Rural Municipality of North Qu'Appelle No. 187 Regular meeting of Council held in the R.M. Council Chambers 136 Company Avenue S, Fort Qu'Appelle, Saskatchewan Monday, March 13, 2023 9:00 a.m.

Present:

Reeve:

Lee Carlson

Council Members:

Division 2

Ron Palmer

Division 3

Nik Whalen

Division 4

Bernard Churko

Division 5

Tim Hollerbaum

Division 6

Garnet Spanier

Staff:

Administrator Dawn Lugrin

Assistant Administrator Gwen Lowe

Absent:

Council Members:

A quorum being present, Reeve Carlson called the meeting to order at 9:00 a.m.

23-144 **REGULAR MEETING MINUTES/R. PALMER**

"THAT the minutes of the regular meeting of Council held February 28, 2023 be adopted as presented." **CARRIED**

CORRESPONDENCE/N. WHALEN 23-145

"THAT the following Correspondence be accepted as presented and filed:

- a. SARM- Cattle Industry Concerns
- b. SARM-Attracting Next Generation to Rural Government
- c. Road Grow Manufacturing Equipment
- d. NSC Minerals
- e. SGI-Business Recognition Assessment
- f. AG Health & Safety Network AGM Notice
- g. APAS Updates
- h. North Valley Waste Management Authority-Minutes January 16
- i. PBI March Newsletter."

CARRIED

ADMINISTRATION REPORT/L. CARLSON

"THAT the written report be accepted as presented."

CARRIED

<u>23-147</u> BYLAW NO. 2023-04, A BYLAW TO AMEND BYLAW 2020-07/N. WHALEN

"THAT Bylaw No. 2023-04, a Bylaw to amend bylaw 2020-07 known as the Purchasing Policy Bylaw, be read a SECOND time." **CARRIED**

<u>23-148</u> BYLAW NO. 2023-04, A BYLAW TO AMEND BYLAW 2020-07/T. HOLLERBAUM

"THAT Bylaw No. 2023-04, a Bylaw to amend bylaw 2020-07 known as the Purchasing Policy Bylaw, be read for the third time and adopted." **CARRIED**

23-149 ACCOUNTS FOR PAYMENT/B. CHURKO

"THAT the list of accounts for cheque numbers 11239 to 11279 totaling \$117,207.34 including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment." **CARRIED**

Delegate: CIBC Wood Gundy Investments entered chambers at 9:35 a.m.

<u>23-150</u> **BANK RECONCILIATION/T. HOLLERBAUM**

"THAT Council accept the February 28, 2023 bank reconciliations."

CARRIED

23-151 FINANCIAL STATEMENTS/R. PALMER

"THAT the Statement of Financial Activities for the month of February 2023, attached and forming a part of these minutes, be accepted as presented." **CARRIED**

> RM of North Qu'Appelle No.187 Valley of Festivals

Rural Municipality of North Qu'Appelle No. 187 Regular meeting of Council held in the R.M. Council Chambers 136 Company Avenue S, Fort Qu'Appelle, Saskatchewan Monday, March 13, 2023 9:00 a.m.

23-152 SAMA AGM - VOTING DELEGATE / N. WHALEN

"THAT Council appoint Administrator Dawn Lugrin as its voting delegate fort h Saskatchewan Assessment Management Agency AGM on April 5th, 2023?

CARRIED

PARKING CONCERNS AARON PLACE-JASMIN ON ECHO/ B. CHURKO 23-153

"THAT Council instructs the Administrator to send a letter to property owners and Builders/Contractors/ Developers citing ongoing issues with parking in the area and advising of immediate action in accordance with appropriate bylaws." **CARRIED**

Delegation from CIBC Wood Gundy addressed council at 9:45 a.m. regarding financial information.

Delegates left chambers at 10:20 a.m.

ORGANIZED HAMLET OF TAYLOR BEACH 2023 PROVISION OF SERVICES AGREEMENT AND 23-154 BUDGET DOCUMENT/R. PALMER

"THAT the RM of North Qu'Appelle No 187 Council accepts the 2023 Provision of Services Agreement with budget schedule for the Organized Hamlet of Taylor Beach, AND FURTHER THAT the Reeve and Administrator be authorized to sign the Agreement." **CARRIED**

23-155 MISSION LAKE HAMLET ROAD DEVELOPMENT/B. CHURKO

"THAT the RM Council authorize the administrator to request quotes for survey of the undeveloped road and laneway in the Mission Lake hamlet."

CARRIED

FORT DISTRIBUTORS -2023 DUST CONTROL PRODUCT QUOTE/T. HOLLERBAUM 23-156

"THAT Council acknowledge Fort Distributors 2023 dust control product quote."

CARRIED

TREATY LAND ENTITLEMENT (TLE) SARM TRUST FUND 2022/N. WHALEN 23-157

"THAT Council acknowledge the 2022 SARM TLE annual statement."

CARRIED

COMMENCE PROCEEDINGS UNDER THE TAX ENFORCEMENT ACT/N. WHALEN 23-158

"THAT the Administrator be authorized to proceed under The Tax Enforcement Act to acquire title for the following described lands:

- 1. SE Sec. 24 Twp. 21 Rge. 13 Mer. W2 Ext 1 Title No. 148807705
- 2. SE Sec. 24 Twp. 21 Rge. 13 Mer. W2 Ext 2 Title No. 148807615
- 3. Lot 3 Block 8 Plan No. 83R36401 Title No. 135498178
- 4. Blk/Par B Plan No. 69R35819 Title No. 109199784
- 5. Lot 20 Block 4 Plan No. 65R30330 Title No. 135262986
- 6. Lot C Block 1 Plan no. 86R02247 Title No. 128257218
- 7. Lot 15 Block 1 Plan No. 59R01797 Title No. 149191375
- 8. Lot 1 Block | Plan No. 60R05241 Title No. 144961869
- 9. Lot 5 Block 2 Plan No. 61R05922 Title No. 109347082 10. Lot 8 Block B Plan No. 68R32062 Title No. 130380858
- 11. Lot 9 Block B Plan No. 68R32062 Title No. 130380779
- 12. Lot C Block B Plan No. FP6114 Title No. 108125591
- 13. Lot D Block B Plan No. FP6114 Title No. 108125603
- 14. Lot 3 Block 1 Plan No. 61R05922 Title No. 136247744
- 15. Lot 7 Block 1 Plan No. 61R05922 Title No. 113624153 16. Lot 15 Blk 1 Plan No. 61R05922 Title No. 114114608
- 17. Lot 18 Blk 1 Plan No. 61R05922 Title No. 114114552
- 18. Lot 16 Blk 1 Plan No. 61R05922 Title No. 109346968
- 19. Lot 17 Blk 1 Plan No. 61R05922 Title No. 109346980 20. Lot 19 Blk 1 Plan No. 61R05922 Title No. 109346957
- 21. Lot 1 Block 2 Plan No. 61R05922 Title No. 109346979
- 22. Lot 2 Block 2 Plan No. 61R05922 Title No. 109346980



