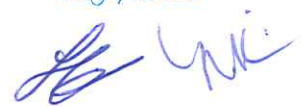


RM of NORTH QU'APPELLE NO.187  
RM of North Qu'Appelle Office 136 Company Avenue South  
Agenda 9:00 a.m.

Wednesday, May 23, 2018

1. Call to Order
2. Approval of Minutes
  - a. May 8, 2018 Regular Meeting of Council
3. Business Arising from Minutes
4. Delegate
5. Reports
  - a. R. Palmer - Personnel
  - b. G. Peagam – Works
  - c. M. DeDecker - ANHH
  - d. H. McDonald - CLPDC
  - e. N. Keith – Administration
6. Bylaws
  - a. To Extend the Time Required for the Completion of the Assessment Roll
7. Correspondence
  - a. P & K Reynolds – Work on culvert
  - b. MEPP – New Rate as of July 1, 2018
  - c. PARCS Update #86
  - d. Agriculture and Agri-Food Canada – Pest Survey
  - e. SARM – Road Maintenance Agreements
  - f. SARM – Fire Ban for Crown Lands
  - g. SARM – Division 1 – June 13, 2018 – draft agenda
  - h. Ministry of Highways & Infrastructure – Project Hwy 35
8. Accounts for Payment/Financial Statements/ Bank Reconciliation
9. Unfinished Business
  - a. Division Boundary Alterations
  - b. SE 35 SW 36-21-14-W2
  - c. SW 8-20-12-W2 Subdivision service agreement
  - d. Acting Administrator – Mentor
  - e. Lower Qu'Appelle Watershed Stewards Inc – membership
10. New Business
  - a. District #39 ADD Board Inc. - membership
  - b. 2018 Assessor – appointment
  - c. Tax Abatement – Block A, Plan 10137740
  - d. Crime Watch signs
  - e. Signs – N1/2 8-21-14-W2
  - f. Well Road
  - g) Signs - TCT
  - h) Custom Work Request
11. Closed Session
  - a. Strategic Planning 2018 Budget
  - b. Personnel Files
12. Other Business
13. Adjournment



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Wednesday, May 23, 2018 9:00 am**

Present: Reeve: Lee Carlson  
Council Members: Division 1 Ron Palmer  
Division 2 Leonard Horsman  
Division 3 George MacPherson  
Division 4 Gord Peagam  
Division 5 Marcel DeDecker  
Division 7 James Toth

Staff: Acting Administrator – Nicole Keith

Absent: Division 6 Garnet Spanier

*A quorum being present Reeve L. Carlson called the meeting to order at 9:00 am.*

**18-257 REGULAR MEETING MINUTES / R. PALMER**

"THAT the minutes of the regular meeting of Council held May 8, 2018 be adopted as presented."

CARRIED

**18-258 REPORT PERSONNEL CHAIR R. PALMER / R. PALMER**

"THAT the following written report from Personnel Chair R. Palmer regarding a Personnel update be accepted as presented."

CARRIED

**18-259 REPORT WORKS MEMBER G. PEAGAM/ G. PEAGAM**

"THAT the following written report from Works Committee member G. Peagam regarding a works update be accepted as presented."

CARRIED

**18-260 REPORT ALL NATIONS HEALING HOSPITAL BOARD MEMBER M. DEDECKER/ M. DEDECKER**

"THAT the following written report from All Nations Healing Hospital board member M. DeDecker be accepted as presented."

CARRIED

**18-261 CALLING LAKES DISTRICT PLANNING COMMISSION REPORT H. MCDONALD / L. HORSMAN**

"THAT the written report from H. McDonald Chair of the Calling Lakes District Planning Commission be accepted as presented."

CARRIED

**18-262 ADMINISTRATION REPORT / G. MACPHERSON**

"THAT the written report regarding administration by Acting Administrator N. Keith be accepted as presented."

