

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, February 23, 2021 9:00 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Don Nasheim
		Division 6 Garnet Spanier
	Staff:	Administrator Dawn Lugin

*Conference call was opened to the public at 9:02am.*

A quorum being present, Reeve Carlson called the meeting to order at 9:02am.

**21-093 REGULAR MEETING MINUTES/R. PALMER**

“THAT the minutes of the regular meeting of Council held February 9, 2021 be adopted as presented.”

CARRIED

**21-094 CORRESPONDENCE/G. SPANIER**

“THAT the following Correspondence be accepted as presented and filed;

- a. Smith Environmental Solutions
- b. SaskTel
- c. Fort Qu'Appelle Legion – Membership Drive Contest
- d. MEPP- Employer Bulletin February 17, 2021.”

CARRIED

**21-095 ORGANIZED HAMLET OF PASQUA LAKE/D. NASHEIM**

“THAT this written report be accepted by Council, for the record.”

CARRIED

**21-096 ORGANIZED HAMLET OF PASQUA LAKE DRAFT PROVISION OF SERVICES AGREEMENT/D. NASHEIM**

“THAT Council acknowledge receipt of the DRAFT provision of Services document and 2021 Budget AND FURTHER THAT the draft documents be referred to the Finance Committee for review.”

CARRIED

**21-097 ORGANIZED HAMLET OF PASQUA LAKE WORK REQUEST/D. NASHEIM**

“THAT the RM Council support the Organized Hamlet of Pasqua Lake’s fishing line recycle program participation and request for the RM crew to install items at locations determined by the Hamlet Board members upon delivery of the items.”

CARRIED

**21-098 ADMINISTRATION REPORT/L. CARLSON**

“THAT the written report be accepted as presented.”

CARRIED

**21-099 BYLAW 2021-001/R. PALMER**

“THAT Bylaw 2021-001, a Bylaw to Amend Zoning Bylaw 13-08, be introduced and given FIRST reading at this meeting.”

CARRIED

**21-100 ACCOUNTS FOR PAYMENT/D. NASHEIM**

“THAT the list of accounts for cheque numbers 9499 to 9524 totaling \$64,094.41, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment.”

CARRIED

**21-101 SARM CONVENTION 2021/L. CARLSON**

“THAT RM 187 Council appoint Ron Palmer and Don Nasheim as the voting delegates attending the 2021 Virtual SARM Annual Convention on March 9<sup>th</sup> & 10<sup>th</sup>, 2021.”

CARRIED

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**21-102 XPLORNET BROADBAND LETTER OF SUPPORT/R. PALMER**

"THAT the Council send a letter of support for the Xplornet universal broadband application."

CARRIED

**21-103 DRAFT PUBLIC WORKS CAPITAL PROJECTS 2021/G. SPANIER**

"THAT the RM Council approve the following list of draft capital projects and equipment for 2021:

- Invercauld cold mix overlay approx. 500m
- Zippering Wide Awake Rd
- Bridge removal to rock ford crossing
- Muscow mile rebuild approx. 600m
- East/West road by Muscowpetung FN boundary rebuild approx. 1.5miles
- Jasmin hot mix paving approx. 500m
- Hot mix Groome's Vista & Lakes End
- JD grader lease expires **Feb/01/2022**
- Replace 1 ton unit with 2t or 3t
- Side wing for Peterbilt
- Skid steer replacement **2022**
- Shop – new equipment door & insulation/reseal roof (MEEP approved 2020)
- Gravel crush – 5,000yds @ 1/2" (NW 35-20-13-W2 Love pit)
- 3yr gravel supply/haul/spread contract (Apr/1/21 to Mar/31/24)
- Oiler truck vs. trailer unit
- Shop tools- post hole auger, patching tamper."

CARRIED

**21-104 CLEAR YOUR GEAR FISHING LINE RECYCLE PROGRAM/G. PEAGAM**

"THAT the RM Council request three fishing line recycle receptacles to be placed at locations to be determined."

