

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held**  
**in the Royal Canadian Legion #35 Hall**  
**197 Company Avenue S, Fort Qu'Appelle, Saskatchewan**  
**Wednesday, July 22, 2020 9:00 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 George MacPherson
		Division 4 Gord Peagam
		Division 6 Garnet Spanier
	Staff:	Interim Administrator – Dawn Lugin
Absent:	Councillor	Division 5 James Toth

A quorum being present, Reeve Carlson called the meeting to order at 9:00a.m.

**20-303 REGULAR MEETING MINUTES/G. PEAGAM**

"THAT the minutes of the regular meeting of Council held June 23, 2020 be adopted as presented."

CARRIED

**20-304 SPECIAL MEETING MINUTES/G. MACPHERSON**

"THAT the minutes of the special meeting of Council held June 30, 2020 be adopted as presented."

CARRIED

**20-305 SPECIAL MEETING MINUTES/G. SPANIER**

"THAT the minutes of the special meeting of Council held July 8, 2020 be adopted as presented."

CARRIED

**20-306 CORRESPONDENCE/R. PALMER**

"THAT the following Correspondence be accepted as presented and filed:

- a. MuniSoft – Conference 2020 Rescheduled
- b. Southeast Regional Library – Update
- c. City of Cold Lake – lobbying
- d. Clubroot Pest Control Officer appointment
- e. SARM- 2020 Mid-Term Convention cancellation
- f. RCMP Quarterly Report

CARRIED

**20-307 PUBLIC WORKS REPORT/G. SPANIER**

"THAT the written report for Public Works be accepted as presented."

CARRIED

**DELEGATE: B. Spicer - Ratepayer**

*B Spicer, ratepayer, entered the Legion Hall at 9:05a.m.*

*B. Spicer attended to discuss discretionary development.*

*B. Spicer left as a delegation at 9:22 a.m.*

**20-308 ORGANIZED HAMLET OF PASQUA LAKE/G. MACPHERSON**

"THAT this written report be accepted by Council, as presented."

CARRIED

**20-309 ORGANIZED HAMLET OF PASQUA LAKE MEEP GRANT ALLOCATION/G. SPANIER**

THAT the RM Council approve recommendation 20PL-18 from the Organized Hamlet of Pasqua Lake Board meeting held July 21, 2020:

**Motion PL20-18** – That the RM provides the Hamlet of Pasqua Lake its allocation of the MEEP funding based on its census numbers. As a Hamlet; while officially part of the RM, it pays for full costs for all of the services that are contracted out to the RM and as such should be eligible to receive MEEP dollars for Hamlet projects. Moved by Jim Toth/Carried."

DEFEATED

**Rural Municipality of North Qu'Appelle No. 187**  
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**20-310 ADMINISTRATION REPORT/L. CARLSON**

"THAT the written report regarding administration be accepted as presented."

CARRIED

**20-311 BYLAW 2020-09 A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM/R. PALMER**

"THAT section 5 of Bylaw 2020-09 Bylaw to Establish A Mail-In Ballot Voting System, be amended to read 'A voter...shall apply in person...no later than 21 days before....'"

CARRIED

**20-312 BYLAW 2020-09 A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM/G.MACPHERSON**

"THAT Bylaw 2020-09 Bylaw to Establish A Mail-In Ballot Voting System, be read for the second time."

CARRIED

**20-313 BYLAW 2020-09 A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM/G. SPANIER**

"THAT Bylaw 2020-09 Bylaw to Establish A Mail-In Ballot Voting System, be read for the third time and adopted."

CARRIED

**20-314 ACCOUNTS FOR PAYMENT/G. MACPHERSON**

"THAT the list of accounts for cheque numbers 8918 to 8993 totaling \$230,429.38, including Payroll and preauthorized payments, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

**20-315 BANK RECONCILIATION/G. MACPHERSON**

"THAT the Bank Reconciliations for month ending June 30, 2020, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**20-316 STATEMENT OF FINANCIAL ACTIVITIES/G. PEAGAM**

"THAT the Statement of Financial Activities for the month of June 2020, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**20-317 DEVELOPMENT REQUEST LOT 4, BLOCK 8, PLANBI1920/R. PALMER**

"THAT the RM Council approve the development of an accessory building on vacant Lot 4, Block 8, Plan BI 1920, with appropriate setbacks and permits, in conjunction with comments received from the Organized Hamlet of Taylor Beach Board."

CARRIED

**20-318 ORGANIZED HAMLET OF PASQUA LAKE POLICY 01/R. PALMER**

"THAT the RM Council approve recommendation 20-03 from the Organized Hamlet of Pasqua Lake Board meeting held June 16, 2020:

**Motion 20-03** - That the Hamlet approve OHPL Policy 01 – Board Meetings as per the Hamlet Procedures Handbook. Moved by Larry Bedel/

**Recorded Vote:** Larry Bedel – Yes, Tom Mullin – Yes, Jim Toth- No Carried""

CARRIED

**20-319 ORGANIZED HAMLET OF PASQUA LAKE POLICY 02/R. PALMER**

"THAT the RM Council approve recommendation 20-04 from the Organized Hamlet of Pasqua Lake Board meeting held June 16, 2020:

**Motion 20-04** - That the Hamlet approve OHPL Policy 02 – Communicating with Ratepayers, as per the Hamlet Procedures Handbook. Moved by Larry Bedel/

**Recorded Vote:** Larry Bedel – Yes, Tom Mullin – Yes, Jim Toth- No Carried""

CARRIED

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**20-320 ORGANIZED HAMLET OF PASQUA LAKE POLICY 03/R. PALMER**

"THAT the RM Council approve recommendation 20-05 from the Organized Hamlet of Pasqua Lake Board meeting held June 16, 2020:

**Motion 20-05** - That the Hamlet approve OHPL Policy 03 – Selecting Projects, as per the Hamlet Procedures Handbook. Moved by Larry Bedel/

**Recorded Vote:** Larry Bedel – Yes, Tom Mullin – Yes, Jim Toth- No Carried"

CARRIED

**20-321 ORGANIZED HAMLET OF PASQUA LAKE POLICY 04/R. PALMER**

"THAT the RM Council approve recommendation 20-06 from the Organized Hamlet of Pasqua Lake Board meeting held June 16, 2020:

**Motion 20-06** - That the Hamlet approve OHPL Policy 04 – Developing a Budget, as per the Hamlet Procedures Handbook. Moved by Larry Bedel/

**Recorded Vote:** Larry Bedel – Yes, Tom Mullin – Yes, Jim Toth- No Carried"

CARRIED

**20-322 GARBAGE COLLECTION CONTRACT/G. PEAGAM**

"That Council approve the recommendation from the July 20, 2020 Works Committee Resolution 20W-039:

**20W-039 GARBAGE TENDER AWARD/G. PEAGAM:**

"THAT Works Committee recommend that the contract for garbage collection services for all hamlet and Organized Hamlet residential areas in the RM, be awarded to Valley Lawn Services, as per the July 17, 2020, 3-year quote, beginning October 1, 2020 with an end date of September 30, 2023. CARRIED"

CARRIED

**20-323 SHORELINE ALTERATION PERMIT LOT 6, Blk 7, PLAN 76R38624/G. PEAGAM**

"THAT the RM of North Qu'Appelle No 187 Council support the AHPP application for Lot 6, Block 7, Plan 76R38624, Mission Lake, to stabilize the eroding shoreline, in compliance with the WSA requirements and approval."

CARRIED

**20-324 DEVELOPMENT PARCEL A, NW 13-20-16-W2/G. MACPHERSON**

"THAT the RM of North Qu'Appelle No 187 Council approve the PBI Pre-Move Inspection Report dated July 10, 2020 for a second farm residence to be moved into Parcel A in NW 13-20-16-W2 with appropriate permits and supporting documents."

CARRIED

**20-325 TRANS CANADA TRAIL/G. PEAGAM**

"That the RM Council approve Valley Lawn Services to provide mowing and weed spraying up to a maximum cost of \$2,500.00 plus G.S.T. for fall maintenance on the Trans Canada Trail."

CARRIED

**20-326 DEVELOPMENT REQUEST LOT 6, BLOCK 3, PLAN 70R11611/G. SPANIER**

"THAT the RM Council approve the development of an accessory building on Lot 6, Block 3, Plan 70R11611, with appropriate setbacks and permits in conjunction with motion 20PL-17 from the July 21, 2020 Organized Hamlet of Pasqua Lake Board meeting."