CARRIED

**18- 263 BYLAW 2018-03 TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL / G. PEAGAM**

"THAT Bylaw 2018-03 To Extend the Time Required For The Completion of the Assessment Roll be read for the third time and adopted."

CARRIED

**18-264 CORRESPONDENCE / J. TOTH**

"THAT the following Correspondence be accepted as presented and filed:

- a. P & K Reynolds – Work on culvert
- b. MEPP – New Rate as of July 1, 2018
- c. PARCS Update #86
- d. Agriculture and Agri-Food Canada – Pest Survey
- e. SARM – Road Maintenance Agreements
- f. SARM – Fire Ban for Crown Lands
- g. SARM – Division 1 – June 13, 2018 – draft agenda
- h. Ministry of Highways & Infrastructure – Project Hwy 35

CARRIED

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Wednesday, May 23, 2018 9:00 am**

**18-265 ACCOUNTS FOR PAYMENT / G. MACPHERSON**

"THAT the list of accounts cheque numbers 7155 to 7186 totalling \$42,741.40 including EFT payroll attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

**18-266 STATEMENT OF FINANCIAL ACTIVITIES / L. HORSMAN**

"THAT the Statement of Financial Activities for the month of April 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-267 BANK RECONCILIATION / G. PEAGAM**

"THAT the Bank Reconciliation for the month of April 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-268 RECESS / J. TOTH**

"THAT this meeting be recessed at 10:00 am for a break."

CARRIED

*Reeve L. Carlson call the meeting back into session at 10:05 am.*

**18-269 SW 8-20-12-W2 SERVICE AGREEMENT / J. TOTH**

"THAT RM Council table the concerns to the service agreement for the subdivision in SW 8-20-12-W2 to the June 12 2018 Council meeting to allow for further review."

CARRIED

**18-270 APPOINT ASSESSOR FOR 2018 ASSESSEMENT ROLL / R. PALMER**

"THAT RM 187 Council appoint Acting Administrator N. Keith as the Assessor for the 2018 Assessment Roll."

CARRIED

**18-271 TAX ABATEMENT MUNICIPAL BLOCK A PLAN 101377740 / G. PEAGAM**

"THAT RM 187 Council approve the tax abatement for property Blok A, Plan 101377740 in the amount of \$213.64."

CARRIED

**18-272 21 WELL ROAD BUSINESS APPLICATION / R. PALMER**

"THAT RM 187 Council table application for business on Well Road to June 12, 2018 meeting, to allow for further review."

CARRIED

**18-273 REPORT CONDUCTING EFFECTIVE MEETINGS TRAINING G. MACPHERSON / G. MACPHERSON**

"THAT RM 187 Council table accept report from Councillor G. MacPherson on Conducting Effective Meetings training."

CARRIED

**18-274 MAIL-IN BALLOT / L. CARLSON**

"THAT RM 187 Council authorize the Personnel Committee to develop a mail-in ballot process for the 2018 fall elections."

CARRIED

**18-275 CLOSED SESSION / G. MACPHERSON**

"THAT RM 187 Council move into closed session at 11:45 am to discuss strategic planning, all members being present."

CARRIED

*RM 187 Council move out of closed session at 12:05 pm.*



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Wednesday, May 23, 2018 9:00 am**

**18-276 RM 187 OFFICIAL IMPROVEMENT NUMBERS / R. PALMER**

"THAT RM 187 Council acknowledge the number of improvements within RM 187 as:

RM 187 Rural:	30
RM 187 Urban:	292
OH of Taylor Beach:	102
OH of Pasqua Lake:	329."

CARRIED

**18-277 ADJOURNMENT / M. DEDECKER**

"That the Regular meeting of Council be adjourned 12:12 pm."

CARRIED

Approved this 12<sup>th</sup> day of JUNE, 2018

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator

Next regular meeting of Council, Tuesday June 12, 2018 at 9:00 a.m.

