

Organized Hamlet of Pasqua Lake Board Minutes

Friday, April 21, 2023 – 9:00 a.m. via Zoom

**In attendance: Larry Bedel, Chair, Tom Mullin, Secretary,
Division 5 Councilor, Tim Hollerbaum**

Regrets: Stan Powell

- | | |
|--|---|
| 1. Call to order | Thee meeting was called to order at 9:00 am |
| 2. Approval of minutes of March 13, 2023 | Motion to Adopt by T. Mullin carried |
| 3. Business Arising from Minutes | Presented in Old Business |
| 4. Delegations | None |
| 5. Reports | |

5.1 Chair – Larry Bedel L. Bedel reported a busy week taking calls regarding damage to property caused by the rapid spring melt. Working with RM crews to provide temporary mediation until a more permanent solution can be devised.

5.2 RM Liaison – Tim Hollerbaum Also coordinating with RM crews on the damaged areas within the Hamlet and representing the interests of the Hamlet

5.3 Resort Village Planning Committee – An invitation was sent to the Ministry to have a representative present at the OHPL Annual General Meeting in June to answer any questions that might arise. The Ministry declined the invitation

5.4 Financial update - 2023

- General ledger The Board reviewed the GL and found it to be in order
- RM contracted expenditures The Board reviewed the expenditures and while minimal agreed that the next statement will see a more significant increase from costs associated to spring melt damage
- 2023 Projects The Board confirmed the project list and the Board member coordinating the project.

5.5 Permits None

6. Old Business

6.1 Use of Public Reserve areas for personal recreation use – docks, lifts, old debris

Ongoing

- 6.2 New speed signs – 40 KM The Bylaw to reduce the speed limit to 40 km from Standing Buffalo (store) to west of #74 Pasqua Lake Road received 2nd reading. Once 3rd reading is passed, new signage, poles and “new” notification signs will be installed
- 6.3 PARCS Membership Membership in PARCS for OHPL confirmed for \$425.00
- 6.4 2023 Budget/Provision of Services Agreement All OHPL Board members have signed the document and returned it to the RM
- 6.5 Road Share Policy The Hamlet has suggested to the RM that the road share policy percentage should be adjusted to coincide with the net loss of properties recognized as being outside the new Resort Village boundaries. The change while being minimal would be consistent with new Resort Village agreements
- 6.6 Review OHPL Policy 01 – Board Meetings The new policy is in place that will allow for more flexibility for meetings to be held via Zoom technology and board member availability
- 6.7 Loraas Disposal Request The RM approved the application by Loraas Disposal to allow the servicing of recycling bins while spring load limits are in effect

7. New Business

- 7.1 2023 AGM The Board reviewed and approved the AGM Board duties and responsibilities. The various media vehicles used to promote the meeting and the RM mailout will be completed closer to the AGM
- Motion: 23-08** **“ that the OHPL Board appoint Pat Lee to act as Secretary of the 2023 AGM”**
Moved L. Bedel carried
- Motion: 23-09** **“ that the OHPL Board appoint Carla Taylor to act as Chairperson for the 2023 AGM elections”**
Moved L. Bedel carried

7.2 Spring Runoff Damages

The Board spent a significant amount of time reviewing a summary prepared by L. Bedel of the damage to property caused by the rapid spring melt and possible failure of existing drainage infrastructure to handle increased water flows.

The areas of concern are Farmer's Hill, properties immediately west of the West Recycling Bins, the west boat launch, Valley View service road and properties east and west of #729

The Board agreed the immediate response to the Farmer's Hill area should be a priority for RM crews. Then a targeted approach to consult, tender and award contracts for the remediation of these five areas to be set in motion.

