

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Regular Meeting of Council
Agenda 9:00 a.m.

Tuesday, February 13, 2024

1. Call to Order
2. Approval of Minutes
 - a. January 23, 2024, Regular Meeting of Council
3. Business Arising from Minutes
4. Delegation
 - a. FHQ Tribal Council -Justice Worker 9:15am
5. Correspondence
 - a. Access Communications
 - b. APAS Updates
 - c. CN Snow Letter
 - d. CNPS Winter Safety Letter
 - e. ECTPC Chair Report
6. Reports
 - a. Foreman Public Works Report
 - b. Administrator Report
7. Bylaws
8. Accounts for Payment, Bank Reconciliations, Financial Statements,
9. Unfinished Business
 - a. Sarm Membership and Benefit Program
 - b. SUBD-002203-2023 (parcel m)
 - c. SUBD-002449-2023 (NE1/4 14-21-15 W2)
 - d. Snow Removal Policy Amendment
 - e. Custom Work Rates
10. New Business
 - a. SUBD-002576-2024 (SE & NW1/4 30-21-13 W2)
 - b. Road Maintenance Agreement
 - c. March & April Meeting dates
 - d. SPSA Emergency Management Training
 - e. SARM Convention Voting Delegate
11. Other Business
12. Closed Session LA FOIP s. 16(1)(b) and (e)
 - a. LA FOIP s.16(1) (e) – Pending Policy & Budget Advice
 - i. purchase of Public Works equipment
13. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, February 13, 2024, 9:00 am

Present:	Deputy Reeve:	Ron Palmer
	Council Members:	Division 3 Josh Boehme
		Division 4 Bernard Churko
		Division 6 Garnet Spanier
	Staff:	Administrator Gwen Lowe
		Assistant Administrator Charmain Wowk
		Public Works Foreman Lloyd Webster

Absent: Reeve: Nik Whalen

A quorum being present Deputy Reeve R. Palmer called the meeting to order at 9:01 am.

As agreed by council, Foreman report to be provided at beginning of this meeting so the foreman may leave earlier to perform public works duties.

24-065 FOREMAN REPORT/G. SPANIER
 "THAT the written report be accepted as presented." CARRIED

24-066 REGULAR MEETING MINUTES /R. PALMER
 "THAT the minutes of the regular meeting of Council held January 23, 2024, be adopted as presented." CARRIED

Delegate – R. Bigsky for File Hills Qu'Appelle Tribal Council entered chambers at 9:10 a.m.
Delegate- R. Bigsky addressed the council at 9:11 am to discuss File Hills mediation process.
Delegate R. Bigsky left chambers at 9:20 a.m.

Foreman L. Webster left chambers at 9:21 a.m.

24-067 CORRESPONDENCE/B. CHURKO
 "THAT the following Correspondence be accepted as presented and filed:
 a. Access Communications
 b. APAS Updates
 c. CN Snow Letter
 d. CNPS Winter Safety Letter
 e. ECTPC Chair Report." CARRIED

24-068 ADMINISTRATION REPORT/J. BOEHME
 "THAT the written report be accepted as presented." CARRIED

24-069 ACCOUNTS FOR PAYMENT/B. CHURKO
 "THAT the list of accounts for cheque numbers **12061 to 12091 totaling \$55,321.51** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment." CARRIED

24-070 BANK RECONCILIATIONS/R. PALMER
 "THAT the Council accept the January 31, 2024, bank reconciliations." CARRIED

24-071 FINANCIAL STATEMENTS/B. CHURKO
 "THAT the Statement of Financial Activities for the month of January 2024, attached and forming a part of these minutes, be accepted as presented." CARRIED

24-072 AMEND MOTION 24-049 REDUCED FRONTAGE SUBD FILE 002203-2023/J. BOEHME
 "THAT RM Council Amend motion 24-049 by removing "to 21.33 meters" from that motion." CARRIED

