

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held via conference Call and**  
**in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, May 12, 2020 9:00 a.m.**

Present: Reeve: Lee Carlson  
 Council Members: Division 2 Ron Palmer  
 Division 3 George MacPherson  
 Division 4 Gord Peagam  
 Division 5 James Toth – Conference Call

Staff: Interim Administrator – Dawn Lugin

Absent: Division 6 Garnet Spanier

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

**20-192 REGULAR MEETING MINUTES/R. PALMER**

“THAT the minutes of the regular meeting of Council held April 28, 2020 be adopted as presented.”

RECORDED VOTE:  
 Division 2 Councillor R. Palmer – in favour  
 Division 3 Councillor G. MacPherson – in favour  
 Division 4 Councillor G. Peagam – in favour  
 Division 5 Councillor J. Toth – opposed  
 Reeve L. Carlson – in favour

CARRIED

**20-193 CORRESPONDENCE/G. MACPHERSON**

“THAT the following Correspondence be accepted as presented and filed;

- a. North Valley Waste Management Authority Minutes February 17, 2020
- b. SARM – Municipal Infrastructure Program announcement
- c. Government Relations Ministry – 2020-21 Revenue Sharing Grants payments

CARRIED

**20-194 PUBLIC WORKS REPORT/G. PEAGAM**

“THAT the written report for Public Works be accepted as presented.”

CARRIED

**20-195 ORGANIZED HAMLET OF PASQUA LAKE/G. PEAGAM**

“THAT this written report be accepted by Council, as presented.”

RECORDED VOTE:  
 Division 2 Councillor R. Palmer – in favour  
 Division 3 Councillor G. MacPherson – in favour  
 Division 4 Councillor G. Peagam – in favour  
 Division 5 Councillor J. Toth – opposed  
 Reeve L. Carlson – in favour

CARRIED

**20-196 ADMINISTRATION REPORT/L. CARLSON**

“THAT the written report regarding administration be accepted as presented.”

CARRIED

**20-197 BYLAW 2020-06 A BYLAW TO EXTEND TIME TO COMPLETE 2019 FINANCIAL STATEMENT/R. PALMER**

“THAT Bylaw 2020-06 Bylaw to Extend Time to Complete 2019 Financial Statement be introduced and read for the first time.”

RECORDED VOTE:  
 Division 2 Councillor R. Palmer – in favour  
 Division 3 Councillor G. MacPherson – in favour  
 Division 4 Councillor G. Peagam – in favour  
 Division 5 Councillor J. Toth – opposed  
 Reeve L. Carlson – in favour

CARRIED

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**20-198 BYLAW 2020-06 A BYLAW TO EXTEND TIME TO COMPLETE 2019 FINANCIAL STATEMENT/G. MACPHERSON**

"THAT Bylaw 2020-06 Bylaw to Extend Time to Complete 2019 Financial Statement be read for the second time."

RECORDED VOTE:  
Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

CARRIED

**20-199 BYLAW 2020-06 A BYLAW TO EXTEND TIME TO COMPLETE 2019 FINANCIAL STATEMENT/G. PEAGAM**

"THAT Bylaw 2020-06 Bylaw to Extend Time have three readings at this meeting."

RECORDED VOTE:  
Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

DEFEATED

**20-200 BYLAW 2020-07 A PURCHASING POLICY BYLAW/G. MACPHERSON**

"THAT Bylaw 2020-07 Purchasing Policy Bylaw be introduced and read for the first time."

RECORDED VOTE:  
Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

CARRIED

**20-201 BYLAW 2020-07 A PURCHASING POLICY BYLAW/G. PEAGAM**

"THAT Bylaw 2020-07 Purchasing Policy Bylaw be read for the second time."

RECORDED VOTE:  
Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

CARRIED

**20-202 BYLAW 2020-07 A PURCHASING POLICY/R. PALMER**

"THAT Bylaw 2020-07 Purchasing Policy Bylaw have three readings at this meeting."

RECORDED VOTE:  
Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

DEFEATED

**20-203 ACCOUNTS FOR PAYMENT/ G. MACPHERSON**

"THAT the list of accounts for cheque numbers 8788 to 8826 totaling \$70,966.06, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

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**20-204 BANK RECONCILIATION/G. PEAGAM**

"THAT the Bank Reconciliations for month ending April 30, 2020, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**20-205 STATEMENT OF FINANCIAL ACTIVITIES/G. MACPHERSON**

"THAT the Statement of Financial Activities for the month of April 2020, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**20-206 PUBLIC RESERVE MAINTENANCE MISSION LAKE SUBDIVISION/R. PALMER**

"THAT the RM council approve Ratepayer to provide maintenance on the R2 Public reserve in the Mission Lake subdivision (Qu'Appelle Estates) to a maximum reimbursement of \$400.00."

