

Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue S, Fort Qu'Appelle, Saskatchewan
Tuesday, May 9, 2023, 9:00 a.m.

Present:	Reeve:		Vacant
	Deputy Reeve:	Division 3	Nik Whalen
	Council Members:	Division 2	Ron Palmer
		Division 4	Bernard Churko
		Division 5	Tim Hollerbaum
		Division 6	Garnet Spanier
	Staff:	Administrator	Dawn Lugin
		Assistant Administrator	Gwen Lowe
		Public Works Foreman	Lloyd Webster

Absent: Council Members: None

A quorum being present, Deputy Reeve N. Whalen called the meeting to order at 9:00 a.m.

23-245 REGULAR MEETING MINUTES/R. PALMER

"THAT the minutes of the regular meeting of Council held April 25, 2023, be adopted as presented." CARRIED

23-246 SPECIAL MEETING MINUTES/T. HOLLERBAUM

"THAT the minutes of the special meeting of Council held May 3, 2023, be adopted as presented." CARRIED

23-247 CORRESPONDENCE/B. CHURKO

"THAT the following Correspondence be accepted as presented and filed:

- a. North Valley Waste Management Authority – Minutes March 20, 2023
- b. Ministry of Government Relations-Building & Technical Standards Branch
- c. SaskEnergy Rate Increase Cancelled
- d. S.G.I.- Municipalities May allow e-scooters

CARRIED

23-248 REGIONAL EMERGENCY MEASURES ORGANIZATION/N. WHALEN

"THAT the written report be accepted as presented." CARRIED

23-249 ADMINISTRATION REPORT/T. HOLLERBAUM

"THAT the written report be accepted as presented." CARRIED

Presenters Ian Goeres & Team, Acting Director, Regional Planning entered chambers at 9:20 am

23-250 FOREMAN REPORT/G. SPANIER

"THAT the verbal report be accepted as presented." CARRIED

23-251 GROOMES VISTA MR-2 WORK/G. SPANIER

"THAT council instructs the administrator to prepare a request for quotes for a survey of the required work area on the municipal reserve MR-2 at Groomes' Vista." CARRIED

Foreman L. Webster left chambers at 9:32 am

At 9:32 am Ian Goeres & Team, Acting Director, Regional Planning presented to council information on district and official community plans, and discussed the Calling Lakes District Planning Commission.

Presenters Ian Goeres & Team, Acting Director, Regional Planning left chambers at 10:44 am

23-252 CALLING LAKES DISTRICT PLANNING COMMISSION (CLDPC)/ N. WHALEN

"THAT Council instructs the administrator to prepare a letter to the Commission to be hand-delivered at the next meeting Commission." CARRIED

23-253 CALLING LAKES DISTRICT PLANNING COMMISSION (CLDPC)/R. PALMER

"THAT Council authorize Deputy Reeve N. Whalen to attend the June Calling Lakes District Planning Commission meeting to provide the letter above on behalf of the RM Council." CARRIED

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23-254 BYLAW NO. 2023-05, A BYLAW TO AMEND BYLAW 2017-06/T. HOLLERBAUM

"THAT Bylaw No. 2023-05, a Bylaw to amend bylaw 2017-06 Regulation of Speed Bylaw, be read for a THIRD time and adopted by Council."

CARRIED

23-255 BYLAW 2023-07 EXTENSION OF TIME FOR PREPARATION OF ASSESSMENT ROLL/B. CHURKO

"THAT Bylaw 2023-07, Extension of time for preparation of assessment roll, be INTRODUCED and read for the First time."

CARRIED

23-256 BYLAW 2023-07 EXTENSION OF TIME FOR PREPARATION OF ASSESSMENT ROLL/R. PALMER

"THAT Bylaw 2023-07, Extension of time for preparation of assessment roll, be read for the SECOND time."

CARRIED

23-257 BYLAW 2023-07 EXTENSION OF TIME FOR PREPARATION OF ASSESSMENT ROLL/G. SPANIER

"THAT Bylaw 2023-07, Extension of time for preparation of assessment roll, be given THREE readings at this meeting."

CARRIED UNANIMOUSLY

23-258 BYLAW 2023-07 EXTENSION OF TIME FOR PREPARATION OF ASSESSMENT ROLL/T. HOLLERBAUM

"THAT Bylaw 2023-07, Extension of time for preparation of assessment roll, be read for the THIRD time and adopted."

CARRIED

23-259 BYLAW NO. 2023-08, A BYLAW TO CREATE TERMS OF REFERENCE POLICY/B. CHURKO

"THAT Bylaw No. 2023-08, a Bylaw to create Terms of Reference Policy, be INTRODUCED and read for the FIRST time."

CARRIED

23-260 BYLAW NO. 2023-08, A BYLAW TO CREATE TERMS OF REFERENCE POLICY/R. PALMER

"THAT Bylaw No. 2023-08, a Bylaw to create terms of reference policy, be read for the SECOND time."

