

**Rural Municipality of North Qu'Appelle No. 187**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, October 25, 2022, 8:30 a.m.**

Present:	Reeve:	Lee Carlson
	Council Members:	Division 2 Ron Palmer
		Division 3 Nik Whalen
		Division 4 Gord Peagam
		Division 5 Vacant
		Division 6 Garnet Spanier
	Staff:	
	Administrator	Dawn Lugin
	Assistant Administrator	Gwen Lowe
	Foreman	Lloyd Webster

Absent:

*Conference call was opened at 8:30 a.m.*  
A quorum being present, Reeve Carlson called the meeting to order at 8:30 a.m.

**22-552 REGULAR MEETING MINUTES / R. PALMER**

"THAT the minutes of the regular meeting of Council held October 11, 2022, be adopted as presented." *as amended.* CARRIED

**22-553 CORRESPONDENCE/ N. WHALEN**

"THAT the following Correspondence be accepted as presented and filed:  
a. Plant Health Officer(PHO) Newsletter  
a. North Valley Waste Management Sept. 19 Minutes  
b. SaskTel Internet Service Changes CARRIED

**22-554 FOREMAN REPORT- PURCHASE TIRES/G. PEAGAM**

"THAT the council authorize the purchase/install of <sup>2 tires</sup> Profile Tire for the 7330 JD tractor." *at cost of approximately \$5,000.00* CARRIED

**22-555 FOREMAN REPORT- PURCHASE BLAIR BLOCKS/N. WHALEN**

"THAT the council authorize the purchase of seven (7) Blair blocks to put at R Place." CARRIED

**22-556 FOREMAN REPORT/ G. SPANIER**

"THAT the verbal report be accepted as presented." CARRIED

**22-557 ADMINISTRATION REPORT/ L. CARLSON**

"THAT the written report be accepted as presented." CARRIED

**22-558 ACCOUNTS FOR PAYMENT/ R. PALMER**

"THAT the list of accounts for cheque numbers **10934 to 10962 totaling \$455,384.21** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment." CARRIED

**22-559 SARM MIDTERM CONVENTION/L. CARLSON**

"THAT Council authorizes Councillor R. Palmer, depending on election outcome, and the Administrator and Assistant Administrator to register for and attend the SARM Mid Term Convention in Saskatoon on November 16 & 17<sup>th</sup>, with reimbursed costs for hotels, mileage and meals." CARRIED

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**22-560 RESORT VILLAGE OF FORT SAN- ANNEXATION CONSIDERATION/G. SPANIER**

"THAT council authorize the Reeve and Administrator to meet with the RV of Fort San representatives to discuss the annexation consideration." CARRIED

**22-561 ORGANIZED HAMLET OF PASQUA LAKE WEST BOAT LAUNCH REPAIRS/N. WHALEN**

"THAT the RM Council approve the Organized Hamlet of Pasqua Lake Board's September 21, 2022 motion #22-22 to contract Jackson Bros. to repair the west boat launch as budgeted." CARRIED

**22-562 ORGANIZED HAMLET OF TAYLOR BEACH PLAYGROUND/R. PALMER**

"THAT Council instructs the Administrator to open a bank account with CIBC to hold funds for the Organized Hamlet of Taylor Beach playground funds, AND FURTHER THAT signing authorities on the account be the Reeve, Lee Carlson and Administrator, Dawn Lugin, or in the absence of one of those signatories, Councillor, Nik Whalen And the Assistant Administrator, Gwen Lowe." CARRIED

**22-563 ORGANIZED HAMLET OF TAYLOR BEACH PLAYGROUND LOCATION/R. PALMER**

"THAT the RM Council acknowledges that the preferred location for the playground when ready, will be in a portion of the existing tree line bordering near the mid-east part of the municipal reserve, R-1 Plan BI 1920 in the N ½ 5-20-12-W2M., as a permitted use in *The Planning and Development Act, 2007* section 192(1)." CARRIED

**22-564 FORT QU'APPELLE LEGION POPPY CAMPAIGN/N. WHALEN**

"THAT RM 187 Council authorizes the \$50.00 donation for the Fort Qu'Appelle Legion Annual Poppy Campaign." CARRIED