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<u>23-158</u> COMMENCE PROCEEDINGS CONT'D

- 23. Lot 4 Block 2 Plan No. 61R05922 Title No. 109346991
- 24. Lot 7 Block 2 Plan No. 61R05922 Title No. 109347004
- 25. Lot 8 Block 2 Plan No. 61R05922 Title No. 109347015
- 26. Lot 9 Block 2 Plan No. 61R05922 Title No. 109347026
- 27. Lot 10 Block 2 Plan No. 61R05922 Title No. 109347037
- 28. Lot 11 Block 2 Plan No. 61R05922 Title No. 109347048
- 29. Lot 3 Block 2 Plan No. 61R05922 Title No. 109346979
- 30. Lot 1 Block 3 Plan No. 61R05922 Title No. 109347059
- 31. Lot 8 Block 3 Plan No. 61R05922 Title No. 109347060
- 32. Lot 11 Block 3 Plan No. 61R05922 Title No. 109347071
- 33. Lot 2 Block 3 Plan No. 61R05922 Title No. 114114596 34. Lot 9 Block 3 Plan No. 61R05922 Title No. 114114642
- 35. Blk/Par C Plan No. 102176737 Title No. 151772698
- 36. Lot 24 Block A Plan No. 80R47863 Title No. 144242254
- 37. Blk/Par C Plan No. 70R11611 Title No. 151574837
- 38. Lot 2 Block 1 Plan No. 59R01797 Title No. 139854864. "

CARRIED

RECESS/ G. SPANIER 23-159

"THAT this meeting be recessed at 11:05 a.m."

CARRIED

Reeve L. Carlson asked that the meeting reconvenes at 11:10 am.

23-160 RECONVENE/T. HOLLERBAUM

"THAT this meeting reconvenes at 11:16 a.m."

CARRIED

23-161 CLOSED SESSION/N. WHALEN

"THAT the RM Council, all members present in person, move into closed session at 11:16 a.m., as per LA FOIP section 16(1) (e) Pending policy & budget and 16(1) (b), personnel" **CARRIED**

RECONVENE/N. WHALEN <u>23-162</u>

"THAT the RM Council reconvenes to regular session at 11:49 a.m."

CARRIED

23-163 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 11:52 a.m."

Approved this

day of

, 2023

Reeve

Administrator

Next regular meeting of Council, Friday, March 24, 2023 at 9:00 a.m.





Administration Report to Council Monday March 13, 2023

nk Balance squa Lake Reserve **Taylor Beach Reserve**

\$ 585,703 as of Feb.24/2023 \$ 272,751 as at Dec.31/2021 \$ 150,661 as at Dec.31/2021

Complaints

3 new RIC's opened between Feb 25-Mar 9, 2023

Permits (Development & Building): 0 Newly Received permits – 0 permits approved; 0 at PBI in review.

0 in office awaiting review; 0 cancelled by owner

March 2023	ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up: March 2023 10 th School tax collections previous month due to Province -done 15 th File & remit previous month payroll deductions to CRA & MEPP - done
	- Consultations with Water Security Agency ongoing - Continue work on 2022 audit documents - Municipal Auditor booked for March 27 -31st, 2023 - 2023 Operating budget started for recurring items - Dialogue with developers, building designers, contractors, residents, - Weekly meetings for Office staff being practiced - Admin staff participated in SAMA webinar March 2 - Admin Staff have MuniSoft webinar training March 21 -Budget 2023 – capital projects need to be identified for divisions/overall RM

Devin 20 days remaining 2023 Darcy 15 days remaining 2023 Lloyd 23 days remaining 2023 28 days remaining 2023 Gwen Dawn 33 days remaining 2023 Charmain 12 days remaining 2023 Todd 0 days remaining 2023

Respectfully submitted, Dawn Lugrin

> Box 99 Fort Qu'Appelle SK 50G 150 Phone 306.332.5202 Website https://rmnorthquappelle.ca email office@rm187.com

RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187 BYLAW NO 2023-04

A Bylaw to Amend Bylaw No. 2020-07, known as the Purchasing Policy Bylaw.

The Council of the Rural Municipality of North Qu'Appelle of No. 187, incorporated in the Province of Saskatchewan, enacts Bylaw 2023-04 as follows:

- 1. That Bylaw No. 2020-07 is amended as follows:
 - a. Under Schedule "A" PROCEDURES, Number 9, by removing "Five Hundred dollars, (\$500.00)" and replacing it with "Five Thousand dollars (\$5,000.00)".
 - b. Under Schedule "A" PROCEDURES, Number 10, by removing "Five Hundred dollars, (\$500.00)" and replacing it with "Five Thousand dollars (\$5,000.00)".
 - c. Under Schedule "A" PROCEDURES, by removing Number 11. "Purchases may be authorized by the Works Chair up to Three Thousand Five Hundred dollars (\$3,500.) with a purchase order for purchased that are charged."
 - d. Under Schedule "A" PROCEDURES, Number 12, by removing "Three Thousand Five Hundred dollars, (\$3,500.00)" and replacing it with "Five Thousand dollars (\$5,000.00)".
 - e. Under Schedule "A" PROCEDURES, Number 13, by removing "Three Thousand Five Hundred dollars, (\$3,500.00)" and replacing it with "Five Thousand dollars (\$5,000.00)".
 - f. Under Schedule "A" EXCEPTIONS, Number 16, by adding "or Designate" after Administrator, and by adding "Division" before "Councillor".
- 2. This bylaw shall come into full force and take effect upon final passing.