CARRIED

**20-327 WATER TANK PURCHASE/G. SPANIER**

"That Council approve the recommendation from the July 20, 2020 Works Committee Resolution 20W-040:

**20W-040 WATER TANK/G. SPANIER:**

"THAT Works Committee recommend the Public Works Chair RM purchase 1 rectangle 1,325-gallon water tank from Flaman's Sales at a cost of \$2,041.00 plus taxes, under Schedule 'A', Section 11 of the RM's Purchasing Bylaw No. 2020-07. CARRIED"

CARRIED

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**20-328 LATE SUMMER DUST CONTROL/G. PEAGAM**

"That Council approve the recommendation from the July 20, 2020 Works Committee Resolution 20W-041:

**20W-041 LATE SUMMER DUST CONTROL/L. CARLSON:**

"THAT Works Committee recommend approval of additional dust suppression application on Wide Awake Rd and Township Road 214 (Landfill road) and the 200 metre section of ratepayer road south of SE 28-20-13-W2. CARRIED"

CARRIED

**20-329 OIL PURCHASE/G. SPANIER**

"That Council approve the recommendation from the July 20, 2020 Works Committee Resolution 20W-042:

**20W-042 OIL PURCHASE/G. PEAGAM:**

"THAT Works Committee recommend that Council purchase 500 gallons of SS1 tack oil from MC Asphalt in Regina for the remaining road work and patching projects. CARRIED"

CARRIED

**20-330 GRAVEL LEASE NW 35-20-13-W2/G. SPANIER**

"That Council instruct the Interim Administrator to request a lease extension for 5 (five) years retroactive to 2019."

CARRIED

**20-331 PUBLIC RESERVE PR-1 PLAN 87R19785/G. MACPHERSON**

"That Council recommend the existing removable structures/items are acceptable to remain on the Public Reserve, however no additional structures/items are allowed or everything will need to be removed."

CARRIED

**20-332 PUBLIC WORKS COMPENSATION/G. SPANIER**

"That Council approve the reimbursement of Public Works staff expenses related to medical and licensing fee costs related to job requirements."

CARRIED

**20-333 ADMINISTRATION SERVICES REQUEST/G. MACPHERSON**

"That Council instruct the Interim Administrator to reply requesting more detailed expectations of services, time and equipment."

CARRIED

*At 11:16.am. The public meeting was closed.*

**20-334 CLOSED SESSION/R. PALMER**

"THAT the RM Council, all members and invited guests being present, move into closed session at 11:21 a.m., as per LA FOIP sections 14, 15(1)(b) and 16(1)(b)."

CARRIED

*Reeve L. Carlson asked that the meeting reconvene at 11:42am.*

**20-335 RECONVENE/G. SPANIER**

"THAT the RM Council reconvene to regular session at 11:42am."

CARRIED

**20-336 ADJOURNMENT/G. SPANIER**

"That the Regular meeting of Council be adjourned at 11:43am."

CARRIED  
18<sup>th</sup> day of August, 2020


Approved this

day of

August

, 2020

  
Reeve

  
Interim Administrator

Next regular meeting of Council, August 18, 2020 at 9:00 a.m.

## **PUBLIC WORKS COMMITTEE REPORT TO COUNCIL**

**WEDNESDAY, JULY 22, 2020**

- Wide Awake milling project is completed. The apron at Highway 56 needs to be completed. The Department of Highways has given us the go ahead to do this, and has delivered 8 yards of cold mix to finish off the project.
- Shoulder cut on RM roads is moving along well.
- Shoulder pulling is in progress in Division 2 and 3.
- Tree cutting is ongoing in all Divisions, along with Resort areas.
- Working on beaver dams on Studebaker Road and Brites Coulee south.
- Transcanada Trail from Fort Qu'Appelle to Lebret will need maintenance.
- New speed zone is required from Highway 56 South on the Wide Awake Road to the top of the Lebret Hill. 40K is recommended.
- Speed zone on Kronsberg Hill 727 Grid needs to be reduced from 60K down to 40K.

### **DISCUSSION:**

Public Works Committee  
Submitted by:

Gord Peagam, Vice-Chairman  
Garnet Spanier, Chairman

DL

**RM Liaison Report to RM Council Meeting****July 22, 2020**

1. Road sweeping, mowing on shoulders/ditches and gravel application on service roads has been completed as requested.

2. Motions from the July 21<sup>st</sup> Hamlet board meeting:

**For your Information:**

- **Motion PL20-14** – That when gravel is used in the Hamlet of Pasqua Lake we have the most economical pricing per yard. Moved by Jim Toth/Defeated
- **Motion PL20-15** That the Chair ask Marj Hutchinson to serve as secretary for the 2020 AGM. If she is not able to, Chair to provide names of suitable candidates back to the board. Moved by Larry Bedel/Carried
- **Motion PL20-16** That the Chair ask Jim Holmes to serve as Elections Chairperson for the 2020 AGM. If he is not able to, Chair to provide names of suitable candidates back to the board. Moved by Larry Bedel/Carried

**For the RM Council to discuss:**

- **Motion PL20-17** – That the Hamlet support the application for a proposed accessory building to be built on lot #684 (#690) providing all the necessary permits are submitted to the Development Officer for approval. Moved by Larry Bedel/Carried
- **Motion PL20-18** – That the RM provides the Hamlet of Pasqua Lake its allocation of the MEEP funding based on its census numbers. As a Hamlet; while officially part of the RM, it pays for full costs for all of the services that are contracted out to the RM and as such should be eligible to receive MEEP dollars for Hamlet projects. Moved by Jim Toth/Carried

3. The 2020 Hamlet AGM has been scheduled for Saturday, August 29<sup>th</sup> starting at 1:00 at Camp Lutherland (outdoor meeting if possible, alternative virtual meeting).

4. The next Hamlet meeting to be scheduled for Monday, August 17<sup>th</sup> starting at 9:00 a.m. at the RM Office.

Respectfully submitted by

Larry Bedel

Hamlet of Pasqua Lake Liaison Representative



Administration Report to Council  
Wednesday July 22, 2020

**Bank Balance** \$638,056 as at July 21, 2020 17:40  
**Pasqua Lake Reserve** \$ 95,966 as at Dec.31/2019  
**Taylor Beach Reserve** \$ 112,113 as at Dec.31/2019

**Bouquets:** pleasant helpful staff responses on phone calls  
**Complaints** garbage collection missed, campers/RV's in residential areas, people fishing.  
**Permits:** 8 Newly Received permits - 5 building permits previously approved; 3 at PBI in review;  
2 in office awaiting review; 2 waiting on owner supply of info 0 cancelled by owner  
1 building move application in office – 1 demolition permits in office

Jun 21-Jul 21 /20	General office duties –
	<b>ITEMS FOR COUNCIL TO NOTE:</b> <ul style="list-style-type: none"><li>• 49hrs General Admin/phones/emails/meetings with ratepayers</li><li>• 36hrs Council/committee meetings</li><li>• 15hrs Permits/building files</li><li>• 4hrs payroll files</li><li>• 4.5hrs OH Pasqua Lake</li><li>• 0.25hr OH Taylor Beach</li><li>• 3hrs HR functions – payroll, training</li><li>• 2hrs Streaming press updates on COVID 19 daily</li><li>• 3hrs RV Fort San support/transition</li><li>• Administrative Duties with Deadlines this month: July/August: July &amp; August 10<sup>th</sup> : file &amp; remit monthly education tax return – File &amp; remit, hail and C&amp;D collections from previous month July 27: Deadline to submit RIRG grant application August 1: Review elections calendar for legislated deadlines August 15: Deadline to prepare 2020 tax roll Deadline to submit mill rate return July 31: Deadline to send tax notices 7 certify date</li></ul>
	<ul style="list-style-type: none"><li>• Fort San Council transition continues</li><li>• Staff vacations ongoing</li></ul>

Nicole Carry over 0.75 days 2018  
Devin 9.5 remaining 2020  
Darcy 16 day remaining 2020  
Lloyd 21 days remaining 2020  
Gwen 15 days remaining 2020  
Dee 12 days remaining 2020  
Dawn 21 days remaining 2020

Respectfully submitted,  
Dawn Lugin.

## MAIL – IN BALLOT BYLAW

### RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

#### BYLAW NO 2020-09

#### A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

The council of the Rural Municipality of North Qu'Appelle No. 187 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the “Mail-in Ballot Bylaw”.
2. In this bylaw:
  - a) Act means *The Local Government Election Act, 2015*;
  - b) Administrator means the administrator of the municipality;
  - c) Municipality means the Rural Municipality of North Qu'Appelle No. 187;
  - d) Regulations means *The Local Government Election Regulations, 2015*;
  - e) Returning Officer means
    - i. the administrator for the Rural Municipality of North Qu'Appelle No. 187;
    - ii. a person appointed by the council of the Rural Municipality of North Qu'Appelle No. 187 pursuant to section 47 of *The Local Government Election Act, 2015*; or
    - iii. a person appointed by the Minister pursuant to section 62 of *The Municipalities Act*; and
  - f) Voter's Registration Form means the Voter's Registration Form and Poll Book, Form R of the Regulations modified as provided for within this bylaw.

