

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, April 27, 2021 9:00 a.m.

| | | |
|----------|------------------|---------------------------|
| Present: | Reeve: | Lee Carlson |
| | Council Members: | Division 2 Ron Palmer |
| | | Division 3 Nik Whalen |
| | | Division 4 Gord Peagam |
| | | Division 5 Don Nasheim |
| | | Division 6 Garnet Spanier |
| | Staff: | Administrator Dawn Lugin |

Absent:

Conference call was opened to the public at 8:57 am
A quorum being present, Reeve Carlson called the meeting to order at 9:00a.m.

21-214 REGULAR MEETING MINUTES/R. PALMER

"THAT the minutes of the regular meeting of Council, held April 13, 2021 be adopted as presented."

CARRIED

21-215 CORRESPONDENCE/N. WHALEN

"THAT the following Correspondence be accepted as presented and filed:

- a. RM of South Qu'Appelle #157 Fire Ban
- b. APAS Rural Connectivity Task Force
- c. East Central Cargo Express"

CARRIED

21-216 SOUTHEAST REGIONAL LIBRARY REPRESENTATIVE REPORT/N. WHALEN

"THAT the written report be accepted by Council as presented."

CARRIED

21-217 APAS REPORT/D. NASHEIM

"THAT the written report be accepted by Council as presented."

CARRIED

21-218 ADMINISTRATION REPORT/L. CARLSON

"THAT the written report be accepted as presented."

CARRIED

21-219 ACCOUNTS FOR PAYMENT/G. PEAGAM

"THAT the list of accounts for cheque numbers #9633 to #9660 totaling \$83,865.75, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

21-220 SUBDIVISION NE 14-21-15-W2/G. SPANIER

"THAT the RM Council recommends approval of the proposed resort residential subdivision AND FURTHER THAT Council instructs the Administrator to draft a Servicing Agreement with the proposed owner including off-site fees at the residential parcel rate, cash-in-lieu of public reserve, drainage plan, driveway plan, owner responsible for all utility installs."

CARRIED

21-221 ACCESSORY BUILDING PERMISSION ORGANIZED HAMLET OF PASQUA LAKE/D. NASHEIM

"THAT RM Council approve the moving of a structure to Lot 3, Blk 2, Plan 69R07629, in accordance with the recommendations and conditions set by the Organized Hamlet of Pasqua Lake Board, resolution 21-13: motion 21-13 "that the OHPL accepts the proposed plan submitted by the property owner for an accessory building to be moved on to the existing lot under the following conditions:

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, April 27, 2021 9:00 a.m.

1. The accessory building to have an appropriate inspection when the building has been set in place and the move completed.
2. A development/building permit be acquired from the RM office which will include stamped engineered drawings of the new residence to comply with the new NECB by June 30, 2021
3. Construction of the new residence to commence by late Fall 2021.

Failure by the owner to meet the above conditions will result in the accessory building being removed from the lot. at the owner's expense. Moved L. Bedel/carried."

CARRIED

21-222 SUBDIVISION NE 7-20-12-W2/R. PALMER

"THAT the RM Council approve a cash-in-lieu of municipal reserve settlement in the amount of \$880.00, equivalent to 0.81ha of unserved agriculture land in this area."

CARRIED

21-223 ORGANIZED HAMLET OF TAYLOR BEACH 2021 PROVISION OF SERVICES AGREEMENT/R. PALMER

"THAT the RM of North Qu'Appelle No 187 Council table this item to May 11, 2021."

CARRIED

21-224 PROVISION OF SERVICES AGREEMENT AND BUDGET 2021 ORGANIZED HAMLET OF PASQUA LAKE/D. NASHEIM

"THAT the RM of North Qu'Appelle No 187 Council accept the Provision of Services Agreement with budget schedules for 2021 from the Organized Hamlet of Pasqua Lake, AND FURTHER THAT the Reeve and Interim Administrator be authorized to sign the Agreement."

CARRIED

21-225 STATISTICS CANADA CENSUS 2021/R. PALMER

"THAT the Council of the RM of North Qu'Appelle No. 187 supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca as accurate and complete census data supports programs and services that benefit our community."

CARRIED

21-226 NUISANCE WILDLIFE OFFICERS/G. SPANIER

"That the R.M. of North Qu'Appelle No. 187 Council designate the following persons as Nuisance Wildlife Officers under *The Wildlife Regulations, 1981*, section 13:

1. Jerry Banks;
2. Richard Klyne;
3. Kelvin Czemeses"

CARRIED

21-227 BUSINESS CARDS/N. WHALEN

"THAT the RM Council approve new business cards for all members of Council as well as Administrator and Assistant Administrator."

CARRIED

21-228 RESCIND RESOLUTION 20-377/G. SPANIER

"THAT the RM Council rescind the September 8, 2020 resolution 20-377:

20-377 PUBLIC WORKS SHOP SIGN/R. PALMER

"THAT RM 187 Council approve the purchase of a di-bond aluminum sign measuring approximately 4 feet by 6 feet in size, from Markit Signs as per quote of \$261.25.