Municipal Adoption:

1st Reading: February 28, 2023.

2nd Reading: Morch 13, 2023

3rd Reading: March 13, 2023

Reeve {Seal}

RM of North Qu'Appelle List of Accounts for Approval Batch: 2023-00031 to 2023-00042

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Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment #	Date Vendor Name	UTER CHEQUE		
Invoice #	GL Account	GL Transaction Description	Detail Amount	Payment Amount
11239- Man Pay 28-04	3/3/2023 Lowe, Gwen 210-400-910 - Paymate suspens	Pay Feb 28	1,581.83	1,581.83
1240- Man Pay 28-05	3/3/2023 Webster. Lloyd 210-400-910 - Paymate suspens	Pay Feb 128	1,920.13	1,920.13
11241- Man Pay 28-06	3/3/2023 McCullough, Darcy 210-400-910 - Paymate suspens	Pay Feb 28 short term dis	1,023.45	1,023.45
11242- Man Pay 28-03	3/3/2023 Lugrin, Dawn 210-400-910 - Paymate suspens	Payroll Ending Feb 28	2,158.19	2,158.19
11243- Man Pay 28-07	3/3/2023 Horsman, Devin 210-400-910 - Paymate suspens	Pay Feb 28	1,301.34	1,301.34
11244- Man Pay 28-08	3/3/2023 Wowk, Charmain 210-400-910 - Paymate suspens	Pay Feb 28	1,081.53	1,081.53
11245 02282023	3/3/2023 Myers, Leonard 530-210-121 - TS - Maint Conf	Payroll	542.50	542.50
11246	2/28/2023 Alsco			
LSAS1438798	530-410-120 - TS - Maint Sho		58.17	
	110-340-110 - GST Receivable		2.74	
LSAS1440449	900-110-110 - GST Paid 530-410-120 - TS - Maint Sho	Both Tax Code	2.74 NI	L 60.91
20/01440449	110-340-110 - GST Receivable ·		58.17 2.74	
	900-110-110 - GST Paid	Both Tax Code	2.74 2.74 NI	L 60.91
LSAS1442105	530-410-120 - TS - Maint Sho		58.17	L 00.91
	110-340-110 - GST Receivable		2.74	
	900-110-110 - GST Paid	Both Tax Code	2.74 NI	L 60.91
LSAS1443736	530-410-120 - TS - Maint Sho		58.17	
	110-340-110 - GST Receivable	Both Tax Code	2.74	
	900-110-110 - GST Paid	Both Tax Code	2.74 NI	60.91
11247	2/20/2022 Darker Disable of the		Payment Total:	243.64
13794	2/28/2023 Banbury Plumbing & Hea 510-490-100 - GG - Maint Offi		100.05	
10704	110-340-110 - GST Receivable		460.95	
	900-110-110 - GST Paid	Both Tax Code	21.75 21.75 NL	_ 482.70
44040		Down rax Gode	21.70 IVL	- 402.70
11248 471707	2/28/2023 Edwards, David Accrual 530-210-130 - TS - Maint Con	Contracted Snow Removal	150.00	150.00
11249	2/28/2023 Horsman, Devin			
02282023	530-300-140 - TS - Maint Utilit	February Cell	25.00	25.00
11250 02282023	2/28/2023 Lugrin, Dawn 510-300-140 - GG - Utility - Tele	February Cell	25.00	25.00
11251 02282023	2/28/2023 McCullough, Darcy 530-300-140 - TS - Maint Utilit	February Cell	25.00	25.00
11252	2/28/2023 Ministry of Finance Issued to: Minister of Finan	nce		
PVSD-0228202	210-210-190 - Prairie Valley #20	February Remittance	10,444.36	10,444.36
11253	2/28/2023 Municipal Employees'			
02142023	210-200-230 - MEPP Payable	MEPP Remit 01 Feb to 14 F	2,447.20	2,447.20
02282023	210-200-230 - MEPP Payable	MEPP Remit 15 Feb to 28 F	2,114.58	2,114.58
-14054	0/00/0000		Payment Total:	4,561.78
1254 02282023-Cell	2/28/2023 Myers, Leonard 530-300-140 - TS - Maint Utilit	February Cell	25.00	25.00
11255	2/28/2023 Prairie Co-operative Ltd.			
02282023	530-410-120 - TS - Maint Sho	February Statement	238.30	
		February Statement	531.98	
	530-420-124 - TS Maint Repa	February Statement	765.57	
	530-420-126 - TS - Maint Rep		293.65	
	530-420-129 - TS- Main - Repai		1,137.36	
	530-425-110 - TS - MaintEquip		874.59	
	530-420-131 - TS - Maint - Repa	-	815.00	
	530-420-123 - TS-Maint-Repairs 110-340-110 - GST Receivable		413.59	
	110 OTO-110 - GOT Necelvanie	Dour rax Couc	11.22	

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RM of North Qu'Appelle List of Accounts for Approval Batch: 2023-00031 to 2023-00042

