

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Regular Meeting of Council
Agenda 9:00 a.m.

Tuesday, April 19, 2024

1. Call to Order
2. Approval of Minutes
 - a. April 9, 2024, Regular Meeting of Council
3. Business Arising from Minutes
ANHH SUPPORT
4. Delegation
5. Correspondence
 - a. CTP -SARM
 - b. APAS Update
 - c. NSC Minerals Carbon Tax
6. Reports
 - a. Foreman Public Works Report
 - b. Administrator Report
 - C. Regina Lagoon Session*
7. Bylaws
8. Accounts for Payment
9. Unfinished Business
 - a. Gravel Pile Survey
 - b. Jasmin SSA
 - c. RVPL Custom Work
 - d. Bylaw readings
10. New Business
 - a. Municipal Hail Insurance Withdrawal List
 - b. Education Property Tax Mill Rates
 - c. Community Meeting Invitation-STOPS
 - d. Division 2 Road Development
 - e. Mackie Hill Approach
 - f. TransCanada Trail
11. Other Business
12. Closed Session
 - a. LA FOIP s.16(1) (b) – Personnel
 - b. LA FOIP s.160 (1) (e) – Pending Policy & Budget Advice
13. Adjournment



Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, April 19, 2024, 9:00 am

Present:	Reeve:	Nik Whalen
	Council Members:	Division 2 Ron Palmer
		Division 3 Josh Boehme
		Division 4 Bernard Churko
		Division 6 Garnet Spanier
	Staff:	Administrator Gwen Lowe
		Assistant Administrator Charmain Wowk
		Public Works Foreman Lloyd Webster

Absent:

A quorum being present Reeve N. Whalen called the meeting to order at 9:00 a.m.

24-188 **REGULAR MEETING MINUTES/R. PALMER**
 "THAT the minutes of the regular meeting of Council held April 9, 2024, be adopted as presented."

CARRIED

24-189 **FOREMAN REPORT/G. SPANIER**
 "THAT the verbal report be accepted as presented."

CARRIED

24-190 **CORRESPONDENCE/J. BOEHME**
 "THAT the following Correspondence be accepted as presented and filed:
 a. CTP-SARM
 b. APAS Update
 c. NSC Minerals Carbon Tax."

CARRIED

Foreman left Council Chambers at 9:25 a.m.

24-191 **ADMINISTRATION REPORT/N. WHALEN**
 "THAT the written report be accepted as presented."

CARRIED

24-192 **CITY OF REGINA WASTEWATER INFORMATION SESSION REPORT/B. CHURKO**
 "THAT the verbal report be accepted as presented."

CARRIED

24-193 **ACCOUNTS FOR PAYMENT/J. BOEHME**
 "THAT the list of accounts for cheque numbers **12229 to 12256 totaling \$42,149.96** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

24-194 **GRAVEL PILE SURVEY/G. SPANIER**
 "THAT RM Council acknowledge the 2024 gravel pile survey report as presented."

CARRIED

24-195 **JASMIN SSA/N. WHALEN**
 "THAT RM Council instructs administrator to prepare for a public meeting regarding Jasmin SSA to be held mid-July."

CARRIED

24-196 **RECESS/N. WHALEN**
 "THAT this meeting be recessed at 10:46 a.m."

CARRIED

Reeve N. Whalen asked that the meeting reconvenes at 10:54 a.m.

