

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday November 5, 2019 9:00 a.m.

Present: Reeve: Lee Carlson
Council Members:
Division 2 Ron Palmer
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 James Toth
Division 6 Garnet Spanier
Staff: Interim Administrator – Dawn Lugin

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

19-561 MEETING MINUTES /R. PALMER

"THAT the minutes of the regular meeting of Council held October 22, 2019 be adopted as presented."

CARRIED

19-562 RESCIND MOTION /R. PALMER

"THAT the RM of North Qu'Appelle No. 187 Council rescind motion 19-544-

19-544 COUNCILLOR REPORT/J. TOTH

"THAT this written report from Division 5 Councillor be accepted by Council, for the record. CARRIED"

RECORDED VOTE:

Division 2 Councillor R. Palmer – in favour
Division 3 Councillor G. MacPherson – in favour
Division 4 Councillor G. Peagam - in favour
Division 5 Councillor J. Toth – opposed
Division 6 Councillor G. Spanier – abstain
Reeve L. Carlson – in favour

CARRIED

19-563 CHAMPION GRADER /G. SPANIER

"THAT Council authorize the expenditure up to \$2,000 for repairs identified on the Champion grader."

CARRIED

19-564 SHOP ELECTRICAL /G. SPANIER

"THAT Council authorize the Public Works Committee to obtain quotes for installation of exterior electrical outlets for the RM Shop building."

CARRIED

19-565 REPORT PUBLIC WORKS/G. SPANIER

"THAT the following written report from the Public Works Committee be accepted by Council for the record."

CARRIED

19-566 ORGANIZED HAMLET OF TAYLOR BEACH/ R. PALMER

"THAT this written report be accepted by Council, for the record."

CARRIED

9:37 a.m. Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

19-567 ORGANIZED HAMLET OF PASQUA LAKE/G. MACPHERSON

"THAT this written report be accepted by Council, for the record."

CARRIED

9:40a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

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Tuesday November 5, 2019 9:00 a.m.

G & K. Strass entered Council chambers at 9:44 a.m.

DELEGATE: G. & K. Strass – 10:00 A.M.
G. Strass met with Council to discuss development.

G. & K. Strass left Council chambers at 10:19 a.m.

19-568 PASQUA LAKE COMMUNITY INTERNET PROJECT REPORT/J. TOTH

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-569 NORTH VALLEY WASTE MANAGEMENT AUTHORITY REPORT/L. CARLSON

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-570 ADMINISTRATION REPORT/L. CARLSON

"THAT the written report regarding administration be accepted as presented."

CARRIED

19-571 RECESS/G. SPANIER

"THAT this meeting be recessed at 10:41a.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 10:46 am.

19-572 RECONVENE/G. SPANIER

"THAT this meeting reconvenes at 10:46 a.m."

CARRIED

19-573 BYLAW 2019-06 ROAD MAINTENANCE AGREEMENT BYLAW/G. PEAGAM

"THAT Bylaw 2019-06, a Bylaw to Enter into a Road Maintenance Agreement with the RM of Indian Head No. 156, be read for a second time."

CARRIED

19-574 CORRESPONDENCE/G. MACPHERSON

"THAT the following Correspondence be accepted as presented and filed:

- a. PARCS Update #106
- b. SAMA 2019 Primary Audit Report
- c. APAS October 2019 APAS In Action Newsletter

CARRIED

19-575 ACCOUNTS FOR PAYMENT/G. MACPHERSON

"THAT the list of accounts cheque numbers 8380 to 8413, including manual payments 32-34, totaling \$69,009.80 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment."

CARRIED

19-576 BANK RECONCILIATION/G. PEAGAM

"THAT the Bank Reconciliation for the month ending October 31 2019, attached and forming a part of these minutes, be accepted as presented."

CARRIED

19-577 STATEMENT OF FINANCIAL ACTIVITIES/G. SPANIER

"THAT the Statement of Financial Activities for the month ending October 31, 2019, attached and forming a part of these minutes, be accepted as presented."

CARRIED

19-578 SUBDIVISION NE 18-21-15-W2, PARCELS D & E/G. SPANIER

"That Council recommend approval of the subdivision AND FURTHER THAT no off-site fees, no municipal reserve and no servicing agreement is required."

CARRIED

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19-579 SUBDIVISION LOT 5, BLOCK 1, PLAN 101502706 SE 8-20-12-W2/R. PALMER

"That RM 187 Council recommend approval of the subdivision of LOT 5, BLOCK 1, PLAN 101502706 in the SE 8-20-12-W2 and that no servicing agreement nor off-site fees nor municipal reserve is required."

CARRIED

19-580 2018 TAX REFUND NE 02-20-13-W2/R. PALMER

"That the RM 187 Council approve the refund of the 2018 tax payment totalling \$1,129.24, Municipal Rural \$923.10 and PVSD \$206.14, due to the June 3, 2008 Federal Ministerial Order Conferring Reserve Status 2008-014."