CARRIED

**20-207 CAT GRADER SERVICE SCHEDULE/G. PEAGAM**

"That the Council approve the recommendation from the April 30, 2020 Works Committee Resolution 20W-027:

**20W-027 CAT GRADER SERVICE SCHEDULE/G. PEAGAM:**

"THAT Works Committee recommend that the 2020 CAT motor grader be serviced at 500hrs or less, as opposed to CAT's recommendation of 1,000hrs. CARRIED"

CARRIED

**20-208 WIDE AWAKE ROAD MILLING/G. PEAGAM**

"That the Council approve the recommendation from the April 30, 2020 Works Committee Resolution 20W-028:

**20W-028 WIDE AWAKE ROAD MILLING 2020/G. SPANIER:**

"THAT Works Committee recommend CF Asphalt be contracted to mill Wide Awake Road from Hwy 56 at Lebret to the bridge 213-20-35 with an approximate cost of \$16,450 plus taxes, including equipment, labour and traffic accommodation. CARRIED"

RECORDED VOTE:

Division 2 Councillor R. Palmer – in favour  
Division 3 Councillor G. MacPherson – in favour  
Division 4 Councillor G. Peagam – in favour  
Division 5 Councillor J. Toth – opposed  
Reeve L. Carlson – in favour

CARRIED

**20-209 SIGN FOR PUBLIC WORKS SHOP/G. MACPHERSON**

"That the Council approve the recommendation from the April 30, 2020 Works Committee Resolution 20W-029:

**20W-029 SIGNAGE FOR PUBLIC WORKS SHOP/G. PEAGAM**

"THAT Works Committee recommend that the Interim Administrator obtain quotes for a sign for the Public Works shop. CARRIED "

CARRIED

**20-210 TAX ENFORCEMENT SERVICES PROVIDER/G. MACPHERSON**

"THAT the RM of North Qu'Appelle Council instruct the Interim Administrator to terminate the agreement with Taxservices and return the tax enforcement process to the internal RM administration office."

CARRIED

**20-211 SIGN REQUEST ERICKSON HEIGHTS/G. MACPHERSON**

"THAT the RM Council instruct the Foreman to obtain and install appropriate public safety signage for children playing and 40km/hr. speed limit on Frederick Street in the RM of North Qu'Appelle No. 187.

CARRIED

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**20-212 CENTRE LINE STRIPING KRONSBURG HILL/G. PEAGAM**

"That Council approve the centre-line striping of the Kronsberg Hill by Ministry of Highways for 2020."

CARRIED

*Division 5 Councillor J. Toth declared a conflict of interest in the next agenda item 10.(j) and left the meeting at 10:34am.*

*Division 5 Councillor J. Toth returned to the meeting at 10:39am.*

**20-213 DEVELOPMENT REQUEST PARCEL A, PLAN 83R45267/R. PALMER**

"THAT the RM Council approve, in principle, the construction of a shop/garage with applicable building permit and conditional that the structure be placed on the lot in such a way that a future residence has room to be constructed."

CARRIED

**20-214 WIDE AWAKE ROAD MILLING FUNDING REQUEST/G. MACPHERSON**

"That the Council send a letter to the Ministry of Highways and Infrastructure requesting funding assistance with the Wide Awake Road milling project under section C.4."

CARRIED

*Conference call public session terminated at 10:48am.*

**20-215 CLOSED SESSION/R. PALMER**

"THAT the RM Council move into closed session at 10:48am., as per LA FOIP subsection 16(1)(b)."

CARRIED

*Division 5 Councillor J. Toth joined the closed session by telephone at 10:59am.*

*Division 5 Councillor J. Toth left the meeting by hanging up at 11:03am.*

*Reeve L. Carlson asked that the meeting be reconvened at 11:53am.*

**20-216 RECONVENE/G. MACPHERSON**

"THAT the RM Council reconvene to regular session at 11:53am."

CARRIED

**20-217 RESPONSE TO LETTER /R. PALMER**

"THAT the RM Council instruct the Interim Administrator to draft a response to the Organized Hamlet of Pasqua Lake Chairperson, under *The Local Authority Freedom of Information and Protection of Privacy Act, Part III.*"

CARRIED

**20-218 ADJOURNMENT/G. PEAGAM**

"That the Regular meeting of Council be adjourned at 11:57am."

CARRIED

Approved this


26<sup>th</sup>

day of

MAY

, 2020

  
Reeve

  
Interim Administrator  
Assistant

Next regular meeting of Council, Tuesday May 26, 2020 at 9:00 a.m.

RECEIVED

MAY - 8 2020

**PUBLIC WORKS COMMITTEE REPORT TO COUNCIL  
TUESDAY MAY 12, 2020**

The works crew has been busy throughout the municipality. Blading throughout the various divisions is ongoing.

**Division 2:**

Requests for gravel at Kinsley subdivision and Qu'Appelle Estates have been addressed.

Boils in Larocque Estates are good. Path to the lake needs attention when things dry up.

Pavement was cut on Margaret Street for gas line installation. CF Asphalt will repair at the owner's expense.

Margaret St and Invercauld Road require some patching and maintenance when weather and time permit.

Street sweeping has been completed and residents are very happy with the job that was done.

The culvert for cemetery hill has been delivered and Cal Tulik was set to install Friday May 8.

**Division 4:**

Work is being done on McDougall Hill. Project to be completed and gravelling done as it dries out.

Road Boss work at Jasmin has been completed.

