

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, September 28, 2021 9:00 a.m.

Present:	Reeve:		Lee Carlson
	Council Members:	Division 2	Ron Palmer
		Division 4	Gord Peagam
		Division 5	Don Nasheim
		Division 6	Garnet Spanier
	Staff:	Administrator	Dawn Lugin
		Foreman	Lloyd Webster
		Recording Secretary	Gwen Lowe
Absent:	Council Members:	Division 3	Nik Whalen

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

Delegate K. Heinemann entered Council chambers at 9:23 a.m.

21-459 REGULAR MEETING MINUTES/ G. SPANIER

"THAT the minutes of the regular meeting of Council, held September 14, 2021 be adopted as presented."

CARRIED

DELGATE: R. Heinemann was invited to address Council at 9:28 a.m. regarding R Place Development. The Delegate left council chambers at 9:42 a.m.

21-460 ADMINISTRATION REPORT /L. CARLSON

"THAT the written report be accepted as presented."

CARRIED

21-461 FOREMAN REPORT / G. SPANIER

"THAT the written report be accepted as presented."

CARRIED

21-462 ACCOUNTS FOR PAYMENT/D. NASHEIM

"THAT the list of accounts for cheque numbers 10003 to 10030 totaling \$120,403.13, including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

21-463 WATER SERVICE LINES JASMIN ON ECHO/R. PALMER

"THAT RM Council defers this to the Corks Committee for an in-depth review and report back at the October 12 council meeting."

CARRIED

21-464 SUBDIVISION SE 1-21-13-W2 TIE CODE REMOVAL/G. PEAGAM

"THAT the RM council recommends approval of the tie code subdivision of SE 1-21-13-W2, as it meets the requirements of the Zoning Bylaw No. 13-08, section 5, AND FURTHER THAT no municipal reserve and no servicing agreement is required by the RM, as parcel access needs to be negotiated with the Ministry of Highways and Infrastructure."

CARRIED

21-465 FORT QU'APPELLE HOUSING AUTHORITY DONATION REQUEST/G. PEAGAM

"THAT the request for a donation be deferred until 2022 as the request does not adhere to the RM's donation policy to apply prior to March 15th of the current year."

CARRIED

21-466 4-H SASKATCHEWAN DONATION REQUEST/G. SPANIER

THAT the request for a donation be deferred until 2022 as the request does not adhere to the RM's donation policy to apply prior to March 15th of the current year."

CARRIED

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21-467 REGIONAL EMERGENCY PLANNING/D. NASHIEM

"THAT the RM Council instruct the Administrator to book the Fort Qu'Appelle Legion to meet with area municipal council representatives to discuss a regional emergency planning committee."

CARRIED

21-468 REGIONAL EMERGENCY COMMITTEE MEMBER/L. CARLSON

"THAT the RM Council appoint Division 3 Councillor Nik Whalen to be the RM representative on the regional emergency planning committee."

CARRIED

21-469 HAUL ROUTE HIGHWAY SIGNS/L. CARLSON

"THAT Council instruct the Administration to contact the Ministry of Highways to consider Haul Route highway signs on Highway 56 to eliminate large truck traffic from using Range Road 2131, Wide Awake Road, due to the termination of the Alternative Truck Route Agreement with Ministry of Highways and RM of Indian Head No. 156." AND FURTHER THAT Council instructs the Administrator to provide letters to the ATR permit holders that effective December 1, 2021, the alternate truck route is no longer in effect and they are to use highway 56 to enter and leave the Resort District of Katepwa."

CARRIED

21-470 YARD MAINTENANCE/G. SPANIER

"THAT the RM Council instruct the Foreman to purchase 12 Blair Blocks based on the Works Committee motion 21W-056:
"21W-056 YARD MAINTENANCE/G. PEAGAM "That Works Committee recommend the Foreman purchase 12 Blair blocks for placement in the maintenance yard to hold back salt sand. Carried"

CARRIED

21-471 COVID-19 PUBLIC HEALTH RESTRICTIONS/R. PALMER

"THAT effective October 1, 2021 the RM move to conference call meetings to comply with the most current Public Health Order."

CARRIED

21-472 QU'APPELLE VALLEY FRIENDSHIP CENTRE TRUTH & RECONCILIATION DONATION/D. NASHIEM

"THAT the RM Council acknowledge the Qu'Appelle Valley Friendship Centre's September 29th events poster for Truth and Reconciliation and place their poster on the office window."

CARRIED

21-473 SET BACK/G. SPANIER

"THAT the RM Council defer request until October 12 meeting."

CARRIED

21-474 RECESS/G. SPANIER

"THAT this meeting be recessed at 10:23 a.m."