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, April 19, 2024, 9:00 am

- 24-197** **RECONVENE/N. WHALEN**
 "THAT this meeting reconvenes at 10:54 a.m."
CARRIED
- 24-198** **RESCIND MOTIONS FOR 2ND AND 3RD READINGS OF BYLAW 2024-02/R. PALMER**
 "THAT RM Council rescind motion 24-142 a second reading of bylaw 2024-02 and rescind motion 24-143 a third reading of bylaw 2024-02 made at the regular council meeting on March 28, 2024."
CARRIED
- 24-199** **RESCIND MOTIONS FOR 2ND AND 3RD READINGS OF BYLAW 2024-01/J. BOEHME**
 "THAT RM Council rescind motion 24-149 a second reading of bylaw 2024-01 and rescind motion 24-150 a third reading of bylaw 2024-01 made at the regular council meeting on March 28, 2024."
CARRIED
- 24-200** **MUNICIPAL HAIL INSURANCE WITHDRAWAL LIST/R. PALMER**
 "THAT RM Council approves the Municipal Hail Insurance Withdrawal of Lands list of April 5, 2024:
 SW 13-21-13-W2M
 AND FURTHERMORE, approve the Reeve and Administrator to sign the withdrawal List copy provided."
CARRIED
- 24-201** **GOVERNMENT RELATIONS-2024 EDUCATION MILL RATES/J. BOEHME**
 "THAT Council acknowledges the March 30th letter from Government Relations announcing the 2023 Education Property Tax Education Mill Rates as follows:
 Agricultural Property 1.42 mills
 Residential Property 4.54 mills
 Commercial/Industrial Property 6.86 mills
 Resource Property 9.88 mills"
CARRIED
- 24-202** **MACKIE HILL APPROACH RESORT VILLAGE OF B-SAY-TAH/J. BOEHME**
 "THAT RM Council authorize the RM Public Works crew to provide the custom work to build the approach for the Resort Village of B-Say-Tah's property including the culvert, AND FURTHERMORE that the administrator provides a quote to the village for the custom work and culvert cost prior to any work being provided."
CARRIED
- 24-203** **TRANSCANADA TRAIL GRANT APPROVAL/J. BOEHME**
 "THAT RM Council acknowledge the TransCanada trail grant approval to be used to help with costs for the cleanup of the portion of the RM trail along highway 56."
CARRIED
- 24-204** **ALL NATIONS HEALING HOSPITAL LETTER OF CONCERN/ B. CHURKO**
 "THAT RM Council authorizes the administrator to post the citizen letter of concern template on the RM website AND FURTHERMORE, the administrator draft a letter of concern to the provincial and federal governments."
CARRIED
- 24-205** **RECESS/N. WHALEN**
 "THAT this meeting be recessed at 11:58 a.m."
CARRIED
 Reeve N. Whalen asked that the meeting reconvenes at 12:10 p.m.
- 24-206** **RECONVENE/N. WHALEN**
 "THAT this meeting reconvenes at 12:10 p.m."
CARRIED

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, April 19, 2024, 9:00 am

24-207 CLOSED SESSION/N. WHALEN

"THAT the RM Council, all members present in person, move into closed session at 12:10 p.m., as per LA FOIP section 16(1)(b) for personnel and (e) for pending policy and budget advice.

CARRIED

24-208 RECONVENE/N. WHALEN

"THAT the RM Council reconvenes to regular session at 1:30 p.m."

CARRIED

24-209 PUBLIC WORKS SEASONAL LABOUR DUTIES/J. BOEHME

"THAT RM Council approves the recommendation of the Public Works Committee as follows:

24W-026 SEASONAL MAINTENANCE LABOUR PROJECTS/ G. SPANIER

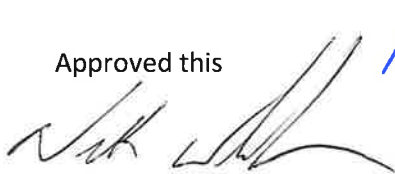
"THAT Public Works Committee recommend RM Council bring Todd Bowes in to perform seasonal maintenance labour duties beginning April 22, 2024."

CARRIED

24-210 ADJOURNMENT/G. SPANIER

"That the regular meeting of Council be adjourned at 1:31 p.m."

Approved this



Reeve

day of

10th day of May

, 2024



Administrator

Next regular meeting of Council, May 10, 2024 at 9:00 am.



Administration Report to Council
Friday April 19, 2024

Bank Balance \$863,197.00 as of April 16, 2024
Taylor Beach Reserve \$157,046 as at Dec. 31/2022
Pasqua Lake Reserve 2022 balance paid to the Resort village of Pasqua Lake

Complaints 4 new RIC's opened (Beaverdam, plugged culvert, gravel requests)

Permits (Development & Building): 1 permits approved; 3 at PBI in review, 2 waiting for more information, 3 in office awaiting review, 0 cancelled by owner.

Move/Demo Permits: 1 move permit -office waiting for more information, 0 new demo permit.

