

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, February 26, 2019 9:00 a.m.**

Present: Reeve: Lee Carlson  
Council Members: Division 3 George MacPherson  
Division 4 Gord Peagam  
Division 5 James Toth  
Division 6 Garnet Spanier  
Staff: Interim Administrator – Dawn Lugin  
Absent: Division 2 Ron Palmer

A quorum being present, Reeve Carlson called the meeting to order at 9:02 a.m.  
Reeve Lee Carlson welcomed Organized Hamlet of Pasqua Lake Board Chairman Larry Bedel to the Council meeting.

**19-099 REGULAR MEETING MINUTES /G. MACPHERSON**

“THAT the minutes of the regular meeting of Council held February 12, 2019 be adopted as presented.”

CARRIED

**19-100 REPORT WORKS CHAIR G. SPANIER /G. SPANIER**

“THAT the following written report from Works Chair G. Spanier regarding a works update be accepted as presented.”

CARRIED

**19-101 PERSONNEL REPORT /J. TOTH**

“THAT this written report from Personnel Member J. Toth be accepted by Council, for the record.”

CARRIED

10:03 a.m. Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

**19-102 ORGANIZED HAMLET OF PASQUA LAKE L. BEDEL/J. TOTH**

“THAT this written report be accepted by Council, for the record.”

CARRIED

10:23 a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

**19-103 NORTH VALLEY WASTE MANAGEMENT AUTHORITY/L. CARLSON**

“THAT this written report be accepted by Council, for the record.”

CARRIED

**19-104 ADMINISTRATION REPORT /L. CARLSON**

“THAT the written report regarding administration by Dawn Lugin be accepted as presented.”

CARRIED

**19-105 RECESS /G. SPANIER**

“THAT this meeting be recessed at 10:39 a.m.”

CARRIED

**19- 106 RECONVENE /G. MACPHERSON**

“THAT this meeting reconvenes at 10:47a.m.”

CARRIED

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*Delegate Katey Makohoniuk entered Council chambers at 10:48 am.*

DELEGATE: Katey Makohoniuk, SARM Plant Health Officer met with Council to discuss her role.

*Katey Makohoniuk left Council chambers at 11:07am.*

**19-107 CORRESPONDENCE /G. PEAGAM**

- “THAT the following Correspondence be accepted as presented and filed;
- a. Ministry of Highways – Sight Triangle Letters to individual RM Residents (4)
  - b. STARS – Open House Invitation
  - c. SARM – Information Session at Convention – Canadian Construction Documents
  - d. North Valley waste Management- Minutes of January 21, 2019 meeting
  - e. PBI- Active Permits Report January 31, 2019

CARRIED

**19-108 ACCOUNTS FOR PAYMENT /G. SPANIER**

“THAT the list of accounts cheque numbers 7779 to 7801 totalling \$47,912.02 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment.”

CARRIED

**19-109 STATEMENT OF FINANCIAL ACTIVITIES /J. TOTH**

“THAT the Statement of Financial Activities for the month of January 2019, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19-110 BANK RECONCILIATION /G. MACPHERSON**

“THAT the Bank Reconciliation for the month of January 2019, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

11:26 am Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

11:36 a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

**19-111 SW 8- 20-12-W2 SUBDIVISION ROAD /G. PEAGAM**

“THAT RM 187 Council authorizes the Works Committee at first opportunity in Spring 2019 as weather permits, to view and assess the previously constructed road into the SW 8-20-12-W2 subdivision to satisfy the Schedule ‘B’ Road, Street and Lane Construction Standards of the February 21, 2015 Servicing Agreement, and that the Committee report back to Council.”

CARRIED

**19-112 SW 8- 20-12-W2 OFFSITE FEES /L. CARLSON**

“THAT RM 187 Council accepts the historical standard interpretation of the off-site fee application by the RM of North Qu'Appelle No 187 for this subdivision AND FURTHERMORE that the Council instructs the Interim Administrator as an act of good faith to reimburse the Developer \$5,000 forming part of Receipt 2017-00027 for the additional off-site fee charged, AND FURTHERMORE that the Developer be advised in writing that the RM Council will continue to implement the balance of the Terms of the February 21, 2015 Servicing Agreement.”

CARRIED

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**19-113 RECESS /G. SPANIER**

“THAT this meeting break for lunch at 12:20 p.m.”

CARRIED

**19- 114 RECONVENE /G. SPANIER**

“THAT this meeting reconvenes at 12:57p.m.”

CARRIED

**19-115 SUMMER PUBLIC WORKS EMPLOYEE /J. TOTH**

“THAT the R.M. of North Qu'Appelle No. 187 accept the recommendation to advertise for a summer public works labourer as recommended by the Personnel Committee meeting held February 19, 2019:

**19P- 005 SUMMER LABOURER EMPLOYEE/R. PALMER**

“That the Personnel Committee recommend to the RM Council that The RM hire a summer labourer employee and that an advertisement be placed in the Fort Times and on Saskjobs website for March 15, 2019.”      AGREED

CARRIED

**19-116 MISSION STATEMENT /J. TOTH**

“THAT RM 187 Council adopt the following mission Statement ‘*To provide sustainable services and infrastructure for all stakeholders of the Municipality*’ of the RM, AND FURTHERMORE that the Mission Statement be added to all documents from the RM.”