#### Application Process

3. A voter who desires to vote by mail shall apply for a mail-in ballot kit, by filling out:
  - a) a Voter's Registration Form, Form R, Schedule A appended hereto and forming a part of this bylaw; and
  - b) the Declaration of Person Requesting a Mail-in Ballot, Form C, Schedule B, appended hereto and forming a part of this bylaw.
4. Schedule A and Schedule B may be witnessed by either:
  - a) the returning officer;
  - b) the deputy returning officer; OR
  - c) any other person authorized to sign oaths.
5. A voter who desires to vote by mail shall apply in person to the office of the Rural Municipality of North Qu'Appelle No. 187 no later than 21 days before election day.
6. Upon receiving the voter's application, Schedule A and Schedule B, for a mail-in ballot, the returning officer shall note the date of approval in the appropriate area of Schedule A.

#### Providing Ballot To Voters

7. Notwithstanding section 41 of the Regulations, the returning officer may authorize the use of special ballots if, in his/her opinion, the expected delivery date of printed ballots will adversely affect the ability of voters to vote by mail.
8. The special ballot form pursuant to section 7 of this bylaw is set out in Schedule E, appended hereto and forming a part of this bylaw.
9. All ballots issued to persons voting by mail shall be identical.



10. A ballot kit shall consist of:
  - a) a copy of this bylaw;
  - b) the ballots to which the voter is entitled;
  - c) a ballot security envelope, bearing the information described in Schedule "C", appended hereto and forming a part of this bylaw;
  - d) a voter confirmation envelope, bearing the information described in Schedule "D", appended hereto and forming a part of this bylaw;
  - e) an outer envelope, addressed to the returning officer, bearing the words "Mail-in Ballot" on its face;
  - f) appropriate directions to voters;
11. The returning officer shall:
  - a) ensure the outer envelope is addressed to the returning officer at the correct postal address;
  - b) on the voter confirmation envelope, Schedule D:
    - i. print the name of the voter;
    - ii. identify the division in which the voter is entitled to vote; and
    - iii. identify the ballots provided to the voter;
  - c) on a ballot for the office of councillor, indicate the division number in which the voter is entitled to vote; and
  - d) place his/her initials in the box on the reverse side of the ballot or ballots provided to the voter.
12. The returning officer shall provide a ballot kit to a voter who has completed and submitted Schedule A and Schedule B in accordance with section 5 of this bylaw:
  - a) a ballot kit will be provided after the Notice of Poll is issued;
  - b) the returning officer shall make the following entries to the poll book upon providing a ballot kit to a voter:
    - i. those required pursuant to section 107 of the Act; and
    - ii. the date on which the ballot kit was provided to the voter; and
  - c) after the returning officer provides a ballot kit to the voter, the voter is deemed to have voted and is not entitled to vote at any other poll.

### **Receiving Ballots From Voters**

13. Voters are required to:
  - a) insert marked ballots into the ballot security envelope;
  - b) seal the ballot security envelope and insert it into the voter confirmation envelope;
  - c) date and sign the voter confirmation envelope;
  - d) seal the voter confirmation envelope and insert it into the outer envelope; and
  - e) return the ballot in its original form to the returning officer by regular mail, registered mail, courier, in person, or by any other means.
14. The returning officer shall ensure there is a ballot box which shall contain only mail-in ballots from the time ballots are received until the close of polls on election day.
15. Upon receipt of an outer envelope containing a voter's ballot on or before the close of poll on election day, the returning officer shall:
  - a) ensure the voter confirmation envelope is signed by the voter;
  - b) record in the poll book the date on which the envelope was received; and
  - c) deposit the voter confirmation envelope in a ballot box.
16. Ballots received after the close of polls on election day:
  - a) are deemed to be spoiled;
  - b) will remain unopened in the voter confirmation envelope; and
  - c) are given to the municipal administrator, consistent with sections 137 and 142 of the Act.

17. The returning officer shall designate at least one deputy returning officer who will receive mail-in ballots prior to the close of polls on election day.
18. Prior to the close of polls on election day, the returning officer shall deliver the following materials to the deputy returning officer designated pursuant to section 17 of this bylaw:
  - a) the ballot box containing all ballots received by mail;
  - b) the application kits from all voters who applied for a mail-in ballot; and
  - c) any ballots received by mail after the above materials have been delivered to the deputy returning officer.

#### **Objections By Candidates/Agents**

19. On election day, any candidate or candidate's agent may examine the application package filed by a person who applied for a mail-in ballot.
20. A candidate or a candidate's agent retains the right to object to a person's entitlement to vote if that person votes by mail.
21. On the objection of a candidate or an agent to the entitlement of a person voting by mail, the returning officer shall make necessary entries in the poll book consistent with sub-clause 112(1)(b)(c) and (d) of the Act.

#### **Counting Ballots**

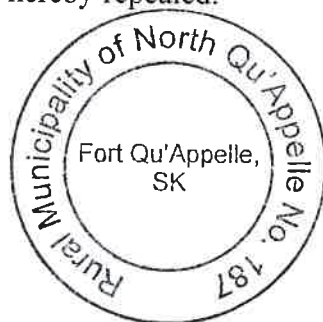
22. Mail-in ballots will be counted after the close of polls on election day.
23. Where the returning officer is of the opinion that the number of voters who voted by mail is small and as a result it may be possible to determine for which candidate any of the voters voted, the returning officer may direct the deputy returning officer to include the mail-in ballots in the same ballot box used for polling on election day.
24. The deputy returning officer:
  - a) shall open the mail-in ballot box in the presence of persons authorized to be in the polling place pursuant to section 134 of the Act;
  - b) examine each voter confirmation envelope in the ballot box and shall allow each other person in attendance at the polling place to view the voter's certification on the voter confirmation envelope; and
  - c) may reject a voter confirmation envelope if the signature of the voter is missing.
25. If the voter confirmation envelope is accepted, the deputy returning officer shall extract the ballot security envelope and examine it for any tears or unauthorized markings.
26. If the ballot security envelope:
  - a) contains any tears or unauthorized markings, the deputy returning officer shall reject the ballot security envelope; or
  - b) is accepted by the deputy returning officer, he/she shall deposit the ballot security envelope into a container or another ballot box.
27. After all ballot security envelopes have been dealt with pursuant to section 27 of this bylaw, the deputy returning officer shall then extract the ballots from the ballot security envelopes and proceed to count the ballots in accordance with sections 129 to 132 of the Act.
28. The deputy returning officer shall deem spoiled those ballots which were sent to voters by the returning officer but were not returned to the returning officer prior to the close of polls on election day and shall, pursuant to subsection 118(2) of the Act, reference this fact in the report of the count of the votes.
29. The mail-in ballots and any forms used in conjunction with voting by mail, including the voter confirmation envelopes opened by the deputy returning officer pursuant to section 26 of this

bylaw are placed in packets in the same manner as other ballots pursuant to section 136 of the Act.


30. The deputy returning officer will place the packets described in section 29 of this bylaw along with the poll book and any other forms used in conjunction with voting by mail in the ballot box.
31. Ballots and other forms used in conjunction with voting by mail shall be retained with other election materials pursuant to section 142 of the Act.
32. Upon receipt of a ballot described in section 17 of this bylaw, the returning officer or the municipal administrator shall:
  - a) write "deemed spoiled" on the outer envelope;
  - b) record the date said ballot came into his or her possession;
  - c) initial the entry; and
  - d) retain it with, but not in, the ballot box described in section 142 of the Act, unless said ballot can be deposited in the ballot box without unsealing the ballot box.

### Repealing Bylaws

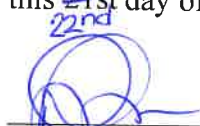
33. Bylaw No. 2018-05 A Bylaw To Establish a Mail-In Ballot Voting System Pursuant to Section 92 of The Local Elections Act, 2015 passed on 21<sup>st</sup> day of August, 2018, and Bylaw No. 2018-06 A Bylaw to Amend Bylaw No. 2018-05 A Mail-In Ballot Voting System passed on the 15<sup>th</sup> day of October 2018 are hereby repealed.



  
\_\_\_\_\_  
Mayor/Reeve

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this ~~21<sup>st</sup>~~<sup>22<sup>nd</sup></sup> day of July, 2020.

  
\_\_\_\_\_  
Administrator

SCHEDULE A

Appendix C

FORM R

[Subsections 96(2) and 121(2) of the Act]

Voter's Registration Form and Poll Book – Mail-in Ballot

Name: \_\_\_\_\_  
(Print)

Mailing Address: \_\_\_\_\_  
(Print)

Election held in: (complete as applicable)  
\_\_\_\_\_ of \_\_\_\_\_  
(Municipality)

Division No. \_\_\_\_\_ (If applicable)

Complete the following by placing an X in the box ☐ to the left of each statement that is correct:

- ☐ 1) I am a Canadian citizen.
- ☐ 2) I am the full age of 18 years or will attain the full age of 18 years on or before Election Day.
- ☐ 3) I have not already voted at this election.

