

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday August 13, 2019 9:00 a.m.

Present: Reeve: Lee Carlson
Council Members: Division 2 Ron Palmer
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 James Toth
Division 6 Garnet Spanier
Staff: Interim Administrator – Dawn Lugin
Office Assistant Gwen Lowe

Absent: None

A quorum being present, Reeve Carlson called the meeting to order at 8:59a.m.

19-399 REGULAR MEETING MINUTES /G. MACPHERSON

"THAT the minutes of the regular meeting of Council held July 9, 2019 be adopted as presented."

CARRIED

19-400 REPORT PUBLIC WORKS /G. SPANIER

"THAT the following written report from the Public Works Committee be accepted by Council for the record."

CARRIED

19-401 ORGANIZED HAMLET OF TAYLOR BEACH/R. PALMER

"THAT this written report be accepted by Council, for the record."

CARRIED

9:38a.m. Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

19-402 ORGANIZED HAMLET OF PASQUA LAKE / R. PALMER

"THAT this written report be accepted by Council, for the record."

CARRIED

10:03a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

19-403 COUNCILLOR REPORT/G. SPANIER

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-404 PASQUA LAKE COMMUNITY INTERNET PROJECT REPORT/J. TOTH

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-405 ADMINISTRATION REPORT/L. CARLSON

"THAT the written report regarding administration be accepted as presented."

CARRIED

19-406 RECESS /G. SPANIER

"THAT this meeting be recessed at 10:27a.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 10:30 am.

19-407 RECONVENE /G. SPANIER

"THAT this meeting reconvenes at 10:38a.m."

CARRIED

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19- 408 BYLAW 2019-05 BUILDING BYLAW / R. PALMER

""THAT Bylaw 2019-05, a Bylaw Respecting Buildings, be introduced and read for the first time."

CARRIED

19- 409 BYLAW 2019-05 BUILDING BYLAW /G. MACPHERSON

""THAT Bylaw 2019-05, a Bylaw Respecting Buildings, be read for a second time."

CARRIED

19- 410 BYLAW 2019-05/G. PEAGAM

""THAT Bylaw 2019-05, be given three readings at this meeting."

CARRIED UNANIMOUSLY

19- 411 BYLAW 2019-05 BUILDING BYLAW / J. TOTH

""THAT Bylaw 2019-05, a Bylaw Respecting Buildings, be read for the third time and adopted."

CARRIED

19- 412 BYLAW 2019-06 ROAD MAINTENANCE AGREEMENT BYLAW /G. PEAGAM

""THAT Bylaw 2019-06, a Bylaw to Enter into a Road Maintenance Agreement with the RM of Indian Head No. 156, be introduced and read for the first time."

CARRIED

19-413 CORRESPONDENCE / J. TOTH

"THAT the following Correspondence be accepted as presented and filed:

- a. CN in Your Community
- b. WSA Discontinuation of Grant Funding Beaver Dam Removal & Channel Clearing
- c. Community Policing Report Apr -Jun
- d. Asset Management Webinars & Courses

CARRIED

19-414 ACCOUNTS FOR PAYMENT /G. MACPHERSON

"THAT the list of accounts cheque numbers 8133 to 8218 totalling \$152,812.15 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment."

CARRIED

19-415 BANK RECONCILIATION /J. TOTH

"THAT the Bank Reconciliation for the month ending July 31, 2019, attached and forming a part of these minutes, be accepted as presented."

CARRIED

19-416 STATEMENT OF FINANCIAL ACTIVITIES /G. MACPHERSON

"THAT the Statement of Financial Activities for the month Ending July 31, 2019, attached and forming a part of these minutes, be accepted as presented."

CARRIED

19-417 BUILDING EVALUATION/G. MACPHERSON

"THAT the R.M. Council acknowledge the findings of July 16, 2019 Insurance Appraisal of B. R. Gaffney & Associates for the RM Administration office and shop for insurance purposes."

CARRIED

19-418 FALL RATEPAYER MEETING/J. TOTH

"That the RM of North Qu'Appelle No 187 Council instruct the Interim Administrator to place a ¼ page Ad in the Fort Qu'Appelle Times for 2 weeks advertising the date, time and location of the upcoming Fall ratepayers meeting."

CARRIED

19-419 RECESS /G. SPANIER

"THAT this meeting be recessed at 11:52a.m for lunch."

CARRIED

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19-420 RECONVENE /G. SPANIER

"THAT this meeting reconvenes at 12:24p.m."

CARRIED

19-421 TAX ADJUSTMENT/G. SPANIER

"That Council authorize the Administrator to process a tax adjustment in the amount of \$235.14 Municipal tax and \$127.56 School tax for a total of \$362.70 for Tax Roll # 83101 as the improvements were removed from the property in 2017, and maintenance requests to SAMA were not carried out."

CARRIED

19-422 TAX ADJUSTMENTS RECEIPTING PROGRAM/R. PALMER

"That Council authorize the Administrator to process tax adjustments for the 2019 year for residents with multiple properties who have both debit and credit balances that are affected by the receipt program deficiency AND FURTHER THAT the Administrator report to Council at the next regular meeting with a detailed list of those properties and the value of adjustments."

