

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, April 12, 2022, 9:00 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer Division 4 Gord Peagam Division 5 Vacant Division 6 Garnet Spanier
	Staff:	Administrator Dawn Lugin Assistant Administrator Gwen Lowe
Absent:	Council Members:	Division 3 Nik Whalen

A quorum being present, Reeve Carlson called the meeting to order at 9:01 a.m.

**22-188 REGULAR MEETING MINUTES /R. PALMER**

"THAT the minutes of the regular meeting of Council held March 22, 2022, be adopted as presented." CARRIED

**22-189 SPECIAL MEETING MINUTES /G. SPANIER**

"THAT the minutes of the special meeting of Council held March 24, 2022, be adopted as presented." CARRIED

**22-190 AMEND RESOLUTION 22-179/G. PEAGAM**

"THAT the resolution 22-179 from the March 12, 2022, meeting be amended by removing Lee Carlson as a required signer." CARRIED

**22-191 CORRESPONDENCE/G. PEAGAM**

"THAT the following Correspondence be accepted as presented and filed.

- a. SaskEnergy Pipeline Inspections
- b. Ministry of Corrections, Policing & Public Safety
- c. Lower Qu'Appelle Watershed Stewards
- d. North Valley Waste Management Minutes – February
- e. SARM Provincial Budget Response
- f. Prestige Patching
- g. C.K. Construction Company
- h. APAS Spring 2022 update
- i. GE Environmental Company
- j. Crown Shred
- k. Municipal Hail
- l. Town of Fort Qu'Appelle

CARRIED

**22-192 ADMINISTRATION REPORT / L. CARLSON**

"THAT the written report be accepted as presented." CARRIED

**22-193 WORKS REPORT / G. SPANIER**

"THAT the verbal report be accepted as presented." CARRIED

**22-194 BYLAW 2022-05 APPEALS FEE BYLAW 1<sup>ST</sup> READING/S. SPANIER**

"THAT Bylaw 2022- 05, a bylaw to provide assessment appeal fee, be introduced and read for the FIRST time." CARRIED

**22-195 BYLAW 2022-05 APPEALS FEE BYLAW 2<sup>nd</sup> READING/G. PEAGAM**

"THAT Bylaw 2022-05, a bylaw to provide assessment appeal fee, be read a SECOND time." CARRIED

**22-196 BYLAW 2022-05 APPEALS FEE BYLAW 3 READINGS/R. PALMER**

"THAT Bylaw 2022-05, a bylaw to provide assessment appeal fee, be given three readings at this meeting." CARRIED UNANIMOUSLY

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- 22-197 BYLAW 2022-05 APPEALS FEE BYLAW 3rd READING/L. CARLSON**  
"THAT Bylaw 2022-05, a bylaw to provide assessment appeal fee, be read a THIRD time and adopted." CARRIED
- 22-198 BYLAW 2022-06 BYLAW RESPECTING BUILDINGS 1<sup>ST</sup> READING/R. PALMER**  
"THAT Bylaw 2022-06, a bylaw respecting buildings, be introduced and read for the FIRST time. CARRIED
- 22-199 BYLAW 2022-06 BYLAW RESPECTING BUILDINGS 2<sup>ND</sup> READING/G. PEAGAM**  
"THAT Bylaw 2022-06, a bylaw respecting buildings, be read a SECOND time." CARRIED
- 22-200 BYLAW 2022-06 BYLAW RESPECTING BUILDINGS 3 READINGS/G. SPANIER**  
"THAT Bylaw 2022-06, a bylaw respecting buildings, be given three readings at this meeting." CARRIED UNANIMOUSLY
- 22-201 BYLAW 2022-06 BYLAW RESPECTING BUILDINGS 3rd READING/L. CARLSON**  
"THAT Bylaw 2022-06, a bylaw respecting buildings, be read a THIRD time and adopted." CARRIED
- 22-202 RECESS/G. SPANIER**  
"THAT this meeting be recessed at 9:40 a.m." CARRIED
- 22-203 OPEN PUBLIC HEARING/L. CARLSON**  
"THAT we open the public hearing at 9:41 a.m." CARRIED
- 22-204 CLOSE PUBLIC HEARING /L. CARLSON**  
"THAT we close the public hearing at 9:43 a.m." CARRIED
- Reeve L. Carlson asked that the meeting reconvenes at 9:44 am*
- 22-205 RECONVENE / G. PEAGAM**  
"THAT this meeting reconvenes at 9:44 a.m." CARRIED
- 22-206 BYLAW 2022-02 BYLAW TO AMEND 2<sup>ND</sup> READING/R. PALMER**  
"THAT Bylaw 2022-02, a bylaw to amend the Zoning Bylaw 13-08, be read a SECOND time." CARRIED
- 22-207 BYLAW 2022-02 BYLAW TO AMEND 3rd READING/**  
"THAT Bylaw 2022-02, a bylaw to amend the Zoning Bylaw 13-08, be read a THIRD time and adopted." CARRIED
- 22-208 ACCOUNTS FOR PAYMENT/G. PEAGAM**  
"THAT the list of accounts for cheque numbers 10464 to 10505, totaling \$68,128.09 including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment." CARRIED
- 22-209 BANK RECONCILIATION/L. CARLSON**  
"THAT the Council accept the March 31, 2022 bank reconciliation." CARRIED
- 22-210 FINANCIAL STATEMENTS/ R. PALMER**  
"THAT the Council accept the March 31, 2022 financial statements." CARRIED
- 22- 211 QU'APPELLE PARK PROPOSAL MOU/R. PALMER**  
"THAT the Council instruct the administrator to draft a memorandum of understanding and bring the MOU back to council no later than May 10, 2022." CARRIED