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Invoice #		Account	GL Transaction Description	Detail Amount	+	Payment Amount
	900	-110-110 - GST Paid	Both Tax Code	11.22		- aymone / amount
	110	-340-110 - GST Receivable	GST Tax Code	241.62		
	900	-110-110 - GST Paid	GST Tax Code	241.62	NL	5,322.88
11256	2/28/2023	Receiver General				
02142023	210	-200-200 - Income Tax Paya	Remit Period End 14 Feb	2,103.20	ı	
		-200-210 - CPP Payable	Remit Period End 14 Feb	1,521.78		
		-200-220 - El Payable	Remit Period End 14 Feb	479.34		4,104.32
02282023		-200-200 - Income Tax Paya		2,080.05		
		-200-210 - CPP Payable	Remit Period End 28 Feb	1,506.18		
	210-	-200-220 - El Payable	Remit Period End 28 Feb	474.72		4,060.95
11257	2/28/2023	DeDe Color		Payment Total:		8,165.27
02282023		RoBo Sales -425-110 - TS - MaintEqui	Fahruari States aut	44.00		
02202020		-340-110 - GST Receivable		14.29		
		-110-110 - GST Paid	GST Tax Code	0.71 0.71	KII	45.00
44050			GOT TAX COde	0.71	INL	15.00
11258	2/28/2023	Sask Energy				
02282023-SHO		300-110 - TS - Maint Utilit	, ,	429.55		
		340-110 - GST Receivable - 110-110 - GST Paid		21.48		
02282023-Offic€			GST Tax Code Office February - SaskEner	21.48	NL	451.03
31132323 O IIIOC	110-	340-110 - GST Receivable	GST Tax Code	351.76		
		110-110 - GST Paid	GST Tax Code	17.59	KD.	000.05
			OOT TAX COde	17.59 Payment Total:	INL,	369.35
11259	2/28/2023	Sask Tel Cmr		i ayınıcını rolar.		820.38
02282023	530-	300-140 - TS - Maint Utilit	Forman Cell February	87.33		
		340-110 - GST Receivable	Both Tax Code	4.12		
	900-	110-110 - GST Paid	Both Tax Code	4.12	NL	91.45
11260	2/28/2023	Valley Lawn Services				510
02282023		200-110 - EH - Waste Colle	Feb Garbage Contract	4 464 67		
		200-120 - EH - Waste Colle	Feb Garbage Contract	4,461.67 709.07		
		200-130 - EH - Waste Colle	Feb Garbage Contract	2,339.91		
		340-110 - GST Receivable	GST Tax Code	375.53		
		110-110 - GST Paid	GST Tax Code	375.53	NI.	7,886.18
3127	510-2	270-100 - GG - Cont Mair	January Office Snow Remo	150.00		7,000.10
	110-3	340-110 - GST Receivable		7.50		
	900-	110-110 - GST Paid	GST Tax Code	7.50	NL	157.50
44004				Payment Total:	85	8,043.68
11261 02282023	2/28/2023 510-3	Wowk, Charmain 300-140 - GG - Utility - Tele	Monthly Cell Phone Februar	25.00		25.00
11262	3/13/2023	Banks, Gerald				
03032023		210-100 - EH - Cont Pest	Pick up deer	64.80		64.80
03082023			Deer Pick up - Taylor Beach	73.20		73.20
			· · · · · · · · · · · · · · · · · · ·	Payment Total:	2	138.00
11263	3/13/2023	Crown Shred & Recycling		•		
501378			Document destruction/Shre	136.97		
		840-110 - GST Receivable		6.85		
	900-1	10-110 - GST Paid	GST Tax Code	6.85	NL	143.82
11264	3/13/2023	Finning CAT				
2023-Ext Warra	530-6	300-130 - TS - Purchase of	CAT 2020 Grader - 36 mont	38,132.15		
	110-3	340-110 - GST Receivable	Both Tax Code	1,798.69		
	900-1	10-110 - GST Paid	Both Tax Code	1,798.69	NL	39,930.84
11265	3/13/2023	Howden Country Services	s I td			
8801		20-123 - TS-Maint-Repairs		1,772.64		
			Both Tax Code	83.62		
	900-1	10-110 - GST Paid	Both Tax Code	83.62	NL	1,856.26
11266	3/13/2023	Jackson Been Bahart Ca	niesa			.,
02282023		Jackson Bros. Bobcat Ser 30-100 - TS - Snow - Salt		0.000.00		
02202025		40-110 - GST Receivable		3,300.00		
			GST Tax Code	165.00	NII.	2.405.00
			OOT TAX COUC	165.00	NL.	3,465.00
11267	3/13/2023	Loraas Disposal				
0007962754			Garbage collection - Februa	132.05		
			GST Tax Code	6.60		
	900-1	10-110 - GST Paid	GST Tax Code	6.60	NL	138.65

RM of North Qu'Appelle List of Accounts for Approval Batch: 2023-00031 to 2023-00042

