

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, July 26, 2022, 9:00 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Vacant
		Division 6 Garnet Spanier
	Staff:	
	Administrator	Dawn Lugin
	Recording Secretary	Charmain Wowk

Absent: Council Members:

*Conference call was opened at 8:59 a.m.*  
A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

**22-440 REGULAR MEETING MINUTES / R. PALMER**

"THAT the minutes of the regular meeting of Council held July 12, 2022, be adopted as presented."

CARRIED

**22-441 CORRESPONDENCE/ N. WHALEN**

"THAT the following Correspondence be accepted as presented and filed:

- a. Green Infrastructure Partners Inc.
- b. Southeast Regional Library 2023 Budget Information
- c. APAS Update July 14
- d. North Valley Wasted Management Authority Minutes."

CARRIED

**22-442 ADMINISTRATION REPORT/ L. CARLSON**

"THAT the written report be accepted as presented."

CARRIED

**Delegation:** A. Matechuk joined the meeting by telephone at 9:21 a.m. to discuss a home-based business concept in LaRocque Estates subdivision. Mr. Matechuk left the call at 9:32 a.m.

**22-443 ACCOUNTS FOR PAYMENT/ G. PEAGAM**

"THAT the list of accounts for cheque numbers **10737 to 10765, totaling \$127,226.37** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

**22-444 PRE-MOVE REPORT PBI/ R. PALMER**

"THAT the RM Council accept the report with the following conditions:  
that the building meets the standards of the neighbourhood aesthetics including:  
new stucco  
Two overhead garage doors  
Concept plan provided to the RM  
Zoning setbacks to be met  
Construction and upgrades to be completed by June 30, 2023,  
AND FURTHER THAT, an upgraded, or new construction single family residence be completed on the property by December 31, 2023, noting that should the above conditions not be met, the garage will be ordered to be removed at the owner's expense."

CARRIED

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**22-445 QU'APPELLE PARK PROPOSAL/ N. WHALEN**

"THAT the RM Council advise the Proponents of the proposal that a rate of \$20.25 per square meter (\$2.35 per square foot) is acceptable compensation in the RM Council's opinion AND FURTHER THAT, Community Planning Branch and ministry of Highways may require a different, higher rate be used which is outside of the RM's authority."

CARRIED

**22- 446 DEVELOPMENT VARIANCE REQUEST LOT 1 BLOCK 6 PLAN BI-1920/ R. PALMER**

"THAT the RM Council acknowledge the corner lot development variance request and in recognition that the RM's Zoning Bylaw does not specifically address corner lots, that the request be approved with the condition the Organized Hamlet of Taylor Beach provides a recommendation to proceed."

CARRIED

**22-447 2022 TAX LEVY ADJUSTMENTS/ N. WHALEN**

"THAT the Council approves the adjustments to duplicate rural and urban base tax amounts for the 2022 budget, totaling \$ 40,300, as per Bylaw 2022-11. "

CARRIED

**22-448 RCMP QUARTERLY REPORT/ G. SPANIER**

"THAT the RM Council acknowledges the quarterly statistics report from the RCMP."

CARRIED

**22-449 REGINA WASTEWATER RELEASE/L. CARLSON**

"THAT Council requests the Administrator to draft a letter to the City of Regina, Ministry of Environment and Water Security Agency stating Council's concerns AND FURTHER THAT, the RM office publish the release on the RM website."

CARRIED

**22-450 RMAA WORKSHOP/ L. CARLSON**

"THAT the Council authorizes the Administration staff to register for the Fall Planning and Development Workshop, AND FURTHER THAT the Office be closed for staff to attend with mileage reimbursement."

CARRIED

**22-451 AG HEALTH & SAFETY NETWORK MEMBERSHIP/ N. WHALEN**

"THAT Council approves payment of the 2022 membership in the University of Saskatchewan Ag Health & Safety Network at a cost of \$494.40."

CARRIED

**22-452 SHORELINE ALTERATION APPLICATION LOT 19 BLOCK 2 PLAN 101863560/ G. SPANIER**

"THAT Council approves the Administrator to advise {ratepayer} and Water Security Agency that work may be done to the Environmental Reserve consistent with other projects in that area with riprap and rock and natural vegetation only, under the Water Security Agency guidance and approval."