**22-565 RECESS /G. SPANIER**

"THAT this meeting be recessed at 9:23 a.m." CARRIED

*Reeve L. Carlson asked that the meeting reconvenes at 9:28 am*

**22-566 RECONVENE /N. WHALEN**

"THAT this meeting reconvenes at 9:36 a.m." CARRIED

**22-567 CLOSED SESSION/R. PALMER**

"THAT the RM Council, all members present in person, move into closed session at 9:37 a.m., as per LA FOIP section 16(1)(a) and (c) and (e) for advice from Officials." CARRIED

*Conference call was disconnected at 9:37 a.m.*

*Councillor N. Whalen left the meeting at 11:39 a.m.*

*Conference call was reconnected at 11:47 a.m.*

**22-568 RECONVENE/G. PEAGAM**

"THAT the RM Council reconvenes to regular session at 11:47 a.m." CARRIED

**22-569 PASQUA FIRST NATION AGREEMENT / R. PALMER**

"THAT the RM Council approve the draft agreement to present to Pasqua First Nation." CARRIED

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**22-570 WYATT ENGINEERING PROPOSAL / R. PALMER**

"THAT the RM Council approve the works plan provided by Wyatt engineering identifying drainage at Jasmin on Echo."

CARRIED

**22-571 COUNCIL COMMITTEES / L. CARLSON**

"THAT effective January 1, 2023, all of the RM Committees will be discontinued."

CARRIED

**22-572 VALLEY LAWN SERVICES CONTRACT AMENDMENT/G. PEAGAM**

"THAT Council instruct the administrator to contact the service provider to discuss contract amendments."

CARRIED

**22-573 ADJOURNMENT / G. SPANIER**

"That the Regular meeting of Council be adjourned at 11:51 p.m."

Approved this

8<sup>th</sup>

day of

November

, 2022



Reeve



Administrator

Next regular meeting of Council, Tuesday, November 8, 2022, at 9:00 a.m.



Administration Report to Council  
Tuesday October 25, 2022

**Bank Balance** \$ 760, 809 as of October 24 /2022  
**Lasqua Lake Reserve** \$ **272,751** as at Dec.31/2021  
**Taylor Beach Reserve** \$ **150,661** as at Dec.31/2021

**Complaints** 2 new RIC's opened between Oct 7-Oct 24, 2022

**Permits (Development & Building):** 3 Newly Received permits – 2 permits approved; 1 at PBI in review.  
2 in office awaiting review; 0 cancelled by owner

		<b>ITEMS FOR COUNCIL TO NOTE:</b> Administrative Duties with Deadlines coming up: October 2022: 10 <sup>th</sup> School tax collections due to Province – <i>done</i> 15 <sup>th</sup> file & remit previous month payroll deductions to CRA & MEPP <i>done</i> 18 <sup>th</sup> Deadline to register for mail-in ballot kit 29 <sup>th</sup> – Municipal Election Advance Poll date  November 2022 1 <sup>st</sup> : Weed Inspector Reports due to RM Administrator 10 <sup>th</sup> School tax collections due to Province 15 <sup>th</sup> file & remit previous month payroll deductions to CRA & MEPP 30 <sup>th</sup> : Deadline for filing of annual public disclosure statement Deadline to advertise the List of Land sin Arrears with advertising costs 9 <sup>th</sup> : Municipal Election Day Regular Poll - Even divisions & Byelection
		<ul style="list-style-type: none"> <li>- Consultation with Solicitor ongoing</li> <li>- Ongoing work with municipal reserves and Developers</li> <li>- Consultations with Water Security Agency ongoing</li> <li>- Work with municipal engineer</li> <li>- Work with Files for Info. &amp; Privacy Commissioner Office</li> </ul>

Devin 10 days remaining 2022  
 Darcy 10 days remaining 2022  
 Lloyd 15 days remaining 2022  
 Gwen 13 days remaining 2022  
 Dawn 16 days remaining 2022  
 Charmain 4 days remaining 2022  
 Todd 8 days remaining 2022

