

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, February 8, 2022 9:00 a.m.

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Vacant
		Division 6 Garnet Spanier
	Staff:	Administrator Dawn Lugin
		Assistant Administrator Gwen Lowe

Conference call was opened at 9:02 a.m.
A quorum being present, Reeve Carlson called the meeting to order at 9:02 a.m.

22-073 REGULAR MEETING MINUTES /R. PALMER

“THAT the minutes of the regular meeting of Council held January 25, 2022 be adopted as presented.” CARRIED

22-074 CORRESPONDENCE /N. WHALEN

“THAT the following Correspondence be accepted as presented and filed;
a. Ministry of Government Relations – Trade Agreement Threshold Updates
b. SAMA Annual General Meeting Notice CARRIED

22-075 APAS REPORT /G. SPANIER

“THAT the written report be accepted as presented.” CARRIED

22-076 ADMINISTRATION REPORT /L. CARLSON

“THAT the written report be accepted as presented.” CARRIED

22-077 BYLAW 2022-02/G. PEAGAM

“THAT Bylaw 2022-02, a Bylaw to Amend Zoning Bylaw 13-08, be introduced and given first reading.” CARRIED

22-078 ACCOUNTS FOR PAYMENT/R. PALMER

“THAT the list of accounts for cheque numbers 10328 to 10370 totaling \$204,067.75 including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment.” CARRIED

22-079 BANK RECONCILIATION/G. PEAGAM

“THAT the Council accept the January 31, 2022 bank reconciliations.” CARRIED

22-080 FINANCIAL STATEMENTS/N. WHALEN

“THAT the Council accept the January 31, 2022 financial statement.” CARRIED

22-081 2018 JOHN DEERE MOTOR GRADER PURCHASE/G. SPANIER

“THAT Council approve payment of the John Deere Finance invoice in the amount of **Three Hundred and Thirty-One Thousand Four Hundred and Forty-Six (\$331,446.00) dollars** for the purchase of the 2018 John Deere Motor Grader.” CARRIED

22-082 2018 JOHN DEERE MOTOR GRADER EXTENDED WARRANTY/G. PEAGAM

“THAT Council approves the purchase of the 2 year or 3,000-hour comprehensive extended warranty of the 2018 John Deere motor grader as per the February 1, 2022 quote. “ CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, February 8, 2022 9:00 a.m.

22-083 2021 TOWN OF FORT QU'APPELLE REXENTRE INVOICE/N. WHALEN

"THAT Council approve the payment of \$4,000 to the Town of Fort Qu'Appelle for the 2021 rexenter grant." CARRIED

22-084 SIGNING AUTHORITIES/L. CARLSON

"THAT signing authorities for the Rural Municipality of North Qu'Appelle No. 187 be authorized as follows:
Reeve Lee Carlson, or Councillor Ron Palmer, Or Councillor Gord Peagam or Councillor Garnet Spanier, or Nik Whalen AND
Administrator Dawn Lugin, or Assistant Administrator Gwen Lowe."
CARRIED

22-085 ADMINISTRATION OFFICE RENOVATION/R. PALMER

"THAT Council approve the CAO to proceed with a tender for services related to drafting concept plans for the Administration Office renovations, with a budget not to exceed **Four Thousand (\$4,000.00) Dollars.**" CARRIED

22-086 WINTER FEST/N. WHALEN

"THAT the location of the winter fest fireworks be approved as requested." CARRIED

22-087 REGIONAL EMO MEETING/G. SPANIER

"THAT the RM cover the costs of the legion hall rental for the second EMO Meeting." CARRIED

22-088 RECESS /G. SPANIER

"THAT this meeting be recessed at 10:21 a.m." CARRIED

Reeve L. Carlson asked that the meeting reconvenes at 10:34 a.m.

22-089 RECONVENE / G. PEAGAM

"THAT this meeting reconvenes at 10:35 a.m." CARRIED

Conference call was disconnected at 10:35 a.m.

22-090 CLOSED SESSION/R. PALMER

"THAT the RM Council, all members present in person, move into closed session at 10:35 a.m., as per LA FOIP section 16(1)(b) and (e) for advice and personnel, and LA FOIP section 21(b) for economic development considerations." CARRIED

Conference call re-connected at 11:40 a.m.