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**22-212 CIVIC ADDRESSING/G. SPANIER**

"THAT Council authorize C. Wowk to attend the CAR webinar training Level 2, 3, and 4."

CARRIED

**22-213 HEALTH, SAFETY & SPECIAL PROJECTS COORDINATOR / R. PALMER**

"THAT Council approves the job description of Health, Safety & Special Projects Coordinator as presented."

CARRIED

**22-214 OFFICE POSITON/G. PEAGAM**

"THAT Council authorizes the administrator to advertise for the office position of Health, Safety & Special Projects Coordinator."

CARRIED

**22-215 DUDLEY & COMPANY LETTER OF ENGAGEMENT/R. PALMER**

"THAT Council sign the Dudley & Company Letter of Engagement and risk awareness questionnaire for the 2021 Audit."

CARRIED

**22- 216 SOUTHEAST REGIONAL LIBRARY BOARD APPOINTMETNS/L. CARLSON**

"THAT Council appoint Diane Szabo and Tanya Giroux as Southeast regional library board members for the term of April 2022-March 2023."

CARRIED

**22-217 EQUIPMENT REPAIRS ON 1-TON/G. SPANIER**

"THAT Council authorizes the RM foreman to take the 1-ton to Choice Auto Body for repairs."

CARRIED

**22- 218 WASTE COLLECTION ERICKSON HEIGHTS FEE INCREASE/G. PEAGAM**

"THAT Council approves the April 1, 2022, Works Committee recommendation,

**22W-020 WASTE COLLECTION/L. CARLSON** "THAT the Works Committee recommend to council that they approve Valley Lawn Services excess fee for the additional pick-up in Erickson Heights subdivision." CARRIED"

CARRIED

**22- 219 FUEL SURCHARGE ON CUSTOM WORK/G. PEAGAM**

"THAT Council approves the April 1, 2022, Works Committee recommendation, **22W-022 FUEL SURCHARGE ON CUSTOM WORK/G. PEAGAM** "THAT the Works Committee recommend to council that we apply a 5% fuel surcharge increase to custom works rates retroactive to April 1, 2022." CARRIED"

CARRIED

**22-220 EAST CENTRAL TRANSPORTATION PLANNING COMMITTEE MEETING/G. SPANIER**

"THAT RM Council approve G. Spanier and G. Peagam attend the East Central Transportation Planning AGM on April 14, 2022, in Balcarres."

CARRIED

**22-221 LAKESHORE DEVELOPMENT L25, B5, PI 102003163/R. PALMER**

"THAT Council approve the lakeshore development in front of L25, B5, PI 102003163 based on the applicant be granted approval from and comply with all conditions required by the Water Security Agency."

CARRIED

**22- 222 MUTUAL AID AGREEMENT WITHDRAWAL/G. SPANIER**

"THAT Council authorize the Administrator to provide the 60 days written notice of withdrawal from the Mutual Aid Agreement to all parties of the MAA."

CARRIED

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**22-223 DISTRICT 39 A.D.D BOARD PEST CONTROL GRANT/G. SPANIER**

"THAT RM Council contributes \$6,050.00 to the local A.D.D. Pest Control Board."

