

2021 AGM Agenda

Saturday, August 14th - 10:00 a.m.
Fort Qu'Appelle – Legion Hall

1. Opening/Adoption of Agenda
2. Minutes of May 4, 2019 AGM
3. Business Arising from Minutes
4. Reports/Activities
 - a. Projects
 - b. RM Councillor
 - c. Financial
 - d. Village Investigative Committee
5. New Business
 - a. Other
6. Election of Board Member
 - one 4-year term
7. 2022 AGM
8. Adjournment

Hamlet Board

Larry Bedel - Chair (2019-2023)
Vacant 4 yr. term - (2021-2025)
Tom Mullin - Secretary (2019-2022)
Don Nasheim - RM Councillor & Liaison

The OHPL Board has an email communication link with our ratepayers so that official information can be sent out on a regular basis. If you would like to be included in this communication link please send in your name, email address and lake property number to ohplboard@gmail.com. We currently have 228 names in the grouping.

The RM has a new website which can be found at <https://rnnorthquappelle.ca>. Click on the Hamlet tab for OHPL information.



At the 2019 AGM, a motion was passed to investigate the idea of becoming a Resort Village. A committee of interested ratepayers was struck and has been working hard since. At the January 19th, 2021 Hamlet Board meeting a motion was passed "that the name Village Investigative Committee be changed to Resort Village Planning Committee." A detailed report will be provided at the 2021 AGM

The [large recycling bins](#) are provided via the North Valley Waste Management Authority and serviced by Loraas Disposal. Please use only for approved recyclables. It is NOT a garbage bin! It is also [important to break down all cardboard boxes](#) so that the bin space is utilized to its maximum.

A big thank you to all those ratepayers who take it upon themselves to keep our public spaces clean from garbage, debris, branches and mow the ditch.

Public Meeting in Regards to the Resort Village of Pasqua Lake Application

The RM of North Qu'Appelle will be hosting a public meeting on Friday, August 20th starting at 2:30 p.m. at the Legion Hall in Fort Qu'Appelle. As Per Legislative Requirements you will be mailed an official notice of the public meeting.

MINUTES OF THE ANNUAL MEETING OF THE ORGANIZED HAMLET OF PASQUA LAKE
Camp Lutherland, 214 Pasqua Lake Road
May 4, 2019 1:00 pm

1. Opening Remarks

Larry Bedel called the meeting to order at 1:02 and welcomed the large crowd:
Introduction of the Hamlet Board was made:

- Larry Bedel - Chairperson and Hamlet Board member (re-elected for another four year term further in the minutes) (2019-2023)
- Carla Taylor – Vice Chair and Hamlet Board member (resigned further in the minutes)
- Dan Dukart – Secretary and Hamlet Board member (2017 – 2021)
- Jim Toth – RM Councillor and Hamlet Board member (2018-2020)

2. Adoption of Agenda

Larry Bedel asked if there were any additions for the agenda. There were not. Larry asked for a motion to adopt the agenda as presented.

Motion: that the agenda be adopted as presented – Rory Griffith/Lyle Smulan. Carried

3. Minutes of the May 5, 2018 Annual General Meeting

Larry Bedel read last year's AGM minutes and asked if there were any errors or omissions. There were not. Larry asked for a motion to adopt the minutes as read.

Motion: that the minutes are approved as read. – Paul McLellan/Jan Folk. Carried

4. Business Arising From Minutes

- Fire truck capital – \$15,000 year, 2019 is the last year it will be required
- Internet – moving forward, should be completed by the fall of 2019. There was some discussion about cost and legality of the voting but project is already underway and paid for through a Conexus loan, repayment over two years.
- Septic Survey is still ongoing.
- Audited RM reports can be found on the RM website <http://www.4callinglakes.ca/regional/our-communities/rm-of-north-quappelle-no-187>

5. Reports

- a. **Project/Activities – Larry** (see attached)
- b. **RM Councillor – Jim** (see attached)
- c. **Financial – Carla**

Review of 2018 Actual Column (Carla)

Carla asked for a motion to accept the 2018 Actuals as reviewed

Motion that the 2018 Actuals be accepted as reviewed – Doug Casper/Harley Weston. Carried

Minutes continued:

Review of 2019 Budget

Carla reviewed the 2019 budget proposal. From the easel she pointed out;