CARRIED

**22-453 DISASTER ASSISTANCE APPLICATION JULY 18 & 19 RAINSTORMS/ G. SPANIER**

"THAT the RM of North Qu'Appelle No. 187 apply to the Ministry of Corrections, Policing and Public Safety to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP) which provides financial assistance for restoring essential services and property as a result of substantial damages caused by the heavy rainfall events of July 18 and 19, 2022."

CARRIED

**22-454 RECESS / G. PEAGAM**

"THAT this meeting be recessed at 10:38 a.m."

CARRIED

*Reeve L. Carlson asked that the meeting reconvenes at 10:45 am*

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**22-455 RECONVENE / N. WHALEN**

"THAT this meeting reconvenes at 10:47 a.m."

CARRIED

**22-456 CLOSED SESSION/ G. PEAGAM**

"THAT the RM Council, all members present in person, move into closed session at 10:48 a.m., as per LA FOIP section 16(1)(a)(b) and (e) for advice, and policy planning."

CARRIED

*Conference call was disconnected at 10:48am.*

*Councillor Ron Palmer left the meeting at 12:12pm.*

*Conference call was reconnected at 12:37pm.*

**22-457 RECONVENE/ G. SPANIER**

"THAT the RM Council reconvenes to regular session at 12:37 p.m."

CARRIED

**22-458 TREE TRIMMING LAKES END/ G. SPANIER**

"THAT the Council approves Valley Lawn Services to trim trees at Lakes End to allow garbage truck to do collection on Princess Margaret St."

CARRIED

**22-459 PRIVATE LANE GARBAGE COLLECTION ORGANIZED HAMLET OF PASQUA LAKE/ L. CARLSON**

"THAT council instructs the Administrator to send a letter to the ratepayers of the affected area to move their garbage bins from the private lane to the main road."

CARRIED

**22-460 JASMIN DRAINAGE / G. PEAGAM**

"THAT council instructs the Administrator to send a letter to all hamlet ratepayers regarding future engineering assessment."

CARRIED

**22-461 JASMIN DRAINAGE AT LOT 15 & 17 BLOCK 05 PLAN 101920205/ N. WHALEN**

"THAT council approves subcontracting Lakeside Sceptic to flush drainage at Lot 15 & 17 Block 05 Plan 101920205 connected to the RM culvert."

CARRIED

**22-462 ADJOURNMENT / G. SPANIER**

"That the Regular meeting of Council be adjourned at 12:39 p.m."

Approved this

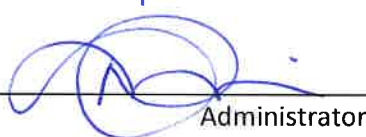
*9th*

day of

*August*

, 2022

  
Reeve

  
Administrator

Next regular meeting of Council, Tuesday, August 9<sup>th</sup>, 2022, at 9:00 a.m.



Administration Report to Council  
Tuesday July 26, 2022

Bank Balance	\$ 752,497 as of July 22/ 2022
Wassqua Lake Reserve	\$ 272,751 as at Dec.31/2021
Taylor Beach Reserve	\$ 150,661 as at Dec.31/2021

Complaints 7 new RIC's opened between July 9/2022 – July 21/2022

Permits (Development & Building): 3 Newly Received permits – 0 permits approved; 0 at PBI in review.  
3 in office awaiting review; 0 cancelled by owner

		ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up: July 2022: July 1 <sup>st</sup> deadline to submit previous years Financial Statements to Ministry unless bylaw to extend time has been passed by Council; - <i>done</i> 10 <sup>th</sup> School tax collections due to Province - <i>done</i> 15 <sup>th</sup> file & remit previous month payroll deductions to CRA & MEPP <i>done</i> 31 <sup>st</sup> Final date to cancel hail insurance if crop is destroyed other than hail Submit to council any financial statements as requested by council
		<ul style="list-style-type: none"><li>- SAMA Audit compliance has been met; waiting for Roll Confirmation</li><li>- Consultation with Solicitor ongoing</li><li>- Ongoing work with municipal reserves and Developers</li><li>- Consultations with Water Security Agency ongoing</li><li>- Tax notices being mailed today</li><li>- Begin review of mailout ballot and other municipal election processes</li><li>- Ministry of Government Relations link to survey for Voters of the RM is on the RM website and open for public – closes August 1, 2022.</li></ul>

- Devin 16 days remaining 2022
- Darcy 12 days remaining 2022
- Lloyd 25 days remaining 2022
- Gwen 22 days remaining 2022
- Dawn 26 days remaining 2022
- Charmain 10 days remaining 2022
- Todd 8 days remaining 2022

