Present:

Reeve:

Lee Carlson

Council Members:

Division 2 Ron Palmer

Division 3

Nik Whalen

Division 4

Gord Peagam

Division 5

Vacant

Division 6

Garnet Spanier

Staff:

Administrator Dawn Lugrin

Absent:

None

Conference Call was opened at 8:56a.m.

A quorum being present, Reeve Carlson called the meeting to order at 9:00a.m.

22-387 REGULAR MEETING MINUTES/G. PEAGAM

"THAT the minutes of the regular meeting of Council held June 14, 2022, be adopted as presented."

CARRIED

22-388 CORRESPONDENCE/N. WHALEN

"THAT the following Correspondence be accepted as presented and filed.

- a. PARCs Update
- b. SARM Engineering Importance
- c. SARM PDAP Announcement
- d. Health Canada's PMRA Strychnine Use Review
- e. SPSA Update
- f. Federal Electoral Districts Redistribution Public Hearings
- g. Mutual Aid Agreement Withdrawal
- h. North Valley Waste Mgmt. May 16 Minutes
- i. RM of Biggar Request for Support
- j. Fort Qu'Appelle Lions Club Pelican Race Street Closure"

CARRIED

22-389 ORGANIZED HAMLET OF PASQUA LAKE LIAISON REPORT/G. SPANIER

"THAT the written report be acknowledged as presented."

CARRIED

22-390 ADMINISTRATION REPORT/ L. CARLSON

"THAT the written report be acknowledged as presented."

CARRIED

22-391 ACCOUNTS FOR PAYMENT/R. PALMER

"THAT the list of accounts for cheque numbers 10665 to 10693, totaling \$131,313.99 including Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

22-392 SUBDIVISION SE 36-21-15 W2M/G. SPANIER

"THAT the RM Council instructs the Administrator to proceed with the rezoning process in compliance with the RM of North Qu'Appelle No. 187 Zoning Bylaw No. 13-08."

CARRIED

22-393 RESCIND MOTION 22-042/N. WHALEN

"THAT Council rescind motion 22-042, passed January 11, 2022."

CARRIED



22-394 CALLING LAKES MEMBERSHIP 2022/R. PALMER

"THAT the RM Council instruct the Administrator to send a letter to the Calling Lakes Planning Commission providing the 60-day notice of withdrawal from the Commission under section 14 of the *Calling Lakes Planning District Agreement*, AND FURTHER THAT reasons be provided that the withdrawal is due to the redundancy and ineffectiveness of The Commission and a dispute with the funding formula as cited in the *Agreement* section 10."

CARRIED

22-395 RECESS/N. WHALEN

"THAT this meeting be recessed at 9:29 a.m. for a public hearing."

CARRIED

22-396 RECONVENE/G. SPANIER

"THAT this meeting reconvenes at 9:33a.m."

CARRIED

22-397 BYLAW 2022-08 A BYLAW TO AMEND ZONING BYLAW 13-08 SECOND READING/N. WHALEN

"THAT Bylaw 2022-08, a Bylaw to amend Zoning Bylaw 13-08, be read a SECOND time."

CARRIED

22-398 CIVIC ADDRESSING ROAD NAMING DIRECTION/R. PALMER

"THAT the RM Council approve the Organized Hamlet of Pasqua Lake Board recommendation 22-018, "that the OHPL name the main paved road as Pasqua Lake Road for the purpose of the Provincial Civic Addressing Registry, and furthermore, any costs associated with this change submitted to ISC will be covered by the OHPL." AND FURTHERMORE, the RM Council approve that same naming system for the portion of that public roadway that continues westerly to the Groome's Vista and Lakes End subdivisions for consistency, at the RM's cost."

CARRIED

22-399 OHS COMMITTEE RECOMMENDATIONS/N. WHALEN

"THAT the RM Council instruct the Administrator and Foreman to proceed with obtaining the identified items in their respective work areas, as identified by the Occupational Health and Safety Committee."

CARRIED

22-400 DRAINAGE REVIEW REQUEST/G. PEAGAM

"THAT the RM Council acknowledge the ratepayer's letter received June 13, 2022, and FURTHERMORE Council instructs the Administrator to undertake the process to obtain a professional opinion for long-term solutions."

CARRIED

22-401 QBOW CHILD & FAMILY SERVICES INC. REQUEST/N. WHALEN

"THAT the RM council acknowledges receipt of the trail ride occurring along Provincial Highway No. 210 to Standing Buffalo Dakota Nation within the right-of-way and ditches, between August 3 to August 12 and further that the RM has no concerns."