CARRIED

19-581 2019 TAX ABATEMENT NE 02-20-13-W2/G. SPANIER

"That the RM 187 Council approve the abatement of the 2019 tax levy totalling \$1,177.82, Municipal Rural \$971.68 and PVSD \$206.14, due to the June 3, 2008 Federal Ministerial Order Conferring Reserve Status 2008-014 AND FURTHER THAT the Interim Administrator be instructed to ensure the parcel is assessed correctly for 2020."

CARRIED

19-582 FORT TIMES ANNUAL REMEMBRANCE DAY EDITION ADVERTISEMENT/J. TOTH

"THAT RM 187 Council approve the advertising cost of \$40.00 plus GST for the Fort Times Annual Remembrance Day Edition."

CARRIED

19-583 FORT QU'APPELLE LEGION POPPY CAMPAIGN/J. TOTH

"THAT RM 187 Council approve the \$50.00 donation for the Fort Qu'Appelle annual Poppy Campaign."

CARRIED

19-584 TIRES – JD 7330 TRACTOR/G. PEAGAM

"That the RM 187 Council accept the Profile Tirecraft Quote of \$2697.83 to mount and installation 2 tires for the 2009 JD 7330 Tractor."

CARRIED

19-585 SASKWATER ACCESS ROAD MAINTENANCE/G. SPANIER

"That the RM of North Qu'Appelle No 187 Council acknowledge the 2019/2020 Winter maintenance plan for the SaskWater lagoon access road and dumpsite which provides for snow removal and sanding on a routine basis as per the October 31, 2019 email from SaskWater Representative Darin Orb. "

CARRIED

19-586 RM WELL/G. MACPHERSON

"That the RM 187 Council instruct the Interim Administrator to obtain quotes for repairs and the quotes be brought to the next Council meeting."

CARRIED

19-587 CHAMBER OF COMMERCE MEMBERSHIP/G. SPANIER

"That the RM 187 Council approve the \$100.00 expense for the 2020 membership with the Fort Qu'Appelle Chamber of Commerce."

CARRIED

19-588 LEAD HAND CELL PHONE/R. PALMER

"That the RM 187 Council terminate the \$75.00 monthly personal cell phone allowance for the Lead Hand effective November 1, 2019 AND FURTHER THAT the Lead Hand be encouraged to utilize the RM provided cell phone for all RM business."

CARRIED

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19-589 DECEMBER OFFICE HOURS/G. MACPHERSON

"That the RM 187 Council approve the Administration office closures for the December 2019 Christmas season as below:

Tuesday December 24, 2019 –close at 12:00 noon
Wednesday December 25, 2019 – closed Christmas Day
Thursday December 26, 2019 – closed Boxing Day
Friday December 27, 2019 – closed Staff vacation day
Tuesday December 31, 2019 – close at 2:00pm
Wednesday January 1, 2020 – closed New Year's Day
Thursday January 2, 2020 – closed – Administration work day
Friday January 3, 2020 – closed- Administration work day."

CARRIED

Councillor J. Toth left Council chambers at 12:29p.m. and did not return.

19-590 CLOSED SESSION/R. PALMER

"THAT, all members being present, RM 187 Council move into closed session at 12:30 p.m. as per The Municipalities Act section 120(2)(b) and *Local Authority Freedom of Information and Protection of Privacy Act* section 17."

CARRIED

Councillor G. MacPherson identified a conflict of interest and left council chambers at 12:32 p.m.

Councillor G. MacPherson returned to Council chambers at 12:48 p.m.

19-591 RECONVENE/G. MACPHERSON

"THAT this meeting be reconvened at 1:09 p.m."

CARRIED

19-592 ABATE TAX PAYMENT/R. PALMER

"That the RM 187 Council, under the authority of *The Municipalities Act* sections 274(2)(a) and (c), instruct the Interim Administrator to abate municipal taxes in the amount of \$3,457.54 and Education taxes \$1,720.24 for a total of \$5,177.78 for SW 8-20-12-W2, Extensions 1, 7, 8 & 9."

CARRIED

Councillor G. MacPherson identified a conflict of interest and left council chambers at 1:11 p.m.

19-593 PAY/G. PEAGAM

"That the RM 187 Council approve the vacation payout of \$362.60 to Acting Administrator Nicole Keith."

CARRIED

Councillor G. MacPherson returned to Council chambers at 1:14 p.m.

19-594 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 1:15 p.m."

CARRIED

Approved this

26th

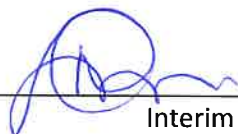
day of

November

, 2019



Reeve



Interim Administrator

Next regular meeting of Council, Tuesday, November 26, 2019 at 9:00 a.m.

NOV - 5 2019

PUBLIC WORKS COMMITTEE REPORT TO COUNCIL
TUESDAY, NOVEMBER 5, 2019

- Works crew transition is moving along on a positive note.
- Champion Grader repairs
- John Deere Tractor Green Light at Howden's
- GMC in need of full service at dealership
- Winter Storage
- Salt/Sand Mixture
- Upgrade Winter Snow Plow Map
- Winter Blading – Freezing the gravel to shoulders of high traffic roads. Term used "putting roads to rest".

