for with SARM in October 2017.

CARRIED

**18- 600 ACCOUNTS FOR PAYMENT / G. MACPHERSON**

“THAT the list of accounts cheque numbers 7565 to 7592 totaling \$70,636.10 including manual EFT payroll attached hereto and forming a part of these minutes is hereby approved by RM Council for payment.”

CARRIED

**18-601 BANK RECONCILIATION /J. TOTH**

“THAT the Bank Reconciliation for the month of November 2018, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**18- 602 STATEMENT OF FINANCIAL ACTIVITIES /G.MACPHERSON**

“THAT the Statement of Financial Activities for the month of November 2018, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**18- 603 FORT QU'APPELLE LOCAL LIBRARY DONATION /G. MACPHERSON**

“THAT RM Council donate \$1,000.00 to the Fort Qu'Appelle Local Library for Programing.”

CARRIED

**18- 604 LEASE AGREEMENT TO STORE RM EQUIPMENT IN QUONSET / G.PEAGAM**

“THAT Reeve Lee Carlson and Office Clerk Gwen Lowe are hereby authorized to sign the Lease Agreement to store RM equipment in the Storage Quonset located on NE Section 31 Township 21 Range 15 West of the 2<sup>nd</sup> Meridian, and the R.M. pay \$1,000.00 on or before December 31<sup>st</sup> 2018 each year, until the agreement is terminated.

CARRIED

**18- 605 SARM- BRIDGE REPORTS /J. TOTH**

“THAT Reeve L. Carlson be authorized to proceed with SARM Bridge Assessment Engineers, to provide a cost analysis and prioritization list of the R.M. of North Qu'Appelle No. 187 bridges, not to accede the sum of \$1,500.00. “

CARRIED

**18-606 CUSTOM AGREEMENT WITH HIGHWAYS – ROAD SALT /**

“THAT RM Council approve the general agreement with Department of Highways for use of the Departments' road salt at the cost of \$91.41 per ton, to be charged to the RM at the end of the season.”

CARRIED

**18- 607 ROAD AGREEMENT WITH NORTH VALLEY WASTE MANAGEMENT AUTHORITY/**

“THAT RM Council provide custom work to the N.V.W.M.A. roadway every two weeks during summer months, and, as needed during winter months, and at the current RM custom work rate.”

CARRIED

**18-608 TAX DISCOUNT L. STEVENSON /L. CARLSON**

“THAT the request received from L. Stevenson for an additional one (1) percent discount on taxes in the sum of \$102.71, due to her October 31, 2018 payment not received in the office until November 1, 2018, be approved.”

DEFEATED

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**18- 609 RECESS /G. SPANIER**

“THAT this meeting be recessed at 12:00 pm for lunch.”

CARRIED

**18- 610 RECONVENE /G. MACPHERSON**

“THAT this meeting be reconvened at 1:04 pm.”

CARRIED

**18- 611 J. KAMBEITZ LANDS BRANCH AUTHORIZATION /G. MACPHERSON**

“THAT RM 187 Council approve the sale of the Ministry of Agriculture lands located in the RM as follows: NW & NE Sections 8 Townships 20 Ranges 15 West of the 2<sup>nd</sup> and SW Section 22 Township 20 Range 15 West of the 2<sup>nd</sup> Meridian to Kambeitz Agri Inc.

CARRIED

**18- 612 CHRISTMAS GIFTS /L. CARLSON**

“THAT RM Council approve the purchase of Co-op Gift Certificates in the amount Of \$50.00 each for all RM Staff, including contract workers.”

CARRIED

**18- 613 CALLING LAKES PLANNING COMMISSION/G. PEAGAM**

“THAT RM Council pay the sum of \$875.15 annual allocation of funds for the 2018 year  
As follows:

RM 187	\$386.40
Pasqua Lake	\$373.75
Taylor Beach	\$115.00

CARRIED

**18- 614 EXCESS LIABILITY INSURANCE FOR 2019 LSIP POLICY /J.TOTH**

“THAT RM Council purchase the excess liability insurance of \$2,000,000 in excess of the \$500,000 coverage through LSIP policy for the additional \$330.00”

CARRIED

**18-615 BUILDING PERMITS /G.PEAGAM**

“THAT RM 187 Council approve the following building permit applications subject to the requirements of the zoning and building bylaws of the RM of North Qu'Appelle, and the approval of the building inspector:  
558 Pasqua Lake, 292 Pasqua Lake, 90 Pasqua Lake, and 728 Elm Crescent”

CARRIED

**18- 616 TRANSFER OF TITLE -ROLL 57080000 TO THE RM OF NORTH QU'APPELLE NO 187 /G.MACPHERSON**

“THAT the RM Council authorize TAXervice to proceed with the transfer of title of roll 5708000 to the RM of North Qu'Appelle No 187 as per the Tax Enforcement Act, and that Office Clerk Gwen Lowe sign the required tax enforcement Form H and affidavit of value, and the Information Services Corporation Titles Affidavit of Value.

CARRIED

**18- 617 COIN TOKENS FOR THE RM WELL /G.MACPHERSON**

“THAT the RM Council contract Big K Car Wash of Moose Jaw to install a token operated coin box at the RM well for no more then \$900.00 plus taxes.”

CARRIED

**18- 618 CLOSED SESSION / G. MACPHERSON**

“THAT RM 187 Council move into closed session at 2:13 pm all members present, to discuss Personnel issues as per Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* Clause 13(1)(a).”

CARRIED

*Division 4 Councillor G. Peagam left chambers at 2:14 pm.*

*Office Clerk G. Lowe left council chambers at 2:15 pm.*

*Division 4 Councillor G. Peagam returned to chambers at 2:42 pm.*

*Office Clerk G. Lowe returned to council chambers at 2:42 pm.*

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*RM 187 Council moved out of closed session at 2:42 pm.*

*Reeve L. Carlson call the meeting back into session at 2:42 pm.*

**18- 619 CONTRACT STAFF WAGE INCREASE / G. MACPHERSON**

“THAT Linda Peagam receive a wage of \$29.80 per hour retroactive to October 26, 2018, and this wage remain in effect until the acting administrator returns to work.” CARRIED

**18- 620 OFFICE STAFF WAGE INCREASE & RECLASSIFICATION / G. MACPHERSON**

“THAT Gwen Lowe receive a wage of \$24.83 per hour retroactive to October 29, 2018, and be Re-classed as an Administrative Assistant.” CARRIED

**18- 621 ADJOURNMENT / G. SPANIER**

“That the Regular meeting of Council be adjourned 2:45 pm.”

CARRIED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018

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Reeve

Administrator

**Next regular meeting of Council, Tuesday, December 11, 2018 at 9:00 am.**