

**RM of NORTH QU'APPELLE NO.187**  
**RM of North Qu'Appelle Office 136 Company Avenue South**  
**Agenda 9:00 a.m.**

Tuesday, August 21, 2018

1. Call to Order
2. Approval of Minutes
  - a. July 24, 2018 Regular Meeting of Council
  - b. August 7, 2018 Special Meeting of Council
3. Business Arising from Minutes
4. Reports
  - a. G. Spanier – Works Committee
  - b. M. DeDecker – All Nations Healing Hospital
  - c. H. McDonald – Calling Lakes Planning Commission
  - d. N. Keith – Administration
5. Delegate
  - a. 10:00 am – Garey & Jean Schlechter – 724 Pasqua Lake Road – RM Easement
  - b. 10:30 am Loraas Disposal – Dale Kozak – Information on Loraas bins
6. Bylaws
  - a. Bylaw 2018-05 Mail-in Ballot Bylaw
7. Correspondence
  - a. SARM – Petition on Rural Crime
  - b. SARM – Train Crossing Information
  - c. SARM – Work Zone Signing Directives
  - d. Saskatchewan Health Authority – Inspection Report
  - e. U of S – Agriculture Health and Safety Network – Scholarship Information
  - f. Fort Qu'Appelle RCMP Weekly Report
  - g. Calling Lakes Ecomuseum – Update
  - h. PARCS Update #90
8. Accounts for Payment/Financial Statement/ Bank Reconciliation
9. Unfinished Business
  - a. SW 8-20-12-W2 Subdivision Service Agreement
  - b. Surveillance System
  - c. 2018 Garbage Policy
  - d. RM 187 Camps – Loraas Disposal Bins
  - e. R Place Subdivision Concerns
10. New Business
  - a. RM Bylaw – Mail- in Ballot
  - b. Landfill Road – Dust Control
  - c. Lease- SW 35-20-13-W2
  - d. 96 Braumbergerbeach- Cantilever
  - e. RM 187 Easement - Lot 6, Block 1, Plan 70R11611 Ext 0
  - f. Election Officials
11. Closed Session
  - a. Personnel - Performance Evaluation
12. Adjournment



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, August 21, 2018 9:00 am**

Present:	Reeve:	Lee Carlson
	Council Members:	Ron Palmer
	Division 1	Leonard Horsman
	Division 2	George MacPherson
	Division 3	Gord Peagam
	Division 4	Marcel DeDecker
	Division 5	Garnet Spanier
	Division 6	James Toth
	Division 7	
Staff:	Acting Administrator – Nicole Keith	

*A quorum being present Reeve L. Carlson called the meeting to order at 9:00 am.*

**18-409 REGULAR MEETING MINUTES / R. PALMER**

"THAT the minutes of the regular meeting of Council held July 24, 2018 be adopted as presented."

CARRIED

**18-410 SPECIAL MEETING MINUTES /L. HORSMAN**

"THAT the minutes of the regular meeting of Council held August 7, 2018 be adopted as presented."

CARRIED

**18-411 REPORT WORKS COMMITTEE CHAIR G. SPANIER / G. SPANIER**

"THAT the following written report from Works Committee chair G. Spanier regarding a works update be accepted as presented."

CARRIED

**18-412 ALL NATIONS HEALING HOSPITAL REPORT COUNCILLOR M. DEDECKER / M. DEDECKER**

"THAT the All Nations Healing Hospital report from Councillor M. DeDecker be accepted as presented."

CARRIED

**18-413 CALLING LAKES DISTRICT PLANNING COMMISSION REPORT H. MCDONALD / L. CARLSON**

"THAT the written report from H. McDonald Chair of the Calling Lakes District Planning Commission be accepted as presented."

CARRIED

**18-414 ADMINISTRATION REPORT / L. CARLSON**

"THAT the written report regarding administration by Acting Administrator N. Keith be accepted as presented."

CARRIED

**18-415 BYLAW 2018-05 MAIL-IN BALLOT BYLAW / R. PALMER**

"THAT Bylaw 2018-05 Mail-In Ballot Bylaw A Bylaw To Establish A Mail-In Ballot Voting System be read for the first time."

CARRIED

**18-416 BYLAW 2018-05 MAIL-IN BALLOT BYLAW / G. MACPHERSON**

"THAT Bylaw 2018-05 Mail-In Ballot Bylaw A Bylaw To Establish A Mail-In Ballot Voting System be read for the second time."

CARRIED

**Rural Municipality of North Qu'Appelle No. 187**  
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**Tuesday, August 21, 2018 9:00 am**

**18-417 BYLAW 2018-05 MAIL-IN BALLOT BYLAW / G. PEAGAM**

"THAT Bylaw 2018-05 Mail-In Ballot Bylaw A Bylaw To Establish A Mail-In Ballot Voting System have three readings at this meeting."

CARRIED UNANIMOUSLY

**18-418 BYLAW 2018-05 MAIL-IN BALLOT BYLAW / M. DEDECKER**

"THAT Bylaw 2018-05 Mail-In Ballot Bylaw A Bylaw To Establish A Mail-In Ballot Voting System be read for the third time and adopted."

CARRIED

**18-419 CORRESPONDENCE / L. HORSMAN**

"THAT the following Correspondence be accepted as presented and filed:

- a. SARM – Petition on Rural Crime
- b. SARM – Train Crossing Information
- c. SARM – Work Zone Signing Directives
- d. Saskatchewan Health Authority – Inspection Report
- e. U of S – Agriculture Health and Safety Network – Scholarship Information
- f. Fort Qu'Appelle RCMP Weekly Report
- g. Calling Lakes Ecomuseum – Update
- h. PARCS Update #90

CARRIED

**18-420 RECESS / G. SPANIER**

"THAT this meeting be recessed at 9:55 am for a break."

CARRIED

*Reeve L. Carlson asked that the meeting be reconvened at 9:59 am.*

**18-421 RECONVENE / G. MACPHERSON**

"THAT this meeting reconvene at 9:59 am."

CARRIED

*Garey and Jean Schlechter entered Council chambers at 9:59 am.*

**DELEGATE:     Garey & Jean Schlechter – 10:00 AM**

Garey and Jean Schlechter met with Council to discuss the removal of an easement at 724 Pasqua Lake Road.

*Garey and Jean Schlechter left Council chambers at 10:16 am.*

*Dale Kozak of Loraas Disposal entered Council chambers at 10:30 am.*

**DELEGATE:     Dale Kozak – 10:30 am**

Dale Kozak of Loraas Disposal met with Council to discuss Loraas bin rental options.