4) On the day of the election, I: (place an "X" in one of the following boxes)

- ☐ a) have resided in the rural municipality or on land now in the rural municipality for at least three consecutive months immediately preceding the day of the election;
- ☐ b) am the registered owner, (or purchaser pursuant to a bona fide agreement for sale), of land in the rural municipality;
- ☐ c) am assessed with respect to land in the rural municipality pursuant to a lease, licence, permit or contract in agreement with the registered owner;
- ☐ d) am assessed with respect to an improvement in the rural municipality;
- ☐ e) am the holder of a permit in the rural municipality with respect to a trailer or mobile home;
- ☐ f) am the spouse of a person described in clause (b), (c), (d) or (e);
- ☐ g) am the chief executive officer of a duly incorporated co-operative, corporation or religious association that is assessed on the last revised assessment roll with respect to property in the rural municipality that is not exempt from taxation.

I declare that I am a voter entitled to vote in Division No. \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ (municipality)

I declare that the information given by me with respect to the above statements is true in all respects.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Witness: \_\_\_\_\_  
(Deputy Returning Officer or Enumerator or Other Person Authorized by Bylaw for the Purposes of a Mail-in Ballot)

\_\_\_\_\_  
(Voter)

MAIL-IN BALLOT DATE INFORMATION			VOTED WITH RESPECT TO		
Date of acceptance	Date kit provided to voter	Date ballot received	/ Reeve	Councillor	Objection

REMARKS \_\_\_\_\_ ENTRY NO. \_\_\_\_\_

## Schedule B

### Appendix A

#### FORM C

[Section 92 of the Act and clause 18(1)(a) of the Regulations]

#### Declaration of Person Requesting Mail-in Ballot

Declaration of Absentee Voter:

- ☐ I am qualified to vote in \_\_\_\_\_.
- ☐ I have completed a Voter's Registration Form; and
- ☐ I request that a mail-in ballot be issued to me.

I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath/affirmation and by virtue of the *Canada Evidence Act*.

Date: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Person Requesting Mail-in Ballot)

I have witnessed the signature of the person named above and I am satisfied the person's identity has been established pursuant to *The Local Government Election Act, 2015* and the regulations.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Returning Officer or Person Authorized by Bylaw to Witness the Signature of a Person Requesting a Mail-in Ballot)

## SCHEDULE C

### Ballot Security Envelope

The following text shall be printed on a ballot security envelope:

**BALLOT(S) ONLY.**

The ballot(s) contained within this envelope will be rejected if this envelope:

- is torn;
- bears any unauthorized markings; or
- contains materials other than ballots.

## SCHEDULE D

### Voter Confirmation Envelope

The following text shall be printed on a voter confirmation envelope:

**Office use only:**

Name of Voter \_\_\_\_\_

**Ballot(s) included:**

- ☐ Office of Mayor / Reeve
- ☐ Office of Councillor Division \_\_\_\_\_
- ☐ Office of Member, \_\_\_\_\_ School Division
- ☐ Bylaw
- ☐ Question

**To be completed by the voter:**

**Insert sealed ballot envelope in this envelope, seal and complete the following certificate.**

I certify that I am entitled to vote in this election pursuant to *The Local Government Election Act, 2015* and that enclosed in this envelope is a ballot envelope that contains the ballot(s) received by me and marked by me.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Voter

SCHEDULE E  
Special Ballot

Face of Ballot, Office of Reeve

Special Ballot – for the Office of REEVE Rural Municipality of North Qu'Appelle No. 187		
CANDIDATE "A"		
CANDIDATE "B"		
CANDIDATE "C"		
INSTRUCTIONS TO VOTE Vote by marking an "X" in the square to the right of the candidate of your choice <b>Maximum – 1 (ONE) candidate</b>		

Face of Ballot, Office of Councillor

Special Ballot – for the Office of COUNCILLOR <b>Division [ ]</b> Rural Municipality of North Qu'Appelle No. 187		
CANDIDATE "A"		
CANDIDATE "B"		
CANDIDATE "C"		
INSTRUCTIONS TO VOTE Vote by marking an "X" in the square to the right of the candidate of your choice <b>Maximum – 1 (One) candidate</b>		

Back of Ballot

	R.O. Initials
Printer's Name and Address	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
8918 Pay 0624	6/26/2020	Bender, Deanna 210-400-910 - Paymate suspense	Payroll Jun10-23, 2020 Payroll Jun 10-23/20	1,108.36	1,108.36
8919 Pay 0624	6/26/2020	Lowe, Gwen 210-400-910 - Paymate suspense	Payroll Jun 10-23/20 Payroll Jun10-23/20	1,381.14	1,381.14
8920 Pay 00624	6/26/2020	Webster, Lloyd 210-400-910 - Paymate suspense	Payroll Jun10-23/20 Payroll Jun 10-23/20	1,690.23	1,690.23
8921 Pay 0624	6/26/2020	McCullough, Darcy 210-400-910 - Paymate suspense	Payroll Jun10-23/20 Payroll Jun 10-23/20	1,412.86	1,412.86
8922 Pay 0624	6/26/2020	Lugrin, Dawn 210-400-910 - Paymate suspense	Payroll Jun 10-23 /20 Payroll Jun 10--23/20	2,124.74	2,124.74
8923 Pay 0624	6/26/2020	Horsman, Devin 210-400-910 - Paymate suspense	Payroll Jun 10-23/20 Payroll Jun 10-23/20	1,433.24	1,433.24
8924 Contract 0624	6/26/2020	Duran, Kayle 530-210-121 - TS - Maint. - Contr	Contract hrs Jun 10-23 Contract hrs Jun 10-23	1,820.30	1,820.30
8925 Contract 0624	6/26/2020	Jones, Glyn 530-210-121 - TS - Maint. - Contr	Contract Jun10-23, 2020 Contract Jun 10-23	1,713.86	1,713.86
8926 Contract 0624	6/26/2020	Myers, Leonard 530-210-121 - TS - Maint. - Contr	Contract hours Jun 10-23/20 Contract hrs Jun 10-23	2,555.00	2,555.00
8927 Contract 0624	6/26/2020	Stewart, Cliff 530-210-121 - TS - Maint. - Contr	Contract Jun10-23, 2020 Contract Jun 10-23/20	2,159.00	2,159.00
8928	6/24/2020	incorrect method			
8929 Staples0512	6/25/2020	CIBC Credit Card 510-410-145 - GG - Maint - Office 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	Keyboard tray - office Keyboard tray - office Both Tax Code Both Tax Code	189.20 8.92 8.92	198.12
PrinAut0527		530-410-120 - TS - Maint. - Shop ! 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	Wiring supplies Princ. Au Both Tax Code Both Tax Code	156.50 7.38 7.38	163.88
Cab0604		530-410-120 - TS - Maint. - Shop ! 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	Hip waders Cabela's Both Tax Code Both Tax Code	307.50 14.50 14.50	322.00
PA 0604		530-410-120 - TS - Maint. - Shop ! 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	ratchet straps, connector Both Tax Code Both Tax Code	65.69 3.10 3.10	68.79
Payment Total:					752.79
8930	7/07/2020	Spoiled During Printing			
8931 celljun	7/07/2020	Duran, Kayle 530-300-140 - TS - Maint. - Utility	June cell phone expenses June cell phone expenses	25.00	25.00
8932 juncell2020	7/07/2020	Horsman, Devin 530-300-140 - TS - Maint. - Utility	June Cell phone expenses June Cell phone expenses	25.00	25.00
8933 Juncell2020	7/07/2020	Jones, Glyn 530-300-140 - TS - Maint. - Utility	June cell phone expense June cell phone expense	25.00	25.00



Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8934	7/07/2020	Lugrin, Dawn	Jun cell phone expenses		
Juncell2020		510-300-140 - GG - Utility - Teleph	Jun cell phone expenses	25.00	25.00
8935	7/07/2020	McCullough, Darcy	cell phone expense June		
Juncell2020		530-300-140 - TS - Maint. - Utility	cell phone expense June	25.00	25.00
8936	7/07/2020	Municipal Employees'	Remittance PP 27 may-Jun 9		
22739pp9Jun		210-200-230 - MEPP Payable	Remittance PP 27 may-Jun	2,449.96	2,449.96
10JuneBW03		210-200-230 - MEPP Payable	MEEP June10-23	2,460.76	2,460.76
Payment Total:					4,910.72
8937	7/07/2020	Myers, Leonard	June cell phone expenses		
juncell2020		530-300-140 - TS - Maint. - Utility	June cell phone expenses	25.00	25.00
8938	7/07/2020	Receiver General	Remittance PP ending June 9		
9junpp		210-200-200 - Income Tax Payabl	Remittance PP ending June	2,259.36	
		210-200-210 - CPP Payable	Remittance PP ending June	1,344.32	
		210-200-220 - EI Payable	Remittance PP ending June	466.86	4,070.54
JUNE23/24		210-200-200 - Income Tax Payabl	INCOMETAX	2,268.21	
		210-200-210 - CPP Payable	CPP	1,350.62	
		210-200-220 - EI Payable	IE	468.93	4,087.76
Payment Total:					8,158.30
8939	7/07/2020	Sask Energy	June Shop Heat		
Jun24066533		530-300-110 - TS - Maint. - Utility	SHOPGASSUPPLY	56.71	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.83	
		900-110-110 - GST Paid	GST Tax Code	2.83	59.54
JUNE23755233		510-300-110 - GG - Utility - Heat	OFFICEGAS	52.63	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.63	
		900-110-110 - GST Paid	GST Tax Code	2.63	55.26
Payment Total:					114.80
8940	7/07/2020	Sask Power	Streetlights Jasmin		
350400327178		530-310-100 - TS - Maint. - Utility	JASMIN STLIGHTS	153.86	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.70	
		900-110-110 - GST Paid	GST Tax Code	7.70	161.56
142500592273		530-310-100 - TS - Maint. - Utility	STLIGHTSGROOMES	69.94	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.50	
		900-110-110 - GST Paid	GST Tax Code	3.50	73.44
234900525187		530-310-300 - TS - Utility - Street	PASQUALAKEROADSTLIGHTS	976.86	
		110-340-110 - GST Receivable - 1	GST Tax Code	48.84	
		900-110-110 - GST Paid	GST Tax Code	48.84	1,025.70
258000508023		530-310-100 - TS - Maint. - Utility	KELLYCRERICKSON	13.99	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.70	
		900-110-110 - GST Paid	GST Tax Code	0.70	14.69
152400619218		530-310-100 - TS - Maint. - Utility	KINSLEYPLSTLIGHTS	131.85	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.58	
		900-110-110 - GST Paid	GST Tax Code	6.58	138.43
152400619223		580-300-120 - UT - Water - Power	WELL	136.93	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.47	
		900-110-110 - GST Paid	Both Tax Code	6.47	143.40
106200613881		530-310-100 - TS - Maint. - Utility	BSAYTAHRDLIGHTS	167.85	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.39	
		900-110-110 - GST Paid	GST Tax Code	8.39	176.24

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251400511500		530-310-200 - TS - Utility - Street   STLITETAYLORBCH		131.80	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.59	
		900-110-110 - GST Paid	GST Tax Code	6.59	138.39
195300582511		530-310-100 - TS - Maint. - Utility - STLTELAROCQUEES		119.82	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.00	
		900-110-110 - GST Paid	GST Tax Code	6.00	125.82
251400511509		530-310-100 - TS - Maint. - Utility - Qu'AppelleEstPower		131.80	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.59	
		900-110-110 - GST Paid	GST Tax Code	6.59	138.39
1260-0060-4850		530-300-120 - TS - Maint. - Utility - shop power June		101.86	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.58	
		900-110-110 - GST Paid	Both Tax Code	4.58	106.44
June Office		510-300-120 - GG - Utility - Power Power- Office June		105.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.74	
		900-110-110 - GST Paid	Both Tax Code	4.74	110.09
Payment Total:					2,352.59
8941	7/07/2020	Sask Tel Cmr	phone, fax, internet, conf call		
jun20207679378		510-240-153 - GG-Cont.- Meeting: OHPL Mtg May 6 conf call		7.20	
		510-300-140 - GG - Utility - Telepr OHPL Mtg May 6 conf call		451.46	
		110-340-110 - GST Receivable - 1 Both Tax Code		21.64	
		900-110-110 - GST Paid	Both Tax Code	21.64	480.30
8942	7/07/2020	Stewart, Cliff	Mileage reimburse		
0520Mileexp		530-250-100 - TS - Maint. - Travel 401km personal veh		240.60	
		530-250-100 - TS - Maint. - Travel 63km Personal veh		37.80	278.40
8943	7/07/2020	Town of Fort Qu'Appelle	Shop Utilities June 2020		
shopJune		530-300-130 - TS - Maint. - Utility - Shop Utilities June 2020		94.47	94.47
officeJune		510-300-130 - GG - Utility - Water Utilities for June 2020		85.37	85.37
Payment Total:					179.84
8944	7/07/2020	Valley Lawn Services	June Garbage Services		
junGarbage2020		540-200-110 - EH - Waste Collect June Garbage Services		3,420.00	
		540-200-120 - EH - Waste Collect June Garbage Services		600.00	
		540-200-130 - EH - Waste Collect June Garbage Services		1,980.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		300.00	
		900-110-110 - GST Paid	GST Tax Code	300.00	6,300.00
8945	7/07/2020	Ministry of Finance	Remittance June 2020		
Jun remit		Issued To: Minister of Finance			
		210-210-190 - Prairie Valley #208 Remittance June 2020		14,364.83	14,364.83
8946	7/10/2020	Bender, Deanna	Payroll Jun24-Jul7, 2020		
Pay 0707		210-400-910 - Paymate suspense Payroll Jun 24-Jul7/20		1,108.36	1,108.36
8947	7/10/2020	Lowe, Gwen	Payroll Jun 24-Jul7/20		
Pay 0707		210-400-910 - Paymate suspense Payroll Jun24-Jul7/20		1,381.14	1,381.14
8948	7/10/2020	Webster, Lloyd	Payroll Jun24-Jul7/20		
Pay 0707		210-400-910 - Paymate suspense Payroll Jun 24-Jul7/20		1,690.23	1,690.23
8949	7/10/2020	McCullough, Darcy	Payroll Jun24-Jul7/20		
Pay 0707		210-400-910 - Paymate suspense Payroll Jun 24-Jul7/20		1,399.45	1,399.45
8950	7/10/2020	Lugrin, Dawn	Payroll Jun 24-Jul7 /20		
Pay 0707		210-400-910 - Paymate suspense Payroll Jun 24-Jul7/20		2,124.74	2,124.74

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8951 Pay 0707	7/10/2020	Horsman, Devin 210-400-910 - Paymate suspense	Payroll Jun 24-Jul7/20 Payroll Jun 24-Jul7/20	1,426.58	1,426.58
8952 Contract 0707	7/10/2020	Duran, Kayle 530-210-121 - TS - Maint. - Contr	Contract hrs Jun 24-Jul7 Contract hrs Jun 24-Jul7	1,628.69	1,628.69
8953 Contract 0707	7/10/2020	Jones, Glyn 530-210-121 - TS - Maint. - Contr	Contract Jun24-Jul7, 2020 Contract Jun 24-Jul7	1,239.81	1,239.81
8954 Contract 0707	7/10/2020	Myers, Leonard 530-210-121 - TS - Maint. - Contr	Contract hours Jun 24-Jul7/20 Contract hrs Jun 24-jul7	1,907.50	1,907.50
8955 Contract 0707	7/10/2020	Stewart, Cliff 530-210-121 - TS - Maint. - Contr	Contract Jun24-Jul7, 2020 Contract Jun 24-Jul7/20	833.00	833.00
8956 Jun 2020 pay	7/09/2020	Peagam, Linda 510-210-121 - GG - Cont. - Profes	Pipeline admin - hrs 15.5 Pipeline admin - hrs 15.5	465.00	465.00
8957 Jun20-01806277	7/09/2020	Sask Tel Cmr 530-300-140 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Foreman cell May - Jul Foreman cell May - Jul Both Tax Code	109.72 5.19 5.19	114.91
8958 A1674133	7/22/2020	Abell Pest Control Inc 510-270-100 - GG - Cont. - Mainte 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	Maple Beetles perimeter Maple Beetles perimeter GST Tax Code	375.00 18.75 18.75	393.75
8959 Lsas1217551	7/22/2020	Alsco 530-410-120 - TS - Maint. - Shop 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Coverall Rental Coverall Rental Both Tax Code	56.71 2.68 2.68	59.39
LSAS1218966		530-410-120 - TS - Maint. - Shop 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Coverall Rental Coverall Rental Both Tax Code	56.71 2.68 2.68	59.39
LSAS1220433		530-410-120 - TS - Maint. - Shop 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Coverall Rental Coverall Rental Both Tax Code	56.71 2.68 2.68	59.39
LSAS1221920		530-410-120 - TS - Maint. - Shop 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Coverall Rental Coverall Rental Both Tax Code	56.71 2.68 2.68	59.39
Payment Total:					237.56
8960 11924	7/22/2020	Banbury Plumbing & Heating Inc 510-270-150 - GG - Cont. - Repair 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Inspect office air conditioner Inspect office air condit Both Tax Code	100.17 4.73 4.73	104.90
8961 Peavey mart 553	7/22/2020	Bender, Deanna 510-410-140 - GG - Maint. - Office 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	2 pks CRC Face Masks 2 pks CRC Face Masks Both Tax Code	42.38 2.00 2.00	44.38
8962 1177827	7/22/2020	Brandt Tractor Ltd. 530-420-129 - TS- Main - Repair/F 530-420-129 - TS- Main - Repair/F 530-420-129 - TS- Main - Repair/F 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	repair transmission repair transmission repair transmission Both Tax Code	834.38 409.38- 25.50 21.25 21.25	471.75