DISCUSSION:

Public Works Committee
Submitted by:

Gord Peagam
Garnet Spanier, Chairman

gpeagam

Nov - 1 2019 Nov - 1 2019

Administrator R.M.#187

From: Ron Palmer [REDACTED]
Sent: Friday, November 1, 2019 12:12 PM
To: rm187admin@sasktel.net
Cc: [REDACTED]
Subject: TB Report for Council Nov 5

Taylor Beach Report to Council
Nov 5
Ron Palmer

This report is to do with the Flood Damage Reduction Program

- On the afternoon of Oct 22, after Council meeting Stephen Smulan surveyed the site to determine where a berm could be placed on the east side of the creek and to get elevations to determine the amount of fill that would be required. John Lebersback was also present.
- On Sat Oct 26, the Hamlet Board met and reviewed drafts of several hamlet policies, and they had resolutions for me to submit an Aquatic Habitat permit, and to get an estimate of the costs from Cal Tulik for the FDRP project.
- An aquatic habitat permit was submitted to WSA on Weds Oct 30.
- Cal Tulik was contacted and was hoping to come out and give us a quote within the week.
- Stephen Smulan sent his report to me and I sent it to the hamlet board for consideration.
- Stephen Smulan sent his report to the RM on Nov 1 and said:

"Find attached the Water Security Agency's file manager's recommendations. This is an assurance to the hamlet and to the RM that WSA is committed to signing an agreement to provide grant funding through 2019 Flood Damage Reduction Program. WSA will finalize the agreement when they have the necessary contractor quote. The agreement can be executed then, but all land control and regulatory approvals while need to be provided to WSA to qualify for actual payout of the funding."

Respectfully submitted for the Record
Ron Palmer

NOV - 4 2019

RM Liaison Report to RM Council Meeting

November 5, 2019

1. Road sign (curve) at the approach of #436 has been fixed.
2. On-going dialogue with Investigation Committee (Frank Darke).
3. Next Hamlet meeting to be held on Tuesday, November 19th starting at 1:00 at the RM office

Respectfully submitted by

Larry Bedel – Hamlet of Pasqua Lake Liaison Representative

NOV - 5 2019

Community Internet

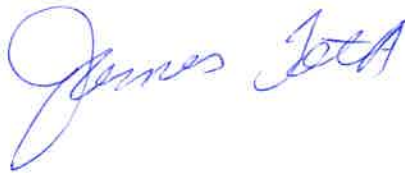
November 05, 2019

- SaskTel has all the easements
- SaskTel will get back to me next steps of the project
- People are still calling about the internet, I am informing them of what is happening.

Subject to change.

Submitted By

James Toth



OCT 31 2019

North Valley Waste Management Inc monthly report.

Meeting held October 28th, 2019.

Representatives from Village of B-Say-Tah; Town of Fort Qu'Appelle; R.M. of North Qu'Appelle; District of Katepwa and Village of Lipton.

Regrets: Village of Lebret and Village of Fort San.

Bob Richardson (Custodian) gave monthly report.

Motion - Board approved repairs to old fence and west side of Landfill site and construction of new fence on north side of Landfill site.

Motion - Board approved obtaining estimate from Titan Carbon Smart Technologies for the purpose of shredding wood and large tree stumps.

Secretary to contact RockCrusher to evaluate and provide estimate for crushing / processing pile of used concrete.

All staff using safety apparel as per OHS requirements.

No outstanding issues at the Landfill site. Equipment operating well.

Recycling signs: to be installed beside each of the recycle bins to ensure users know what is acceptable or not. These are intended as a self standing post, placement will be at Echo and Pasqua Lake sites.

No committee reports presented at this time.

Credit Union Agreement:

Motion - Board approved the Conexus Custom Package agreement i.e. not paying any service charges and relevant conditions.

Clay Removal from Kulaway residence:

Motion - Board approved Tulik Excavation to remove clay from the Kulaway residence to the Landfill site for the purpose of the new berm / cell construction.

Secretary to contact Clifton Associates to provide soil densities of material for new berm on existing cell, and determine location for future cell construction. Need clarification for further assessment.

Christmas Party arranged for December 12, supper to follow meeting. Location to be determined. Meeting adjourned.

Respectfully submitted by Lee Carlson.