**Division 6:**

Some of the stones have been removed from 727 Grid. Project has been temporarily sidelined as picker is in Dysart for repairs

Repairs were done to the Peterbilt at a cost of \$739.27

Submitted by:

Gord Peagam

Garnet Spanier

WORKS COMMITTEE

*dx*

RECEIVED  
MAY 11 2020

**RM Liaison Report to RM Council Meeting**

**May 12, 2020**

1. The Hamlet meeting scheduled for Wednesday; May 6<sup>th</sup> starting at 1:00 had to be cancelled due to lack of quorum. The main rationale for a day meeting was so that the office could oversee the technical arrangement for the conference call and it also would allow the Board to have Dawn come in to answer any financial questions that may arise. Tom and Larry were in attendance at the RM office on the 6<sup>th</sup>, but Jim chose not to attend. The meeting was arranged on the 30<sup>th</sup> of April and the office posted the notice for the public that same day. On Sunday May 3<sup>rd</sup> the Chair received an email from Jim stating "As far as this week any evening will work." On May 4<sup>th</sup> a final decision was made by the chair to stay with the original meeting date and time. When Jim was asked again if he would be attending, his response was "Good evening, I have already notified you about my attendance". As well, Jim attached a copy of the agenda with comments and additions to the new business section which gave the impression that he wanted to see the meeting proceed which of course required his attendance. There was never a clear indication or response provided by Jim that he would not attend nor any reason provided why he could not attend the meeting.

2. Road sweeping of Pasqua Lake Road has been completed. Thanks to the Works Crew.

3. The next regular scheduled Hamlet meeting is set for June 16, 2020. This meeting will be held during the day to accommodate conference call services for any guests wishing to join the meeting.

Respectfully submitted by

Larry Bedel – Hamlet of Pasqua Lake Liaison Representative



Administration Report to Council  
Tuesday April 28, 2020

**Bank Balance** \$ \$689,673 as at 5/11/20 9:00am  
**Pasqua Lake Reserve** \$ **95,965 as at Dec.31/2019**  
**Taylor Beach Reserve** \$ 115,740 as at Dec.31/2019

**Bouquets:**

**Complaints** traffic not adhering to speed limits.

**Building Permits:** 1 Newly Received permits - 0 building permits previously approved; 0 at PBI in review; 1 in office awaiting review; 3 waiting on owner supply of info 2 cancelled by owner  
0 building move application in office – 0 demolition permits approved

Apr 29-May 8/20	General office duties –
	<p><b>ITEMS FOR COUNCIL TO NOTE:</b></p> <ul style="list-style-type: none"> <li>• 23hrs General Admin/phones/emails/meetings with ratepayers</li> <li>• 21hrs Council/committee meetings</li> <li>• 3hrs Permits/building files</li> <li>• 5hrs payroll files</li> <li>• 2.5hrs OH Pasqua Lake</li> <li>• 1hr OH Taylor Beach</li> <li>• 4hrs HR functions – payroll, training</li> <li>• 1hr website</li> <li>• 5hrs Streaming press updates on COVID 19 daily</li> <li>• Administrative Duties with Deadlines this month:            May:            May 10<sup>th</sup> : file &amp; remit monthly education tax return – <i>completed</i>            File &amp; remit, hail and C&amp;D collections from previous month <i>completed</i>            May 31<sup>st</sup>: C&amp;D assessment values report due from area Secretary/Treasurer</li> </ul>
	<ul style="list-style-type: none"> <li>• RM 2019 audit tentatively scheduled for week of June 8<sup>th</sup>,2020 (in office)</li> <li>• Administrator now has electronic access to banking functions</li> <li>• Works scrap metal bin emptied – revenue received</li> <li>• Fort San Council questions as they continue to transition 2hrs</li> </ul>

Nicole Carry over 0.75 days 2018  
 Devin 9.5 remaining 2020  
 Darcy 16 day remaining 2020  
 Lloyd 21 days remaining 2020  
 Gwen 23 days remaining 2020  
 Dawn 28 days remaining 2020

Respectfully submitted,  
Dawn Lugin.

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
8788 Pay 0428	5/01/2020	Bender, Deanna 210-400-910 - Paymate suspense	Payroll Apr 15-28, 2020 Payroll Apr 15-28, 2020	1,108.36	1,108.36
8789 Pay 0428	5/01/2020	Lowe, Gwen 210-400-910 - Paymate suspense	Payroll Apr. 15-28/20 Payroll Apr. 14-28/20	1,381.14	1,381.14
8790 Pay 0428-	5/01/2020	Webster, Lloyd 210-400-910 - Paymate suspense	Payroll Apr 15-28/20 Payroll Apr 15-28/20	1,690.23	1,690.23
8791 Pay 0428	5/01/2020	McCullough, Darcy 210-400-910 - Paymate suspense	Payroll Apr 15-28/20 Payroll Apr 15-28/20	1,386.03	1,386.03
8792 Pay 0428	5/01/2020	Lugrin, Dawn 210-400-910 - Paymate suspense	Payroll Apr. 15-28/20 Payroll Apr. 15-28/20	2,124.74	2,124.74
8793 Pay 0428	5/01/2020	Horsman, Devin 210-400-910 - Paymate suspense	Payroll Apr. 15-28/20 Payroll Apr 15-28/20	1,479.83	1,479.83
8794 Contract 0428-0	5/01/2020	Duran, Kayle 530-210-121 - TS - Maint. - Contr	Contract hours Apr 15-28 Contract hours Apr 15-28/20	1,841.59	1,841.59
8795 Contract 0428-0	5/01/2020	Myers, Leonard 530-210-121 - TS - Maint. - Contr	Contract hours Apr 15-28, 2020 Contract hours Apr 15-28,	2,292.50	2,292.50
8796 Pest2020	5/05/2020	District #39 ADD Board 540-210-100 - EH - Cont. - Pest C	Pest Control Grant Res. 20-190 Pest Control Res. 20-190	5,500.00	5,500.00
8797 cellApril	5/05/2020	Duran, Kayle 530-300-140 - TS - Maint. - Utility	Cell phone expense April Cell phone expense April	25.00	25.00
8798 AprCell	5/05/2020	Horsman, Devin 530-300-140 - TS - Maint. - Utility	April cell phone expense April cell phone expense	25.00	25.00
8799 AprRental20	5/05/2020	Kell Kar Holdings 510-250-150 - GG - Cont. - Expres 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	Monthly Rental - storage unit Monthly Rental - storage GST Tax Code GST Tax Code	70.00 3.50 3.50	73.50
8800 AprCell	5/05/2020	Lugrin, Dawn 510-300-140 - GG - Utility - Teleph	April Cell phone Expense April Cell phone Expense	25.00	25.00
8801 AprCell	5/05/2020	McCullough, Darcy 530-300-140 - TS - Maint. - Utility	April Cell Phone Expense April Cell Phone Expense	25.00	25.00
8802 AprRemit	5/05/2020	Ministry of Finance Issued To: Minister of Finance 210-210-190 - Prairie Valley #208	Remittance April Remittance April	3,907.55	3,907.55
8803 BW03Apr14 BW03Apr28	5/05/2020	Municipal Employees' 210-200-230 - MEPP Payable 210-200-230 - MEPP Payable	Remittance 1-14 April Remittance 1-14 April Remittance 15-28 April	2,389.48 2,389.48 2,467.24	2,389.48 2,389.48 2,467.24
				Payment Total:	4,856.72
8804 AprCell	5/05/2020	Myers, Leonard 530-300-140 - TS - Maint. - Utility	April Cell Phone Expense April Cell Phone Expense	25.00	25.00
8805	5/05/2020	Peagam, Linda	April Contract Hours - NQGP		




Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
NQG Hours		510-210-121 - GG - Cont. - Profes	April Contract Hours - NQ	405.00	405.00
<b>8806</b>	<b>5/05/2020</b>	<b>Receiver General</b>	<b>Remittance 1-14 April</b>		
14AprRemit		210-200-200 - Income Tax Payabl	Remittance 1-14 April	2,169.27	
		210-200-210 - CPP Payable	Remittance 1-14 April	1,309.04	
		210-200-220 - EI Payable	Remittance 1-14 April	455.33	3,933.64
28AprRemit		210-200-200 - Income Tax Payabl	Remittance 15-28 Apr	2,278.75	
		210-200-210 - CPP Payable	Remittance 15-28 Apr	1,354.40	
		210-200-220 - EI Payable	Remittance 15-28 Apr	470.16	4,103.31
			<b>Payment Total:</b>		<b>8,036.95</b>
<b>8807</b>	<b>5/05/2020</b>	<b>Sask Energy</b>	<b>Energy for April</b>		
755233April		510-300-110 - GG - Utility - Heat	Energy for April	189.40	
		110-340-110 - GST Receivable - 1	GST Tax Code	9.47	
		900-110-110 - GST Paid	GST Tax Code	9.47	198.87
66533Apr		530-300-110 - TS - Maint. - Utility	Shop Energy	221.75	
		110-340-110 - GST Receivable - 1	GST Tax Code	11.57	
		900-110-110 - GST Paid	GST Tax Code	11.57	233.32
			<b>Payment Total:</b>		<b>432.19</b>
<b>8808</b>	<b>5/05/2020</b>	<b>Sask Power</b>	<b>St Lights Groome's Vista</b>		
2547-0050-4681		530-310-100 - TS - Maint. - Utility	St Lights Groome's Vista	69.94	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.50	
		900-110-110 - GST Paid	GST Tax Code	3.50	73.44
3834-0022-1892		530-310-100 - TS - Maint. - Utility	St Lights Larocque Estate	119.82	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.00	
		900-110-110 - GST Paid	GST Tax Code	6.00	125.82
3438-0033-2242		530-310-100 - TS - Maint. - Utility	St lights QuAppelle Estat	131.80	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.59	
		900-110-110 - GST Paid	GST Tax Code	6.59	138.39
0699-0063-3105		530-310-100 - TS - Maint. - Utility	St Lights Erickson Height	13.99	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.70	
		900-110-110 - GST Paid	GST Tax Code	0.70	14.69
267900495531		530-310-100 - TS - Maint. - Utility	St Lights Kinsley Place	131.85	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.58	
		900-110-110 - GST Paid	GST Tax Code	6.58	138.43
2415-0051-1815		530-310-100 - TS - Maint. - Utility	St Lights B Say Tah	167.85	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.39	
		900-110-110 - GST Paid	GST Tax Code	8.39	176.24
2943-0045-6089		530-310-100 - TS - Maint. - Utility	St Lights Jasmin	153.86	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.70	
		900-110-110 - GST Paid	GST Tax Code	7.70	161.56
3438-0033-2233		530-310-200 - TS - Utility - Street	St Lights Taylor Beach	131.80	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.59	
		900-110-110 - GST Paid	GST Tax Code	6.59	138.39
2877-0046-5826		530-310-300 - TS - Utility - Street	St Lights Pasqua lake	976.86	
		110-340-110 - GST Receivable - 1	GST Tax Code	48.84	
		900-110-110 - GST Paid	GST Tax Code	48.84	1,025.70
2910-0045-6350		580-300-120 - UT - Water - Power	Power RM Well	137.25	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.49	
		900-110-110 - GST Paid	Both Tax Code	6.49	143.74
0831-0060-8921		510-300-120 - GG - Utility - Power	Office Power	251.01	
		110-340-110 - GST Receivable - 1	Both Tax Code	11.30	
		900-110-110 - GST Paid	Both Tax Code	11.30	262.31