CARRIED

23-261 BYLAW NO. 2023-08, A BYLAW TO CREATE TERMS OF REFERENCE POLICY/G. SPANIER

"THAT Bylaw No. 2023-08, a Bylaw create terms of reference policy, be given THREE readings at this meeting."

CARRIED UNANIMOUSLY

23-262 BYLAW NO. 2023-08, A BYLAW TO CREATE TERMS OF REFERENCE POLICY/T. HOLLERBAUM

"THAT Bylaw No. 2023-08, a Bylaw create terms of reference policy, be read for the THIRD time and adopted."

CARRIED

23-263 ACCOUNTS FOR PAYMENT/T. HOLLERBAUM

"THAT the list of accounts for cheque numbers **11368 to 11405 totaling \$81,718.32** including Preauthorized payments and Payroll, attached hereto, and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

23-264 BANK RECONCILIATIONS/B. CHURKO

"THAT Council accept the April 2023 bank reconciliations."

CARRIED

23-265 FINANCIAL STATEMENTS/N. WHALEN

"THAT the Statement of Financial Activities for the month of April 2023, attached and forming a part of these minutes, be accepted as presented."

CARRIED

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23-266 RESCIND MOTION 23-173/ T. HOLLERBAUM

"THAT council rescind motion 23-173 passed on March 24, 2023."

CARRIED

23-267 AMEND RESOLUTION 22-398 PASQUA LAKE ROAD NAME CHANGE/ T. HOLLERBAUM

"THAT Council amends resolution number 22-398 Civic addressing road naming direction made On June 28, 2022, to include the following:

"AND furthermore, that the road name changes are made to the following in the Land Surveys Directory: Road named Pasqua Drive will be renamed to Pasqua Lake Road on plans 70R11611, 60R06048, 74R18370, 60R05241, 59R01797. Road named Spanier Drive will be renamed to Pasqua Lake Road on plans 60R11131, 59R07200, 61R32781. Road named Graham Drive renamed to Pasqua Lake Road on plan BA2284. Road named Braumberger Drive renamed to Pasqua Lake Road on plan 60R00068."

CARRIED

23-268 RECESS/ G. SPANIER

"THAT this meeting be recessed at 12:05 p.m."

CARRIED

Deputy Reeve N. Whalen asked that the meeting reconvenes at 12:10 pm.

23-269 RECONVENE/N. WHALEN

"THAT this meeting reconvenes at 12:13 p.m."

CARRIED

23-270 ELECTION OFFICIALS' REMUNERATION BY-ELECTION/R. PALMER

"THAT The RM Council set the by-election remuneration of the Returning Officer, Deputy Returning Officer and Poll Clerk at their respective hourly rates as employees of the Municipality, with the choice of pay for time at regular and overtime rates, or time-in-lieu at regular time and overtime as per Provincial labor standards, at the choice of the staff."

CARRIED

23-271 BY-ELECTION ADVANCE POLL/N. WHALEN

"THAT RM 187 Council set the Advance polls for Saturday, September 23rd, 2023, from 9:00 am to 1:00 pm at the RM of North Qu'Appelle No. 187 municipal office located at 136 Company Ave S., Fort Qu'Appelle, which is that same location for the by-election being held on Wednesday September 27, 2023."

CARRIED

23-272 PERSONEL WAGE INCREASE/N. WHALEN

"THAT Council increase Devin Horsman's wage by \$1.20 per hour retroactively to April 26, 2023."

CARRIED

23-273 CLEARING THE PATH AGREEMENT UPDATE/G. SPANIER

"THAT Council authorize the Deputy Reeve and Administrator to sign the Clearing the Path Agreement."

CARRIED

23-274 SPEED LIMIT CHANGE LAROCQUE ESTATES/R. PALMER

"THAT Council table this item until further review of the Speed bylaw 2017-06 may be Carried out."

CARRIED

23-275 SUSTAINABLE CANADIAN AGRICULTURAL PARTNERSHIP (SCAP)/G. SPANIER

"THAT Council participate in the Sustainable Canadian Agriculture Partnership programs."

CARRIED

23-276 SW 27-20-14-W2M REMEDIAL WORK/N. WHALEN

"THAT Council engages Echo Electric to remove rocks at crossing in '27 Coulee' area at a verbal quoted rate of \$250.00 per hour, plus taxes, as Contractor is already in area with equipment."

CARRIED

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23-277 MAINTENANCE FOR COUNCIL TABLETS/N. WHALEN

"THAT Council instructs the Administrator to contact PC Place to arrange for maintenance to be done on the Councillors' tablets."

CARRIED

23-278 PUBLIC AREA NUISANCE ISSUE- DIVISION 2/ T. HOLLERBAUM


"THAT Council instructs the Public Works crew to remove the garbage cans from the public area in Division 2 near Mission Lake Road and install applicable signage from inventory for 'pack in pack out'."


CARRIED

23-279 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 1:21 pm."

Approved this 23rd day of May, 2023


Deputy Reeve


Administrator

Next regular meeting of Council, Tuesday, May 23, 2023 at 9:00 a.m.

