

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, May 25, 2021 9:00 a.m.

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Don Nasheim
		Division 6 Garnet Spanier
	Staff:	Administrator Dawn Lugin

Conference call was opened to the public at 8:57am.
A quorum being present, Reeve Carlson called the meeting to order at 9:00am.

21-268 REGULAR MEETING MINUTES/R. PALMER

“THAT the minutes of the regular meeting of Council, including public hearing notes, held May 11, 2021 be adopted as presented.”

CARRIED

21-269 CORRESPONDENCE/G. PEAGAM

“THAT the following Correspondence be accepted as presented and filed;
a. Financial and Consumer Affairs Authority (FCAA)”

CARRIED

21-270 ADMINISTRATION REPORT/L. CARLSON

“THAT the written report be accepted as presented.”

CARRIED

21-271 BYLAW 2021-005/N. WHALEN

“THAT Bylaw 2021-005, a Bylaw to Amend Bylaw 16-07, be introduced and given first reading.”

CARRIED

21-272 BYLAW 2021-005/G. SPANIER

“THAT Bylaw 2021-005, a Bylaw to Amend Bylaw 16-07, be read for a second time.”

CARRIED

21-273 BYLAW 2021-005/D. NASHEIM

“THAT Bylaw 2021-005, be given three readings at this meeting.”

CARRIED UNANIMOUSLY

21-274 BYLAW 2021-005/G. SPANIER

“THAT Bylaw 2021-005, a Bylaw to Amend Bylaw 16-07, be given THIRD reading and adopted by Council.”

CARRIED

21-275 ACCOUNTS FOR PAYMENT/D. NASHEIM

“THAT the list of accounts for cheque numbers #9696 to #9716 totaling \$34,132.36, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment.”

CARRIED

21-276 SARM DIVISION 1 MEETING/L. CARLSON

“THAT the RM Council members and Administration be authorized to register for the upcoming virtual SARM Division 1 June meeting.”

CARRIED

21-277 DEVELOPMENT SERVICING AGREEMENT/G. SPANIER

“THAT the RM of North Qu'Appelle No 187 Council authorize the Reeve and Administrator to sign the Servicing Agreement with developer for lots in the NE 14-21-15-W2, extension 60.”

CARRIED

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21-278 LOOSE DEBRIS CONCERNS/L. CARLSON

"THAT RM Council instructs the Administrator to write a letter to the Property Owner regarding concerns with use of the property, loose debris that is left behind."

CARRIED

21-279 LOOSE GARBAGE AND DEBRIS CONCERNS/N. WHALEN

"THAT the RM council instruct the works Crew to secure a garbage receptacle on the southeast corner of the Wide Awake Bridge and place appropriate signage reminding users of the area to 'pack out' what they 'pack in' for our environment and public safety."

CARRIED

21-280 DEBRIS COLLECTION/N. WHALEN

"THAT Council authorizes the issuance of a landfill permit to identified persons collecting and disposing of debris and garbage from Wide Awake Bridge shoreline area At the discretion of the Administrator."

CARRIED

21-281 BOARDROOM EQUIPMENT/D. NASHEIM

"THAT RM Council authorizes the purchase of a larger tv screen for the boardroom to a maximum cost of \$1,000 (One Thousand) dollars taxes included."

CARRIED

21-282 MULTI-USE TABLE/D. NASHEIM

"THAT Council authorizes the purchase of a portable fold-up table for the use of the RM."

CARRIED

21-283 RESCIND RESOLUTION 20-124/R. PALMER

"THAT council rescinds resolution 20-124, Projector Screen."

CARRIED

21-284 TEMPORARY SPEED REDUCTION/G. PEAGAM

"THAT the Council approve the recommendation 21W-023 from the May 21, 2021 Works Committee meeting:

" 21W-023 TEMPORARY SPEED REDUCTION/G. PEAGAM:

THAT Works Committee recommend that the speed be temporarily reduced to 60 kilometers per hour on the following Division 4 roads to accommodate the excess traffic for a proposed detour:

1. Patrick Road from intersection of Highway 10 north to intersection of Township Road 214; and
2. Township road 214 from intersection of highway 35 east to intersection of Patrick Road

CARRIED."

CARRIED

21-285 BYLAW 04-08 TEMPORARY SUSPENSION/G. PEAGAM

"THAT the RM Council temporarily suspend the 3-axel restriction on Township Road 214 from Provincial Highway 35, east to the RM boundary, for the period of June 2, 2021 through to the end of the Ministry of Highways designated detour route."