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1128-0058-7963		530-300-120 - TS - Maint. - Utility	Shop Power April	219.06	
		110-340-110 - GST Receivable - 1	Both Tax Code	9.86	
		900-110-110 - GST Paid	Both Tax Code	9.86	228.92
				Payment Total:	2,627.63
<b>8809</b>	<b>5/05/2020</b>	<b>Sask Tel Cmr</b>	<b>Phone,Fax,internet, April 2020</b>		
7679378Apr		510-300-140 - GG - Utility - Teleph	Phone,Fax,internet, April	263.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	12.52	
		900-110-110 - GST Paid	Both Tax Code	12.52	276.23
<b>8810</b>	<b>5/05/2020</b>	<b>Town of Fort Qu'Appelle</b>	<b>April Water office</b>		
Apr1247		510-300-130 - GG - Utility - Water	April Water office	85.37	85.37
Apr127		530-300-130 - TS - Maint. - Utility	April water shop	96.29	96.29
				Payment Total:	181.66
<b>8811</b>	<b>5/05/2020</b>	<b>Valley Lawn Services</b>	<b>April Garbage Services</b>		
AprContr		540-200-110 - EH - Waste Collect	April Garbage Services	3,420.00	
		540-200-120 - EH - Waste Collect	April Garbage Services	600.00	
		540-200-130 - EH - Waste Collect	April Garbage Services	1,980.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	300.00	
		900-110-110 - GST Paid	GST Tax Code	300.00	6,300.00
<b>8812</b>	<b>5/12/2020</b>	<b>Alsco</b>	<b>Coverall Rental</b>		
LSAS1206850		530-410-120 - TS - Maint. - Shop	Coverall Rental	56.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.68	
		900-110-110 - GST Paid	Both Tax Code	2.68	59.39
LSAS1208106		530-410-120 - TS - Maint. - Shop	Coverall Rental	56.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.68	
		900-110-110 - GST Paid	Both Tax Code	2.68	59.39
LSAS1209277		530-410-120 - TS - Maint. - Shop	Coverall Rental	56.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.68	
		900-110-110 - GST Paid	Both Tax Code	2.68	59.39
LSAS1210344		530-410-120 - TS - Maint. - Shop	Coverall Rental	56.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.68	
		900-110-110 - GST Paid	Both Tax Code	2.68	59.39
LSAS1211451		530-410-120 - TS - Maint. - Shop	Coverall Rental	56.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.68	
		900-110-110 - GST Paid	Both Tax Code	2.68	59.39
				Payment Total:	296.95
<b>8813</b>	<b>5/12/2020</b>	<b>Armtec Inc.</b>	<b>Galv. culverts &amp; couplers</b>		
6-201194		530-450-100 - TS - Maint. - Culver	Galv. culverts & couplers	1,118.94	
		110-340-110 - GST Receivable - 1	Both Tax Code	52.78	
		900-110-110 - GST Paid	Both Tax Code	52.78	1,171.72
<b>8814</b>	<b>5/12/2020</b>	<b>Brandt Tractor Ltd.</b>	<b>Grader Machine Blades</b>		
322721		530-430-120 - TS - Maint. - Machii	Grader Machine Blades	1,904.77	
		110-340-110 - GST Receivable - 1	Both Tax Code	89.85	
		900-110-110 - GST Paid	Both Tax Code	89.85	1,994.62
<b>8815</b>	<b>5/12/2020</b>	<b>Cervus Equipment Peterbilt</b>	<b>multipoint inspec/soleniod val</b>		
K9356 - R112728		530-420-124 - TS Maint. - Repair/	multipoint inspec/solenio	705.97	
		110-340-110 - GST Receivable - 1	Both Tax Code	33.30	
		900-110-110 - GST Paid	Both Tax Code	33.30	739.27
<b>8816</b>	<b>5/12/2020</b>	<b>Fries Tallman Lumber 1976 Ltd.</b>	<b>Long Handle Spade</b>		
160066		530-410-120 - TS - Maint. - Shop	Long Handle Spade	18.91	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1	Both Tax Code	0.89	
		900-110-110 - GST Paid	Both Tax Code	0.89	19.80
<b>8817</b>	<b>5/12/2020</b>	<b>VOID - Wrong Payee</b>			
<b>8818</b>	<b>5/12/2020</b>	<b>Professional Building</b>	<b>Various reviews/inspections</b>		
20043055		510-200-180 - GG - Cont. - Buildir	Various reviews/inspectio	2,709.98	
		110-340-110 - GST Receivable - 1	GST Tax Code	135.50	
		900-110-110 - GST Paid	GST Tax Code	135.50	2,845.48
<b>8819</b>	<b>5/12/2020</b>	<b>Profile Tire</b>	<b>2 tires for the Champion Grade</b>		
13172		530-420-108 - TS - Maint. - Repair	2 tires for the Champion	1,794.20	
		110-340-110 - GST Receivable - 1	Both Tax Code	84.63	
		900-110-110 - GST Paid	Both Tax Code	84.63	1,878.83
13174		530-400-130 - TS - Maint. - Materi	Def Conditioner, Cat, JD,	144.84	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.83	