CARRIED

22-402 ORGANIZED HAMLET OF PASQUA LAKE PAVING TENDER AWARD/G. SPANIER

"THAT the RM Council approve, with an amendment to include the statement "plus applicable taxes", the Organized Hamlet of Pasqua Lake Board's recommendation 22-17, "that the OHPL award the paving contract to CF Asphalt of Fort Qu'Appelle in the amount of \$63,202.50 (Sixty-Three Thousand, Two Hundred Twelve Dollars and Fifty cents".

CARRIED



22-403 THIRD PARTY EMAIL SERVICE PROVIDER POLICY/N. WHALEN

"THAT the RM Council accept the written policy with amendments to remove all references to "OHPL' and/or "Organized Hamlet of Pasqua Lake".

CARRIED

22-404 THIRD PARTY EMAIL SERVICE/G. SPANIER

"THAT the RM Council approve the Organized Hamlet of Pasqua Lake Board's use of the MailChimp third party email service for communication with ratepayers."

CARRIED

22-405 KINSLEY AREA DELEGATION CONCERNS/G. PEAGAM

"THAT Council instructs the Administrator to arrange a meeting with the RM Reeve, Administrator and Town of Fort Qu'Appelle Mayor and Administrator to initiate discussions."

CARRIED

22-406 NORTH VALLEY WASTE MANAGEMENT AUTHORITY CAPITAL REQUIREMENT/R. PALMER

"THAT Council supports, in principle, the North Valley Waste Management Authority's request for capital funding needs for construction of a new cell, under the *Multi-Municipality Waste Management Agreement.*"

CARRIED

22-407 ORGANIZED HAMLET MEETING PROCEDURES PRIVACY LEGISLATION/L. CARLSON

"THAT due to the recent privacy breach caused by the Pasqua Lake Hamlet Board, the RM Council directs the Organized Hamlet Board members to follow protocol to avoid placing identifying information on meeting agendas and minutes AND FURTHERMORE, when any issue may have the potential to pertain to matters of privacy, the discussion on such matters be dealt with during a closed, "In Camera" session of the Hamlet meeting, and not be made public."

CARRIED UNANIMOUSLY

22-408 RECESS/G. SPANIER

"THAT this meeting be recessed at 10:45a.m."

CARRIED

Reeve Lee Carlson asks that the meeting reconvene at 10:50a.m.

22-409 RECONVENE/G. PEAGAM

"THAT this meeting reconvenes at 10:51a.m."

CARRIED

22-410 CLOSED SESSION/

"THAT the RM Council, all members present in person, move into closed session at 10:52a.m., as per LA FOIP section 16(1)(a) and (b) for personnel matters and advice from officials."

CARRIED

Conference call was disconnected at 10:52a.m.

Conference Call was opened at 11:39a.m.

22-411 RECONVENE/G. PEAGAM

"THAT the RM Council reconvenes to regular session at 11:40a.m."

CARRIED

22-412 AUDITED FINANCIAL STATEMENTS 2021/ R. PALMER

"THAT Council approve the 2021 audited financial statements, as audited and presented by Dudley & Company LLP."

CARRIED

22-413 BEREAVEMENT POLICY/L. CARLSON

"THAT Council authorizes the Administrator to extend paid employee bereavement leave as needed by the employee."

CARRIED

RM of North Qu'Appelle No. 187 Valley of Festivals

22-414 MOWER OPERATOR WAGE 2022/N. WHALEN

"THAT mower operator, T. Bowes hourly rate for 2022 be increased to \$24.00 per hour, retroactive to his seasonal start date of June 20, 2022."

CARRIED

22-415 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 11:42a.m."

Approved this

124h

day of

, 2022

Administrator

Next regular meeting of Council, Tuesday, July 12, 2022, at 9:00 a.m.

Present:

Reeve:

Lee Carlson

Council Members:

Division 2 Ron Palmer

Division 3

Nik Whalen

Division 4

Gord Peagam

Division 5

Vacant

Division 6

Garnet Spanier

Staff:

Administrator - Dawn Lugrin

Absent:

None:

A quorum being present, Reeve Carlson opened the Public Hearing at 9:29a.m.

Persons in attendance: 3 parties in attendance by conference call

No Written nor emailed Correspondence was received.

No verbal presentations were made to Council.