May 4, 2023

EMO Report: Mar 22 to May 3, 2023

- Communications ongoing with Standing Buffalo First Nation for required wording changes to the draft agreement. This item is now taken out of future meeting discussions and will be taken care of by Dave and Charmain
- Fort San now has representation of Jack Huntington in the REMO. Charmain and Dave are working to get their community up to speed.
- All Nation Healing Hospital will be assisting in putting together a tabletop exercise in the future to test their emergency preparedness.
- Proposed dates will be sent out to the group for Keri to come and teach ICS-100 in the morning and ICS-402 in the afternoon. Staff is encouraged to participate in the ICS-100 training and council to attend ICS-402. Charmain will be getting a quote from the legion and reaching out to participants of the group to share the cost of hall rental and lunch.
- Spring runoff – newest up to date information available on the Fort Qu'Appelle fire department website. Water has not yet peaked but is expected to start to level off or reduce in 10-14 days. This will be watched closely by Dave but with very little precipitation in the next few weeks we shouldn't see a drastic or sudden increase in water levels. Certain areas are seeing breach of banks at Muscowpetung, Piopot and past Katepwa.
 - After multiple pump failures during the spring runoff, it was suggested that communities implement an equipment testing frequency. Some communities have this in place, but we should look at our procedure for testing of pumps, hoses, connectors, etc.
- Wild fires – The dry conditions and lack of rain are making this a major concern. Communities should be prepared to put fire bans in place and assist if fires happen. The local fire department is working on purchasing portable pumps, tanks and house sprinklers.
- Resource lists – FQ Fire has requested a list of owned resources that the RM could dispatch in the event of an emergency.

Respectfully Submitted

Charmain Wowk – Assistant Regional EMO Coordinator



Administration Report to Council
Tuesday May 9, 2023

Bank Balance \$ 493,954 as of May 8/2023
Pasqua Lake Reserve \$ 387,174 as at Dec.31/2022
Taylor Beach Reserve \$ 157,046 as at Dec.31/2022

Complaints 4 new RIC's opened between April 21- May 5, 2023

Permits (Development & Building): 2 Newly Received permits – 0 permit(s) approved; 0 at PBI in review.
 8 in office awaiting review/need additional items & information;
 0 cancelled by owner; 1 Request for extension under review

	May 2023	<p>ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up:</p> <p>May 2023 1st Previous year annual Hail Statement due to SMHI - <i>done</i> 10th School tax collections previous month due to Province -<i>done</i> 15th File & remit previous month payroll deductions to CRA & MEPP – <i>done</i> 31st - Last day for C&D Authorities to provide assessed lands & levy for current year</p>
		<ul style="list-style-type: none"> - Consultations with Water Security Agency ongoing - Dialogue with developers, building designers, contractors, residents, - Weekly meetings for Office staff being practiced - calls on zoning compliance, real estate listings, development concerns relative to Provincial flood zone & fringe regulations - Bylaw Enforcement continues - 2022 GST Refund received - Assessment Notice from Town of Fort Qu'Appelle received and reviewed - Prairie Coop 2022 Dividends received - Valley Lawn Services has changed its name- now 'Valley Lawn & Tree' - Administrator & Assistant Administrator away May 15th through 18th attending the Rural Municipal Administrator's Assoc. (RMAA) annual convention - Office working on OH Pasqua Lake mailout for upcoming AGM - OH Taylor Beach AGM scheduled for Saturday June 3rd at 10am - OH Pasqua Lake AGM scheduled for Saturday June 10 at 10am - vacation planning under way

- Devin 17 days remaining 2023
- Darcy 15 days remaining 2023
- Lloyd 18 days remaining 2023
- Gwen 30 days remaining 2023
- Dawn 35 days remaining 2023
- Charmain 14 days remaining 2023
- Todd 0 days remaining 2023
- Brian 0 days remaining 2023

Respectfully submitted,
Dawn Lugin

RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

BYLAW NO 2023-05

A Bylaw to Amend Bylaw No. 2017-06, known as the Regulation of Speed Bylaw.

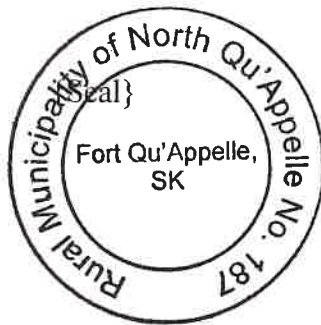
The Council of the Rural Municipality of North Qu'Appelle of No. 187, incorporated in the Province of Saskatchewan, enacts Bylaw 2023-05 as follows:

1. That Bylaw No. 2017-06 is amended by:
 - A. Under Section 3, adding new 'Subsection 3.8 "that portion of public highway thru NE section 20-21-14-W2M, identified as Road Plans 67R28424 and portion of 60R00068, in the Organized Hamlet of Pasqua Lake, to the east boundary of section NW 20-21-14-W2M." '.
 - B. Under Section 5, by striking out the text in Subsection 5.2 and substituting with the following 'subject to Subsections 3.2 and 3.8, any public highway within the Organized Hamlet of Pasqua Lake.'.
2. This bylaw shall come into full force and take effect upon final passing.