22-091 RECONVENE/N. WHALEN

"THAT the RM Council reconvenes to regular session at 11:40 a.m." CARRIED

22-092 VILLAGE OF LEBRET ANNEXATION/R. PALMER

"THAT the RM Council instruct the CAO to negotiate a 5-year, declining balance financial loss agreement with the Village of Lebret." CARRIED

22-093 GRADER OPERATOR POSITION/G. SPANIER

"THAT the RM Council instruct the CAO to advertise for a *Seasonal* Grader operator position." CARRIED

22-094 DEVELOPMENT AND BUILDING CONCERNS/G. SPANIER

"THAT the RM Council acknowledges receipt of the February 7, 2022 correspondence from the Building and Technical Standards Branch of Ministry of Government Relations AND FURTHER THAT the matter be forwarded to the RM's Legal Counsel." CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, February 8, 2022 9:00 a.m.

22-095 LEGAL SERVICES/N. WHALEN

"THAT the RM Council authorize the CAO to negotiate with Gerrand Rath Johnson for a further 12-month term." CARRIED

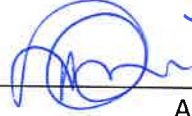
22-096 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 11:43 a.m." CARRIED

Approved this 22nd day of February, 2022



Reeve



Administrator

Next regular meeting of Council, Tuesday, February 22, 2022 at 9:00 a.m.

JAN 25 2022

APAS AGM January 17th—18th 2022

APAS annual general meeting was held at Queensbury Convention Center. It was a hybrid meeting, with about half of the participants in person and the rest on zoom. It provided the ability for everyone to fully participate virtually or in person and to vote on all issues.

All guest speakers participated via zoom.

There are currently 137 member RMs and 32 associate members.

The executive committee is made up of 12 members, two from each of the 6 districts. A new president was nominated as Todd Lewis, who has been president for 6 years, wished to step down.

The new president is Ian Boxall and the vice presidents are Wm Prybylski and Scott Owens.

The office staff consists of 8 personnel with Duane Haave being the GM and Curtis Hemming the AGM.

During the 2021 year, APAS worked on 35 major projects. Some of the projects were:

- 1) Grains Act review
- 2) Government programs such as Agri Stability, Agri Invest , Etc
- 3) Carbon Tax costing
- 4) Drought assistance
- 5) Grain contracts

The Provincial Government has requested APAS input on many issues. APAS was also very involved with the Canadian Federation of Agriculture on policy decisions. On all issues related to Federal or Provincial Government proposals, APAS make a co-ordinated plan to discuss issues in person with the decision makers.

I will also attach the resolutions that were discussed and passed at the meeting





APAS approves 26 resolutions at General Meeting

January 19, 2022 (Regina, SK) – The Agricultural Producers Association of Saskatchewan (APAS) has released a list of 26 resolutions that were approved by voting members of APAS at the 2022 General Meeting.

APAS regularly holds District meetings and Policy Committee meetings throughout Saskatchewan where APAS Representatives gather to discuss issues affecting the agricultural industry and local communities. These issues are often turned into resolutions that are later discussed and voted upon by Representatives at the APAS General Meeting.

Some of the resolutions to come out of the meeting include calling on the provincial government to reject the Saskatchewan Growth Coalition's proposed Effective Mill Rate Ratio of 0.75 – 2.0, express disappointment with both the provincial and federal governments regarding the decision to not allow zero-tillage offset protocols for prairie producers and advocate further for the recognition of producer achievements in sequestering carbon through farming practices, as well as ensuring the "What If" crop insurance scenarios and predicted prices be made available by the middle of December for the 2023 and future crop years.

"These resolutions give APAS a good sense of direction for the year ahead," Newly elected APAS President Ian Boxall said. "This ensures producers will have their voices heard as we lobby various levels of government to ensure these resolutions are acted upon."

The complete list of resolutions can be found by following the link [HERE](#).

For more information, please contact:

Ryan McNally
APAS Communications Manager
306.789.5176
communications@apas.ca

About APAS – Founded in 2000 by farmers, APAS is Saskatchewan's democratic, non-partisan agricultural policy and advocacy organization. APAS tackles agriculture's most important problems and offers practical solutions to provincial and national decision makers.