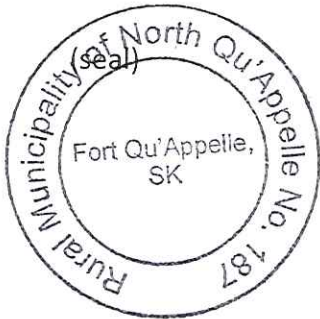
BYLAW NO. 2018-03

RURAL MUNICIPALITY OF NORTH QU'APPELLE

A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL.

The Council of the Rural Municipality of North Qu'Appelle (the Municipality) in the Province of Saskatchewan, enacts as follows:

1. The time required pursuant to subsection 204(1) of *The Municipalities Act* for preparation of the assessment roll be and is extended to July 27, 2018.



  
Reeve

  
Acting Administrator

Section 404(9) *The Municipalities Act*

Read a third time and adopted  
this 23 day of May, 2018

**Administrator R.M.#187**

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**From:** Ron Palmer <Ron.Palmer@uregina.ca>  
**Sent:** Wednesday, May 23, 2018 8:01 AM  
**To:** rm187admin@sasktel.net  
**Cc:** Ron Palmer  
**Subject:** Personnel Report May 23

**Personnel Report  
May 23, 2018  
Ron Palmer**

We had a Personnel Meeting on May 11 to discuss a number of items:

1. We drafted an advertisement for Assistant Administrator, set a closing date, and the places in which the ad should appear:
- 

**ASSISTANT ADMINISTRATOR**

The Rural Municipality of North Qu'Appelle No. 187 invites applications for the position of Assistant Administrator.

Duties include a variety of clerical and accounting work: word processing, filing, preparing cash receipts and bank deposits.

Computer experience is essential. The successful applicant must be bondable and provide proficient communication/public relation skills.

Applications should include details of education, training work experience, salary/wage expectation and the name, address and telephone number of your last two employers.

Full job description is available upon request, please contact the RM 187 office.

Applications must be received by 4:30 p.m., May 31, 2018. Mail, email or deliver applications to:

R.M. of North Qu'Appelle No.187  
Box 99  
Fort Qu'Appelle, SK S0G 1S0  
Tel: 306-332-5202  
Email: [rm187admin@sasktel.net](mailto:rm187admin@sasktel.net)

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MAY 23 2018

2. The committee examined all the personnel files and removed several unwarranted letters of reprimand. Specifics can not be divulged in this report, but I will say, the committee unanimously agreed in the removal of certain letters.



3. A strategy was discussed to develop "Hamlet Procedures". Councillors Palmer and Toth would write the first draft and then the Hamlet Board Members would be invited to craft the final wording, line by line. It was clear that Council could not force the hamlets to adopt these rules, but it could demand that the hamlet boards adopt some procedures; hopefully based on these Hamlet Procedures. This will be a big job, and I have started the process by listing a set of questions commonly asked (FAQs). The new hamlet procedures must comply with the Municipal Act, and the Organized Hamlet Guide put out by the province. We will also use our Council Procedure Bylaws and documents put out by PARCs. Hopefully we can complete this task by October.

PARCs has asked me to organize a workshop to train new Hamlet Board members for their Fall Convention. This works well with the Hamlet Procedures being worked on.

The organized Hamlet of Taylor Beach is having its AGM on Saturday May 26 from 10:00 to 12:00, followed by a BBQ

PARCs is hosting an information meeting on Invasive Species, specifically the Zebra Mussel, on June 16 1:00 PM in the Legion Hall.

Respectfully submitted to Council  
Ron Palmer



## PUBLIC WORKS COMMITTEE REPORT TO COUNCIL

TUESDAY, MAY 23, 2018

- Shoulder pulling on 5.5 miles on the 727 grid has been completed. Shoulder pulling is continuing in Division 2 and 3. Progress is good.
- Shoulder pulling crew is doing a good job. The equipment that we purchased is working well also.
- Grader operators are cleaning up shoulders along with getting the grass cleaned up. They are doing a good job as well, doing what Council requested.
- We will need to move on the Asphalt patching by early June if possible.

