

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, March 22, 2022 9:00 a.m.

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Vacant
		Division 6 Garnet Spanier
	Staff:	
		Administrator Dawn Lugin
		Foreman Lloyd Webster
		Assistant Administrator Gwen Lowe

Absent: Council Members:

OHPL Liaison L. Bedel entered chambers at 8:55 a.m.

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

22-156 REGULAR MEETING MINUTES /R. PALMER

"THAT the minutes of the regular meeting of Council held March 8, 2022 be adopted as presented."

CARRIED

22-157 CORRESPONDENCE / G. PEAGAM

"THAT the following Correspondence be accepted as presented and filed;

- a. PARCS Update #172
- b. WSA Spring Forecast
- c. Southeast Library Annual Reports

CARRIED

22- 158 FOREMAN / G. SPANIER

"THAT the verbal report be accepted as presented."

CARRIED

Foreman L. Webster left chambers at 9:14 a.m.

22-159 ORGANIZED HAMLET OF PASQUA LAKE LIASON REPORT / G. SPANIER

"THAT the written report be acknowledged."

CARRIED

22-160 HERITAGE WEBINAR REPORT / N. WHALEN

"THAT the written report be accepted as presented."

CARRIED

22-161 ADMINISTRATION REPORT / L. CARLSON

"THAT the written report be accepted as presented."

CARRIED

22-162 EMERGENCY MEASURES MEETING REPORT /N. WHALEN

"THAT the written report be accepted as presented."

CARRIED

22-163 DISTRICT #39 A.D.D. BOARD REPORT /G. SPANIER

"THAT the written report be accepted as presented."

CARRIED

22-164 ACCOUNTS FOR PAYMENT/ G. SPANIER

"THAT the list of accounts for cheque numbers **10435 to 10463, totaling \$42,284.43** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

22-165 CIVIC ADDRESSING PROGRAM/R. PALMER

"THAT RM Council authorize Charmain Wowk to take the Level 1 training session webinar on Saskatchewan Civic Address Registry (CAR) provided by the Saskatchewan Public Safety Agency and report back to council."

CARRIED

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22-166 **MINOR VARIANCE REQUEST LOT 3, BLOCK 5, PLAN BI 1920/R. PALMER**
 "THAT council accept the minor variance as requested, on Lot 3
 Block 5 Plan No. BI1920." CARRIED

22-167 **ORGANIZED HAMLET OF TAYLOR BEACH DRAFT PROVISION OF SERVICES AGREEMENT/R. PALMER**
 "THAT Council acknowledge receipt of the OHTB DRAFT Provision of Services document
 and 2022 Budget AND FURTHER THAT the draft documents be referred to the Finance
 Committee for review." CARRIED

22-168 **QU'APPELLE PARK PROPOSAL/N. WHALEN**
 "THAT we table this item until the next meeting of April 12, 2022." CARRIED

22-169 **SEASONAL GRADER OPERATOR AMEND START DATE/G. PEAGAM**
 "THAT Council amends Kayle Duran's start date to be March 14, 2022." CARRIED

22-170 **MINOR VARIANCE REQUEST LOT 6, BLOCK 4, PLAN 87R19785/N. WHALEN**
 "THAT Council accepts the minor variance on rear setback as per requested on
 Lot 6, Block 4, Plan No. 87R19785." CARRIED

22-171 **S/GI BUSINESS RECOGNITION ASSESSMENT/G. SPANIER**
 "THAT Council acknowledges the SGI business recognition assessment provided to
 the RM of North Qu'Appelle No. 187" CARRIED

22-172 **EAST CENTRAL TRANSPORTATION PLANNING COMMITTEE MEETING/S. SPANIER**
 "THAT RM Council approve Gord Peagam to attend the East Central Transportation
 Planning Executive meeting on May 17, 2022 in Fort Qu'Appelle." CARRIED

22-173 **RM 2021 TRAFFIC COUNT PROGRAM/N. WHALEN**
 "THAT RM Council acknowledge the 2021 traffic count and vehicle classification
 summary provided by the Ministry of Highways." CARRIED

22-174 **SASK 4-H FOUNDATION MUNICIPAL SUPPORT/G. PEAGAM**
 "THAT we table this request until the next meeting on April 12, 2022." CARRIED

22-175 **RECESS /G. SPANIER**
 "THAT this meeting be recessed at 10:19 a.m." CARRIED

OHPL Liaison L. Bedel left chambers at 10:23 a.m.