Administration Report to Council
Tuesday February 8, 2022

Bank Balance \$1,834,528 as at February 7/ 2022
Wesqua Lake Reserve \$ **272,751** as at Dec.31/2021
Taylor Beach Reserve \$ **150,661** as at Dec.31/2021

Complaints 6 new RIC's opened between Jan 22/2022 – Feb 6/2022

Permits (Development & Building): 1 Newly Received permits – 0 permits approved; 0 at PBI in review;
 1 in office awaiting review; 2 waiting on owner supply of info; 0 cancelled by owner

February 2022	<p>ITEMS FOR COUNCIL TO NOTE:</p> <ul style="list-style-type: none"> Administrative Duties with Deadlines coming up: February 2022: February 10th: School tax collections due to Province; February 15th: file & remit previous month payroll deductions to CRA & MEPP; Deadline to remit Beaver Control Program claim - <i>completed</i> February 28th: Deadline for completing T4's & T4A's Deadline to File Workers Compensation 2021 Report <p>February 2022 will see the start of Census data reports</p>
	<ul style="list-style-type: none"> - Community Planning Requesting Developer Update for SE 1-21-13 - Consultation with Solicitor ongoing - Year-end processing started - computer upgrades requested, waiting on dates - ongoing work with municipal reserves and Developers - assisting works Crew with communicating snow clearing concerns, Identifying driveways & areas requiring snow ridging

- Devin 23 remaining 2022
- Darcy 16 day remaining 2022
- Lloyd 29 days remaining 2022
- Gwen 28 days remaining 2022
- Dawn 35 days remaining 2022
- Charmain 16 days remaining 2022

Respectfully submitted,
Dawn Lugin.

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
10328	1/24/2022	Municipal Employees' 122221-010422	contributions Dec 22-Jan04	2,198.46	
		010522-011822	MEPP Jan05-18, 2022	2,365.26	4,563.72
10329-Man	1/21/2022	Bender, Deanna VacayPay2021	payout vacaton	1,137.15	1,137.15
10330	2/04/2022	Myers, Leonard feb1	PP Jan 19-Feb 1	1,085.00	1,085.00
10331-Man	2/04/2022	Bender, Deanna Pay 0201-04	Pay Jan 19-Feb 1	1,022.45	1,022.45
10332-Man	2/04/2022	Lowe, Gwen Pay 0201-04	Pay Jan 19 - FEB 1	1,445.85	1,445.85
10333-Man	2/04/2022	Webster, Lloyd Pay 0201-04	Payroll Jan 19-Feb 1	1,815.54	1,815.54
10334-Man	2/04/2022	McCullough, Darcy Pay 0201-04	Payroll Jan 19-Feb 1	1,273.61	1,273.61
10335-Man	2/04/2022	Lugrin, Dawn Pay 0201-04	Payroll Jan 19-Feb 1	2,020.03	2,020.03
10336-Man	2/04/2022	Horsman, Devin Pay 0201-04	Payroll Jan 19-Feb 1	1,373.55	1,373.55
10337-Man	2/04/2022	Wowk, Charmaine Pay 0201-04	PP Jan 19-Feb 1	850.15	850.15
10338	1/31/2022	Horsman, Devin 01312022	January Cell	25.00	25.00
10339	1/31/2022	Lugrin, Dawn 01312022	January cell	25.00	25.00
10340	1/31/2022	McCullough, Darcy 01312022	January Cell	25.00	25.00
10341	1/31/2022	Minister of Finance 2020	PST Payable 2020	166.00	166.00
10342	1/31/2022	Minister of Finance 2021	PST Payable 2021	161.97	161.97
10343	1/31/2022	Ministry of Finance Issued To: Minister of Finance PVSD01312022	January Remittance	11,758.58	11,758.58
10344	1/31/2022	Municipal Employees' 01022022	Remit 19 Jan - 01 Feb	2,396.20	2,396.20
10345	1/31/2022	Receiver General 01052022 01222022 02012022	Remit PP ending 05 Jan Remit pp ending 22 Jan Remit PP Ending 01 Feb	5,043.40 4,852.90 4,486.20	14,382.50
10346	1/31/2022	Sask Energy Jan office Jan Shop	Office Building Jan Shop	440.78 580.65	1,021.43
10347	1/31/2022	Sask Power 2646-0060-3343 1986-0065-8372 2943-0055-4277 2316-0062-7285 2943-0055-4741 2811-0057-5149 0930-0071-4638 2976-0054-7679 1557-0071-9100 2943-0055-4282	bsaytah Street lights Jasmin St lights Groome's vista st lights Larocque St Lights Quappelle Est st lights Kelly/Erickson st lights Kinsley PI St lights Taylor Beach St Lights RM Well Pasqua Lake St Lights	176.24 161.56 73.44 125.82 138.39 14.69 138.43 138.39 175.10 1,055.08	2,197.14
10348	1/31/2022	Sask Tel Cmr 01312022	Forman Cell Jan	91.11	91.11
10349	1/31/2022	Valley Lawn Services			