### DISCUSSION:

Public Works Committee

Submitted by:

Garnet Spanier

Chairman, Public Works





Report All Nations Healing Hospital

Division 5 Councillor: Marcel DeDecker

Meeting Date: May 10, 2018

COPY

1. Budget Discussions
2. No new business

Next Proposed Meeting: July 2018



COPY

Report by Harry McDonald on CLDPC Meeting on May 8, 2018

1. Jaylyn Obrigewitsch, P. Engineer, Pasqua Lake, produced a discussion paper on quality and quantity of water in Lower Qu'Appelle Watershed. She did this at the request of a neighbour. The neighbour was able to arrange a meeting on March 17, 2018 with attendees including Andrew Scheer, Mayor Fougere, Don McMorris and Ray Orb. Two of the main things for us is their concern over:
  - a. Septic tanks to ensure no leaks and in good condition. RM is working on this.
  - b. Cattle manure, chemicals and fertilizers getting into water. A study of agriculture pollution in Lower Qu'Appelle Watershed is done, but not available to us yet. We will have to see what this has to say. (Jaylyn's report available on request)
2. Branding and town update on a person to work as an events co-ordinator. We need to give the town and ourselves time to try and get it right.
3. Planning and Zoning – We approved two subdivisions
  - a. Road closure – RM of N. Qu'Appelle – SE 35 and SW 36-21-14-2.
  - b. Commercial subdivision – District of Katepwa

Next meeting is June 12, 2018

Respectfully

Harry McDonald



Administrator Report to Council  
Wednesday, May 23, 2018

COPY

Bank Balance	\$ 454,088.68	-
Pasqua Lake Reserve (2017)	141,470.11	
Taylor Beach Reserve (2017)	89,159.58	
	<u>\$ 223,458.99</u>	-

Bouquets:

Complaints:

Div. 1 – Wide Awake Road – washboard  
Div. 2 – Garbage all over property – Block B, Plan 01SE09968 Ext 2 in SW 36-20-14-W2-Office to send letter  
Div. 5 – NW 8-21-14-W2 – speed on road along & garbage dumped on road going north along  
W 17–21-14-W2 – Sent letter May 18, 2018

Building Permits:

628 Wambach – P Degelman – submitted all permit app, awaiting engineer stamped plans for Retaining wall  
768 Groome's Vista – S & C Degelman – need Dev app, detailed site plan, SBEL, PBI Checklist  
14 Aaron Drive – N. Marcotte – pending  
302 Pasqua Lake Road – R & D Hval – need site plan & PBI Checklist  
724 Pasqua Lake Road – reviewing permit application

Office:

May 9 – May 18	<p>Regular office duties Building Permit applications &amp; approvals – review daily Replied to complaint letter and request letter Fire Ban on website Public Notice advertisement- SE 35 &amp; SW 36-21-14-W2 – June 12 meeting. SMHI Training – RM boardroom Personnel Committee meeting – May 11 Personnel Committee minutes Assistant Administrator advertisement – May 18 &amp; 25 Assessment Training – Sharon Pope – balanced RM assessment roll – to be mailed by May 25 RM Assessment advertisement – in Gazette and Fort Times for May 25 Yard Debris Collection Schedule – on website and Facebook Payroll &amp; MEPP Remittance RMAA convention – May 16 MuniSoft Training – Taxation Training – May 17 Prepare RM agenda &amp; motion form Review the Assessment Roll Changes</p>
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Dates to Remember:

Holidays -

Nicole Monday s in July  
Darwin Fridays in May (4)  
Fridays in June (4)  
June 25-29 (5)  
July 3-6 (4)  
July 9-13 (5)  
Sept 4-7 (4)  
Has 29.5 days to use in 2018 if approved 26 used and 3.5 for carryover to 2019 or to use in 2017  
Darcy July 16- 27 (10)  
Lloyd Aug 03-13 (6)

Respectfully submitted

N. Keith

Acting Administrator

*[Handwritten signature]*

## CONDUCTING EFFECTIVE MEETINGS --- May 14, 2018

One day session consisting of 20 participants --- 18 administrators, 1 mayor and one councillor.