		900-110-110 - GST Paid	Both Tax Code	6.83	151.67
13225		530-420-127 - TS - Main - Repair/l	Fix lights on GMC 1 Ton	137.79	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.50	
		900-110-110 - GST Paid	Both Tax Code	6.50	144.29
13376		530-400-130 - TS - Maint. - Materi	oil for shop & skidsteer	113.99	
		110-340-110 - GST Receivable - 1	Both Tax Code	5.38	
		900-110-110 - GST Paid	Both Tax Code	5.38	119.37
13424		530-420-124 - TS Maint. - Repair/	Hydraulic Oil for Pete	68.68	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.24	
		900-110-110 - GST Paid	Both Tax Code	3.24	71.92
				Payment Total:	2,366.08
<b>8820</b>	<b>5/12/2020</b>	<b>Redhead Equipment</b>	<b>Solenoid -skidsteer</b>		
P93895		530-420-113 - TS - Maint. - Repair	Solenoid -skidsteer	399.50	
		110-340-110 - GST Receivable - 1	Both Tax Code	18.84	
		900-110-110 - GST Paid	Both Tax Code	18.84	418.34
P93896		530-420-113 - TS - Maint. - Repair	cutting edge, parts for s	612.33	
		110-340-110 - GST Receivable - 1	Both Tax Code	28.89	
		900-110-110 - GST Paid	Both Tax Code	28.89	641.22
				Payment Total:	1,059.56
<b>8821</b>	<b>5/12/2020</b>	<b>RoBo Sales</b>	<b>Equipment Fuel for April 2020</b>		
04/20Fuel		530-400-130 - TS - Maint. - Materi	oil and degreaser	25.31	
		530-420-113 - TS - Maint. - Repair	Fuel - skidsteer	44.06	
		530-420-123 - TS-Maint-Repairs/F	Fuel JD tractor	387.11	
		530-420-125 - TS - Maint. - Repair	Fuel for JD 7330	167.56	
		530-420-126 - TS - Maint. - Repair	Fuel for 3/4 ton dodge	250.41	
		530-420-127 - TS - Main - Repair/l	Fuel for 1 ton GMC	293.01	
		530-425-110 - TS - Maint. - Oil & C	Jerry Cans - fuel	34.89	
		530-420-124 - TS Maint. - Repair/	fuel discount	12.98-	
		110-340-110 - GST Receivable - 1	GST Tax Code	60.04	
		900-110-110 - GST Paid	GST Tax Code	60.04	1,249.41
<b>8822</b>	<b>5/12/2020</b>	<b>SARM Saskatchewan Associati</b>	<b>20 cases Strychnine concentrat</b>		
SARM20287		540-420-100 - EH - Maint. - Pest C	Strychnine concentrate	5,766.97	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.45	
		900-110-110 - GST Paid	GST Tax Code	3.45	5,770.42
<b>8823</b>	<b>5/12/2020</b>	<b>Spanier, Garnet</b>	<b>April Indemnity</b>		
Apr Indemnity		510-110-116 - GG - Council Ind. Iv	April Council Meetings	120.00	
		510-210-116 - GG - Division 6 - Tr	Council Mtg lunches	47.50	
		510-110-116 - GG - Council Ind. Iv	Committee Meeting	60.00	
		530-250-116 - TS - Maint. - Travel	April Indemnity 333 klm	199.80	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.50	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	2.50	429.80
<b>8824</b> 2391	<b>5/12/2020</b>	<b>Valley Collision Centre</b> 530-420-127 - TS - Main - Repair/ 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>Windshield on GMC</b> Deductable - windsheild GST Tax Code GST Tax Code	100.00 28.78 28.78	128.78
<b>8825</b> 6603	<b>5/12/2020</b>	<b>Howden Country Services Ltd</b> 530-420-123 - TS-Maint-Repairs/F 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>Inst Cluster for JD 7330</b> Inst Cluster for JD 7330 GST Tax Code GST Tax Code	1,347.46 67.37 67.37	1,414.83
<b>8826</b> 1860277Apr	<b>5/12/2020</b>	<b>Sask Tel Cmr</b> 530-300-140 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>Foreman Cel Phone</b> Foreman Cel Phone Both Tax Code Both Tax Code	64.82 3.06 3.06	67.88
Other:					
<b>52-Man</b> 104500066-02	<b>4/29/2020</b>	<b>Caterpillar Financial Services</b> 530-410-140 - TS - Maint - Equiprn 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>2020 CAT Grader Lease</b> Both Tax Code Both Tax Code	2,788.30 131.52 131.52	2,919.82
<b>53-Man</b> 2019-16	<b>5/04/2020</b>	<b>Brandt Tractor Ltd.</b> 530-410-140 - TS - Maint - Equiprn 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>JD Grader Lease</b> JD Grader Lease Both Tax Code Both Tax Code	2,200.06 103.78 103.78	2,303.84
<b>-Man</b> 2019-16	<b>5/04/2020</b>	<b>De Lage Landen Financial</b> 510-200-190 - GG - Cont. - Photoc 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	<b>Copier Lease</b> Copier Lease Both Tax Code Both Tax Code	153.70 7.25 7.25	160.95
				<b>Total for AP:</b>	<b>70,966.06</b>