Rural Municipality of North Qu'Appelle No. 187
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- 24-073** **SUBDIVISON FILE SUBD-002449-2023 NE 14-21-15-W2/G. SPANIER**
"THAT RM Council recommends approval of the proposed resort residential subdivision with a cash-in-lieu settlement for municipal reserve AND FURTHER THAT Council recommends a drainage plan and geotechnical study AND instructs the Administrator to draft a Servicing Agreement with the developer." CARRIED
- 24-074** **SNOW REMOVAL POLICY AMMENDMENT/J. BOEHME**
"THAT RM Council approves the amendment made to section 2.0 (b) and addition of section 6.0." CARRIED
- 24-075** **AMEND MOTION 23-604 CUSTOM WORK RATES/G. SPANIER**
"THAT RM Council amend motion 23-604 based on the following Public Works Committee Recommendation:
"24W-009 CUSTOM WORK RATES/J. BOEHME
"THAT the Works Committee recommends that motion 23-604 be amended to remove "Minimum Call Out 1 hour" and replace with "Minimum Charge \$130.00"."
CARRIED." CARRIED
- 24-076** **SUBDIVISON FILE SUBD-002576-2024 SW & NW 30-21-13-W2/B. CHURKO**
"THAT RM Council does not recommend approval of the proposed subdivision as it does not comply to our zoning bylaw AND furthermore council recommends an amendment to the zoning bylaw section 5.4.1(1) to allow for a smaller site size at Councils discretion." CARRIED
- 24-077** **ROAD MAINTENANCE AGREEMENT/B. CHURKO**
"THAT RM Council authorizes the Reeve and Administrator to sign agreement number RMA2024-01 between the RM of North Qu'Appelle and Acadia Construction." CARRIED
- 24-078** **RECESS /G. SPANIER**
"THAT this meeting be recessed at 10:37 a.m." CARRIED

Deputy Reeve R. Palmer asked that the meeting reconvenes at 10:42 am
- 24-079** **RECONVENE/R. PALMER**
"THAT this meeting reconvenes at 10:48 a.m." CARRIED
- 24-080** **MARCH REGULAR MEETING DATES 2024/R. PALMER**
"THAT RM Council change the March 26 regular meeting date to Thursday, March 28 to allow for the RM annual audit." CARRIED
- 24-081** **SPSA EMERGENCY MANAGEMENT TRAINING/G. SPANIER**
"THAT RM Council authorize members of council and administration staff to attend the SPSA Emergency Management Training on February 29, 2024, and includes travel expenses." CARRIED
- 24-082** **CLOSED SESSION/G. SPANIER**
"THAT the RM Council, all members present in person, move into closed session at 11:02 a.m., as per LA FOIP section 16(1)(b) and e) for pending policy and budget advice." CARRIED
- 24-083** **RECONVENE/G. SPANIER**
"THAT the RM Council reconvenes to regular session at 11:59 a.m." CARRIED



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24-084 PUBLIC WORKS 2024 CAPITAL ASSET PURCHASE GRAVEL RECLAIMER/G. SPANIER

"THAT RM Council approves the capital asset purchase of a TMR tractor mount gravel retriever/reclaimer \$19,673.26 plus taxes as recommended by the following Public Works Motion number 24W-013:

"24W-013 PUBLIC WORKS EQUIPMENT/J. BOEHME

"THAT the Works Committee recommends the purchase of a gravel reclaimer for \$20,100.00, a public works truck for a maximum of \$60,000.00 and a security fence with gate for the shop for a maximum of \$40,000.00."

CARRIED."

AND FURTHERMORE will include the values in the budget for 2024."

CARRIED

24-085 PUBLIC WORKS 2024 CAPITAL ASSET PURCHASE 1 TON TRUCK/J. BOEHME

"THAT RM Council approves the capital asset purchase of a 2021 GMC Sierra 1 ton in the amount of \$53,095.00 plus taxes as recommended by the following Public Works Motion number 24W-013:

"24W-013 PUBLIC WORKS EQUIPMENT/J. BOEHME

"THAT the Works Committee recommends the purchase of a gravel reclaimer for \$20,100.00, a public works truck for a maximum of \$60,000.00 and a security fence with gate for the shop for a maximum of \$40,000.00."

CARRIED."

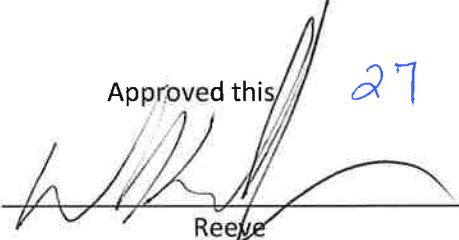

AND FURTHERMORE will include the values in the budget for 2024."

CARRIED

24-085 ADJOURNMENT/G. SPANIER

"That the regular meeting of Council be adjourned at 12:01 p.m."

Approved this 27 day of February, 2024

 Reeve  Administrator

Next regular meeting of Council February 27, 2024, at 9:00 am.