*Dale Kozak of Loraas Disposal left Council chambers at 10:47 am.*

**18-422 ACCOUNTS FOR PAYMENT / L. HORSMAN**

"THAT the list of accounts cheque numbers 7311 to 7364 totalling \$124,070.26 and EFT payroll totalling \$16,402.98 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment."

CARRIED



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, August 21, 2018 9:00 am**

**18-423 STATEMENT OF FINANCIAL ACTIVITIES / G. MACPHERSON**

"THAT the Statement of Financial Activities for the month of July 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-424 BANK RECONCILIATION / G. MACPHERSON**

"THAT the Bank Reconciliation for the GIC month of June 2018 and the Bank Reconciliations for the month of July, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-425 SURVEILLANCE SYSTEM / G. PEAGAM**

"THAT RM 187 Council approve the purchase a four camera surveillance system and installation at the RM 187 shop at a cost of \$2,675.00 plus taxes;  
AND FURTHERMORE, that RM 187 Council authorized Division 7 Councillor J. Toth to contact Advance Telecom & Security to arrange for installation;  
AND FURTHERMORE, that RM 187 Council rescind previous resolution 18-218 made at the April 24, 2018 RM 187 Council meeting to purchase the surveillance system from Electric Eyes Network Inc."

CARRIED

**18-426 2018 GARBAGE POLICY / G. SPANIER**

"THAT RM 187 Council appoint the Works Committee to review the current 2018 Garbage Policy and make required revisions."

CARRIED

**18-427 LORAAS BIN RENTALS / R. PALMER**

"THAT RM 187 Council approve the rental of four Loraas rental bins for the three camps and one designated area."

CARRIED

**18-428 59 R PLACE CONCERNS / M. DEDECKER**

"THAT RM 187 Council authorize the Works Committee to follow up on the R Place subdivision concerns."

CARRIED

**18-429 RECESS / G. SPANIER**

"THAT this meeting be recessed at 11:55 am for a break for lunch."

CARRIED

*Reeve L. Carlson asked that the meeting be reconvened at 12:50 pm.*

**18-430 RECONVENE / G. MACPHERSON**

"THAT this meeting reconvene at 12:50 pm."

CARRIED

**18-431 LANDFILL ROAD DUST CONTROL / G. PEAGAM**

"THAT RM 187 Council approve dust control application to Landfill Road along the South 29-21-13-W2."

CARRIED

**18-432 LEASE SW 35-20-13-W2 REQUEST / M. DEDECKER**

"THAT RM 187 Council approve Leasee Patrick Covlin to expand the natural water hole on RM 187 property SW 35-20-13-W2."

CARRIED

**Rural Municipality of North Qu'Appelle No. 187**  
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**Tuesday, August 21, 2018 9:00 am**

**18-433 96 BRAUMBERGER BEACH CANTILEVER REQUEST / XXX**

"THAT RM 187 Council approve the two foot encroachment request from the property owner at 96 Braumberger Beach Lot 6, Block A, Plan 60R00068 Ext 0, as per Zoning Bylaw 13-08 Section 3.8.2:

**"3.8 Permitted Yard Encroachments**

*Where minimum front, side or rear yards are required in any zoning district, the following yard encroachments shall be permitted.*

2. *Window sills, roof overhangs, eaves, gutters, bay windows, chimneys, and similar alterations projecting a distance of 0.6 m (2 ft.) into any required yard."*

CARRIED

**18-434 RM EASEMENT - TAX ROLL 89006 000 LOT 6, BLOCK 1, PLAN 70R11611 EXT 0 / L. CARLSON**

"THAT RM 187 Council instruct Acting Administrator N. Keith to review the RM easement on Tax Roll 89006 000, and determine the requirements for removal and costs involved."

CARRIED

**18-435 ELECTION OFFICIALS / G. MACPHERSON**

"THAT the following be appointed election officials for the 2018 Municipal election:

Returning Officer – Nicole Keith

Deputy Returning Officer – Raeann Harrison

Poll Clerk – Corinne Lesperance."

CARRIED

**18-436 POLLING PLACE / G. SPANIER**

"THAT polling station for the 2018 Municipal election be in the RM 187 Council Chambers at 136 Company Avenue South Fort Qu'Appelle, SK."

CARRIED

**18-437 CLOSED SESSION / G. MACPHERSON**

"THAT, all members being present, RM 187 Council move into closed session at 1:35 pm to discuss personnel issues."

CARRIED

*Reeve L. Carlson asked to reconvene into regular session at 2:10 pm.*

**18-438 RECONVENE / G. MACPHERSON**

"THAT this meeting reconvene into regular session at 2:11 pm."

CARRIED

**18-439 ADJOURNMENT / G. SPANIER**

"That the Regular meeting of Council be adjourned 2:17 pm."

CARRIED

Approved this

11<sup>th</sup>

day of

SEPTEMBER

, 2018



Reeve



Acting Administrator

Next regular meeting of Council, Tuesday September 11, 2018 at 9:00 am.

## PUBLIC WORKS COMMITTEE REPORT TO COUNCIL

TUESDAY, AUGUST 21, 2018

- Our contract projects are laid out and we are waiting for the contractors to complete the work.
- Road maintenance has been going very well across the whole RM.
- The 140M Cat grader has just had its updates installed. We are waiting for a new oil line in order to complete the preventative maintenance program.

### DISCUSSION:

Public Works Committee  
Submitted by:

Leonard Horsman  
Gord Peagam  
Garnet Spanier, Chairman



REPORT TO COUNCIL – All Nations Healing Hospital (ANHH)

Meeting Date: August 21, 2018

Division 5 Councillor: Marcel DeDecker

1. The hospital will have the dialysis machine working by September 5, 2018.
2. The hospital shut down beds for the month of July because there was shortage of staff.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a cursive representation of a name.



Report by Harry McDonald on CLDPC meeting held on August 14, 2018.

1. Kara Lewis has resigned as our Secretary/Treasurer. Bev Van der Breggen has agreed to take over the position for the next 6 months, starting September 1, 2018.
2. Restructuring information coming out of a meeting Mark Glabus, Jerry Whiting and Harry McDonald had with Advisory Services was discussed. The Town of Fort Qu'Appelle will invite Advisory Services, all Municipal Council Members and Administrators to an information meeting on September 11, 2018 at 7:00 pm. The location will be included in the invitation.
3. Branding Update-no report
4. Planning and zoning-CLDPC recommends approval of subdivision N.E.15-20-14-2.
5. Issues members want to discuss this coming year: Restructuring-September 11, 2018. Septic Survey, Zebra Mussels, Agriculture Pollution of lakes study done but not available to public yet, Ian Nichols Quill Lakes.