Reeve L. Carlson asked that the meeting reconvenes at 10:24 am

22-176 **RECONVENE / N. WHALEN**
 "THAT this meeting be reconvene at 10:25 a.m." CARRIED

22-177 **CLOSED SESSION/ L. CARLSON**
 "THAT the RM Council, all members present in person, move into closed session at a.m., as
 per LA FOIP section 16(1)(a)(b)(c) and (e)for advice, personnel considerations, and strategic
 planning." CARRIED

Reeve asks to reconvene at 12:56 pm

22-178 **RECONVENE/N.WHALEN**
 "THAT the RM Council reconvenes to regular session at 12:58 p.m." CARRIED

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22-179 LEGAL AGREEMENT/L. CARLSON

"THAT the RM Council authorize ~~Lee Carlson and~~ Dawn Lugin to sign the new agreement between Gerrard Rath Johnson and The RM of North Qu'Appelle No. 187."

Amended

CARRIED

22-180 CO-OP FUEL CARD LOCK/G. PEAGAM

"THAT council approve purchasing all fuel at the Co-op Card Lock AND furthermore, look into providing a key card for all RM operators for diesel and gasoline."

CARRIED

22-181 GARBAGE CONTRACTOR FUEL INCREASE/G. SPANIER

"THAT council agree to pay Valley Lawn Service their requested increase due to fuel costs until September 30, 2022 and effective March 31, 2022."

CARRIED

22-182 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 1:04 p.m."

CARRIED

Approved this

12th

day of

April

, 2022



Reeve



Administrator

Next regular meeting of Council, Tuesday, April 12, 2022 at 9:00 a.m.

Liaison Report to RM Council Meeting

March 22, 2022

1. The following motion was made by the Hamlet board at their March 16, 2022 meeting:

Motion 22-06 - “that the OHPL request a meeting with the Finance Committee and Administrator to discuss the formula and rationale of the governance charge”.
Moved by L. Bedel/carried

2. The next Hamlet meeting is scheduled for Wednesday, April 20, 2022 starting at 9:00 a.m. at the RM Board Room.

Respectfully submitted by

Larry Bedel

Hamlet of Pasqua Lake Liaison Representative



Heritage Webinar Series.

I Attended the Historic Building as Business Assets on Thursday March 3, 2022. Unfortunately, I was unable to attend the other 3 webinars.

3 presenters provided a verbal presentation with slide photos of the process they went through for heritage building projects they were involved with, this included as follows:

Daily Grind Coffee Shop & Star Café, Maple Creek

Weston Bakery Building, Regina

Yvette Moore Gallery, Moose Jaw

The presenters demonstrated the economic and environmental benefits of conserving the projects they worked on; tourism was the main economic benefits of these projects, people like to see and admire the history of places they visit, the environmental benefits touched on reusing existing structures which reduces waste and conserves energy. The presenters also mentioned grant funding and support that is available through the Saskatchewan Heritage Foundation and Heritage Conservation Branch.

The Maple Creek project included 2 new buildings being done which worked in nicely with the other historic buildings on their main street. After completion of this project the business to the community doubled.

The Weston Bakery Building, Regina project was a huge undertaking that included the main building and the garage, the total area is 4000 square feet. The presenter mentioned the environmental disposal issues such as asbestos and freon, new building code guidelines that had to be worked into the project, and the large number of debris they had to dispose of. The completed project now houses a brewery, a local & fresh market, restaurant and public entertainment areas that may be rented for various venues and gatherings.