CARRIED

Reeve L. Carlson asked that the meeting be reconvened at 10:28 a.m.

21-475 RECONVENE/G. SPANIER

"THAT this meeting reconvenes at 10:28 a.m."

CARRIED

21-476 CLOSED SESSION/D. NASHIEM

"THAT the RM Council, all members present in person, move into closed session at 10:29 a.m., as per *The Municipalities Act*, section 120(2)(a) and (b), for advice and proposals."

CARRIED

Reeve Lee Carlson asks to reconvene at 11:58 a.m

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21-477 RECONVENE/R. PALMER

"THAT the RM Council reconvenes to regular session at 11:58 a.m."

CARRIED

21-478 ANNEX LANDS /L. CARLSON

"THAT RM Council acknowledge the Village of Lebret request to negotiate annexation of lands described as:

Block A, Plan 101376536, Ext. 115;
NW 01-21-13-W2 Ext. 113 and 114;
Blk R-1 Plan DH968;

and that the RM Administrator be instructed to work with the Village of Lebret Administrator to complete the process."

CARRIED

21-479 BACKHOE PURCHASE/G. PEAGAM

"THAT the RM approve the purchase of a new John Deere backhoe, model 310SL, at an approximate cost of One Hundred Twenty-Nine Thousand and Five Hundred (\$129,500) dollars, plus taxes."

CARRIED

21-480 ALLOCATION OF FUNDS/R. PALMER

"THAT the RM Council amend their 2021 budget to reflect a transfer of Fifty-Thousand (\$50,000) Dollars to the reserve funds."

CARRIED

21-481 MOWER PURCHASE/G. SPANIER

"THAT the RM approve the purchase of a 2021 Degelman Rev 1500 mower, at an approximate cost of Nineteen Thousand and Six Hundred (\$19,600) dollars, plus taxes, inclusive of trade-in value of the RM's existing mower unit."

CARRIED

21-482 DODGE REPAIRS/G. SPANIER

"THAT the RM approve the 473 SET fuel pump replacement for the Dodge truck at an approximate cost of One Thousand (\$1,000) dollars, taxes included."

CARRIED

21-483 ROAD MAINTENANCE POLICY/G. SPANIER

"THAT effective January 1, 2022, the R.M. will provide maintenance activities on the Organized Hamlet of Pasqua Lake's portion of the secondary road known as Farmers Hill, which cuts through sections 14 & 23-21-15-W2, at an annual rate of \$400.00; AND FURTHER THAT the service roads that contain the recycling bins will become the responsibility of the Organized Hamlet of Pasqua Lake Board to arrange an outside service provider."

*Rescind
October 12, 2021
DL*

CARRIED

21-484 DEVELOPMENT OFFSITE FEES/D. NASHIEM

NASHIEM

"THAT the RM council instructs the Administrator to request the lawyer to send a letter to the developer in regards to the outstanding offsite fees."

CARRIED

21-485 ADJOURNMENT /G. SPANIER

"That the Regular meeting of Council be adjourned at 12:02 p.m."

CARRIED

Approved this

12th

day of

October

, 2021.



Reeve



Administrator

Next regular meeting of Council, Tuesday, October 12, 2021 at 9:00 a.m.



Administration Report to Council
Tuesday September 28, 2021

Bank Balance \$1,779,973 as at September 27 @ 12:41pm.
Wasqua Lake Reserve \$ 159,964 as at Dec.31/2020
Taylor Beach Reserve \$ 132,578 as at Dec.31/2020

Bouquets: Roads in OHPL
Complaints 14 new RIC's opened between Sept. 14- Sept 27/2021
 – beaver issues; custom work requests; streetlight outages; garbage dumping; tree trimming; unsightly properties
Permits: 5 Newly Received permits – 4 building permits approved; 0 at PBI in review;
 1 in office awaiting review; 0 waiting on owner supply of info; 0 cancelled by owner

	October 2021	ITEMS FOR COUNCIL TO NOTE: <ul style="list-style-type: none"> Administrative Duties with Deadlines coming up: October: October 1st: start sending annual property maintenance lists to SAMA October 10th: file & remit monthly education tax return and SMHI and C&D collections from previous month October 15th: file & remit previous month payroll deductions to CRA
		- Work with Privacy Commissioner Office;

Devin 10.5 remaining 2021
 Kayle 7.5 remaining 2021
 Darcy 8 day remaining 2021
 Lloyd 17 days remaining 2021
 Gwen 20 days remaining 2021
 Dee 4 days remaining 2021
 Dawn 22 days remaining 2021
 Todd 4 days remaining 2021
 Charmain 7 days remaining 2021

Respectfully submitted,
Dawn Lugin.

