

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Regular Meeting of Council
Agenda 9:00 a.m.

Tuesday November 14, 2023

1. Call to Order
2. Approval of Minutes
 - a. October 24, 2023, Regular Meeting
 - b. October 24, 2023, Public Hearing
3. Business Arising from Minutes
 - a. *Public Hearing - Bunkie*
4. Delegation
 - a. Brandt Warranty
 - b. Calling Lakes District Planning Commission
5. Correspondence
 - a. APAS Update
 - b. Minutes NVWMA Aug 21, Sep 18, Contact list
 - c. RAT Control
 - d. SARM Liability Self-Insurance Plan and Excess Liability for 2024
 - e. Statement Traditional landowners-Piapot FNL
6. Reports
 - a. Foreman
 - b. Administration
7. Bylaws
8. Accounts for Payment/Bank Reconciliation/Financial Statement
9. Unfinished Business
 - a. Calling Lakes District Planning Commission
 - b. Erickson Heights Drainage – CN Permit
 - c. LaRocque Estates Street lights
 - d. *SUBD-001823-2023 - Mission Ridge*
 - e. *Jasmin on Echo Drainage*
10. New Business
 - a. By-Election-Division 3 & Reeve
 - b. Encroachment – Erickson Heights
 - c. Development Par 18 Plan No. CD 1379
 - d. Snow Removal RVPL
 - e. Building and Technical Standards Presentation
 - f. Munisoft Training
 - g. 2023 Weed Inspection Report
 - h. Staff Year End Appreciation
 - i. Revenue Sharing Grant Declaration
 - j. JD 772GP 4000 Hour Service
 - k. 2024 Building Official Appointment
 - l. Taylor Beach Drainage
 - m. Council Committee Appointments
 - n. Clearing the Path Agreement
 - o. SUBD - 002203-2023 - Qu'Appelle Park*
 - p. JD 772GP Extended Warranty*
11. Other Business
 - a. *SARM Convention*
12. Closed Session
 - a. LA FOIP s.16(1) (b) – *Personnel*
13. Adjournment

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Rural Municipality of North Qu'Appelle No. 187
Regular meeting of Council held in the R.M. Council Chambers
136 Company Avenue S, Fort Qu'Appelle, Saskatchewan
Tuesday, November 14, 2023, 9:00 a.m.

- 23-552** **BANK RECONCILIATIONS/B. CHURKO**
"THAT RM Council accept the October 2023 bank reconciliations."
CARRIED
- 23-553** **FINANCIAL STATEMENTS/N. WHALEN**
"THAT the Statement of Financial Activities for the month of October 2023, attached and forming a part of these minutes, be accepted as presented."
CARRIED
- 23-554** **ERICKSON HEIGHTS DRAINAGE – CN RAIL PERMIT/N. WHALEN**
"THAT RM Council instruct administrator to complete the CN rail permit application And pay the required permit fee."
DEFEATED
- 23-555** **CALLING LAKES DISTRICT PLANNING COMMISSION/J. BOEHME**
"THAT RM Council instruct administrator to advise the Calling Lakes District Planning Commission that the RM will continue to participate in the commission."
CARRIED
- 23-556** **SUBD-001823-2023 PROPOSED PARCEL A/N. WHALEN**
"THAT RM Council table this agenda item until interested parties are in agreement."
CARRIED
- 23-557** **RECESS/G. SPANIER**
"THAT this meeting be recessed at 11:46 a.m."
CARRIED

Reeve N. Whalen asked that the meeting reconvenes at 11:59 a.m.
- 23-558** **RECONVENE/N. WHALEN**
"THAT this meeting reconvenes at 11:59 a.m."
CARRIED
- 23-559** **MUNICIPAL BY-ELECTION RESULTS REEVE/G. SPANIER**
"THAT RM Council acknowledge the Results of the September 27, 2023 Municipal By-Election of Reeve as presented."
CARRIED
- 23-560** **MUNICIPAL BY-ELECTION COUNCILLOR DIVISION 3/T. HOLLERBAUM**
"THAT RM Council acknowledge the Abandonment of Poll of the December 6th, 2023 Municipal By-Election for Councillor, Division 3 as presented."
CARRIED
- 23-561** **ENCROACHMENT - ERICKSON HEIGHTS/J. BOEHME**
"THAT RM Council instruct administrator to write a letter to property owners who have sheds, gardens, garden compost bins, metal pile, fencing from the municipal property in Erickson Heights, and FURTHERMORE that all items must be removed by December 31, 2023."
CARRIED
- 23-562** **DEVELOPMENT APPLICATION PAR 18 PLAN NO. CD1379/J. BOEHME**
"THAT RM Council instruct administrator to write a letter to the property owner advising the removal of fill from the existing cut slope is not approved as recommended in the geotechnical study dated October 26, 2023, and FURTHERMORE that a discretionary use application must be submitted for the garage development."
CARRIED
- 23-563** **BUILDING AND TECHNICAL STANDARDS WORKSHOP/N. WHALEN**
"THAT RM Council all of council to attend the Building and Technical Standards Workshop."
CARRIED



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23-564 **MUNISOFT TRAINING/B. CHURKO**
"THAT RM Council authorizes the receipting clerk to attend the required MuniSoft training."
CARRIED

23-565 **2023 WEED INSPECTOR REPORT/G. SPANIER**
"THAT RM Council acknowledges the 2023 Weed Inspector report as provided."
CARRIED