CARRIED

19-423 EMPLOYEE CELL PHONE COMPENSATION/G. MACPHERSON

"That the RM Council authorize the following remuneration to employees for use of their personal cell phones for RM business on a monthly basis:

1. Lead Hand Lloyd Webster Remuneration of \$75.00 per month retroactive to June 24, 2019;
2. Contract Labourer Devin Horsman Remuneration of \$25.00 per month retroactive to May 1, 2019;
3. Interim Administrator Dawn Lugin Remuneration of \$25.00 per month retroactive to February 1, 2019.

CARRIED

19-424 ROAD MAINTENANCE AGREEMENT GRID 640/G. SPANIER

"That the RM of North Qu'Appelle No 187 Council give notice to the RM of Cupar No. 218 of termination of the March 24, 2009 Road /maintenance Agreement effective October 31, 2019 as per Section 5 of said Agreement."

CARRIED

19-425 RESCIND MOTION 18-099/G. MACPHERSON

"That the RM of North Qu'Appelle No. 187 Council rescind motion 18-099 -

18-099 CIVIC ADDRESSING / G. MACPHERSON

"THAT RM 187 Council approve Fire Chief D. Sabrish be appointed to be our registrant for Civic Addressing; AND FURTHERMORE D. Sabrish be paid \$20.00 per hour." CARRIED"

CARRIED

19-426 CARS PROGRAM/R. PALMER

"That the RM of North Qu'Appelle No 187 Council appoint Kim Coppola as its authorized representative for the Civic Addressing Registry Program."

CARRIED

19-427 CALLING LAKES CRIME WATCH SIGNS/R. PALMER

"That Council approve the purchase of 2 additional Calling Lakes Crime Watch signs at a maximum cost of \$46.99 plus taxes for each sign."

CARRIED

19-428 NSC MINERALS 2019/2020 ROAD SALT QUOTE/G. PEAGAM

"THAT RM 187 Council approve the quote from NSC Minerals for 2019/2020 Road Salt."

CARRIED

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19-429 TRANS CANADA TRAIL /G. PEAGAM

"That the RM Council request a quote for maintenance services including weed spraying, tree trimming and grading of the Trans-Canada Trail section along Hwy 56 from the Town of Fort Qu'Appelle boundary to the NE 8-21-14-W2. "

CARRIED

19-430 EASEMENT LOT 7, PLAN AP4426/G. MACPHERSON

"THAT RM 187 Council authorize the Reeve and Interim Administrator to sign the Easement Agreement for the pool encroachment on Lot 7, Plan AP4426, Qu'Appelle Park."

CARRIED

19-431 BUILDING STANDARDS WORKSHOP/J. TOTH

"That the RM Council authorize Interim Administrator D. Lugin to register and attend the Building Standards Workshop to be held in Regina on September 23 & 24, 2019."

CARRIED

19-432 NEXT MEETING/R. PALMER

'THAT the RM of North Qu'Appelle No. 187 Council cancel the Regular meeting scheduled for August 27, 2019."

CARRIED

19-433 SARM RESOLUTION SUBMISSION/L. CARLSON

'THAT the RM of North Qu'Appelle No. 187 Council authorize Councillor R. Palmer to prepare and submit a resolution to the Mid-Term Convention regarding Provincial Utility and Agency notifications to Municipalities when work is being undertaken and approved by those Authorities."

CARRIED

19-434 RECESS /G. SPANIER

"THAT this meeting be recessed at 2:07p.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 2:10 pm.

19-435 RECONVENE /G. SPANIER

"THAT this meeting reconvenes at 2:12p.m."

CARRIED

19-436 CLOSED SESSION/R. PALMER

"THAT, all members being present, RM 187 Council move into closed session at 2:12pm as per The Municipalities Act section 120(2)(b)."

CARRIED

19-437 RECONVENE /G. SPANIER

"THAT this meeting be reconvened at 2:59pm."

CARRIED

19-438 PERSONNEL/R. PALMER

'THAT the RM of North Qu'Appelle No. 187 Council terminate the employment of Office Clerk B. Demery immediately and as per the Saskatchewan Labour Standards requirements."

CARRIED UNANIMOUSLY

19-439 ADJOURNMENT /G. MACPHERSON

"That the Regular meeting of Council be adjourned at 3:02p.m."

CARRIED

Approved this

4th

day of

September

, 2019



Reeve



Interim Administrator

Next regular meeting of Council, Tuesday, September 10, 2019 at 9:00 a.m.

PUBLIC WORKS COMMITTEE REPORT TO COUNCIL

TUESDAY, AUGUST 13, 2019

- Ford Rock Crossing is now complete. Waiting for proper signage so we can install.
- North Bridge on Studebaker Road will be under construction shortly. Contractor is moving equipment in.
- Kinsley project is near completion. Waiting for oiling, asphalt patching and new signs.
- Fall cut mowing is moving along at a good pace.
- Still have soft shoulder issues on Landfil Road.
- Would like to explore other maintenance procedures on our asphalt surfaces i.e. Pasqua Lake Road, OL35, Taylor Beach and Wide Awake.
- Discussion with Councillors - projects from each of their Divisions that will need to be done in timely manner.