1st Reading: February 28, 2023

2nd Reading: February 28, 2023

3rd Reading: May 9, 2023.




Deputy Reeve


Administrator

BYLAW TO EXTEND TIME TO COMPLETE THE ASSESSMENT ROLL

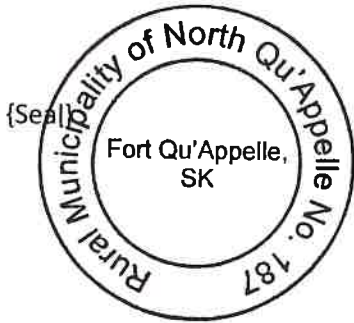
Rural Municipality of North Qu'Appelle No. 187

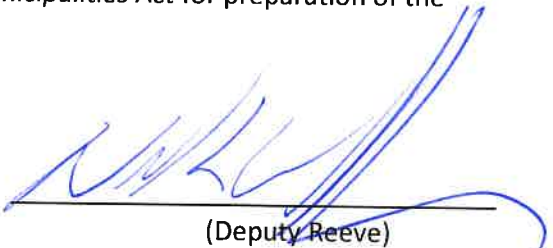
BYLAW NO 2023-07

A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ASSESSMENT ROLL

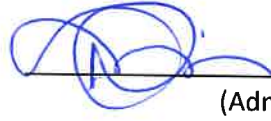
The Council of the Rural Municipality of North Qu'Appelle No. 187 in the Province of Saskatchewan enacts as follows:

1. The time required pursuant to subsection 204(1) of *The Municipalities Act* for preparation of the assessment roll be and is extended to June 30, 2023.
2. Bylaw No. 13-02 & 2019-03 are hereby repealed.





(Deputy Reeve)



(Administrator)

Read a third time and adopted

this 9th day of May, 2023

COUNCIL COMMITTEES TERMS OF REFERENCE POLICY BYLAW

RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

BYLAW NO. 2023-08

A BYLAW TO PROVIDE THE TERMS OF REFERENCE FOR THE COUNCIL COMMITTEES OF FINANCE,
PERSONNEL, AND PUBLIC WORKS

The Council of the Rural Municipality of North Qu'Appelle No. 187 in the Province of Saskatchewan enacts as follows:

1. Short Title

1.1 This bylaw may be cited as "The Terms of Reference Policy".

2. Purpose

2.1 The purpose of this bylaw is to establish the terms of reference policy for recommendations and responsibilities of the committees.

3. Committee Procedures and Appointments

3.1 Will be referenced to the Council Procedures Bylaw 2021-008 - Part VI 64 & 65

4. Terms of Reference

4.1 Finance Committee – Schedule 'A'

4.2 Personnel Committee – Schedule 'B'

4.3 Public Works Committee- Schedule 'C'

{Seal}



Deputy Reeve

Administrator

Read a third time and adopted

this 9th day of May, 2023

Administrator

Schedule 'A'

Rural Municipality of North Qu'Appelle No. 187

Finance Committee Terms of Reference

- Whole of council attend spring budget and long-term planning meeting
- Recommend the annual budget of the RM
- Recommend the annual mill rate and adjustment factor
- Make recommendations on the purchase of non-budget items
- Make recommendations on budgeting for capital items
- Negotiate financial contracts examples-land leases, lease agreements, office agreement et.
- Annually review and make recommendations regarding cost sharing with Organized Hamlets within the RM
- To do any ad hoc tasks as directed by RM 187 Council

Other Responsibilities

- Review the auditor's report
- At a minimum meet during the period March – April to work on the budget and October-November to compare the budget to the actual financial happenings.

Passed by Council on September 25, 2017
Resolution number 17-496
Amended by Council on April 25, 2023
Resolution number 23-228

Schedule 'B'

Rural Municipality of North Qu'Appelle No. 187

Personnel Committee Terms of Reference

- Execute and be responsible for the Personnel Conduct Policy
- Oversee the "zero-tolerance policy"
- To review, and make recommendations on salaries and oversee the salary policy (personnel policy)
- To interview for new employees
- To revise and alter policies and procedures as directed by council
- To oversee performance review of employees as per the performance review policy
- To do any ad hoc tasks as directed by council.