September 28th, 2021 RM Foreman Report

Division 2

- Scarfire soft spots and pack in with base gravel
- Narrowed Wide Awake Road
- Full mow starting
- Spot gravel with Pete, our gravel
- Rock picking complete
- Cold mix patching on Invercauld by Taylor Beach
- Beaver problem by Ron's place, Jerry is looking after this
- Culvert repair and clean out
- Signs to put up in Fiorante sub division

Division 3

- Bottom of Mackie Hill culvert cleaned out
- Beaver dam in culvert has been looked after, the beaver cage seems to be working. Could still look at lowering the water by removing the beaver dam farther north
- Mowing of top cut done and Green Road
- Green Road bladed
- Beavers digging into the side of Studebaker Road, will dig out and fill in
- Larry McCullough is giving us material to patch Green Road west from his property to #10 hwy
- Culvert Repair and clean out

Division 4

- Detour road still ongoing, to be completed by October 29th
- Watering land fill road every day for dust control
- Soft spots are being fixed as they appear
- When detour road is finished, will cold mix overlay from 35 hwy to Williams lane
- CF Asphalt has completed Jasmin paving
- Culvert repair and clean out

Division 5

- 4x6 posts put in for speed signs
- Mowing will be done after division 6 is finished

Division 6

- Top cut is mowed
- Kronsberg Hill is cold mix patched
- CF Asphalt patched Groomes, holes in pavement
- Some spot gravel to do with Pete, our gravel
- Culvert repair and clean out

Other:

- 1) Start getting winter equipment ready
- 2) Trucks safety in October, Pete and Oiler

DL

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
10003	9/14/2021	Pasqua First Nation #79	Tax error Block B		
		Issued To: Pasqua TLE Holdings Inc.			
09132021		210-400-900 - Suspense	Tax error Block B	1,038.54	1,038.54
10004	9/17/2021	Duran, Kayle	Boot Allowance 21/22		
09142021		530-160-100 - TS - Maint - Clothin	Boot Allowance 21/22	250.00	250.00
10005	9/17/2021	Myers, Leonard	PP Sep 1-14		
PPsep1-14		530-210-121 - TS - Maint. - Contra	PP Sep 1-14	1,242.50	1,242.50
10006-Man	9/17/2021	Bender, Deanna	Pay Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	PP Sep 1-14	1,024.51	1,024.51
10007-Man	9/17/2021	Lowe, Gwen	Pay Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Pay Sep 1-14	1,382.77	1,382.77
10008-Man	9/17/2021	Webster, Lloyd	Payroll Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Pay Sep 1-14	1,792.78	1,792.78
10009-Man	9/17/2021	McCullough, Darcy	Payroll Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Pay Sep 1-14	1,262.76	1,262.76
10010-Man	9/17/2021	Lugrin, Dawn	Payroll Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Payroll Sep 1-14	2,358.00	2,358.00
10011-Man	9/17/2021	Horsman, Devin	Payroll Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Pay Sep 1-14	1,551.93	1,551.93
10012-Man	9/17/2021	Duran, Kayle	Payroll Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	Pay Sep 1-14	1,301.32	1,301.32
10013-Man	9/17/2021	Todd Bowes	PP Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	PP Sep 1-14	1,280.98	1,280.98
10014-Man	9/17/2021	Wowk, Charmaine	PP Sep 1-14		
Pay 0901-091421		210-400-910 - Paymate suspense	PP Sep 1-14	744.49	744.49
10015	9/15/2021	SaskPower Other Servcies	New street lights RM187		
9000002904		530-310-100 - TS - Maint. - Utility	New street lights RM187	1,485.11	
		110-340-110 - GST Receivable - 1	GST Tax Code	74.26	
		900-110-110 - GST Paid	GST Tax Code	74.26	1,559.37
10016	9/28/2021	101144872 Saskatchewan Ltd.	paving project Jasmin on Echo		
1360		530-210-120 - TS - Maint. - Contra	paving project Jasmin on	59,625.00	
		110-340-110 - GST Receivable - 1	Both Tax Code	2,812.50	
		900-110-110 - GST Paid	Both Tax Code	2,812.50	62,437.50
10017	9/28/2021	CIBC Credit Card	Services and supplies		
Aug2021		530-420-125 - TS - Maint. - Repair	tie rod for rock picker	137.79	
		530-400-150 - TS - Maint. - Suppli	princess auto - shop supp	121.62	
		510-280-100 - GG - Cont. - ISC	ISC registrations	500.00	
		110-340-110 - GST Receivable - 1	Both Tax Code	12.24	
		900-110-110 - GST Paid	Both Tax Code	12.24	771.65
10018	9/28/2021	C & R Septic Inc	Pump out shop pit		
1288		530-210-140 - TS - Maint. - Contra	Pump out shop pit	157.50	157.50
10019	9/28/2021	Dionco Sales	parts for mower		
20175		530-420-112 - TS - Maint. - Repair	parts for mower	871.10	
		110-340-110 - GST Receivable - 1	Both Tax Code	41.09	