23-566 **STAFF YEAR END APPRECIATION/N. WHALEN**
"That RM Council approve the purchase of Co-op Gift Certificates in the amount Of \$150.00 each for all RM Staff, including contract workers."
CARRIED

23-567 **REVENUE SHARING GRANT DECLARATION/B. CHURKO**
"THAT the Council of the RM of North Qu'Appelle No. 187 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
2. Municipality DOES NOT operate a municipal waterworks;
3. In good standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw No. 2021-008;
5. Adoption of an Employee Code of Conduct; and
6. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations."
CARRIED

23-568 **CERTIFICATE OF APPOINTMENT OF BUILDING OFFICIALS/T. HOLLERBAUM**
"THAT RM Council authorize the Reeve to sign the Certificate of Appointment that certifies the building inspectors who are employed by Professional Building Inspections Inc., and FURTHERMORE acknowledge the list of officials have been appointed by RM Council under the Authority of Subsection and 16(3) of The Construction Codes Act."
CARRIED

23-569 **DIVISION 3 COUNCILLOR COMMITTEE-BOARD MEMBER APPOINTMENT/B. CHURKO**
"THAT RM Council appoint Councillor Joshua Boehme to the Public Works Committee and the Finance Committee, and FURTHERMORE to be a member for North Qu'Appelle Group Pipeline Association board and the Calling Lakes District Planning Commission."
CARRIED

23-570 **CLEARING THE PATH AGREEMENT/G. SPANIER**
"THAT RM Council authorize the Reeve and Administrator to sign the Clearing the Path Agreement."
CARRIED

23-571 **SUBD-002203-2023 MULTIPLE LOCATIONS PARCEL M, LOTS 1A,2A,4,5,6,7/N. WHALEN**
"THAT RM Council acknowledge receipt of subdivision 002203-2023, multiple locations, Parcel M, Lots 1A, 2A, 4, 5, 6, 7 application request."
CARRIED

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23-572 CLOSED SESSION/N. WHALEN

"THAT RM Council, all members present in person, move into closed session at 1:23 p.m., as per LA FOIP section 16(1) (b), personnel."

CARRIED

Reeve N. Whalen asks to reconvene at 2:14 p.m.

23-573 RECONVENE/N. WHALEN

"THAT RM Council reconvenes to regular session at 2:14 p.m."



CARRIED

23-574 ADJOURNMENT/G. SPANIER

"That the Regular meeting of Council be adjourned at 12:15 p.m."

CARRIED

Approved this 28 day of November , 2023

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Reeve Administrator

Next regular meeting of Council, Tuesday, November 28, 2023 at 9:00 a.m.



Administration Report to Council
Tuesday November 14, 2023

Bank Balance \$1,142,037.96 as of Nov.8/2023
Pasqua Lake Reserve \$ 387,174 as at Dec.31/**2022**
Taylor Beach Reserve \$ 157,046 as at Dec.31/**2022**

Complaints 0 new RIC's opened

2023 Permits (Development & Building): 38 permit applications – 22 approved active builds, 10 require more information, 3 at PBI for review, 1 stop work, 1 building deny, 1 development to council.

2023 Permits: (Move & Demo): 4 approved houses moved in, 0 to Council for approval, 2 Demo permits-1 is complete

	November 2023	<p>ITEMS FOR COUNCIL TO NOTE:</p> <p>Administrative Duties with Deadlines coming up: November 2023 10th School tax collections previous month due to Province -done 10th SMHI, C & D tax collections previous month due -done 15th File & remit previous month payroll deductions to CRA & MEPP – done 15th Municipal Revenue sharing Grant – on link for declaration will be received 30th Deadline to add to the list of lands in arrears- this was done early in spring.</p>
		<ul style="list-style-type: none"> - Dialogue with developers, building designers, contractors, residents, building officials - Daily standup meetings for Office staff being practiced - calls on zoning compliance, real estate listings, development concerns relative to Provincial flood zone & fringe regulations - Staff Continue to work on pressing items - Requested documents submitted to Government Relations for Pasqua Lake - SAMA 2024 Maintenance in progress - Jasmin SSA boundary map provided to Municipal Government -SARM Midterm – attended by Division 4 Councillor, Administrator and Assistant Administrator -Public Works are on winter hours

Devin 0.5 days remaining 2023
 Lloyd 6.75 days remaining 2023
 Gwen 21.5 days remaining 2023
 Charmain 9.5 days remaining 2023
 Todd 0 days remaining 2023
 Brian 0 days remaining 2023
 Sheri 4 days remaining 2023