	April 2024	<p>ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up:</p> <p>April 2024 <i>10th School tax collections previous month due to Province-done</i> <i>10th SMHI, C & D tax collections previous month due - done</i> <i>15th File & remit previous month payroll deductions to CRA & MEPP-done</i></p>
		<ul style="list-style-type: none"> - Working on operating budget and trends- Charmain - Bylaw Complaints-Gwen -Assisting CAO RVPL with some transition items -all – as needed - Subdivision file reviews and follow ups with Community planner, developer, property owner, surveyor - Gwen - Website updates in progress to have policies accessible to public - Rebecca - Zoning bylaw amendments and rezoning application – Gwen -2 zoning bylaw amendments submitted to Community Planning for Approval-Gwen - Inventory information to be sent to the auditor - Rebecca & Gwen - Ledger adjustments to be done once received from the auditor - Charmain

Devin	11.50	days remaining 2024
Lloyd	10.75	days remaining 2024
Gwen	26	days remaining 2024
Charmain	18.50	days remaining 2024
Rebecca	13.75	days remaining 2024
Todd	0	days remaining 2024
Brian	16.75	days remaining 2024

Respectfully submitted,
Gwen Lowe

**RM of North Qu'Appelle
List of Accounts for Approval**
Batch: 2024-00058 to 2024-00065

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

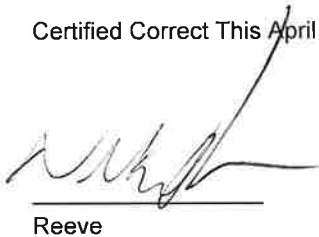
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12229- Man Pay 04092024-C	04/09/2024	Lowe, Gwen 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	2,388.40	2,388.40
12230- Man Pay 04092024-C	04/09/2024	Webster, Lloyd 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	1,905.50	1,905.50
12231- Man Pay 04092024-C	04/09/2024	Horsman, Devin 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	1,758.10	1,758.10
12232- Man Pay 04092024-C	04/09/2024	Wowk, Charmain 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	1,670.59	1,670.59
12233- Man Pay 04092024-C	04/09/2024	Bergman, Brian 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	1,533.15	1,533.15
12234- Man Pay 04092024-C	04/09/2024	Rebecca Zacharuk 210-400-910 - Paymate suspen:	Pay March 27-April 9, 2024	1,179.67	1,179.67
12235 Pay 04092024-C	04/09/2024	Myers, Leonard 530-210-121 - TS - Maint. - Coni	Payroll March 27-April 9, 20	840.00	840.00
12236- Man 03312024-01	04/19/2024	Whalen, Nikolas 510-110-110 - GG - Council - In	Reeve Indemnity Jan-April	2,345.09	2,345.09
12237- Man 03312024-02	04/19/2024	Palmer, Ron 210-400-910 - Paymate suspen:	Div 2 March Indemnity	675.00	675.00
12238- Man 03312024-03	04/19/2024	Boehme, Joshua 510-110-113 - GG - Council Ind.	Division 3 Indemnity March	675.70	675.70
12239- Man 03312024-04	04/19/2024	Churko, Bernard 510-110-114 - GG - Council Ind.	Division 4 Indemnity Jan-Ma	1,700.00	1,700.00
12240- Man 03312024-06	04/19/2024	Spanier, Garnet 510-110-116 - GG - Council Ind.	Division 6 Indemnity March	400.00	400.00
12241 03312024	04/19/2024	Boehme, Joshua 530-250-113 - TS - Maint. - Trav 510-210-113 - GG - Division 3 - 510-215-113 - GG- Division 3- C 510-210-113 - GG - Division 3 -	Div 3 March Mileage Div 3 March Mileage Div 3 March Office Div 3 March Meals	183.60 54.40 200.00 25.00	463.00
12242 03312024	04/19/2024	Churko, Bernard 530-250-114 - TS - Maint. - Trav 510-210-114 - GG - Division 4 - 510-215-114 - GG- Division 4 - (Div 4 Jan - Mar Mileage Div 4 Jan - Mar Mileage Div 4 Jan - Mar Office	40.80 544.00 300.00	884.80
12243 03312024	04/19/2024	CIBC Credit Card 530-260-100 - TS - Maint. - Insu 510-280-100 - GG - Cont. - ISC 510-240-150 - GG - Cont. - Con 510-240-100 - GG - Cont. - Merr 530-410-120 - TS - Maint. - Sho 510-410-140 - GG - Maint. - Offi 510-700-120 - Interest Charge - 110-340-110 - GST Receivable - 900-110-110 - GST Paid	Commercial Auto Pak ISC Funds SAMA Conference ADOBE Shop Supplies Office Supplies Interest Both Tax Code Both Tax Code	299.98 350.00 75.00 330.59 73.96 6.06 115.03 19.14 19.14 NL	1,269.76
12244 64993	04/19/2024	Lakeside Septic 530-450-100 - TS - Maint. - Culv 110-340-110 - GST Receivable - 900-110-110 - GST Paid	Jetting Culverts GST Tax Code GST Tax Code	700.00 35.00 35.00 NL	735.00
12245 2382 2330	04/19/2024	Limelight Signs & Design Ltd. 530-470-100 - TS - Maint. - Roa 110-340-110 - GST Receivable - 900-110-110 - GST Paid 530-400-150 - TS - Maint. - Sup 110-340-110 - GST Receivable - 900-110-110 - GST Paid	Parking Signs Both Tax Code Both Tax Code Vehicle Decals Both Tax Code Both Tax Code	68.90 3.25 3.25 NL 243.80 11.50 11.50 NL	72.15 <u>255.30</u>
				Payment Total:	327.45
12246 3993936	04/19/2024	Miller Thomson LLP 510-200-110 - GG - Cont. - Leg 110-340-110 - GST Receivable -	Legal Fees Both Tax Code	3,811.49 179.93	