Administration Report to Council
Tuesday November 5, 2019

Bank Balance \$ 1,156,957 as at November 1, 2019 14:51
Pasqua Lake Reserve \$ **77,469.93 Dec.31.2018**
Taylor Beach Reserve \$ 103,252.65 Dec.31.2018

Bouquets:

Complaints: office closures

Building Permits: 4 new development permit app's received in office - 3 from previous approved, 4 new awaiting review;
1 previous info needed
3 Newly Received building permits - 3 building permits previously approved; 0 at PBI in review;
3 in office awaiting review; 3 previous still waiting on owner supply of info
0 building move application in office – 0 demolition permits in office awaiting review

Oct 22-Nov 1	General office duties –
	ITEMS FOR COUNCIL TO NOTE: <ul style="list-style-type: none">• 2.25 hrs Admin meetings with ratepayers for outstanding concerns/issues• 3.5 hrs Council/committee meeting prep & attendance• 1.25 hrs spent reviewing and preparing reports for tabled subdivision applications• 9.25 hrs spent reviewing development & building permit applications/files• 2.5hrs on payroll, plus Gwen's time• 9 hrs RM Council mtg follow-up/prep• 8.25 hrs general office functions• 3 hrs with/for Council members• 3 hr OH Pasqua Lake• 2.75hrs RV Fort San• Oct 22 participated in SUMA Transparency & Public webinar• <i>The Interpretation Act</i> has been repealed and replaced with <i>The Legislation Act</i>• Ministry of Government Relations has developed '10-Minute Trainer' modules – would Council like to explore these as part of Council meetings?• Administrative Duties with Deadlines this month:<ul style="list-style-type: none">Nov 10th: file & remit education tax returnNov. 15 List of Lands with Arrears due to Head of CouncilNov 30.: Council public Disclosure forms dueNov 30: tax enforcement costs to be added & advertised in local newspaperNov 1st : WCO Inspector Report due to RMNov. 15th: Employee Reviews to be completed prior to this date

Nicole Carry over 13.5 days 2018
Darcy 4 days remaining
Lloyd 8 days remaining
Gwen 10 days remaining
Dawn 10 days remaining

Respectfully submitted,
Dawn Lugin.

October 28, 2019

ISC/ LA FOIP Workshop Yorkton, SK. October 17, 2019

Gwen & I attended the ISC/ LA FOIP workshop sponsored by UMAAS and RMAA. It was held at the Gallagher Centre in Yorkton with approximately 70 in attendance.

Morning Presentation: ISC

This session provided a brief history of the land registry system in Saskatchewan and how survey plans evolved. Session presenter Kevin walked us through online submissions for projects, and the many ways to search parcels and information. Kevin also took time to show attendees the Map search feature and many options to view and gather data using it. This session provided some review and new material for Gwen & myself to consider and work with, specifically related to the civic addressing in the resort areas of the RM.

Coffee, muffins, & lunch were provided as part of the registration.

Afternoon Presentation: LA FOIP (Local Authority Freedom of Information and Privacy) statutes

Diane Aldridge, Director of Compliance explained the differing roles of privacy and freedom of information and expressed the take away that they are separate functions. Diane discussed privacy breaches, closed sessions in Council/Boards, and how to determine and find information on what to do when a privacy breach, perceived or real, has occurred. Personal email & texts can be considered a record under the control of the municipality for business purposes when they are related to municipal business, officers and employees/contractors. The municipality should have a policy to deal with how those records will be protected and accessed in future if requests or investigations are brought forward.

We then had discussion on items including Freedom of Information, delegation of duties of the Head as defined in LA FOIP statutes and requests, determining what is private information and what is public information related to LA FOIP and other statutes, best practices for publishing information and minutes, handling LA FOIP applications, fees that can be charged and referencing all applicable laws. Also discussed was information and data privacy and the challenges around retention of records and the search for records when they are on individual private property (personal emails, personal cell phone text messages).

This session provided valuable information in the operations and administration focus and some best practices to implement in this RM.

Respectfully.

Dawn Lugin & Gwen Lowe

Report Date
11/01/2019 1:28 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 11/01/2019
Batch: 2019-00169 to 2019-00177