Consists of four modules--

- 1) Before the Meeting
- 2) Role of Chairperson
- 3) Participants Role
- 4) The Practice of Meetings

### Summary

Make sure there is a need for a meeting

Have an agenda

Administrator and reeve review council agenda before being sent out to councillors

Chair always set tone of meeting

Set a start time and end time (Carndiff town council starts at 6:00 AM and finishes at 8:45 AM)

Stay on task – don't get side tracked – chairs responsibility

Meeting participants should insure they are prepared for a meeting

Every participant should be given an opportunity to speak and only one speak at a time

### Various meeting techniques

Use different colored paper to keep everyone on same page

Type minutes on lap top – show on screen – everyone is focused on same item – minutes are posted when meeting is over

Discussion content added as an addendum – then resolution is made to add discussion to minutes.

Admin assistant record discussion items



Report Date  
5/18/2018 2:27 PM

## List of Accounts for Approval

As of 5/18/2018

Page 1

Batch: 2018-00076 to 2018-00081

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
7155	5/23/2018	Apache Construction 0145	Contract	999.00	999.00
7156	5/23/2018	Banks, Gerald 05/08/18	Pest Control	127.60	
		05/08/2018	PC 11 tails @ \$45	495.00	622.60
7157	5/23/2018	Camp Lutherland 05/04/18	Advertising PL AGM	75.00	75.00
7158	5/23/2018	Carlson, Lee 05/17/18	Indemnity & Expense	1,377.00	1,377.00
7159	5/23/2018	Horsman, Devin May4	2 tails @ \$45.00	90.00	
		May 9	2 Beaver tail @ \$45.	90.00	180.00
7160	5/23/2018	Howden Country Services Ltd 5139	Maintenance JD7330	255.78	255.78
7161	5/23/2018	Jay's R21183131	Postage/Delivery	62.82	62.82
7162	5/23/2018	Jones, Glyn May4-17	Contract	1,781.80	1,781.80
7163	5/23/2018	Keith, Nicole 05/23/18	Expenses	163.80	163.80
7164	5/23/2018	Klyne, Rick 05/14/18	PC 58 tails	2,070.00	2,070.00
7165	5/23/2018	Kolody, Spencer 05/08/18	1 Tail @ \$45.00	45.00	45.00
7166	5/23/2018	McDonald, Harry May 16	Expense	50.00	50.00
7167	5/23/2018	Meridian OneCap Credit Corp 01May18	Postage Rental	166.33	166.33
7168	5/23/2018	MuniSoft 2018/19-00971	Admin Training	721.50	721.50
7169	5/23/2018	Myers, Leonard 05/17/18	Contract	1,858.40	1,858.40
7170	5/23/2018	North Qu'appelle Group 05/16/18	Utility payment	213.59	213.59
7171	5/23/2018	OW Towing Services April 26/18	Tow Shack PL	560.70	
		04/26/18	Tow Shack PL to compound	355.95	916.65
7172	5/23/2018	Peagam, Linda 05/15/18	Contract	1,014.80	1,014.80
7173	5/23/2018	Pope, Sharon May 2018	Contract	584.85	584.85
7174	5/23/2018	Prairie Co-operative Ltd. 3106	Shop Supply	31.06	
		34144	Maintenance Shop Supply	6.65	
		34170	Maintenance Shop Lock	11.09	
		3502	Office Supply	7.00	
		4844	Office Supply	14.99	
		Apr 2018	Maintenance Fuel	1,322.33	1,393.12
7175	5/23/2018	Redhead Equipment P66429	Blades and Bolts	1,550.89	1,550.89
7176	5/23/2018	Sask Tel Cmr 04/29/18	Maintenance Cell Phone	67.88	67.88
7177	5/23/2018	SaskWater SW058062	Lagoon	5,728.98	5,728.98
7178	5/23/2018	Stewart, Cliff 05/17/18	Contract	1,950.00	1,950.00