CARRIED"

CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, April 27, 2021 9:00 a.m.

21-229 SIGNAGE PUBLIC WORKS SHOP AND ADMINISTRATION OFFICE/G. PEAGAM

"THAT RM 187 Council authorize the Administrator to purchase a new sign for the Public Works Shop, the Administration Office and 2 magnetic vehicle decals at the Administrators discretion."

CARRIED

DELEGATE: Representatives - Mission Ridge Winter Park, Road Sale & Closure -9:45am.

Representatives from Mission Ridge Winter Park attended by conference call at 9:38am, to discuss the sale and closure of a road allowance with Council.

Representatives left the call at 9:57am.

21-230 CLOSED SESSION/R. PALMER

"THAT the RM Council, all members present in person, move into closed session at 10:07am., as per LA FOIP sections 16(1)(c) and (e); and 28 and under Code of Ethics Bylaw 2017-01, Part II, 3(c) for advice, proposals and personnel."

CARRIED

Conference call disconnected at 10:07am.

Reeve asks to reconvene at 11:49am.

Conference call re-connected at 11:49am.

21-231 RECONVENE/G. SPANIER

"THAT the RM Council reconvenes to regular session at 11:49am."

CARRIED

21-232 TRAFFIC COUNT 2021/G. PEAGAM

"THAT Council accept the proposed 2021 traffic count sites AND FURTHER THAT the Administrator be instructed to request that the counts be held for an extended period of time in this RM."

CARRIED

21-233 CODE OF ETHICS FILE# 4070 09-04-21/N. WHALEN

"THAT the RM Council finds the alleged Code of Ethics complaint, File# 4070 09-04-21, not applicable as the Code of Ethics Bylaw #2017-01 applies only to members of the RM Council."

CARRIED

21-234 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 11:51am."

CARRIED

Approved this

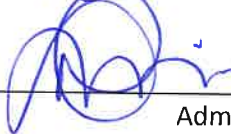
11th

day of

May.

, 2021


Reeve


Administrator

Next regular meeting of Council, Tuesday, May 11, 2021 at 9:00 a.m.

APR 22 2021

Fort Qu'Appelle Local Library Report
April 21 2021

Our Library - the Heart of the Valley

Each tax payer in the RM pays \$11.45 annually to the library.

1. Board Members

Jill Whiting - Chair

Joanne Pelletier - Vice Chair

Diane Szabo - RM 187 rep

Isaac Sneath - B Say Tah rep

Joanne Pelletier - Lebret rep

John Naumetz - Fort San rep

Leanne Redman - Standing Buffalo rep

Mal Heard - secretary

Richard McCorrister - treasurer

Sandra Schlamp - Fort Qu'Appelle rep

Teresa Thrun - Métis rep (also liaison to school)



2. Mission Statement

The Fort Qu'Appelle Branch (And its outreach locations) of the Southeast Regional Library provides a variety of resources, services, and programming enhanced by a welcoming environment for the people of Fort Qu'Appelle, surrounding municipalities and First Nations. The branch is supported by its staff and volunteer Board Members.

3. Vision Statement

The Fort Qu'Appelle Library works in partnership with its stakeholders to provide a sustainable, welcoming, all-inclusive space, accessing the most up-to-date information, resources, services and programs to strengthen the community.

4. Circulation is slightly below 2019, however acceptable considering current covid restrictions and concerns

5. Facelift

- painting is complete
- new flooring is next project, currently being planned
- in process of finding funding for purchase of outdoor shed for additional storage

6. Fundraising to augment yearly budget

- Easter Pierogy/Cabbage roll sale, raised \$400
- plan to repeat this sale in early summer

7. New Horizons Grant

- used to purchase iPads/androids as well as pay for instructors to teach classes on use of these devices. Classes are for seniors, taught by seniors.

8. Plans for National Indigenous Peoples Day

- highlight student artwork from preK - 12 for entire month of June. (Not limited to Indigenous themes)
- highlight local Indigenous artists on June 21. Dependant on current covid restrictions.

Respectfully submitted,
Diane Szabo
April 22, 2021

APR 2 2021

On April 19, APAS hosted a Webinar on the Grain Handling and Transportation system of Canada.

The presenters were Mark Hemmes and Bruce McFaden from the company, Quorum. Quorum is the watch dog for the Federal Government, reporting on performance of the Railroad and Lake Head Grain Terminals.

The grain produced in Canada has been continually increasing. For the years 1999-2005, average yearly production was 56.5 million metric tonnes. For 2006-2012 average production was 62.2 million metric tonnes. For 2013-2020 average production was 81 million metric tonnes. This production puts more pressure on the grain handling system to move more product.

In 2020, the railroads did increase the grain deliveries as compared to other years, but they were still below their capacity for moving grain.

During this year of the pandemic, the railways demand for moving other products dropped by about 15%. This allowed them to allocate more resources to moving grain. The concern is when we recover from Covid, the grain deliveries may drop off.