Next meeting September 11, 2018.

Respectfully,  
Harry McDonald







Administrator Report to Council  
Tuesday, August 21, 2018

Bank Balance	\$ 627,660.46	(August 19, 2018 – 4:30 pm)
Pasqua Lake Reserve (2017)	141,470.11	
Taylor Beach Reserve (2017)	<u>89,159.58</u>	
	\$ 397,030.77	

Bouquets: Qu'Appelle Estates – very pleased with the dust control  
Complaints: Garbage Pick-up complaints

Building Permits: 18-008 - #20 Hwy 56 – Renovation and Sunroom addition – approved July 31, 2018  
18-013 - 16 Taylor Street – E. Kitchen – renovate boathouse – awaiting site plan  
18-014 - 109 Qu'Appelle Park - Fish Hatchery – Renovation-approved July 27, 2018  
18-019 - 23 Qu'Appelle Park – D. Szabo- Detached Garage – awaiting PBI  
18-021 – 96 Pasqua Lake Road – Dwelling – awaiting RM approval for cantilever  
18-022 – 354 Pasqua Lake Road – Detached Garage with loft- approved July 27, 2018  
18-025 – NE 21-20-14-W2 – Addition to Commercial Shop – approved  
18-026 – 510 Pasqua Lake Road – Accessory Dwelling – Modular Home – awaiting PBI  
18-027 – 14 Villa Maria – M. Pederson – Boathouse & retaining wall - reviewing

Office:

Jul 24 – Aug 20	Regular office duties Building Permit applications & approvals – review daily Ratepayer concerns – daily - garbage Pasqua Lake - building and development issues – daily Fort San – Minutes and Action items RM - Minutes and some Action Items – done throughout Action Item letters Payroll & MEPP Remittance – August 7, 2018 Mentor – Sharon Pope – July 25 & August 9, 2018 – Review and correct RM & FS Education Property Tax Returns – RM May 2018 return was never completed, Was remitted July Personnel Committee Mtg – Agenda, prep & minutes Special Council Mtg – Agenda, prep & minutes Contact Service Canada – for ROE's and to change previous Administrator from ROE Webservice Benefits for Office Clerk - Spoke with MEPP and SARM to register for benefits, both offices Have advised that they would consider the new Office Clerk permanent part-time. Benefits – Remove previous Accounts Clerk from benefits MuniSoft – Received quote to train Office Clerk in Receipting & Accounts Payable-\$350.00 Train Office Clerk – Accounts Payable – enter invoice, make cheques & print List of Accounts Enter budgets to General Ledger – RM & FS Prepare RM agenda & motion form Prep for - Payroll & MEPP Remittance – August 20, 2018
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Dates to Remember:

Holidays -

Nicole **Schedule Holidays at a later date.** – Has 13.5 days remaining  
Darwin Fridays in May (4)  
Fridays in June (4)  
June 25-29 (5)  
July 3-6 (4)  
July 9-13 (5)  
Sept 4-7 (4)  
Has 28.5 days to use in 2018 – Has 5.25 remaining  
Darcy July 16- 27 (10) – Has 3 days Holiday remaining  
Lloyd Aug 03-13 (6) - Has 8.25 Holidays remaining

Respectfully submitted

N. Keith

Acting Administrator

Box 99 Fort Qu'Appelle SK S0G 1S0 Phone 306-332-5202

Website [www.rm187.ca](http://www.rm187.ca) email [rm187@sasktel.net](mailto:rm187@sasktel.net)

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# MAIL-IN BALLOT BYLAW

## RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

### BYLAW NO 2018-05

#### A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

The Council of the Rural Municipality of North Qu'Appelle No. 187 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the "Mail-in Ballot Bylaw".
2. In this bylaw:
  - a) "Act" means *The Local Government Election Act, 2015*;
  - b) "Administrator" means the administrator of the municipality;
  - c) "Municipality" means the RM of North Qu'Appelle No. 187;
  - d) "Regulations" means *The Local Government Election Regulations, 2015*;
  - e) "returning officer" means the administrator for the RM of North Qu'Appelle No. 187 or a person appointed by the Council of the RM of North Qu'Appelle No. 187 pursuant to Section 47 of *The Local Government Election Act, 2015*; and
  - f) "voter's registration form" means the Voter's Registration Form and Poll Book, Form R of the Regulations, modified as provided for within this bylaw.

#### APPLICATION PROCESS

3. An application package will consist of:
  - a) a voter's registration form; and
  - b) the Declaration of Person Requesting Mail-in Ballot, Form C, Appendix A of the Regulations.
4. The voter's registration form is modified to include areas to record the following information:
  - a) in the voter registration portion, the address to which a mail-in ballot is to be mailed, if different than the regular address of the voter; and
  - b) in the poll book area:
    - the date when the application for a mail-in ballot is accepted;
    - the date when a ballot kit is provided to the voter; and
    - the date when ballot(s) are received by the returning officer.
  - c) any other modifications consistent with Section 142 of the Act deemed necessary or desirable by the returning officer.
5. A voter who desires to vote by mail shall apply in person to the office of the Rural Municipality of North Qu'Appelle No. 187 no later than two days before Election Day.
6. The following persons are authorized to act pursuant to Clause 18(1)(b) of the Regulations for the purpose of establishing the identity and residence of a person requesting a mail-in ballot:
  - a) the returning officer; and
  - b) any person appointed by the returning officer pursuant to Section 48 of the Act.
7. Upon acceptance of the voter's application for a mail-in ballot, the returning officer shall:
  - a) affix his or her signature to the voter's declaration form; and
  - b) note the date of approval in the appropriate area of the poll book.

#### PROVIDING BALLOT TO VOTERS

8. Notwithstanding Section 41 of the Regulations, the returning officer may authorize the use of blank ballots if, in his opinion, the expected delivery date of printed ballots will adversely affect the ability of voters to vote by mail.



