

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, May 24, 2022, 9:00 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 3 Nik Whalen Division 4 Gord Peagam Division 5 Vacant Division 6 Garnet Spanier
	Staff:	Administrator Dawn Lugin Recording Secretary Charmain Wowk
Absent:	Council Members:	Division 2 Ron Palmer

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

Delegate, RCMP S/Sgt D. Lerat entered the Council meeting at 9:25 a.m.

**22-301 REGULAR MEETING MINUTES / G. PEAGAM**

"THAT the minutes of the regular meeting of Council held May 10, 2022, be adopted as presented."

CARRIED

**22-302 CORRESPONDENCE / G. SPANIER**

- "THAT the following Correspondence be accepted as presented and filed.
- a. PHO Newsletter
  - b. SPSA Provincial Fire Services Minimum Standards Guide
  - c. Southeast Regional Library Trustee Telegraph
  - d. The Wireless Age
  - e. District of Katepwa – Canada Day 2022

CARRIED

**22-303 FOREMAN REPORT / G. SPANIER**

"THAT the written report be accepted as presented."

CARRIED

**22-304 ORGANIZED HAMLET OF PASQUA LAKE LIASON REPORT / N. WHALEN**

"THAT Council acknowledge the written report as presented."

CARRIED

**22-305 ORGANIZED HAMLET OF PASQUA LAKE WEST BOAT LAUNCH/ G. SPANIER**

"THAT Council approves the Organized Hamlet of Pasqua Lake's recommendation 22-13 "that the OHPL request the RM contribute 50% of the estimated costs of \$8000.00 for maintenance and restoration of the West Boat Launch. As moved by T. Mullin and carried at the May 24, 2022, Hamlet Board meeting."

DEFEATED

**22-306 ADMINISTRATION REPORT / L. CARLSON**

"THAT the written report be accepted as presented."

CARRIED

**DELEGATE:** 9:25 am, Delegate, RCMP S/Sgt D. Lerat, addressed Council regarding area statistics and concerns that council would like the RCMP to focus on in the coming year

9:41 am, Delegate, RCMP S/Sgt D. Lerat left the meeting.

**22-307 ACCOUNTS FOR PAYMENT/G. PEAGAM**

"THAT the list of accounts for cheque numbers 10577 to 10601, totaling \$22,747.46 including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

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**22-308 QU'APPELLE PARK PROPOSAL / N. WHALEN**

"THAT the Council acknowledge receipt of the Memorandum of Understanding and forward it to the involved parties in the proposal for feedback."

CARRIED

**22-309 SUBDIVISION SW 4-21-13 W2 / G PEAGAM**

"THAT the RM Council, being satisfied with the proposed subdivision meeting the requirements of the RM's District Official Community Plan (DOCP), Official Community Plan (OCP) Bylaw 13-07 and Zoning Bylaw No. 13-08, proceed with rezoning the proposed property."

CARRIED

**22-310 BYLAW No. 22-08, A BYLAW TO AMEND ZONING BYLAW NO. 13-08, FIRST READING / N. WHALEN**

"THAT Bylaw No. 22-08, a Bylaw to amend Zoning Bylaw No. 13-08, be INTRODUCED and read a FIRST time."

CARRIED

**22-311 FORT QU'APPELLE PUBLIC LIBRARY OPEN HOUSE / G. SPANIER**

"THAT Council approve Nik Whalen to attend the Southeast Regional Library Fort Qu'Appelle Branch Open House and Ribbon Cutting Celebration on Saturday June 11, 2022."

CARRIED

**22-312 VILLAGE OF LEBRET ANNEXATION / L. CARLSON**

"THAT the RM of North Qu'Appelle No. 187 Council agree to the following lands being withdrawn from The Rural Municipality of North Qu'Appelle No. 187 and added to The Village of Lebreton, located at Township 21, Range 13, West of the 2<sup>nd</sup> Meridian and described as:

- a. Blk/Par R1-Plan DH968 Ext 0, surface parcel #109827940
- b. Blk/Par A-Plan 101376536 Ext 115, surface parcel #131850817
- c. All the portion of the road allowance lying directly west of and adjoining the NW ¼ 01-21-13 W2M Ext 113
- d. All that portion of the northwest quarter section of 1:
  - i: NW 1/4 01-21-13 W2M- Plan FF4223 Ext 0, surface parcel #111072439
  - ii: NW ¼ 01-21-13 W2M Ext 114 – surface parcel #131850806
  - iii: Blk/Par A Plan CW5354 Ext 1 – surface parcel #111139398
  - iv: NW ¼ 01-21-13 W2M - Plan BZ6508 Ext 1 surface parcel #109853602, and
  - v: NW ¼ 01-21-13 W2M Ext 113 surface parcel #131850794."

