

Organized Hamlet of Pasqua Lake Board Minutes

Monday, January 16, 2023 – 9:00 a.m. via Zoom

In attendance: Larry Bedel, Chair, Stan Powell, Tom Mullin, Tim Hollerbaum

1. Call to order Meeting called to order at 9:00 am
2. Approval of minutes of December 19, 2022 **T. Mullin moved for adoption. Carried**
3. Business Arising from Minutes In Old Business
4. Delegations None
5. Reports
 - 5.1 Chair – Larry Bedel Verbal report on analyzing financials from RM
 - 5.2 RM Liaison – Tim Hollerbaum Attending meetings and becoming familiar with RM administration and procedures
 - 5.3 Resort Village Planning Committee – Stan Powell Email sent to the Ministry and final approval for Resort Village status should be received late January or early February
 - 5.4 Financial update - 2022 Year end
 - General ledger The Board analyzed line by line financial information received from the RM in all categories and projects pertaining to the Hamlet
 - RM contracted expenditures
 - 2022 Projects
 - 2022 Taxable Properties
 - 5.5 Permits None reviewed
6. Old Business
 - 6.1 Use of Public Reserve areas for personal recreation use – docks, lifts, old debris ongoing to the Spring of 2023
 - 6.2 PDAP funding A letter on file with the RM laying out requirements for the approval process
 - 6.3 Office of the Saskatchewan Information and Privacy Commissioners Inquiry as to when the Hamlet Board minutes reference to a

property will not include the actual physical address.

A 6.4 New speed signs – 40 KM

Maximum 40 signs will be installed on existing posts across from #60 and #74 on Pasqua Lake Road as per existing motion 22-29

T. Hollerbaum to coordinate with RM

7. New Business

7.1 PARCS Membership

Invoice for 2023 membership to be received

7.2 2023 Budget

The Board reviewed the various Hamlet projects and assigned individual responsibility to Board members

7.3 AGM Date for 2023 – change to Saturday, June 10th

Motion 23-01 “Due to a prior booking on June 3rd the OHPL Annual General Meeting be convened on Saturday, June 10th Camp Lutherland at 10:00am”

Moved S. Powell carried

7.4 Zoom License for 2023

renewed at a discount to an annual fee of \$155.00

8. Other business

T. Hollerbaum requested an email go out to ratepayers asking everyone to refrain from depositing snow on Pasqua Lake Road after clearing individual driveways and walkways