Respectfully submitted,  
Dawn Lugin

**RM of North Qu'Appelle  
List of Accounts for Approval**  
Batch: 2022-00169 to 2022-QkCh

Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

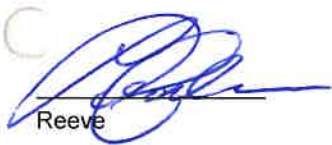
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10934 10112022	2022-10-14	Myers, Leonard 530-210-121 - TS - Maint. - Cont	Payroll Sep 28-Oct 11	980.00	980.00
10935- Man Pay 1011-06	2022-10-11	Lowe, Gwen 210-400-910 - Paymate suspen	Pay Sep 28-Oct 11	1,449.51	1,449.51
10936- Man Pay 1011-07	2022-10-11	Webster, Lloyd 210-400-910 - Paymate suspen	Pay Oct 11	1,829.42	1,829.42
10937- Man Pay 1011-08	2022-10-11	McCullough, Darcy 210-400-910 - Paymate suspen	Pay Sep 28-Oct 11	1,304.10	1,304.10
10938- Man Pay 1011-05	2022-10-11	Lugrin, Dawn 210-400-910 - Paymate suspen	Payroll Sep 27-Oct 11, 202	2,130.54	2,130.54
10939- Man Pay 1011-09	2022-10-11	Horsman, Devin 210-400-910 - Paymate suspen	Pay Sep 28-Oct 11	1,433.92	1,433.92
10940- Man Pay 1011-10	2022-10-11	Bowes, Todd 210-400-910 - Paymate suspen	PP Sep 28-Oct 11	1,453.95	1,453.95
10941- Man Pay 1011-11	2022-10-11	Wowk, Charmain 210-400-910 - Paymate suspen	Pay Sep 28-Oct 11	837.80	837.80
10942- Man Vac Payout1011	2022-10-11	Wowk, Charmain 210-400-910 - Paymate suspen	Vacation Payout Oct 11, 20	653.13	653.13
10943 09302022	2022-10-25	Bowes, Todd 530-300-140 - TS - Maint. - Utilit	Cell phone July - Septembe	87.50	87.50
10944 72775	2022-10-25	Capital Fire Protection Ltd. 525-450-100 - PS - Fire - Other 110-340-110 - GST Receivable 900-110-110 - GST Paid	Fire Extinguisher Annual Ma Both Tax Code Both Tax Code	445.20 21.00 21.00 NL	466.20
10945 10312022	2022-10-25	Checkowoy, Robin 510-220-100 - GG - Cont. - Offic	Janitorial Services - Sep 20	424.00	424.00
10946 493265 493556	2022-10-25	Crown Shred & Recycling 510-200-190 - GG - Cont. - Phot 110-340-110 - GST Receivable 900-110-110 - GST Paid 510-200-190 - GG - Cont. - Phot 110-340-110 - GST Receivable 900-110-110 - GST Paid	September Shredding GST Tax Code GST Tax Code October Bin Rental GST Tax Code GST Tax Code	138.25 6.91 6.91 NL 12.00 0.60 0.60 NL	145.16 12.60
				Payment Total:	157.76
10947 19540	2022-10-25	Gerrand Rath Johnson 510-200-110 - GG - Cont. - Leg 110-340-110 - GST Receivable 900-110-110 - GST Paid	Legal Fees - OHPL Drainag Both Tax Code Both Tax Code	777.60 36.72 36.72 NL	814.32
10948 20043	2022-10-25	Grasslands News Group 510-200-170 - GG - Cont. - Adv 110-340-110 - GST Receivable 900-110-110 - GST Paid	First Responders Ad GST Tax Code GST Tax Code	50.00 2.50 2.50 NL	52.50
10949 8565	2022-10-25	Howden Country Services Ltd 530-400-150 - TS - Maint. - Sup 110-340-110 - GST Receivable 900-110-110 - GST Paid	Shop Supply of Filters GST Tax Code GST Tax Code	470.91 23.54 23.54 NL	494.45
10950 09302022	2022-10-25	Jackson Bros. Bobcat Services 530-440-100 - TS - Maint. - Gra 530-440-130 - Ts - Maint. - Grav 110-340-110 - GST Receivable 900-110-110 - GST Paid	Supply Gravel - RM Supply Gravel - PL Boat lau GST Tax Code GST Tax Code	540.00 360.00 45.00 45.00 NL	945.00
10951 Q3-2022-Web	2022-10-25	G. Pavelich 510-250-100 - GG - Cont. - Cor	Q3 2022 Website Support	50.00	50.00
10952 22093055	2022-10-25	Professional Building 510-200-180 - GG - Cont. - Buik 110-340-110 - GST Receivable 900-110-110 - GST Paid	BP Inspections/Reviews Se GST Tax Code GST Tax Code	2,650.00 132.50 132.50 NL	2,782.50