CARRIED

**22-313 SUBDIVISION SW 8-20-12 W2 / G. SPANIER**

"THAT the RM of North Qu'Appelle No. 187, negotiate a cash-in-lieu settlement of municipal reserve requirement, equivalent to 0.53ha of un-served residential land, in the amount of Two Thousand Two hundred Dollars (\$2,200)."

CARRIED

**22-314 PAVING TENDER AWARD / G. SPANIER**

"THAT council award the Wide Awake Road Paving Tender to the lowest bid, and local contractor, 101144872 Saskatchewan Ltd.

CARRIED

**22-315 BEAVER BOUNTY APPLICANT / G. PEAGAM**

"THAT Council authorize Resident's application to be on the RM's list of authorized trappers for the beaver bounty program as per the requirements of the RM's Beaver Bounty Policy Number EH2016-01, and the SARM Beaver Bounty guidelines."

CARRIED

**22-316 GRAVEL CONTRACT AMENDMENT/ G. PEAGAM**

"THAT Council approve the amendment request from Jackson Brothers Industries Limited for a rate increase of 5 cents a yard mile to offset the fuel cost increases, as per the terms of the 2021 contract."

CARRIED

**22-317 NEWSLETTER / N. WHALEN**

"THAT Council authorize Administration to provide a Spring/Summer newsletter to be mailed with the 2022 tax notices."

CARRIED

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**22-318 ADMINISTRATION OFFICE REQUEST FOR QUOTES / L. CARLSON**

"THAT the RM Council authorizes the Administrator to advertise the RFQ for Administrative Office lighting retrofit."

CARRIED

**22-319 TREE REMOVAL JASMIN ON ECHO / N. WHALEN**

"THAT the RM Council authorize the Administrator to respond to the ratepayer."

CARRIED

**22-320 PBI PRE-MOVE REPORT-APRIL 25, 2022 / N. WHALEN**

"THAT Council acknowledges receipt of the April 28, 2022, Pre-Move Report completed by PBI, and further instructs the Administrator to respond to the Applicant that the report will be retained for future review upon confirmation of parcel purchase, or conditional offer to purchase, to ensure the development complies with the RM's Bylaws."

CARRIED

**22-321 CERTIFICATE OF APPOINTMENT OF BUILDING OFFICIALS / G. PEAGAM**

"THAT Council authorizes the Administrator to sign the Certificate of Appointment that certifies the addition of Building Official Virginia Shepley, employed by Professional Building Inspections, Inc., under the Authority of Subsection 16(2) and 16(3) of The Construction Codes Act."

CARRIED

**22-322 SARM DIVISON 1 MEETING / L. CARLSON**

"THAT Council, Administration, and the Foreman, be authorized to attend the SARM Division 1 meeting in Kipling on Wednesday June 8, 2022, and further that where possible, members travel together to reduce mileage expenses. "

CARRIED

**22-323 TOWN OF FORT QU'APPELLE REXENTRE / G. SPANIER**

"THAT Council rescind resolution 21-260 and instruct Administration to pay the 2020 Fort Qu'Appelle Rexentre contribution."

CARRIED

**22-324 WITHDRAW LANDS – MUNICIPAL HAIL / N. WHALEN**

"THAT Council acknowledges the following lands being withdrawn from Municipal Hail Insurance:

SE -27-21-13-W2M

SE -34-20-16-W2M"

CARRIED

**22-325 STORAGE AGREEMENT TERMINATION / G. PEAGAM**

"THAT Council authorizes the Administrator to provide notice to cancel the monthly rental agreement with Kell Kar Holdings effective June 30, 2022."