The Yvette Moore Gallery, Moose Jaw was originally the Moose Jaw Land Titles Building built in 1910. It was purchased by Yvette Moore in 1998 and renovations completed in by family and friends in March 1999. This project turned the building into an art gallery with a cafe, the gallery brings many visitors to Moose Jaw throughout the year.

Respectfully submitted,

Gwen Lowe



Administration Report to Council

 Tuesday March 22, 2022

Bank Balance \$1,553,990 as at March 4/ 2022

Casqua Lake Reserve \$ **272,751** as at Dec.31/2021

Taylor Beach Reserve \$ **150,661** as at Dec.31/2021

Complaints 6 new RIC's opened between Mar. 5/2022 – Mar. 16/2022

Permits (Development & Building): 1 Newly Received permits – 0 permits approved; 0 at PBI in review;

 2 in office awaiting review; 2 waiting on owner supply of info; 0 cancelled by owner

<p>March 2022</p>		<p>ITEMS FOR COUNCIL TO NOTE:</p> <ul style="list-style-type: none"> Administrative Duties with Deadlines coming up: March 2022: March 1st: Organized Hamlet budgets due to RM March 10th: School tax collections due to Province; <i>done</i> March 10th: file & remit previous month payroll deductions to CRA & MEPP; <i>done</i>
		<ul style="list-style-type: none"> - Consultation with Solicitor ongoing - Audit Scheduled March 28-31st; - computer upgrades requested, waiting on dates - ongoing work with municipal reserves and Developers

- Devin 23 remaining 2022
- Darcy 16 day remaining 2022
- Lloyd 29 days remaining 2022
- Gwen 28 days remaining 2022
- Dawn 35 days remaining 2022
- Charmain 16 days remaining 2022

Respectfully submitted,

 Gwen Lowe.



March 16th Emergency Planning Committee Report

Good morning Council, the following is a written report from the Calling Lakes Emergency Planning Committee meeting in which Lee Carlson and myself attended.

We had representatives from many committees within the valley with mutual interests. There was discussion about the completion of ICS 100 course in which at least 2 representatives from each municipality have completed. FQ Fire Chief Dave Sabrish was in attendance, explaining his involvement if a major incident took place. Also, Chief Sabrish discussed what documents and resource lists he has at his disposal.

As a group, conversation revolved around our roles as a region and future involvement with group. Currently there is an agreement which involves multiple communities outside of the valley. There was discussion on how impractical it is to have too many communities involved resulting in lack of interest and participation. The current agreement (Bylaw No. 161) which was signed in 1986. Collectively as a group, there was mutual agreement that each representative takes this information back to their respective councils, and get a resolution to withdraw from current agreement and send a 60 day notice to the communities outside of the valley. This agreement has opt out option and if the remaining communities still want to participate, they can do so with the residual committees.

Secondly, each representatives is to take back to their respective councils a draft *Calling Lakes Regional Emergency Strategy Agreement*, which is attached. There is want from the group, if approved from each council, we sign this agreement at the next meeting.

Lastly, the group agreed that there should be one titled EMO Coordinator position per municipality for adequate and consistent advocacy at each meeting, and if an incident arises. Currently we have a *representative* on behalf of the RM, not a appointed EMO Coordinator position.

I am asking council for 3 items to be discussed,

1. Resolution to withdraw from current Emergency Agreement with adequate acknowledgment
2. Discuss the improved Emergency Agreement
3. Resolution appointing an EMO Coordinator

Thank you Council

Nik Whalen
Division 3 Councillor

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District #39 – ADD Board Meeting
Held on Friday, March 18, 2022

- I attended the District #39 ADD Board Meeting on March 18 which had been postponed from March 4 due to weather conditions.
- It was an interesting meeting with lots of information on rat issues and solutions.
- Rat populations in Saskatchewan are down considerably due to more people baiting yards and businesses. This is having a positive impact.
- Site visit costs are up from \$42 per visit to \$45 due to the rising cost of fuel now at \$.60 per kilometer.
- The ADD Board will be requesting an increase of \$350 in the RM#187 Pest Control Grant from \$5,700 to \$6,050 for 2022.
- Pest Control Officer is doing a wonderful job.

