

**RM of NORTH QU'APPELLE NO.187**  
**RM of North Qu'Appelle Office 136 Company Avenue South**  
**Personnel Committee**  
**Agenda 9:00am**

Monday December 6, 2021

1. Call to order
2. Approval of Agenda
3. Approval of Minutes -Personnel Committee October 20, 2021
4. Business Arising from Minutes
5. Closed Session - MA S. 120(2)(a)  
-Draft Policy
6. Adjournment

*DL*

**Rural Municipality of North Qu'Appelle No. 187**  
**Personnel Committee Meeting held in the R.M. Council Chambers**  
**136 Company Avenue S, Fort Qu'Appelle, Saskatchewan**  
**Monday December 6, 2021 at 9:00am**

Present: Personnel Chair: Division 2 Ron Palmer  
Personnel Committee Members: Division 3 Nik Whalen  
Division 5 Don Nasheim  
Reeve Lee Carlson  
Invited Guests: Division 4 Gordon Peagam  
Division 6 Garnet Spanier  
Staff: Administrator – Dawn Lugin  
Assistant Administrator- Gwen Lowe  
Absent:

A quorum being present, Personnel Chair R. Palmer called the meeting to order at 9:02 am.

**21P-024 ADOPT PERSONNEL MINUTES /L. CARLSON**

"THE Personnel committee minutes of October 20, 2021 be adopted as presented."

CARRIED

**21P-025 CLOSED SESSION/N. WHALEN**

"That all members being present, the Committee move into closed session to discuss personnel issues as per *The Municipalities Act* s. 120 at 9:04 am."

CARRIED

*Assistant Administrator G. Lowe left the chambers at 9:14 am.*

*Assistant Administrator G. Lowe returned to chambers at 10:06 am.*

*Chair R. Palmer requests the Personnel Committee move out of closed session at 11:03 am.*

**21P-026 RECONVENE/L. CARLSON**

"That the Committee reconvene to regular session at 11:03 am."

CARRIED

**21P-0267 WAGE POLICY 2022/R. PALMER**

"THAT the recommendations for the 2022 Personnel Wage Policy and pay rates be presented to council as follows:

Enter Ron's table here

**21P-028 BYLAW ENFORCEMENT POLICY/D. NASHEIM**

"THAT the Personnel Committee recommend the assistant administrator provided a 2<sup>nd</sup> draft of the bylaw enforcement policy to present to council at the December 14<sup>th</sup> meeting.

CARRIED

**21P-029 ADJOURNMENT/ N. WHALEN**

"THAT the Personnel Committee meeting be adjourned at 11:06 am."

CARRIED

Approved this

10<sup>th</sup>

day of

January

, 20 23

  
Personnel Chair  
Reeve

  
Administrator