9. Next regular meeting date – Monday, February 13, 2023 – 9:00 a.m. via Zoom

10. Adjournment

By T. Mullin at 10:30am

RM of North Qu'Appelle

General Ledger

Report Date
2023-01-13 12:15 PM

For the Period 2022-08-01 to 2022-12-31

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Account # / Description Date Source Transaction Description	Account Class Sub Pd Batch	Tr Amount	Balance Forward Balance
410-110-130 - General Municipal Levy - Pasqua Lake	Revenue		395,920.10 Cr
	Budget / Budget Remaining:	392,050.00	3,870.10
410-120-103 - Abatements & Adjustments PL	Revenue		199.55
	Budget / Budget Remaining:	1,000.00-	800.45
450-120-130 - Unconditional -RevShar OH - P.L.	Revenue		28,398.00 Cr
	Budget / Budget Remaining:	28,000.00	398.00
450-401-120 - Conditional- Local- OHPL- SGI Safety	Revenue		1,675.30 Cr
	Budget / Budget Remaining:		1,675.30
510-110-130 - GG - Hamlet Board Indemnity - P.L.	Expenditure		0.00
2022-12-13 Ch 11062 Bedel, Larry-OHPL Board Indemnity	AP 12 00378	350.00	350.00
	Net Total:	350.00	
	Budget / Budget Remaining:	4,500.00	4,150.00
510-200-153 - GG - Cont. - Assessment SAMA PL	Expenditure		8,647.00
	Budget / Budget Remaining:	9,500.00	853.00
510-200-172 - GG - Cont - Advertising PL	Expenditure		90.00
	Budget / Budget Remaining:	1,000.00	910.00
510-200-300 - GG - Cont. - Printing PL	Expenditure		595.05
	Budget / Budget Remaining:	1,000.00	404.95
510-240-130 - GG - Cont - Memberships/Subscriptions PL	Expenditure		425.00
	Budget / Budget Remaining:	500.00	75.00
510-240-153 - GG-Cont.- Meetings OHPL	Expenditure		212.00
2022-12-20 Ch 11098 Canadian Lutherland-OHPL Rental for AGM	AP 12 00386	200.00	412.00
	Net Total:	200.00	
	Budget / Budget Remaining:	1,000.00	588.00
525-210-130 - PS - Fire - Conracted Service PL	Expenditure		0.00
2022-12-20 Ch 11111 Town of Fort Qu'Appelle-2023 Fire Agreem	AP 12 00386	10,107.19	10,107.19
	Net Total:	10,107.19	
	Budget / Budget Remaining:	9,500.00	607.19-
530-210-123 - TS - Maint. - Contract - Pasqua Lake	Expenditure		11,265.19
2022-08-01 water ahead of dust control	GL 8 00297	157.50	11,422.69
2022-08-01 road boss	GL 8 00297	519.75	11,942.44
2022-11-08 Ch 11003 C.L. Tulik Excavation LTD.-OHPL Road Wor	AP 11 00344	853.30	12,795.74
2022-11-22 Ch 11031 C.L. Tulik Excavation LTD.-OHPL - Becker	AP 11 00353	4,637.50	17,433.24
2022-12-31 mowing- pilot truck Oct 5	GL 12 00406	840.00	18,273.24
2022-12-31 Nov. 7,9,14 & 17 Plow snow Main Rd	GL 12 00406	630.00	18,903.24
2022-12-31 road check Oct 24	GL 12 00406	52.50	18,955.74
2022-12-31 Plow & Sand Main Road Nov. 22,28 & 29	GL 12 00406	630.00	19,585.74
2022-12-31 Plow & Sand Main Road December	GL 12 00406	2,407.13	21,992.87
	Net Total:	10,727.68	
	Budget / Budget Remaining:	103,000.00	81,007.13