Report Date  
5/18/2018 2:27 PM

List of Accounts for Approval  
As of 5/18/2018  
Batch: 2018-00076 to 2018-00081

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7179	5/23/2018	Success Office Systems INV205671	Photocopying	322.50	322.50
7180	5/23/2018	Valley Pumps & Softners 3389	Electrodes	18.83	18.83
7181	5/23/2018	Saskatchewan Workers' 04/28/18	Benefits	2,644.92	2,644.92
7182	5/31/2018	Jones, Glyn May 2018	Cell Phone	25.00	25.00
7183	5/31/2018	K2 Crosstraining May 2018	Contract	330.75	330.75
7184	5/31/2018	McCullough, Darcy May 2018	Cell Phone	25.00	25.00
7185	5/31/2018	Myers, Leonard May 2018	Cell Phone	25.00	25.00
7186	5/31/2018	Valley Lawn Services May 2018	Contract	5,250.00	5,250.00
Other:					
13-Man	5/31/2018	Caterpillar Financial Services -12	005-0099892-000	3,085.30	3,085.30
18051801-Man	5/18/2018	Keith, Nicole PM 18-05-02	Payroll May 2 - May 15	1,751.32	1,751.32
18051802-Man	5/18/2018	Duesterbeck, Darwin PM 18-05-02	Payroll May 2 - May 15	1,772.15	1,772.15
18051803-Man	5/18/2018	Webster, Lloyd PM 18-05-02	Payroll May 2 - May 15	1,611.00	1,611.00
18051804-Man	5/18/2018	Klisowsky, Lorraine PM 18-05-02	Payroll May 2 - May 15	644.62	644.62
18051805-Man	5/18/2018	McCullough, Darcy PM 18-05-02	Payroll May 2 - May 15	1,385.22	1,385.22
				Total for AP:	42,741.40