CARRIED

**21-105 SGI TRAFFIC SAFETY GRANT/G. PEAGAM**

"THAT the RM Council instruct the Administrator to apply for the SGI Traffic Safety Grant for the purchase of 2 solar radar speed signs to be used within the RM."

CARRIED

**21-106 RECESS/G. SPANIER**

"THAT this meeting be recessed at 9:57am."

CARRIED

*Hon. Andrew Scheer & Kenzie Potter, Executive Assistant, entered the RM Boardroom at 10:00a.m.  
Reeve L. Carlson asked that the meeting reconvene at 10:02am.*

**21-107 RECONVENE/G. SPANIER**

"THAT this meeting reconvenes at 10:02am."

CARRIED

**DELEGATE: Hon. Andrew Scheer, MP Regina Qu'Appelle, - 10:00am.**

Hon. Andrew Scheer attended to discuss his portfolio and address Council.

*Hon. Andrew Scheer, MP Regina Qu'Appelle & Kenzie Potter, Executive Assistant, left at 10:23am.*

*Councillor R. Palmer left council chambers at 10:24am., and returned at 10:26am*

**21-108 CLOSED SESSION/N. WHALEN**

"THAT the RM Council, all members present in person, move into closed session at 10:52a.m., as per RM Code of Ethics Bylaw 2017-01 section 3(a)."

CARRIED

*Conference call was disconnected at 10:52am.*

*Reeve L. Carlson left Council chambers at 10:52am and returned at 10:54am.*

*Councillor G. Peagam left council chambers at 10:53am., and returned at 10:56am*

**Rural Municipality of North Qu'Appelle No. 187**  
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**Tuesday, February 23, 2021 9:00 a.m.**

*Councillor G. Spanier left council chambers at 10:54am and returned at 10:56am.*  
*Councillor D. Nasheim left council chambers at 11:09am and returned at 11:10am.*

*Reeve L. Carlson asks to reconvene at 11:40am.*  
*Conference Call was reconnected at 11:40am.*

**21-109 RECONVENE/G. PEAGAM**

"THAT the RM Council reconvenes to regular session at 11:40am."

CARRIED

**21-110 CODE OF ETHICS ALLEGATION FILE 4070-17-02-21(1)/N. WHALEN**

"THAT the RM Council finds this allegation not applicable to Code of Ethics Bylaw 2017-01."

CARRIED UNANIMOUSLY

**21-111 CODE OF ETHICS ALLEGATION FILE 4070-17-02-21(2)/N. WHALEN**

"THAT the RM Council finds this allegation not applicable and unsubstantiated."

CARRIED UNANIMOUSLY

**21-112 CODE OF ETHICS ALLEGATION FILE 4070-17-02-21(3)/N. WHALEN**

"THAT the RM Council finds this allegation not applicable to Code of Ethics Bylaw 2017-01."

CARRIED UNANIMOUSLY

**21-113 CODE OF ETHICS ALLEGATION FILE 4070-17-02-21(4)/N. WHALEN**

"THAT the RM Council finds this allegation not applicable and unsubstantiated."

CARRIED UNANIMOUSLY

**21-114 PASQUA LAKE ROAD SHARE POLICY/R. PALMER**

"THAT the RM Council amend Pasqua Lake Road Share Policy 17-387, dated July 25, 2017, to read that the Organized Hamlet of Pasqua Lake be credited annually for a share of capital road surface costs on the Pasqua Lake main road only based on number of improved properties, as determined annually by SAMA for the Organized Hamlet of Pasqua Lake and Groome's Vista/Lakes End subdivisions."

CARRIED

**21-115 ADJOURNMENT/G. SPANIER**

"That the Regular meeting of Council be adjourned at 11:44am."

CARRIED


Approved this

9<sup>th</sup>

day of

March

, 2021

  
Reeve

  
Administrator

Next regular meeting of Council, Tuesday March 9, 2021 at 9:00 a.m.