Another second factor in moving grain is the Possession Time. The Inland Terminals have reduced their handling time from four days to 2.9 days. The terminals with a looped track are the most efficient and fastest at moving grain. However, the railways possession time has increased from 9.6 days from terminal to terminal, to 12.1 days. The railways have started Block Splitting. This is where they will take three trains of grain, and reduce them to two trains. This adds about two days to their possession time.

A third factor is "Out of Car Time" at the terminal the time in which terminals have no rail cars to unload has increased by 46%.

A fourth factor is terminals not having the proper grain in storage for the vessels at port. This is a major concern. It results in ships charging a lot of demurrage, which comes out of producers' pockets. There have been upwards of 35 vessels waiting, when a normal amount is 10-14 vessels.

The fifth factor is the weather in Vancouver. In the past, terminals would load ships in the rain, however, since 2019, the local union deemed this unsafe. The result of this is that the terminals do not load ships if it is raining.

Another issue is developing where the vessels anchor while waiting to load. Currently, they are anchoring off of Vancouver Island. The residents that live on Vancouver Island, are lobbying to reduce the number of ships at anchor. Currently, about 50% of the ships are for grain. If the lobby wins, the vessels would have to move to open water and this poses a threat to the grain industry.

The presenters highlighted several issues that are concerns for the grain handling and transportation system. The Federal Government has some authority to improve the railways' performance, but the government is reluctant to act.

Submitted by D. George MacPherson



Administration Report to Council
Tuesday April 27, 2021

Bank Balance \$,1,164,197 as at April 23 @ 14:45
Wasqua Lake Reserve \$ 159,964 as at Dec.31/2020
Taylor Beach Reserve \$ 132,578 as at Dec.31/2020

Bouquets:
Complaints

30 new RIC's opened between April 9-23/2021; a total of 259 YTD with 20 open
 – building/development, geotech & subdivision questions, road restrictions, copies of receipts & past property taxes; fire ban inquiries;

Permits:

10 Newly Received permits - 0 building permits approved; 1 at PBI in review;
 10 in office awaiting review; 0 waiting on owner supply of info; 0 cancelled by owner

| | | |
|--|-------------------|---|
| | April 12-23, 2021 | ITEMS FOR COUNCIL TO NOTE: <ul style="list-style-type: none"> • RM Assessment roll opens April 30; • Administrative Duties with Deadlines coming up: April: April 10th: file & remit monthly education tax return – done File & remit, hail and C&D collections from previous month -done April 15th: file & remit previous month payroll deductions to CRA - done May: May 1st: Last day to prepare assessment roll; |
|--|-------------------|---|

- Devin 17.5 remaining 2021
- Kayle 17.5 remaining 2021
- Darcy 17 day remaining 2021
- Lloyd 23 days remaining 2021
- Gwen 25 days remaining 2021
- Dee 18 days remaining 2021
- Dawn 30 days remaining 2021

Respectfully submitted,
Dawn Lugin.