  
Reeve




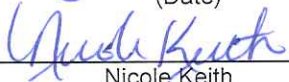
	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(107.84)	(517.64)		(517.64)	
<b>Net Municipal Taxes</b>	<b>(107.84)</b>	<b>(517.64)</b>	<b>0.00</b>	<b>(517.64)</b>	<b>0.00</b>
Penalties on Tax Arrears	729.75	3,263.23		3,263.23	
<b>Total Taxation:</b>	<b>621.91</b>	<b>2,745.59</b>	<b>0.00</b>	<b>2,745.59</b>	<b>0.00</b>
<b>Fees and Charges</b>					
Custom Work	94.48	1,486.74		1,486.74	
Sale of Supplies and Gravel	468.26	10,406.42		10,406.42	
Rentals		800.00		800.00	
Licenses and Permits	1,130.00	1,725.00		1,725.00	
General Office Services	3,461.66	14,234.01		14,234.01	
<b>Total Fees and Charges:</b>	<b>5,154.40</b>	<b>28,652.17</b>	<b>0.00</b>	<b>28,652.17</b>	<b>0.00</b>
<b>Utilities</b>					
Water	1,279.25	5,108.50		5,108.50	
<b>Total Utilities:</b>	<b>1,279.25</b>	<b>5,108.50</b>	<b>0.00</b>	<b>5,108.50</b>	<b>0.00</b>
<b>Conditional Grants</b>					
Federal		21,694.40		21,694.40	
Local		4,890.00		4,890.00	
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>26,584.40</b>	<b>0.00</b>	<b>26,584.40</b>	<b>0.00</b>
<b>Grants in Lieu of Taxes</b>					
Provincial	750.00	750.00		750.00	
<b>Total Grants in Lieu of Taxes:</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	<b>0.00</b>
<b>Capital Asset Proceeds</b>					
Capital Asset Proceeds		12,500.00		12,500.00	
<b>Total Capital Asset Proceeds:</b>	<b>0.00</b>	<b>12,500.00</b>	<b>0.00</b>	<b>12,500.00</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	1,575.32	3,986.58		3,986.58	
<b>Total Investment Income and Commissions:</b>	<b>1,575.32</b>	<b>3,986.58</b>	<b>0.00</b>	<b>3,986.58</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>9,380.88</b>	<b>80,327.24</b>	<b>0.00</b>	<b>80,327.24</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	13,972.40	46,587.44		(46,587.44)	
Benefits	1,734.29	38,303.51		(38,303.51)	
Professional/Contract Services	3,748.21	59,067.41		(59,067.41)	
Utilities	880.30	2,480.46		(2,480.46)	
Maintenance, Material and Supplies	605.29	11,289.58		(11,289.58)	
Grants and Contributions		1,710.00		(1,710.00)	
Other	106.00	106.00		(106.00)	
<b>Total General Government Services:</b>	<b>21,046.49</b>	<b>159,544.40</b>	<b>0.00</b>	<b>(159,544.40)</b>	<b>0.00</b>
<b>Protective Services</b>					
<b>Fire Protection</b>					
Professional/Contractual Services		1,068.75		(1,068.75)	
<b>Total Fire Protection:</b>	<b>0.00</b>	<b>1,068.75</b>	<b>0.00</b>	<b>(1,068.75)</b>	<b>0.00</b>
<b>Total Protective Services:</b>	<b>0.00</b>	<b>1,068.75</b>	<b>0.00</b>	<b>(1,068.75)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	12,834.35	49,938.08		(49,938.08)	
Benefits	2,038.42	22,820.11		(22,820.11)	
Professional/Contractual Services	2,438.16	5,151.62		(5,151.62)	
Utilities	2,516.05	7,281.60		(7,281.60)	
Maintenance, Materials & Supplies	9,277.90	34,118.21		(34,118.21)	

	Current	Year To Date	Budget	Variance	%
Capital Expenditures		8,480.00		(8,480.00)	
Total Maintenance:	29,104.88	127,789.62	0.00	(127,789.62)	0.00
Snow Removal					
Maintenance, Materials & Supplies	432.00	8,208.00		(8,208.00)	
Total Snow Removal:	432.00	8,208.00	0.00	(8,208.00)	0.00
Total Transportation Services:	29,536.88	135,997.62	0.00	(135,997.62)	0.00
Environmental Services					
Professional/Contractual Services	5,456.17	49,453.62		(49,453.62)	
Total Environmental Services:	5,456.17	49,453.62	0.00	(49,453.62)	0.00
Planning and Development Services					
Professional/Contractual Services	37.50	37.50		(37.50)	
Total Planning and Development Services:	37.50	37.50	0.00	(37.50)	0.00
Recreation and Cultural Services					
Professional/Contractual Services		4,706.78		(4,706.78)	
Grants and Contributions		2,233.90		(2,233.90)	
Total Recreation and Cultural Services:	0.00	6,940.68	0.00	(6,940.68)	0.00
Utilities					
Water					
Professional/Contractual Services	21.90	21.90		(21.90)	
Utilities	152.10	454.01		(454.01)	
Total Water:	174.00	475.91	0.00	(475.91)	0.00
Total Utilities:	174.00	475.91	0.00	(475.91)	0.00
Total EXPENDITURES:	56,251.04	353,518.48	0.00	(353,518.48)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	9,380.88	80,327.24	0.00	80,327.24	0.00
EXPENDITURES	56,251.04	353,518.48	0.00	(353,518.48)	0.00
CHANGE IN NET FINANCIAL ASSETS	(46,870.16)	(273,191.24)	0.00	(273,191.24)	0.00
Change in Non-Financial Assets		44,615.59		44,615.59	
Change in Net Assets	(46,870.16)	(317,806.83)	0.00	(317,806.83)	0.00
Change in Surplus	(46,870.16)	(317,806.83)	0.00	(317,806.83)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(55,185.08)	(284,517.05)	532,901.04
Cash - Conexus (For Pipeline Deposits)	12,526.98	24,452.81	24,452.81
Cash - Bank - Term Deposit	31.20	124.60	115,424.46
Total Cash and Investments:	(42,626.90)	(259,939.64)	673,078.31
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(1,292.27)	(7,883.50)	27,365.39
Municipal - Tax Receivable - Urban	(2,023.03)	(5,583.86)	23,604.19
Municipal - Tax Receivable -Taylor Beach	(400.12)	(2,531.48)	464.02
Municipal - Tax Receivable -Pasqua Lake	(1,111.39)	(5,275.11)	7,981.18
Municipal - Tax Receivable -P.L. Special		(886.62)	(886.62)
Municipal - Tax Recv. - Fire Truck Spec.		(3.61)	(3.61)
Municipal - Tax Receivable - Tax Enforc.	(10.79)	(17.90)	2,291.60
Municipal - Allow. for Uncollected		5,683.60	
Total Municipal Taxes Receivable:	(4,837.60)	(16,498.48)	60,816.15