DISCUSSION:

Public Works Committee
Submitted by:

Gord Peagam
Garnet Spanier, Chairman



AUG 13 2019

Revised

Administrator R.M.#187

From: Ron Palmer
Sent: Tuesday, August 13, 2019 8:01 AM
To: rm187admin@sasktel.net
Cc:

Subject: Re: Taylor Beach Report to RM Aug13

I added a couple of items
>>> Ron Palmer 08/12/19 5:39 PM >>>

**Taylor Beach Hamlet
Report to RM 187 North Qu'Appelle
August 13, 2019
Ron Palmer**

- The Provision of Services Agreement has been completed and signed. The main feature is the formula for calculating the allocated shared expenses. It is based on taxable assessment.
- A hamlet board meeting was held on Sunday Aug 11 -- with all board members, Bruce Olesen, Kim Coppolla, and me.
- Bruce Olesen gave a report on the Sask Water meeting that took place earlier this spring with Rick Jasper. There seems to be some support for the idea of putting in dams, or riffle dams to create detention ponds to catch eroded material. Bruce explained the huge mistake it was to take out the beaver dams years ago. If anything beaver should be encouraged to build dams upstream. I informed the meeting about the new grant: Flood Damage Reduction Program for Municipalities. I also emailed this information out to the members and they are now going to have a meeting on Sat Aug 17 to discuss this new grant. Application for this grant must be submitted before Sept 15. (submitted officially by the RM)
- Kim Coppolla introduced herself to the board and she said she would volunteer to do Taylor Beach for the CAR, Civic Address Registry. She is well aware of the program. She requires Council's authorization. (on agenda later)
- Directories: It is a hassle to pick up the directory at the District Office, so Laurie was going to look into getting a bunch to distribute door to door. There was no budget item for directories -- probably should go under Board Expenses.
- Laurie Low presented a quote for a defibrillator or AED which will eventually be installed on Doug and Sandy Scotts. There was a resolution to support the purchase of this AED and the RM can be expecting this invoice.
- Dwayne gave a brief financial report and could not find any irregularities in the statements sent out.

- There was a discussion for reimbursement for hamlet expenses. I explained that for large expenditures the invoice should go directly to the RM for payment.(like the AED) However for little things of a few dollars, the board member should pay it and accumulated a number of smaller and put them on one expense form.
- PARCS discussion: The PARCS convention is on Oct 18, and they have asked me, a councillor, and a hamlet board member to do a presentation on RM/hamlet relations. Brian Holowatuk, the chair of our board, will accompany me to do this presentation in Saskatoon.
- Co-op cards: we were looking for an update as to how many volunteer cards were left. Laurie Low was going to look into this.
- Taylor St Maintenance: It was decided to do another seal Taylor St. volunteer effort in Sept. like we did last year. If we could get the distributor out to spray the designated areas, and then we would have a few volunteers spreading sand to absorb the oil. Bruce Olesen is leading this up, and we are looking at a Friday afternoon in Sept.
- The meeting took less than 2 hours and much was done. The next board meeting was set for Oct 26 at 2:00.

Respectfully submitted to Council for the Record
//Ron Palmer

AUG 13 2019

**RM Liaison Report to RM Council Meeting
August 13, 2019**

1. Meeting held on August 9th with Ron Palmer, Jim Toth and myself to develop the Provision of Services Agreement as per Bylaw 18-07 (Hamlet Procedures).

2. Meeting with Jim Holmes on Monday, August 12th who has taken over the chair position for the Village Committee.

3. Hamlet board to do a tour to look at culverts, falling rocks and service roads on Wednesday, August 21st.

4. Motions from July 30th Hamlet meeting:

Motion 19-021 by Larry - The RM to confirm the participants in the fire agreement and provisions for a three-year assessment of \$15,000 per year toward the capital cost of a new fire truck for the Town of Fort Qu'Appelle/carried

Motion 19-022 by Larry -The RM to request from SaskTel a detailed internet status as to:

1. the work that has been completed
2. work that needs to be next completed
3. a work plan summary with anticipated timelines (dates)

and furthermore, the Hamlet board requests an explanation as to why the delay in the project and the failure to provide regular communication updates to the RM.

Carried

Jim Toth opposed motion

Motion 19-023 by Larry - The ratepayer be allowed to trench power across the access road/carried (#709)

Motion 19-024 by Jim - No funding from the Hamlet for the proposed study/carried (Regional Community Pool study by U of R)

Motion 19-025 by Jim - Hamlet provide funds for production and install of Ash Street sign/carried

Motion 19-026 by Larry - RM to advise Walkington Concrete on procedures for washing concrete drums on RM property/carried

Motion 19-027 by Jim - Confirm current members of the committee/carried (Village Committee)

Motion 19-028 by Jim As per the 2019 AGM the committee should present at the 2020 AGM instead of the Board defeated

5. Motions still waiting to be resolved/addressed:

- Discussion about the terms “reserves” vs “surplus”. Motion that clarity from the RM be provided between the terms reserve and surplus and furthermore how it should be reported. **Jim Toth #19-004/ Carried.**
- RM work by #728 - **Larry - Motion #19-013 that RM to provide final cost/Carried**
- Graveling service roads - **Larry - Motion #19-016 to request costs for graveling of service roads from RM/carried**

6. Communication received from Administrator following the July 9th RM Council meeting reviewing motions made by Council and pertinent information for the Hamlet was very appreciated and helpful.