Passed by Council on October 11, 2017
Resolution number 17-548
Amended by Council on
Resolution number

Schedule 'C'

Rural Municipality of North Qu'Appelle No. 187

Public Works Committee Terms of Reference

- Develop and provide list of work in conjunction with projects, routine maintenance, and input from division councillors.
- Ensure the provision of adequate road surfaces for year-round usage.
- Ensure sufficient staffing levels and equipment to provide an acceptable standard of service for municipal roadways.
- Ensure all municipal equipment is well serviced and maintained and ensure acceptable standards to enable shop and property to be clean, tidy and kept in orderly fashion.
- Be responsible for, and the implementation of the works policy.
- Ensure a conduit of communication for information to works crew.
- Report work activity to council accurately and in a timely manner.
- Evaluate, monitor, and advise council of the annual capital works program, including short- and long-term plans.
- Identify cost and /or estimates of projects.
- Liaise with works foreman on equipment and supplies required to maintain adequate works, operations, and advise council of such.
- Develop gravel maps based on division councillors and grader operators input and develop policy to ensure implementation of grading maps.
- Develop policy for effective mowing operations in all divisions, including the requirement for the spraying of noxious weeds when required.
- Advise council of requirements for major road construction/re-builds.
- Develop policy for flood mitigation and any other type of foreseeable emergency within the municipality.
- Organize and arrange for contractors, (with assistance from the Administrator), when required.
- Obtain estimates (with assistance of the Administrator), for capital expense of equipment, evaluate and advise council.
- With the assistance of the Administrator, coordinate tenders of public works projects and equipment.
- Evaluate bids, estimates, and quotes on municipal projects and make recommendations to council.
- Ensure a mechanism to listen to ratepayers concerns regarding roadway infrastructure.
- Continually monitor maintenance program to ensure compatibility with changing traffic volume and flow.
- To do any ad hoc task as directed by council.

Passed by Council on October 11, 2017
Resolution number 17-547
Amended by Council on
Resolution number

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00062 to 2023-00069**

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11368- Man Pay 28-02	4/28/2023	Lowe, Gwen 210-400-910 - Paymate suspen:	Pay Apr 28	1,526.43	1,526.43
11369- Man Pay 28-03	4/28/2023	Webster, Lloyd 210-400-910 - Paymate suspen:	Pay Apr 25	1,920.13	1,920.13
11370- Man Pay 28-04	4/28/2023	McCullough, Darcy 210-400-910 - Paymate suspen:	Pay Apr 28	966.89	966.89
11371- Man Pay 28-01	4/28/2023	Lugrin, Dawn 210-400-910 - Paymate suspen:	Payroll Ending Apr 28	2,158.19	2,158.19
11372- Man Pay 28-05	4/28/2023	Horsman, Devin 210-400-910 - Paymate suspen:	Pay Apr 28	1,705.89	1,705.89
11373- Man Pay 28-07	4/28/2023	Bowes, Todd 210-400-910 - Paymate suspen:	Pay Apr 28	408.23	408.23
11374- Man Pay 28-06	4/28/2023	Wowk, Charmain 210-400-910 - Paymate suspen:	Pay Apr 28	1,056.53	1,056.53
11375- Man Pay 28-08	4/28/2023	Bergman, Brian 210-400-910 - Paymate suspen:	Pay Apr 28	880.89	880.89
11376 04282023	4/28/2023	Myers, Leonard 530-210-121 - TS - Maint. - Conti	Pay Apr 28	1,015.00	1,015.00
11377 LSAS1453595	4/30/2023	Alsco 530-410-120 - TS - Maint. - Sho 110-340-110 - GST Receivable	Coverall Rental Both Tax Code	58.17 2.74	
LSAS1455239		900-110-110 - GST Paid	Both Tax Code	2.74 NL	60.91
LSAS1456865		530-410-120 - TS - Maint. - Sho 110-340-110 - GST Receivable	Coverall Rental Both Tax Code	58.17 2.74	
LSAS1458499		900-110-110 - GST Paid	Both Tax Code	2.74 NL	60.91
		530-410-120 - TS - Maint. - Sho 110-340-110 - GST Receivable	Coverall Rental Both Tax Code	58.17 2.74	
		900-110-110 - GST Paid	Both Tax Code	2.74 NL	60.91
				2.74 NL	60.91
			Payment Total:		243.64
11378 04302023	4/30/2023	Bergman, Brian 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
11379 04302023	4/30/2023	Bowes, Todd 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
11380 04302023	4/30/2023	Horsman, Devin 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
11381 04302023	4/30/2023	Lugrin, Dawn 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - April	25.00	25.00
11382 04302023	4/30/2023	McCullough, Darcy 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
11383 PVSD-04302023	4/30/2023	Ministry of Finance Issued to: Minister of Finance 210-210-190 - Prairie Valley #2C	April Remittance	29,615.05	29,615.05
11384 04112023	4/30/2023	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit 29 Mar to 11 A	2,626.32	2,626.32
04252023		210-200-230 - MEPP Payable	MEPP Remit 12 Apr to 25 A	2,791.72	2,791.72
			Payment Total:		5,418.04
11385 04302023	4/30/2023	Myers, Leonard 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
11386 CW-48854	4/30/2023	PC Place 510-410-145 - GG - Maint - Offic 110-340-110 - GST Receivable	Monthly Licensing - May Both Tax Code	116.07 5.48	
		900-110-110 - GST Paid	Both Tax Code	5.48 NL	121.55
11387 04112023	4/30/2023	Receiver General 210-200-200 - Income Tax Paya	Remit Period End 11 Apr	2,315.56	