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|-----------------------------------|-----------|--|--|---|----------------|
| Bank Code: AP - AP GENERAL | | | | | |
| Computer Cheques: | | | | | |
| 9633 03292021 | 4/13/2021 | Sask Tel Cmr 530-300-140 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid | Forman Cell Forman Cell Both Tax Code Both Tax Code | 88.72 4.06 4.06 | 92.78 |
| 9634-Man Pay 0316-03 | 4/16/2021 | Bender, Deanna 210-400-910 - Paymate suspense | Pay Mar. 31-Apr 13 Pay Mar. 3-Mar 16 | 1,141.15 | 1,141.15 |
| 9635-Man Pay 0316-03 | 4/16/2021 | Lowe, Gwen 210-400-910 - Paymate suspense | Pay Mar. 31-Apr 13 Pay Mar. 03-Mar 16 | 1,382.77 | 1,382.77 |
| 9636-Man Pay 0316-03 | 4/16/2021 | Webster, Lloyd 210-400-910 - Paymate suspense | Pay Mar 31-Apr 13 Pay Mar. 3 - Mar 16 | 1,792.78 | 1,792.78 |
| 9637-Man Pay 0316-03 | 4/16/2021 | McCullough, Darcy 210-400-910 - Paymate suspense | Pay Mar 31-Apr 13 Pay Mar. 3 - Mar 16 | 1,082.59 | 1,082.59 |
| 9638-Man Pay 0316-03 | 4/16/2021 | Lugrin, Dawn 210-400-910 - Paymate suspense | Payroll Mar. 31- Apr. 13 Payroll Mar. 03-Mar 16 | 2,128.75 | 2,128.75 |
| 9639-Man Pay 0316-03 | 4/16/2021 | Horsman, Devin 210-400-910 - Paymate suspense | Pay Mar 31- Apr 13 Pay Mar. 2 - Mar 16 | 1,441.92 | 1,441.92 |
| 9640-Man Pay 0316-03 | 4/16/2021 | Duran, Kayle 210-400-910 - Paymate suspense | Pay Mar. 31-Apr 13 Pay Mar 3-Mar 16 | 1,140.96 | 1,140.96 |
| 9641 04132021 | 4/16/2021 | Myers, Leonard 530-210-121 - TS - Maint. - Contra | PP Mar 31-Apr 13 PP Mar 31-Apr 13 | 1,417.50 | 1,417.50 |
| 9642 42779 | 4/15/2021 | Municipal Employees' 210-200-230 - MEPP Payable | RM187 Mar.31-Apr.13 RM187 Mar.31-Apr.13 | 2,626.64 | 2,626.64 |
| 9643 4104714 | 4/27/2021 | Brandt Tractor Ltd. 530-430-120 - TS - Maint. - Machii 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid | grader blades grader blades Both Tax Code Both Tax Code | 507.75 23.95 23.95 | 531.70 |
| 9644 04272021 | 4/27/2021 | CIBC Credit Card 510-400-120 - GG - Maint. - Posta 510-400-120 - GG - Maint. - Posta 530-400-130 - TS - Maint. - Materi 530-400-130 - TS - Maint. - Materi 530-400-130 - TS - Maint. - Materi 530-400-130 - TS - Maint. - Materi 530-420-127 - TS - Main - Repair/ 530-420-127 - TS - Main - Repair/ 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid | Visa Charges Mar-Apr Posta Canada Post Posta Francotyp Postage Cnd Tire Cobra 3pak Princess auto shop suppl Princessauto shop supply Fort Garry Ind-mesh flags Eriks Indust-adapter RCS Repair - connector Both Tax Code Both Tax Code GST Tax Code GST Tax Code | 27.60 2,105.00 74.19 630.03 279.76 73.14 16.89 12.70 51.28 51.28 101.38 101.38 | 3,371.97 |
| 9645 res #21-198 | 4/27/2021 | District #39 A.D.D Board 540-210-100 - EH - Cont. - Pest C | 2021 Pest Control 2021 Pest Control | 5,700.00 | 5,700.00 |
| 9646 13354 | 4/27/2021 | Grasslands News Group 560-210-100 - P&D - Cont. - Adve 560-210-100 - P&D - Cont. - Adve 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid | Public Notice Zoning Public Notice 1-Zoning Public Notice 2-Zoning GST Tax Code GST Tax Code | 213.75 213.75 21.38 21.38 | 448.88 |

RM of North Qu'Appelle
List of Accounts for Approval
As of 4/22/2021
Batch: 2021-00055 to 2021-00060

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|-----------|-------------------------------------|---|----------------|----------------|
| 9647 888 | 4/27/2021 | Hilderman Construction | Contract for shop work | | |
| | | 530-210-120 - TS - Maint. - Contra | Contract for shop work | 42,400.00 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 2,000.00 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 2,000.00 | 44,400.00 |
| 9648 7284 | 4/27/2021 | Howden Country Services Ltd | repair cylinder | | |
| | | 530-420-124 - TS Maint. - Repair/ | repair cylinder | 79.57 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 3.98 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 3.98 | 83.55 |
| 7289 | | 530-420-124 - TS Maint. - Repair/ | Pete repair & parts | 1,461.20 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 68.93 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 68.93 | 1,530.13 |
| 7349 | | 530-420-123 - TS-Maint-Repairs/F | filters for JD Tracktors | 43.29 | |
| | | 530-420-125 - TS - Maint. - Repair | filters for JD Tracktors | 43.29 | |
| | | 110-340-110 - GST Receivable - 1 | GST Tax Code | 4.33 | |
| | | 900-110-110 - GST Paid | GST Tax Code | 4.33 | 90.91 |
| | | | | Payment Total: | 1,704.59 |
| 9649 4 | 4/27/2021 | Jarrold Scott Carpentry | supply & install door- shop | | |
| | | 530-210-120 - TS - Maint. - Contra | supply & install door- sh | 874.50 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 41.25 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 41.25 | 915.75 |
| 9650 april 2021 | 4/27/2021 | Kell Kar Holdings | Monthly Rental April | | |
| | | 510-250-150 - GG - Cont. - Expres | Monthly Rental April | 70.00 | |
| | | 110-340-110 - GST Receivable - 1 | GST Tax Code | 3.50 | |
| | | 900-110-110 - GST Paid | GST Tax Code | 3.50 | 73.50 |
| 9651 04212021 | 4/27/2021 | North Qu'Appelle Group | B Boehme telpay to rm | | |
| | | 210-225-190 - N.Q. Group Pipelin | B Boehme telpay to rm | 210.70 | 210.70 |
| 9652 apr2021 | 4/27/2021 | Paradise Janitorial Services | Janitor Services-April | | |
| | | 510-220-100 - GG - Cont. - Office | Janitor Services-April | 344.50 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 16.25 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 16.25 | 360.75 |
| 9653 04012021 | 4/27/2021 | G. Pavelich | site setup template maintenanc | | |
| | | 510-250-100 - GG - Cont. - Comm | site setup template maint | 854.30 | 854.30 |
| 9654 04212021 | 4/27/2021 | Peagam, Gord | Indemnity Jan 12- Mar 31 | | |
| | | 510-110-114 - GG - Council Ind. M | Jan 12- Mar 31 | 490.00 | |
| | | 510-110-114 - GG - Council Ind. M | Jan 12- Mar 31 | 60.00 | |
| | | 510-110-114 - GG - Council Ind. M | Jan 12- Mar 31 | 180.00 | |
| | | 530-110-114 - TS - Maint. - Counc | ROad Supervision Jan 28 | 37.50 | |
| | | 530-250-114 - TS - Maint. - Travel | Mileage Jan - Mar | 42.00 | |
| | | 510-300-140 - GG - Utility - Telept | phone/office Jan - Mar | 300.00 | 1,109.50 |
| 9655 7825 | 4/27/2021 | Prairie Co-operative Ltd. | water cooler fill | | |
| | | 510-410-140 - GG - Maint. - Office | water cooler fill | 7.00 | 7.00 |
| 4842 | | 530-400-150 - TS - Maint. - Suppli | shop towels | 21.19 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 1.00 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 1.00 | 22.19 |
| 1391517H | | 530-400-150 - TS - Maint. - Suppli | shop towels | 21.19 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 1.00 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 1.00 | 22.19 |
| March fuel | | 530-420-129 - TS- Main - Repair/F | March fuel JD grader | 1,241.48 | |
| | | 530-425-110 - TS - Maint. - Oil & C | March fuel -slip tank | 107.74 | |
| | | 530-410-140 - TS - Maint - Equipn | March fuel -CAT grader | 643.06 | |
| | | 530-420-108 - TS - Maint. - Repair | March fuel -Champ grader | 209.51 | |