Account # / Description Date Source	Transaction Description	Account Class Sub Pd Batch	Tr Amount	Balance Forward Balance
530-210-131 - TS - PL - Contract - Paving		Expenditure		0.00
2022-12-31	Reclass Paving Expense OHPL	GL 12 00406	67,005.25	67,005.25
		Net Total:	67,005.25	
		Budget / Budget Remaining:	70,000.00	2,994.75
530-210-132 - TS-Maint-CONTRA - PL Road Maint 11%		Expenditure		0.00
2022-12-31	Record PL Road capital share 11%	GL 12 00406	7,370.58 Cr	7,370.58 Cr
		Net Total:	7,370.58 Cr	
		Budget / Budget Remaining:	7,700.00-	329.42-
530-310-300 - TS - Utility - Street Lights - P.L.		Expenditure		6,853.85
2022-08-31 Ch 10851	Sask Power-Pasqua Lake St Lights	AP 8 00286	976.86	7,830.71
2022-09-30 Ch 10917	Sask Power-Pasqua Lake St Lights	AP 9 00308	993.74	8,824.45
2022-11-22 Ch 11027	Sask Power-OHPL SL November	AP 11 00353	1,003.39	9,827.84
2022-12-20 Ch 11109	Sask Power-OHPL SL December	AP 12 00386	1,003.39	10,831.23
		Net Total:	3,977.38	
		Budget / Budget Remaining:	12,000.00	1,168.77
530-440-130 - Ts - Maint. - Gravel/Sand - Pasqua Lake		Expenditure		928.00
2022-09-27 Ch 10888	Jackson Bros. Bobcat Services-August 202	AP 9 00299	600.00	1,528.00
2022-10-25 Ch 10950	Jackson Bros. Bobcat Services-Supply Gra	AP 10 00322	360.00	1,888.00
		Net Total:	960.00	
		Budget / Budget Remaining:	3,000.00	1,112.00
530-450-130 - TS - Maint. - Culverts/Drainage - P.L.		Expenditure		0.00
2022-11-08 Ch 11003	C.L. Tulik Excavation LTD.-OHPL Culvert	AP 11 00344	9,434.00	9,434.00
2022-12-31	Drainage works 712 Oct 27	GL 12 00406	26.25	9,460.25
2022-12-31	Drainage works Nov 21	GL 12 00406	879.38	10,339.63
		Net Total:	10,339.63	
		Budget / Budget Remaining:	10,000.00	339.63-
530-460-130 - TS - Maint - Asphalt/Surfacing Mat. - PL		Expenditure		0.00
2022-09-13 Ch 10856	101144872 Saskatchewan Ltd.-OHPL Resurfa	AP 9 00289	67,005.25	67,005.25
2022-12-31	Reclass Paving Expense OHPL	GL 12 00406	67,005.25 Cr	0.00
		Net Total:		
		Budget / Budget Remaining:		
530-480-130 - TS - Maint Traffic Sign/Signal/MarkPL		Expenditure		53.48
		Budget / Budget Remaining:		53.48-
537-210-300 - TS - Snow - Contract Snow Side Roads PL		Expenditure		3,817.50
2022-12-13 Ch 11070	Jackson Bros. Bobcat Services-OHPL Salt	AP 12 00378	950.00	4,767.50
		Net Total:	950.00	
		Budget / Budget Remaining:		4,767.50-
540-200-130 - EH - Waste Collection/Disposal - cont PL		Expenditure		16,795.06
2022-08-31 Ch 10853	Valley Lawn Services-August Garbage Cont	AP 8 00286	2,493.58	19,288.64
2022-09-30 Ch 10919	Valley Lawn Services-Sep Garbage Contrac	AP 9 00308	2,493.58	21,782.22
2022-10-31 Ch 10984	Valley Lawn Services-Oct Garbage Contrac	AP 10 00340	2,228.49	24,010.71
2022-11-30 Ch 11054	Valley Lawn Services-Nov Garbage Contrac	AP 11 00371	2,228.49	26,239.20
2022-12-13 Ch 11087	Valley Lawn Services-Garbage Collection	AP 12 00378	2,228.49	28,467.69
		Net Total:	11,672.63	

Report Date
2023-01-13 12:15 PM

RM of North Qu'Appelle
General Ledger
For the Period 2022-08-01 to 2022-12-31

Account # / Description Date Source Transaction Description	Account Class Sub Pd Batch	Tr Amount	Balance Forward Balance
540-200-130 - EH - Waste Collection/Disposal - cont PL (cont...)			
	Budget / Budget Remaining:	27,000.00	1,467.69-
540-200-143 - EH - Waste Disposal Site NVWM PL			
	Expenditure		3,210.75
	Budget / Budget Remaining:	15,000.00	11,789.25
540-200-153 - EH - Waste Disposal Lagoon Sk Water PL			
	Expenditure		5,401.60
	Budget / Budget Remaining:	23,000.00	17,598.40
540-210-303 - EH- Cont- PL- Tree Trim/Weed Control			
2022-12-20 Ch 11108	Rodney's Tree Service-Pasqua Lake Tree T AP 12 00386	6,800.00	2,215.00
	Net Total:	6,800.00	9,015.00
	Budget / Budget Remaining:	10,000.00	985.00
570-500-130 - R&C - Grants & ContributionsTown Rec PL			
2022-09-13 Ch 10871	Town of Fort Qu'Appelle-Rexenter Contrib AP 9 00289	1,340.00	1,340.00
	Net Total:	1,340.00	2,680.00
	Budget / Budget Remaining:	1,500.00	1,180.00-