Respectfully submitted,
Gwen Lowe

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00149 to 2023-00160**

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11832- Man Pay 10242023-C	10/24/2023	Lowe, Gwen 210-400-910 - Paymate suspen	Pay Oct. 24	2,495.63	2,495.63
11833- Man Pay 10242023-C	10/24/2023	Webster, Lloyd 210-400-910 - Paymate suspen	Pay Oct. 24	2,004.55	2,004.55
11834- Man Pay 10242023-C	10/24/2023	McCullough, Darcy 210-400-910 - Paymate suspen	Pay Oct. 24	1,342.96	1,342.96
11835- Man Pay 10242023-C	10/24/2023	Horsman, Devin 210-400-910 - Paymate suspen	Pay Oct. 24	1,561.64	1,561.64
11836- Man Pay 10242023-C	10/24/2023	Bowes, Todd 210-400-910 - Paymate suspen	Pay Oct. 24	867.45	867.45
11837- Man Pay 10242023-C	10/24/2023	Wowk, Charmain 210-400-910 - Paymate suspen	Pay Oct 24	1,752.81	1,752.81
11838- Man Pay 10242023-C	10/24/2023	Bergman, Brian 210-400-910 - Paymate suspen	Pay Oct. 24	1,233.83	1,233.83
11839- Man Pay 10242023-C	10/24/2023	Wilkinson, Sheri 210-400-910 - Paymate suspen	Pay Oct. 24	910.04	910.04
11840 Pay 10242023-C	10/24/2023	Myers, Leonard 530-210-121 - TS - Maint. - Conl	Pay Oct. 24	455.00	455.00
11841- Man 10242023	10/24/2023	McCullough, Darcy 210-400-910 - Paymate suspen	Final Pay	3,839.07	3,839.07
11842 LSAS1494270	10/31/2023	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	58.17	
		110-340-110 - GST Receivable	Both Tax Code	2.74	
		900-110-110 - GST Paid	Both Tax Code	2.74	NL 60.91
LSAS1495864		530-410-120 - TS - Maint. - Sho	Coverall Rental	58.17	
		110-340-110 - GST Receivable	Both Tax Code	2.74	
		900-110-110 - GST Paid	Both Tax Code	2.74	NL 60.91
LSAS1497449		530-410-120 - TS - Maint. - Sho	Coverall Rental	58.17	
		110-340-110 - GST Receivable	Both Tax Code	2.74	
		900-110-110 - GST Paid	Both Tax Code	2.74	NL 60.91
LSAS1499024		530-410-120 - TS - Maint. - Sho	Coverall Rental	60.24	
		110-340-110 - GST Receivable	Both Tax Code	2.84	
		900-110-110 - GST Paid	Both Tax Code	2.84	NL 63.08
			Payment Total:		245.81
11843 10312023	10/31/2023	Bergman, Brian 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Oct	25.00	25.00
11844 10312023	10/31/2023	Bowes, Todd 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Oct &	50.00	50.00
11845 10312023	10/31/2023	Egg Lake C & D Area Authority 210-215-190 - Egg Lake C & D -	October 2023 Remit	270.30	270.30
11846 10312023	10/31/2023	Horsman, Devin 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Oct	25.00	25.00
11847 2139	10/31/2023	Limelight Signs & Design Ltd. 510-280-130 - GG - Cont. - Byla	Bylaw Car Topper	365.70	
		110-340-110 - GST Receivable	Both Tax Code	17.25	
		900-110-110 - GST Paid	Both Tax Code	17.25	NL 382.95
11848 10312023	10/31/2023	Lowe, Gwen 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Oct	25.00	25.00
11849	10/31/2023	Ministry of Finance Issued to: Minister of Finance			
PVSD-1031202:		210-210-190 - Prairie Valley #2C	Oct Remittance	55,755.85	55,755.85
PVSD-2020		210-210-190 - Prairie Valley #2C	Remittance for 2020 payme	771.77	771.77
			Payment Total:		56,527.62
11850 10252023	10/31/2023	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit 11 Oct to 24 C	3,105.94	3,105.94
11851 10312023	10/31/2023	Myers, Leonard 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Oct	25.00	25.00