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Jan 2022 2167	Jan Garbage Contract December Snow Clearing	6,884.11 171.93	7,056.04
10350	2/07/2022	Alsco LSAS1348233 LSAS1349868 LSAS1351521 LSAS1353162	Coverall Rental Coverall Rental Coverall Rental Coverall Rental	53.84 53.84 53.84 53.84	215.36
10351	2/07/2022	Brandt Tractor Ltd. 014115136	Grader Blades	558.25	558.25
10352	2/07/2022	Howden Country Services Ltd 8034 8027 8031 8035	Repair/Parts 7330 Repair/Parts 6420 Repair/Parts 6420 Repair/Parts 7330	119.03 370.91 275.98 181.13	947.05
10353	2/07/2022	Jackson Bros. Bobcat Services 02012022	January Statement	6,336.75	6,336.75
10354	2/07/2022	Klyne, Rick 01282022	Beaver Tail Payment (4 tails)	180.00	180.00
10355	2/07/2022	Loraas Disposal 0007860000	January Garbage Contract	105.65	105.65
10356	2/07/2022	MuniSoft 2021/22-05235	Maps	1,875.76	1,875.76
10357	2/07/2022	PC Place CW-42831	Feb Monthly Billing	88.25	88.25
10358	2/07/2022	Peagam, Linda 01312022	Jan 2022 - Pipeline Admin	630.00	630.00
10359	2/07/2022	Prairie Co-operative Ltd. 01312022	January Statement	4,285.10	4,285.10
10360	2/07/2022	a glitch in the matrix			
10361	2/07/2022	RM of North Qu'Appelle No 187 02072022	KLDC Offsite Fees Transfer	95,000.00	95,000.00
10362	2/07/2022	RoBo Sales 01/22Fuel	January Fuel Statement	4,472.43	4,472.43
10363	2/07/2022	SAMA - Saskatchewan Assessment 2022587	2022 Requisition	26,203.00	26,203.00
10364	2/07/2022	SaskTip 01112022	2022 Annual Membership	100.00	100.00
10365	2/07/2022	Sask Power 1062-0071-8371 1920-0067-8558	Jan Shop Power Jan Office Power	344.63 260.95	605.58
10366	2/07/2022	Success Office Systems INV338349	Printer BB/W 2220 - CC 1572	174.85	174.85
10367	2/07/2022	Supreme Basics R102589	Office supplies	342.91	342.91
10368	2/07/2022	Tru Hardware 2038793	Shop materials/fluids	33.67	33.67
10369	2/07/2022	SaskTel 01282022	RM office SaskTel	372.46	372.46
10370	2/07/2022	Profile Tire 19581 19659	1-ton repair/parts DEF Conditioner	45.71 217.34	263.05
Other:					
115-Man	1/31/2022	Caterpillar Financial Services 104500066-23	2020 CAT Grader Lease	2,919.82	2,919.82
116-Man	2/07/2022	Brandt Tractor Ltd. 2019-37	JD Grader Lease	2,303.84	2,303.84
117-Man	2/07/2022	De Lage Landen Financial 2019-37	Copier Lease	160.95	160.95

Report Date
2/07/2022 1:34 PM

RM of North Qu'Appelle
List of Accounts for Approval
As of 2/07/2022
Batch: 2022-00013 to 2022-00029

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
				Total for AP:	204,067.75



Reeve



Administrator

Presented to Council for approval
this 8th day of February, 2022.