CARRIED

**22-326 RECESS / G. SPANIER**

"THAT this meeting be recessed at 10:19 a.m."

CARRIED

*Reeve L. Carlson asked that the meeting reconvenes at 10:25 am*

**22-327 RECONVENE / N. WHALEN**

"THAT this meeting reconvenes at 10:29 a.m."

CARRIED

**22-328 CLOSED SESSION / N. WHALEN**

"THAT the RM Council, all members present in person, move into closed session at 10:29a.m., as per LA FOIP section 16(1)(a)(b) and (e) for advice, and policy planning."

CARRIED

*Reeve asks to reconvene at 11:37 am*

**22-329 RECONVENE / N. WHALEN**

"THAT the RM Council reconvenes to regular session at 11:39 a.m."

CARRIED

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**22-330 JASMIN ON ECHO MUNICIPAL RESERVE MR2 / N. WHALEN**

"THAT Council instructs the Administrator to put together a proposal for exchange of properties, and potentially rezone to parks and recreation."

CARRIED

**22-331 ORGANIZED HAMLET OF PASQUA LAKE R1, PLAN 80R38303 / G. SPANIER**

"THAT Council instruct the Administrator to investigate the feasibility of selling the municipal reserve property to adjacent landowners."

CARRIED

**22-332 ORGANIZED HAMLET OF PASQUA LAKE STANDARDS FOR DEVELOPMENT/ L. CARLSON**

"THAT the Council defer this request back to the Organized Hamlet of Pasqua Lake Board for future discussion and clarification."

CARRIED

**22-333 BOUNDARY REVIEW POLICY GG2022.05 / G. PEAGAM**

"THAT Council acknowledge the draft Boundary Review Policy and table the item to a future meeting for additional review and input."

CARRIED

**22-334 ADJOURNMENT / G. SPANIER**

"That the Regular meeting of Council be adjourned at 11:41 a.m."

Approved this

14<sup>th</sup>

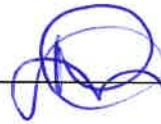
day of

June

, 2022



Reeve



Administrator

Next regular meeting of Council, Tuesday, June 14, 2022, at 9:00 a.m.

RM of North Qu'Appelle No. 187

Foreman Report May 24, 2022

- Full swing of blading has been done
- Graveling of roads has started
- Sweeping is done, rain has helped with that
- Peterbilt is back and running great. The crew has been spot graveling with it
- Waiting for cold mix pile to warm up – have started some hand patching
- Kinsley had some rocks and dirt fall out of the hill side from the rain
- Dust proofing will start any time after May 30<sup>th</sup> – when we are ready
- Rest of the week will be blading and graveling – if it stays dry
- Will be picking up fence posts and wire to start at the pit across from Loves Land – If it stays dry
- Bridge railing needs to be minimum 30" high. Hope this does not cause trouble for farmers

Respectfully Submitted

Lloyd Webster, Foreman

**Liaison Report to RM Council Meeting**

**May 24, 2022**

1. The following motion was made by the Hamlet board at their May 18, 2022 meeting:

**Motion 22-13 “that the OHPL request the RM contribute 50% of the estimated costs of \$8000.00 for maintenance and restoration of the West Boat Launch. Moved T. Mullin/ carried**

Rationale: T. Mullin stated resort villages in neighbouring Echo Lake maintain one boat launch per village and the OHPL maintains two launches. As the west boat launch is used by the public and some hamlet ratepayers on the west end of Pasqua Lake it is also the main boat launch for residents of Groomes Vista and Lakes End.