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00149 to 2023-00160

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11852 CW-51312	10/31/2023	PC Place 510-410-145 - GG - Maint - Offic 110-340-110 - GST Receivable 900-110-110 - GST Paid	Monthly Licensing - Noveml Both Tax Code Both Tax Code	116.07 5.48 5.48 NL	121.55
11853 10102023 10242023	10/31/2023	Receiver General 210-200-200 - Income Tax Paya 210-200-210 - CPP Payable 210-200-220 - EI Payable 210-200-200 - Income Tax Paya 210-200-210 - CPP Payable 210-200-220 - EI Payable	Remit Period End 10 Oct Remit Period End 10 Oct Remit Period End 10 Oct Remit Period End 24 Oct Remit Period End 24 Oct Remit Period End 24 Oct	3,001.17 1,938.16 529.92 4,660.02 2,638.58 701.12	5,469.25 <u>7,999.72</u>
				Payment Total:	13,468.97
11854 10312023-Shop 10312023-Office	10/31/2023	Sask Energy 530-300-110 - TS - Maint. - Utilit 110-340-110 - GST Receivable 900-110-110 - GST Paid 510-300-110 - GG - Utility - Hear 110-340-110 - GST Receivable 900-110-110 - GST Paid	Oct Shop GST Tax Code GST Tax Code Office Oct - SaskEnergy GST Tax Code GST Tax Code	134.78 6.74 6.74 NL 135.24 6.76 6.76 NL	141.52 <u>142.00</u>
				Payment Total:	283.52
11855 10312023	10/31/2023	Saskatchewan Municipal Hail 210-230-190 - SK Municipal Hai	SMHI Remit - Oct 2023	41,743.28	41,743.28
11856 10312023	10/31/2023	Sask Tel Cmr 530-300-140 - TS - Maint. - Utilit 110-340-110 - GST Receivable 900-110-110 - GST Paid	Forman Cell Oct Both Tax Code Both Tax Code	87.46 4.12 4.12 NL	91.58
11857 10312023	10/31/2023	Valley Lawn & Tree LTD 540-200-110 - EH - Waste Colle 540-200-120 - EH - Waste Colle 540-200-130 - EH - Waste Colle 110-340-110 - GST Receivable 900-110-110 - GST Paid	Garbage Collection Garbage Collection Garbage Collection GST Tax Code GST Tax Code	4,461.67 709.07 2,339.91 375.53 375.53 NL	7,886.18
11858 10312023	10/31/2023	Wowk, Charmain 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Oct	25.00	25.00
11859- Man Pay 11072023-C	11/07/2023	Lowe, Gwen 210-400-910 - Paymate suspens	Pay Nov. 7	2,480.04	2,480.04
11860- Man Pay 11072023-C	11/07/2023	Webster, Lloyd 210-400-910 - Paymate suspens	Pay Nov. 7	2,130.01	2,130.01
11861- Man Pay 11072023-C	11/07/2023	Horsman, Devin 210-400-910 - Paymate suspens	Pay Nov. 7	1,373.87	1,373.87
11862- Man Pay 11072023-C	11/07/2023	Bowes, Todd 210-400-910 - Paymate suspens	Pay Nov. 7	46.57	46.57
11863- Man Pay 11072023-C	11/07/2023	Wowk, Charmain 210-400-910 - Paymate suspens	Pay Nov. 4	1,616.04	1,616.04
11864- Man Pay 11072023-C	11/07/2023	Bergman, Brian 210-400-910 - Paymate suspens	Pay Nov. 7	1,342.00	1,342.00
11865- Man Pay 11072023-C	11/07/2023	Wilkinson, Sheri 210-400-910 - Paymate suspens	Pay Nov. 7	718.63	718.63
11866 Pay 05122023	11/07/2023	Bowes, Todd 210-400-910 - Paymate suspens	Replaces Chq 11411	71.46	71.46
11867 Pay 11072023-C	11/07/2023	Myers, Leonard 530-210-121 - TS - Maint. - Cont	Pay Nov. 4	105.00	105.00
11868 INV-63001	11/14/2023	Airmaster Sales Ltd. 530-470-130 - TS - Maint. - Roa 110-340-110 - GST Receivable 900-110-110 - GST Paid	Battery - OHPL Speed Sign Both Tax Code Both Tax Code	254.52 12.01 12.01 NL	266.53
11869 14218	11/14/2023	Banbury Plumbing & Heating Inc 510-270-150 - GG - Cont. - Rep. 110-340-110 - GST Receivable 900-110-110 - GST Paid	Bathroom Sink Repair Both Tax Code Both Tax Code	92.60 4.37 4.37 NL	96.97

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00149 to 2023-00160**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
11870 10272023	11/14/2023	Bedel, Larry 510-110-130 - GG - Hamlet Boa	OHPL Chair Indemnity	350.00	350.00
11871 1196066	11/14/2023	Brandt Tractor Ltd. 530-420-129 - TS- Main - Repair	4000 hour service	10,964.11	
		110-340-110 - GST Receivable	Both Tax Code	517.60	
		900-110-110 - GST Paid	Both Tax Code	517.60 NL	11,481.71
1196303		530-420-129 - TS- Main - Repair	Wash after repair	384.48	
		110-340-110 - GST Receivable	Both Tax Code	18.16	
		900-110-110 - GST Paid	Both Tax Code	18.16 NL	402.64
			Payment Total:		<u>11,884.35</u>
11872 81176	11/14/2023	Capital Fire Protection Ltd. 525-450-100 - PS - Fire - Other	Annual Maintenance of Fire	254.40	
		110-340-110 - GST Receivable	Both Tax Code	12.00	
		900-110-110 - GST Paid	Both Tax Code	12.00 NL	266.40
11873 083352	11/14/2023	Karol, Jeffrey 540-210-200 - EH - Cont. - Wee	Weed Control 2023	3,633.00	3,633.00
11874 64175	11/14/2023	Lakeside Septic 530-450-100 - TS - Maint. - Culv	Jetting Culverts	300.00	
		110-340-110 - GST Receivable	GST Tax Code	15.00	
		900-110-110 - GST Paid	GST Tax Code	15.00 NL	315.00
11875 8026972	11/14/2023	Loraas Disposal 540-200-110 - EH - Waste Colle	Garbage Collection	925.40	
		110-340-110 - GST Receivable	GST Tax Code	46.27	
		900-110-110 - GST Paid	GST Tax Code	46.27 NL	971.67
11876 10312023-Milea	11/14/2023	Lowe, Gwen 510-210-170 - GG - Admin. - Tra	October Mileage	36.60	
		510-280-130 - GG - Cont. - Byla	October Mileage	25.20	61.80
11877 11072023	11/14/2023	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit Oct 25- Nov 7	2,474.32	2,474.32
11878 SXP310050	11/14/2023	N S C Minerals 120-200-106 - Inventory - Suppli	Rocanville Standard 28.78 l	3,836.89	
		110-340-110 - GST Receivable	GST Tax Code	191.85	
		900-110-110 - GST Paid	GST Tax Code	191.85 NL	4,028.74
11879 10312023	11/14/2023	OW Towing Services 510-280-130 - GG - Cont. - Byla	October Bylaw Enforcemen	51.00	
		110-340-110 - GST Receivable	GST Tax Code	2.55	
		900-110-110 - GST Paid	GST Tax Code	2.55 NL	53.55
11880 23103155	11/14/2023	Professional Building 510-200-180 - GG - Cont. - Builc	BP Inspections/Reviews	3,997.00	
		110-340-110 - GST Receivable	GST Tax Code	199.85	
		900-110-110 - GST Paid	GST Tax Code	199.85 NL	4,196.85
11881 10312023	11/14/2023	Prairie Co-operative Ltd. 510-410-140 - GG - Maint. - Offi	Office Supplies	18.12	
		530-410-120 - TS - Maint. - Shop	Shop Supplies	133.60	
		510-210-112 - GG - Division 2 -	Council Lunch	11.12	
		510-210-110 - GG - Reeve - Tra	Council Lunch	11.12	
		510-210-114 - GG - Division 4 -	Council Lunch	11.12	
		510-210-115 - GG - Division 5 -	Council Lunch	11.12	
		510-210-116 - GG - Division 6 -	Council Lunch	11.12	
		510-210-170 - GG - Admin. - Tra	Admin Lunch	22.23	
		530-425-110 - TS - Maint. -Equip	October Fuel	7,939.08	
		110-340-110 - GST Receivable	Both Tax Code	7.68	
		900-110-110 - GST Paid	Both Tax Code	7.68 NL	
		110-340-110 - GST Receivable	GST Tax Code	396.96	
		900-110-110 - GST Paid	GST Tax Code	396.96 NL	8,573.27
11882 25376	11/14/2023	Profile Tire 530-420-127 - TS - Main - Repa	1-Ton Repair/Parts	1,318.00	
		110-340-110 - GST Receivable	Both Tax Code	62.17	
		900-110-110 - GST Paid	Both Tax Code	62.17 NL	1,380.17
25476		530-425-110 - TS - Maint. -Equip	DEF Conditioner	148.32	
		110-340-110 - GST Receivable	Both Tax Code	7.00	
		900-110-110 - GST Paid	Both Tax Code	7.00 NL	155.32