7. Hamlet would like to acknowledge RM motion 19-362 pertaining to organized Hamlet Budget Cost Share and Councils positive decision to change from improved properties numbers to straight assessment values.

Respectfully submitted by

Larry Bedel – Hamlet of Pasqua Lake Liaison Representative

RM Division 5 Report

For August 13, 2019 Council Meeting

- August 09, 2019

Ron, Larry and myself met to go over the Provision of Service Agreement. The agreement will go to the other board member for review and sign. I would like to thank Ron for facilitating with the agreement.

- Mid July heavy rains \ storm caused issues (want to thank the works and crew for what they done for the quick clean up already done).
- RM crew coding time sheets when work was related to the July storm \ heavy rains
- 662 road repairs required no maintenance in 5 years
- Rm culvert plugged (724 - 726) already cleaned up and flushed (culvert intake end)
 - swale still needs to be repaired as per works schedule
- Other areas created issues from run off maintenance required
 - Road Boss work
 - rocks clean up
 - Skid Steer
 - possible hauling away material
 - Tree removal clean up
 - Waiting on a quote for Gravel for all the side roads

Hamlet Meeting

- Refer to attached agenda dated July 30, 2019
- Refer to attached Minutes dated July 09, 2019
- Refer to Dawn's information dated July 16, 2019 referring to information from the July 09, 2019 council meeting.
- Reserve \ surplus Larry still waiting on reply from Dawn
- 326 removal of bush and cement slab issue closed, other new stump when crew in the area to pick up (West of 410 approximate)
- 209 run off an example
- 231 pavement damage repaired issue closed
- Costs for AGM mail outs issue closed
- Compost issues closed
- 586 issues closed
- Motion naming members of village committee
- Motion that village committee report back to AGM 2020 with their investigation as per what was mentioned at the May AGM.
- Provision of Service Agreement board willing to sign recommendation in the hamlet minutes
- June 6, 2020 next AGM
- Talked about RM crew work and approved budget
- Mentioned savings account that was mentioned in 2017 and early 2018
- Culvert tour cancelled as per chair until a new date is selected?
- Next meeting September 09, 2019 at 9:00 am

Subject to change.

Submitted by James Toth



Community Internet

August 13, 2019

- Waiting on easements
- cabinets complete, been worked into construction schedule
- SaskTel still looking at fall 2019 to complete
- Katepwa signed in September and was completed in May of the following year.
- Refer to motion 19-337 Community Internet Project Coordinator/R. Palmer
- Has been placed on bulletin board Pasqua Lake, on Web site and post in office
- If any rate payers have any concerns please have them contact me.

MOU Reads

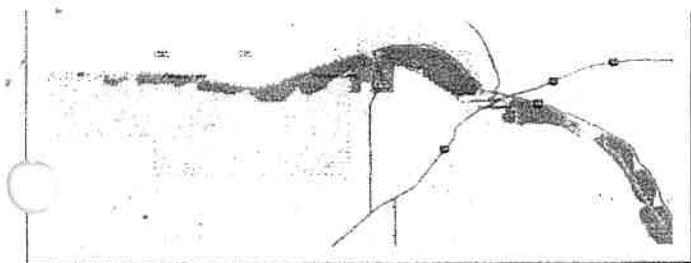
- 6. SaskTel will make commercially reasonable efforts to have the work commence in the spring of 2019 and to have DSL High Speed service construction complete during the the summer of 2019. SaskTel does not represent or warrant that construction and installation of the equipment will commence or be completed on this estimated timeline, but it will use reasonable effects to complete the work considering all relevant factors, such as SaskTel's total construction program, weather, obtaining necessary permits and clearances before starting construction, and the availability of construction and installation staff and contractors

Subject to change.

Submitted By

James Toth





19-337 COMMUNITY INTERNET PROJECT COORDINATOR/R. PALMER

“THAT the RM of North Qu’Appelle No. 187 Council appoint Division 5 Councillor, J. Toth, as the coordinator and point of contact for the Pasqua Lake Community Internet Project.”

CARRIED

Certified A True Copy of Resolution No. 19-337

passed by the Council of the

Rural Municipality of North Qu’Appelle

No. 187 on the 25th day of June, 2019.