Reeve

Presented to Council this  
12<sup>th</sup> day of May, 2020  
  
Interim Administrator

Date Printed  
5/4/2020 5:03 PM

**RM of North Qu'Appelle  
Bank Reconciliation - Detailed**

**CIBC - \*\*\*\*\*-01118**  
For Ending Date 4/30/2020

110-110-120 - Cash - Bank - CIBC  
**GL Balance to 4/30/2020**

**684,353.66**

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 806.59

**Adjusted Book Balance** **685,160.25**

**Bank Statement Balance:** **703,430.31**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	4/30/2020	2020-0020	Deposit Entry	RC	17,615.14
<b>Subtotal:</b>					<b>17,615.14</b>

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	5/14/2019	Ch 7969	Pattison Agriculture	AP	-13.12
2	11/26/2019	Ch 8433	Carry The Kettle	AP	-1,129.24
3	3/24/2020	Ch 8688	Qu'Appelle Reg. Pool Comm.	AP	-600.00
4	3/31/2020	Ch 8727	Myers, Leonard	AP	-1,540.00
5	4/7/2020	Ch 8734	Myers, Leonard	AP	-25.00
6	4/7/2020	Ch 8736	Receiver General	AP	-10,351.99
7	4/14/2020	Ch 8744	Carlson, Lee	AP	-1,828.60
8	4/14/2020	Ch 8746	Gafencu, Dwayne	AP	-240.00
9	4/14/2020	Ch 8753	Profile Tire	AP	-115.00
10	4/14/2020	Ch 8754	R.C. Machine	AP	-37.80
11	4/14/2020	Ch 8763	Valley Pumps & Softners	AP	-226.54
12	4/28/2020	Ch 8773	CIBC Credit Card	AP	-150.41
13	4/28/2020	Ch 8774	Dionco Sales	AP	-360.75
14	4/28/2020	Ch 8775	Gord Krismer & Associates Ltd	AP	-27.56
15	4/28/2020	Ch 8776	Howden Country Services Ltd	AP	-406.89
16	4/28/2020	Ch 8777	Jarrold Scott Carpentry	AP	-971.25
17	4/28/2020	Ch 8778	Provincial Assoc of Resort Com	AP	-100.00
18	4/28/2020	Ch 8779	Paradise Janitorial Services	AP	-360.75
19	4/28/2020	Ch 8780	Professional Building	AP	-2,098.24
20	4/28/2020	Ch 8781	Prairie Co-operative Ltd.	AP	-1,401.95
21	4/28/2020	Ch 8782	RoBo Sales	AP	-1,642.90
22	4/28/2020	Ch 8783	SARM Saskatchewan Association	AP	-5,073.83
23	4/28/2020	Ch 8784	SaskWater	AP	-5,728.98
24	4/28/2020	Ch 8785	SGI Auto Fund Division	AP	-1,329.40
25	4/28/2020	Ch 8786	Howard Shaver	AP	-125.00
<b>Subtotal:</b>					<b>-35,885.20</b>

**Total Uncleared:** **-18,270.06**

**Adjusted Bank Balance** **685,160.25**

Date Printed  
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**RM of North Qu'Appelle  
Bank Reconciliation - Detailed**

Page 2

**CIBC - \*\*\*\*\*-01118**  
For Ending Date 4/30/2020

110-110-120 - Cash - Bank - CIBC

Notes

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending April 30, 2020

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(102.70)	(602.16)		(602.16)	
<b>Net Municipal Taxes</b>	<b>(102.70)</b>	<b>(602.16)</b>	<b>0.00</b>	<b>(602.16)</b>	<b>0.00</b>
Penalties on Tax Arrears	2,126.76	8,841.32		8,841.32	
<b>Total Taxation:</b>	<b>2,024.06</b>	<b>8,239.16</b>	<b>0.00</b>	<b>8,239.16</b>	<b>0.00</b>
<b>Fees and Charges</b>					
Custom Work	548.60	13,668.70		13,668.70	
Sale of Supplies and Gravel	385.34	4,597.23		4,597.23	
Rentals		800.00		800.00	
Policing and Fire Fees	3,000.00	3,000.00		3,000.00	
Licenses and Permits	8,435.00	12,760.00		12,760.00	
General Office Services	80.07	356.57		356.57	
<b>Total Fees and Charges:</b>	<b>12,449.01</b>	<b>35,182.50</b>	<b>0.00</b>	<b>35,182.50</b>	<b>0.00</b>
<b>Utilities</b>					
Water	1,033.00	3,473.25		3,473.25	
<b>Total Utilities:</b>	<b>1,033.00</b>	<b>3,473.25</b>	<b>0.00</b>	<b>3,473.25</b>	<b>0.00</b>
<b>Conditional Grants</b>					
Federal		25,222.50		25,222.50	
Local	16,389.15	19,584.15		19,584.15	
<b>Total Conditional Grants:</b>	<b>16,389.15</b>	<b>44,806.65</b>	<b>0.00</b>	<b>44,806.65</b>	<b>0.00</b>
<b>Grants in Lieu of Taxes</b>					
Provincial		816.00		816.00	
<b>Total Grants in Lieu of Taxes:</b>	<b>0.00</b>	<b>816.00</b>	<b>0.00</b>	<b>816.00</b>	<b>0.00</b>
<b>Capital Asset Proceeds</b>					
Capital Asset Proceeds		200.00		200.00	
<b>Total Capital Asset Proceeds:</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	806.59	5,192.38		5,192.38	
<b>Total Investment Income and Commissions:</b>	<b>806.59</b>	<b>5,192.38</b>	<b>0.00</b>	<b>5,192.38</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>32,701.81</b>	<b>97,909.94</b>	<b>0.00</b>	<b>97,909.94</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	17,405.78	60,718.32		(60,718.32)	
Benefits	8,972.94	46,970.26		(46,970.26)	
Professional/Contract Services	4,539.33	67,236.20		(67,236.20)	
Utilities	706.43	2,867.83		(2,867.83)	
Maintenance, Material and Supplies	426.72	7,207.56		(7,207.56)	
Interest		50,000.00		(50,000.00)	
<b>Total General Government Services:</b>	<b>32,051.20</b>	<b>235,000.17</b>	<b>0.00</b>	<b>(235,000.17)</b>	<b>0.00</b>
<b>Protective Services</b>					
<b>Fire Protection</b>					
Professional/Contractual Services	3,000.00	4,122.19		(4,122.19)	
<b>Total Fire Protection:</b>	<b>3,000.00</b>	<b>4,122.19</b>	<b>0.00</b>	<b>(4,122.19)</b>	<b>0.00</b>
<b>Total Protective Services:</b>	<b>3,000.00</b>	<b>4,122.19</b>	<b>0.00</b>	<b>(4,122.19)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	13,491.00	51,754.50		(51,754.50)	
Benefits	5,100.21	15,977.96		(15,977.96)	
Professional/Contractual Services	10,863.19	31,132.28		(31,132.28)	
Utilities	2,552.06	7,721.28		(7,721.28)	
Maintenance, Materials & Supplies	34,174.02	64,751.12		(66,098.58)	

