

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Thursday, March 14, 2019 9:00 a.m.**

Present: Reeve: Lee Carlson  
Council Members:  
Division 2 Ron Palmer  
Division 3 George MacPherson  
Division 4 Gord Peagam  
Division 5 James Toth  
Division 6 Garnet Spanier  
Staff: Interim Administrator – Dawn Lugin  
Absent: none

A quorum being present, Reeve Carlson called the meeting to order at 8:59 a.m.

Reeve Lee Carlson welcomed Organized Hamlet of Pasqua Lake Board Chairman Larry Bedel to the Council meeting.

**19-130 REGULAR MEETING MINUTES /G. PEAGAM**

“THAT the minutes of the regular meeting of Council held February 26, 2019 be adopted as presented.”

CARRIED

**19-131 OFFICE KEYS / G. MACPHERSON**

“THAT RM 187 Council authorize Interim Administrator D. Lugin to order new outdoor locks for the office building and keyed the same.”

CARRIED

**19-132 REPORT WORKS CHAIR G. SPANIER /G. SPANIER**

“THAT the following written report from Works Chair G. Spanier regarding a works update be accepted as presented.”

CARRIED

**19-133 PUBLIC WORKS/ R. PALMER**

“THAT the Interim Administrator communicate to the Foreman and Public Works crew that the graders are to work together in the same Division AND FURTHER THAT they are to work winter hours when blading which are noted from 8:00am to 5:00pm.”

CARRIED

**19-134 CHAMPION 730 GRADER / R. PALMER**

“THAT RM 187 Council authorize repairs for the 730 Champion grader including window replacement, circle work and electronic shift circuit board replacement up to \$2,500.00.”

CARRIED

**19-135 PERSONNEL REPORT /R. PALMER**

“THAT this written report from Personnel Chair R. Palmer be accepted by Council, for the record.”

CARRIED

9:54 a.m. Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

**19-136 ORGANIZED HAMLET OF PASQUA LAKE L. BEDEL/R. PALMER**

“THAT this written report be accepted by Council, for the record.”

CARRIED

10:02 a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

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**19-137 ADMINISTRATION REPORT /L. CARLSON**

“THAT the written report regarding administration by Dawn Lugin be accepted as presented.”

CARRIED

**19-138 RECESS /G. SPANIER**

“THAT this meeting be recessed at 10:13a.m.”

CARRIED

**19- 139 RECONVENE /G. SPANIER**

“THAT this meeting reconvenes at 10:21 a.m.”

CARRIED

**19-140 ORGANIZED HAMLET OF PASQUA LAKE J. TOTH/J. TOTH**

“THAT this written report be accepted by Council, for the record.”

CARRIED

**19-141 CORRESPONDENCE /G. MACPHERSON**

“THAT the following Correspondence be accepted as presented and filed;

- a. NSC Minerals – Carbon Tax
- b. PBI- Active Permits Report February 28, 2019

CARRIED

**19-142 ACCOUNTS FOR PAYMENT /G. MACPHERSON**

“THAT the list of accounts cheque numbers 7802 to 7844 totalling \$73,722.69 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment.”

CARRIED

**19-143 STATEMENT OF FINANCIAL ACTIVITIES /G. PEAGAM**

“THAT the Statement of Financial Activities for the month Ending February 28 2019, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19-144 BANK RECONCILIATION /G. MACPHERSON**

“THAT the Bank Reconciliation for the month ending February 28, 2019, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19-145 JOB DESCRIPTION SUMMER PUBLIC WORKS EMPLOYEE /R. PALMER**

“THAT the R.M. of North Qu'Appelle No. 187 accept the Personnel Committee's recommendation of a job description for a summer public works labourer as recommended by the Personnel Committee meeting held March 4, 2019:

**19P- 012 JOB DESCRIPTION/G. MACPHERSON**

“THAT the Personnel Committee recommend that the RM of North Qu'Appelle No 187 Council approve the revised Summer Public Works Labourer job description.”

AGREED  
CARRIED

**19-146 SUMMER PUBLIC WORKS EMPLOYEE WAGE /R. PALMER**

“THAT the R.M. of North Qu'Appelle No. 187 accept the Personnel Committee's recommendation of a starting wage for a contract a summer public works labourer as recommended by the Personnel Committee meeting held March 4, 2019:

**19P- 013 SUMMER LABOURER WAGE/L. CARLSON**

“That the Personnel Committee recommend a starting wage of \$18.00 hourly as a contractor position for the Summer Public Works Labourer position.”

AGREED

CARRIED

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**19-147 OFFICE CUSTODIAN /R. PALMER**

“That the R.M. of North Qu'Appelle No. 187 Council accept the Personnel Committee's recommendation for approval of the office custodian contract template from the Personnel Committee meeting held March 4, 2019, AND FURTHER THAT the Reeve and Interim Administrator be authorized to sign the contract for services with Howard's Janitorial Services.”