Gwen Lowe, Administrative Assistant

Jim Toth 306-539-9363

Email j.toth@sasktel.net



Administration Report to Council
Tuesday August 13, 2019

Bank Balance \$ 446,980.94 as at August 12th, 2019 9:23
Pasqua Lake Reserve \$ **77,469.93 Dec.31.2018**
Taylor Beach Reserve \$ **103,252.65 Dec.31.2018**

Bouquets: great work on roads
Complaints: garbage collection QP/QL; tax notice mail outs incorrect owners; signs needed in residential subdivisions
Building Permits: 9 new development permit app's received in office - 4 approved, 4 awaiting review; 1 info needed
8 Newly Received building permits - 4 building permits newly approved; 0 at PBI in review;
2 in office awaiting review; 2 need info
0 building move application in office – 0 demolition permits in office awaiting review

	<p>Regular office duties – RM 187 including Hamlets and FS- tax certificates, photocopies, filing, emails, telephone calls. Bonnie - Gwen: - RM/FS mail, checking RM187 emails, answer phones, photocopy, file, Canada post - receipting and bank deposits - Assist with meeting preparations & research - Assist ratepayers with counter transactions including gopher control products -Prepare accounts payable for RM meeting and print cheques -update xl spreadsheets for maintenance payroll and custom work -work on agenda and meeting prep. - respond to emails - SAMA ownership changes, custom work invoices -Accounts Receivable invoices for Development & Building Permits - assist with questions from staff, Council, ratepayers, - review building & development applications;</p> <p>DAWN - responding to Council & Hamlet Board emails - respond to ratepayers & review new building permit applications - Payroll - Building & development permits - ATS on sign order - Minutes from July 9 Council mtg; - Receipting, front counter</p>
	<p>GENERAL NOTES:</p> <ul style="list-style-type: none">- RM Assessment Roll closed July 2 –2 appeals, 1 decisioned; 1 going to hearing- 6 cases of strychnine available for Agricultural users- Loraas bins weekly pickup working great- WCO asked to inspect 2 locations identified for weeds (Div 2 week of July 24)- Ratepayer meetings & calls for tax & development concerns (Bldgs. removed/demolished 2017/2018 & not removed from assessment & tax roll- SaskPower contractor complaints about cutting trees on private property;- Beaver complaints Pasqua Lake;- Development & Garbage issues 570 area OHPL- resolved partially- Mortgagee tax notice sent to party with no interest in land (privacy concerns)- New Deal Gas Tax one time top up funds receipted- Trespassing complaints from events over 2 years ago- PVSD 2019/2020 bus routes scheduled acknowledged by office- Well Rd Resident update request on ATV's and blocking south end at gate

Holidays -

Nicole Carry over 13.5 days 2018
Darwin TBD
Darcy Aug 13-19 inclusive (5 days)
Lloyd Aug 02-12th inclusive (6 days)
Gwen Aug 22- Sept 3 inclusive
Bonnie Aug 6-13th inclusive (5 days)
Dawn Aug 14 (pm)-21st inclusive (5.5 days)

Report Date
8/09/2019 10:50 AM

RM of North Qu'Appelle
List of Accounts for Approval
As of 8/09/2019
Batch: 2019-00107 to 2019-00125