Rural Municipality of North Qu'Appelle No. 187  
Statement of Financial Activities - Condensed  
For the Period Ending April 30, 2018

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				
	<u>May 23, 2018</u>				
	(Date)				
					
Lee Carlson	Nicole Keith				
Reeve	Acting Administrator				



Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

CIBC - \*\*\*\*\*-01118  
For Ending Date 4/30/2018

110-110-120 - Cash - Bank - CIBC  
GL Balance to 4/30/2018

505,151.37

Service Charges: -220.13  
Interest Charges: 0.00  
Interest Revenue: 691.09

**Adjusted Book Balance** **505,622.33**

**Bank Statement Balance:** **538,752.96**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	4/30/2018	2018-0066	Deposit Entry	RC	210.00
Subtotal:					210.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	2/28/2018	Ch 7041	RMAA Workshop Fund	AP	-75.00
2	4/24/2018	Ch 7111	Ag. Health & Safety Network	AP	-308.20
3	4/24/2018	Ch 7114	Myers, Leonard	AP	-678.72
4	4/25/2018	Ch 7122	Rae's Sales & Service	AP	-5,000.00
5	4/30/2018	Ch 7123	K2 Crosstraining	AP	-330.75
6	4/30/2018	Ch 7124	Keith, Nicole	AP	-75.00
7	4/30/2018	Ch 7125	McCullough, Darcy	AP	-25.00
8	4/30/2018	Ch 7126	Ministry of Finance	AP	-4,883.54
9	4/30/2018	Ch 7127	Municipal Employees'	AP	-3,572.86
10	4/30/2018	Ch 7128	Palmer, Ron	AP	-1,761.80
11	4/30/2018	Ch 7129	Peagam, Gord	AP	-1,534.00
12	4/30/2018	Ch 7130	Receiver General	AP	-7,014.56
13	4/30/2018	Ch 7131	SARM Saskatchewan Association	AP	-294.43
14	4/30/2018	Ch 7132	Sask Energy	AP	-215.09
15	4/30/2018	Ch 7133	Saskatchewan Municipal Hail	AP	-29.24
16	4/30/2018	Ch 7134	Sask Power	AP	-2,292.44
17	4/30/2018	Ch 7135	Valley Lawn Services	AP	-5,250.00
Subtotal:					-33,340.63

Total Uncleared: -33,130.63

**Adjusted Bank Balance** **505,622.33**

Notes





Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

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GIC CIBC  
For Ending Date 4/30/2018

110-110-130 - Cash - Bank - Term Deposit  
GL Balance to 4/30/2018 115,393.26

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 31.20

Adjusted Book Balance 115,424.46

Bank Statement Balance: 115,424.46

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 115,424.46

Notes