Report Date
4/22/2021 2:54 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 4/22/2021
Batch: 2021-00055 to 2021-00060

| Payment # Invoice # | Date | Vendor Name GL Account | Reference GL Transaction Description | Detail Amount | Payment Amount |
|---------------------------|------------------|------------------------------------|---|----------------|----------------|
| | | 110-340-110 - GST Receivable - 1 | GST Tax Code | 110.10 | |
| | | 900-110-110 - GST Paid | GST Tax Code | 110.10 | 2,311.89 |
| | | | | Payment Total: | 2,363.27 |
| 656 Res #21-194 | 4/27/2021 | Saskatchewan Crime Stoppers | Donation 2021-res 21-94 | | |
| | | 510-500-110 - GG - Grants & Con | Donation 2021-res 21-194 | 200.00 | 200.00 |
| 9657 SW071563 | 4/27/2021 | SaskWater | Wastewater treatment March | | |
| | | 540-200-150 - EH - Waste Dispos | Wastewater treatment Marc | 5,456.17 | |
| | | 110-340-110 - GST Receivable - 1 | GST Tax Code | 272.81 | |
| | | 900-110-110 - GST Paid | GST Tax Code | 272.81 | 5,728.98 |
| 9658 145IHX2021 | 4/27/2021 | SGI Auto Fund Division | Registration dodge 3/4ton | | |
| | | 530-420-126 - TS - Maint. - Repair | Registration dodge 3/4ton | 1,329.40 | 1,329.40 |
| 9659 INV309977 | 4/27/2021 | Success Office Systems | photocop BB/w 3468, c 1323 | | |
| | | 510-200-190 - GG - Cont. - Photoc | photocop BB/w 3468, c 132 | 150.04 | |
| | | 110-340-110 - GST Receivable - 1 | Both Tax Code | 7.08 | |
| | | 900-110-110 - GST Paid | Both Tax Code | 7.08 | 157.12 |
| 9660 1504 | 4/27/2021 | Valley Lawn Services | snow clearing Office | | |
| | | 510-270-100 - GG - Cont. - Mainte | snow clearing Office | 150.00 | |
| | | 110-340-110 - GST Receivable - 1 | GST Tax Code | 7.50 | |
| | | 900-110-110 - GST Paid | GST Tax Code | 7.50 | 157.50 |
| | | | | Total for AP: | 83,865.75 |


Reeve


Administrator

April 27, 2021

Provision of Services Agreement

This Agreement made in duplicate effective for the year 2021

BETWEEN:

The Council of the Rural Municipality of North Qu'Appelle No. 187

- and -

The Hamlet Board of the Organized Hamlet of Pasqua Lake.