CARRIED

**22-224 SUBDIVISION SW 4-21-13 W2/G. PEAGAM**

"THAT Council acknowledge receipt of subdivision SW 4-21-13 W2 application request."

CARRIED

**22-225 REQUEST FOR SPEED SIGNS ORGANIZED HAMLET OF TAYLOR BEACH/R. PALMER**

"THAT Council acknowledge receipt of letter and direct the information back to the OHTB Board."

CARRIED

**22- 226 INTERNET SERVICE IN ORGAINZED HAMLET OF TAYLOR BEACH/R. PALMER**

"THAT Council acknowledge receipt of letter and direct the information to the OHTB Board Chair Brian Holowatuk."

CARRIED

**22-227 NUISANCE WILDLIFE OFFICERS/G. SPANIER**

"That Council designate the following persons as Nuisance Wildlife Officers under *The Wildlife Regulations, 1981*, section 13:

1. Jerry Banks;
2. Richard Klyne;
3. Kelvin Czemerer"

CARRIED

**22-228 ADMINISTRATOR EDUCATION REIMBURSEMENT/R. PALMER**

"THAT Council reimburse D. Lugin the sum of \$1,740.00 fees for the Education Classes from the National Advanced Certificate in Local Government Administration, she is attending."

CARRIED

**22-229 RECESS /G. SPANIER**

"THAT this meeting be recessed at 10:42 a.m."

CARRIED

*Reeve L. Carlson asked that the meeting reconvenes at 10:47 am*

**22-230 RECONVENE /G. PEAGAM**

"THAT this meeting reconvenes at 10:51 a.m."

CARRIED

**22-231 CLOSED SESSION/R. PALMER**

"THAT the RM Council, all members present in person, move into closed session at 10:52 a.m., as per LA FOIP section 16(1)(a)(b)(c) and (e) for advice, personnel considerations, and strategic planning."

CARRIED

*Reeve asks to reconvene at 11:49 am*

**22-232 RECONVENE/R.PALMER**

"THAT the RM Council reconvenes to regular session at 11:49 a.m."

CARRIED

**22-233 BUILDING & TECHNICAL STANDARDS BRANCH REPORT/G. SPANIER**

"THAT Council acknowledges the report dated March 21, 2022, advising of the Decision and Order of the Saskatchewan Building and Accessibility Standards Appeal Board hearing."

CARRIED

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**22-234 INFORMATION PRIVACY COMMISSION REPORT 166-2021/G. PEAGAM**

"THAT Council acknowledges the receipt of the IPC final report #166-2021." CARRIED

**22-235 ORGANIZED HAMLET OF PASQUA LAKE EMAIL ACCOUNT/L.CARLSON**

"THAT using the rationale from the Privacy Commissioner's report relating to the breach of privacy regarding the release of information by the Organized Hamlet of Pasqua Lake and the fact being the R.M. is deemed the local governing authority and as such is responsible to ensure compliance, Council instructs the Organized Hamlet of Pasqua Lake Hamlet Board Chair to discontinue using the Organized Hamlet chairperson's email account to communicate with Organized Hamlet ratepayers until such time as a proven method of auto-blind copy or a similar credible method is functioning effectively to prevent any future privacy breach of email addresses."

CARRIED UNANIMOUSLY

**22-236 CALLING LAKES REGIONAL EMERGENCY STRATEGY AGREEMENT/G. SPANIER**

"THAT Council authorize the Reeve and Administrator to sign the Calling Lakes Regional Emergency Strategy Agreement."

CARRIED

**22-237 EMERGENCY MEASURES COORDINATOR/R. PALMER**

"THAT Council recommend Charmain Wowk be the EMO coordinator for the RM 187."

CARRIED

**22-238 ADJOURNMENT / G. SPANIER**

"That the Regular meeting of Council be adjourned at 11:52 a.m."

CARRIED

Approved this

26<sup>th</sup>

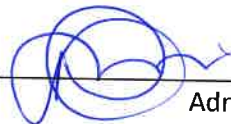
day of

April

, 2022



Reeve



Administrator

Next regular meeting of Council, Tuesday, April 26, 2022, at 9:00 a.m.



