

Rural Municipality of North Qu'Appelle No. 187
Special meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Wednesday September 4, 2019 9:00 a.m.

Present: Reeve: Lee Carlson
Council Members:
Division 2 Ron Palmer
Division 3 George MacPherson
Division 4 Gord Peagam
Division 5 James Toth
Division 6 Garnet Spanier
Staff: Interim Administrator – Dawn Lugin
Absent: None

A quorum being present, Reeve Carlson called the meeting to order at 9:00a.m.

19-440 REGULAR MEETING MINUTES /G. MACPHERSON

"THAT the minutes of the regular meeting of Council held August 13, 2019 be adopted as presented."

CARRIED

19-441 MOWER OPERATOR HOURS/G. PEAGAM

"THAT the RM of North Qu'Appelle Council approve Mower Operator G. Jones to work weekends as required to complete the fall mowing program."

CARRIED

19-442 CUSTOM WORK TOWN OF FORT QU'APPELLE/G. SPANIER

"THAT the RM of North Qu'Appelle Council advise the Town of Fort Qu'Appelle that effective immediately there is a custom work rate of \$30.00 per hour for use of the RM Operator when requested to carry out custom oil surfacing for the Town of Fort Qu'Appelle."

CARRIED

19-443 TOWNSHIP ROAD 214/G. PEAGAM

"THAT the RM of North Qu'Appelle Council pursue the feasibility and costs for improvement this Fall of approximately 800 meters of Township Road 214 south of section SE 30-21-13-W2 with an estimated cost of \$15,000."

CARRIED

19-444 REPORT PUBLIC WORKS/G. SPANIER

"THAT the following written report from the Public Works Committee be accepted by Council for the record."

CARRIED

19-445 ORGANIZED HAMLET OF TAYLOR BEACH/R. PALMER

"THAT this written report be accepted by Council, for the record."

CARRIED

19-446 FDRP PROGRAM APPLICATION/R. PALMER

"THAT the RM of North Qu'Appelle Council apply for the FDRP (Flood Damage Reduction Program), on behalf of The Organized Hamlet of Taylor Beach, led by Division 2 Councillor R. Palmer."

CARRIED

19-447 BEAVER ERADICATION RESTRICTION/R. PALMER

"THAT the RM of North Qu'Appelle Council ban the removal of beaver and their structures in Schill's Coulee and Brandt's Coulee, in order to facilitate as many natural riffle dams on the Taylor Beach Creek."

CARRIED

19-448 FLOOD MITIGATION PERMISSION/R. PALMER

"THAT the RM of North Qu'Appelle seek written consent from Division 2 landowners with the potential to be directly affected by flood mitigation projects affecting their lands on behalf of The Organized Hamlet of Taylor Beach."

CARRIED

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9:51a.m. Reeve Carlson invites Organized Hamlet of Pasqua Lake Chair Larry Bedel to the RM Council table.

19-449 ORGANIZED HAMLET OF PASQUA LAKE/R. PALMER

"THAT this written report be accepted by Council, for the record."

CARRIED

10:16a.m. Organized Hamlet of Pasqua Lake Board Chair Larry Bedel left the Council table and returned to the gallery.

19-450 COUNCILLOR REPORT/J. TOTH

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-451 PASQUA LAKE COMMUNITY INTERNET PROJECT REPORT/J. TOTH

"THAT this written report from Division 5 Councillor be accepted by Council, for the record."

CARRIED

19-452 ADMINISTRATION REPORT /L. CARLSON

"THAT the written report regarding administration be accepted as presented."

CARRIED

19-453 RECESS /G. SPANIER

"THAT this meeting be recessed at 10:28a.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 10:31am.

19-454 RECONVENE /G. SPANIER

"THAT this meeting reconvenes at 10:32a.m."

CARRIED

19-455 CORRESPONDENCE /G. MACPHERSON

"THAT the following Correspondence be accepted as presented and filed:

- a. APAS MyRM Program
- b. PARCS – Fall Convention

CARRIED

19-456 ACCOUNTS FOR PAYMENT /G. PEAGAM

"THAT the list of accounts cheque numbers 8219 to 8229 totaling \$16,254.45 attached hereto and forming a part of these minutes are hereby approved by RM Council for payment."

CARRIED

19-457 DEVELOPMENT ORDER – QU'APPELLE ESTATES/R. PALMER

"That the RM of North Qu'Appelle No 187 Council acknowledges the August 3, 2019 letter of support for retention of the sea-can structure, however, the structure remains non-compliant to Zoning Bylaw 13-08 section 8.3 and the sea can must be removed before the end of the day September 30, 2019 or council will have it removed and the associated costs will be added to the tax roll.