Whereas section 74 of *The Municipalities Act* allows the council of a rural municipality and a hamlet board of an organized hamlet to agree that the hamlet board is to be responsible for the provision of one or more services within the organized hamlet, as long as there are sufficient funds available to the credit of the organized hamlet in its hamlet account, and to authorize the rural municipality to hire the necessary employees or enter into agreements with other parties to carry out the terms of the agreement between the council and the hamlet board; and

Whereas the Organized Hamlet of Pasqua Lake was established by Minister's Order and continued pursuant to section 410 of *The Municipalities Act*; and

Whereas Larry Bedel, Tom Mullin, and Don Nasheim are the members of the Hamlet Board of the Organized Hamlet of Pasqua Lake holding office on the date of this Agreement and are thus authorized to enter into this Agreement on behalf of the Organized Hamlet; and

Whereas the Hamlet Board has submitted a budget to the Council of the Rural Municipality as required by section 69.1 of *The Municipalities Act* and has funds available to it in the hamlet account of the Organized Hamlet; and

Whereas it is necessary and expedient to enter into an agreement between the Council and the Hamlet Board in accordance with the provisions of *The Municipalities Act* and *The Municipalities Regulations*;

NOW, THEREFORE, this Agreement witnesses as follows:

Definitions

1. In this Agreement:

- (a) "Act" means *The Municipalities Act*;
- (b) "Council" means the Council of the Rural Municipality of North Qu'Appelle, 187;
- (c) "Hamlet Board" means the duly elected hamlet board of the Organized Hamlet of Pasqua Lake;
- (d) "Organized Hamlet" OH, means the Organized Hamlet of Pasqua Lake;
- (e) "RM" means the Rural Municipality of North Qu'Appelle No. 187.

Allocation to hamlet account

2. For the purposes of clause 69(1)(b) of the Act, the Council and the Hamlet Board agree that the Council shall allocate to the hamlet account 40% of the taxes collected for municipal purposes and the municipal portion of any special licence fees established pursuant to section 306 of the Act from within the Organized Hamlet. As much as 60% of the taxes collected for municipal purposes shall go to allocated shared expenses as per Schedule A. Calculations of hamlet revenues are provided in Schedule C.

Schedule A Allocated Shared Expenses

- 2(1) An allocated shared expense is one that can be shared evenly across the entire RM according to taxable assessment. The taxable assessment of the RM is \$328,768,871 whereas the taxable assessment for the hamlet of Pasqua Lake is \$109,640,580 (33.35%).
- 2(2) The allocated **budgeted** hamlet costs, in many cases, are more than 33.35% of the RM's total to account for discrepancies between budget and actual 2021 RM costs. However, even if the total RM costs vary, and not be known until the year's end; the percentage share for the hamlet will remain at **33.35%**. The allocated budgeted costs for the hamlet are:

Schedule A: Allocated Shared Budgeted Expenses for 2021

| | | |
|-------------|--|-----------|
| 510-210-123 | PL Admin Services | 80,000.00 |
| 540-200-130 | Garbage collection | 28,000.00 |
| 540-200-143 | Garbage disposal site NVWM | 15,000.00 |
| 540-200-153 | Sewage Lagoon | 24,000.00 |
| 570-500-130 | Rexentre grant | 1,500.00 |
| 570-290-130 | Regional Library & F.Q. Library | 3,500.00 |
| 525-210-130 | Fire protection | 6,000.00 |
| 520-210-130 | Policing | 14,000.00 |
| 525-230-130 | Fire Capital | 0.00 |
| 560-250-103 | Calling Lakes District Planning Commission | 400.00 |
| 510-200-153 | SAMA | 9,500.00 |

TOTAL ALLOCATED SHARE = \$181,900.00

* The Sewage Lagoon cost is \$68747.76. This cost is shared among the RM(202), Pasqua (329), Fort San(206), and B-Say-Tah (274). The Pasqua Lake share is for 329 households from a total of 1011 households that use the lagoon for a shared percentage of 32.54%, \$22,371.92.

Provision of services

3(1) In accordance with section 74 of the Act, the Rural Municipality and the Hamlet Board agree that the Hamlet Board is responsible for the provision of the following services in the Organized Hamlet of Pasqua Lake as per Schedule B, Hamlet Expenses:

- (a) all costs associated with garbage pickup, with corresponding road haul charges to the lagoon and the landfill;
- (b) street lights;
- (c) maintenance of streets and roads within the hamlet;
- (d) construction and maintenance, including insurance, of public buildings and equipment;
- (e) capital projects within the OH, at the request of the OH;
- (f) services within the OH, at the request of the OH;
- (g) hamlet board expenses and indemnities.

3(2) Subject to the availability of funds in the hamlet account of the Organized Hamlet and to the other provisions of this Agreement, the Council shall retain the services of the employees required to provide the services identified in subparagraph (1) and enter into any other agreements with third parties that may be required to facilitate the provision of those services.