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
8380	11/01/2019	Void by Post Invoice			
8381-Man 10201901-03	11/01/2019	Keith, Nicole 510-130-240 - GG - Benefits - STI Pay	Payroll Oct 16-Oct29,2019 Oct16-Oct 29,2019 STD	1,037.55	1,037.55
8382-Man 10201901-03	11/01/2019	Duesterbeck, Darwin 530-110-120 - TS - Maint. - Salarie	Payroll Oct 16-Oct 29 2019 Pay Oct 16-Oct 29 ,2019	1,955.06	1,955.06
8383-Man 10201901-03	11/01/2019	Lowe, Gwen 510-110-230 - GG - Salaries - Adn Pay	PayrollOct 16-OCt 29,2019 Oct 16-Oct 29,2019	1,341.54	1,341.54
8384-Man 10201901-03	11/01/2019	Webster, Lloyd 530-110-120 - TS - Maint. - Salarie	Payroll Oct 16-Oct 29,2019 Pay Oct 16 -Oct 29,2019	1,804.98	1,804.98
8385-Man 10201901-03	11/01/2019	McCullough, Darcy 530-110-120 - TS - Maint. - Salarie	Payroll Oct 16-OCt 29, 2019 PayOct 16-Oct 29,2019	1,309.89	1,309.89
8386	11/01/2019	Void by Post Invoice			
8387-Man 10201901-03	11/01/2019	Lugrin, Dawn 510-110-230 - GG - Salaries - Adn Pay	Payroll Oct 16-Oct 29, 2019 Oct 16-Oct 29, 2019	2,364.53	2,364.53
8388 10201901-03	11/01/2019	Horsman, Devin 530-210-121 - TS - Maint. - Contra	Contract Oct 16-Oct 29, 2019 Contract Oct 16- Oct 29	1,581.75	1,581.75
8389 10201901-03	11/01/2019	Jones, Glyn 530-210-121 - TS - Maint. - Contra	Contract Oct 16-30, 2019 Contract Oct 16-30, 2019	2,528.24	2,528.24
8390 10201901-03	11/01/2019	Myers, Leonard 530-210-121 - TS - Maint. - Contra	Contract Oct 16-29, 2019 Contract Oct 16-29, 2019	2,862.94	2,862.94
8391 CellOct	11/01/2019	Horsman, Devin 530-300-140 - TS - Maint. - Utility	Oct cell phone expenses Oct cell phone expenses	25.00	25.00
8392 Octcell	11/01/2019	Jones, Glyn 530-300-140 - TS - Maint. - Utility	Oct cell phone expense Oct cell phone expense	25.00	25.00
8393 cellOct	11/01/2019	Lugrin, Dawn 510-300-140 - GG - Utility - Teleph	Oct cell phone expense Oct cell phone expense	25.00	25.00
8394 OctCell	11/01/2019	McCullough, Darcy 530-300-140 - TS - Maint. - Utility	Oct cell phone expense Oct cell phone expense	25.00	25.00
8395 Remit Oct 15th	11/01/2019	Municipal Employees' 210-200-230 - MEPP Payable	Remittance Oct 2-15 Remittance Oct 2-15	2,150.20	2,150.20
RemOct29		210-200-230 - MEPP Payable	Remittance Oct 16-29	2,178.70	2,178.70
Payment Total:				4,328.90	
8396 OctCell	11/01/2019	Myers, Leonard 530-300-140 - TS - Maint. - Utility	Oct cell phone expense Oct cell phone expense	25.00	25.00
8397 1305	11/01/2019	PGH Enterprises Inc 530-210-120 - TS - Maint. - Contra	Landfill Rd Milling Res19-495 Landfill Rd Milling Res19	8,480.00	
		110-340-110 - GST Receivable - 1	Both Tax Code	400.00	
		900-110-110 - GST Paid	Both Tax Code	400.00	8,880.00
8398 octremit	11/01/2019	Receiver General 210-200-200 - Income Tax Payabl	Remittance Oct 2-15 Remittance Oct 2-15	2,718.81	
		210-200-210 - CPP Payable	Remittance Oct 2-15	935.08	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		210-200-220 - EI Payable	Remittance Oct 2-15	311.53	3,965.42
octremit2		210-200-200 - Income Tax Payabl	Remittance Oct 16-29	2,516.82	
		210-200-210 - CPP Payable	Remittance Oct 16-29	753.26	
		210-200-220 - EI Payable	Remittance Oct 16-29	279.95	3,550.03
			Payment Total:		7,515.45
8399	11/01/2019	Sask Energy	Office heating		
Oct 2019 121079		510-300-110 - GG - Utility - Heat	Office heating	115.36	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.71	
		900-110-110 - GST Paid	GST Tax Code	5.71	121.07
8400	11/01/2019	Sask Power	St Lites Groome's Vista		
2448-0048-3050		530-310-100 - TS - Maint. - Utility	St Lites Groome's Vista	69.39	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.47	
		900-110-110 - GST Paid	GST Tax Code	3.47	72.86
2448-0048-3055		530-310-300 - TS - Utility - Street	St Lites Pasqua Lake OH	969.18	
		110-340-110 - GST Receivable - 1	GST Tax Code	48.46	
		900-110-110 - GST Paid	GST Tax Code	48.46	1,017.64
3141-0040-7034		530-310-100 - TS - Maint. - Utility	St Lites Bsayah Rd	166.53	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.32	
		900-110-110 - GST Paid	GST Tax Code	8.32	174.85
3042-0042-0311		530-300-120 - TS - Maint. - Utility	RM Well	96.43	
		110-340-110 - GST Receivable - 1	Both Tax Code	4.55	
		900-110-110 - GST Paid	Both Tax Code	4.55	100.98
9831-0057-6473		530-310-100 - TS - Maint. - Utility	St Lites Qu'Appelle Estat	130.76	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.53	
		900-110-110 - GST Paid	GST Tax Code	6.53	137.29
2745-0045-1650		530-310-100 - TS - Maint. - Utility	St Lites Larocque Estates	118.88	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.95	
		900-110-110 - GST Paid	GST Tax Code	5.95	124.83
3537-0028-0882		530-310-200 - TS - Utility - Street	St Lites Taylor Beacy	130.76	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.53	
		900-110-110 - GST Paid	GST Tax Code	6.53	137.29
1953-0053-7044		510-300-120 - GG - Utility - Power	Office power	232.98	
		110-340-110 - GST Receivable - 1	Both Tax Code	10.47	
		900-110-110 - GST Paid	Both Tax Code	10.47	243.45
3438-0030-5574		530-310-100 - TS - Maint. - Utility	Jasmin St Lites	152.65	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.64	
		900-110-110 - GST Paid	GST Tax Code	7.64	160.29
291000428437		530-310-100 - TS - Maint. - Utility	st lites Kell/Erickson	13.88	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.70	
		900-110-110 - GST Paid	GST Tax Code	0.70	14.58
3075-0041-3230		530-310-100 - TS - Maint. - Utility	St Lites Kinsley	130.81	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.53	
		900-110-110 - GST Paid	GST Tax Code	6.53	137.34
			Payment Total:		2,321.40
8401	11/01/2019	Valley Lawn Services	Monthly Contract - October		
oct service		540-200-110 - EH - Waste Collect	Monthly Contract - Octobe	2,400.00	
		540-200-120 - EH - Waste Collect	Monthly Contract - Octobe	840.00	
		540-200-130 - EH - Waste Collect	Monthly Contract - Octobe	2,760.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	300.00	
		900-110-110 - GST Paid	GST Tax Code	300.00	6,300.00