CARRIED

19-458 R PLACE SUBDIVISION CONCERNS/G. MACPHERSON

"That Council purchase and place 3 additional blair blocks for the R Place subdivision to continue with the drainage improvement undertaken in 2018 and that the road be graded and graveled where water runs have occurred."

CARRIED

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19-459 WEBSITE/R. PALMER

"That the RM of North Qu'Appelle No 187 Council investigate options for a new website and that Councillor J. Toth be the project lead."

CARRIED

19-460 TRANS CANADA TRAIL /G. MACPHERSON

"That the RM Council accept the quote from Valley Lawn Services in the amount of \$2,500.00 plus G.S.T. for fall maintenance on the Trans Canada Trail."

CARRIED

19-461 SUBDIVISION SW 27-20-13-W2/R. PALMER

"That RM 187 Council recommend approval of the farm residential subdivision in the SW 27-20-13-W2 AND FURTHER THAT no servicing agreement nor off-site fees are required for this subdivision."

CARRIED

19-462 SUBDIVISION SW 16-20-14-W2/J. TOTH

"That RM 187 Council recommend approval of the commercial subdivision in the SW 16-20-14-W2 AND FURTHER THAT the Administrator be instructed to draft and commence negotiations of a Servicing Agreement with Off-Site fees for this subdivision."

CARRIED

19-463 DEVELOPMENT LOTS 6 & 7, PLAN AP4426/G. MACPHERSON

"That Council refuse the development permit application for a 9-foot-tall fence on Lots 6 & 7, Plan AP4426, Qu'Appelle Park as there are easement issues with the planned location and placement."

CARRIED

19-464 DEVELOPMENT BLOCK B, PLAN 62R33220/G. PEAGAM

"That the RM Council table this item until September 24, 2019 regular meeting to allow the Organized Hamlet of Pasqua Lake Board to review the application and submit a recommendation."

CARRIED

19-465 TREE TRIMMING QU'APPELLE ESTATES/R. PALMER

"That the RM of North Qu'Appelle No. 187 Council approve the August 27, 2019 quote from Rodney's tree Services in the amount of \$5,900 plus GST for tree trimming in the Mission Lake (Qu'Appelle Estates) subdivision."

CARRIED

19-466 CULVERT APPROACH INSTALLATION JASMIN ON ECHO /G. PEAGAM

"That the RM of North Qu'Appelle No 187 Council approve payment for the costs associated with the purchase and installation of a culvert for the driveway approach at Lot 11, Block 7, Plan 1020031363, Jasmin On Echo."

CARRIED

19-467 DITCHING JASMIN ON ECHO /G. PEAGAM

"That the RM of North Qu'Appelle No 187 Council contract C.L. Tulik Excavation Ltd. to compete ditching work on the west side cul-de-sac in the Jasmin On Echo subdivision."

CARRIED

19-468 DRAINAGE CONCERNS LOT 1, BLOCK 1, PLAN 61R32781/R. PALMER

"That the RM 187 Council approve the request from the property owner at Lot 1, Block 1, Plan 61R32781, Spanier Beach for 0.5 yards of cold mix for repairs and improvements of drainage concerns on the RM portion of the west approach."

RECORDED VOTE

Division 2 Councillor R. Palmer – in Favour
Division 3 Councillor G. MacPherson - in Favour
Division 4 Councillor G. Peagam - in Favour
Division 5 Councillor J. Toth – Opposed
Division 6 Councillor G. Spanier – in Favour
Reeve L. Carlson - in Favour

CARRIED

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19-469 REQUEST TO CONSOLIDATE ASSESSMENT ROLLS 806, 807/R. PALMER

"That RM 187 Council decline the request to consolidate the assessment for agriculture parcels ptns NE and NW 13-21-16-W2 as all other agriculture parcels in this Municipality are assessed separately AND FURTHER THAT the landowner be advised if they wish to consolidate the lands, the RM Council recommends the landowners proceed with an application for subdivision."

CARRIED

19-470 SUPPLIES CREDIT ACCOUNT/G. MACPHERSON

"That Council approve the Administrator to complete the credit application for Fort Qu'Appelle Building & Home Supply (2019) Ltd."

CARRIED

19-471 SPWA WINTER MAINTENANCE TRAINING /G. PEAGAM

"That Council send Public Works Staff Lloyd Webster and Devin Horsman to the e APWA Winter Maintenance Operator Certificate program in Saskatoon with reimbursement of costs with receipts (where applicable) for mileage, meals, travel and 1-night hotel room."