**Motion 22-14 “ that the OHPL appoint Sherry Dukart as Secretary for the 2022 AGM”  
Moved L. Bedel/carried**

Rationale: who was previously appointed is not able to attend the AGM

2. The next Hamlet meeting is scheduled for Wednesday, June 15, 2022 starting at 9:00 a.m. via Zoom.

Respectfully submitted by

Larry Bedel

Hamlet of Pasqua Lake Liaison Representative

**MAY 17 2022**

5:25 pm

W



Administration Report to Council  
Tuesday May 24, 2022

**Bank Balance** \$985,616 as of May 20/ 2022  
**Osqua Lake Reserve** \$ **272,751** as at Dec. 31/2021  
**Taylor Beach Reserve** \$ **150,661** as at Dec. 31/2021

**Complaints** 6 new RIC's opened between May 7/2022 – May 20/2022

**Permits (Development & Building):** 2 Newly Received permits – 2 permits approved; 0 at PBI in review.  
0 in office awaiting review; 0 cancelled by owner

	May 2022	<b>ITEMS FOR COUNCIL TO NOTE:</b> <ul style="list-style-type: none"> <li>Administrative Duties with Deadlines coming up:            MAY 2022:            May 10<sup>th</sup>: School tax collections due to Province; <i>done</i>            May 10<sup>th</sup>: file &amp; remit previous month payroll deductions to CRA &amp; MEPP; <i>done</i>            May 31<sup>st</sup>: C&amp;D Areas to provide Municipality with certified properties to be taxed.</li> </ul>
		<ul style="list-style-type: none"> <li>- Consultation with Solicitor ongoing</li> <li>- Ongoing work with municipal reserves and Developers</li> <li>- Assessment roll open from April 29 until May 31, 2022</li> <li>- 2021 audit consultations continue with auditor</li> <li>- Consultations with Water Security Agency ongoing</li> <li>- Attended RMAA 3 days</li> <li>- SAMA Appraisers investigating appeals</li> <li>- Building Bylaw 2022-06 is approved by the Ministry and is deemed in force effective May 4, 2022.</li> </ul>

- Devin 23 days remaining 2022
- Darcy 16 days remaining 2022
- Kayle 12 days remaining 2022
- Lloyd 27 days remaining 2022
- Gwen 26 days remaining 2022
- Dawn 26 days remaining 2022
- Charmain 16 days remaining 2022

Respectfully submitted,  
Dawn Lugin

*DL*

Date Printed  
5/20/2022 11:50 AM

**RM of North Qu'Appelle  
List of Accounts for Approval  
Batch: 2022-00082 to 2022-00089**

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Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10577 may10	5/10/2022	Myers, Leonard 530-210-121 - TS - Maint. - Cont	Pay period Apr 27-May 10	1,470.00	1,470.00
10578- Man Pay 0531-01	5/13/2022	Bender, Deanna 210-400-910 - Paymate suspens	vacation payout	70.20	
10579- Man Pay 0531-01	5/13/2022	Lowe, Gwen 210-400-910 - Paymate suspens	Pay Apr 27-May 10	1,445.85	
10580- Man Pay 0531-01	5/13/2022	Webster, Lloyd 210-400-910 - Paymate suspens	Pay Apr 27-May 10,2022	1,815.54	
10581- Man Pay 0531-01	5/13/2022	McCullough, Darcy 210-400-910 - Paymate suspens	Pay Apr 27-May 10	1,311.31	
10582- Man Pay 0531-01	5/13/2022	Lugrin, Dawn 210-400-910 - Paymate suspens	Payroll April 27-May 10	2,120.03	
10583- Man Pay 0531-01	5/13/2022	Horsman, Devin 210-400-910 - Paymate suspens	Pay Apr 27-May 10	1,409.56	
10584- Man Pay 0531-01	5/13/2022	Duran, Kayle 210-400-910 - Paymate suspens	PP Apr 27 - May 10	1,332.86	1,332.86
10585- Man pay 0531-01	5/13/2022	Wowk, Charmain 210-400-910 - Paymate suspens	PP Apr 27-May 10	856.98	856.98
10586- Man Pay 0429-06	5/13/2022	Wowk, Charmain 210-400-910 - Paymate suspens	Vacation Pay May 13	522.86	522.86
10587 may172016	5/17/2022	Peagam, Linda 510-210-121 - GG - Cont. - Prof	Pipeline Administration Apr	405.00	405.00
10588 7129860	5/24/2022	Brandt Tractor Ltd. 530-600-130 - TS - Purchase of	Remaining balance of invoic	1,363.08	1,363.08
10589 05242022	5/24/2022	Checkowy, Robin 510-220-100 - GG - Cont. - Offic	Janitorial Services May	424.00	424.00
10590 05082022 05082022 05082022 05082022	5/24/2022	CIBC Credit Card 110-340-110 - GST Receivable - 900-110-110 - GST Paid 510-210-170 - GG - Admin. - Tra 530-410-120 - TS - Maint. - Sho	Both Tax Code Both Tax Code Meal for 1st aid course Shop supplies	14.84 14.84 NL 126.14 188.53	329.51
10591 484463 484463 484463 484982 484982 484982	5/24/2022	Crown Shred & Recycling 900-110-110 - GST Paid 110-340-110 - GST Receivable - 510-400-110 - GG - Maint. - Sta 110-340-110 - GST Receivable - 510-400-110 - GG - Maint. - Sta 900-110-110 - GST Paid	GST Tax Code GST Tax Code April shredding GST Tax Code Monthly Bin Rental - May GST Tax Code	7.10 NL 7.10 142.07 0.60 12.00 0.60 NL	149.17 12.60
			Payment Total:		161.77
10592 21835 21835 21835	5/24/2022	Dionco Sales 900-110-110 - GST Paid 110-340-110 - GST Receivable - 530-450-100 - TS - Maint. - Culv	Both Tax Code Both Tax Code Culvert	60.35 NL 60.35 1,279.31	1,339.66