Schedule B Hamlet Expenses

3(3) Hamlet Expenses are those that are discretionary and can **not** be shared evenly across the RM. Some are shared with certain parts of the RM. These expenses would include those of 3(1), but more specifically are listed in Schedule B below along with the person overseeing the expenditure and shall be granted the authority to spend the budgeted amount.

| Code | Description | Amount | Responsible |
|-------------|--|-----------|-------------|
| 510-110-130 | Board expense | 4,500 | Board |
| 510-240-130 | Memberships/subscriptions/PARCS | 500.00 | Board |
| 510-240-153 | Meetings | 500.00 | Board |
| 510-200-172 | Special Mailings/Advertising | 400.00 | Board |
| 510-200-113 | Legal | 500.00 | Board |
| 530-210-123 | Contract PL | | |
| | Elm Street Drainage upgrades | 34,000.00 | Larry Bedel |
| | Bence Beach | 30,000.00 | Larry Bedel |
| | Major road upgrades – fogging/paving * | 75,000.00 | Larry Bedel |
| | Custom work – rocks falling | 7,000 | Don Nasheim |

| | | | |
|-------------|--|-----------|-------------|
| | R.M. crew & equipment – mowing, sweeping, sanding, snow removal, general road patching | 30,000.00 | Board/RM |
| | centre line striping | 3,000.00 | Larry Bedel |
| 530-450-130 | Culverts/drainage | 10,000.00 | Tom Mullin |
| 530-210-103 | Dust control | 3,500.00 | Larry Bedel |
| 530-440-130 | Gravel | 3,000.00 | Larry Bedel |
| 530-310-300 | Street lighting - energy charge | 12,000.00 | RM |
| 540-200-154 | Sewage Lagoon Road ** | 3,200.00 | RM |
| 540-210-303 | Tree trimming/removal | 5,000.00 | Tom Mullin |
| 530-470-130 | Signage | 1,000.00 | Board |

Total Discretionary Expenses = \$223,100.00

*The 2021 Gas tax project will be for major paved road upgrades through a .5 km paving (lift) project and fogging 2 km.

** The SARM haul rate is 3.67 cents per ton per km. The sewage haul rate for Pasqua Lake is calculated as follows: The amount of sewage that comes out of Pasqua Lake is based on accurate records for the SWA lagoon of which 1011 RM households produce 33,400 tons for an average of 33.04 tons per user. Pasqua Lake has 329 households, so it would produce about 10,870 tons of sewage per year. It is hauled a distance of 7.3 km on RM roads. The haul fee would be: 10,870 tons x 7.3 km x \$ 0.0367 = \$2,912. The hamlet budgeted an amount of \$3,200.

Schedule C: Hamlet Revenue and Reserve

3(4) Hamlet budgeted revenue is a calculated as per spreadsheet, Schedule C, below:

| | | |
|--|---------------------|--------------------|
| | | 2021 Budget |
| | Hamlet Assessment | 110,000,000.00 |
| | Municipal Mill Rate | 2.75 |
| | Municipal Tax Levy | 302,500.00 |
| | Base Tax | 89,550.00 |

| | | |
|-------------|--------------------------------|-------------------|
| | RM Credit for Crew @ 11 % * | 8,000.00 |
| | Tax adjustments | (1,000.00) |
| | Discounts | (18,622.38) |
| | Current Levy Uncollected | 0.00 |
| | Net Levy | 380,427.62 |
| | Hamlet portion of current levy | 380,427.62 |
| | Current Taxes | 380,427.62 |
| 450-120-130 | Revenue Sharing Grants | 28,000.00 |
| 450-230-100 | Gas Tax | 17,700.00 |
| | TOTAL REVENUES | 426,127.62 |

*RM Credit Crew (Road Share Agreement) is calculated using the total number of improved properties within the Hamlet of Pasqua Lake, Groome's Vista, and Lakes End based on 2017 SAMA numbers - the overall total number of improved properties were 365, of which Pasqua Lake had 329 (89%) and Groome's Vista and Lakes End had a total of 40 (11%).

3(5) The Organized Hamlet of Pasqua Lake has in **reserve** as of the end of 2020: \$ **159,964.07**

3(6) The projected 2021 budget **surplus** is: \$ **21,127.62**

3(7) The **projected reserve** as of the end of 2021 is: \$ **181,091.69**

Procedures for payments out of hamlet account

4. In order to ensure that moneys in the hamlet account are used only for the purposes authorized by subsection 69(2) of the Act, no payment may be made out of the hamlet account unless:

- (a) the expenditure is contained in the budget, as per Schedule A and B, submitted to Council as required by section 69.1 or otherwise authorized by Council prior to incurring it; and
- (b) the expenditure is:
 - (i) for the payment of indemnities to members of the Hamlet Board;
 - (ii) for the provision of services under this Agreement; or
 - (iii) authorized under sections 73, 75 or 76 of the Act.


GST Reimbursement

5. Any GST monies on invoices paid from the hamlet account, shall be returned to the hamlet account.

DATED at Fort Qu'Appelle, Saskatchewan, this 27th day of April, 2021.