9. The blank ballot form pursuant to Section 8 of this bylaw is set out in Schedule "C", appended hereto and forming a part of this bylaw.
10. All ballots issued to persons voting by mail shall be identical.
11. A ballot kit shall consist of:
  - a) the ballots to which the voter is entitled;
  - b) a ballot security envelope, bearing the information described in Schedule "A", appended hereto and forming a part of this bylaw;
  - c) a voter confirmation envelope, bearing the information described in Schedule "B", appended hereto and forming a part of this bylaw;
  - d) an outer envelope, addressed to the returning officer, bearing the words "Mail-in Ballot" on its face;
  - e) appropriate directions to voters; and
  - f) a list of candidates who are seeking election if a blank ballot is used.
12. The returning officer shall:
  - a) ensure the outer envelope is addressed to the returning officer at the correct postal address; and
  - b) on the voter confirmation envelope:
    - i. print the name of the voter;
    - ii. identify the division in which the voter is entitled to vote; and
    - iii. identify the ballots provided to the voter;
  - c) on a ballot for the office of councillor, indicate the maximum number of candidates for whom a voter can vote in figures and in words if a blank ballot is used;
  - d) on a ballot for the office of councillor, indicate the division number in which the voter is entitled to vote; and
  - e) place his or her initials in the box on the reverse side of the ballot or ballots provided to the voter.
13. The returning officer shall provide a ballot kit in person or by regular mail to a voter described in Section 7 of this bylaw.
  - a) A ballot kit will not be provided until the Notice of Poll is issued.
  - b) The returning officer shall make the following entries to the poll book upon providing a ballot kit to a voter:
    - i. those required pursuant to Section 107 of the Act; and
    - ii. the date on which the ballot kit was provided to the voter.
  - c) After the returning officer provides a ballot kit to the voter, the voter is deemed to have voted and is not entitled to vote at any other poll.

#### **RECEIVING BALLOTS FROM VOTERS**

14. Voters are required to:
  - a) insert marked ballots into the ballot security envelope;
  - b) seal the ballot security envelope and insert it into the voter confirmation envelope;
  - c) date and sign the voter confirmation envelope; and
  - d) seal the voter confirmation envelope and insert it into the outer envelope.
15. Voters may return ballots in their original form to the returning officer by regular mail, registered mail, courier, in person, or by any other means.
16. The returning officer shall ensure there is a ballot box which shall contain only mail-in ballots from the time ballots are received until the close of polls on Election Day.
17. Upon receipt of an outer envelope containing a voter's ballot on or before the close of poll on Election Day, the returning officer shall:
  - a) ensure the voter confirmation envelope is signed by the voter;
  - b) record in the poll book the date on which the envelope was received; and
  - c) deposit the voter confirmation envelope in a ballot box.



18. Ballots received after the close of polls on Election Day:
  - a) are deemed to be spoiled;
  - b) will remain unopened in the voter confirmation envelope; and
  - c) are given to the municipal administrator, consistent with Sections 137 and 142 of the Act.
19. The returning officer shall designate at least one deputy returning officer who will receive mail-in ballots prior to the close of polls on Election Day.
20. Prior to the close of polls on Election Day, the returning officer shall deliver the following materials to the deputy returning officer designated pursuant to Section 19 of this bylaw:
  - a) the ballot box containing all ballots received by mail;
  - b) the application kits from all voters who applied for a mail-in ballot; and
  - c) any ballots received by mail after the above materials have been delivered to the deputy returning officer.

#### **OBJECTIONS BY CANDIDATES / AGENTS**

21. On Election Day, any candidate or candidate's agent may examine the application package filed by a person who applied for a mail-in ballot.
22. A candidate or a candidate's agent retains the right to object to a person's entitlement to vote if that person votes by mail.
23. On the objection of a candidate or an agent to the entitlement of a person voting by mail, the returning officer shall make necessary entries in the poll book consistent with Clause 112(1)(b)(c) and (d) of the Act.

#### **COUNTING BALLOTS**

24. Mail-in ballots will be counted after the close of polls on Election Day.
25. Where the returning officer is of the opinion that the number of voters who voted by mail are small and as a result it may be possible to determine for which candidate any of the voters voted, the returning officer may direct the deputy returning officer to include the mail-in ballots in the same ballot box used for polling on Election Day.
26. The deputy returning officer shall open the mail-in ballot box in the presence of persons authorized to be in the polling place pursuant to Section 134 of the Act.
27. The deputy returning officer shall examine each voter confirmation envelope in the ballot box and shall allow each other person in attendance at the polling place to view the voter's certification on the voter confirmation envelope.
  - a) The deputy returning officer may reject a voter confirmation envelope if the signature of the voter is missing.
  - b) If the voter confirmation envelope is accepted, the deputy returning officer shall extract the ballot security envelope and examine it for any tears or unauthorized markings.
  - c) If the ballot security envelope:
    - i. contains any tears or unauthorized markings, the deputy returning officer shall reject the ballot security envelope; or
    - ii. is accepted by the deputy returning officer, he or she shall deposit the ballot security envelope into a container or another ballot box.
  - d) After all ballot security envelopes have been dealt with pursuant to clause (c), the deputy returning officer shall then extract the ballots from the ballot security envelopes and proceed to count the ballots in accordance with Sections 129 to 132 of the Act.
28. The deputy returning officer shall deem spoiled those ballots which were sent to voters by the returning officer but were not returned to the returning officer prior to the close of polls on Election Day and shall, pursuant to Subsection 118(2) of the Act, reference this fact in the report of the count of the votes.





29. The mail-in ballots and any forms used in conjunction with voting by mail, including the voter confirmation envelopes opened by the deputy returning officer pursuant to Section 27 of this bylaw are placed in packets in the same manner as other ballots pursuant to section 136 of the Act.
30. The deputy returning officer will place the packets described in Section 29 of this bylaw along with the poll book and any other forms used in conjunction with voting by mail in the ballot box.
31. Ballots and other forms used in conjunction with voting by mail shall be retained with other election materials pursuant to Section 142 of the Act.
32. Upon receipt of a ballot described in Section 18 of this bylaw, the returning officer or the municipal administrator shall:
  - a) write "deemed spoiled" on the outer envelope;
  - b) record the date said ballot came into his or her possession;
  - c) initial the entry; and
  - d) retain it with, but not in, the ballot box described in Section 142 of the Act, unless said ballot can be deposited in the ballot box without unsealing the ballot box.

[SEAL]

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Acting Administrator

Section 92 The Local Government Election Act, 2015

Read a third time and adopted  
this 21 day of August 2018

  
\_\_\_\_\_  
Administrator, Acting



**SCHEDULE "A"**  
**BALLOT SECURITY ENVELOPE**

The following text shall be printed on a ballot security envelope:

BALLOT(S) ONLY.

The ballot(s) contained within this envelope will be rejected if this envelope:

- is torn;
- bears any unauthorized markings; or
- contains materials other than ballots.

