

**Minutes of the Meeting of the Organized Hamlet of Pasqua Lake**

**RM Office, 136 Company Ave S, Fort Qu'Appelle**

**January 17, 2019**

Present: Larry Bedel, Jim Toth, Carla Taylor, Dan Dukart, Gwen Lowe

Call to Order – Larry at 9:05 a.m.

1. Approval of minutes

Motion by Larry Bedel to adopt minutes of October 22, 2018. Carried  
**September 22, 2018 and August 27, 2018 still minutes not approved.**

2. Business arising from minutes

3. Reports

4.1 Larry Bedel – see attached report

4.2 Jim Toth – see attached report

4.3 Gwen Lowe – see financial report

4. Correspondence – Nothing to Report

5. Old Business

6.1 New Directories

**See RM Motion 18-629 HAMLET BOARD DIRECTORY/R. PALMER**

“That the Hamlet Board of Pasqua Lake and the Hamlet Board of Taylor Beach are responsible for their own directory.”

Hamlet disappointed that the directories were 90% completed and had been promised by the office to be completed over a year ago. Discussions need to be held with RM as to how best to finish the project.

6.2 Water drainage #726 – **Complete**

6.3 Walking paths - **Ongoing**

6.4 Playground - **Ongoing**

6.5 Safety concerns #718-732 Cul de Sac. Site meeting held  
See Chair Report – January 17, 2019 – Item one.

Work will be completed in the spring when equipment is in the area. Jim Toth stated the RM would no longer charge the Organized Hamlet for equipment travel time.

- 6.6 Benches - **Ongoing**
- 6.7 Tree trimming project/costs – **Ongoing**  
Project not complete due to weather conditions.  
This will be completed and invoiced in the spring of 2019.
- 6.8 Building permit update and status of unknown permit approvals. Written reply requested – **Ongoing – Nicole Keith**
  - #290, #296/298 – permit issued in 2014. Should a new permit not have been required?
  - #462 – addition – as of Sept 25<sup>th</sup> no permit was issued
  - #546 – cement pad for garage – no permit – timeframe ran out
  - #366 – major renovations – no permit required for interior and none issued for exteriorThere continues to be work and clarification to be done in the whole areas of permits
- 6.9 Building site plans for #96 – **complete**
- 6.10 Definition of developed properties – Carla to supply background information of properties in question – **Ongoing – Carla Taylor**
- 6.11 Special garbage pickup for Lutherland – **Ongoing**  
Discussions to be held with the RM
- 6.12 New Fire truck purchase – email received on November 2, 2018 – **Complete**
- 6.13 Pay invoice from Murray Bedel to remove fishing shack - **Ongoing – Larry Bedel**
- 6.14 PARCS Fee – Larry to investigate if the RM can pay one membership fee for all – **Ongoing – Larry Bedel**

## **7. New Business**

- 7.1 Community Internet Project
  - (a) SaskTel Service Request for ratepayers – letters sent out
  - (b) Conexus Contract – It was decided by the Hamlet Board to pay an additional \$44,330 from the 2018 reserves. The remaining \$220,000 will be paid over two years at a variable rate, one payment per year due in December – **Ongoing - see motion below**
- 7.2 Garbage Contract with Valley Lawn Services – bi-monthly pickup for winter months was presented but the contractor was not willing to accept the idea. Rate difference was negligible as the contract is based on a yearly service. Decision to continue with weekly pickup – **Complete**

- 7.3 Culvert repairs  
Will be part of a new budgeting process – **Ongoing**
- 7.4 RM Custom Rates effective as of Nov. 14, 2018  
RM supplied a handout to Hamlet Board members – **Complete**
- 7.5 Paving request by Maple Bay ratepayers  
Further investigation with RM is required – **Ongoing – Jim Toth**
- 7.6 2017 Reserves/surplus and taxes  
Further investigation required – **Ongoing – Jim Toth**
- 7.7 Ice Shacks – removal in spring  
Fish and Wildlife will continue to be consulted – **Ongoing – Larry**
- 7.8 #326 – brush and cement slab pushed into North side ditch  
Discussion with owner – **Ongoing – Larry Bedel**
- 7.9 Pickleball Court request – David Gerrand - #514  
Further discussions required between the Hamlet Board and RM - **Ongoing**
- 7.10 Hamlet Email list for communication purposes  
**See RM Motion 18-630 HAMLET BOARD EMAIL LISTING/G. MACPHERSON**  
“That the Hamlet Board of Pasqua Lake and the Hamlet Board of Taylor Beach are responsible for their own email list for communication with their Hamlet.”  
Over the years the Hamlet had created their own email contact list and then a couple of years ago the office requested the addresses for their records and then any required correspondence was done through the office. Hamlet will need to discuss with the RM on how we create our own list now. Can we get addresses that the RM has? Paul McLellan list – he has 118 email addresses?
- 7.11 Official appointment of Hamlet Liaison as per Procedures Handbook – Section 8.1  
See motion below
- 7.12 2019 Budgeting  
Finalize at next meeting - **Ongoing**
- 7.13 Conduct Issues  
How is the Board going to deal with these issues re: 5.8, page 6 of the Hamlet Procedures – reminder of professional responsibilities. – **Ongoing**

## **8. Other Business**

- 8.1 Motion **whereas** stated in the Hamlet Procedures for Organized Hamlets Bylaw 18-07 in Section 8.1, the RM Liaison will be responsible for communication between the RM of North Qu'Appelle #87 and the Organized Hamlet and that this person will be appointed by resolution by the O.H. Board.  
In accordance with section 8.1, be it resolved:

**That** Larry Bedel be appointed to serve as the Liaison person for the Organized Hamlet of Pasqual Lake and

**Furthermore** will serve in this capacity from this point forward until the first Hamlet Board after the Annual General Meeting in 2019.

**Larry Bedel #18-011/Carried – Jim Toth opposed**

- 8.2 Motion **that** the Organized Hamlet Board questions the additional expenses of having both a mentor and an office manager and that these costs be removed from the Hamlet Board 2018 RM Administration shared costs.

**Carla Taylor #18-012/Carried**

- 8.3 Motion **that** the RM reduce Administration salaries as staff was either not available or understaffed. However, the same rate and hours were expenses as in previous years. Re: directories were on agenda for months and no answers or services were supplied.

**Carla Taylor #18-013/Carried**

- 8.4 Motion **that** the Hamlet Board adopt 7.1, New Business Community Internet Project Conexus Contract – the Hamlet Board will pay an additional \$44,330 from the 2018 reserves. The remaining \$220,000 will be paid over two years at a variable rate, one payment per year due in December

**Larry Bedel #18-014/Carried**

- 8.5 Motion **that** the next Hamlet and Budget meeting be set at the R.M. office on February 12, 2019 at 4:00 pm.

**Larry Bedel/Carried**

## **9. Adjournment**

- 9.1 Motion **that** the meeting adjourn at 1:15 p.m.

**Jim Toth/Carried**