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00062 to 2023-00069**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
04252023		210-200-210 - CPP Payable	Remit Period End 11 Apr	1,617.76	4,450.59
		210-200-220 - EI Payable	Remit Period End 11 Apr	517.27	
		210-200-200 - Income Tax Paya	Remit Period End 25 Apr	2,448.01	
		210-200-210 - CPP Payable	Remit Period End 25 Apr	1,744.30	
		210-200-220 - EI Payable	Remit Period End 25 Apr	554.75	
			Payment Total:		4,747.06
11388 04302023	4/30/2023	Sask Energy 530-300-110 - TS - Maint. - Utilit	April Shop	326.65	
		110-340-110 - GST Receivable	GST Tax Code	16.33	
04192023		900-110-110 - GST Paid	GST Tax Code	16.33 NL	342.98
		510-300-110 - GG - Utility - Hea	Office April - SaskEnergy	289.55	
		110-340-110 - GST Receivable	GST Tax Code	14.47	
		900-110-110 - GST Paid	GST Tax Code	14.47 NL	304.02
			Payment Total:		647.00
11389 04302023	4/30/2023	Sask Tel Cmr 530-300-140 - TS - Maint. - Utilit	Forman Cell April	87.46	
		110-340-110 - GST Receivable	Both Tax Code	4.12	
		900-110-110 - GST Paid	Both Tax Code	4.12 NL	91.58
11390 3242	4/30/2023	Valley Lawn & Tree LTD 510-270-100 - GG - Cont. - Mair	March Office Snow Remove	150.00	
		110-340-110 - GST Receivable	GST Tax Code	7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50 NL	157.50
04302023		540-200-110 - EH - Waste Colle	Garbage Collection	4,461.67	
		540-200-120 - EH - Waste Colle	Garbage Collection	709.07	
		540-200-130 - EH - Waste Colle	Garbage Collection	2,339.91	
		110-340-110 - GST Receivable	GST Tax Code	375.53	
		900-110-110 - GST Paid	GST Tax Code	375.53 NL	7,886.18
			Payment Total:		8,043.68
11391 04302023	4/30/2023	Wowk, Charmain 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - April	25.00	25.00
11392 05032023	5/9/2023	Banks, Gerald 540-210-100 - EH - Cont. - Pest	Deer Removal - Lebret Add	56.40	56.40
11393 504763	5/9/2023	Crown Shred & Recycling 510-200-192 - GG - Shred- Rec	April Shredding/Document I	140.85	
		110-340-110 - GST Receivable	GST Tax Code	7.04	
		900-110-110 - GST Paid	GST Tax Code	7.04 NL	147.89
11394 1888	5/9/2023	C & R Septic Inc 530-290-100 - TS - Maint. - Con	Shop pit pump out	150.00	
		110-340-110 - GST Receivable	GST Tax Code	7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50 NL	157.50
11395 2023 Postage	5/9/2023	Francotyp Postalia Canada Inc. Issued to: FP-Teleset			
		510-400-120 - GG - Maint. - Pos	Postage - CIN# 213000160	4,000.00	
		110-340-110 - GST Receivable	GST Tax Code	200.00	
		900-110-110 - GST Paid	GST Tax Code	200.00 NL	4,200.00
11396 22443	5/9/2023	Grasslands News Group 510-200-170 - GG - Cont. - Adv	Public Notice	151.70	
		110-340-110 - GST Receivable	GST Tax Code	7.59	
		900-110-110 - GST Paid	GST Tax Code	7.59 NL	159.29
11397 61566	5/9/2023	Lakeside Septic 530-450-100 - TS - Maint. - Culv	Culvert Jetting - R-Place, Hi	375.00	
		110-340-110 - GST Receivable	GST Tax Code	18.75	
		900-110-110 - GST Paid	GST Tax Code	18.75 NL	393.75
11398 0007977033	5/9/2023	Loraas Disposal 540-200-110 - EH - Waste Colle	Garbage Collection - April	60.00	
		110-340-110 - GST Receivable	GST Tax Code	3.00	
		900-110-110 - GST Paid	GST Tax Code	3.00 NL	63.00
11399 2023/24-01280	5/9/2023	MuniSoft 510-210-180 - GG - Admin. Trai	Paymate Advanced Webina	109.00	
		110-340-110 - GST Receivable	GST Tax Code	5.45	
		900-110-110 - GST Paid	GST Tax Code	5.45 NL	114.45
11400 23043055	5/9/2023	Professional Building 510-200-180 - GG - Cont. - Buil	BP Inspections/Reviews - A	3,121.68	