Foreman Report

February 13, 2024

- Test Drove 2021 GMC – From Echo Valley Motors with Josh
 - The test drive went well.
 - The truck is everything we need – also can be used as back up for the salt/sand spreader.
 - Can have a plow put on it, if needed
 - Can pull the Skid Steer trailer as well.
-
- In my opinion it would be a good buy
-
- Gravel retriever -DionCo one in stock and would be a 2-week delivery.
 - Would be best to have for springtime.
-
- Nomac snow remover and sanding

Respectfully submitted,

Lloyd Webster

Foreman





Administration Report to Council
Tuesday February 13, 2024

Bank Balance \$1,398,770.61 as of February 5, 2024
Taylor Beach Reserve \$157,046 as at Dec.31/2022
Pasqua Lake Reserve 2022 balance paid to the Resort village of Pasqua Lake

Complaints 2 new RIC's opened (Garbage missed, speed bump)

Permits (Development & Building): 1 Newly Received permits – 0 permits approved; 1 at PBI in review, 1 refusal, 2 waiting for more information, 1 in office awaiting review, 0 cancelled by owner.

Move/Demo Permits: 1 new demo permit.

		ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up: January 2024 31 st File annual school tax statement with Province & School Board(s)-done February 2024 10 th School tax collections previous month due to Province-done 10 th SMHI, C & D tax collections previous month due -done 15 th File & remit previous month payroll deductions to CRA & MEPP-done 28 th Workers Compensation statement – on target 28 th Deadline to issue T4 Slips – done
		-Feb 5 th – training new office staff, as needed. - Run some budget scenarios - Charmain - meeting with Finance Chair Friday Feb 9, budget review - Public Works Meeting – Feb 6 th -Finance Committee Meeting-Feb 16th -Assisting CAO RVPL with some transition items -all – as needed - Some calls from RVPL ratepayers -advising they contact the RVPL office - subdivision file received 21 Dec- review being done, discussing with SARM planner, other items on 1 existing subdivision file revisited, -meet with ratepayer for zoning compliance discussion, 1 new subdivision file received January 23, 2024 being reviewed. - Changes to CRA deduction rules requires council to be paid indemnity through payroll - Working on budget scenarios

Devin 11.50 days remaining 2024
 Lloyd 17.75 days remaining 2024
 Gwen 28 days remaining 2024
 Charmain 18.50 days remaining 2024
 Rebecca 13.75 days remaining 2024
 Todd 0 days remaining 2024
 Brian 16.75 days remaining 2024

Respectfully submitted,
Gwen Lowe

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00016 to 2024-00023**

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12061- Man Pay 01302024-C	01/30/2024	Lowe, Gwen 210-400-910 - Paymate suspen	Pay Jan 30	2,969.79	2,969.79
12062- Man Pay 01302024-C	01/30/2024	Webster, Lloyd 210-400-910 - Paymate suspen	Pay Jan 30	1,905.50	1,905.50
12063- Man Pay 01302024-C	01/30/2024	Horsman, Devin 210-400-910 - Paymate suspen	Pay Jan 30	1,389.72	1,389.72
12064- Man Pay 01302024-C	01/30/2024	Wowk, Charmain 210-400-910 - Paymate suspen	Pay Jan 30	1,670.59	1,670.59
12065- Man Pay 01302024-C	01/30/2024	Bergman, Brian 210-400-910 - Paymate suspen	Pay Jan 30	1,430.74	1,430.74
12066 LSAS1515154	01/31/2024	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89 NL	64.14
LSAS1516760		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89 NL	64.14
LSAS1518328		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89 NL	64.14
LSAS1519928		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89 NL	64.14
LSAS1521542		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89 NL	64.14
			Payment Total:		320.70
12067 01312024	01/31/2024	Bergman, Brian 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Jan	25.00	25.00
12068 01312024	01/31/2024	Horsman, Devin 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Jan	25.00	25.00
12069 01312024	01/31/2024	Lowe, Gwen 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Jan	25.00	25.00
12070 PVSD-01312024	01/31/2024	Ministry of Finance Issued to: Minister of Finance 210-210-190 - Prairie Valley #2C	Jan Remittance	12,474.58	12,474.58
12071 01302024	01/31/2024	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit 17 Jan to 30 J	2,389.92	2,389.92
12072 CW-52733	01/31/2024	PC Place 510-410-145 - GG - Maint - Offic	Monthly Licensing - Februar	116.07	
		110-340-110 - GST Receivable	Both Tax Code	5.48	
		900-110-110 - GST Paid	Both Tax Code	5.48 NL	121.55
12073 01022024	01/31/2024	Receiver General 210-200-200 - Income Tax Paya	Remit Period End 02 Jan	2,535.09	
		210-200-210 - CPP Payable	Remit Period End 02 Jan	1,702.00	
		210-200-220 - EI Payable	Remit Period End 02 Jan	547.74	4,784.83
01162024		210-200-200 - Income Tax Paya	Remit Period End 16 Jan	2,697.31	
		210-200-210 - CPP Payable	Remit Period End 16 Jan	1,716.34	
		210-200-220 - EI Payable	Remit Period End 16 Jan	549.65	4,963.30
01302024		210-200-200 - Income Tax Paya	Remit Period End 30 Jan	2,713.49	
		210-200-210 - CPP Payable	Remit Period End 30 Jan	1,648.04	
		210-200-220 - EI Payable	Remit Period End 30 Jan	521.43	4,882.96
			Payment Total:		14,631.09
12074 01312024-Shop	01/31/2024	Sask Energy 530-300-110 - TS - Maint. - Utilit	Jan Shop	617.84	
		110-340-110 - GST Receivable	GST Tax Code	30.90	
		900-110-110 - GST Paid	GST Tax Code	30.90 NL	648.74
01312024-Office		510-300-110 - GG - Utility - Hea	Office Jan - SaskEnergy	434.55	
		110-340-110 - GST Receivable	GST Tax Code	21.73	
		900-110-110 - GST Paid	GST Tax Code	21.73 NL	456.28