Administration Report to Council  
Tuesday April 12, 2022

**Bank Balance** \$1,123,136 as at ~~March~~ <sup>April</sup> 11/ 2022  
**Pasqua Lake Reserve** \$ **272,751** as at Dec.31/2021  
**Taylor Beach Reserve** \$ **150,661** as at Dec.31/2021

**Complaints** new RIC's opened between Mar. 17/2022 – Apr. /2022

**Permits (Development & Building):** Newly Received permits – 0 permits approved; 0 at PBI in review; 2 in office awaiting review; 2 waiting on owner supply of info; 0 cancelled by owner

April 2022	<p>ITEMS FOR COUNCIL TO NOTE:</p> <ul style="list-style-type: none"> <li>Administrative Duties with Deadlines coming up:            APRIL 2022:            April 10<sup>th</sup>: School tax collections due to Province; <i>done</i>            April 10<sup>th</sup>: file &amp; remit previous month payroll deductions to CRA &amp; MEPP; <i>done</i>            April 30<sup>th</sup>: last day to file notice for crop exemption</li> </ul>
	<ul style="list-style-type: none"> <li>- Consultation with Solicitor ongoing</li> <li>- computer upgrades completed</li> <li>- ongoing work with municipal reserves and Developers</li> <li>- tenders for projects have been advertised</li> <li>- assessment roll to be completed this month</li> </ul>

- Devin 23 days remaining 2022
- Darcy 16 days remaining 2022
- Kayle 12 days remaining 2022
- Lloyd 27 days remaining 2022
- Gwen 26 days remaining 2022
- Dawn 26 days remaining 2022
- Charmain 16 days remaining 2022

Respectfully submitted,  
Dawn Lugin

*DL*

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending March 31, 2022

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(107.77)	(238.39)		(238.39)	
<b>Net Municipal Taxes</b>	<b>(107.77)</b>	<b>(238.39)</b>	<b>0.00</b>	<b>(238.39)</b>	<b>0.00</b>
Penalties on Tax Arrears	2,859.99	8,821.23		8,821.23	
<b>Total Taxation:</b>	<b>2,752.22</b>	<b>8,582.84</b>	<b>0.00</b>	<b>8,582.84</b>	<b>0.00</b>
<b>Fees and Charges</b>					
Custom Work		20,052.50		20,052.50	
Sale of Supplies and Gravel	99.00	3,669.79		3,669.79	
Rentals		800.00		800.00	
Licenses and Permits	2,645.00	2,645.00		2,645.00	
General Office Services	248.00	1,297.45		1,297.45	
<b>Total Fees and Charges:</b>	<b>2,992.00</b>	<b>28,464.74</b>	<b>0.00</b>	<b>28,464.74</b>	<b>0.00</b>
<b>Maintenance and Development Charges</b>					
Public Reserve		42.00		42.00	
<b>Total Maintenance and Development Charge</b>	<b>0.00</b>	<b>42.00</b>	<b>0.00</b>	<b>42.00</b>	<b>0.00</b>
<b>Utilities</b>					
Water	978.75	2,615.25		2,615.25	
<b>Total Utilities:</b>	<b>978.75</b>	<b>2,615.25</b>	<b>0.00</b>	<b>2,615.25</b>	<b>0.00</b>
<b>Conditional Grants</b>					
Local	2,346.10	4,021.40		4,021.40	
<b>Total Conditional Grants:</b>	<b>2,346.10</b>	<b>4,021.40</b>	<b>0.00</b>	<b>4,021.40</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	435.88	939.56		939.56	
<b>Total Investment Income and Commissions:</b>	<b>435.88</b>	<b>939.56</b>	<b>0.00</b>	<b>939.56</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>9,504.95</b>	<b>44,665.79</b>	<b>0.00</b>	<b>44,665.79</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	22,469.71	50,567.99		(50,567.99)	
Benefits	6,477.77	44,994.42		(44,994.42)	
Professional/Contract Services	3,119.77	54,096.65		(54,576.65)	
Utilities	1,407.19	2,968.14		(2,968.14)	
Maintenance, Material and Supplies	298.25	9,332.07		(9,332.07)	
Allowance for Uncollectibles	140.00	140.00		(140.00)	
<b>Total General Government Services:</b>	<b>33,912.69</b>	<b>162,099.27</b>	<b>0.00</b>	<b>(162,579.27)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	23,461.38	51,377.80		(51,377.80)	
Benefits	5,480.51	11,984.52		(11,984.52)	
Professional/Contractual Services	5,132.90	13,096.90		(13,096.90)	
Utilities	2,578.41	8,164.71		(8,164.71)	
Maintenance, Materials & Supplies	34,089.61	56,641.26		(56,641.26)	
Capital Expenditures		468,782.00		(468,782.00)	
<b>Total Maintenance:</b>	<b>70,742.81</b>	<b>610,047.19</b>	<b>0.00</b>	<b>(610,047.19)</b>	<b>0.00</b>
<b>Construction</b>					
Maintenance, Materials & Supplies	304.81	304.81		(304.81)	
<b>Total Construction:</b>	<b>304.81</b>	<b>304.81</b>	<b>0.00</b>	<b>(304.81)</b>	<b>0.00</b>
<b>Snow Removal</b>					
Professional/Contractual Services	1,182.50	3,137.50		(3,137.50)	
Maintenance, Materials & Supplies	3,120.00	7,200.00		(7,200.00)	
<b>Total Snow Removal:</b>	<b>4,302.50</b>	<b>10,337.50</b>	<b>0.00</b>	<b>(10,337.50)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>75,350.12</b>	<b>620,689.50</b>	<b>0.00</b>	<b>(620,689.50)</b>	<b>0.00</b>
<b>Environmental Services</b>					