Motion 23-10

“that the OHPL Board cancel the paving project in the Gas Tax program and redirect the \$ 40,000.00 allocated in the budget to drainage and service road upgrades as required under the category of Disaster Mitigation”

Moved: L. Bedel carried

7,3 Landscaping request

Motion: 23 -11

“ that the OHPL recommend to the RM Council to approve the request from lot 16, Block A, Plan 62R00232 to complete soil and gravel work on the RM property adjacent to their property to improve functionality and curb appeal. This approval is conditional on the existing drainage, ditching of Pasqua Lake Road is not altered or affected

Moved: T. Hollerbaum carried

8. Other business

none

9. Next regular meeting date – Tuesday, May 16, 2023 – 7:00 pm via Zoom Technology

10. Adjournment at 10:26 am

	Year To Date	Annual Budget	Budget Remaining	%
Revenues PL				
410-110-130 - General Municipal Levy - Pasqua Lake		391,250.00	(391,250.00)	100.0
410-120-103 - Abatements & Adjustments PL		(1,000.00)	1,000.00	100.0
410-130-130 - Discount on Municipal Tax - Pasqua Lake		(18,584.38)	18,584.38	100.0
450-120-130 - Unconditional -RevShar OH - P.L.		28,000.00	(28,000.00)	100.0-
450-230-130 - Gas Tax Pasqua Lake		17,000.00	(17,000.00)	100.0-
Total Revenues PL:	0.00	416,665.62	(416,665.62)	100.0-
Expenditures PL				
510-110-130 - GG - Hamlet Board Indemnity - P.L.		4,500.00	4,500.00	100.0
510-200-113 - GG - Cont.- Legal - Pasqua Lake		1,000.00	1,000.00	100.0
510-200-153 - GG - Cont. - Assessment SAMA PL		9,000.00	9,000.00	100.0
510-200-172 - GG - Cont - Advertising PL		1,000.00	1,000.00	100.0
510-200-300 - GG - Cont. - Printing PL		1,000.00	1,000.00	100.0
510-210-123 - GG - Cont. - PL Admin Services		95,000.00	95,000.00	100.0
510-210-127 - GG- Cont - Governance Share OHPL		10,000.00	10,000.00	100.0
510-210-128 - GG- Cont- Village Transition OHPL		20,000.00	20,000.00	100.0
510-240-130 - GG - Cont - Memberships/Subscriptions PL	425.00	500.00	75.00	15.0
510-240-153 - GG-Cont- Meetings OHPL	147.82	1,000.00	852.18	85.2
520-210-130 - PS - Police - Justice Requisition PL		16,200.00	16,200.00	100.0
525-210-130 - PS - Fire - Contracted Service PL		10,000.00	10,000.00	100.0
530-210-103 - TS- Maint- Contract Dust Control -OHPL		3,000.00	3,000.00	100.0
530-210-123 - TS - Maint. - Contract - Pasqua Lake	2,380.88	104,000.00	101,619.12	97.7
530-210-143 - TS- Maint - Contract Pasqua Street OHPL		400.00	400.00	100.0
530-310-300 - TS - Utility - Street Lights - P.L.	3,010.17	12,000.00	8,989.83	74.9
530-440-130 - Ts - Maint. - Gravel/Sand - Pasqua Lake		2,000.00	2,000.00	100.0
530-450-130 - TS - Maint. - Culverts/Drainage - P.L.	26.25	10,000.00	9,973.75	99.7
530-470-130 - TS - Maint. - Road/Street Signs - P.L.		2,000.00	2,000.00	100.0
530-490-130 - TS - Maint. - Misc. Supplies - P.L.		500.00	500.00	100.0
537-210-300 - TS - Snow - Contract Snow Side Roads PL	375.00	8,000.00	7,625.00	95.3
540-200-130 - EH - Waste Collection/Disposal - cont PL	7,019.73	29,000.00	21,980.27	75.8
540-200-143 - EH - Waste Disposal Site NVWM PL	4,511.00	21,000.00	16,489.00	78.5
540-200-153 - EH - Waste Disposal Lagoon Sk Water PL		21,000.00	21,000.00	100.0
540-200-154 - EH Sewage Lagoon Road PL		4,000.00	4,000.00	100.0
540-210-130 - EH - Cont - Pest Control - P.L.		500.00	500.00	100.0
540-210-303 - EH- Cont- PL- Tree Trim/Weed Control		6,000.00	6,000.00	100.0
570-290-130 - R&C - Cont. - Library Requisition PL		3,700.00	3,700.00	100.0
570-500-130 - R&C - Grants & ContributionsTown Rec PL		1,300.00	1,300.00	100.0
Total Expenditures PL:	17,895.85	397,600.00	379,704.15	95.5
Revenue Excess/(Shortfall):	(17,895.85)	19,065.62	(36,961.47)	193.9-