RJR

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00016 to 2024-00023**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	1,105.02
12075	01/31/2024	SaskTel			
01312024		510-300-140 - GG - Utility - Tele	Jan 2024 RM office	235.45	
		110-340-110 - GST Receivable	Both Tax Code	11.11	
		900-110-110 - GST Paid	Both Tax Code	11.11 NL	246.56
12076	01/31/2024	Sask Tel Cmr			
01312024		530-300-140 - TS - Maint. - Utilit	Forman Cell Jan	87.46	
		110-340-110 - GST Receivable	Both Tax Code	4.12	
		900-110-110 - GST Paid	Both Tax Code	4.12 NL	91.58
12077	01/31/2024	Valley Lawn & Tree LTD			
01312024		540-200-110 - EH - Waste Colle	Garbage Collection	5,226.04	
		540-200-120 - EH - Waste Colle	Garbage Collection	815.62	
		110-340-110 - GST Receivable	GST Tax Code	302.08	
		900-110-110 - GST Paid	GST Tax Code	302.08 NL	6,343.74
12078	01/31/2024	Wowk, Charmain			
01312024		510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Jan	25.00	25.00
12079	02/13/2024	Armtec Inc.			
6-325495		530-450-100 - TS - Maint. - Culv	Culvert	159.00	
		110-340-110 - GST Receivable	Both Tax Code	7.50	
		900-110-110 - GST Paid	Both Tax Code	7.50 NL	166.50
12080	02/13/2024	Howden Country Services Ltd			
9442		530-420-100 - TS - Maint - Repa	Repair/Parts	48.25	
		110-340-110 - GST Receivable	GST Tax Code	2.41	
		900-110-110 - GST Paid	GST Tax Code	2.41 NL	50.66
9443		530-420-100 - TS - Maint - Repa	Repair/Parts	48.48	
		110-340-110 - GST Receivable	GST Tax Code	2.43	
		900-110-110 - GST Paid	GST Tax Code	2.43 NL	50.91
			Payment Total:		101.57
12081	02/13/2024	Loraas Disposal			
8052216		540-200-110 - EH - Waste Colle	Garbage Collection - Janua	44.00	
		110-340-110 - GST Receivable	GST Tax Code	2.20	
		900-110-110 - GST Paid	GST Tax Code	2.20 NL	46.20
12082	02/13/2024	MuniSoft			
2023/24-05437		510-210-180 - GG - Admin. Trai	Audit Prep Training	115.54	
		110-340-110 - GST Receivable	Both Tax Code	5.45	
		900-110-110 - GST Paid	Both Tax Code	5.45 NL	120.99
2023/24-05569		510-210-180 - GG - Admin. Trai	Assessment Training	115.54	
		110-340-110 - GST Receivable	Both Tax Code	5.45	
		900-110-110 - GST Paid	Both Tax Code	5.45 NL	120.99
			Payment Total:		241.98
12083	02/13/2024	OW Towing Services			
01312024		510-280-130 - GG - Cont. - Byla	Bylaw Enforcement	154.00	
		110-340-110 - GST Receivable	GST Tax Code	7.70	
		900-110-110 - GST Paid	GST Tax Code	7.70 NL	161.70
12084	02/13/2024	Professional Building			
24013155		510-200-180 - GG - Cont. - Builc	BP Inspections/Reviews - Ji	1,185.00	
		110-340-110 - GST Receivable	GST Tax Code	59.25	
		900-110-110 - GST Paid	GST Tax Code	59.25 NL	1,244.25
12085	02/13/2024	Prairie Co-operative Ltd.			
01312024		510-410-140 - GG - Maint. - Offi	Office Supplies	29.60	
		510-210-170 - GG - Admin. - Tra	Meeting Lunch	19.92	
		530-410-120 - TS - Maint. - Sho	Shop Supplies	36.40	
		510-210-110 - GG - Reeve - Tra	Meeting Lunch	9.94	
		510-210-112 - GG - Division 2 -	Meeting Lunch	9.94	
		510-210-113 - GG - Division 3 -	Meeting Lunch	9.94	
		510-210-114 - GG - Division 4 -	Meeting Lunch	9.94	
		510-210-116 - GG - Division 6 -	Meeting Lunch	9.94	
		530-425-110 - TS - Maint. -Equip	January Fuel	4,382.38	
		110-340-110 - GST Receivable	Both Tax Code	3.61	
		900-110-110 - GST Paid	Both Tax Code	3.61 NL	
		110-340-110 - GST Receivable	GST Tax Code	219.13	
		900-110-110 - GST Paid	GST Tax Code	219.13 NL	4,740.74
12086	02/13/2024	Profile Tire			