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: AP - AP GENERAL</b>					
Computer Cheques:					
10464-Man	4/01/2022	<b>Bender, Deanna</b> Pay 0302-07	Pay Mar 216-29	959.86	959.86
10465-Man	4/01/2022	<b>Lowe, Gwen</b> Pay 0302-07	Pay Mar 2-15	1,547.14	1,547.14
10466-Man	4/01/2022	<b>Webster, Lloyd</b> Pay 0302-07	Payroll Mar 16-29	1,815.54	1,815.54
10467-Man	4/01/2022	<b>McCullough, Darcy</b> Pay 0302-07	Payroll Mar 16-29	1,099.43	1,099.43
10468-Man	4/01/2022	<b>Lugrin, Dawn</b> Pay 0302-07	Payroll Mar 16-29	2,020.03	2,020.03
10469-Man	4/01/2022	<b>Horsman, Devin</b> Pay 0302-07	Payroll Mar 16-29	1,351.36	1,351.36
10470-Man	4/01/2022	<b>Wowk, Charmain</b> Pay 0302-07	PP Mar 16-29	935.85	935.85
10471-Man	4/01/2022	<b>Duran, Kayle</b> Pay 0302-07	PP Mar 2-15	1,142.66	1,142.66
10472	3/31/2022	<b>Duran, Kayle</b> 03312022	March Cell (half month)	12.50	12.50
10473	3/31/2022	<b>Horsman, Devin</b> 03312022	March Cell	25.00	25.00
10474	3/31/2022	<b>Lugrin, Dawn</b> 03312022	March cell	25.00	25.00
10475	3/31/2022	<b>McCullough, Darcy</b> 03312022	March Cell	25.00	25.00
10476	3/31/2022	<b>Ministry of Finance</b> Issued To: Minister of Finance PVSD-03312022	March Remittance	3,418.30	3,418.30
10477	3/31/2022	<b>Municipal Employees'</b> 03152022 03292022	Remit 02 Mar - 15 Mar Remit 16 Mar to 29 Mar	2,538.04 2,743.90	5,281.94
10478	3/31/2022	<b>Myers, Leonard</b> 03312022	March Cell (half month)	12.50	12.50
10479	3/31/2022	<b>Receiver General</b> 03162022 03302022	Remit PP ending 16 Mar Remit pp ending 30 Mar	4,952.72 4,882.31	9,835.03
10480	3/31/2022	<b>Sask Energy</b> 03-22 office 03-22 Shop	Office Building, March Mar Shop	336.72 325.65	662.37
10481	3/31/2022	<b>SaskTel</b> 03282022	March 2022 RM office	343.05	343.05
10482	3/31/2022	<b>Sask Power</b> 1326-0070-8045 2943-0056-3777 2712-0059-7262 0996-0072-7950 1062-0072-8524 2184-0064-9358 2481-0061-6412 1062-0072-8516 2481-0061-6416 2712-0059-7267 1656-0071-5548	bsaytah Street lights Jasmin St lights Groome's vista st lights Larocque St Lights Quappelle Est st lights Kelly/Erickson st lights Kinsley PI St lights Taylor Beach St Lights RM Well Pasqua Lake St Lights Office Power Mar	176.24 161.56 73.44 125.82 138.39 14.69 138.43 138.39 141.97 1,055.08 192.58	2,356.59
10483	3/31/2022	<b>Sask Tel Cmr</b> 03312022	Foreman Cell Mar	91.36	91.36
10484	3/31/2022	<b>Valley Lawn Services</b> Mar 2022 2272	Mar Garbage Contract February Office Snow Clearing	7,934.13 157.50	8,091.63