Respectfully Submitted:

Garnet Spanier
RM#187 Representative

De

Report Date
3/18/2022 8:37 AM

RM of North Qu'Appelle
List of Accounts for Approval
As of 3/22/2022
Batch: 2022-00051 to 2022-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
10435	3/04/2022	SGI CANADA T30226414-1-22	2022 AutoPak renewal	2,310.80	2,310.80
10436	3/18/2022	Void during printing			
10437	3/18/2022	Peagam, Linda 04082022 feb	Feb 1-28 pipeline admin	300.00	300.00
10438	3/18/2022	Myers, Leonard 03152022	Pay Mar 2-15 contract	1,277.50	1,277.50
10439-Man	3/18/2022	Bender, Deanna Pay 0302-06	Pay Mar 2-15	1,022.45	1,022.45
10440-Man	3/18/2022	Lowe, Gwen Pay 0302-06	Pay Mar 2-15	1,717.72	1,717.72
10441-Man	3/18/2022	Webster, Lloyd Pay 0302-06	Payroll Mar 2-15	1,815.54	1,815.54
10442-Man	3/18/2022	McCullough, Darcy Pay 0302-06	Payroll Mar 2-15	1,266.26	1,266.26
10443-Man	3/18/2022	Lugrin, Dawn Pay 0302-06	Payroll Mar 2-15	2,020.03	2,020.03
10444-Man	3/18/2022	Horsman, Devin Pay 0302-06	Payroll Mar 2-15	1,581.87	1,581.87
10445-Man	3/18/2022	Wowk, Charmaine Pay 0302-06	PP Mar 2-15	935.85	935.85
10446-Man	3/18/2022	Duran, Kayle Pay 0302-06	PP Mar 2-15	370.99	370.99
10447	3/22/2022	Brandt Tractor Ltd. 014117644 014117665	JD 772GP Repair/Parts 772GP Air Filter	3,026.01 191.04	3,217.05
10448	3/22/2022	Checkowy, Robin 032022	Janitorial Services - March	424.00	424.00
10449	3/22/2022	CIBC Credit Card 03082022	Website annual renewal	173.04	173.04
10450	3/22/2022	Crown Shred & Recycling 481522	Monthly Recycle - March	12.60	12.60
10451	3/22/2022	Grasslands News Group 17297	Zoning Bylaw Add	212.63	212.63
10452	3/22/2022	Jackson Bros. Bobcat Services 02282022	February Statement	4,517.63	4,517.63
10453	3/22/2022	Kell Kar Holdings 032022	Monthly Rental - March	73.50	73.50
10454	3/22/2022	Loraas Disposal 0007866749	February Garbage collection	106.91	106.91
10455	3/22/2022	Provincial Assoc of Resort Com 2022-MEM-TB	Taylor Beach 2022 Membership	225.00	225.00
10456	3/22/2022	Profile Tire 19778 19823 19871	Washer fluid & Grease Hydro Fluid Washer fluid & Hoses	211.05 108.67 103.41	423.13
10457	3/22/2022	SARM Saskatchewan Association SARM808173	772GP Tires	11,512.20	11,512.20
10458	3/22/2022	Saskatchewan Health Authority 2173601	Premise 9945 Well Sample	23.00	23.00
10459	3/22/2022	SaskTel 02282022	Feb 2022 RM office	366.12	366.12
10460	3/22/2022	Sask Power 1227-0072-0838	Feb Shop Power	193.23	193.23
10461	3/22/2022	SaskWater SW075504	01 Feb to 28 Feb 2022	5,728.98	5,728.98

Report Date
3/18/2022 8:37 AM

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
10462	3/22/2022	Spanier, Garnet 02282022	February Indemnity	425.20	425.20
10463	3/22/2022	Wowk, Charmain 03112022	Mileage - RM Tour	31.20	31.20
				Total for AP:	42,284.43



Reeve



Administrator

Presented to Council this
22nd of March, 2022.