Reeve Carlson closed the Public Hearing at 9:33a.m.

Dated this 28th day of June 2022.

Administrator



JUN 2 2 2022

Liaison Report to RM Council Meeting June 28th, 2022

1. The following motion was made by the Hamlet board at their June 15, 2022 meeting:

Motion 22-15 Moved by S. Powell "that the OHPL Board develop a letter outlining the benefits and advantages of a Resort Village to ratepayers and distribute same prior to Government survey on the question." Carried

Motion 22-16 Moved by T. Mullin "the OHPL proceed to repair the deep potholes in the launch approach only and instruct users to use the launch at their own risk via signage" Carried

Motion 22-17 moved by S. Powell "that the OHPL award the paving contract to CF Asphalt of Fort Qu'Appelle in the amount of \$ 63,212.50 (Sixty Three Thousand Two Hundred and Twelve dollars and Fifty Cents)

Carried

Motion 22-18 moved by L. Bedel "that the OHPL name the main paved road as Pasqua Lake Road for the purpose of the Provincial Civic Address Registry and furthermore, any costs associated with this change submitted to ISC will be covered by the OHPL" Carried

Motion 22-19 moved by S. Powell "that the OHPL contact EVTAG to see if they will provide refundable recycling services for the Hamlet" Carried L. Bedel abstained

2. The next Hamlet meeting is scheduled for Wednesday, August 17, 2022 starting at 9:00 a.m. via Zoom.

Respectfully submitted by

Larry Bedel

Hamlet of Pasqua Lake Liaison Representative



Administration Report to Council Tuesday June 28, 2022

ink Balance

\$ 956,520 as of June 10/ 2022

asqua Lake Reserve

\$ 272,751 as at Dec.31/2021

Taylor Beach Reserve

\$ 150,661 as at Dec.31/2021

Complaints

9 new RIC's opened between June 10/2022 – June 24/2022

Permits (Development & Building):

3 Newly Received permits – 1 permits approved; 2 at PBI in review.

0 in office awaiting review; 0 cancelled by owner

	ITEMS FOR COUNCIL TO NOTE:
	Administrative Duties with Deadlines coming up:
June 2022	June 2022:
	June 10 th : School tax collections due to Province; <i>done</i>
	June 15 th : file & remit previous month payroll deductions to CRA & MEPP; done
	June 15 th : Municipal Hail Crop Reports due to Office
	: Financial Statement for previous year to be completed by this date
	June 30th: Final day for new SMHI applications
July 2022	July 2022
	July 1st deadline to submit previous years Financial Statements to Ministry unless
	bylaw to extend time has been passed by Council;
	10 th School tax collections due o Province
	15 th file & remit previous month payroll deductions to CRA & MEPP
	Final date to cancel hail insurance if crop is destroyed other than hail
	Submit to council any financial statements as requested by council
	- Consultation with Solicitor ongoing
	- Ongoing work with municipal reserves and Developers
	- 2021 audit in process- all files with Auditor awaiting final review
	- Consultations with Water Security Agency ongoing
	- PBI working through list of expired permits & providing action plan
	-Tax levies to be run in early July prepare for mailing
	- Begin review of mailout ballot and other municipal election processes
	- Ministry of Agriculture confirmation of Clubroot Pest control Officer
	appointments has been received and filed
	-Office will be closed afternoon of Tuesday June 28th, following Council meeting
	- Ministry of Government Relations link to survey for Voters of the RM is on the
	RM website and open for public – closes August 1, 2022.

Devin 18 days remaining 2022 Darcy 15 days remaining 2022 Kayle 8 days remaining 2022 25 days remaining 2022 Llovd Gwen 22 days remaining 2022 26 days remaining 2022 Charmain 13 days remaining 2022

Respectfully submitted, Dawn Lugrin

RM of North Qu'Appelle List of Accounts for Approval Batch: 2022-00101 to 2022-00108

Date Printed
\(\forall 24/2022 \, 9:30 \, AM\)