COMPUTER CHEQUE

Payment # Invoice #	Date Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11268 02282023-02	3/13/2023 Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit Period End 28	322.40	322.40
11269	3/13/2023 MuniSoft			3
2023/24-00335	510-400-110 - GG - Maint Stat		272.06	
	110-340-110 - GST Receivable		12.95	
	900-110-110 - GST Paid	Both Tax Code	12.95 N	IL 285.01
11270 01032023D	3/13/2023 North Valley Waste 540-200-140 - EH - Waste Dispo	2023 Q1 Contributions	15,035.52	15,035.52
11271	3/13/2023 Professional Building			
23022855	510-200-180 - GG - Cont Build		341.67	
	110-340-110 - GST Receivable		17.08	
	900-110-110 - GST Paid	GST Tax Code	17.08 N	IL 358.75
11272	3/13/2023 Peagam, Linda			
02282023	510-210-121 - GG - Cont Profi	NQGPA Admin	660.00	660.00
11273	3/13/2023 Profile Tire			
23012	530-410-120 - TS - Maint Sho	-	77.62	
	110-340-110 - GST Receivable - 900-110-110 - GST Paid		3.66	
23019	530-425-110 - GST Paid 530-425-110 - TS - MaintEqui _l	Both Tax Code Tellus Pail Hydro Fluid	3.66 N	L 81.28
	110-340-110 - GST Receivable	Both Tax Code	141.44 6.67	
	900-110-110 - GST Paid	Both Tax Code	6.67 N	L 148.11
23023	530-425-110 - TS - MaintEquit		86.96	L 146.11
	110-340-110 - GST Receivable	Both Tax Code	4.10	
000.40	900-110-110 - GST Paid	Both Tax Code	4.10 N	L 91.06
23042	530-420-127 - TS - Main - Repa	1-Ton Tire Install	10.60	
	110-340-110 - GST Receivable - 900-110-110 - GST Paid	Both Tax Code	0.50	
23060	530-420-127 - TS - Main - Repa	Both Tax Code 1-Ton Front Tire	0.50 NI	L 11.10
	110-340-110 - GST Receivable	Both Tax Code	323.30 15.25	
	900-110-110 - GST Paid	Both Tax Code	15.25 NI	L 338.55
23114	530-425-110 - TS - MaintEqui _l	Tellus Pail Hydro Fluid	141.44	_ 000.00
	110-340-110 - GST Receivable		6.67	
22427	900-110-110 - GST Paid	Both Tax Code	6.67 NI	L 148.11
23137	530-425-110 - TS - MaintEquip	DEF Conditioner with Anti C	123.60	
	110-340-110 - GST Receivable - 900-110-110 - GST Paid	Both Tax Code Both Tax Code	5.83	
	odd fild fild - Goff ald	Both rax Code	5.83 NL Payment Total:	- 129.43 947.64
11274	3/13/2023 R.M.A.A.		i ayınıcını rotar.	947.04
03072023-01	510-210-170 - GG - Admin Tra	Convention Registration - G	50.00	50.00
03072023-02	510-210-170 - GG - Admin Tra	Convention registration - Da	50.00	50.00
44075	0/40/0000 0 17 1		Payment Total:	100.00
11275 02282023	3/13/2023 SaskTel	February 2002 DM - 15		
02202023	510-300-140 - GG - Utility - Tele 110-340-110 - GST Receivable	Both Tax Code	236.67	
	900-110-110 - GST Paid	Both Tax Code	11.16 11.16 NL	247.83
11276		Down Tux Godo	11.10 NL	_ 241.03
02282023	3/13/2023 Spanier, Garnet 510-110-116 - GG - Council Ind.	Division 6 Indomnity Eab 5	250.00	
	530-250-116 - TS - Maint Trav	Division 6 Mileage - Feb 20	250.00 142.80	392.80
11277		Enteren o timelige Teb 20.	142.00	392.00
INV375319	3/13/2023 Success Office Systems 510-200-190 - GG - Cont Phot	Canving BB88/ 2005 - 00 45	400.04	
1144070019	110-340-110 - GST Receivable	Copying BB/W 2825, CC 15 Both Tax Code	189.34 8.93	
	900-110-110 - GST Paid	Both Tax Code	8.93 NL	. 198.27
INV376069	510-400-120 - GG - Maint Pos		363.74	190.27
		Both Tax Code	17.20	
	900-110-110 - GST Paid	Both Tax Code	17.20 NL	380.94
44070	011010000 5 =		Payment Total:	579.21
11278 C251449	3/13/2023 Supreme Basics	DMA V00040 D		
C251449		RMA X83946 - Return Item	-74.19	
		Both Tax Code Both Tax Code	-3.50	77.00
R143081	510-410-140 - GG - Maint Offi		-3.50 NL 146.66	-77.69
		Both Tax Code	5.36	
		Both Tax Code	5.36 NL	152.02
			Payment Total:	74.33
			-	

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Date Printed 3/10/2023 10:09 AM

RM of North Qu'Appelle List of Accounts for Approval Batch: 2023-00031 to 2023-00042

Page 4

COMPL	ITFR	CHEQUE	
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Payment #	Date	Vendor Name	DIEK CHEQUE		
Invoice #	GL .	Account	GL Transaction Description	Detail Amount	Payment Amount
11279	3/13/2023	Hollerbaum, Tim		- Julian Fundant	. Lymone, and and
02282023	510-	-110-115 - GG - Council Ind.	Division 5 Indemnity - Jan 8	745.00	
	530-	-110-115 - TS - Maint Cou	Division 5 Indemnity - Jan 8	200.00	
	510-	-210-115 - GG - Division 5 -	Division 5 Mileage - Jan & F	102.00	
and the same of th	530-	-250-115 - TS - Maint Trav	Division 5 Mileage - Jan & F	128.40	
	510-	-300-140 - GG - Utility - Tele	Division 5 Office - Jan & Fel	200.00	1,375.40
			Total Co	mputer Cheque:	114.126.57

OTHER

Payment # Invoice #	Date GL	Vendor Name Account	GL Transaction Description	Detail Amount	Payment Amount
2023-0003	2/28/2023	Caterpillar Financial Serv	vices Limited	Detail Allount	1 dyllicht Alliount
104500066-35-1	530	-410-140 - TS - Maint - Equi _l		2,788,30	
		-340-110 - GST Receivable	Both Tax Code	131.52	
	900	-110-110 - GST Paid	Both Tax Code	131.52 NL	2,919.82
2023-0004	2/28/2023	De Lage Landen Financia	al		
2019-09-14		-200-190 - GG - Cont Phot		153.70	
		-340-110 - GST Receivable	Both Tax Code	7.25	
	900	-110-110 - GST Paid	Both Tax Code	7.25 NL	160.95
				Total Other:	3,080.77

Total AP: 117,207.34

Certified Correct This Friday, March 10, 2023

Report Date 2023-03-10 2:00 PM

RM of North Qu'Appelle Statement of Financial Activities - Condensed For the Period Ending February 28, 2023