**SCHEDULE "B"**  
**VOTER CONFIRMATION ENVELOPE**

The following text shall be printed on a voter confirmation envelope:

Office use only:

Name of Voter \_\_\_\_\_

Ballot(s) included:

☐ Office of Reeve

☐ Office of Councillor Division 2, 3, 4, 5, 6 or Reeve

To be completed by the voter:

**Insert sealed ballot envelope in this envelope, seal and complete the following certificate.**

I certify that I am entitled to vote in this election pursuant to *The Local Government Election Act, 2015* and that enclosed in this envelope is a ballot envelope that contains the ballot(s) received by me and marked by me.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature of voter

SCHEDULE "C"  
Special Ballot

Face of Ballot, Office of Reeve

Special Ballot – for the Office of REEVE Rural Municipality of North Qu'Appelle No. 187	
CANDIDATE "A" Occupation	
CANDIDATE "B" Occupation	
CANDIDATE "C" Occupation	
INSTRUCTIONS TO VOTE Vote by marking an "X" in the square to the right of the candidate of your choice Maximum – 1 (ONE) candidates	

Face of Ballot, Office of Councillor

Special Ballot – for the Office of COUNCILLOR Division [ ] [Full name of Municipality]	
CANDIDATE "A" Occupation	
CANDIDATE "B" Occupation	
CANDIDATE "C" Occupation	
INSTRUCTIONS TO VOTE Vote by marking an "X" in the square to the right of the candidates of your choice Maximum – # [NUMBER] candidates	

Special Ballot – for the Office of COUNCILLOR Division [ ] [Full name of Municipality]	
CANDIDATE "A" Occupation	
CANDIDATE "B" Occupation	
CANDIDATE "C" Occupation	
INSTRUCTIONS TO VOTE Vote by marking an "X" in the square to the right of the candidates of your choice Maximum – # [NUMBER] candidates	

Back of Ballot

	R.O. Initials
	Printer's Name and Address

*[Handwritten Signature]*

Report Date  
8/20/2018 4:10 PM

## List of Accounts for Approval

As of 8/20/2018

Page 1

Batch: 2018-00116 to 2018-00133

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
7311	7/30/2018	Canada Post Corporation 07/18-Postage	Postage-Tax Notices	892.50	892.50
7312	7/31/2018	Lesperance, Serina 07/26/18	Contract	42.00	42.00
7313	7/31/2018	Ministry of Finance Issued To: Minister of Finance July 2018	Remittance	8,770.56	8,770.56
7314	7/31/2018	Municipal Employees' Jun-July	Payroll	4,089.78	4,089.78
7315	7/31/2018	Receiver General July 2018	Payroll Remittance	7,769.17	7,769.17
7316	7/31/2018	Sask Energy 07/24/18	Office - Heat	42.45	42.45
7317	7/31/2018	Sask Power 07/19/18. 07/19/18 07/19/18.. 07/20/18... 07/20/2018. 07/2018. 07/20/18.... 07/20/2018 07/23/18 07/23/2018 Jul 24/18	St. Lights GV St. Lights PL St. Lights JE St. Lights KP St. Lights BST St. Lights EH Power - Well St. Lights TB St. Lights QE St. Lights LE Office Power	72.14 1,007.56 158.70 135.99 173.12 14.43 108.39 135.94 135.94 123.59 247.18	2,312.98
7318	7/31/2018	Starr, Megan 07/26/18	Contract	48.00	48.00
7319	7/31/2018	Ministry of Finance Issued To: Minister of Finance March/May	Remittance-March & May correc	2,358.79	2,358.79
7320	8/09/2018	Jones, Glyn Jul 20 - Aug 9	Contract - Jul 20 - Aug 9	2,643.20	2,643.20
7321	8/09/2018	Myers, Leonard Jul 20 - Aug 9	Contract - Jul 20 - Aug 9	3,555.20	3,555.20
7322	8/09/2018	Pope, Sharon July 2018	Contract-Mentor	2,271.15	2,271.15
7323	8/09/2018	Sask Energy 07/18 Shop	Shop	48.94	48.94
7324	8/09/2018	Sask Power 07/18 Shop	Shop	74.51	74.51
7325	8/09/2018	Sask Tel Cmr 07/18 RM-Office 07/18 FS-Office 07/18 Maint Cell	RM office RM office - FS line Maint Cell	111.22 185.10 67.88	364.20
7326	8/21/2018	Alsco LSAS1050264 LSAS1051916 LSAS1053585 LSAS1055252	Coverall Rental Coverall Rental Coverall Rental Coverall Rental	49.68 49.68 49.68 49.68	198.72
7327	8/21/2018	Apex Enterprizes Ltd. 1480	Div 5 Gravel - 225yd	4,595.40	4,595.40
7328	8/21/2018	Blasss, Karl Ajust to Agree	Refund Appeal Fee	25.00	25.00
7329	8/21/2018	101144872 Saskatchewan Ltd. 1219	KP Paving	10,989.00	10,989.00
7330	8/21/2018	DeDecker, Marcel 07/18 Indemnity	Indemnity-Jan 1-Jul 31	3,753.00	3,753.00





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## List of Accounts for Approval

As of 8/20/2018

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Batch: 2018-00116 to 2018-00133

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
7331	8/21/2018	Dionco Sales 13902 13864	JD Mower Mower Pin	263.07 68.77	331.84
7332	8/21/2018	Emterra Environmental 14052	Office-Shredding.	35.70	35.70
7333	8/21/2018	Finning Cat Issued To: Finning (Canada) PI000825693 PI000825855	Cat-Blades Cat-Parts	2,091.91 21.10	2,113.01
7334	8/21/2018	Jay's R21552042 R21552090 R21552241	Sign Delivery Sign Delivery Sign delivery	73.51 64.32 56.67	194.50
7335	8/21/2018	Jones, Glyn 08/2018 Cell	Cell phone	25.00	25.00
7336	8/21/2018	Keith, Nicole 08/2018 Exoense	Council Meal and Cell phone	50.00	50.00
7337	8/21/2018	Keith, Nicole 08/18oettycash	Petty Cash	12.35	12.35
7338	8/21/2018	Klyne, Rick 08/2018 Pest	7 Beaver tails at 45.00	315.00	315.00
7339	8/21/2018	Lesperance, Corinne 08/2018 Expense	4 Council Meals	100.00	100.00
7340	8/21/2018	MacPherson, George 08/18 Indemnity	Indemnity-Jan 1-Ayg 7	3,840.80	3,840.80
7341	8/21/2018	McCullough, Darcy 08/2018 Cell	Cell phone	25.00	25.00
7342	8/21/2018	Meridian OneCap Credit Corp 430371 Lease	Lease Postage Machine	109.72	109.72
7343	8/21/2018	Minister of Finance MCW1876602	Kronsberg-center line painting	357.39	357.39
7344	8/21/2018	MuniSoft 2018/19-01733	Admin Training	971.25	971.25
7345	8/21/2018	Myers, Leonard 08/2018 Cell	Cell phone	25.00	25.00
7346	8/21/2018	North Qu'appelle Group 08/18Reimburse	Reimburse E-transfer error	608.13	608.13
7347	8/21/2018	Palmer, Ron 07/18 Indemnity	Indemnity Apr-Jun	1,866.05	1,866.05
7348	8/21/2018	Professional Building 18073155	11 Inspections	1,451.10	1,451.10
7349	8/21/2018	Prairie Co-operative Ltd. 01349195H 01350778H 3596 01352622H 01353289G 125207	TB- Surfacing Champion- batteries Office Supplies Shop Supplies Shop Supplies July fuel.	38.84 44.38 72.09 12.20 15.52 5,690.36	5,873.39
7350	8/21/2018	Princess Auto 1383207 1390640 1402397	Maintenance Small Tools Shop Supplies Shop Supplies	38.49 67.65 43.24	149.38
7351	8/21/2018	Profile Tire 6464	Skidsteer-light	18.90	18.90
7352	8/21/2018	Redhead Equipment P70151	Volvo- Blade and parts	3,273.29	3,273.29
7353	8/21/2018	RoBo Sales 07-/18 Fuel	Fuel, Fluid, Chainsaw	2,065.96	2,065.96
7354	8/21/2018	Rodney's Tree Service			