Report Date
11/01/2019 1:28 PM

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8402 OctCell	11/01/2019	Webster, Lloyd 530-300-140 - TS - Maint. - Utility	Oct cell phone expenses Oct cell phone expenses	75.00	75.00
8403 11418	11/05/2019	Banbury Plumbing & Heating Inc 580-430-120 - UT - Water - Matls 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	parts for RM well leaks parts for RM well leaks Both Tax Code	634.59 29.94 29.94	664.53
8404 2019-00056	11/05/2019	District of Katepwa 510-900-120 - GG -Taylor Beach - 100 Directories - Taylor	100 Directories - Taylor Beach 100 Directories - Taylor	500.00	500.00
8405 Oct BP	11/05/2019	Lowe, Gwen 540-210-100 - EH - Cont. - Pest C 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	300 bus cards Wildlife officer 300 bus cards Wildlife of Both Tax Code	33.88 1.59 1.59	35.47
8406 Octexpense	11/05/2019	Lugrin, Dawn 510-210-170 - GG - Admin. - Train OH 510-420-100 - GG - Maint. - Janitc 510-410-140 - GG - Maint. - Office 510-410-140 - GG - Maint. - Office 510-410-140 - GG - Maint. - Office 510-410-140 - GG - Maint. - Office 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	PL Inspec, office/janitor supp PL site Inspection Janitor Supplies Supplies ratepayer meeti Office Supplies batteries Office Supplies -Co-op Office Supplies - Hallowe Both Tax Code	16.80 22.20 46.65 12.14 16.29 15.78 2.63 2.63	132.49
8407 RMCW2019004	11/05/2019	Ministry of Highways 530-450-140 - TS - Maint. - Bridge 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Timber bridge #2 repair Timber bridge #2 repair Both Tax Code	7,576.22 357.37 357.37	7,933.59
8408 Oct15Error	11/05/2019	North Qu'appelle Group 210-225-190 - N.Q. Group Pipeline	Fix admin error Oct Fix admin error Oct	213.18	213.18
8409 SXP251117	11/05/2019	N S C Minerals 120-200-106 - Inventory - Supplier 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	Saltsand Saltsand GST Tax Code	2,697.35 134.87 134.87	2,832.22
8410 19073155	11/05/2019	Professional Building 510-200-180 - GG - Cont. - Buildir 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	Various Inspections July Various Inspections July GST Tax Code	1,994.99 99.75 99.75	2,094.74
19083155		510-200-180 - GG - Cont. - Buildir 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	Various Inspections Aug 2 Various Inspections Aug 2 GST Tax Code	1,291.67 64.58 64.58	1,356.25
Payment Total:					3,450.99
8411 Oct 2019	11/05/2019	Spanier, Garnet 510-110-116 - GG - Council Ind. M 510-110-116 - GG - Council Ind. M 530-250-116 - TS - Maint. - Travel 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	Oct Indemnity M Reg Meeting M Committee Meeting 575 K Inspections & Meeti GST Tax Code	125.00 60.00 327.75 17.25 17.25	530.00
8412 INV259657	11/05/2019	Success Office Systems 510-200-190 - GG - Cont. - Photoc	Postbase ink cartridge Postbase ink cartridge	225.54	225.54
8413 20237	11/05/2019	H. Walkington Concrete Ltd. 530-210-120 - TS - Maint. - Contr 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	4 Blocks R place & Well road 4 Blocks R place & Well r Both Tax Code	466.40 22.00 22.00	488.40


Report Date
11/01/2019 1:28 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 11/01/2019
Batch: 2019-00169 to 2019-00177