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8963 Jul15026	7/22/2020	Dudley & Company	Audit for 2109		
		510-200-130 - GG - Cont. - Audit//	Audit for 2109	9,116.00	
		110-340-110 - GST Receivable - 1 Both Tax Code		430.00	
		900-110-110 - GST Paid	Both Tax Code	430.00	9,546.00
8964 116358	7/22/2020	Echo Valley Motor Products Ltd	fuse 30 amp ASM		
		530-400-130 - TS - Maint. - Materi	fuse 30 amp ASM	11.62	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.55	
		900-110-110 - GST Paid	Both Tax Code	0.55	12.17
8965 548899	7/22/2020	Handy Welding Co.	Hitch on 6420 for packer		
		530-420-125 - TS - Maint. - Repair	Hitch on 6420 for packer	212.00	
		110-340-110 - GST Receivable - 1 Both Tax Code		10.00	
		900-110-110 - GST Paid	Both Tax Code	10.00	222.00
8966 202006	7/22/2020	H.J.R. Asphalt Partnership	Mix of bituminous 59.88 tonnes		
		530-460-100 - TS - Maint. - Aspha	Mix of bituminous 59.88 t	39,353.14	
		110-340-110 - GST Receivable - 1 Both Tax Code		1,856.28	
		900-110-110 - GST Paid	Both Tax Code	1,856.28	41,209.42
8967 6805	7/22/2020	Howden Country Services Ltd	service install engine control		
		530-420-125 - TS - Maint. - Repair	service install engine co	2,392.70	
		110-340-110 - GST Receivable - 1 GST Tax Code		119.64	
		900-110-110 - GST Paid	GST Tax Code	119.64	2,512.34
6783		530-420-123 - TS-Maint-Repairs/F parts for 7330 gas operat		186.76	
		110-340-110 - GST Receivable - 1 GST Tax Code		9.34	
		900-110-110 - GST Paid	GST Tax Code	9.34	196.10
Payment Total:					2,708.44
8968 09-2020	7/22/2020	Jackson Bros. Bobcat Services	12 yds road gravel TB		
		530-440-120 - TS - Maint. - Gravel	12 yds road gravel TB	240.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		12.00	
		900-110-110 - GST Paid	GST Tax Code	12.00	252.00
42-2020		530-440-112 - TS - Maint. - Gravel fuel per maps		7,492.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		374.63	
		900-110-110 - GST Paid	GST Tax Code	374.63	7,867.13
Payment Total:					8,119.13
8969 jun parts	7/22/2020	Jones, Glyn	hitch pin,grease hose, coupler		
		530-420-125 - TS - Maint. - Repair	hitch pin,grease hose	40.69	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.89	
		900-110-110 - GST Paid	Both Tax Code	1.89	42.58
8970 07rental2020	7/22/2020	Kell Kar Holdings	Monthly Rental-July 2020		
		510-250-150 - GG - Cont. - Expres	Monthly Rental-July 2020	70.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.50	
		900-110-110 - GST Paid	GST Tax Code	3.50	73.50
8971 982177	7/22/2020	Linklater, John	wing hinges, mirror, fluids		
		530-420-108 - TS - Maint. - Repair	wing hinges, mirror, flui	2,664.00	2,664.00
8972 7718563	7/22/2020	Loraas Disposal	front end empty, rentals june		
		540-200-110 - EH - Waste Collect	front end empty, rentals	265.13	
		110-340-110 - GST Receivable - 1 GST Tax Code		13.26	
		900-110-110 - GST Paid	GST Tax Code	13.26	278.39
8973 juun2020	7/22/2020	Low, Laurie	gift cards for OHTB		
		510-900-120 - GG -Taylor Beach - gift cards for OHTB		775.00	775.00
apr152020		540-900-120 - EH - Other TB - De	Supplies for AED 3 lakevi	85.86	

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		110-340-110 - GST Receivable - 1	Both Tax Code	4.05	
		900-110-110 - GST Paid	Both Tax Code	4.05	89.91
				Payment Total:	864.91
74 07082020	7/22/2020	Lugrin, Dawn	site inspection 40 klm		
		510-210-170 - GG - Admin. - Train	site inspection 40 klm	24.00	24.00
8975 884479	7/22/2020	McAsphalt Industries Limited	60t asphalt cold mix 1200yds		
		530-460-100 - TS - Maint. - Aspha	60t asphalt cold mix 1200	16,598.74	
		110-340-110 - GST Receivable - 1	Both Tax Code	782.96	
		900-110-110 - GST Paid	Both Tax Code	782.96	17,381.70
884472		530-460-100 - TS - Maint. - Aspha	60t Asphalt cold mix 1200	17,105.32	
		110-340-110 - GST Receivable - 1	Both Tax Code	806.85	
		900-110-110 - GST Paid	Both Tax Code	806.85	17,912.17
				Payment Total:	35,293.87
8976 jul24323	7/22/2020	Municipal Employees'	remit pp 24 jun - 7 jul 2020		
		210-200-230 - MEPP Payable	remit pp 24 jun - 7 jul 2	2,454.28	2,454.28
8977 jul2020	7/22/2020	Paradise Janitorial Services	Janitor Services July		
		510-220-100 - GG - Cont. - Office	Janitor Services July	344.50	
		110-340-110 - GST Receivable - 1	Both Tax Code	16.25	
		900-110-110 - GST Paid	Both Tax Code	16.25	360.75
8978 20063055	7/22/2020	Professional Building	BP various inspections/reviews		
		510-200-180 - GG - Cont. - Buildir	BP various inspections/re	3,073.35	
		110-340-110 - GST Receivable - 1	GST Tax Code	153.67	
		900-110-110 - GST Paid	GST Tax Code	153.67	3,227.02
8979 apr-jun2020	7/22/2020	Peagam, Gord	Indemnity Apri 1-Jun 30		
		510-110-114 - GG - Council Ind. M	Indemnity Apri 1-Jun 30	365.00	
		510-110-114 - GG - Council Ind. M	Indemnity Apri 1-Jun 30	120.00	
		510-110-114 - GG - Council Ind. M	Indemnity Apri 1-Jun 30	60.00	
		530-110-114 - TS - Maint. - Counc	Indemnity Apri 1-Jun 30	312.50	
		530-250-114 - TS - Maint. - Travel	Indemnity Apri 1-Jun 30	321.00	
		510-300-140 - GG - Utility - Teleph	Indemnity Apri 1-Jun 30	300.00	1,478.50
8980 1506	7/22/2020	Prairie Co-operative Ltd.	shop supplies		
		530-400-130 - TS - Maint. - Materi	shop supplies	94.56	
		110-340-110 - GST Receivable - 1	Both Tax Code	4.46	
		900-110-110 - GST Paid	Both Tax Code	4.46	99.02
1348346H		530-400-130 - TS - Maint. - Materi	shop supplies	66.72	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.15	
		900-110-110 - GST Paid	Both Tax Code	3.15	69.87
CardLockJune		530-420-129 - TS- Main - Repair/F	Card Lock fuel Jun 2020	1,248.00	
		530-425-110 - TS - Maint. - Oil & C	Card Lock fuel Jun 2020	2,757.54	
		530-410-140 - TS - Maint - Equipn	Card Lock fuel Jun 2020	1,351.28	
		110-340-110 - GST Receivable - 1	GST Tax Code	267.83	
		900-110-110 - GST Paid	GST Tax Code	267.83	5,624.65
				Payment Total:	5,793.54
8981 13936	7/22/2020	Profile Tire	Repair tire-trailer,def cond		
		530-430-130 - TS - Maint. - GPS	Repair tire-trailer,def c	156.22	
		110-340-110 - GST Receivable - 1	Both Tax Code	7.37	
		900-110-110 - GST Paid	Both Tax Code	7.37	163.59
13994		530-420-125 - TS - Maint. - Repair	flat repair, on 6420	431.31	
		530-420-113 - TS - Maint. - Repair	flat repair, on 6420	114.00	
		110-340-110 - GST Receivable - 1	Both Tax Code	25.72	
		900-110-110 - GST Paid	Both Tax Code	25.72	571.03