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
Discount on Current Year Taxes	(98.76)	(98.76)		(98.76)	
Net Municipal Taxes	(98.76)	(98.76)	0.00	(98.76)	0.00
Penalties on Tax Arrears	3,072.19	3,072.19		3,072.19	
Total Taxation:	2,973.43	2,973.43	0.00	2,973.43	0.00
Fees and Charges					
Custom Work	20,052.50	20,052.50		20,052.50	
Sale of Supplies and Gravel	3,558.79	3,558.79		3,558.79	
Rentals	800.00	800.00		800.00	
General Office Services	779.45	779.45		779.45	
Total Fees and Charges:	25,190.74	25,190.74	0.00	25,190.74	0.00
Utilities					
Water	859.50	859.50		859.50	
Total Utilities:	859.50	859.50	0.00	859.50	0.00
Conditional Grants					
Local	1,675.30	1,675.30		1,675.30	
Total Conditional Grants:	1,675.30	1,675.30	0.00	1,675.30	0.00
Investment Income and Commissions					
Investment and Income Revenue	181.95	181.95		181.95	
Total Investment Income and Commissions:	181.95	181.95	0.00	181.95	0.00
Total REVENUES:	30,880.92	30,880.92	0.00	30,880.92	0.00
EXPENDITURES					
General Government Services					
Wages	14,706.50	14,706.50		(14,706.50)	
Benefits	34,988.78	34,988.78		(34,988.78)	
Professional/Contract Services	16,716.69	16,716.69		(16,716.69)	
Utilities	444.79	444.79		(444.79)	
Maintenance, Material and Supplies	8,451.83	8,451.83		(8,451.83)	
Total General Government Services:	75,308.59	75,308.59	0.00	(75,308.59)	0.00
Transportation Services					
Maintenance					
Wages	14,214.90	14,214.90		(14,214.90)	
Benefits	3,137.89	3,137.89		(3,137.89)	
Professional/Contractual Services	5,775.00	5,775.00		(5,775.00)	
Utilities	2,615.76	2,615.76		(2,615.76)	
Maintenance, Materials & Supplies	5,720.58	5,720.58		(7,559.11)	
Total Maintenance:	31,464.13	31,464.13	0.00	(33,302.66)	0.00
Total Transportation Services:	31,464.13	31,464.13	0.00	(33,302.66)	0.00
Environmental Services					
Professional/Contractual Services	6,556.31	6,556.31		(6,556.31)	
Total Environmental Services:	6,556.31	6,556.31	0.00	(6,556.31)	0.00
Utilities					
Water					
Utilities	167.20	167.20		(167.20)	
Total Water:	167.20	167.20	0.00	(167.20)	0.00
Total Utilities:	167.20	167.20	0.00	(167.20)	0.00
Total EXPENDITURES:	113,496.23	113,496.23	0.00	(115,334.76)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	30,880.92	30,880.92	0.00	30,880.92	0.00

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending January 31, 2022

	Current	Year To Date	Budget	Variance	%
EXPENDITURES	113,496.23	113,496.23	0.00	(115,334.76)	0.00
CHANGE IN NET FINANCIAL ASSETS	(82,615.31)	(82,615.31)	0.00	(84,453.84)	0.00
Change in Non-Financial Assets	3,142.12	3,142.12		3,142.12	
Change in Net Assets	(85,757.43)	(85,757.43)	0.00	(87,595.96)	0.00
Change in Surplus	(85,757.43)	(85,757.43)	0.00	(87,595.96)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(43,261.71)	(43,261.71)	1,472,349.16
Cash - Conexus (For Pipeline Deposits)	20,833.65	20,833.65	92,857.50
Cash - Bank - Savings			117,310.48
Total Cash and Investments:	(22,428.06)	(22,428.06)	1,682,817.14
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(1,110.62)	(1,110.62)	72,046.35
Municipal - Tax Receivable - Urban	(9,154.72)	(9,154.72)	71,112.75
Municipal - Tax Receivable - Taylor Beach	(482.04)	(482.04)	3,379.79
Municipal - Tax Receivable - Pasqua Lake	(586.14)	(586.14)	40,712.03
Municipal - Tax Recv. - Fire Truck Spec.			(1.57)
Municipal - Tax Receivable - Tax Enforc.	39.09	39.09	3,092.83
Total Municipal Taxes Receivable:	(11,294.43)	(11,294.43)	190,342.18

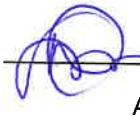
certified correct and in accordance with the records

Presented to council on

February 8, 2022
(Date)



Lee Carlson
Reeve



Dawn Lugin
Administrator