RECEIVED

FEB 18 2021

**RM Liaison Report to RM Council Meeting**

**February 23, 2021**

1. The following motions (FYI) were made by the Hamlet board at their February 16 meeting:

**Motion 21-06 that the OHPL approve the 2021 draft budget/ Provision of Services Agreement as presented based on a mill Rate of 2.75 and furthermore that the draft documents be presented to the RM Council for their approval. Moved T. Mullin/carried**

**Motion 21-07 that the OHPL complete the necessary application for securing three fishing line receptacles and furthermore request that the RM crew have them installed in the Spring 2021. Moved L. Bedel/carried**

2. The next Hamlet meeting is scheduled for Tuesday, March 30 starting at 9:00 a.m. at the RM Board room. Conference call will be available for guests to join the meeting.

Respectfully submitted by

Don Nasheim

Hamlet of Pasqua Lake Liaison Representative



Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
9499-Man Pay 0219	2/19/2021	Bender, Deanna 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,141.15	1,141.15
9500-Man Pay 0216	2/19/2021	Lowe, Gwen 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,382.77	1,382.77
9501-Man Pay 0219	2/19/2021	Webster, Lloyd 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,792.78	1,792.78
9502-Man Pay 0219	2/19/2021	McCullough, Darcy 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,082.59	1,082.59
9503-Man Pay 0219	2/19/2021	Lugrin, Dawn 210-400-910 - Paymate suspense	Payroll Feb.03-16 Payroll Feb 03-16	2,128.75	2,128.75
9504-Man Pay 0219	2/19/2021	Horsman, Devin 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,121.13	1,121.13
9505-Man Pay 0219	2/19/2021	Duran, Kayle 210-400-910 - Paymate suspense	Pay Feb. 03-16 Pay Feb. 03-16	1,050.33	1,050.33
9506 Feb. 03-16remit	2/17/2021	Municipal Employees' 210-200-230 - MEPP Payable	Feb. 03-16, 2021 remit Feb. 03-16, 2021 remit	2,578.06	2,578.06
9507 1228	2/18/2021	CIBC Credit Card 510-260-100 - GG - Cont. - Tax Er ISC TE Acct 530-400-150 - TS - Maint. - Suppli sockets, ratchets, connec 510-400-120 - GG - Maint. - Posta COE 4070.9-12-21 mail 510-410-145 - GG - Maint - Office 7 chromebooks& acces 510-290-100 - GG - Cont. - Bank C charges late fee 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	Expenses 800.00 73.09 22.89 2,745.74 60.79 132.98 132.98 1.14 1.14		3,836.63
9508 7255	2/23/2021	Howden Country Services Ltd 530-420-124 - TS Maint. - Repair/ Peterbilt truck repairs 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	Peterbilt truck repairs Peterbilt truck repairs	754.78 37.74 37.74	792.52
7267		530-420-124 - TS Maint. - Repair/ Peterbilt truck repairs 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	Peterbilt truck repairs	105.22 5.26 5.26	110.48
				Payment Total:	903.00
9509 010721-18	2/23/2021	Jackson Bros. Bobcat Services 537-430-100 - TS - Snow - Salt Sæ 96yds salt sand 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	96yds salt sand	1,920.00 96.00 96.00	2,016.00
011521-43		537-430-100 - TS - Snow - Salt Sæ 72yds salt sand 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	72yds salt sand	1,440.00 72.00 72.00	1,512.00
011921-01		537-430-100 - TS - Snow - Salt Sæ 84yds salt sand 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	84yds salt sand	1,680.00 84.00 84.00	1,764.00
012021-03		537-430-100 - TS - Snow - Salt Sæ 48yds salt sand 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	48yds salt sand	960.00 48.00 48.00	1,008.00