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

8133-Man	7/12/2019	Keith, Nicole	Payroll June 26-Jul9,2019	1,400.15
8134-Man	7/12/2019	Duesterbeck, Darwin	Payroll June 26,-Jul92019	1,774.08
8135-Man	7/12/2019	Lowe, Gwen	Payroll June 26-Jul9,2019	1,238.00
36-Man	7/12/2019	Webster. Lloyd	Payroll Jun 26-Jul9,2019	1,673.24
8137-Man	7/12/2019	McCullough, Darcy	Payroll Jun 26-Jul9,2019	1,310.13
8138-Man	7/12/2019	Demery, Bonnie	STD June 26-Jul9, 2019	862.03
8139-Man	7/12/2019	Lugrin, Dawn	Payroll Jun 26-Jul9, 2019	1,990.30
8140	7/12/2019	Horsman, Devin	Contract June 26-July 9	1,517.00
8141	7/12/2019	Jones, Glyn	Contract Jun 26-Jul9	2,017.73
8142	7/12/2019	Myers, Leonard	Contract Jun 26-Jul9	2,363.59
8143	7/12/2019	Webster. Lloyd	Mileage personal vehicle Jul2	30.60
8144	7/16/2019	Sask Tel Cmr	Forman's Cell June	67.88
8145	7/25/2019	Fort Qu'Appelle Bldg & Home Su	Shovel	22.19
8146	7/25/2019	Francotyp Postalia Canada Inc. Issued To: FP-Teleset	Postage	2,625.00
8147	7/25/2019	Horsman, Devin	Eradication of 3 Beaver	90.00
8148	7/25/2019	Howden Country Services Ltd	replairs to the GMC	391.56
8149	7/25/2019	Indian Head Chrysler Dodge	Fuel Pump replacement	979.38
8150	7/25/2019	Jones, Glyn	hitch & pin with chain	40.82
8151	7/25/2019	Klyne, Rick	14 Beaver tails @30.00 each	420.00
8152	7/25/2019	Lakeside Septic	Clean storm drain at 726 Pasqu	525.00
8153	7/25/2019	Lugrin, Dawn	council lunch & PL devel tour	50.20
8154	7/25/2019	Provincial Assoc of Resort Com	O/H Taylor Beach 2109 Membersh	255.00
8155	7/25/2019	Power Pin Inc.	Hitch & sidemount	150.90
8156	7/25/2019	Prairie Co-operative Ltd.	shop towels	4,916.59
8157	7/25/2019	SGL Auto Fund Division	2019 Registration Peterbilt	1,351.44
8158	7/25/2019	Success Office Systems	782 Color, 3260 B&W	96.95
159	7/31/2019	Paradise Janitorial Services	Janitor Services for July 2019	360.75
8160-Man	7/26/2019	Keith, Nicole	Payroll July10 -Jul23,2019	1,400.15
8161-Man	7/26/2019	Duesterbeck, Darwin	Payroll July10,-Jul232019	1,774.08
8162-Man	7/26/2019	Lowe, Gwen	Payroll July10-Jul23,2019	1,238.00
8163-Man	7/26/2019	Webster. Lloyd	Payroll Jul10-Jul23,2019	1,649.99
8164-Man	7/26/2019	McCullough, Darcy	Payroll Jul10-Jul23,2019	1,251.01
8165-Man	7/26/2019	Demery, Bonnie	Payroll Jul 10-Jul23, 2019	1,029.79
8166-Man	7/26/2019	Lugrin, Dawn	Payroll Jul 10-Jul23, 2019	2,059.91
8167	7/26/2019	Horsman, Devin	Contract July 10-July 23, 2019	1,646.50
8168	7/26/2019	Jones, Glyn	Contract Jul 10-Jul 23	1,470.76
8169	7/26/2019	Myers, Leonard	Contract Jul 10-Jul23	2,463.46
8170	8/07/2019	Jones, Glyn	Cell Phone Expenses July 2019	25.00
8171	8/07/2019	McCullough, Darcy	cell phone expenses July 2019	25.00
8172	8/07/2019	Ministry of Finance Issued To: Minister of Finance	Remittance for July 2019	7,886.07
8173	8/07/2019	Municipal Employees'	Remittance pp july 9	4,792.82
8174	8/07/2019	Myers, Leonard	cell phone expenses 12 jul	25.00
8175	8/07/2019	Peagam, Linda	July Contract 24 Hours	715.20
8176	8/07/2019	Receiver General	Remittance for pp end 9 July	9,168.58
8177	8/07/2019	Sask Energy	Office Energy	91.43
8178	8/07/2019	Sask Power	jasmin	2,469.07
8179	8/07/2019	Sask Tel Cmr	RM Phone	310.86
8180	8/07/2019	SaskWater	Wastewater Agreeemtn June 1-30	5,728.98
8181	8/07/2019	Valley Lawn Services	Garbage Services July 2019	6,300.00
182	8/07/2019	Saskatchewan Workers'	2019 statment firm 1412310	6,771.49
8183	8/07/2019	Webster. Lloyd	Cell phone expenses	25.00
8184-Man	8/09/2019	Keith, Nicole	Payroll July24 -Aug 6,2019	1,400.15
8185-Man	8/09/2019	Duesterbeck, Darwin	Payroll July24,-Aug62019	1,774.08
8186-Man	8/09/2019	Lowe, Gwen	Payroll July24-Aug 6,2019	1,238.00
8187-Man	8/09/2019	Webster. Lloyd	Payroll Jul24-Aug 6,2019	1,611.24
8188-Man	8/09/2019	McCullough, Darcy	Payroll Jul24-Aug 6,2019	1,270.89
8189-Man	8/09/2019	Demery, Bonnie	Payroll Jul 24-Aug 6, 2019	1,043.30
8190-Man	8/09/2019	Lugrin, Dawn	Payroll Jul 24-Aug 6, 2019	1,990.30
8191	8/09/2019	Horsman, Devin	Contract July 24-Aug 6, 2019	1,378.25
8192	8/09/2019	Jones, Glyn	Contract Jul 24-Aug 6	534.82

Report Date
8/09/2019 10:50 AM

RM of North Qu'Appelle
List of Accounts for Approval
As of 8/09/2019
Batch: 2019-00107 to 2019-00125