Report Date
2023-04-18 11:16 AM

RM of North Qu'Appelle
General Ledger
For the Period 2023-01-01 to 2023-03-31

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Account # / Description Date Source	Transaction Description	Account Class Sub Pd Batch	Tr Amount	Balance Forward Balance
510-240-130 - GG - Cont - Memberships/Subscriptions PL		Expenditure		0.00
2023-03-24 Ch 11296	Provincial Assoc of Resort Com-OH Pasqua	AP 3 00083	425.00	425.00
		Net Total:	425.00	
		Budget / Budget Remaining:	500.00	75.00
510-240-153 - GG-Cont- Meetings OHPL		Expenditure		0.00
2023-02-28 Ch 11229	CIBC Credit Card-Zoom renewal	AP 2 00059	147.82	147.82
		Net Total:	147.82	
		Budget / Budget Remaining:	1,000.00	852.18
530-210-123 - TS - Maint. - Contract - Pasqua Lake		Expenditure		0.00
2023-01-31	Jan. 6,13,18,19,25,26,27 Plow Main Rd	GL 1 00053	971.25	971.25
2023-02-28	Feb. 3,6,8,9,10,20,23 Plow/Sand Main Rd	GL 2 00073	1,147.13	2,118.38
2023-03-31	March RM Crew work Widen/Check Main Rd	GL 3 00117	262.50	2,380.88
		Net Total:	2,380.88	
		Budget / Budget Remaining:	104,000.00	101,619.12
530-310-300 - TS - Utility - Street Lights - P.L.		Expenditure		0.00
2023-01-24 Ch 11174	Sask Power-OHPL SL January	AP 1 00026	1,003.39	1,003.39
2023-02-28 Ch 11237	Sask Power-OHPL SL January	AP 2 00059	1,003.39	2,006.78
2023-03-24 Ch 11298	Sask Power-OHPL SL February	AP 3 00083	1,003.39	3,010.17
		Net Total:	3,010.17	
		Budget / Budget Remaining:	12,000.00	8,989.83
530-450-130 - TS - Maint. - Culverts/Drainage - P.L.		Expenditure		0.00
2023-03-31	March 31 RM Crew culvert work	GL 3 00117	26.25	26.25
		Net Total:	26.25	
		Budget / Budget Remaining:	10,000.00	9,973.75
537-210-300 - TS - Snow - Contract Snow Side Roads PL		Expenditure		0.00
2023-02-14 Ch 11207	Jackson Bros. Bobcat Services-PL Contrac	AP 2 00052	375.00	375.00
		Net Total:	375.00	
		Budget / Budget Remaining:	8,000.00	7,625.00
540-200-130 - EH - Waste Collection/Disposal - cont PL		Expenditure		0.00
2023-01-31 Ch 11196	Valley Lawn Services-Jan Garbage Contrac	AP 1 00042	2,339.91	2,339.91
2023-02-28 Ch 11260	Valley Lawn Services-Feb Garbage Contrac	AP 2 00068	2,339.91	4,679.82
2023-03-24 Ch 11302	Valley Lawn Services-Garbage Collection	AP 3 00083	2,339.91	7,019.73
		Net Total:	7,019.73	
		Budget / Budget Remaining:	29,000.00	21,980.27
540-200-143 - EH - Waste Disposal Site NVWM PL		Expenditure		0.00
2023-03-31	Q1 NVWMA Landfill fee share	GL 3 00117	4,511.00	4,511.00
		Net Total:	4,511.00	
		Budget / Budget Remaining:	21,000.00	16,489.00