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00149 to 2023-00160**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
25570		530-425-110 - TS - Maint. -Equip	Oil	15.75	
		110-340-110 - GST Receivable	Both Tax Code	0.74	
		900-110-110 - GST Paid	Both Tax Code	0.74 NL	16.49
25677		530-425-110 - TS - Maint. -Equip	Oil change Dodge	62.62	
		110-340-110 - GST Receivable	Both Tax Code	2.95	
		900-110-110 - GST Paid	Both Tax Code	2.95 NL	65.57
			Payment Total:		1,617.55
11883	11/14/2023	RoBo Sales			
10312023		530-420-106 - TS - Maint. - Rep.	Chainsaw Repair/Parts	7.85	
		530-420-133 - TS - Maint. - Rep.	Sander Repair/Parts	8.05	
		530-425-110 - TS - Maint. -Equip	Sander Repair/Parts	18.67	
		110-340-110 - GST Receivable	Both Tax Code	0.75	
		900-110-110 - GST Paid	Both Tax Code	0.75 NL	
		110-340-110 - GST Receivable	GST Tax Code	0.93	
		900-110-110 - GST Paid	GST Tax Code	0.93 NL	36.25
11884	11/14/2023	SaskTel			
10282023		510-300-140 - GG - Utility - Tele	October RM office	236.40	
		110-340-110 - GST Receivable	Both Tax Code	11.15	
		900-110-110 - GST Paid	Both Tax Code	11.15 NL	247.55
11885	11/14/2023	Spanier, Garnet			
07312023		510-110-116 - GG - Council Ind.	Div 6 - July Indemnity	125.00	
		530-250-116 - TS - Maint. - Trav	Div 6 - July Mileage	133.20	
		510-210-116 - GG - Division 6 -	Div 6 - July Mileage	18.00	276.20
08312023		510-110-116 - GG - Council Ind.	Div 6 - Aug Indemnity	375.00	
		530-110-116 - TS - Maint. - Cou	Div 6 - Aug Indemnity	75.00	
		530-250-116 - TS - Maint. - Trav	Div 6 - Aug Mileage	229.80	
		510-210-116 - GG - Division 6 -	Div 6 - Aug Mileage	54.00	733.80
09302023		510-110-116 - GG - Council Ind.	Div 6 - Sep Indemnity	250.00	
		530-250-116 - TS - Maint. - Trav	Div 6 - Sep Mileage	118.80	
		510-210-116 - GG - Division 6 -	Div 6 - Sep Mileage	36.00	404.80
10312023		510-110-116 - GG - Council Ind.	Div 6 - Oct Indemnity	250.00	
		530-110-116 - TS - Maint. - Cou	Div 6 - Oct Indemnity	187.50	
		530-250-116 - TS - Maint. - Trav	Div 6 - Oct Mileage	199.20	
		510-210-116 - GG - Division 6 -	Div 6 - Oct Mileage	36.00	672.70
			Payment Total:		2,087.50
11886	11/14/2023	Success Office Systems			
INV398950		510-200-190 - GG - Cont. - Phol	Oct Copying 1244 BW 772	90.75	
		110-340-110 - GST Receivable	Both Tax Code	4.28	
		900-110-110 - GST Paid	Both Tax Code	4.28 NL	95.03
11887	11/14/2023	Sask Urban Municipalities Asso			
INV-000101735		510-260-150 - GG - Cont. - Elec	Election Supplies	47.91	
		110-340-110 - GST Receivable	Both Tax Code	2.35	
		900-110-110 - GST Paid	Both Tax Code	2.35 NL	50.26
			Total Computer Cheque:		191,955.89