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Other:					
32-Man 2019-10	10/30/2019	Brandt Tractor Ltd.	JD Grader Lease		
		530-410-140 - TS - Maint - Equipn	JD Grader Lease	2,200.06	
		110-340-110 - GST Receivable - 1	Both Tax Code	103.78	
		900-110-110 - GST Paid	Both Tax Code	103.78	2,303.84
33-Man 2019-10	10/30/2019	De Lage Landen Financial	Copier Lease		
		510-200-190 - GG - Cont. - Photoc	Copier Lease	153.70	
		110-340-110 - GST Receivable - 1	Both Tax Code	7.25	
		900-110-110 - GST Paid	Both Tax Code	7.25	160.95
34-Man Oct 2019	10/31/2019	Caterpillar Financial Services	005-0099892-000		
		530-410-140 - TS - Maint - Equipn	Cat Lease	2,946.32	
		110-340-110 - GST Receivable - 1	Both Tax Code	138.98	
		900-110-110 - GST Paid	Both Tax Code	138.98	3,085.30
Total for AP:					69,009.80


Reeve

Presented to Council this
5th day November, 2019



RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2019

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy Receivable	(552.54)	1,684,862.24	1,655,817.15	29,045.09	1.75
Abatements and Adjustments		(248.69)	(1,000.00)	751.31	75.13
Discount on Current Year Taxes	(3,481.33)	(141,521.76)	(146,006.72)	4,484.96	3.07
Net Municipal Taxes	(4,033.87)	1,543,091.79	1,508,810.43	34,281.36	2.27
Penalties on Tax Arrears	757.36	10,024.07		10,024.07	
Other		(111.45)		(111.45)	
Total Taxation:	(3,276.51)	1,553,004.41	1,508,810.43	44,193.98	2.93
Fees and Charges					
Custom Work	1,193.80	27,455.80		27,455.80	
Sale of Supplies and Gravel	4,976.38	45,080.61	13,200.00	31,880.61	241.52
Rentals		800.00	1,700.00	(900.00)	52.94-
Policing and Fire Fees		3,800.00	2,000.00	1,800.00	90.00
Licenses and Permits	2,240.00	19,852.50	29,500.00	(9,647.50)	32.70-
General Office Services	7,096.66	50,069.53	(20,200.00)	70,269.53	347.87
Total Fees and Charges:	15,506.84	147,058.44	26,200.00	120,858.44	461.29
Maintenance and Development Charges					
Road Maintenance and Restoration Agreement:	11,671.58	14,276.06	39,439.00	(25,162.94)	63.80-
Development Charges		500.00		500.00	
Total Maintenance and Development Charge	11,671.58	14,776.06	39,439.00	(24,662.94)	62.53-
Utilities					
Water	563.50	9,600.50	15,000.00	(5,399.50)	36.00-
Total Utilities:	563.50	9,600.50	15,000.00	(5,399.50)	36.00-
Unconditional Transfers					
Unconditional Transfers	38,686.25	150,074.75	188,316.00	(38,241.25)	20.31-
Total Unconditional Transfers:	38,686.25	150,074.75	188,316.00	(38,241.25)	20.31-
Conditional Grants					
Federal		94,309.70	53,840.00	40,469.70	75.17
Provincial			3,520.00	(3,520.00)	100.00-
Total Conditional Grants:	0.00	94,309.70	57,360.00	36,949.70	64.42
Grants in Lieu of Taxes					
Provincial		750.00	2,179.00	(1,429.00)	65.58-
Local			3,028.00	(3,028.00)	100.00-
Total Grants in Lieu of Taxes:	0.00	750.00	5,207.00	(4,457.00)	85.60-
Capital Asset Proceeds					
Capital Asset Proceeds		73,500.00	73,500.00		
Total Capital Asset Proceeds:	0.00	73,500.00	73,500.00	0.00	0.00
Investment Income and Commissions					
Investment and Income Revenue	2,323.51	11,697.99	10,000.00	1,697.99	16.98
Total Investment Income and Commissions:	2,323.51	11,697.99	10,000.00	1,697.99	16.98
Other Revenues					
Other Revenue		1,000.00		1,000.00	
Total Other Revenues:	0.00	1,000.00	0.00	1,000.00	0.00
Total REVENUES:	65,475.17	2,055,771.85	1,923,832.43	131,939.42	6.86

EXPENDITURES

General Government Services					
Wages	27,292.88	186,972.37	202,700.00	15,727.63	7.76
Benefits	10,664.56	118,230.07	44,200.00	(74,030.07)	167.49-
Professional/Contract Services	3,663.85	99,796.88	140,046.00	40,249.12	28.74
Utilities	1,578.28	9,753.28	9,700.00	(53.28)	0.55-