Page 1

REVENUES	Current	Year To Date	Budget	Variance	e '
Taxation					
Penalties on Tax Arrears	3,474.19	7.040.74			
Total Taxation:		7,616.71		7,616.71	
	3,474.19	7,616.71	0.00	7,616.71	0.00
s and Charges Custom Work					
Sale of Supplies and Gravel	3,902.91	4,988.94		4,988.94	
Rentals	24.00	3,882.10		3,882.10	
General Office Services	565.00	2,300.00 1,104.00		2,300.00	
Total Fees and Charges:	4,491.91	12,275.04	0.00	1,104.00	0.00
Maintenance and Development Charges Development Charges	500.00	500.00		,270.04	0.00
Total Maintenance and Development Charge		500.00		500.00	
	500.00	500.00	0.00	500.00	0.00
Utilities Water	250.75				
Total Utilities:	352.75	881.75		881.75	
Investment Income	352.75	881.75	0.00	881.75	0.00
Investment Income and Commissions Investment and Income Revenue	3,788.11	7,409.20		_	
Total Investment Income and Commissions:	3,788.11	7,409.20		7,409.20	
		7,403.20	0.00	7,409.20	0.00
Total REVENUES:	12,606.96	28,682.70	0.00	28,682.70	0.00
EVOITAGE TO A STATE OF THE STAT					
EXPENDITURES .eral Government Services					
Wages	15 470 04				
Benefits	15,470.34 3,286.71	36,841.56		(36,841.56)	
Professional/Contract Services	34,266.07	30,466.12 58,809.85		(30,466.12)	
Utilities	1,001.75	1,633.34		(58,809.85)	
Maintenance, Material and Supplies	5,547.28	11,794.92		(1,633.34) (11,794.92)	
Total General Government Services:	59,572.15	139,545.79	0.00	(139,545.79)	0.00
Protective Services					
Fire Protection					
Professional/Contractual Services		1,606.50		(4.000.75)	
Total Fire Protection:	0.00	1,606.50	0.00	(1,606.50) (1,606.50)	0.00
Total Protective Services:	0.00	1,606.50	0.00	(1,606.50)	0.00
Transportation Services				•	
Maintenance					
Wages	11,373.95	33,279.76		(33,279.76)	
Benefits	4,729.60	24,093.33		(24,093.33)	
Professional/Contractual Services	2,347.13	3,456.58		(3,456.58)	
Utilities	2,933.18	5,066.89		(5,066.89)	
Maintenance, Materials & Supplies	15,721.81	18,737.29		(18,737.29)	
Capital Expenditures	277,720.00	277,720.00		(277,720.00)	
Total Maintenance: Snow Removal	314,825.67	362,353.85	0.00	(362,353.85)	0.00
Professional/Contractual Services	3,021.00	3 024 00		(0.00:-:	
Maintenance, Materials & Supplies	2,400.00	3,021.00 2,400.00		(3,021.00)	
Total Snow Removal:	5,421.00	5,421.00	0.00	(2,400.00) (5,421.00)	0.00
Total Transportation Services:	320,246.67	367,774.85		(367,774.85)	0.00
invironmental Services			-	, . ,	00
Professional/Contractual Services	19,748.87	32,715.69		(32,715.69)	
	40 740 07	32,715.69	0.00	(32,715.69)	0.00
Total Environmental Services:	19,748.87	32,7 13.05	0.00	(32,7 13.03)	0.00
tilities	19,748.87	32,713.09	0.00	(32,7 15.65)	0.00
Total Environmental Services: Itilities Water Professional/Contractual Services	21.90	21.90	0.00	(21.90)	0.00

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Report Date 2023-03-10 2:00 PM

RM of North Qu'Appelle Statement of Financial Activities - Condensed For the Period Ending February 28, 2023

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Current	Year To Date	Budget	Variance	%
171.02	1,187.72		(1,187.72)	
192.92	1,209.62	0.00	(1,209.62)	0.00
192.92	1,209.62	0.00	(1,209.62)	0.00
399,760.61	542,852.45	0.00	(542,852.45)	0.00
			-	
12,606.96	28,682.70	0.00	28,682.70	0.00
399,760.61	542,852.45	0.00	(542,852.45)	0.00
(387,153.65)	(514,169.75)	0.00	(514,169.75)	0.00
	3,553.04		3,553.04	
(387,153.65)	(517,722.79)	0.00	(517,722.79)	0.00
(387,153.65)	(517,722.79)	0.00	(517,722.79)	0.00
	171.02 192.92 192.92 399,760.61 12,606.96 399,760.61 (387,153.65)	171.02 1,187.72 192.92 1,209.62 192.92 1,209.62 399,760.61 542,852.45 12,606.96 28,682.70 399,760.61 542,852.45 (387,153.65) (514,169.75) 3,553.04 (387,153.65) (517,722.79)	171.02 1,187.72 192.92 1,209.62 0.00 192.92 1,209.62 0.00 399,760.61 542,852.45 0.00 12,606.96 28,682.70 0.00 399,760.61 542,852.45 0.00 (387,153.65) (514,169.75) 0.00 3,553.04	171.02 1,187.72 (1,187.72) 192.92 1,209.62 0.00 (1,209.62) 192.92 1,209.62 0.00 (1,209.62) 399,760.61 542,852.45 0.00 (542,852.45) 12,606.96 28,682.70 0.00 (542,852.45) (387,153.65) (514,169.75) 0.00 (514,169.75) 3,553.04 3,553.04 3,553.04

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(388,506.42)	(503,852.31)	274,461.77
Cash - Conexus (For Pipeline Deposits)	1,064.38	16,691.70	78,668.76
Cash - Bank - Savings	773.31	1,628.24	640,190.87
Total Cash and Investments:	(386,668.73)	(485,532.37)	993,621.40
ınicipal Taxes Receivable			
unicipal - Tax Receivable - Rural	(810.86)	(29,094.28)	74,889.73
Municipal - Tax Receivable - Urban	(8,604.24)	(19,341.55)	84,757.50
Municipal - Tax Receivable -Taylor Beach	(63.97)	(1,283.50)	5,401.67
Municipal - Tax Receivable -Pasqua Lake	(886.70)	(4,986.52)	49,355.57
Municipal - Tax Recv Fire Truck Spec.		•	(1.57)
Municipal - Tax Receivable - Tax Enforc.	(204.24)	121.14	4,189.73
Total Municipal Taxes Receivable:	(10,570.01)	(54,584.71)	218,592.63

Certified correct and in accordance with the records

Presented to council on

(Date)

Dawn Lugrin Administrator

2023 Provision of Services Agreement

This Agreement made in duplicate effective for the year 2023

BETWEEN:

The Council of the Rural Municipality of North Qu'Appelle No. 187

- and -

The Hamlet Board of the Organized Hamlet of Taylor Beach.