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00062 to 2023-00069**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable	GST Tax Code	156.08	
		900-110-110 - GST Paid	GST Tax Code	156.08 NL	3,277.76
11401	5/9/2023	Prairie Co-operative Ltd.			
04302023		530-410-120 - TS - Maint. - Sho	April 2023 - Fuel and Suppli	99.67	
		530-425-110 - TS - Maint. -Equip	April 2023 - Fuel and Suppli	4,913.04	
		110-340-110 - GST Receivable	Both Tax Code	3.45	
		900-110-110 - GST Paid	Both Tax Code	3.45 NL	
		110-340-110 - GST Receivable	GST Tax Code	245.68	
		900-110-110 - GST Paid	GST Tax Code	245.68 NL	5,261.84
11402	5/9/2023	Profile Tire			
23564		530-420-127 - TS - Main - Repa	Repair/Parts 1-Ton	326.47	
		110-340-110 - GST Receivable	Both Tax Code	15.40	
		900-110-110 - GST Paid	Both Tax Code	15.40 NL	341.87
23573		530-425-110 - TS - Maint. -Equip	DEF Conditioner	98.88	
		110-340-110 - GST Receivable	Both Tax Code	4.66	
		900-110-110 - GST Paid	Both Tax Code	4.66 NL	103.54
23569		530-420-127 - TS - Main - Repa	Repair/Parts 1-Ton	133.51	
		110-340-110 - GST Receivable	Both Tax Code	6.30	
		900-110-110 - GST Paid	Both Tax Code	6.30 NL	139.81
			Payment Total:		585.22
11403	5/9/2023	SaskTel			
04282023		510-300-140 - GG - Utility - Tele	April 2023, RM office	267.02	
		110-340-110 - GST Receivable	Both Tax Code	12.68	
		900-110-110 - GST Paid	Both Tax Code	12.68 NL	279.70
11404	5/9/2023	Spanier, Garnet			
04302023		510-110-116 - GG - Council Ind.	Division 6 Indemnity - April	375.00	
		530-250-116 - TS - Maint. - Trav	Mileage	364.20	
		510-210-116 - GG - Division 6 -	Mileage	36.00	775.20
11405	5/9/2023	C.L. Tulik Excavation LTD.			
1880		530-450-100 - TS - Maint. - Culv	Material for cut road repair	852.00	
		110-340-110 - GST Receivable	Both Tax Code	42.00	
		900-110-110 - GST Paid	Both Tax Code	42.00 NL	894.00
			Total Computer Cheque:		81,557.37

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2023-0006	4/30/2023	De Lage Landen Financial			
2019-09-16		510-200-190 - GG - Cont. - Pho	Copier Lease	153.70	
		110-340-110 - GST Receivable	Both Tax Code	7.25	
		900-110-110 - GST Paid	Both Tax Code	7.25 NL	160.95
			Total Other:		160.95
			Total AP:		81,718.32

Certified Correct This Friday, May 5, 2023

Reeve

Administrator

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy Receivable			480,889.08	(480,889.08)	100.00-
Abatements and Adjustments			(1,000.00)	1,000.00	100.00
Discount on Current Year Taxes			(21,999.38)	21,999.38	100.00
Net Municipal Taxes	0.00	0.00	457,889.70	(457,889.70)	100.00-
Penalties on Tax Arrears	3,059.88	13,958.01		13,958.01	
Total Taxation:	3,059.88	13,958.01	457,889.70	(443,931.69)	96.95-
Fees and Charges					
Custom Work	(364.57)	7,955.10		7,955.10	
Sale of Supplies and Gravel	26.15	5,963.41		5,963.41	
Rentals		2,300.00		2,300.00	
Licenses and Permits	730.00	730.00		730.00	
General Office Services	313.00	1,756.57		1,756.57	
Total Fees and Charges:	704.58	18,705.08	0.00	18,705.08	0.00
Maintenance and Development Charges					
Development Charges		1,000.00		1,000.00	
Other		200.00		200.00	
Total Maintenance and Development Charge	0.00	1,200.00	0.00	1,200.00	0.00
Utilities					
Water	597.75	2,124.50		2,124.50	
Total Utilities:	597.75	2,124.50	0.00	2,124.50	0.00
Unconditional Transfers					
Unconditional Transfers			35,341.00	(35,341.00)	100.00-
Total Unconditional Transfers:	0.00	0.00	35,341.00	(35,341.00)	100.00-
Conditional Grants					
Federal		30,181.50	22,489.00	7,692.50	34.21
Local		742.50		742.50	
Total Conditional Grants:	0.00	30,924.00	22,489.00	8,435.00	37.51
Grants in Lieu of Taxes					
Provincial	816.00	816.00		816.00	
Total Grants in Lieu of Taxes:	816.00	816.00	0.00	816.00	0.00
Investment Income and Commissions					
Investment and Income Revenue	3,057.10	22,327.07		22,327.07	
Total Investment Income and Commissions:	3,057.10	22,327.07	0.00	22,327.07	0.00
Total REVENUES:	8,235.31	90,054.66	515,719.70	(425,665.04)	82.54-
EXPENDITURES					
General Government Services					
Wages	16,488.31	69,565.71	5,000.00	(64,565.71)	1291.31-
Benefits	1,758.88	28,738.65		(28,738.65)	
Professional/Contract Services	5,770.63	68,174.87	173,774.00	105,599.13	60.77
Utilities	645.13	3,625.66		(3,625.66)	
Maintenance, Material and Supplies	1,006.18	13,991.88		(13,991.88)	
Grants and Contributions	200.00	200.00		(200.00)	
Total General Government Services:	25,869.13	184,296.77	178,774.00	(5,522.77)	3.09-
Protective Services					
Police Protection					
Contractual Services			20,831.00	20,831.00	100.00
Total Police Protection:	0.00	0.00	20,831.00	20,831.00	100.00
Fire Protection					
Professional/Contractual Services		1,606.50	13,045.00	11,438.50	87.68
Total Fire Protection:	0.00	1,606.50	13,045.00	11,438.50	87.68