CARRIED

21-286 PROJECT MATERIALS/L. CARLSON

"THAT RM 187 Council approves recommendation 21W-025 from the May 21, 2021 Works committee meeting:

21W-025 PROJECT MATERIALS/L. CARLSON:

"THAT Works Committee recommend that RM Council approve spending of approximately Two Thousand Two hundred (\$2,200.00) dollars for the purchase of coconut erosion control mats for the upcoming rock ford crossing project. CARRIED"

CARRIED

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21-287 RECESS/G. SPANIER

"THAT this meeting be recessed at 10:03a.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 10:13 am.

21- 288 RECONVENE/G. SPANIER

"THAT this meeting reconvenes at 10:13 a.m."

CARRIED

21-289 CLOSED SESSION/G. PEAGAM

"THAT the RM Council, all members present in person, move into closed session at 10:14am., as per *The Municipalities Act* section 120(2)(a) and (b) for advice, proposals and personnel."

CARRIED

Conference call disconnected at 10:14am.

Reeve asks to reconvene at 11:32am.

Conference call re-connected at 11:32am.

21-290 RECONVENE/R. PALMER

"THAT the RM Council reconvenes to regular session at 11:32am."

CARRIED

21-291 AUDITED 2020 FINANCIAL STATEMENT/D. NASHEIM

"THAT RM Council approve the 2020 draft audited financial statements, prepared by Dudley & Company LLP, as presented."

CARRIED

21-292 DETOUR AGREEMENT MINISTRY OF HIGHWAYS AND INFRASTRUCTURE/G. PEAGAM

"THAT the RM of North Qu'Appelle authorize the Reeve and Administrator to sign an Agreement, with changes as discussed by Council for a planned detour through Division 4 roads.

CARRIED

21-293 BENICE BEACH CUSTOM WORK/G. SPANIER

"THAT the RM Council advise the Organized Hamlet of Pasqua Lake Board that the RM Crew will not be able to complete the projected work in Benice Beach subdivision in 2021 due to the scope of work and time required AND FURTHER THAT the Board should consider contracting the work out to support the local economy. "

CARRIED

21-294 ADMINISTRATION OUT-OF-SCOPE WORK FOR PASQUA LAKE VILLAGE SUB-COMMITTEE /R. PALMER

"THAT Council advise the Organized Hamlet of Pasqua Lake Board and Village Investigation sub-committee that RM Administration time to address business and/or meet with representatives related to the Village Investigation process will be charged to the Organized Hamlet at a rate of \$70.00 per hour, as the time involved is over and above the scope of services covered in the Provision of Services Agreement."

CARRIED

21-295 OPERATOR TRAINING/N. WHALEN

~~"THAT the R.M. of North Qu'Appelle No. Council approves the recommendation 21W-024 from the May 21, 2021 works committee meeting:~~

~~**21W-024 OPERATOR TRAINING/G. SPANIER:**~~

~~"THAT Works Committee recommends that an outside contractor be hired to provide PME training and certification to three (3) municipal employees at an approximate cost of One Thousand Five hundred (\$1,500.-) dollars. — CARRIED"~~

~~CARRIED~~

*Recessed
June 8th, 2021
Res# 21-318*

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136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, May 25, 2021 9:00 a.m.

21-296 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 11:43am."

Approved this

8th

day of

June

, 2021



Reeve



Administrator

Next regular meeting of Council, Tuesday, June 8, 2021 at 9:00 a.m.



Administration Report to Council
Tuesday May 25, 2021

Bank Balance \$1,002,395 as at May 21 @ 15:35
Wasqua Lake Reserve \$ 159,964 as at Dec.31/2020
Taylor Beach Reserve \$ 132,578 as at Dec.31/2020

Bouquets:

Complaints

30 new RIC's opened between May 10-May 21/2021 (325 total to date)
 – fire ban, pest control, property assessment, building/development, subdivision questions,
 RV parking/use, requests for copies of prior years documents; nuisance/garbage issues

Permits:

8 Newly Received permits - 2 building permits approved; 3 at PBI in review;
 5 in office awaiting review; 0 waiting on owner supply of info; 0 cancelled by owner

	May 2021	ITEMS FOR COUNCIL TO NOTE: <ul style="list-style-type: none"> Administrative Duties with Deadlines coming up: May: May 10th: file & remit monthly education tax return – done File & remit, hail and C&D collections from previous month - done May 15th: file & remit previous month payroll deductions to CRA - done May 30: Conservation & Development (C&D) Authorities to provide RM with annual levies by this date.
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- Devin 17.5 remaining 2021
- Kayle 17.5 remaining 2021
- Darcy 16 day remaining 2021
- Lloyd 24 days remaining 2021
- Gwen 25 days remaining 2021
- Dee 8 days remaining 2021
- Dawn 30 days remaining 2021

Respectfully submitted,
Dawn Lugin.