Report Date

## List of Accounts for Approval

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1845	Mackay HillTree trim & removal	1,837.50	1,837.50
7355	8/21/2018	<b>SARM Saskatchewan Association</b>			
		ATS123050004010	Crime Watch Signs	1,214.34	
		ATS123050004014	Road/ Street Signs	1,353.98	
		R952882	Office Supplies	170.41	
		ATS123050004079	PL Sign	99.90	2,838.63
7356	8/21/2018	<b>SaskWater</b>			
		SW059214	Lagoon	5,728.98	5,728.98
7357	8/21/2018	<b>Spanier, Garnet</b>			
		7/18 Indemnity	Indemnity July 2018	972.20	972.20
7358	8/21/2018	<b>Saskatchewan Public Works</b>			
		Sep Workshop	September 26,27 Work Shop	735.00	735.00
7359	8/21/2018	<b>Success Office Systems</b>			
		INV214418	Freight-Ink-Ricoh	15.75	
		INV214222	INK-Ricoh	61.13	76.88
7360	8/21/2018	<b>Town of Fort Qu'Appelle</b>			
		2018-00082	Road Oil-5.02 ton	3,689.70	3,689.70
7361	8/21/2018	<b>Saskatchewan Workers'</b>			
		08/18 WCB	WCB Benefits	1,711.15	1,711.15
7362	8/31/2018	<b>K2 Crosstraining</b>			
		08/2018 Janitor	Janitor Contract	330.75	330.75
7363	8/31/2018	<b>Valley Lawn Services</b>			
		08/2018 Garbage	Garbage Contract	5,250.00	
		08/2018 Addit	Garbage Additional Charges	1,732.50	6,982.50
7364	8/31/2018	<b>Whiting Ventures Ltd.</b>			
		041169	Tree Removal TB	1,218.00	
		041170	TB Tree Removal	210.00	1,428.00
7365	8/21/2018	<b>Jackson Bros. Bobcat Services</b>			
		. 10	TB 12 yrd Gravel	189.00	
		. 49	2 HR Loader-RM Pit	315.00	
		. 20	Lipton-Haul 195yd Cold Mix	2,047.50	
		. 28	Gravel As per Maps	16,530.16	19,081.66
Other:					
18072701-Man	7/27/2018	<b>Keith, Nicole</b>			
		PM 18-07-02	Payroll Jul 11 - Jul 24	2,013.94	2,013.94
18072702-Man	7/27/2018	<b>Duesterbeck, Darwin</b>			
		PM 18-07-02	Payroll Jul 11 - Jul 24	1,756.41	1,756.41
18072703-Man	7/27/2018	<b>Lesperance, Corinne</b>			
		PM 18-07-02	Payroll Jul 11 - Jul 24	1,129.28	1,129.28
18072704-Man	7/27/2018	<b>Webster. Lloyd</b>			
		PM 18-07-02	Payroll Jul 11- Jul 24	1,702.84	1,702.84
18072705-Man	7/27/2018	<b>Klisowsky, Lorraine</b>			
		PM 18-07-02	Payroll Jul 11 - Jul 24	307.09	307.09
18072706-Man	7/27/2018	<b>McCullough, Darcy</b>			
		PM 18-07-02	Payroll Jul 11 - Jul 24	1,159.25	1,159.25
18081001-Man	8/10/2018	<b>Keith, Nicole</b>			
		PM 18-08-01	Payroll Jul 25 - Aug 7	2,053.35	2,053.35
18081002-Man	8/10/2018	<b>Duesterbeck, Darwin</b>			
		PM 18-08-01	Payroll Jul 25 - Aug 7	1,756.41	1,756.41
18081003-Man	8/10/2018	<b>Lesperance, Corinne</b>			
		PM 18-08-01	Payroll Jul 25 - Aug 7	1,117.87	1,117.87
18081004-Man	8/10/2018	<b>Webster. Lloyd</b>			
		PM 18-08-01	Payroll Jul25 - Aug 7	1,554.59	1,554.59
18081005-Man	8/10/2018	<b>Klisowsky, Lorraine</b>			
		PM 18-08-01	Payroll Jul 25 - Aug 7	629.51	629.51
18081006-Man	8/10/2018	<b>McCullough, Darcy</b>			
		PM 18-08-01	Payroll Jul 11 - Jul 24	1,222.44	1,222.44
				Total for AP:	140,473.24

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**List of Accounts for Approval**  
As of 8/20/2018  
Batch: 2018-00116 to 2018-00133

Payment #	Date	Vendor Name				
		Invoice #	Reference		Invoice Amount	Payment Amount

  
Reeve

Rural Municipality of North Qu'Appelle No. 187  
Statement of Financial Activities - Condensed  
For the Period Ending July 31, 2018