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00016 to 2024-00023**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26232		530-425-110 - TS - Maint. -Equip	DEF Conditioner	124.34	
		110-340-110 - GST Receivable	Both Tax Code	5.87	
		900-110-110 - GST Paid	Both Tax Code	5.87 NL	130.21
26248		530-425-110 - TS - Maint. -Equip	Oil and Filter	59.64	
		110-340-110 - GST Receivable	Both Tax Code	2.81	
		900-110-110 - GST Paid	Both Tax Code	2.81 NL	62.45
26314		530-425-110 - TS - Maint. -Equip	S2 VX 32 Pail	141.44	
		110-340-110 - GST Receivable	Both Tax Code	6.67	
		900-110-110 - GST Paid	Both Tax Code	6.67 NL	148.11
26327		530-420-100 - TS - Maint - Repa	Repair/Parts	70.83	
		110-340-110 - GST Receivable	Both Tax Code	3.34	
		900-110-110 - GST Paid	Both Tax Code	3.34 NL	74.17
26392		530-425-110 - TS - Maint. -Equip	Fluids	11.87	
		110-340-110 - GST Receivable	Both Tax Code	0.56	
		900-110-110 - GST Paid	Both Tax Code	0.56 NL	12.43
			Payment Total:		427.37
12087	02/13/2024	RoBo Sales			
01312024		530-425-110 - TS - Maint. -Equip	Fuel Conditioner	37.93	
		110-340-110 - GST Receivable	Both Tax Code	1.79	
		900-110-110 - GST Paid	Both Tax Code	1.79 NL	39.72
12088	02/13/2024	Saskatchewan Health Authority			
2194133		580-290-120 - UT - Water - Lab	Well Testing	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10 NL	23.00
12089	02/13/2024	Spanier, Garnet			
01312024		530-250-116 - TS - Maint. - Trav	Division 6 Mileage - Januar	153.68	
		510-210-116 - GG - Division 6 -	Division 6 Mileage - Januar	61.20	214.88
12090	02/13/2024	Success Office Systems			
INV407749		510-200-190 - GG - Cont. - Phol	2824 BW - 2388 CC	222.77	
		110-340-110 - GST Receivable	Both Tax Code	10.51	
		900-110-110 - GST Paid	Both Tax Code	10.51 NL	233.28
12091	02/13/2024	Supreme Office Supplies			
65483443		510-410-140 - GG - Maint. - Offi	Office Supplies	284.08	
		110-340-110 - GST Receivable	Both Tax Code	8.69	
		900-110-110 - GST Paid	Both Tax Code	8.69 NL	292.77
			Total Computer Cheque:		55,125.04