Whereas section 74 of *The Municipalities Act* allows the council of a rural municipality and a hamlet board of an organized hamlet to agree that the hamlet board is to be responsible for the provision of one or more services within the organized hamlet, as long as there are sufficient funds available to the credit of the organized hamlet in its hamlet account, and to authorize the rural municipality to hire the necessary employees or enter into agreements with other parties to carry out the terms of the agreement between the council and the hamlet board; and

Whereas the Organized Hamlet of TaylorBeach was established by Minister's Order and continued pursuant to section 410 of *The Municipalities Act*; and

Whereas Brian Holowatuk, Dwayne Heimlick and Laurie Low are the members of the Hamlet Board of the Organized Hamlet of Taylor Beach holding office on the date this Agreement and are thus authorized to enter into this Agreement on behalf of the Organized Hamlet; and

Whereas the Hamlet Board has submitted a budget to the Council of the Rural Municipality as required by section 69.1 of *The Municipalities Act* and has funds available to it in the hamlet account of the Organized Hamlet; and

Whereas it is necessary and expedient to enter into an agreement between the Council and the Hamlet Board in accordance with the provisions of *The Municipalities Act* and *The Municipalities Regulations*;

NOW, THEREFORE, this Agreement witnesses as follows:

Definitions

- 1. In this Agreement:
- (a) "Act" means *The Municipalities Act*;
- (b) "Council" means the Council of the Rural Municipality of North Qu'Appelle, 187;
- (c) "Hamlet Board" means the duly elected hamlet board of the Organized Hamlet of Taylor Beach;
- (d) "Organized Hamlet" means the Organized Hamlet of Taylor Beach;

(e) "RM" means the Rural Municipality of North Qu'Appelle No. 187.

Allocation to hamlet account

2. For the purposes of clause 69(1)(b) of the Act, the Council and the Hamlet Board agree that the Council shall allocate to the hamlet account 40% of the taxes collected for municipal purposes and the municipal portion of any special licence fees established pursuant to section 306 of the Act from within the Organized Hamlet. As much as 60% of the taxes collected for municipal purposes shall go to allocated shared expenses as per Schedule A. Calculations of hamlet revenues are provided in Schedule C.

Schedule A Allocated Shared Expenses

- 2(1) An allocated shared expense is one that can be shared evenly across the entire RM according to taxable assessment. The shared percentage will be calculated by dividing the hamlet's value by the RM's value. This factor is calculated by:
- (a) Assessment = taxable assessment of hamlet / taxable assessment of the RM.
- (b) Allocated expense = prior years actual plus or minus known changes.
- 2(2) The allocated costs, calculated as per 2(1) for the Hamlet for 2023 are as follows:

Schedule A	Allocated Costs	Amount
510-800-120	Administration	25,687.00
520-210-120	Policing Justice Req	4,631.00
525-210-120	Fire Protection	3,045.00
540-200-120	Garbage Collection	8,480.00
540-200-142	Garbage Disposal Site	3,714.00
570-290-120	Regional Library & FQ Library	959.00
570-500-120	Rexentre Grant	382.00
510-200-152	SAMA	2,500.00
540-200-152	Sewage Lagoon	3,918.00
510-210-125	Governance	2,437.00
540-200-152	SARM Road Haul charge	1,852.00
	Total Allocated Costs	57,605.00

Provision of services

- 3(1) In accordance with section 74 of the Act, the RM and the Hamlet Board agree that the Hamlet Board is responsible for the provision of the following services in the Organized Hamlet of Taylor Beach per Schedule B, Hamlet Expenses:
- (a) all costs associated with garbage pickup, with corresponding road haul charges to the lagoon and the landfill;
- (b) street lights;
- (c) maintenance of streets and roads within the hamlet;

- (d) construction and maintenance, including insurance, of public buildings and equipment;
- (e) the material: cold mix, oil, dustproofing for roads located within the Hamlet. The costs for these services on roads immediately adjacent to the Organized Hamlet will be shared on a case by case basis and in co-operation between the RM and the Organized Hamletand in advance of the undertaking of these services;
- (f) capital projects within the Organized Hamlet, at the request of the Organized Hamlet;
- (g) services within the Organized Hamlet, at the request of the Organized Hamlet;
- (h) Organized Hamlet board expenses and indemnities.

3(2) Subject to the availability of funds in the hamlet account of the Organized Hamlet and to the other provisions of this Agreement, the Council shall retain the services of the employees required to provide the services identified in subparagraph (1) and enter into any other agreements with third parties that may be required to facilitate the provision of those services.

Schedule B Hamlet Expenses

3(3) Hamlet Expenses are those that are discretionary and can **not** be shared evenly across the RM. Some are shared with certain parts of the RM. These expenses would include those of 3(1), but more specifically are listed in Schedule B below along with the person overseeing the expenditure and shall be granted the authority to spend the budgeted amount. Any amounts over and above the budgeted amount would have to receive prior written approval from the hamlet board.

Schedule B	DISCRETIONARY	EXPENDITURES	Responsible
510-110-120	Board Expenses	500.00	Dwayne Heimlick
510-240-120	Memberships (PARCS, Zoom, Survey)	650.00	Laurie Low
510-900-120	Honorarium, gift cards	1,500.00	Laurie Low
530-210-122	Road Crew & Equipment	6,000.00	Brian Holowatuk
530-220-123	WSA flood program/environmental	1,500.00	Brian Holowatuk
530-160-120	Hamlet Directed Road Maintenance	2,000.00	Brian Holowatuk
530-210-129	Lakeview Crescent/Taylor point pavement	20,000.00	Dwayne Heimlick
530-210-130	Play ground project	10,000.00	Laurie Low
530-210-131	Recyle project	1,500.00	Brian Holowatuk
530-470-120	Signs/Bulletin Board	300.00	The Board
510-210-126	Social committee	800.00	Laurie Low
570-210-120	Community clean up day	750.00	The Board
540-210-120	Planting Grass & Trees	500.00	The Board
540-900-120	AED training and maintenance	500.00	Laurie Low
540-210-110	Tree Trimming & Removal (Pest Cont.)	500.00	The Board
530-310-120	Street Lighting	1,600.00	RM
	Total Discretionary Expenses	48,600.00	

Schedule C: Hamlet Revenue

3(4) Hamlet budgeted revenue is calculated as per spreadsheet, Schedule C below:

Schedule C 410-110-120	Revenues Net Levy	Amount
410-130-120	Discounts	89,639.08
	Net Levy Minus Discount	-3,415.00 86,224.08
450-120-120 450-230-120	Revenue Sharing Grant Gas Tax for Capital Project	7,341.00 5,489.00
	TOTAL REVENUES	99,054.08

Schedule D: HamletReserve

3(5) Hamlet budgeted reserve is calculted as per spreadsheet, Schedule D below:

Schedule D SURPLUS (Deficit)	Reserve Account -7,150.92
Reserve Account at start of year	157,046.04
Surplus / Deficit	-7,150.92
Reserve Account at end of year	149,895.12

Procedures for payments out of hamlet account

- 4. In order to ensure that moneys in the hamlet account are used only for thepurposes authorized by subsection 69(2) of the Act, no payment may be made out of the hamlet account unless:
- (a) the expenditure is contained in the budget, as per Schedule A and B, submitted to Council as required by section 69.1 or otherwise authorized by Council prior to incurring it; and
- (b) the expenditure is:
- (i) for the payment of indemnities to members of the Hamlet Board;
- (ii) for the provision of services under this Agreement; or
- (iii) authorized under sections 73, 75 or 76 of the Act.