CARRIED

**19-117 SMHI 2018 LOSS REPORT /G. MACPHERSON**

“THAT RM Council acknowledge the 2018 SMHI claims and indemnity payment report from SMHI dated February 7, 2019.”

CARRIED

**19-118 OFFICE CUSTODIAN /J. TOTH**

“That the R.M. of North Qu'Appelle No. 187 Council accept the recommendation for office custodian services with Howard's Janitorial Services AND FURTHER THAT the contract be a THREE-YEAR TERM with annual service reviews, from the Personnel Committee meeting held February 19, 2019:

**19P- 004 CUSTODIAL SERVICES OFFICE/L. CARLSON**

“That the Personnel Committee recommend to the RM Council that Howard's Janitorial Services be considered the successful bidder for the RM office custodial contract beginning March 12, 2019 and FURTHERMORE Councillor Jim Toth work with Interim Administrator Dawn Lugin to formulate an acceptable contract.”      AGREED

CARRIED

**19-119 2015 WHMIS TRAINING /G. MACPHERSON**

“THAT RM 187 Council accept the Personnel Committee's recommendation for WHMIS 2015 training for all RM employees and contract workers from the February 19, 2019, to be completed by March 31, 2019:

**19P- 007 WHMIS 2015 TRAINING/J. TOTH**

“That the Personnel Committee recommend to the RM Council all office staff participate in the online WHMIS 2015 training through Worksafe Saskatchewan at a cost of \$10.00 per registrant for a total cost of \$40.00.”      AGREED

CARRIED

**19-120 FIRST AID & CPR TRAINING /L. CARLSON**

“THAT RM 187 Council instruct the Interim Administrator to obtain First Aid & CPR training for one office staff member and all RM public works employees and contractors not previously trained.”

CARRIED

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**19-121 FQ REXENTRE GRANT CONTRIBUTION /G. SPANIER**

“THAT RM 187 Council approve the payment of \$4,000 to the Town of Fort Qu'Appelle for the annual contribution to the Fort Qu'Appelle Rexentre.”

CARRIED

**19-122 EXTEND TIME/L. CARLSON**

“THAT RM 187 Council enacts an extension of time pursuant to *The Municipalities Act* subsection 69.1(b) for the preparation of the 2019 Budget submissions for the Organized Hamlet of Pasqua Lake and the Organized Hamlet of Taylor Beach respectively AND FURTHER THAT the submissions are required to the RM of North Qu'Appelle no later than March 31, 2019.”

**RECORDED VOTE**

Division 3 G. MacPherson in Favour  
Division 4 G. Peagam in Favour  
Division 5 J. Toth in Favour  
Division 6 G. Spanier in Favour  
Reeve L. Carlson in Favour

CARRIED

1:58 p.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council chambers.

**19-123 SARM BUILDING VALUATION PILOT /L. CARLSON**

“THAT RM 187 Council authorize the Interim Administrator to contact SARM to participate in the SARM PSIP Building Valuation Project.”

CARRIED

**19-124 ATTACHMENTS JD GRADER /G. SPANIER**

“THAT RM Council approve the purchase of the following items for the leased 2018 JD 772GP Grader:

Snow wing, including install  
Manual front lift grouping  
Handy hitch adapter

For a cost of \$43,000 plus applicable taxes totalling \$47,730.00.”

CARRIED

**19-125 JD GRADER /G. SPANIER**

“THAT RM Council authorize Foreman Darwin Duesterbeck to contact Capital I Industries to arrange the installation and setup of the rotovator attachment for the JD Grader Model 772GP.”

CARRIED

**19-126 CIBC CASH MANAGEMENT OFFICER/L. CARLSON**

“THAT RM Council approve Interim Administrator Dawn Lugin to apply for access to the CIBC Cash Management on Line (CMO) application.”

CARRIED

2:40 p.m. Division 4 Councillor Gord Peagam left the Council chambers and did not return.

**19-127 CLOSED SESSION/G. MACPHERSON**

“THAT the RM Council move into closed session at 2:50pm to discuss economic development.”

CARRIED

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**19-128 RECONVENE /G. MACPHERSON**

“THAT this meeting reconvene into regular session at 3:10 pm.”

CARRIED

**19-129 ADJOURNMENT /G. SPANIER**

“That the Regular meeting of Council be adjourned at 3:12 p.m.”

CARRIED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019

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Reeve

Interim Administrator

**Next regular meeting of Council, Thursday, March 14, 2019 at 9:00 a.m.**