The Rural Municipality of North Qu'Appelle No. 187

Bylaw No. 2021-005

A Bylaw to amend Bylaw No. 16-07, known as the Fire Restriction Bylaw.

The Council of the Rural Municipality of North Qu'Appelle No. 187, incorporated in the Province of Saskatchewan, enacts Bylaw No. 2021-005 as follows:

1. That Bylaw No. 16-07, Fire Restriction Bylaw is amended:
 - a. In section #12, by adding "WITH THE EXCEPTION OF Agriculture Producers burning flax straw within the RM's Agriculture Zone conditional that the burning be done in the evening, with minimal winds, with appropriate fire guards and tillage equipment directly accessible." After "...during a fire ban."
2. This bylaw shall come into full force and effect upon final passing.


Municipal Adoption

1st Reading: *May 25, 2021*


2nd Reading: *May 25, 2021*

3rd Reading: *May 25, 2021*





Reeve



Administrator

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
9696-Man Pay 0418-0511	5/14/2021	Bender, Deanna 210-400-910 - Paymate suspense	Pay Apr 28 - May 11 Pay Mar. 3-Mar 16	1,141.15	1,141.15
9697-Man Pay 0428-0511	5/14/2021	Lowe, Gwen 210-400-910 - Paymate suspense	Pay Apr 28-May 11 Pay Mar. 03-Mar 16	1,382.77	1,382.77
9698-Man Pay 0428-0511	5/14/2021	Webster, Lloyd 210-400-910 - Paymate suspense	Payroll Apr 28-May 11 Pay Mar. 3 - Mar 16	1,792.78	1,792.78
9699-Man Pay 0428-0511	5/14/2021	McCullough, Darcy 210-400-910 - Paymate suspense	Pay Apr 14-27 Pay Mar. 3 - Mar 16	1,329.73	1,329.73
9700-Man Pay 0428-0511	5/14/2021	Lugrin, Dawn 210-400-910 - Paymate suspense	Payroll Apr 28-May 11 Payroll Mar. 03-Mar 16	2,128.75	2,128.75
9701-Man Pay 0428-0511	5/14/2021	Horsman, Devin 210-400-910 - Paymate suspense	Payroll Apr 28-May 11 Pay Mar. 2 - Mar 16	1,565.77	1,565.77
9702-Man Pay 0428-0511	5/14/2021	Duran, Kayle 210-400-910 - Paymate suspense	Payroll Apr 28-May 11 Pay Mar 3-Mar 16	1,350.13	1,350.13
9703 0428-0511	5/14/2021	Myers, Leonard 530-210-121 - TS - Maint. - Contr	Payroll Apr 14-May 11 Payroll Apr 14-May 11	2,012.50	2,012.50
9704 April 9-May 8	5/25/2021	CIBC Credit Card 510-290-100 - GG - Cont. - Bank C	late fees late fees	78.10	78.10
9705 955525	5/25/2021	Fries Tallman Lumber 1976 Ltd. 4 - treated 4x4 16' 530-410-120 - TS - Maint. - Shop ; 4 - treated 4x4 16' 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		213.78 10.08 10.08	223.86
9706 13645	5/25/2021	Grasslands News Group 510-200-170 - GG - Cont. - Advert council admin business ca 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	council admin business cards	366.34 17.28 17.28	383.62
9707 may172021	5/25/2021	Kell Kar Holdings 510-250-150 - GG - Cont. - Expre Monthly Rental May 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	Monthly Rental May	70.00 3.50 3.50	73.50
9708 may112021	5/25/2021	Lugrin, Dawn 530-410-120 - TS - Maint. - Shop ; shop supplies 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	shop supplies	44.40 2.09 2.09	46.49
9709 210601 430371	5/25/2021	Meridian OneCap Credit Corp 510-400-120 - GG - Maint. - Posta Postage Rental 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	Postage Rental	158.84 7.49 7.49	166.33
9710 11163261	5/25/2021	North Valley Waste 530-460-101 - TS- Maint. - Crushe crused concrete	crused concrete	1,658.38	1,658.38
9711 May 2021	5/25/2021	Paradise Janitorial Services 510-220-100 - GG - Cont. - Office Janitor Services May 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	Janitor Services May	344.50 16.25 16.25	360.75