For Further clarity, any expense authorized by the Hamlet Board which has not been included in Schedules A or B (such as items approved by the Hamlet residents at the annual meeting) will be supported by Board recorded minutes documenting the motion from the floor and the results from the vote for the expense item).

GST Reimbursement

5. Any GST monies on invoices paid from the hamlet account, shall be returned to the hamlet account.

DATED at Fort Qu'Appelle, Saskatchewan, this 13 day of 1020.

RURAL MUNICIPALITY OF NORTH QU'APPELLE 187

Per:

Per: Dawn Lugrin, Acting Administrator

THE HAMLET BOARD OF ORGANIZED HAMLET OF TAYLOR BEACH

Per: ____ Brian Holowatuk, Chair

Per:

Laurie Low, Secretary

Per: _____ Dwayne Heimlick, Member

UNCLASSIFIED

aylor Beach Budget		2023 Budget	2022 Actuals	2022 Budget	
	Hamlet Assessment (Taxable 80%)	33,450,905.00	33,450,905.00	32,488,415.00	
	Municipal Mill Rate	1.75	1.75	1.75	
	Municipal Tax Levy	58,539.08		56,854.73	
	Base Tax (104x\$250) + (51x\$100)	31,100.00		30,800.00	
410-110-120	Net Levy	89,639.08	90,226.08	87,654.73	
410-400-220	Tax Adjustments	0.445.00	-100.00	4.007.04	
410-130-120	Discounts	-3,415.00	-3,415.34	-4,027.84	
420-100-120	Net Levy Minus Discount Donation	86,224.08 0.00	86,710.74	83,626.89	
420-800-220	Administration	0.00		0.00 0.00	
450-120-120	Revenue Sharing Grant	7.341.00	7,341.00	9,094.00	
450-230-120	Gas Tax for Capital Project	5,489.00	8,155.37	10,416.00	
450-430-100	Receivable - 2019 FDRP Grant	0,400.00	0,100.01	10,410.00	
	TOTAL REVENUES	99,054.08	102,207.11	103,136.89	
M-12	DISCRETIONARY EXPENDITURES			203/230.03	Responsible
510-110-120	Board Expenses	500.00		500.00	Dwayne Heimlich
510-240-120	•				•
	Memberships (PARCS, Zoom, Survey)	650.00	646.88	600.00	Laurie Low
510-900-120	Honorarium, gift cards	1,500.00	900.00	2,000.00	Laurie Low
530-210-122	Road Crew & Equipment	6,000.00	6,367.13	14,000.00	Brian Holowatuk
530-210-128	Invercauld pavement		15,214.91	28,000.00	
530-220-123	WSA flood program/environmental	1,500.00	3,750.00	7,500.00	Brian Holowatuk
530-230-127	Dust proofing Elva/Lakeview Cr		1,486.00	1,000.00	Brian Holowatuk
530-160-120	Hamlet Directed Road Maintenance	2,000.00	2,472.75	2,000.00	Brian Holowatuk
530-210-129	Lakeview Crescent/Taylor point pavement	20,000.00		•	Dwayne Heimlich
530-210-130	Play ground project	10,000.00			Laurie Low
530-210-131	Recyle project	1,500.00			Brian Holowatuk
510-250-120	Crime Stopper	1,500.00		200.00	RM
530-470-120	Signs/Bulletin Board	300.00	107.54		
	.		197.54	300.00	The Board
510-210-126	Social committee	800.00	449.62	800.00	Laurie Low
30-220-124	Lakeview Crescent road prep		3,868.00	6,500.00	Brian Holowatuk
570-210-120	Community clean up day	750.00	363	750.00	The Board
540-210-120	Planting Grass & Trees	500.00		750.00	The Board
540-900-120	AED training and maintenance	500.00	409.16	500.00	Laurie Low
540-210-110	Tree Trimming & Removal (Pest Cont.)	500.00	500.00	500.00	The Board
530-310-120	Street Lighting	1,600.00	1,591.87	1,600.00	RM
	Tatal Discussion and Police	40.500.00	2		
Municipal Services (A	Total Discretionary Expenses	48,600.00	37,853.86	67,500.00	
10-800-120	Administration	25,687.00	25,687.00	20 605 00	
520-210-120	Policing Justice Req	4,631.00	4,630.66	29,695.00 4,201.00	
525-210-120	Fire Protection	3,045.00	3,044.85	3,177.00	
540-200-120	Garbage Collection	8,480.00	8,479.57	7,646.00	
540-200-142	Garbage Disposal Site	3,714.00	3,713.54	4,335.00	
570-290-120	Regional Library & FQ Library	959.00	958.60	973.00	
570-500-120	Rexentre Grant	382.00	763.00	397.00	
510-200-152	SAMA	2,500.00	2,500.26	2,560.00	
540-200-152	Sewage Lagoon	3,918.00	3,902.00	3,918.00	
510-210-125	Governance	2,437.00	2,437.00	3,000.00	
540-200-152	SARM Road Haul charge	1,852.00	1,852.00	1,433.00	
510-500-120	Calling Lakes Grants TB	,	•	114.00	
	Total Allocated Costs	57,605.00	57,968.48	61 440 00	
TOTAL EXPENDITUR		106,205.00	95,822.34	61,449.00 128,949.00	
SURPLUS (Deficit)		-7,150.92	6,384.77		
Reserve Account					
	art of year	157.046.04	150,661.27	150 661 27	
Reserve Account Reserve Account at sta Surplus / Deficit Reserve Account at en		157,046.04 -7,150.92	150,661.27 6,384.77	150,661.27	

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