**19P-011 OFFICE CUSTODIAN CONTRACT/L. CARLSON**

“THAT THE Personnel committee recommend the Office Cleaning Contract be approved for use.”

AGREED

CARRIED

**19-148 ASSET MANAGEMENT COURSE/J. TOTH**

“THAT RM Council approve Interim Administrator Dawn Lugin to attend the 3-day Asset Management Workshop to be held in Regina from April 23 through April 25, 2019 inclusive at a cost of \$499.00 plus GST plus reimburse mileage as per the Personnel committee recommendation of March 4, 2019:

**19P-009 ASSET MANAGEMENT COURSE/L. CARLSON**

“THE Personnel Committee recommend that Interim Administrator register for the NAMS Asset Management Training 3-day workshop to be held in Regina from April 23 through April 25, 2019 at a cost of \$499.00 plus GST.”

AGREED

CARRIED

**19-149 SE 17-20-14 W2 SUBDIVISION /G. MACPHERSON**

“THAT RM 187 Council recommend approval of the agricultural subdivision application SE 17-20-14-W2, Community Planning File R1033-18R as the application meets the criteria of Zoning Bylaw No 13-08 section 5, AND FURTHER THAT no servicing agreement is required for this proposed subdivision and Council recommends a cash-in-lieu arrangement to meet the municipal reserve requirement.

CARRIED

Councillor G. Peagam declared a conflict of interest in the next items and left Council chambers at 11:23am.

**19-150 NQ GROUP PIPELINE TREASURER APPOINTMENT/G. MACPHERSON**

“THAT the RM of North Qu'Appelle No 187 Council approve Linda Peagam as the Treasurer and as a signing authority for the North Qu'Appelle Group Pipeline Association as per the NQGPA Board meeting held January 24, 2019.”

CARRIED

**19-151 NQ GROUP PIPELINE OFFICE SERVICES/ G. MACPHERSON**

“THAT the RM of North Qu'Appelle No 187 Council recommend an increase in the fee for annual office services for the North Qu'Appelle Group Pipeline effective January 1, 2019 AND FURTHER THAT the new amount be set at \$6,000 annually.”

CARRIED

Councillor G. Peagam returned to Council chambers at 11:40 am.

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**19-152 BRIDGE ESE 03-20-14-W2/L. CARLSON**

“THAT the RM of North Qu'Appelle No 187 Council accept the March 4, 2019 quote from Apex Enterprises LTD. in the amount of \$16,500.00 plus applicable taxes for removal of bridge structure and replacement with a rock ford crossing AND FURTHER THAT the Reeve and Interim Administrator apply for the required WSA Aquatic Habitat Protection Permit.”

RECORDED VOTE

Division 2 Councillor R. Palmer – in Favour  
Division 3 Councillor G. MacPherson - in Favour  
Division 4 Councillor G. Peagam - in Favour  
Division 5 Councillor J. Toth – Opposed  
Division 6 Councillor G. Spanier – in Favour  
Reeve L. Carlson - in Favour

CARRIED

**19-153 BRIDGE ENE 10-20-14-W2/G. MACPHERSON**

“THAT the RM of North Qu'Appelle No 187 Council accept the March 10, 2019 quote from Prairie Dog Rural Services LTD. in the amount of \$46,350.00 plus applicable taxes for repairs with additional piles to the bridge structure AND FURTHER THAT the Reeve and Interim Administrator apply for the required WSA Aquatic Habitat Protection Permit.”

CARRIED

**19-154 EMTERRA /G. PEAGAM**

“THAT the RM of North Qu'Appelle No 187 Council approve the payment of outstanding invoices that were not received by this office from 2015 through to 2018 totalling \$256.73.”

CARRIED

**19-155 CAPITAL I QUOTE - JD GRADER /G. SPANIER**

“THAT RM of North Qu'Appelle No. 187 Council accept the quote dated March 5,2019 from Capital I Industries in the amount of \$10,090 plus applicable taxes to install the sod mulcher on the new JD grader.”

CARRIED

**19-156 MEETING DATE CHANGE /R. PALMER**

“THAT RM of North Qu'Appelle No. 187 Council change the Tuesday April 9<sup>th</sup>, 2019 Council meeting to Wednesday April 10,2019 to allow the Interim Administrator and Administrative Assistant to attend the afternoon SAMA training in Regina.”

CARRIED

Councillor G. Spanier left Council chambers at 12:39pm and did not return.

**19-157 ADJOURNMENT /G. MACPHERSON**

“That the Regular meeting of Council be adjourned at 12:57 p.m.”

CARRIED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Reeve

Interim Administrator

**Next regular meeting of Council, Wednesday April 10, 2019 at 9:00 a.m.**