OTHER

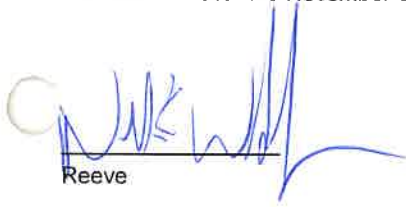
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2023-0012	10/31/2023	De Lage Landen Financial			
2019-09-22		510-200-190 - GG - Cont. - Phol	Copier Lease	153.70	
		110-340-110 - GST Receivable	Both Tax Code	7.25	
		900-110-110 - GST Paid	Both Tax Code	7.25 NL	160.95
			Total Other:		160.95
			Total AP:		192,116.84

Date Printed
11/08/2023 10:59 AM

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2023-00149 to 2023-00160

Page 5

Certified Correct This November 8, 2023


Reeve


Administrator

**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Date Printed
11/7/2023 10:27 AM

Page 1

CIBC - ***-01118**
For Ending Date 10/31/2023

110-110-120 - Cash - Bank - CIBC
GL Balance to 10/31/2023

1,053,791.62

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 6,684.69

Adjusted Book Balance 1,060,476.31

Bank Statement Balance: 1,244,803.12

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	5/24/2022	Ch 10591	Crown Shred & Recycling	AP	-161.77
2	10/10/2023	Ch 11799	Myers, Leonard	AP	-175.00
3	10/24/2023	Ch 11800	Bluelmp	AP	-29,111.97
4	10/24/2023	Ch 11806	Grasslands News Group	AP	-346.77
5	10/24/2023	Ch 11807	Jackson Bros. Bobcat Services	AP	-1,134.00
6	10/24/2023	Ch 11808	Jackson Bros. Bobcat Services	AP	-5,250.00
7	10/24/2023	Ch 11811	Madera Playscapes Inc.	AP	-3,015.87
8	10/24/2023	Ch 11814	North 47	AP	-5,616.92
9	10/24/2023	Ch 11815	Paskaruk, Jim	AP	-1,030.91
10	10/24/2023	Ch 11816	G. Pavelich	AP	-50.00
11	10/24/2023	Ch 11817	Professional Building	AP	-2,963.10
12	10/24/2023	Ch 11820	Profile Tire	AP	-565.86
13	10/24/2023	Ch 11821	RoBo Sales	AP	-171.95
14	10/24/2023	Ch 11822	Saskatchewan Health Authority	AP	-23.00
15	10/24/2023	Ch 11824	Sask Power	AP	-2,540.82
16	10/24/2023	Ch 11826	SGI Auto Fund Division	AP	-2,333.34
17	10/24/2023	Ch 11829	Valley Pumps & Softners	AP	-41.31
18	10/24/2023	Ch 11830	Weimer, Ed	AP	-330.00
19	10/24/2023	Ch 11836	Bowes, Todd	AP	-867.45
20	10/24/2023	Ch 11840	Myers, Leonard	AP	-455.00
21	10/24/2023	Ch 11841	McCullough, Darcy	AP	-3,839.07
22	10/31/2023	Ch 11842	Alsco	AP	-245.81
23	10/31/2023	Ch 11843	Bergman, Brian	AP	-25.00
24	10/31/2023	Ch 11844	Bowes, Todd	AP	-50.00
25	10/31/2023	Ch 11845	Egg Lake C & D Area Authority	AP	-270.30
26	10/31/2023	Ch 11846	Horsman, Devin	AP	-25.00
27	10/31/2023	Ch 11847	Limelight Signs & Design Ltd.	AP	-382.95
28	10/31/2023	Ch 11848	Lowe, Gwen	AP	-25.00
29	10/31/2023	Ch 11849	Ministry of Finance	AP	-56,527.62
30	10/31/2023	Ch 11850	Municipal Employees'	AP	-3,105.94
31	10/31/2023	Ch 11851	Myers, Leonard	AP	-25.00

**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

CIBC - ***-01118**
For Ending Date 10/31/2023

110-110-120 - Cash - Bank - CIBC

32	10/31/2023	Ch 11852	PC Place	AP	-121.55
33	10/31/2023	Ch 11853	Receiver General	AP	-13,468.97
34	10/31/2023	Ch 11854	Sask Energy	AP	-283.52
35	10/31/2023	Ch 11855	Saskatchewan Municipal Hail	AP	-41,743.28
36	10/31/2023	Ch 11856	Sask Tel Cmr	AP	-91.58
37	10/31/2023	Ch 11857	Valley Lawn & Tree LTD	AP	-7,886.18
38	10/31/2023	Ch 11858	Wowk, Charmain	AP	-25.00
				Subtotal:	-184,326.81

Total Uncleared:

-184,326.81

Adjusted Bank Balance

1,060,476.31

Notes

RM of North Qu'Appelle
Bank Reconciliation - Detailed

SAVINGS CIBC

For Ending Date 10/31/2023

110-110-130 - Cash - Bank - Savings

GL Balance to 10/31/2023

767,840.73

Service Charges:

0.00

Interest Charges:

0.00

Interest Revenue:

1,030.59

Adjusted Book Balance

768,871.32

Bank Statement Balance:

768,871.32

Deposits in Transit

Subtotal:

0.00

Outstanding Payments

Subtotal:

0.00

Total Uncleared:

0.00

Adjusted Bank Balance

768,871.32

Notes

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2023

	Current	Year To Date	Budget
REVENUES			
Taxation			
Municipal Taxes			
General Municipal Levy		1,909,919.40	1,888,627.00
Abatements and Adjustments			(1,000.00)
Discount on Current Year Taxes	60.86	(69,072.89)	(75,099.00)
Net Municipal Taxes	60.86	1,840,846.51	1,812,528.00
Penalties on Tax Arrears	1,764.86	26,339.70	14,000.00
Total Taxation:	1,825.72	1,867,186.21	1,826,528.00
Fees and Charges			
Custom Work	886.05	32,857.67	28,900.00
Sale of Supplies and Gravel	1,426.96	22,815.58	10,200.00
Rentals		2,300.00	2,600.00
Licenses and Permits	2,500.00	30,266.91	38,100.00
General Office Services	555.00	4,491.97	9,600.00
Landfill/Waste Collection Fees			32,280.00
Total Fees and Charges:	5,368.01	92,732.13	121,680.00
Maintenance and Development Charges			
Road Maintenance and Restoration Agreements			4,270.00
Development Charges		1,000.00	
Total Maintenance and Development Charges:	0.00	1,000.00	4,270.00
Utilities			
Water	912.50	9,049.75	11,500.00
Total Utilities:	912.50	9,049.75	11,500.00
Unconditional Transfers			
Unconditional Transfers	48,708.00	186,389.00	230,173.00
Total Unconditional Transfers:	48,708.00	186,389.00	230,173.00
Conditional Grants			
Federal		57,637.00	57,239.00
Provincial			3,240.00
Local		742.50	2,000.00
Total Conditional Grants:	0.00	58,379.50	62,479.00
Grants in Lieu of Taxes			
Provincial		816.00	2,185.00
Local		2,527.81	1,700.00
Total Grants in Lieu of Taxes:	0.00	3,343.81	3,885.00
Investment Income and Commissions			
Investment and Income Revenue	7,715.28	50,459.56	32,950.00
Total Investment Income and Commissions:	7,715.28	50,459.56	32,950.00
Total REVENUES:	64,529.51	2,268,539.96	2,293,465.00

EXPENDITURES

General Government Services

Wages	15,067.75	174,273.97	191,500.00
Benefits	3,289.78	55,074.07	57,000.00
Professional/Contract Services	5,628.79	120,961.99	208,421.00
Utilities	766.71	7,401.87	8,750.00
Maintenance, Material and Supplies	486.75	28,055.30	13,250.00
Grants and Contributions		200.00	
Capital Expenditures			1,685.00
Interest			16,000.00
Other		1,463.66	1,900.00
Total General Government Services:	25,239.78	387,430.86	498,506.00

Protective Services

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2023

	Current	Year To Date	Budget
Police Protection			
Contractual Services		52,780.72	51,831.00
Total Police Protection:	0.00	52,780.72	51,831.00
Fire Protection			
Professional/Contractual Services		1,606.50	43,245.00
Maintenance, Materials and Supplies		190.80	
Total Fire Protection:	0.00	1,797.30	43,245.00
Total Protective Services:	0.00	54,578.02	95,076.00
Transportation Services			
Maintenance			
Wages	27,187.49	204,293.28	210,900.00
Benefits	5,473.70	68,088.16	36,400.00
Professional/Contractual Services	3,184.74	82,841.38	361,400.00
Utilities	2,809.60	27,747.50	31,500.00
Maintenance, Materials & Supplies	87,429.86	350,711.85	460,850.00
Capital Expenditures		315,852.15	200,805.00
Interest		9.17	
Total Maintenance:	126,085.39	1,049,543.49	1,301,855.00
Snow Removal			
Professional/Contractual Services		4,206.50	8,000.00
Maintenance, Materials & Supplies		6,000.00	23,000.00
Total Snow Removal:	0.00	10,206.50	31,000.00
Total Transportation Services:	126,085.39	1,059,749.99	1,332,855.00
Environmental Services			
Professional/Contractual Services	15,299.11	200,855.05	260,612.00
Other		397.50	500.00
Total Environmental Services:	15,299.11	201,252.55	261,112.00
Planning and Development Services			
Professional/Contractual Services		689.00	1,250.00
Capital Expenditures		1,980.00	
Total Planning and Development Services:	0.00	2,669.00	1,250.00
Recreation and Cultural Services			
Professional/Contractual Services	330.00	6,182.25	12,009.00
Maintenance, Materials and Supplies	40,361.50	40,361.50	10,800.00
Grants and Contributions			6,782.00
Total Recreation and Cultural Services:	40,691.50	46,543.75	29,591.00
Utilities			
Water			
Professional/Contractual Services	21.90	142.60	275.00
Utilities	111.02	1,188.06	1,350.00
Total Water:	132.92	1,330.66	1,625.00
Total Utilities:	132.92	1,330.66	1,625.00
Total EXPENDITURES:	207,448.70	1,753,554.83	2,220,015.00
CHANGE IN NET FINANCIAL ASSETS			
REVENUES	64,529.51	2,268,539.96	2,293,465.00
EXPENDITURES	207,448.70	1,753,554.83	2,220,015.00
CHANGE IN NET FINANCIAL ASSETS	(142,919.19)	514,985.13	73,450.00
Change in Non-Financial Assets		3,553.04	
Change in Net Assets	(142,919.19)	511,432.09	73,450.00
Transfer to Reserves			100,000.00
Change in Surplus	(142,919.19)	511,432.09	(26,550.00)