CARRIED

19-472 SUMA WEBINAR- LEADING WITH ACCOUNTABILITY/J. TOTH

"THAT RM 187 Council approve the registration cost of \$75.00 plus GST, for the Interim Administrator for the SUMA Leading with Accountability Webinar AND FURTHER THAT any Councillor and/or Hamlet Board member interested in participating in the Webinar be at the RM office on Wednesday September 11th, 2019 prior to 10:00am for viewing."

CARRIED

19-473 ENVIRONMENTAL RESERVE JASMIN ON ECHO/G. PEAGAM

"THAT RM 187 Council support the WSA with an Order to Remedy and restoration of the Environmental Reserve in front of Lot 30, Block 5, Plan 102003163, Jasmin On Echo subdivision."

CARRIED

19-474 PROVISION OF SERVICES ORGANIZED HAMLET PASQUA LAKE/J. TOTH

"THAT the RM of North Qu'Appelle No 187 Council accept the Provision of Services Agreement for 2019 from the Organized Hamlet of Pasqua Lake, noting that page 2, section 2(2) Schedule A has spelling errors and under the Sewage Lagoon notation costs shared should read "....RM (202), Pasqua (329), Fort San(206) and B-Say-Tah (274)..." as agreed and initialed by both Parties errors AND FURTHER THAT the Reeve and Interim Administrator be authorized to sign the Agreement."

CARRIED

12:23p.m. Organized Hamlet of Pasqua Lake Liaison Larry Bedel made a request to have the floor for a minute.

19-475 /G. MACPHERSON

"That the RM Council agree to hear Organized Hamlet of Pasqua Lake Liaison L. Bedel."

CARRIED

12:25pm. Organized Hamlet of Pasqua Lake Liaison Larry Bedel returned to the Gallery.

19-476 ADJOURNMENT / R. PALMER

"That the Regular meeting of Council be adjourned at 12:27pm."

CARRIED

Approved this

24th

day of

September

, 2019



Reeve



Interim Administrator

Next regular meeting of Council, Tuesday, September 24, 2019 at 9:00 a.m.

PUBLIC WORKS COMMITTEE REPORT TO COUNCIL

WEDNESDAY, SEPTEMBER 4, 2019

- The wet weather is not only causing issues with our roads but there are also several drainage issues and blocked culverts caused by erosion from the heavy rains.
- Road maintenance will be concentrated on the red roads because of high traffic.
- Asphalt work will be completed on the Kronsberg Hill and then crew will move to Wide Awake.
- Our mower operator has made a request to work weekends because we have fallen behind due to bad weather.
- Request received for oiling from the Town of Fort Qu'Appelle to do streets and Cemetery Hill.
- Landfill Road?

DISCUSSION:

Public Works Committee

Submitted by:



Gord Peagam

Garnet Spanier, Chairman

Administrator R.M.#187

From: Ron Palmer [REDACTED]
Sent: Wednesday, September 4, 2019 8:05 AM
To: rm187admin@sasktel.net
Cc: [REDACTED]
Subject: TB hamlet report to Council Sept 4

Taylor Beach Hamlet Report to RM 187 Council Sept. 4 2019 Ron Palmer

- Erin Canham was assigned to look into the creek and water issues of Taylor Beach. and invited WSA to Taylor Beach.
- Rick Jasper and Adam Matchuk. from WSA , saw first hand the water issues on May 16, 2019. They met and inspected the delta and creek where it joins the lake.
- Bruce Olesen reported on this visit at the hamlet board meeting of Aug 11. " It was generally agreed that the channel is filling and will continue to fill with sediment as long as the creek is allowed to run freely. The representatives from SaskWater agreed that the removal of the beaver damn several years ago was a miss-step and that we should consider the addition of mechanisms to slow the water flow (as the beaver damn did)."
- Bruce Olesen has discussed our issues with the farmer that owns the land that the creek runs through. The farmer, John Brandt is supportive of our group to find a solution.
- I informed the hamlet board of the Flood Damage Reduction Program FDRP and also of the Pentland Report (2015)
- Motion by Brian H to apply for the Flood Damage Reduction Program
- Motion by Brian H to have Bruce talk to John Brandt about water slowing solutions and to obtain signed permission to perform the work required.
- Brian H made the preliminary application to WSA (Glen Merkley) on August 13, and listed himself as the main contact for FDRP
- On Sat Aug 17 there was a special hamlet meeting on Water, Garnet Spanier attended and there was much discussion on how to apply for FDRP, with the final analysis that we should consider putting in riffle dams where the beaver had them. After the meeting Garnet Spanier and I took a drive to an upstream point on the north leg of the creek and we could see six beaver dams from one vantage point. The beaver were back, building our riffle dams for us.
- I used Google Earth, and I could identify at least a dozen beaver dams, and discovered that we already have dams -- the Wide Awake grid crosses both the north and south leg at Schill's Coulee and Brandt's Coulee respectively. My first thought would be to severely restrict the bottom culvert and have the water back up to a new culvert to let the water through before it runs over the road. I now think that it would be better to use a vertical culvert, specifically designed for each detention pond.
- I phoned Glen Merkley at WSA; he assured me that our application was in, he put me down as a contact, and informed me that someone would be assigned to help us put our application together.
- Stephen Smulan was assigned by WSA to help us. He first contacted the RM office, and then directed to me. I phoned him and we agreed to meet ASAP and he is coming out to Taylor Beach today, Sept 4, to go over information, pictures, old reports, and to inspect the creek and