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0002	02/01/2024	De Lage Landen Financial			
01202402		510-200-190 - GG - Cont. - Phol	Copier Lease	187.62	
		110-340-110 - GST Receivable	Both Tax Code	8.85	
		900-110-110 - GST Paid	Both Tax Code	8.85 NL	196.47
			Total Other:		196.47
			Total AP:		55,321.51

Certified Correct This February 8, 2024


Reeve


Administrator

Date Printed
2/7/2024 2:28 PM

**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

CIBC - ***-01118**
For Ending Date 1/31/2024

110-110-120 - Cash - Bank - CIBC
GL Balance to 1/31/2024

1,013,040.15

Service Charges:	-30.00
Interest Charges:	0.00
Interest Revenue:	5,131.87

Adjusted Book Balance	1,018,142.02
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Bank Statement Balance:	1,107,065.98
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Deposits in Transit

Subtotal:	<u>0.00</u>
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Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	12/19/2023	Ch 11972	Regina District Association	AP	-408.00
2	1/9/2024	Ch 12029	SARM Saskatchewan Association	AP	-47,464.03
3	1/23/2024	Ch 12044	Banks, Gerald	AP	-57.40
4	1/23/2024	Ch 12055	RMAA	AP	-200.00
5	1/30/2024	Ch 12061	Lowe, Gwen	AP	-2,969.79
6	1/31/2024	Ch 12066	Alsco	AP	-320.70
7	1/31/2024	Ch 12067	Bergman, Brian	AP	-25.00
8	1/31/2024	Ch 12068	Horsman, Devin	AP	-25.00
9	1/31/2024	Ch 12069	Lowe, Gwen	AP	-25.00
10	1/31/2024	Ch 12070	Ministry of Finance	AP	-12,474.58
11	1/31/2024	Ch 12071	Municipal Employees'	AP	-2,389.92
12	1/31/2024	Ch 12072	PC Place	AP	-121.55
13	1/31/2024	Ch 12073	Receiver General	AP	-14,631.09
14	1/31/2024	Ch 12074	Sask Energy	AP	-1,105.02
15	1/31/2024	Ch 12075	SaskTel	AP	-246.56
16	1/31/2024	Ch 12076	Sask Tel Cmr	AP	-91.58
17	1/31/2024	Ch 12077	Valley Lawn & Tree LTD	AP	-6,343.74
18	1/31/2024	Ch 12078	Wowk, Charmain	AP	-25.00
			Subtotal:		<u>-88,923.96</u>

Total Uncleared:	-88,923.96
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Adjusted Bank Balance	1,018,142.02
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Notes

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

SAVINGS CIBC

For Ending Date 1/31/2024

110-110-130 - Cash - Bank - Savings

GL Balance to 1/31/2024

383,284.27

Service Charges:

0.00

Interest Charges:

0.00

Interest Revenue:

508.08

Adjusted Book Balance

383,792.35

Bank Statement Balance:

383,792.35

Deposits in Transit

Subtotal:

0.00

Outstanding Payments

Subtotal:

0.00

Total Uncleared:

0.00

Adjusted Bank Balance

383,792.35

Notes

12

RM of North Qu'Appelle
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Penalties on Tax Arrears					
410-400-200 - Penalty on Mun Taxes Arrears - Rural	1,461.63	1,461.63		1,461.63	
410-400-210 - Penalty on Mun Taxes Arrears - Urban	787.37	787.37		787.37	
410-400-220 - Penalty on Mun. Taxes Arrears - T.B.	65.86	65.86		65.86	
410-400-230 - Penalty on Mun. Taxes Arrears - P.L.	508.99	508.99		508.99	
410-400-250 - Penalty on Mun. Taxes - Tax Enforcement	43.43	43.43		43.43	
	2,867.28	2,867.28	0.00	2,867.28	0.00
TOTAL TAXATION:	2,867.28	2,867.28	0.00	2,867.28	0.00
FEES AND CHARGES					
Custom Work					
420-100-115 - F&C - A/R Interest	65.08	65.08		65.08	
	65.08	65.08	0.00	65.08	0.00
Sale of Supplies and Gravel					
420-200-930 - F&C - Other Fees & Charges P.L.	1,751.47	1,751.47		1,751.47	
	1,751.47	1,751.47	0.00	1,751.47	0.00
Rentals					
420-300-110 - F&C - Rentals - Land	2,450.00	2,450.00		2,450.00	
	2,450.00	2,450.00	0.00	2,450.00	0.00
Policing and Fire Fees					
420-400-300 - F&C - Fire Fees	2,507.94	2,507.94		2,507.94	
	2,507.94	2,507.94	0.00	2,507.94	0.00
Licenses and Permits					
420-710-200 - F&C - Building Permits	515.00	515.00		515.00	
	515.00	515.00	0.00	515.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	150.00	150.00		150.00	
	150.00	150.00	0.00	150.00	0.00
General Office Services Provided					
420-800-200 - F&C - General Office Services Provided	45.00	45.00		45.00	
	45.00	45.00	0.00	45.00	0.00
	195.00	195.00	0.00	195.00	0.00
TOTAL FEES AND CHARGES:	7,484.49	7,484.49	0.00	7,484.49	0.00
MAINTENANCE AND DEVELOPMENT CHARGES					
Road Maintenance and Restoration Agreements					
430-100-100 - M&D - Road Maintenance Fees	1,714.53	1,714.53		1,714.53	
	1,714.53	1,714.53	0.00	1,714.53	0.00
TOTAL MAINTENANCE AND DEVELOPMENT	1,714.53	1,714.53	0.00	1,714.53	0.00
UTILITIES					
Water					
440-110-100 - Water - Water Sales	537.25	537.25		537.25	
	537.25	537.25	0.00	537.25	0.00
TOTAL UTILITIES:	537.25	537.25	0.00	537.25	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	5,639.95	5,639.95		5,639.95	
	5,639.95	5,639.95	0.00	5,639.95	0.00
TOTAL INVESTMENT INCOME AND COMMISSIONS	5,639.95	5,639.95	0.00	5,639.95	0.00
TOTAL REVENUES:	18,243.50	18,243.50	0.00	18,243.50	0.00

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RM of North Qu'Appelle
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-160 - GG - Council Convention/Semin	275.00	275.00		(275.00)	
510-110-230 - GG - Salaries - Administration	22,675.89	22,675.89		(22,675.89)	
	22,950.89	22,950.89	0.00	(22,950.89)	0.00
Benefits					
510-130-110 - GG - Admin - Wage Liability	1,557.47	1,557.47		(1,557.47)	
510-130-230 - GG - Benefits - Administration	3,625.03	3,625.03		(3,625.03)	
	5,182.50	5,182.50	0.00	(5,182.50)	0.00
	28,133.39	28,133.39	0.00	(28,133.39)	0.00
Professional/Contract Services					
510-200-190 - GG - Cont. - Photocopying	187.62	187.62		(187.62)	
510-200-192 - GG - Shred- Record Destruction	12.00	12.00		(12.00)	
510-210-170 - GG - Admin. - Travel & Meals	124.76	124.76		(124.76)	
510-210-180 - GG - Admin. Training	310.00	310.00		(310.00)	
510-220-100 - GG - Cont. - Office Caretaking	477.00	477.00		(477.00)	
510-230-100 - GG - Cont. - Insurance - General & Boi	12,442.37	12,442.37		(12,442.37)	
510-240-100 - GG - Cont. - Memberships & Subscript	12,298.42	12,298.42		(12,298.42)	
510-250-100 - GG - Cont. - Comm. website	84.93	84.93		(84.93)	
510-270-150 - GG - Cont. - Repairs	24.68	24.68		(24.68)	
510-290-100 - GG - Cont. - Bank Charges	150.00	150.00		(150.00)	
	26,111.78	26,111.78	0.00	(26,111.78)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	434.55	434.55		(434.55)	
510-300-140 - GG - Utility - Telephone	285.45	285.45		(285.45)	
	720.00	720.00	0.00	(720.00)	0.00
Maintenance, Material and Supplies					
510-410-140 - GG - Maint. - Office Supplies	316.05	316.05		(316.05)	
510-410-144 - GG - Maint - Office Munisoft	6,338.66	6,338.66		(6,338.66)	
510-410-145 - GG - Maint - Office Equipment	1,297.18	1,297.18		(1,297.18)	
	7,951.89	7,951.89	0.00	(7,951.89)	0.00
Grants and Contributions					
510-500-110 - GG - Grants & Contributions RM	200.00	200.00		(200.00)	
	200.00	200.00	0.00	(200.00)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	63,117.06	63,117.06	0.00	(63,117.06)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-100 - PS - Fire - EMS Contract - 911	1,927.80	1,927.80		(1,927.80)	
525-210-110 - PS - Fire - Contracted Services RM	27,761.04	27,761.04		(27,761.04)	
	29,688.84	29,688.84	0.00	(29,688.84)	0.00
TOTAL FIRE PROTECTION:	29,688.84	29,688.84	0.00	(29,688.84)	0.00
TOTAL PROTECTIVE SERVICES:	29,688.84	29,688.84	0.00	(29,688.84)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries	22,187.60	22,187.60		(22,187.60)	
	22,187.60	22,187.60	0.00	(22,187.60)	0.00
Benefits					
530-120-120 - TS - Maint. - Benefits	4,066.40	4,066.40		(4,066.40)	
530-160-110 - TS - Maint. - Wage Liability	1,280.22	1,280.22		(1,280.22)	
	5,346.62	5,346.62	0.00	(5,346.62)	0.00
	27,534.22	27,534.22	0.00	(27,534.22)	0.00