**RM of North Qu'Appelle
List of Accounts for Approval**
Batch: 2024-00058 to 2024-00065

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	179.93 NL	3,991.42
12247	04/19/2024	Professional Building			
24033155		510-200-180 - GG - Cont. - Builc	BP Inspections/Reviews Me	630.00	
		110-340-110 - GST Receivable	GST Tax Code	31.50	
		900-110-110 - GST Paid	GST Tax Code	31.50 NL	661.50
12248	04/19/2024	Receiver General			
04162024		210-200-210 - CPP Payable	PIER Case 529955700	380.06	380.06
12249	04/19/2024	SaskTel			
03282024		510-300-140 - GG - Utility - Tele	March 2024 RM office	236.87	
		110-340-110 - GST Receivable	Both Tax Code	11.17	
		900-110-110 - GST Paid	Both Tax Code	11.17 NL	248.04
12250	04/19/2024	Sask Power			
4000-0002-3592		530-300-120 - TS - Maint. - Utilit	Shop Power - March	216.71	
		510-300-120 - GG - Utility - Pow	Office Power - March	112.72	
		580-300-120 - UT - Water - Pow	Well Power - March	104.98	
		210-400-900 - Suspense	PL - March	1,029.39	
		530-310-200 - TS - Utility - Stree	Taylor Beach SL - March	138.54	
		530-310-100 - TS - Maint. - Utilit	RM SL - March	935.08	
		110-340-110 - GST Receivable	Both Tax Code	66.31	
		900-110-110 - GST Paid	Both Tax Code	66.31 NL	
		110-340-110 - GST Receivable	GST Tax Code	58.40	
		900-110-110 - GST Paid	GST Tax Code	58.40 NL	2,662.13
12251	04/19/2024	SaskWater			
SW086307		540-200-150 - EH - Waste Dispo	Fixed Agreement - March	5,456.17	
		110-340-110 - GST Receivable	GST Tax Code	272.81	
		900-110-110 - GST Paid	GST Tax Code	272.81 NL	5,728.98
12252	04/19/2024	Town of Fort Qu'Appelle			
03312024-Office		510-300-130 - GG - Utility - Wat	Acct 124700 - RM Office	266.10	266.10
03312024-Shop		530-300-130 - TS - Maint. - Utilit	Acct 127000 - RM Shop	266.10	266.10
			Payment Total:		532.20
12253	04/19/2024	C.L. Tulik Excavation LTD.			
2063		530-440-114 - TS - Maint. Grav	Division 4 Gravel	692.00	
		530-440-116 - TS - Maint. - Grav	Division 6 Gravel	2,076.00	
		110-340-110 - GST Receivable	Both Tax Code	136.00	
		900-110-110 - GST Paid	Both Tax Code	136.00 NL	2,904.00
12254	04/19/2024	Whalen, Nikolas			
04092024		530-250-110 - TS - Maint. - Trav	Reeve Jan 1 - Apr 9 Mileag	170.00	
		510-215-110 - GG- Reeve- Offic	Reeve Jan - Apr Office	400.00	570.00
12255	04/19/2024	Wowk, Charmain			
04162024		510-210-170 - GG - Admin. - Tra	Mileage	30.60	
		510-210-180 - GG - Admin. Trai	LG208AA	941.60	972.20
12256	04/19/2024	Municipal Employees'			
04092024		210-200-230 - MEPP Payable	MEPP Remit 27 Mar - 09 Apr	2,748.22	2,748.22
			Total Computer Cheque:		42,149.96
			Total AP:		42,149.96

Certified Correct This April 16, 2024



Reeve



Administrator