sites first hand. We will use this to make up a report or proposal that we will present to the RM, the Hamlet Board, and especially WSA.

- I have a number of motions, following this report that will facilitate the FDRP application or proposal.
- Tomorrow, Thurs Sept 5, we have a volunteer group following the oiler to patch and seal Taylor St.

Respectfully submitted for the Record

Ron Palmer

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Motions

1. That the RM apply for the FDRP (Flood Damage Reduction Program), for Taylor Beach, led by Division 2 councillor, Palmer.
2. That there be a ban on hunting or killing beaver in Schill's Coulee and Brandt's Coulee, in order to facilitate as many natural riffle dams on the Taylor Beach Creek.
3. That a letter be sent to John Brandt, and other farmer's seeking permission to do flood mitigation projects on their land or to gain permission to back up water in temporary detention ponds.

RM Liaison Report to RM Council Meeting

September 4, 2019

1. Hamlet completed their tour on Wednesday, August 21st. Reviewed the following areas of concern:

- Culverts
- Drainage
- Falling rocks
- Gravelling of service roads

Hamlet will discuss and make recommendations as to what work will be completed this fall.

2. Provision of Services Agreement as per Bylaw 18-07 (Hamlet Procedures) has been signed by the Hamlet board members.

3. Next Hamlet meeting to be held on Monday, September 9th starting at 9:00 a.m. at RM office.

Respectfully submitted by

Larry Bedel – Hamlet of Pasqua Lake Liaison Representative

RM Division 5 Report

September 04, 2019

Council Meeting

- I want to thank Darwin for going over the culverts with me and showed the culverts that need addressing I then updated a package that I gave to the board members on the tour that happened on August 21, 2019. The tour took the morning it was an awareness for the board on what is happening in hamlet. I had summarized the package given refer to package attached
- Received quote for gravel for Pasqua Lake side roads under \$3000.00 hamlet at next meeting to decide what areas to be done.
- Refer to attached package that was used for the tour
- Refer to attached emails from 209, 280, 476, 662, 708, concerns with water issues. I talked with all the rate payers about the water issues, and that the rm will be looking into the issue.
- Refer to attached (Council Member's Handbook) page 25 Personal Immunity / Liability
- Refer to attached (Council Member's Handbook) page 27 Citizen Complaints

Subject to Change

Submitted By

James Toth



Community Internet

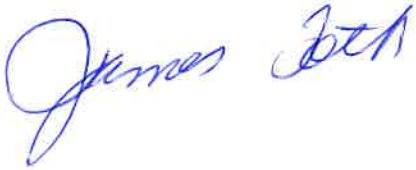
September 04, 2019

- SaskTel has one easement left to be obtained
- SaskTel still looking at fall 2019 to complete
- I have been talking with rate payers about the internet

Subject to change.