Date Printed  
5/20/2022 11:50 AM

**RM of North Qu'Appelle  
List of Accounts for Approval  
Batch: 2022-00082 to 2022-00089**

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**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10593	5/24/2022	Kell Kar Holdings			
05242022		900-110-110 - GST Paid	GST Tax Code	3.50 NL	
05242022		110-340-110 - GST Receivable	GST Tax Code	3.50	
05242022		510-250-150 - GG - Cont. - Expr	Monthly Rental May	70.00	73.50
10594	5/24/2022	Low, Laurie			
04182022		900-110-110 - GST Paid	Both Tax Code	10.00 NL	
04182022		110-340-110 - GST Receivable	Both Tax Code	10.00	
04182022		510-240-120 - GG - Cont - Mem	Zoom Subscription (1 yr)	212.00	222.00
10595	5/24/2022	Meridian OneCap Credit Corp			
220601 430371		110-340-110 - GST Receivable	Both Tax Code	7.49	
220601 430371		510-400-120 - GG - Maint. - Pos	Postage Rental	158.84	
220601 430371		900-110-110 - GST Paid	Both Tax Code	7.49 NL	166.33
10596	5/24/2022	Publications Saskatchewan Issued to: Minister of Finance			
246120		510-200-170 - GG - Cont. - Adv	Notice of Tax Assessment (	30.00	30.00
10597	5/24/2022	Saskatchewan Health Authority			
2174937		900-110-110 - GST Paid	GST Tax Code	1.10 NL	
2174937		110-340-110 - GST Receivable	GST Tax Code	1.10	
2174937		580-290-120 - UT - Water - Lab	Water Sample Testing	21.90	23.00
10598	5/24/2022	Southeast Regional Library			
2022-2nd instal		120-110-100 - Prepaid Expense	2022 Library Fees - 2nd instal	5,023.12	5,023.12
10599	5/24/2022	Success Office Systems			
INV347464		900-110-110 - GST Paid	Both Tax Code	23.60 NL	
INV347464		110-340-110 - GST Receivable	Both Tax Code	23.60	
INV347464		510-200-190 - GG - Cont. - Phot	Printing - April	500.28	523.88
10600	5/24/2022	Supreme Basics			
R114674		510-410-140 - GG - Maint. - Offi	Office supplies	216.47	
R114674		110-340-110 - GST Receivable	Both Tax Code	7.48	
R114674		900-110-110 - GST Paid	Both Tax Code	7.48 NL	223.95
10601	5/24/2022	Valley Pumps & Softners			
4582		530-410-120 - TS - Maint. - Sho	Shop supplies	83.47	
4582		900-110-110 - GST Paid	Both Tax Code	3.76 NL	83.47

Total Computer Cheque: 22,747.46

Total AP: 22,747.46

  
Reeve

  
Administrator

Presented to Council this 24<sup>th</sup> day of May, 2022.