Respectfully submitted,  
Dawn Lugin

Date Printed  
7/22/2022 12:56 PM

**RM of North Qu'Appelle**  
**List of Accounts for Approval**  
Batch: 2022-00121 to 2022-00127

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Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
10737- Man	7/22/2022	Lowe, Gwen Pay 0719-07	Pay Jul 6-19, 2022	1,519.58	1,519.58
10738- Man	7/22/2022	Webster, Lloyd Pay 0719-08	Payroll Jul 6-19, 2022	1,815.54	1,815.54
10739- Man	7/22/2022	McCullough, Darcy Pay 0719-09	Payroll Jul 6-19, 2022	1,182.23	1,182.23
10740- Man	7/22/2022	Lugrin, Dawn Pay 0719-06	Payroll Jul 6-Jul 19, 2022	2,120.03	2,120.03
10741- Man	7/22/2022	Horsman, Devin Pay 0719-06	Payroll Jul 6-19, 2022	1,481.77	1,481.77
10743- Man	7/22/2022	Bowes, Todd Pay 0719-12	PP Jul 6-19, 2022	1,010.50	1,010.50
10744- Man	7/22/2022	Wowk, Charmain Pay0719-13	Pay Jul 6-19, 2022	985.91	985.91
10745	7/22/2022	Myers, Leonard Pay0719-14	Payroll Jul 6-19, 2022	1,190.00	1,190.00
10746- Man	7/22/2022	Duran, Kayle Final	Final Pay all monies	50.71	50.71
10747	7/26/2022	Butterfield, Lori 07082022	Canada Day Supplies	235.39	235.39
10748	7/26/2022	CIBC Credit Card 07112022	Credit Card	3,155.19	3,155.19
10749	7/26/2022	Crown Shred & Recycling 488428 488174	Monthly Bin Rental July June Shredding	12.60 157.74	170.34
10750	7/26/2022	DVZ Geotechnics 2021-10-31-01R0 2022-06-27-01R0	TB Flood Hazard Assessment TB Flood Hazard Assessment	787.50 3,150.00	3,937.50
10751	7/26/2022	Howden Country Services Ltd 8382 8321 8084 8074	7330 Repair/Parts 7330 Repair/Parts Filter Peterbilt Repair/Parts	786.15 739.24 56.60 1,239.40	2,821.39
10752	7/26/2022	Jackson Bros. Bobcat Services 06302022 06022022	Supply, Load, Haul Gravel 18 yrds base gravel	46,726.31 567.00	47,293.31
10753	7/26/2022	John Deere Financial 07152022	Pattison Invoice 2810980	389.56	389.56
10754	7/26/2022	Klyne, Rick 07202022	Subsidy Payment (7 tails from Mar	105.00	105.00
10755	7/26/2022	Loraas Disposal 0007898471	Garbage Collection - June 2022	539.11	539.11
10756	7/26/2022	McAsphalt Industries Limited 991811 991810	20.13 MT SC-250 20.12 MT SC-250	24,578.73 24,566.52	49,145.25
10757	7/26/2022	G. Pavelich 06302022	2nd Quarter Billing	50.00	50.00
10758	7/26/2022	PC Place			

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**RM of North Qu'Appelle**  
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Batch: 2022-00121 to 2022-00127

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**COMPUTER CHEQUE**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
		<b>Invoice #</b>			
		CW-45089	Monthly Microsoft Licensing-August	121.55	121.55
10759	7/26/2022	Peagam, Linda			
		06302022	Pipeline Admin - June 2022	270.00	270.00
10760	7/26/2022	Sask Power			
		2778-0060-2663	Street Lights	85.95	85.95
10761	7/26/2022	SaskWater			
		SW077472	Agreement 201731RM Fixed - Jun	5,728.98	5,728.98
10762	7/26/2022	SGI Auto Fund Division			
		07132022	Peterbilt Registration	1,346.14	1,346.14
10763	7/26/2022	Success Office Systems			
		INV352636	Ink for postage machine	269.94	269.94
10764	7/26/2022	Supreme Basics			
		R120679	Office Supplies	3.32	
		R119832	Office Supplies	156.49	159.81
10765	7/26/2022	Valley Pumps & Softners			
		4650	Shop supplies	45.69	45.69
				<b>Total Computer Cheque:</b>	<b>127,226.37</b>

**Total AP: 127,226.37**



Reeve



Administrator