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
General Municipal Levy	1,625,120.75	1,625,120.75	1,610,257.02	14,863.73	0.92
Abatements and Adjustments	(596.90)	(716.60)		(716.60)	
Discount on Current Year Taxes	(598.85)	(1,500.59)	(140,165.66)	138,665.07	98.93
<b>Net Municipal Taxes</b>	<b>1,623,925.00</b>	<b>1,622,903.56</b>	<b>1,470,091.36</b>	<b>152,812.20</b>	<b>10.39</b>
Penalties on Tax Arrears	647.25	5,267.19		5,267.19	
<b>Total Taxation:</b>	<b>1,624,572.25</b>	<b>1,628,170.75</b>	<b>1,470,091.36</b>	<b>158,079.39</b>	<b>10.75</b>
<b>Fees and Charges</b>					
Custom Work	769.48	2,799.08	32,000.00	(29,200.92)	91.25-
Sale of Supplies and Gravel	10,797.45	31,126.25	13,200.00	17,926.25	135.80
Rentals		800.00	1,700.00	(900.00)	52.94-
Policing and Fire Fees		1,800.00	2,000.00	(200.00)	10.00-
Licenses and Permits	6,310.00	15,555.00	29,500.00	(13,945.00)	47.27-
General Office Services	3,581.82	25,022.15	146,928.00	(121,905.85)	82.97-
Landfill/Waste Collection Fees			36,000.00	(36,000.00)	100.00-
<b>Total Fees and Charges:</b>	<b>21,458.75</b>	<b>77,102.48</b>	<b>261,328.00</b>	<b>(184,225.52)</b>	<b>70.50-</b>
<b>Maintenance and Development Charges</b>					
Road Maintenance and Restoration Agreement			46,057.00	(46,057.00)	100.00-
<b>Total Maintenance and Development Charge</b>	<b>0.00</b>	<b>0.00</b>	<b>46,057.00</b>	<b>(46,057.00)</b>	<b>100.00-</b>
<b>Utilities</b>					
Water	1,236.75	10,161.25	10,000.00	161.25	1.61
<b>Total Utilities:</b>	<b>1,236.75</b>	<b>10,161.25</b>	<b>10,000.00</b>	<b>161.25</b>	<b>1.61</b>
<b>Unconditional Transfers</b>					
Unconditional Transfers		68,130.25	185,820.00	(117,689.75)	63.34-
<b>Total Unconditional Transfers:</b>	<b>0.00</b>	<b>68,130.25</b>	<b>185,820.00</b>	<b>(117,689.75)</b>	<b>63.34-</b>
<b>Conditional Grants</b>					
Federal		21,694.40	43,728.00	(22,033.60)	50.39-
Provincial			3,520.00	(3,520.00)	100.00-
Local		4,890.00		4,890.00	
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>26,584.40</b>	<b>47,248.00</b>	<b>(20,663.60)</b>	<b>43.73-</b>
<b>Grants in Lieu of Taxes</b>					
Provincial		750.00	750.00		
Local			2,153.00	(2,153.00)	100.00-
<b>Total Grants in Lieu of Taxes:</b>	<b>0.00</b>	<b>750.00</b>	<b>2,903.00</b>	<b>(2,153.00)</b>	<b>74.16-</b>
<b>Capital Asset Proceeds</b>					
Capital Asset Proceeds		12,500.00	27,500.00	(15,000.00)	54.55-
<b>Total Capital Asset Proceeds:</b>	<b>0.00</b>	<b>12,500.00</b>	<b>27,500.00</b>	<b>(15,000.00)</b>	<b>54.55-</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	546.18	5,733.37	6,000.00	(266.63)	4.44-
<b>Total Investment Income and Commissions:</b>	<b>546.18</b>	<b>5,733.37</b>	<b>6,000.00</b>	<b>(266.63)</b>	<b>4.44-</b>
<b>Total REVENUES:</b>	<b>1,647,813.93</b>	<b>1,829,132.50</b>	<b>2,056,947.36</b>	<b>(227,814.86)</b>	<b>11.08-</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	13,476.68	82,912.72	155,100.00	72,187.28	46.54
Benefits	4,035.90	47,662.48	43,000.00	(4,662.48)	10.84-
Professional/Contract Services	7,173.48	88,770.52	269,682.80	180,912.28	67.08
Utilities	847.84	4,441.16	9,300.00	4,858.84	52.25
Maintenance, Material and Supplies	1,535.43	19,816.70	21,400.00	1,583.30	7.40
Grants and Contributions		1,710.00	4,515.00	2,805.00	62.13
Capital Expenditures			3,000.00	3,000.00	100.00
Interest	643.57	643.57		(643.57)	
Other		506.00	10,850.00	10,344.00	95.34



Rural Municipality of North Qu'Appelle No. 187  
Statement of Financial Activities - Condensed  
For the Period Ending July 31, 2018

	Current	Year To Date	Budget	Variance	%
Total General Government Services:	27,712.90	246,463.15	516,847.80	270,384.65	52.31
Protective Services					
Police Protection					
Contractual Services			36,296.25	36,296.25	100.00
Total Police Protection:	0.00	0.00	36,296.25	36,296.25	100.00
Fire Protection					
Professional/Contractual Services		2,868.75	47,728.50	44,859.75	93.99
Total Fire Protection:	0.00	2,868.75	47,728.50	44,859.75	93.99
Total Protective Services:	0.00	2,868.75	84,024.75	81,156.00	96.59
Transportation Services					
Maintenance					
Wages	15,760.43	101,494.49	199,800.00	98,305.51	49.20
Benefits	2,439.65	31,031.63	45,500.00	14,468.37	31.80
Professional/Contractual Services	47,005.48	85,563.88	450,850.00	365,286.12	81.02
Utilities	2,382.41	14,492.71	29,600.00	15,107.29	51.04
Maintenance, Materials & Supplies	182,310.20	323,308.06	425,400.00	102,042.17	23.99
Capital Expenditures		8,480.00	259,292.00	250,812.00	96.73
Interest			200.00	200.00	100.00
Other			1,100.00	1,100.00	100.00
Total Maintenance:	249,898.17	564,370.77	1,411,742.00	847,321.46	60.02
Snow Removal					
Maintenance, Materials & Supplies		8,208.00	12,000.00	3,792.00	31.60
Total Snow Removal:	0.00	8,208.00	12,000.00	3,792.00	31.60
Total Transportation Services:	249,898.17	572,578.77	1,423,742.00	851,113.46	59.78
Environmental Services					
Professional/Contractual Services	18,962.12	110,434.10	212,659.25	102,225.15	48.07
Maintenance, Materials and Supplies		293.61	2,000.00	1,706.39	85.32
Other			3,000.00	3,000.00	100.00
Total Environmental Services:	18,962.12	110,727.71	217,659.25	106,931.54	49.13
Planning and Development Services					
Professional/Contractual Services		37.50	2,000.00	1,962.50	98.13
Total Planning and Development Services:	0.00	37.50	2,000.00	1,962.50	98.13
Recreation and Cultural Services					
Professional/Contractual Services		4,706.78	9,338.60	4,631.82	49.60
Grants and Contributions		8,706.77	4,860.00	(3,846.77)	79.15-
Total Recreation and Cultural Services:	0.00	13,413.55	14,198.60	785.05	5.53
Utilities					
Water					
Professional/Contractual Services	43.80	87.60	130.00	42.40	32.62
Utilities	82.29	768.50	1,200.00	431.50	35.96
Maintenance, Materials and Supplies	17.91	35.89	500.00	464.11	92.82
Total Water:	144.00	891.99	1,830.00	938.01	51.26
Total Utilities:	144.00	891.99	1,830.00	938.01	51.26
Total EXPENDITURES:	296,717.19	946,981.42	2,260,302.40	1,313,271.21	58.10
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	1,647,813.93	1,829,132.50	2,056,947.36	(227,814.86)	11.08-
EXPENDITURES	296,717.19	946,981.42	2,260,302.40	1,313,271.21	58.10
CHANGE IN NET FINANCIAL ASSETS	1,351,096.74	882,151.08	(203,355.04)	1,085,456.35	533.77
Change in Non-Financial Assets		44,604.59		44,604.59	
Change in Net Assets	1,351,096.74	837,546.49	(203,355.04)	1,040,851.76	511.84
Change in Surplus	1,351,096.74	837,546.49	(203,355.04)	1,040,851.76	511.84