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2019

	Current	Year To Date	Budget	Variance	%
Maintenance, Material and Supplies	254.27	16,026.33	22,200.00	6,173.67	27.81
Grants and Contributions			4,515.00	4,515.00	100.00
Capital Expenditures			1,685.00	1,685.00	100.00
Interest	1.41	1.41		(1.41)	
Other	380.22	297,880.22	119,600.00	(178,280.22)	149.06-
Total General Government Services:	43,835.47	728,660.56	544,646.00	(184,014.56)	33.79-
Protective Services					
Police Protection					
Contractual Services		39,749.76	44,977.00	5,227.24	11.62
Total Police Protection:	0.00	39,749.76	44,977.00	5,227.24	11.62
Fire Protection					
Professional/Contractual Services		4,868.75	48,361.00	43,492.25	89.93
Total Fire Protection:	0.00	4,868.75	48,361.00	43,492.25	89.93
Total Protective Services:	0.00	44,618.51	93,338.00	48,719.49	52.20
Transportation Services					
Maintenance					
Wages	32,633.38	205,154.57	184,800.00	(20,354.57)	11.01-
Benefits	3,372.80	43,081.97	31,000.00	(12,081.97)	38.97-
Professional/Contractual Services	59,538.21	214,980.83	159,716.00	(55,264.83)	34.60-
Utilities	1,343.90	21,389.03	30,100.00	8,710.97	28.94
Maintenance, Materials & Supplies	116,636.59	458,264.86	332,350.00	(127,158.12)	38.26-
Capital Expenditures			45,580.00	45,580.00	100.00
Total Maintenance:	213,524.88	942,871.26	783,546.00	(160,568.52)	20.49-
Snow Removal					
Maintenance, Materials & Supplies		5,280.00	16,000.00	10,720.00	67.00
Total Snow Removal:	0.00	5,280.00	16,000.00	10,720.00	67.00
Total Transportation Services:	213,524.88	948,151.26	799,546.00	(149,848.52)	18.74-
Environmental Services					
Professional/Contractual Services	18,791.96	188,221.18	209,547.00	21,325.82	10.18
Maintenance, Materials and Supplies		4,485.65	2,000.00	(2,485.65)	124.28-
Other	2,974.60	2,974.60	3,400.00	425.40	12.51
Total Environmental Services:	21,766.56	195,681.43	214,947.00	19,265.57	8.96
Planning and Development Services					
Professional/Contractual Services			400.00	400.00	100.00
Total Planning and Development Services:	0.00	0.00	400.00	400.00	100.00
Recreation and Cultural Services					
Professional/Contractual Services	280.00	9,881.65	10,975.00	1,093.35	9.96
Grants and Contributions		4,000.00	2,242.00	(1,758.00)	78.41-
Total Recreation and Cultural Services:	280.00	13,881.65	13,217.00	(664.65)	5.03-
Utilities					
Water					
Professional/Contractual Services		65.70	300.00	234.30	78.10
Utilities	1,078.84	1,078.84	1,300.00	221.16	17.01
Maintenance, Materials and Supplies		1,406.97	1,000.00	(406.97)	40.70-
Total Water:	1,078.84	2,551.51	2,600.00	48.49	1.87
Total Utilities:	1,078.84	2,551.51	2,600.00	48.49	1.87
Total EXPENDITURES:	280,485.75	1,933,544.92	1,668,694.00	(266,094.18)	15.95-
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	65,475.17	2,055,771.85	1,923,832.43	131,939.42	6.86
EXPENDITURES	280,485.75	1,933,544.92	1,668,694.00	(266,094.18)	15.95-
CHANGE IN NET FINANCIAL ASSETS	(215,010.58)	122,226.93	255,138.43	(134,154.76)	52.58-
Change in Non-Financial Assets		(11,996.01)		(11,996.01)	
Change in Net Assets	(215,010.58)	134,222.94	255,138.43	(122,158.75)	47.88-

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2019

	Current	Year To Date	Budget	Variance	%
TRANSFERS			100,000.00	100,000.00	100.00
Change in Surplus	(215,010.58)	134,222.94	155,138.43	(22,158.75)	14.28-

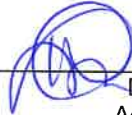
Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(197,116.84)	369,129.88	1,137,983.07
Cash - Conexus (For Pipeline Deposits)	9,659.86	60,099.50	60,099.50
Cash - Bank - Term Deposit		491.51	116,331.69
Total Cash and Investments:	(187,456.98)	429,720.89	1,314,714.26
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(27,010.24)	71,716.83	133,137.44
Municipal - Tax Receivable - Urban	(9,349.46)	46,410.50	92,358.96
Municipal - Tax Receivable -Taylor Beach	(2,170.80)	4,437.02	8,536.83
Municipal - Tax Receivable -Pasqua Lake	(14,551.71)	37,052.87	65,265.31
Municipal - Tax Recv. - Fire Truck Spec.		0.36	0.36
Municipal - Tax Receivable - Tax Enforc.	19.62	247.22	2,157.43
Total Municipal Taxes Receivable:	(53,062.59)	159,864.80	301,456.33

Certified correct and in accordance with the records

Presented to council on

November 5- 2019
(Date)


Lee Carlson
Reeve


Dawn Lugin
Administrator