Report Date
9/24/2021 2:34 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 9/24/2021
Batch: 2021-00140 to 2021-00145

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	41.09	912.19
10020	9/28/2021	Grasslands News Group	printing window envelopes		
15027		510-400-110 - GG - Maint. - Statio	printing window envelopes	557.92	
		110-340-110 - GST Receivable - 1	Both Tax Code	26.32	
		900-110-110 - GST Paid	Both Tax Code	26.32	584.24
10021	9/28/2021	Jackson Bros. Bobcat Services	6 yds road gravel		
35au 19 2021		530-440-100 - TS - Maint. - Gravel	6 yds road gravel	120.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.00	
		900-110-110 - GST Paid	GST Tax Code	6.00	126.00
31 Aug 31 2021		530-460-102 - Maint.- Rocks & Ma	6 yds 1"-3" stone	240.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	12.00	
		900-110-110 - GST Paid	GST Tax Code	12.00	252.00
2021gravelaug		530-440-112 - TS - Maint. - Gravel	gravel supply/haul map	14,350.00	
		530-440-113 - TS - Maint. - Gravel	gravel supply/haul map	11,001.25	
		110-340-110 - GST Receivable - 1	GST Tax Code	1,267.57	
		900-110-110 - GST Paid	GST Tax Code	1,267.57	26,618.82
				Payment Total:	26,996.82
10022	9/28/2021	Kell Kar Holdings	Monthly Rental September		
09282021		510-250-150 - GG - Cont. - Expres	Monthly Rental September	70.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.50	
		900-110-110 - GST Paid	GST Tax Code	3.50	73.50
10023	9/28/2021	Meridian OneCap Credit Corp	Postage Rental		
211001430371		510-400-120 - GG - Maint. - Posta	Postage Rental	57.74	57.74
10024	9/28/2021	Minister of Finance	centre Line painted		
MCW2176604		530-210-120 - TS - Maint. - Contra	centre Line painted	3,634.11	
		110-340-110 - GST Receivable - 1	Both Tax Code	171.42	
		900-110-110 - GST Paid	Both Tax Code	171.42	3,805.53
10025	9/28/2021	MuniSoft	new staff training		
2021/22-02471		510-210-180 - GG - Admin. Traininr	New staff training	875.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	43.75	
		900-110-110 - GST Paid	GST Tax Code	43.75	918.75
2021/22-02587		510-400-110 - GG - Maint. - Statio	counter receipts	134.14	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.41	
		900-110-110 - GST Paid	Both Tax Code	6.41	140.55
				Payment Total:	1,059.30
10026	9/28/2021	Paradise Janitorial Services	Janitor Services September		
09282021		510-220-100 - GG - Cont. - Office	Janitor Services Septembe	344.50	
		110-340-110 - GST Receivable - 1	Both Tax Code	16.25	
		900-110-110 - GST Paid	Both Tax Code	16.25	360.75
10027	9/28/2021	Royal Canadian Legion	Hall Rental Aug 20 Public Mtg		
20aug21		510-210-121 - GG - Cont. - Profes	Hall Rental Aug 20 Public	210.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	10.50	
		900-110-110 - GST Paid	GST Tax Code	10.50	220.50
10028	9/28/2021	Saskatchewan Health Authority	RM well quarterly testing		
North Q rm 0914		580-290-120 - UT - Water - Lab Te	RM well quarterly testing	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	23.00
10029	9/28/2021	SaskWater	Wastewater treat August		
SW073515		540-200-150 - EH - Waste Dispos	Wastewater treatment agre	5,456.17	
		110-340-110 - GST Receivable - 1	GST Tax Code	272.81	

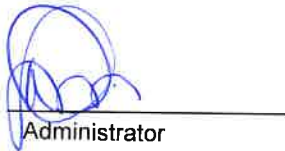
Report Date
9/24/2021 2:34 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 9/24/2021
Batch: 2021-00140 to 2021-00145

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	272.81	5,728.98
10030	9/28/2021	Spanier, Garnet	August Indemnity		
Aug2021		510-110-116 - GG - Council Ind. v August Indemnity		185.00	
		510-110-116 - GG - Council Ind. v August Indemnity		60.00	
		530-250-116 - TS - Maint. - Travel August Indemnity		178.98	423.98
				Total for AP:	120,403.13



Reeve



Administrator

Presented to Council this
28th day of September, 2021.