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
		Invoice #	Reference	Invoice Amount	Payment Amount
10665	6/22/2022	Myers, Leonard			
	,	Jun21pp	Payroll Jun 8-21	2,065.00	2,065.00
10666- Man	6/24/2022	•			
	I	Pay 0621-01	Pay Jun 8-21, 2022	1,417.56	1,417.56
10667- Man	6/24/2022				
		Pay 0621-02	Payroll Jun 8-21, 2022	1,815.54	1,815.54
10668- Man	6/24/2022	5 . ,			
		Pay 0621-03	Payroll Jun 8-21, 2022	1,281.47	1,281. 4 7
10669- Man	6/24/2022				
40070 M		Pay 0621-04	Payroll Jun 8-21, 2022	2,120.03	2,120.03
10670- Man	6/24/2022	· · · · · · · · · · · · · · · · · · ·	D #44 05 L 7 0000		
10671 Man		Pay 0621-05	Payroll May 25-Jun 7, 2022	1,373.45	1,373.45
10671- Man	6/24/2022	Duran, Kayle Pay 0521-06	DD lun 9 24 2022	4 050 07	4.050.07
10672- Man	6/24/2022	•	PP Jun 8-21, 2022	1,253.97	1,253.97
10072- Man		Pay 0621-07	DD Jun 9 24 2022	404.40	404.40
10673- Man	6/24/2022	•	PP Jun 8-21, 2022	494.10	494.10
10075-Wall		Pay 0621-06	Pay Jun 8-21, 2022	897.97	897.97
0674	6/23/2022	· ·	1 ay 3di1 0-21, 2022	097.91	091.91
		06232022	NQGP Admin May	150.00	150.00
10675	6/28/2022		114CI / Idilli May	130.00	130.00
		06082022	Credit Card May 2022	743.64	743.64
10676	6/28/2022		•	7 10.01	7 10.01
	4	486708	Monthly Bin Rental - June	12.60	12.60
10677	6/28/2022	Fort Distributors Ltd.	·		
	8	3132516	10489 L Dust Control	4,074.98	
	8	3132515	13791 L Dust Control	5,357.80	9,432.78
10678	6/28/2022	Grasslands News Group)		
	1	18487	Zoning Bylaw Ad	212.63	212.63
10679	6/28/2022	Howden Country Service	es Ltd		
		3311	Grader Repair/Parts	53.78	53.78
10680	6/28/2022	Jackson Bros. Bobcat Se	ervices		
)51722-22	Rock Delivered for OHPL Boat Lau	378.00	
10001		05312022-18	May 2022 RM Gravel	35,908.69	36,286.69
10681	6/28/2022	Klyne, Rick			
10000		06092022	Beaver Bounty Mar 19 to May 14	660.00	660.00
10682	6/28/2022	Limelight Signs & Desigr			
40000		l461	Gate signs	72.15	72.15
10683	6/28/2022	Lugrin, Dawn			
10684		06232022	Expense Reimbursement	180.00	180.00
10004	6/28/2022	Minister of Finance RP-2022-238	Delia - O	10 =00 ==	
10685			Police Service	48,529.79	48,529.79
10005	6/28/2022	Municipal Employees' 06212022	MEDD Domit 00 Jun 24 Jun	0.047.70	
		06072022	MEPP Remit 08 Jun - 21 Jun	2,917.78	E 740.45
10686	6/28/2022	PC Place	MEPP Remit 25 May to 07 Jun	2,801.32	5,719.10
.000		CW-44680	Monthly Microsoft Licensing-July	121.55	101 EF
10687	6/28/2022	Receiver General	Monthly Microsoft Licensing-July	121.00	121.55
10001	012012022	veceinei Gelleigi			

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Page 1

Date Printed 3/24/2022 9:30 AM

RM of North Qu'Appelle List of Accounts for Approval Batch: 2022-00101 to 2022-00108

Page 2

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
	Invoice #		Reference	Invoice Amount	Payment Amount
	C	06212022	Remit Period End Jun 21	4,624.80	
	C	06072022	Remit Period End Jun 7	4,919.63	9,544.43
10688	6/28/2022	Sask Energy			
	C	6172022	Office - SaskEnergy	73.35	73.35
10689	6/28/2022	Sask Power			
	1	392-0074-3246	SW 08-20-12 Street Lights	559.29	559.29
10690	6/28/2022	SaskWater			
	SW077078		Fixed Monthly Charge	5,728.98	5,728.98
10691	6/28/2022	Supreme Basics			
	F	R118108	Office supplies	16.64	16.64
10692	6/28/2022	Checkowy, Robin			
	062022		Janitorial Services June 2022	424.00	424.00
10693	6/28/2022	Kell Kar Holdings			
	C	62022	Monthly Rental June	73.50	73.50
			Tota	l Computer Cheque:	131,313.99

Total AP: 131,313.99

Presented to Council this 28th day of June, 2022.