Submitted By

James Toth





Administration Report to Council
Wednesday September 4, 2019

Bank Balance \$ 2,138,518 as at September 3, 2019
Wasqua Lake Reserve \$ **77,469.93 Dec.31.2018**
Taylor Beach Reserve \$ **103,252.65 Dec.31.2018**

Bouquets:

Complaints: office closure on Wednesday afternoons; garbage collection RM various; dogs not restrained in yards;
lack of maintenance in public/municipal reserve areas;

Building Permits: 4 new development permit app's received in office - 4 from previous approved, 4 new awaiting review;
1 previous info needed
4 Newly Received building permits - 0 building permits newly approved; 0 at PBI in review;
4 in office awaiting review; 2 previous still waiting on owner supply of info
1 building move application in office – 0 demolition permits in office awaiting review

Aug 14-Sept 3	<p>Regular office duties – RM 187 including Hamlets and FS- tax certificates, photocopies, filing, emails, telephone calls. Gwen: - RM/FS mail, checking RM187 emails, answer phones, photocopy, file, Canada post - receipting and bank deposits - Assist with meeting preparations & research - Assist ratepayers with counter transactions including gopher control products - Prepare accounts payable for RM meeting and print cheques - update xl spreadsheets for maintenance payroll and custom work - work on agenda and meeting prep. - respond to emails - SAMA ownership changes, custom work invoices - Accounts Receivable invoices for Development & Building Permits - assist with questions from staff, Council, ratepayers, - review building & development applications; - Fort San Council mtg Aug 20 - Vacation Aug 22, Aug 26-Sept 4</p> <p>DAWN - emergency surgery absence balance of week of August 21st - respond to ratepayers & review new building permit applications - Payroll - Prep for Special Meeting of Council - August month end Receipting, front counter</p>
	<p>GENERAL NOTES:</p> <ul style="list-style-type: none">- RM Assessment Roll closed July 2 – 2 appeals, 2 decisioned;- 5 cases of strychnine available for Agricultural users- Loraas bins weekly pickup working great- Ratepayer meetings & calls for tax & development concerns- 3 new subdivision applications filed with RM office – will be brought forward at next Council meeting

Holidays -

Nicole Carry over 13.5 days 2018
Darwin TBD
Darcy Aug 13-19 inclusive (5 days)
Lloyd Aug 02-12th inclusive (6 days)
Gwen Aug 22- Sept 3 inclusive
Dawn Aug 15 -21st inclusive (5 days)

Report Date
9/03/2019 8:01 AM

RM of North Qu'Appelle
List of Accounts for Approval
As of 9/03/2019
Batch: 2019-00127 to 2019-00130

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
8219-Man 082019-02	8/23/2019	Keith, Nicole 510-130-240 - GG - Benefits -	Payroll Aug 7-20,2019 STI Pay Aug 7-20,2019 STD	1,400.15	1,400.15
8220-Man 082019-02	8/23/2019	Duesterbeck, Darwin 530-110-120 - TS - Maint. -	Payroll Aug 7-20 2019 Salarie Pay Aug 7-20 ,2019	1,774.08	1,774.08
8221-Man 082019-02	8/23/2019	Lowe, Gwen 510-110-230 - GG - Salaries -	Payroll Aug 7-20,2019 Adn Pay Aug 7-20,2019	1,238.00	1,238.00
8222-Man 082019-02	8/23/2019	Webster, Lloyd 530-110-120 - TS - Maint. -	Payroll Aug 7-20,2019 Salarie Pay Aug 7-20,2019	1,649.99	1,649.99
8223-Man 082019-02	8/23/2019	McCullough, Darcy 530-110-120 - TS - Maint. -	Payroll Aug 7-24,2019 Salarie Pay Aug 7-20,2019	1,244.38	1,244.38
8224-Man 082019-02	8/23/2019	Demery, Bonnie 510-130-240 - GG - Benefits -	Payroll Aug 7-20, 2019 STI Payroll Aug 7-20, 2019	1,043.30	1,043.30
8225-Man 082019-02	8/23/2019	Lugrin, Dawn 510-110-230 - GG - Salaries -	Payroll Aug 7-Aug 20, 2019 Adn Pay Aug 7-20, 2019	1,948.52	1,948.52
8226 08-201901-01	8/23/2019	Horsman, Devin 530-210-121 - TS - Maint. -	Contract Aug 7-20, 2019 Contræ Contract Aug 7-20	1,665.00	1,665.00
8227 082019-02	8/23/2019	Jones, Glyn 530-210-121 - TS - Maint. -	Contract Aug 7-20 Contræ Contract Aug 7-20	1,616.62	1,616.62
8228 082019-02	8/23/2019	Myers, Leonard 530-210-121 - TS - Maint. -	Contract Aug 7-20 Contræ Contract Aug 7-20	2,313.66	2,313.66
8229 082019	8/29/2019	Paradise Janitorial Services 510-220-100 - GG - Cont. - Office 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	August Janitor Contract August Janitor Contract Both Tax Code Both Tax Code	344.50 16.25 16.25	360.75
Total for AP:				16,254.45	

Reeve

Presented to Council this
4th day of September, 2019.