**RM of North Qu'Appelle  
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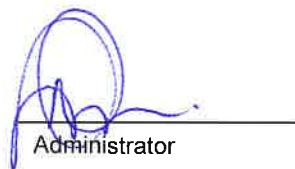
**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>10953</b> 09302022	<b>2022-10-25</b>	<b>Peagam, Linda</b> 510-210-121 - GG - Cont. - Prof	Pipeline Admin September	300.00	300.00
<b>10954</b> 21755	<b>2022-10-25</b>	<b>Profile Tire</b> 530-420-127 - TS - Main - Repa	GMC Repair/Parts	64.65	
		110-340-110 - GST Receivable	Both Tax Code	3.05	
		900-110-110 - GST Paid	Both Tax Code	3.05 NL	67.70
21756		530-400-130 - TS - Maint. - Mat	DEF Conditioner	229.38	
		110-340-110 - GST Receivable	Both Tax Code	10.82	
		900-110-110 - GST Paid	Both Tax Code	10.82 NL	240.20
21822		530-420-127 - TS - Main - Repa	GMC Repair/Parts	42.86	
		110-340-110 - GST Receivable	Both Tax Code	2.02	
		900-110-110 - GST Paid	Both Tax Code	2.02 NL	44.88
21943		530-420-127 - TS - Main - Repa	GMC Repair/Parts	29.68	
		110-340-110 - GST Receivable	Both Tax Code	1.40	
		900-110-110 - GST Paid	Both Tax Code	1.40 NL	31.08
			Payment Total:		383.86
<b>10955</b> 10122022-01	<b>2022-10-25</b>	<b>RM of North Qu'Appelle No 187</b> 210-400-900 - Suspense	Transfer OHTB Reserves	150,661.00	150,661.00
<b>10956</b> 10122022-02	<b>2022-10-25</b>	<b>RM of North Qu'Appelle No 187</b> 210-400-900 - Suspense	Transfer OHPL Reserves	272,751.00	272,751.00
<b>10957</b> 2712-0063-0757	<b>2022-10-25</b>	<b>Sask Power</b> 530-310-100 - TS - Maint. - Utilit	SW0820122 Street Lights	229.35	
		110-340-110 - GST Receivable	Both Tax Code	9.24	
		900-110-110 - GST Paid	Both Tax Code	9.24 NL	238.59
<b>10958</b> SW079028	<b>2022-10-25</b>	<b>SaskWater</b> 540-200-150 - EH - Waste Dispr	Fixed Charge September 21	5,456.17	
		110-340-110 - GST Receivable	GST Tax Code	272.81	
		900-110-110 - GST Paid	GST Tax Code	272.81 NL	5,728.98
<b>10959</b> Q3-2022-Shop Q3-2022-Office	<b>2022-10-25</b>	<b>Town of Fort Qu'Appelle</b> 530-300-130 - TS - Maint. - Utilit	Q3 2022 Shop Water/Sewer	256.10	256.10
		510-300-130 - GG - Utility - Watr	Q3 2022 - Office Water/Sev	256.10	256.10
			Payment Total:		512.20
<b>10960</b> 1769	<b>2022-10-25</b>	<b>C.L. Tulik Excavation LTD.</b> 530-440-114 - TS - Maint. Grav	Div 4 Gravel	1,049.40	
		530-450-100 - TS - Maint. - Culv	Donomar Culvert Work	2,532.08	
		110-340-110 - GST Receivable	Both Tax Code	170.50	
		900-110-110 - GST Paid	Both Tax Code	170.50 NL	3,751.98
<b>10961</b> 07-2022	<b>2022-10-25</b>	<b>Weimer, Ed</b> 570-270-100 - R&C - Cont. - Col	RM Public Reserve Mainter	310.00	310.00
<b>10962</b> 10112022	<b>2022-10-25</b>	<b>Degelman, Jon</b> 540-250-200 - EH&W - Cont. - C	Livestock Impound	2,400.00	2,400.00
			Total Computer Cheque:		455,384.21
			Total AP:		455,384.21

Certified Correct This October 25, 2022



Reeve



Administrator