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
Total Protective Services:	0.00	1,606.50	33,876.00	32,269.50	95.26
Transportation Services					
Maintenance					
Wages	15,164.11	58,748.62		(58,748.62)	
Benefits	5,205.45	28,966.73		(28,966.73)	
Professional/Contractual Services	4,532.56	12,018.23	136,900.00	124,881.77	91.27
Utilities	3,198.29	12,252.50	13,600.00	1,347.50	9.9
Maintenance, Materials & Supplies	14,719.57	37,023.50	14,800.00	(22,223.50)	150.16-
Capital Expenditures		315,852.15		(315,852.15)	
Interest	9.17	9.17		(9.17)	
Total Maintenance:	42,829.15	464,870.90	165,300.00	(299,570.90)	181.23-
Snow Removal					
Professional/Contractual Services	350.00	3,764.75	8,000.00	4,235.25	52.94
Maintenance, Materials & Supplies	300.00	6,000.00		(6,000.00)	
Total Snow Removal:	650.00	9,764.75	8,000.00	(1,764.75)	22.06-
Total Transportation Services:	43,479.15	474,635.65	173,300.00	(301,335.65)	173.88-
Environmental Services					
Professional/Contractual Services	13,380.43	82,708.51	101,964.00	19,255.49	18.88
Other			500.00	500.00	100.00
Total Environmental Services:	13,380.43	82,708.51	102,464.00	19,755.49	19.28
Recreation and Cultural Services					
Professional/Contractual Services			5,409.00	5,409.00	100.00
Maintenance, Materials and Supplies			10,800.00	10,800.00	100.00
Grants and Contributions			1,682.00	1,682.00	100.00
Total Recreation and Cultural Services:	0.00	0.00	17,891.00	17,891.00	100.00
Utilities					
Water					
Professional/Contractual Services		21.90		(21.90)	
Utilities	99.81	515.56		(515.56)	
Total Water:	99.81	537.46	0.00	(537.46)	0.00
Total Utilities:	99.81	537.46	0.00	(537.46)	0.00
Total EXPENDITURES:	82,828.52	743,784.89	506,305.00	(237,479.89)	46.90-
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	8,235.31	90,054.66	515,719.70	(425,665.04)	82.54-
EXPENDITURES	82,828.52	743,784.89	506,305.00	(237,479.89)	46.90-
CHANGE IN NET FINANCIAL ASSETS	(74,593.21)	(653,730.23)	9,414.70	(663,144.93)	7043.72-
Change in Non-Financial Assets		3,553.04		3,553.04	
Change in Net Assets	(74,593.21)	(657,283.27)	9,414.70	(666,697.97)	7081.46-
Change in Surplus	(74,593.21)	(657,283.27)	9,414.70	(666,697.97)	7081.46-
Account Balances					
Cash and Investments					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(171,169.64)	(459,003.99)	319,310.09		
Cash - Conexus (For Pipeline Deposits)	15,376.88	33,872.55	33,872.55		
Cash - Bank - Savings	121,726.26	124,211.72	762,774.35		
Total Cash and Investments:	(34,066.50)	(300,919.72)	1,116,256.99		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Rural	(3,570.84)	(35,256.57)	68,727.44		
Municipal - Tax Receivable - Urban	(8,690.04)	(36,415.51)	67,683.54		
Municipal - Tax Receivable -Taylor Beach	(1,502.15)	(2,900.95)	3,784.22		
Municipal - Tax Receivable -Pasqua Lake	(17,246.28)	(24,848.53)	29,493.56		

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
Municipal - Tax Recv. - Fire Truck Spec.			(1.57)		
Municipal - Tax Receivable - Tax Enforc.	(315.60)	(386.26)	3,682.33		
Total Municipal Taxes Receivable:	(31,324.91)	(99,807.82)	173,369.52		

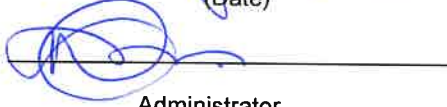
Certified correct and in accordance with the records

Presented to council on



May 9, 2023

(Date)



Administrator

GG - Cont - TB Admin Services			29,687.00	29,687.00	100.00
GG - Cont. - PL Admin Services			95,000.00	95,000.00	100.00