Report Date  
4/08/2022 1:28 PM

RM of North Qu'Appelle  
List of Accounts for Approval  
As of 4/12/2022  
Batch: 2022-00058 to 2022-00065

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<del>122-Man</del>	<del>4/04/2022</del>	<del>Brandt Tractor Ltd. 2019-39</del>	<del>JD Grader Lease</del> VOID	<del>2,303.84</del>	<del>2,303.84</del>
123-Man	4/04/2022	De Lage Landen Financial 2019-39	Copier Lease	160.95	160.95
Total for AP:				68,128.09	68,128.09
					- 2303.84
					65,824.25

  
Reeve

  
Administrator

Approved by Council this  
12<sup>th</sup> day April, 2022.

The Rural Municipality of North Qu'Appelle No. 187

Bylaw No. 2022-02

A Bylaw to amend Bylaw No. 13-08, known as the Zoning Bylaw under subsection 46(3) of *The Planning and Development Act, 2007*.

The Council of the Rural Municipality of North Qu'Appelle No. 187, incorporated in the Province of Saskatchewan, enacts Bylaw No. 2022-02 as follows:

1. The Zoning District Map referred to in Section 4 - Zoning Districts is amended by rezoning from A - Agricultural to RR- Resort Residential District, the portion of the SW 8-20-12-W2, extension 10, shown in bold outline on the map attached hereto and marked Schedule "A".
2. This bylaw shall come into force and take effect upon the date it is approved by the Minister of Government Relations.

**Municipal Adoption**

1st Reading: February 8, 2022

2nd Reading: April 12, 2022

3rd Reading: April 12, 2022



  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

**Assessment Appeal Fees Bylaw**

**The Rural Municipality of North Qu'Appelle No 187**

**BYLAW NO. 2022-05**

**A BYLAW TO ESTABLISH A FEE TO APPEAL ASSESSMENTS**

The Council of the Rural Municipality of North Qu'Appelle No 187 in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be referred to as the "Assessment Appeal Fee Bylaw".
2. In this bylaw:
  - a) "Act" shall mean *"The Municipalities Act"*.
  - b) "Board" shall mean the
    - i) Board of Revision established by the Municipality; or
    - ii) District Board of Revision which has been created by the Municipality in partnership with other municipalities.
  - c) "Municipality" shall mean the Rural Municipality of North Qu'Appelle No. 187.
  - d) "Secretary" shall mean the Secretary to the (District) Board of Revision.
3. A person desiring to appeal their assessment to the Board shall file their appeal in the form prescribed in the Act on or before the last date on which appeals can be lodged as indicated:
  - a) within the notice required by Section 217 of the Act; or
  - b) on the notice of assessment required by Sections 215 and 219 of the Act.
4. A fee of **\$75.00** per appeal is hereby established for the purpose of filing an appeal to the Board.
5. The applicable fee shall be payable to the Municipality and may be paid at the time of filing the appeal and in any event no later than the final date for lodging an appeal with the Board.
6. Where an appellant fails to pay the applicable fee pursuant to Sections 4 and 5 of this bylaw, the appeal is deemed to be dismissed.
7. The Municipality shall refund any fee that was submitted by the appellant if:
  - a) the appeal is successful either in whole or in part by decision of either the Board or the Assessment Appeal Committee of the Saskatchewan Municipal Board.
  - b) the appeal is not filed by the Secretary of the Board.
  - c) the appeal is withdrawn in accordance with Section 227 of the Act; or
  - d) an agreement is entered into pursuant to Section 228 of the Act.
8. A fee of **\$25.00** per appeal is hereby established for any person who desires to be involved as a party in a hearing before the Board.
9. A fee of **\$10.00** per appeal is hereby established for any person who wishes to obtain copies of the Board's decision and other documents.
10. The fees referenced in Sections 8 and 9 of this bylaw are payable to the Municipality.
11. Bylaw #2020-02 is hereby repealed.



  
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Mayor / Reeve

  
\_\_\_\_\_  
Administrator

Read a third time and adopted  
this 12<sup>th</sup> day of April, 2022

  
\_\_\_\_\_  
Administrator