Accounts Printed: 25

	Year To Date	Annual Budget	Budget Remaining	%
Revenues PL				
410-110-130 - General Municipal Levy - Pasqua Lake	395,920.10	392,050.00	3,870.10	1.0
410-120-103 - Abatements & Adjustments PL	(199.55)	(1,000.00)	800.45	80.1
410-130-130 - Discount on Municipal Tax - Pasqua Lake	(13,769.55)	(18,622.00)	4,852.45	26.1
450-120-130 - Unconditional -RevShar OH - P.L.	28,398.00	28,000.00	398.00	1.4
450-230-130 - Gas Tax Pasqua Lake		35,000.00	(35,000.00)	100.0-
450-401-120 - Conditional- Local- OHPL- SGI Safety	1,675.30		1,675.30	
Total Revenues PL:	412,024.30	435,428.00	(23,403.70)	5.4-
Expenditures PL				
510-110-130 - GG - Hamlet Board Indemnity - P.L.	350.00	4,500.00	4,150.00	92.2
510-200-113 - GG - Cont.- Legal - Pasqua Lake		500.00	500.00	100.0
510-200-153 - GG - Cont. - Assessment SAMA PL	8,647.00	9,500.00	853.00	9.0
510-200-300 - GG - Cont. - Printing PL	595.05	1,000.00	404.95	40.5
510-200-172 - GG - Cont - Advertising PL	90.00	1,000.00	910.00	91.0
510-210-123 - GG - Cont. - PL Admin Services		107,500.00	107,500.00	100.0
510-240-130 - GG - Cont - Memberships/Subscriptions PL	425.00	500.00	75.00	15.0
510-240-153 - GG-Cont.- Meetings OHPL	412.00	1,000.00	588.00	58.8
520-210-130 - PS - Police - Justice Requisition PL		15,000.00	15,000.00	100.0
525-210-130 - PS - Fire - Conracted Service PL	10,107.19	9,500.00	(607.19)	6.4-
530-210-103 - TS- Maint- Contract Dust Control -OHPL		3,500.00	3,500.00	100.0
530-210-123 - TS - Maint. - Contract - Pasqua Lake	21,992.87	103,000.00	81,007.13	78.7
530-210-131 - TS - PL - Contract - Paving	67,005.25	70,000.00	2,994.75	4.3
530-210-132 - TS-Maint-CONTRA - PL Road Maint 11%	(7,370.58)	(7,700.00)	(329.42)	4.3-
530-310-300 - TS - Utility - Street Lights - P.L.	10,831.23	12,000.00	1,168.77	9.7
530-440-130 - Ts - Maint. - Gravel/Sand - Pasqua Lake	1,888.00	3,000.00	1,112.00	37.1
530-450-130 - TS - Maint. - Culverts/Drainage - P.L.	10,339.63	10,000.00	(339.63)	3.4-
530-470-130 - TS - Maint. - Road/Street Signs - P.L.		1,000.00	1,000.00	100.0
530-480-130 - TS - Maint Traffic Sign/Signal/MarkPL	53.48		(53.48)	
530-490-130 - TS - Maint. - Misc. Supplies - P.L.		500.00	500.00	100.0
537-210-300 - TS - Snow - Contract Snow Side Roads PL	4,767.50		(4,767.50)	
540-200-130 - EH - Waste Collection/Disposal - cont PL	28,467.69	27,000.00	(1,467.69)	5.4-
540-200-143 - EH - Waste Disposal Site NVWM PL	3,210.75	15,000.00	11,789.25	78.6
540-200-153 - EH - Waste Disposal Lagoon Sk Water PL	5,401.60	23,000.00	17,598.40	76.5
540-200-154 - EH Sewage Lagoon Road PL		3,300.00	3,300.00	100.0
540-210-303 - EH- Cont- PL- Tree Trim/Weed Control	9,015.00	10,000.00	985.00	9.9
540-210-130 - EH - Cont - Pest Control - P.L.		500.00	500.00	100.0
560-250-103 - P&D- Cont OHPL.- Calling Lakes PDC		400.00	400.00	100.0
570-290-130 - R&C - Cont. - Library Requisition PL		3,400.00	3,400.00	100.0
570-500-130 - R&C - Grants & ContributionsTown Rec PL	2,680.00	1,500.00	(1,180.00)	78.7-
Total Expenditures PL:	178,908.66	429,400.00	250,491.34	58.3
Revenue Excess/(Shortfall):	233,115.64	6,028.00	227,087.64	3,767.2