*AG DL*

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending April 30, 2020

	Current	Year To Date	Budget	Variance	%
<b>Total Maintenance:</b>	<b>66,180.48</b>	<b>171,337.14</b>	<b>0.00</b>	<b>(172,684.60)</b>	<b>0.00</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies	960.00	6,000.00		(6,000.00)	
<b>Total Snow Removal:</b>	<b>960.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>(6,000.00)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>67,140.48</b>	<b>177,337.14</b>	<b>0.00</b>	<b>(178,684.60)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	11,516.17	44,829.36		(51,102.36)	
<b>Total Environmental Services:</b>	<b>11,516.17</b>	<b>44,829.36</b>	<b>0.00</b>	<b>(51,102.36)</b>	<b>0.00</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services		1,140.31		(1,140.31)	
<b>Total Planning and Development Services:</b>	<b>0.00</b>	<b>1,140.31</b>	<b>0.00</b>	<b>(1,140.31)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Professional/Contractual Services		4,894.88		(4,894.88)	
Other		600.00		(600.00)	
<b>Total Recreation and Cultural Services:</b>	<b>0.00</b>	<b>5,494.88</b>	<b>0.00</b>	<b>(5,494.88)</b>	<b>0.00</b>
<b>Utilities</b>					
<b>Water</b>					
Professional/Contractual Services	21.90	21.90		(21.90)	
Utilities	75.01	411.73		(411.73)	
Maintenance, Materials and Supplies	215.88	215.88		(215.88)	
<b>Total Water:</b>	<b>312.79</b>	<b>649.51</b>	<b>0.00</b>	<b>(649.51)</b>	<b>0.00</b>
<b>Total Utilities:</b>	<b>312.79</b>	<b>649.51</b>	<b>0.00</b>	<b>(649.51)</b>	<b>0.00</b>
<b>Total EXPENDITURES:</b>	<b>114,020.64</b>	<b>468,573.56</b>	<b>0.00</b>	<b>(476,194.02)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	<b>32,701.81</b>	<b>97,909.94</b>	<b>0.00</b>	<b>97,909.94</b>	<b>0.00</b>
<b>EXPENDITURES</b>	<b>114,020.64</b>	<b>468,573.56</b>	<b>0.00</b>	<b>(476,194.02)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(81,318.83)</b>	<b>(370,663.62)</b>	<b>0.00</b>	<b>(378,284.08)</b>	<b>0.00</b>
Change in Non-Financial Assets		2,774.89		2,774.89	
<b>Change in Net Assets</b>	<b>(81,318.83)</b>	<b>(373,438.51)</b>	<b>0.00</b>	<b>(381,058.97)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(81,318.83)</b>	<b>(373,438.51)</b>	<b>0.00</b>	<b>(381,058.97)</b>	<b>0.00</b>
<b>Account Balances</b>					
<b>Cash and Investments</b>					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(72,911.03)	(161,001.39)	671,855.83		
Cash - Conexus (For Pipeline Deposits)	10,370.31	20,549.02	86,656.37		
Cash - Bank - Savings		207.01	116,895.28		
<b>Total Cash and Investments:</b>	<b>(62,540.72)</b>	<b>(140,245.36)</b>	<b>875,707.48</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Rural	521.73	(4,015.44)	53,937.37		
Municipal - Tax Receivable - Urban	285.02	(4,131.43)	52,453.56		
Municipal - Tax Receivable -Taylor Beach	(165.53)	(1,304.94)	1,314.86		
Municipal - Tax Receivable -Pasqua Lake	(2,548.86)	(6,552.80)	24,732.35		
Municipal - Tax Recv. - Fire Truck Spec.	(0.20)	(0.72)	(0.36)		
Municipal - Tax Receivable - Tax Enforc.	54.95	401.78	6,228.52		
<b>Total Municipal Taxes Receivable:</b>	<b>(1,852.89)</b>	<b>(15,603.55)</b>	<b>138,666.30</b>		




Report Date  
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**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending April 30, 2020

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				

May 12, 2020

(Date)

  
\_\_\_\_\_  
Lee Carlson  
Reeve

  
\_\_\_\_\_  
Dawn Lugin  
Administrator