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14103		530-400-130 - TS - Maint. - Materi greas & Def Conditioner		208.44	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.83	
		900-110-110 - GST Paid	Both Tax Code	9.83	218.27
14157		530-420-108 - TS - Maint. - Repair clamps & rotella		86.94	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.10	
		900-110-110 - GST Paid	Both Tax Code	4.10	91.04
14180		530-400-130 - TS - Maint. - Materi Lube oil & filter		1,120.03	
		110-340-110 - GST Receivable - 1 Both Tax Code		52.83	
		900-110-110 - GST Paid	Both Tax Code	52.83	1,172.86
Payment Total:					2,216.79
8982	7/22/2020	Receiver General	remittance pp ending 7 July 20		
08jul2020		210-200-200 - Income Tax Payabl	remittance pp ending 7 Ju	2,257.98	
		210-200-210 - CPP Payable	remittance pp ending 7 Ju	1,346.84	
		210-200-220 - EI Payable	remittance pp ending 7 Ju	467.68	4,072.50
8983	7/22/2020	Redhead Equipment	Oil Hytran 8 containers		
P94950		530-400-130 - TS - Maint. - Materi	Oil Hytran 8 containers	1,106.67	
		110-340-110 - GST Receivable - 1 Both Tax Code		52.27	
		900-110-110 - GST Paid	Both Tax Code	52.27	1,158.94
P95274		530-420-111 - TS - Maint. - Repair	Tensioner belt	263.99	
		530-400-130 - TS - Maint. - Materi	credt 5 gal oil	676.92-	
		530-400-130 - TS - Maint. - Materi	credit oil containers	14.75-	
		110-340-110 - GST Receivable - 1 Both Tax Code		19.44-	
		900-110-110 - GST Paid	Both Tax Code	19.44-	447.12-
Payment Total:					711.82
8984	7/22/2020	RoBo Sales	Fuel & supplies June 2020		
06/20Fuel		530-400-130 - TS - Maint. - Materi	Fuel & supplies June 2020	118.68	
		530-410-100 - TS - Maint. - Small	Fuel & supplies June 2020	69.31	
		530-420-108 - TS - Maint. - Repair	Fuel & supplies June 2020	26.39	
		530-420-113 - TS - Maint. - Repair	Fuel & supplies June 2020	42.59	
		530-420-123 - TS-Maint-Repairs/F	Fuel & supplies June 2020	636.61	
		530-420-124 - TS Maint. - Repair/	Fuel & supplies June 2020	512.88	
		530-420-125 - TS - Maint. - Repair	Fuel & supplies June 2020	40.60	
		530-420-126 - TS - Maint. - Repair	Fuel & supplies June 2020	464.72	
		530-420-127 - TS - Main - Repair/	Fuel & supplies June 2020	472.82	
		530-420-124 - TS Maint. - Repair/	Fuel & supplies June 2020	22.48-	
		110-340-110 - GST Receivable - 1 GST Tax Code		118.59	
		900-110-110 - GST Paid	GST Tax Code	118.59	2,480.71
8985	7/22/2020	Royal Canadian Legion	hall rental Jul 22 RM Mtg		
RM22jul		510-210-121 - GG - Cont. - Profes	hall rental Jul 22 RM Mtg	135.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.75	
		900-110-110 - GST Paid	GST Tax Code	6.75	141.75
8986	7/22/2020	SARM Saskatchewan Associati	office supplies		
R035694		510-410-140 - GG - Maint. - Office	office supplies	106.93	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.16	
		900-110-110 - GST Paid	Both Tax Code	3.16	110.09
18704		510-200-110 - GG - Cont. - Legal	general inquiries A. Sven	76.32	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.60	
		900-110-110 - GST Paid	Both Tax Code	3.60	79.92
Payment Total:					190.01
8987	7/22/2020	SaskWater	June 1-30, wastewater agreemen		
SW068100		540-200-150 - EH - Waste Dispos	June 1-30, wastewater agr	3,680.73	
		540-200-153 - EH - Waste Dispos	June 1-30, wastewater agr	1,775.44	
		110-340-110 - GST Receivable - 1 GST Tax Code		272.81	

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		900-110-110 - GST Paid	GST Tax Code	272.81	5,728.98
8988	7/22/2020	<b>SGI Auto Fund Division</b>	<b>Insurance for Peterbuilt</b>		
975HZX -2020		510-230-100 - GG - Cont. - Insura	Insurance for Peterbuilt	1,351.44	1,351.44
8989	7/22/2020	<b>Spanier, Garnet</b>	<b>pintl hitch for 6420</b>		
8581464		530-420-125 - TS - Maint. - Repai	pintl hitch for 6420	158.99	
		110-340-110 - GST Receivable - 1	Both Tax Code	7.50	
		900-110-110 - GST Paid	Both Tax Code	7.50	166.49
Jun2020		510-110-116 - GG - Council Ind. M	June Indemnity	185.00	
		510-210-116 - GG - Division 6 - Tr	June Indemnity	25.00	
		510-110-116 - GG - Council Ind. M	Committee Mtg	60.00	
		530-110-116 - TS - Maint. - Counc	June Indemnity	675.00	
		530-250-116 - TS - Maint. - Travel	June Indemnity 1073 klm	625.80	1,570.80
Payment Total:					1,737.29
8990	7/22/2020	<b>Success Office Systems</b>	<b>BB/W 3966 CColor 945 copies</b>		
284256		510-200-190 - GG - Cont. - Photoc	BB/W 3966 CColor 945 copi	124.42	
		110-340-110 - GST Receivable - 1	Both Tax Code	5.56	
		900-110-110 - GST Paid	Both Tax Code	5.56	
		900-120-100 - PST Purchases	Both Tax Code	117.76	
		210-200-600 - PST Payable	Both Tax Code	6.66	123.32
8991	7/22/2020	<b>Tru Hardware</b>	<b>auto electrical fuse holders</b>		
2038051		530-410-120 - TS - Maint. - Shop	auto electrical fuse hold	12.70	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.60	
		900-110-110 - GST Paid	Both Tax Code	0.60	13.30
8992	7/22/2020	<b>C.L. Tulik Excavation LTD.</b>	<b>supply gravel</b>		
1205		530-440-116 - TS - Maint. - Gravel	supply gravel	18,957.95	
		110-340-110 - GST Receivable - 1	Both Tax Code	925.38	
		900-110-110 - GST Paid	Both Tax Code	925.38	19,883.33
8993	7/22/2020	<b>Valley Pumps &amp; Softners</b>	<b>course bolt &amp; nut</b>		
4075		530-400-130 - TS - Maint. - Materi	course bolt & nut	7.62	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.36	
		900-110-110 - GST Paid	Both Tax Code	0.36	7.98
Other:					
58-Man	6/30/2020	<b>Caterpillar Financial Services</b>			
104500066-04		530-410-140 - TS - Maint - Equipn	2020 CAT Grader Lease	2,788.30	
		110-340-110 - GST Receivable - 1	Both Tax Code	131.52	
		900-110-110 - GST Paid	Both Tax Code	131.52	2,919.82
59-Man	7/06/2020	<b>Brandt Tractor Ltd.</b>	<b>JD Grader Lease</b>		
2019-18		530-410-140 - TS - Maint - Equipn	JD Grader Lease	2,200.06	
		110-340-110 - GST Receivable - 1	Both Tax Code	103.78	
		900-110-110 - GST Paid	Both Tax Code	103.78	2,303.84
60-Man	7/06/2020	<b>De Lage Landen Financial</b>	<b>Copier Lease</b>		
2019-18		510-200-190 - GG - Cont. - Photoc	Copier Lease	153.70	
		110-340-110 - GST Receivable - 1	Both Tax Code	7.25	
		900-110-110 - GST Paid	Both Tax Code	7.25	160.95
Total for AP:					230,429.38

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RM of North Qu'Appelle  
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Reeve