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RM of North Qu'Appelle
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	Current	Year To Date	Budget	Variance	%
Utilities					
530-300-110 - TS - Maint. - Utility - Heat	617.84	617.84		(617.84)	
530-300-140 - TS - Maint. - Utility - Telephone	137.46	137.46		(137.46)	
	755.30	755.30	0.00	(755.30)	0.00
Maintenance, Materials & Supplies					
530-410-120 - TS - Maint. - Shop Supplies	306.25	306.25		(306.25)	
530-420-127 - TS - Main - Repair/Parts - GMC Sierra	98.45	98.45		(98.45)	
530-420-131 - TS - Maint - Repair/Parts - CAT Grader	646.99	646.99		(646.99)	
530-470-100 - TS - Maint. - Road/Street Signs	460.78	460.78		(460.78)	
	1,512.47	1,512.47	0.00	(1,512.47)	0.00
Interest					
530-700-110 - TS - Maint. - Interest	1,210.81	1,210.81		(1,210.81)	
	1,210.81	1,210.81	0.00	(1,210.81)	0.00
TOTAL MAINTENANCE:	31,012.80	31,012.80	0.00	(31,012.80)	0.00
TOTAL TRANSPORTATION SERVICES:	31,012.80	31,012.80	0.00	(31,012.80)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Waste Collection/Disposal - cont	5,226.04	5,226.04		(5,226.04)	
540-200-120 - EH - Waste Collection/Disposal -cont 1	815.62	815.62		(815.62)	
	6,041.66	6,041.66	0.00	(6,041.66)	0.00
TOTAL ENVIRONMENTAL SERVICES:	6,041.66	6,041.66	0.00	(6,041.66)	0.00
TOTAL EXPENDITURES:	129,860.36	129,860.36	0.00	(129,860.36)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(111,616.86)	(111,616.86)	0.00	(111,616.86)	0.00
CHANGE IN NET ASSETS	(111,616.86)	(111,616.86)	0.00	(111,616.86)	0.00
CHANGE IN SURPLUS	(111,616.86)	(111,616.86)	0.00	(111,616.86)	0.00

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RM of North Qu'Appelle
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
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ACCOUNT BALANCES

Cash and Investments

	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>
110-110-110 - Cash - On Hand - Petty Cash			300.00
110-110-120 - Cash - Bank - CIBC	(359,345.28)	(359,345.28)	1,018,142.02
110-110-125 - Cash - Conexus (For Pipeline Deposits	13,872.77	13,872.77	92,576.63
110-110-130 - Cash - Bank - Savings	508.08	508.08	383,792.35
Total Cash and Investments:	(344,964.43)	(344,964.43)	1,494,811.00

Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Rural	(18,986.71)	(18,986.71)	77,971.90
110-200-110 - Municipal - Tax Receivable - Urban	(3,303.55)	(3,303.55)	47,626.32
110-200-120 - Municipal - Tax Receivable - Taylor Bea	(1,727.68)	(1,727.68)	1,756.95
110-200-130 - Municipal - Tax Receivable -Pasqua La	508.99	508.99	33,811.19
110-200-145 - Municipal - Tax Recv. - Fire Truck Spe			(1.57)
110-200-150 - Municipal - Tax Receivable - Tax Enfor	43.43	43.43	2,945.88
Total Municipal Taxes Receivable:	(23,465.52)	(23,465.52)	164,110.67

R.g.P. [Signature]

RM of North Qu'Appelle
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2024


	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts		BalFwd		
<u>Current Taxes Collected</u>					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

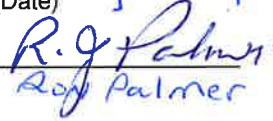
13 February 2024

(Date)



Gwen Lowe
Administrator

Nik Whalen-
Reeve


R. G. Palmer
Roy Palmer