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending October 31, 2023

Account Balances	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(265,966.86)	282,162.23	1,060,476.31
Cash - Conexus (For Pipeline Deposits)	12,894.45	67,852.38	67,852.38
Cash - Bank - Savings	1,030.59	130,308.69	768,871.32
Total Cash and Investments:	(252,041.82)	480,323.30	1,897,500.01
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(38,267.58)	68,831.63	172,815.64
Municipal - Tax Receivable - Urban	(34,916.03)	76,199.24	180,298.29
Municipal - Tax Receivable -Taylor Beach	(2,183.39)	8,912.48	15,597.65
Municipal - Tax Receivable -Pasqua Lake	(10,050.38)	61,552.78	115,894.87
Municipal - Tax Recv. - Fire Truck Spec.			(1.57)
Municipal - Tax Receivable - Tax Enforc.	(111.56)	(29.31)	4,039.28
Total Municipal Taxes Receivable:	(85,528.94)	215,466.82	488,644.16

Additional Tax Information

Receipt of Arrears

Receipts Bal Fwd

Current Taxes Collected

Receipts Levy Info

Total Arrears & Current	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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Notice of Abandonment of Poll

Whereas a poll is not required pursuant to The Local Government Election Act, 2015 for the office of:

DIVISION 3 COUNCILLOR: The Rural Municipality of North Qu'Appelle No. 187

I hereby give public notice, pursuant to Sec. 77 and 82 of The Local Government Election Act, 2015 that no voting for the said office will take place and the following nominated person is elected by acclamation:

Councillor Division 3: Joshua Boehme

Dated at Fort Qu'Appelle, Saskatchewan this 3rd day of November, 2023.

Gwen Lowe
Returning Officer

Handwritten initials: NW 187

Appendix C

FORM CC
[Clause 139(1)(b) of the Act]

Declaration of Results

Reeve: RM of North Qu'Appelle No. 187

for the election held on the 27th day of September 2023.

Names of Candidates	Number of Votes or Acclamation/Elected
James TOTH	11
Nik WHALEN	211
	ELECTED

Number of rejected ballots, except those on which no vote was made: 0

*Number of ballots counted but objected to:..... 0

Spoiled: (e.g., Issued to a person who declined to vote) 1

Total number of voters who voted as indicated on each Form Z (or Form AA for voting machines) 222

I declare that this is an accurate statement of the votes cast for the office of REEVE for the RM of North Qu'Appelle No. 187.

Dated this 28th day of Septmeber 2023

Gwen Lowe
(Returning Officer)

Note: A separate Declaration of Results must be completed for each office.

**Not applicable when using a voting machine*

CERTIFICATE OF APPOINTMENT

THIS IS TO CERTIFY THAT

Douglas Mulhall	Class 3 Licensed Building Official, Saskatchewan	BOL001
Virginia Shepley	Class 3 Licensed Building Official, Saskatchewan	BOL517
Bobby Baker	R-Class 3 Licensed Building Official, Saskatchewan	BOL552/701
Amanda Kaufmann	Class 2 Licensed Building Official, Saskatchewan	BOL405
William Hudema	R-Class 2 Licensed Building Official, Saskatchewan	BOL299/528
Walter Schroeder	R-Class 2 Licensed Building Official, Saskatchewan	BOL488/669
David Kindred	Class 1 Licensed Building Official, Saskatchewan	BOL514
Dustin Masuk	Class 1 Licensed Building Official, Saskatchewan	BOL667
Joshua Nitz	T-Class 1 Licensed Building Official, Saskatchewan	BOL775

Residents of the Province of Saskatchewan, who are employed by

PROFESSIONAL BUILDING INSPECTIONS, INC.
5 GREGORY AVENUE EAST – UNIT 5
BOX 517 STN MAIN
WHITE CITY, SASKATCHEWAN

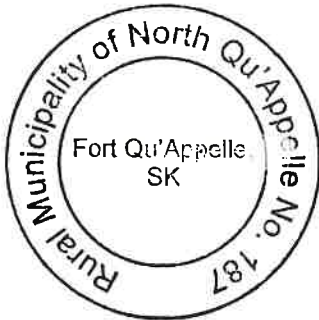
HAVE BEEN APPOINTED AS LICENSED BUILDING OFFICIALS

BY THE COUNCIL OF THE Rural Municipality of North Qu'Appelle No. 187

*UNDER THE AUTHORITY OF SUBSECTIONS 16(2) AND 16(3) OF
THE CONSTRUCTION CODES ACT*

The Municipal Official below is hereby authorized to issue Certificates of Appointment for the above noted Licensed Building Officials.

(MUNICIPAL SEAL)





(Signature of Authorized Municipal Official)

Nik Whalen

(Name of Municipal Official – Please Print)

Reeve

(Title of Municipal Official)

November 14, 2023

(Date of Resolution)

23-568

(Resolution Number)