RURAL MUNICIPALITY OF NORTH QU'APPELLE 187

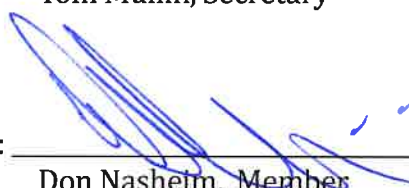
Per: 
Lee Carlson, Reeve

Per: 
Dawn Lugin, Administrator

THE HAMLET BOARD OF ORGANIZED HAMLET OF PASQUA LAKE

Per: 
Larry Bedel, Chair

Per: 
Tom Mullin, Secretary

Per: 
Don Nasheim, Member

| | | 2021 Budget | 2020 Actual |
|-------------|--|-------------------|-------------------|
| | Hamlet Assessment | 110,000,000.00 | 109,643,685.00 |
| | Municipal Mill Rate | 2.75 | 2.75 |
| | Municipal Tax Levy | 302,500.00 | 301,511.58 |
| | Base Tax | 89,550.00 | 88,600.00 |
| | RM Credit for Crew @ 11 % | 8,000.00 | |
| | Tax adjustments | (1,000.00) | -227.45 |
| | Discounts | (18,622.38) | -15,269.18 |
| | Current Levy Uncollected | 0.00 | |
| | Net Levy | 380,427.63 | 374,614.95 |
| | Hamlet portion of current levy | 380,427.63 | 374,614.95 |
| | | | |
| | REVENUES | | |
| | Current Taxes | 380,427.63 | 374,614.95 |
| 450-120-130 | Revenue Sharing Grants | 28,000.00 | 28,382.00 |
| 450-230-100 | Gas Tax | 17,700.00 | 16,800.00 |
| 490-100-100 | Transfer From reserves | | 50,000.00 |
| | TOTAL REVENUES | 426,127.63 | 469,796.95 |
| | | | |
| | EXPENDITURES | | |
| 510-210-123 | PL Admin Services | 80,000.00 | 69,138.59 |
| 540-200-130 | Garbage collection | 28,000.00 | 24,121.65 |
| 540-200-143 | Garbage disposal site NVWM | 15,000.00 | 13,506.96 |
| 540-200-153 | Sewage Lagoon | 24,000.00 | 22,371.92 |
| 570-500-130 | Rexentre grant | 1,500.00 | 0.00 |
| 570-290-130 | Regional Library & F.Q. Library | 3,500.00 | 3,264.77 |
| 525-210-130 | Fire protection | 6,000.00 | 376.00 |
| 520-210-130 | Policing | 14,000.00 | 13,733.38 |
| 525-230-130 | Fire Capital | 0.00 | 0.00 |
| 560-250-103 | Calling Lakes District Planning Commission | 400.00 | 382.00 |
| 510-200-153 | SAMA | 9,500.00 | 8,878.79 |
| 0-110-130 | Board expense | 4,500.00 | 0.00 |
| 510-240-130 | Memberships/subscriptions/PARCS | 500.00 | 100.00 |
| 510-240-153 | Meetings | 500.00 | 0.00 |
| 510-200-172 | Special Mailings/Advertising | 400.00 | 202.56 |
| 510-200-300 | Directories | 0.00 | 0.00 |
| 510-200-113 | Legal | 500.00 | 0.00 |
| 510-900-130 | Com Internet Project Down Pymt | 0.00 | 0.00 |
| 530-210-123 | Contract PL | | |
| | Gas Tax Project - Elm Street drainage | 34,000.00 | 35,741.88 |
| | Gas tax Project - Bence Beach road | 30,000.00 | |
| | Major road upgrades - fogging | 75,000.00 | |
| | Custom work/falling rocks, etc | 7,000.00 | 0.00 |
| | R.M. crew & equipment -mowing, sweeping, sanding, snow removal, general road patching | 30,000.00 | 22,255.00 |
| | centre line striping | 3,000.00 | 0.00 |
| 530-450-130 | Culverts/drainage | 10,000.00 | 10,818.20 |
| 530-210-103 | Dust control | 3,500.00 | 2,594.15 |
| 530-440-130 | Gravel | 3,000.00 | 1,114.00 |
| 510-710-130 | Internet Project in 2019 | 0.00 | 112,967.50 |
| 530-310-300 | Street lighting - energy charge | 12,000.00 | 11,661.89 |
| 540-200-154 | Sewage Lagoon Road | 3,200.00 | 3,181.93 |
| 540-210-303 | Tree trimming/removal | 5,000.00 | 5,087.40 |
| 0-470-130 | Signage | 1,000.00 | 0.00 |
| 530-460-130 | R.M. share Road costs (11%) | | -5,700.00 |
| | TOTAL EXPENDITURES | 405,000.00 | 355,798.57 |
| | REVENUES MINUS EXPENDITURES | 21,127.63 | 113,998.38 |
| | | | |
| 310-110-300 | Reserve Balance Jan.01 previous yr | 159,964.07 | 95,965.69 |
| | Surplus/(Deficit) Current Year | 21,127.63 | 113,998.38 |
| 490-100-100 | Transfer From Reserves | 0.00 | 50,000.00 |
| 310-110-300 | Reserve Account Dec.31 current yr | 181,091.70 | 159,964.07 |

Allocated Shared Expenses based on 33.35%

Hamlet Expenses