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	6,300.00
<b>9510</b>	<b>2/23/2021</b>	<b>Kell Kar Holdings</b>	<b>Monthly Rental Feb</b>		
021921		510-250-150 - GG - Cont. - Express Monthly Rental		70.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.50	
		900-110-110 - GST Paid	GST Tax Code	3.50	73.50
<b>9511</b>	<b>2/23/2021</b>	<b>Loraas Disposal</b>	<b>Kat/Luth Camp garbage empty</b>		
0007767871		540-200-110 - EH - Waste Collect Kat/Luth Camp garbage emp		137.64	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.88	
		900-110-110 - GST Paid	GST Tax Code	6.88	144.52
<b>9512</b>	<b>2/23/2021</b>	<b>Meridian OneCap Credit Corp</b>	<b>Postage Rental</b>		
210301430371		510-400-120 - GG - Maint. - Posta Postage Rental		146.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		7.49	
		900-110-110 - GST Paid	Both Tax Code	7.49	153.84
<b>9513</b>	<b>2/23/2021</b>	<b>Municipal Employees'</b>	<b>MEPP Feb 3rd</b>		
batch id 37116		210-200-230 - MEPP Payable	MEPP Feb 3rd	2,602.80	2,602.80
<b>9514</b>	<b>2/23/2021</b>	<b>Paradise Janitorial Services</b>	<b>Janitor Services Feb</b>		
021921		510-220-100 - GG - Cont. - Office Janitor Services		344.50	
		110-340-110 - GST Receivable - 1 Both Tax Code		16.25	
		900-110-110 - GST Paid	Both Tax Code	16.25	360.75
<b>9515</b>	<b>2/23/2021</b>	<b>Prairie Co-operative Ltd.</b>	<b>Water- office</b>		
Jan. Office		510-410-140 - GG - Maint. - Office Water- office		3.50	3.50
Jan. Shop		530-410-120 - TS - Maint. - Shop Shop supplies		103.81	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.90	
		900-110-110 - GST Paid	Both Tax Code	4.90	108.71
jan2021		530-420-129 - TS- Main - Repair/F Fule Equipment		222.87	
		530-425-110 - TS - Maint. - Oil & C Fule Equipment		74.74	
		110-340-110 - GST Receivable - 1 GST Tax Code		14.88	
		900-110-110 - GST Paid	GST Tax Code	14.88	312.49
				Payment Total:	424.70
<b>9516</b>	<b>2/23/2021</b>	<b>Profile Tire</b>	<b>1 ton oil &amp; filter</b>		
16081		530-420-127 - TS - Main - Repair// 1 ton oil & filter		75.46	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.56	
		900-110-110 - GST Paid	Both Tax Code	3.56	79.02
16094		530-420-127 - TS - Main - Repair// 1 ton wiper blade		33.90	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.60	
		900-110-110 - GST Paid	Both Tax Code	1.60	35.50
16180		530-420-129 - TS- Main - Repair/F cat grader&772 DEF condit		144.84	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.83	
		900-110-110 - GST Paid	Both Tax Code	6.83	151.67
16192		530-420-124 - TS Maint. - Repair/ hydro fluid for pete		317.34	
		110-340-110 - GST Receivable - 1 Both Tax Code		14.97	
		900-110-110 - GST Paid	Both Tax Code	14.97	332.31
16245		530-420-126 - TS - Maint. - Repair oil general shop		57.23	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.70	
		900-110-110 - GST Paid	Both Tax Code	2.70	59.93
16255		530-420-113 - TS - Maint. - Repair skid steer wheel mount st		1,289.27	
		110-340-110 - GST Receivable - 1 Both Tax Code		60.81	
		900-110-110 - GST Paid	Both Tax Code	60.81	1,350.08