Presented to Council  
this 22nd day of July, 2020





**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending June 30, 2020

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
General Municipal Levy Receivable			1,707,022.99	(1,707,022.99)	100.00-
Abatements and Adjustments		923.10	(1,000.00)	1,923.10	192.31
Discount on Current Year Taxes	(244.21)	(968.79)	(76,452.14)	75,483.35	98.73
<b>Net Municipal Taxes</b>	<b>(244.21)</b>	<b>(45.69)</b>	<b>1,629,570.85</b>	<b>(1,629,616.54)</b>	<b>100.00-</b>
Penalties on Tax Arrears	3,589.78	14,317.96		14,317.96	
<b>Total Taxation:</b>	<b>3,345.57</b>	<b>14,272.27</b>	<b>1,629,570.85</b>	<b>(1,615,298.58)</b>	<b>99.12-</b>
<b>Fees and Charges</b>					
Custom Work	501.80	20,263.00	37,000.00	(16,737.00)	45.24-
Sale of Supplies and Gravel	5,597.12	10,224.54	41,600.00	(31,375.46)	75.42-
Rentals		800.00	800.00		
Policing and Fire Fees		3,000.00		3,000.00	
Licenses and Permits	4,211.32	21,626.32	27,500.00	(5,873.68)	21.36-
General Office Services	180.00	1,119.57	7,400.00	(6,280.43)	84.87-
Landfill/Waste Collection Fees			53,000.00	(53,000.00)	100.00-
<b>Total Fees and Charges:</b>	<b>10,490.24</b>	<b>57,033.43</b>	<b>167,300.00</b>	<b>(110,266.57)</b>	<b>65.91-</b>
<b>Maintenance and Development Charges</b>					
Road Maintenance and Restoration Agreement:			30,089.00	(30,089.00)	100.00-
<b>Total Maintenance and Development Charge</b>	<b>0.00</b>	<b>0.00</b>	<b>30,089.00</b>	<b>(30,089.00)</b>	<b>100.00-</b>
<b>Utilities</b>					
Water	1,602.25	7,632.25	13,000.00	(5,367.75)	41.29-
<b>Total Utilities:</b>	<b>1,602.25</b>	<b>7,632.25</b>	<b>13,000.00</b>	<b>(5,367.75)</b>	<b>41.29-</b>
<b>Unconditional Transfers</b>					
Unconditional Transfers	213,596.00	213,596.00	209,600.00	3,996.00	1.91
<b>Total Unconditional Transfers:</b>	<b>213,596.00</b>	<b>213,596.00</b>	<b>209,600.00</b>	<b>3,996.00</b>	<b>1.91</b>
<b>Conditional Grants</b>					
Federal		25,222.50	49,872.00	(24,649.50)	49.43-
Provincial			3,200.00	(3,200.00)	100.00-
Local		19,584.15		19,584.15	
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>44,806.65</b>	<b>53,072.00</b>	<b>(8,265.35)</b>	<b>15.57-</b>
<b>Grants in Lieu of Taxes</b>					
Provincial		816.00	2,200.00	(1,384.00)	62.91-
<b>Total Grants in Lieu of Taxes:</b>	<b>0.00</b>	<b>816.00</b>	<b>2,200.00</b>	<b>(1,384.00)</b>	<b>62.91-</b>
<b>Capital Asset Proceeds</b>					
Capital Asset Proceeds		200.00		200.00	
<b>Total Capital Asset Proceeds:</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	393.76	5,889.22	16,000.00	(10,110.78)	63.19-
<b>Total Investment Income and Commissions:</b>	<b>393.76</b>	<b>5,889.22</b>	<b>16,000.00</b>	<b>(10,110.78)</b>	<b>63.19-</b>
<b>Total REVENUES:</b>	<b>229,427.82</b>	<b>344,245.82</b>	<b>2,120,831.85</b>	<b>(1,776,586.03)</b>	<b>83.77-</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	14,985.78	92,074.88	207,600.00	115,280.12	55.53
Benefits	3,107.15	53,196.07	90,300.00	37,103.93	41.09
Professional/Contract Services	3,706.12	75,219.41	210,011.00	134,766.59	64.17
Utilities	1,573.39	6,155.71	13,400.00	7,244.29	54.06
Maintenance, Material and Supplies	305.98	7,777.90	16,500.00	8,987.12	54.47
Grants and Contributions			115.00	115.00	100.00
Interest		50,000.00	117,000.00	67,000.00	57.26
<b>Total General Government Services:</b>	<b>23,678.42</b>	<b>284,423.97</b>	<b>654,926.00</b>	<b>370,497.05</b>	<b>56.57</b>

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending June 30, 2020

	Current	Year To Date	Budget	Variance	%
<b>Protective Services</b>					
<b>Police Protection</b>					
Contractual Services			40,574.00	40,574.00	100.00
<b>Total Police Protection:</b>	0.00	0.00	40,574.00	40,574.00	100.00
<b>Fire Protection</b>					
Professional/Contractual Services		4,122.19	13,100.00	8,977.81	68.53
<b>Total Fire Protection:</b>	0.00	4,122.19	13,100.00	8,977.81	68.53
<b>Total Protective Services:</b>	0.00	4,122.19	53,674.00	49,551.81	92.32
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	13,516.00	79,110.00	171,400.00	91,555.00	53.42
Benefits	2,571.40	21,130.03	74,000.00	52,869.97	71.45
Professional/Contractual Services	62,907.34	112,481.78	333,760.00	220,652.42	66.11
Utilities	4,986.22	15,307.19	30,300.00	14,992.81	49.48
Maintenance, Materials & Supplies	39,781.51	138,992.65	524,880.00	385,887.35	73.52
Other			4,700.00	4,700.00	100.00
<b>Total Maintenance:</b>	123,762.47	367,021.65	1,139,040.00	770,657.55	67.66
<b>Snow Removal</b>					
Maintenance, Materials & Supplies		6,000.00	16,000.00	10,000.00	62.50
<b>Total Snow Removal:</b>	0.00	6,000.00	16,000.00	10,000.00	62.50
<b>Total Transportation Services:</b>	123,762.47	373,021.65	1,155,040.00	780,657.55	67.59
<b>Environmental Services</b>					
Professional/Contractual Services	30,259.08	97,734.76	221,499.00	123,764.24	55.88
Maintenance, Materials and Supplies		5,766.97		(5,766.97)	
Other			4,500.00	4,500.00	100.00
<b>Total Environmental Services:</b>	30,259.08	103,501.73	225,999.00	122,497.27	54.20
<b>Planning and Development Services</b>					
Professional/Contractual Services		1,140.31	400.00	(740.31)	185.08-
Grants and Contributions			115.00	115.00	100.00
<b>Total Planning and Development Services:</b>	0.00	1,140.31	515.00	(625.31)	121.42-
<b>Recreation and Cultural Services</b>					
Professional/Contractual Services	4,894.87	9,789.75	12,859.00	3,069.25	23.87
Grants and Contributions			4,198.00	4,198.00	100.00
Other		600.00		(600.00)	
<b>Total Recreation and Cultural Services:</b>	4,894.87	10,389.75	17,057.00	6,667.25	39.09
<b>Utilities</b>					
<b>Water</b>					
Professional/Contractual Services	21.90	43.80	100.00	56.20	56.20
Utilities	246.94	795.92	1,400.00	604.08	43.15
Maintenance, Materials and Supplies		215.88	5,000.00	4,784.12	95.68
<b>Total Water:</b>	268.84	1,055.60	6,500.00	5,444.40	83.76
<b>Total Utilities:</b>	268.84	1,055.60	6,500.00	5,444.40	83.76
<b>Total EXPENDITURES:</b>	182,863.68	777,655.20	2,113,711.00	1,334,690.02	63.14
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	229,427.82	344,245.82	2,120,831.85	(1,776,586.03)	83.77-
<b>EXPENDITURES</b>	182,863.68	777,655.20	2,113,711.00	1,334,690.02	63.14
<b>CHANGE IN NET FINANCIAL ASSETS</b>	46,564.14	(433,409.38)	7,120.85	(441,896.01)	3205.66-
Change in Non-Financial Assets		2,774.89		2,774.89	
<b>Change in Net Assets</b>	46,564.14	(436,184.27)	7,120.85	(444,670.90)	3244.63-
<b>TRANSFERS</b>			50,000.00	50,000.00	100.00
<b>Change in Surplus</b>	46,564.14	(436,184.27)	(42,879.15)	(394,670.90)	920.43-

RM of North Qu'Appelle  
Statement of Financial Activities - Condensed  
For the Period Ending June 30, 2020

	Current	Year To Date	Budget	Variance	%
<b>Account Balances</b>					
<b>Cash and Investments</b>					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	43,917.53	(176,609.78)	772,872.20		
Cash - Conexus (For Pipeline Deposits)	2,165.14	23,043.79	23,043.79		
Cash - Bank - Savings		245.46	116,933.73		
<b>Total Cash and Investments:</b>	<b>46,082.67</b>	<b>(153,320.53)</b>	<b>913,149.72</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Rural	(2,158.72)	(17,375.34)	40,577.47		
Municipal - Tax Receivable - Urban	(5,336.89)	(10,971.57)	45,613.42		
Municipal - Tax Receivable -Taylor Beach	(2,106.87)	(3,592.73)	(972.93)		
Municipal - Tax Receivable -Pasqua Lake	(5,218.30)	(13,547.76)	17,737.39		
Municipal - Tax Recv. - Fire Truck Spec.	(0.16)	(1.06)	(0.70)		
Municipal - Tax Receivable - Tax Enforc.	103.12	164.94	5,991.68		
<b>Total Municipal Taxes Receivable:</b>	<b>(14,717.82)</b>	<b>(45,323.52)</b>	<b>108,946.33</b>		

Certified correct and in accordance with the records

Presented to council on

July 22, 2020  
(Date)

  
\_\_\_\_\_  
Lee. Carlson  
Reeve

  
\_\_\_\_\_  
Dawn Lugin  
Administrator

GG - Cont - TB Admin Services	22,171.00	22,171.00	100.00
GG - Cont. - PL Admin Services	75,000.00	75,000.00	100.00