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
8193	8/09/2019	Myers, Leonard	Contract Jul 24-Aug 6	1,997.40
8194	8/13/2019	101231332 Saskatchewan Ltd	Res 19-112 Rfd rcpt 170037-003	5,000.00
8195	8/13/2019	Alsco	Coverall Rental	274.21
8196	8/13/2019	Blass, Karl	replace staledate cheq appeal	50.00
8197	8/13/2019	Brandt Tractor Ltd.	grader blades	2,326.74
8198	8/13/2019	Carlson, Lee	Jun 24-Jul 29 Indemnity	1,436.00
8199	8/13/2019	Del Equipment Limited	Gincor - Solenoid 1 ton	81.90
8200	8/13/2019	Fort Qu'Appelle Bldg & Home Su	lath 50bundle	32.18
8201	8/13/2019	B.R. Gaffney & Associates	Appraisal Office and Shop Bdgs	1,627.50
8202	8/13/2019	Horsman, Devin	2 beaver tails NE 10 -20-14	60.00
8203	8/13/2019	Lakeside Septic	clean culverts Kinsley Pl	157.50
8204	8/13/2019	Loraas Disposal	Jul Bin rentals & Empty	390.73
8205	8/13/2019	Low, Laurie	Gift Cards	500.00
8206	8/13/2019	Lugrin, Dawn	Office supplies costco	65.37
8207	8/13/2019	Lugrin, Dawn	Various office expenses	109.35
8208	8/13/2019	Minister of Finance	PST Remit Oct-Dec 2018	361.67
8209	8/13/2019	Minister of Finance	PST Remittance Jan-Mar 2019	24.20
8210	8/13/2019	MuniSoft	Counter Receipts & Tax Notices	239.90
8211	8/13/2019	North Qu'appelle Group	Cochrane Utility Payment to RM	198.88
8212	8/13/2019	Profile Tire	Grease Big Blue tubes	840.30
8213	8/13/2019	RoBo Sales	fuel for various equipment	2,982.73
8214	8/13/2019	SARM Saskatchewan Association	steel desk tray	4,974.89
8215	8/13/2019	Sask Tel Cmr	Forman Cell Phone July	67.88
8216	8/13/2019	Success Office Systems	Ink Ctg for postbase	15.75
8217	8/13/2019	Tru Hardware	shop TP	54.33
8218	8/13/2019	C.L. Tulik Excavation LTD.	gravel to patrick, bridge work	24,777.75

Other:

27-Man	8/01/2019	Caterpillar Financial Services	005-0099892-000	3,085.30
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Total for AP: 152,812.15

Reeve

Presented to Council on
August 13, 2019

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending July 31, 2019

	Current	Year To Date	Budget	Variance	%
Grants and Contributions			4,515.00	4,515.00	100.00
Capital Expenditures			1,685.00	1,685.00	100.00
Other		297,200.00	119,600.00	(178,100.00)	148.91-
Total General Government Services:	38,761.45	619,447.52	544,646.00	(78,748.16)	14.46-
Protective Services					
Police Protection					
Contractual Services			44,977.00	44,977.00	100.00
Total Police Protection:	0.00	0.00	44,977.00	44,977.00	100.00
Fire Protection					
Professional/Contractual Services		3,268.75	48,361.00	45,092.25	93.24
Total Fire Protection:	0.00	3,268.75	48,361.00	45,092.25	93.24
Total Protective Services:	0.00	3,268.75	93,338.00	90,069.25	96.50
Transportation Services					
Maintenance					
Wages	23,877.39	127,863.27	184,800.00	56,896.73	30.79
Benefits	2,494.90	32,193.85	31,000.00	(1,202.71)	3.88-
Professional/Contractual Services	23,539.39	125,631.79	159,716.00	33,898.21	21.22
Utilities	2,542.93	15,330.27	30,100.00	14,704.91	48.85
Maintenance, Materials & Supplies	76,919.51	233,763.26	332,350.00	88,467.20	26.62
Capital Expenditures			45,580.00	45,580.00	100.00
Total Maintenance:	129,374.12	534,782.44	783,546.00	238,344.34	30.42
Snow Removal					
Maintenance, Materials & Supplies		5,280.00	16,000.00	10,720.00	67.00
Total Snow Removal:	0.00	5,280.00	16,000.00	10,720.00	67.00
Total Transportation Services:	129,374.12	540,062.44	799,546.00	249,064.34	31.15
Environmental Services					
Professional/Contractual Services	6,510.00	129,284.79	209,547.00	79,830.08	38.10
Maintenance, Materials and Supplies	2,181.69	2,181.69	2,000.00	(2,485.65)	124.28-
Other			3,400.00	3,400.00	100.00
Total Environmental Services:	8,691.69	131,466.48	214,947.00	80,744.43	37.56
Planning and Development Services					
Professional/Contractual Services			400.00	400.00	100.00
Total Planning and Development Services:	0.00	0.00	400.00	400.00	100.00
Recreation and Cultural Services					
Professional/Contractual Services		9,601.65	10,975.00	1,373.35	12.51
Grants and Contributions		4,000.00	2,242.00	(1,758.00)	78.41-
Total Recreation and Cultural Services:	0.00	13,601.65	13,217.00	(384.65)	2.91-
Utilities					
Water					
Professional/Contractual Services		43.80	300.00	256.20	85.40
Utilities			1,300.00	1,300.00	100.00
Maintenance, Materials and Supplies		1,306.86	1,000.00	(312.63)	31.26-
Total Water:	0.00	1,350.66	2,600.00	1,243.57	47.83
Total Utilities:	0.00	1,350.66	2,600.00	1,243.57	47.83
Total EXPENDITURES:	176,827.26	1,309,197.50	1,668,694.00	342,388.78	20.52
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	1,761,796.89	2,032,244.39	1,923,832.43	103,411.96	5.38
EXPENDITURES	176,827.26	1,309,197.50	1,668,694.00	342,388.78	20.52
CHANGE IN NET FINANCIAL ASSETS	1,584,969.63	723,046.89	255,138.43	445,800.74	174.73
Change in Non-Financial Assets		(11,996.01)		(11,996.01)	
Change in Net Assets	1,584,969.63	735,042.90	255,138.43	457,796.75	179.43
TRANSFERS			100,000.00	100,000.00	100.00