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	2,008.51
<b>9517</b>	<b>2/23/2021</b>	<b>RoBo Sales</b>	<b>fuel &amp; supplies January</b>		
Jan fuel		530-410-120 - TS - Maint. - Shop : wipers		21.19	
		530-420-124 - TS Maint. - Repair/ fuel peterbilt		714.18	
		530-420-125 - TS - Maint. - Repair fuel JD 7330		500.91	
		530-420-126 - TS - Maint. - Repair fuel dodge		169.50	
		530-420-127 - TS - Main - Repair/ fuel GMC		602.19	
		530-420-124 - TS Maint. - Repair/ discount		19.85	
		530-425-110 - TS - Maint. - Oil & C fuel jerry cans		30.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.00	
		900-110-110 - GST Paid Both Tax Code		1.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		100.85	
		900-110-110 - GST Paid GST Tax Code		100.85	2,120.32
<b>9518</b>	<b>2/23/2021</b>	<b>SAMA - Saskatchewan Assessr 2021Municiple Invoice</b>			
2021587		510-200-150 - GG - Cont. - Asses: 2021MunicipleRequisition		25,762.00	25,762.00
<b>9519</b>	<b>2/23/2021</b>	<b>SARM Saskatchewan Associati SARM &amp; LTD Benefits</b>			
BEN114113		510-130-230 - GG - Benefits - Adn SARM & LTD Benefits DB		50.05	
		530-120-120 - TS - Maint. - Benefi SARM & LTD Benefits LW		389.19	
		530-120-120 - TS - Maint. - Benefi SARM & LTD Benefits DH		214.33	653.57
<b>9520</b>	<b>2/23/2021</b>	<b>SaskTel</b>	<b>Lloyds Cell Phone</b>		
012921		530-300-140 - TS - Maint. - Utility · Lloyds Cell Phone		86.02	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.06	
		900-110-110 - GST Paid Both Tax Code		4.06	90.08
<b>9521</b>	<b>2/23/2021</b>	<b>SaskWater</b>	<b>Wastewater treatment Jan1-31</b>		
3W070795		540-200-150 - EH - Waste Dispos Wastewater treatment Jan1		5,456.17	
		110-340-110 - GST Receivable - 1 GST Tax Code		272.81	
		900-110-110 - GST Paid GST Tax Code		272.81	5,728.98
<b>9522</b>	<b>2/23/2021</b>	<b>Success Office Systems</b>	<b>BB/W2972 C1926 Canon Copier</b>		
INV301402		510-200-190 - GG - Cont. - Photox BB/W2972 C1926 Canon Copi		183.13	
		110-340-110 - GST Receivable - 1 Both Tax Code		8.64	
		900-110-110 - GST Paid Both Tax Code		8.64	191.77
INV304478		510-200-190 - GG - Cont. - Photox PHOTOCOPIER CONTRACT		131.72	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.21	
		900-110-110 - GST Paid Both Tax Code		6.21	137.93
				Payment Total:	329.70
<b>9523</b>	<b>2/23/2021</b>	<b>Supreme Basics</b>	<b>Legal binding cases</b>		
R059754		510-400-110 - GG - Maint. - Statio Legal binding cases		158.95	
		110-340-110 - GST Receivable - 1 Both Tax Code		7.50	
		900-110-110 - GST Paid Both Tax Code		7.50	166.45
<b>9524</b>	<b>2/23/2021</b>	<b>Valley Lawn Services</b>	<b>Snow clearing</b>		
1410		510-220-100 - GG - Cont. - Office Snow clearing		150.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		7.50	
		900-110-110 - GST Paid GST Tax Code		7.50	157.50
				Total for AP:	64,094.41



Report Date  
2/19/2021 3:49 PM

RM of North Qu'Appelle  
List of Accounts for Approval  
As of 2/19/2021  
Batch: 2021-00024 to 2021-00028

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Reeve

Presented to Council this  
23<sup>rd</sup> day of February, 2021

  
Administrator



Our mission is to maintain and enhance the economic, cultural and social wellbeing for our ratepayers

**Rural Municipality of North Qu'Appelle No. 187**  
**Pasqua Lake Road Share Policy**  
**Policy #TS2021.01**

The RM recommends that we credit the Pasqua Lake Hamlet annually for the extra traffic from the RM. We reached this number by the number of improvements in Groomes and Lakes End.

# of improved properties on Organized Hamlet of Pasqua Lake  
# of improved properties in Groomes Vista & Lakes End

	Improvement	Percentage
2020		
Pasqua Lake	325	89 %
Groome Vista & Lakes End	40	11%
Total	365	100%

The credit will cover expenses for capital works improvements for Pasqua Lake Road. This would include;  
(Main Road work only)

- Paving cost
- Patching
- Other, to be determined

Passed by RM Council on February 23, 2021  
Replaces Policy dated July 25, 2017, resolution 17-387

Resolution Number

Reeve

Administrator