Rural Municipality of North Qu'Appelle No. 187  
Statement of Financial Activities - Condensed  
For the Period Ending July 31, 2018

	Current	Year To Date	Budget	Variance	%
<b>Account Balances</b>					
<b>Cash and Investments</b>					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(275,439.97)	(757,432.21)	59,985.88		
Cash - Conexus (For Pipeline Deposits)	11,753.83	37,927.70	37,927.70		
Cash - Bank - Term Deposit	96.50	253.38	115,553.24		
Total Cash and Investments:	(263,589.64)	(719,251.13)	213,766.82		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Rural	666,572.01	658,326.00	693,574.89		
Municipal - Tax Receivable - Urban	525,537.63	516,672.24	545,860.29		
Municipal - Tax Receivable -Taylor Beach	100,499.57	97,652.63	100,648.13		
Municipal - Tax Receivable -Pasqua Lake	324,519.35	316,733.73	329,990.02		
Municipal - Tax Receivable -P.L. Special	886.61				
Municipal - Tax Recv. - Fire Truck Spec.	3.30	(0.62)	(0.62)		
Municipal - Tax Receivable - Tax Enforc.	21.38	(19.97)	2,289.53		
Municipal - Allow. for Uncollected		5,683.60			
Total Municipal Taxes Receivable:	1,618,039.85	1,595,047.61	1,672,362.24		

Certified correct and in accordance with the records

Presented to council on

SEPTEMBER 11/2018  
(Date)

  
Lee Carlson  
Reeve

  
Nicole Keith  
Acting Administrator

Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

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CIBC - \*\*\*\*\*-01118  
For Ending Date 7/31/2018

110-110-120 - Cash - Bank - CIBC  
GL Balance to 7/31/2018

36,664.39

Service Charges: -203.13  
Interest Charges: 0.00  
Interest Revenue: 449.68

Adjusted Book Balance 36,910.94

Bank Statement Balance: 69,602.87

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	7/31/2018	2018-0121	ET-RM - 2018-07-31	RC	2,000.00
Subtotal:					2,000.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	5/23/2018	Ch 7165	Kolody, Spencer	AP	-45.00
2	6/12/2018	Ch 7207	Kolody, Spencer	AP	-60.00
3	7/10/2018	Ch 7259	Bedel, Murray	AP	-222.00
4	7/10/2018	Ch 7261	Grasslands News Group	AP	-74.09
5	7/10/2018	Ch 7275	Saskatchewan Health Authority	AP	-46.00
6	7/24/2018	Ch 7284	Bachart, David	AP	-25.00
7	7/24/2018	Ch 7290	McDonald, Harry	AP	-50.00
8	7/24/2018	Ch 7296	Peagam, Linda	AP	-436.60
9	7/24/2018	Ch 7304	Valley Pumps & Softners	AP	-18.76
10	7/30/2018	Ch 7311	Canada Post Corporation	AP	-892.50
11	7/31/2018	Ch 7305	Jones, Glyn	AP	-25.00
12	7/31/2018	Ch 7306	K2 Crosstraining	AP	-330.75
13	7/31/2018	Ch 7307	McCullough, Darcy	AP	-25.00
14	7/31/2018	Ch 7308	Myers, Leonard	AP	-25.00
15	7/31/2018	Ch 7309	Valley Lawn Services	AP	-5,250.00
16	7/31/2018	Ch 7310	Valley Lawn Services	AP	-1,732.50
17	7/31/2018	Ch 7312	Lesperance, Serina	AP	-42.00
18	7/31/2018	Ch 7313	Ministry of Finance	AP	-8,770.56
19	7/31/2018	Ch 7314	Municipal Employees'	AP	-4,089.78
20	7/31/2018	Ch 7315	Receiver General	AP	-7,769.17
21	7/31/2018	Ch 7316	Sask Energy	AP	-42.45
22	7/31/2018	Ch 7317	Sask Power	AP	-2,312.98
23	7/31/2018	Ch 7318	Starr, Megan	AP	-48.00
24	7/31/2018	Ch 7319	Ministry of Finance	AP	-2,358.79
Subtotal:					-34,691.93

Total Uncleared: -32,691.93

Adjusted Bank Balance 36,910.94

Date Printed  
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Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

CIBC - \*\*\*\*\*-01118  
For Ending Date 7/31/2018

110-110-120 - Cash - Bank - CIBC

Notes

A handwritten signature in black ink, appearing to be "J. K.", located in the bottom right corner of the page.

Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

Date Printed  
8/13/2018 2:55 PM

Page 1

GIC CIBC  
For Ending Date 6/30/2018

110-110-130 - Cash - Bank - Term Deposit  
GL Balance to 6/30/2018

115,456.74

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	47.45

Adjusted Book Balance	115,504.19
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Bank Statement Balance:	115,504.19
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Deposits in Transit

Subtotal:	0.00
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Outstanding Payments

Subtotal:	0.00
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Total Uncleared:	0.00
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Adjusted Bank Balance	115,504.19
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Notes

Rural Municipality of North Qu'Appelle No. 187  
Bank Reconciliation - Detailed

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Page 1

GIC CIBC  
For Ending Date 7/31/2018

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 7/31/2018 115,504.19

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 49.05

Adjusted Book Balance 115,553.24

Bank Statement Balance: 115,553.24

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 115,553.24

Notes