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending July 31, 2019

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy Receivable	1,685,967.60	1,685,967.60	1,655,817.15	30,150.45	1.82
Abatements and Adjustments	(248.69)	(248.69)	(1,000.00)	751.31	75.13
Discount on Current Year Taxes	(872.37)	(2,293.13)	(146,006.72)	143,713.59	98.43
Net Municipal Taxes	1,684,846.54	1,683,425.78	1,508,810.43	174,615.35	11.57
Penalties on Tax Arrears	888.33	7,991.99		7,991.99	
Other		(111.45)		(111.45)	
Total Taxation:	1,685,734.87	1,691,306.32	1,508,810.43	182,495.89	12.10
Fees and Charges					
Custom Work	10,153.60	21,006.90		21,006.90	
Sale of Supplies and Gravel	346.70	31,526.64	13,200.00	18,326.64	138.84
Rentals		800.00	1,700.00	(900.00)	52.94-
Policing and Fire Fees		2,200.00	2,000.00	200.00	10.00
Licenses and Permits	3,405.00	18,535.00	29,500.00	(15,965.00)	54.12-
General Office Services	12,675.18	31,689.98	(20,200.00)	51,889.98	256.88
Total Fees and Charges:	26,580.48	105,758.52	26,200.00	74,558.52	284.57
Maintenance and Development Charges					
Road Maintenance and Restoration Agreement:		2,604.48	39,439.00	(36,834.52)	93.40-
Total Maintenance and Development Charge	0.00	2,604.48	39,439.00	(36,834.52)	93.40-
Utilities					
Water	1,681.00	7,712.50	15,000.00	(7,287.50)	48.58-
Total Utilities:	1,681.00	7,712.50	15,000.00	(7,287.50)	48.58-
Unconditional Transfers					
Unconditional Transfers		72,702.25	188,316.00	(115,613.75)	61.39-
Total Unconditional Transfers:	0.00	72,702.25	188,316.00	(115,613.75)	61.39-
Conditional Grants					
Federal	46,300.80	69,087.20	53,840.00	15,247.20	28.32
Provincial			3,520.00	(3,520.00)	100.00-
Total Conditional Grants:	46,300.80	69,087.20	57,360.00	11,727.20	20.44
Grants in Lieu of Taxes					
Provincial		750.00	2,179.00	(1,429.00)	65.58-
Local			3,028.00	(3,028.00)	100.00-
Total Grants in Lieu of Taxes:	0.00	750.00	5,207.00	(4,457.00)	85.60-
Capital Asset Proceeds					
Capital Asset Proceeds		73,500.00	73,500.00		
Total Capital Asset Proceeds:	0.00	73,500.00	73,500.00	0.00	0.00
Investment Income and Commissions					
Investment and Income Revenue	499.74	7,823.12	10,000.00	(2,176.88)	21.77-
Total Investment Income and Commissions:	499.74	7,823.12	10,000.00	(2,176.88)	21.77-
Other Revenues					
Other Revenue	1,000.00	1,000.00		1,000.00	
Total Other Revenues:	1,000.00	1,000.00	0.00	1,000.00	0.00
Total REVENUES:	1,761,796.89	2,032,244.39	1,923,832.43	103,411.96	5.38

EXPENDITURES

General Government Services

Wages	19,187.51	123,753.02	202,700.00	77,911.98	38.44
Benefits	12,771.84	86,108.01	44,200.00	(41,908.01)	94.81-
Professional/Contract Services	2,511.09	90,769.00	140,046.00	47,652.00	34.03
Utilities	1,154.74	6,396.57	9,700.00	3,153.43	32.51
Maintenance, Material and Supplies	3,136.27	15,220.92	22,200.00	6,342.44	28.57

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending July 31, 2019

	Current	Year To Date	Budget	Variance	%
Change in Surplus	1,584,969.63	735,042.90	155,138.43	557,796.75	359.55

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(76,423.88)	(528,804.78)	240,048.41
Cash - Conexus (For Pipeline Deposits)	13,787.37	44,873.01	44,873.01
Cash - Bank - Term Deposit		419.58	116,259.76
Total Cash and Investments:	(62,636.51)	(483,512.19)	401,481.18
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	651,800.71	632,699.64	694,120.25
Municipal - Tax Receivable - Urban	538,542.60	510,514.30	556,462.76
Municipal - Tax Receivable -Taylor Beach	95,322.82	92,764.85	96,864.66
Municipal - Tax Receivable -Pasqua Lake	389,623.21	372,363.66	400,576.10
Municipal - Tax Recv. - Fire Truck Spec.	(0.10)	(1.04)	(1.04)
Municipal - Tax Receivable - Tax Enforc.	19.63	188.37	2,098.58
Total Municipal Taxes Receivable:	1,675,308.87	1,608,529.78	1,750,121.31

Certified correct and in accordance with the records

Presented to council on

August. 13 - 2019
(Date)



Lee Carlson
Reeve



Dawn Lugin
Administrator