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
9712	5/25/2021	Prairie Co-operative Ltd.	tey tags		
94527h		530-410-100 - TS - Maint. - Small	tey tags	16.85	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.80	
		900-110-110 - GST Paid	Both Tax Code	0.80	17.65
35037K		530-410-100 - TS - Maint. - Small	rebar	16.95	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.80	
		900-110-110 - GST Paid	Both Tax Code	0.80	17.75
95150g		530-400-150 - TS - Maint. - Suppli	shop towels	21.19	
		110-340-110 - GST Receivable - 1	Both Tax Code	1.00	
		900-110-110 - GST Paid	Both Tax Code	1.00	22.19
9093		510-410-140 - GG - Maint. - Office	water office building	7.00	7.00
1397404H		530-490-130 - TS - Maint. - Misc.	2 metal garbage cans	63.58	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.00	
		900-110-110 - GST Paid	Both Tax Code	3.00	66.58
1397929H		530-400-150 - TS - Maint. - Suppli	shop supplies	75.22	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.55	
		900-110-110 - GST Paid	Both Tax Code	3.55	78.77
April fuel		530-420-129 - TS- Main - Repair/F	fuel	1,900.02	
		530-425-110 - TS - Maint. - Oil & C	fuel	971.89	
		530-410-140 - TS - Maint - Equipm	fuel	1,729.44	
		530-420-108 - TS - Maint. - Repair	fuel	227.84	
		110-340-110 - GST Receivable - 1	GST Tax Code	241.47	
		900-110-110 - GST Paid	GST Tax Code	241.47	5,070.66
				Payment Total:	5,280.60
9713	5/25/2021	RoBo Sales	fuel April		
04/21Fuel		530-400-130 - TS - Maint. - Materi	fuel April	55.10	
		530-420-108 - TS - Maint. - Repair	fuel April	575.26	
		530-420-124 - TS Maint. - Repair/	fuel April	933.26	
		530-420-125 - TS - Maint. - Repair	fuel April	238.00	
		530-420-126 - TS - Maint. - Repair	fuel April	376.35	
		530-420-127 - TS - Main - Repair/l	fuel April	681.94	
		530-420-124 - TS Maint. - Repair/	fuel April	23.53-	
		110-340-110 - GST Receivable - 1	GST Tax Code	142.84	
		900-110-110 - GST Paid	GST Tax Code	142.84	2,979.22
9714	5/25/2021	SaskWater	April wastewater treatment agr		
SW071950		540-200-150 - EH - Waste Dispos	April wastewater treatmen	5,456.17	
		110-340-110 - GST Receivable - 1	GST Tax Code	272.81	
		900-110-110 - GST Paid	GST Tax Code	272.81	5,728.98
9715	5/25/2021	Success Office Systems	copier contract April		
INV313008		510-200-190 - GG - Cont. - Photoc	copier contract April	481.15	
		110-340-110 - GST Receivable - 1	Both Tax Code	22.70	
		900-110-110 - GST Paid	Both Tax Code	22.70	503.85
9716	5/25/2021	Saskatchewan Workers'	Remit 2021		
132685986		530-450-130 - TS - Maint. - Culver	Remit 2021	36.87	
		540-210-100 - EH - Cont. - Pest C	Remit 2021	50.47	
		530-420-101 - TS - Maint. - Repair	Remit 2021	1.91	
		570-270-100 - R&C - Cont. - Conti	Remit 2021	1.10	
		510-130-230 - GG - Benefits - Adn	Remit 2021	685.55-	
		530-120-120 - TS - Maint. - Benefi	Remit 2021	1,273.16-	
		510-130-230 - GG - Benefits - Adn	Remit 2021	2,353.07	
		530-120-120 - TS - Maint. - Benefi	Remit 2021	3,386.13	
		540-250-200 - EH&W - Cont. - Off	Remit 2021	74.26	3,945.10
				Total for AP:	34,132.36

Report Date
5/21/2021 1:18 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 5/21/2021
Batch: 2021-00074 to 2021-00077

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Reeve


Administrator

Presented to Council this
20th day of May, 2021.