2017 Budget Allocation of Costs

	Improvement	Percent	Services Funded	
RM Urban	279	36.66%	Fire	Police
RM Rural	57	7.49%	NVWM	Library
Taylor Beach	100	13.14%	Parks, Rec.	Culture
Pasqua Lake	<u>325</u>	42.71%	SAMA	Administration
	761		Fire Capital	

2018/19 Budget Allocation of Costs

	Improvement	Percent
RM Urban/Rural	322	42.76%
Taylor Beach	102	13.55%
Pasqua Lake	<u>329</u>	43.69%
	753	

The population has remained at 200 since the 2016 assessment with the Improvement being 2017 = 325, 2018 = 326 and 2019 = 329. These numbers do not seem consistent with Pasqua Lake growth but the RM has been unable to provide accurate population numbers

Municipalities Act definition of an improvement.

Improvement means; a building or structure erected or placed on, over or under land or over or under water but does not include machinery and equipment unless the machinery and equipment is used to service the building or structure.

The number of rural RM properties decreased after reassessment in 2017. We were told, it was because there were farm yards removed from the improvement list because there was no longer a house there or maybe power had been disconnected etc. There are likely still grain bins; sheds etc. on the properties and according to the definition above should be included in numbers for budget allocation purposes.

Questions from the floor; “Why is tree trimming so high?” Jim Toth discussed how the RM felt it was a safety issue.

Carla asked for a motion to accept the 2019 Budget as reviewed

Motion that the 2019 Budget be accepted as reviewed – Paul McLellan/Rick Minett. Carried

6. New Business – Other – Larry Bedel

- Thanked the Internet Committee for their hard work
- Directories – the Hamlet Board had been trying to get new directories but at the RM December 11, 2018 Council meeting passed **Motion 18-629 Hamlet Board Directory/R. Palmer** “that the Hamlet Board of Pasqua Lake and the Hamlet Board of Taylor Beach are responsible for their own directory. Carried“. The Hamlet Board looked into printing it themselves but due to current privacy issues it was determined that they would no longer be printed. They were budgeted for before the decision not to print them was made.
- A Bulletin Board is now available at approximately 356 Pasqua Lake Road beside the Blue bin for anyone to use.
- Lines of Communication – RM passed **Bylaw 18-07 Hamlet Procedures for the Organized Hamlets of the Rural Municipality of North Qu’Appelle No. 187**. The RM amalgamated Robert’s Rules of Order for meetings, sections of the Municipalities Act and Municipalities Regulations relating to Organized Hamlets laying out the formal format for meetings, motions, etc. to be used by Pasqua Lake and Taylor Beach moving forward.

Minutes continued:

- All Pasqua Lake Minutes and Agendas are posted on the RM Website. Look for Pasqua Lake at the bottom of the website. <http://www.callinglakes.ca/regional/our-communities/rm-of-north-quappelle-no-187>
- The Hamlet joined PARCS as an associate which does not include voting rights.
- Concern over under-representation on the RM Council. The Hamlet of Pasqua Lake has approximately 50% of the population but only has one representative. With the current five councillors on the RM Board it was suggested that the Hamlet should have at least two councillors. The RM would have two, Hamlet of Taylor Beach one and Pasqua Lake two.
- McKillop had underrepresentation on that RM board and with the help of PARCS was able to have the representation changed in favour of the cottage owners.

New Business – Other – Jim Toth

- Jim Toth thanked volunteers and sponsors of the Bulletin Board
- Garbage pick-up – the current contract does not offer a difference in pricing from winter to summer rates. There was some discussion as to changing that when the contract is renewed.

Motion that the Hamlet brings forward a request the RM revises the contract when it comes up for renewal to bi-weekly pickup during winter months November – March. – Gerald Grabowski/Julie Bedel. Carried

New Business – Other – Carla Taylor

- RM has been spending PL money without advising the Hamlet Board.
 - Patching road in 2017 – over budget
 - 2018 overspending on tree trimming approved \$3,000, spent \$18,000
 - October 23 minutes – authorized Loraas bin @ Lutherland with a vague motion in the RM minutes about “three camps.”
 - Re-negotiated garbage contract with no input from PL
- Have not been paying bills when PLHB makes motion.
 - Fishing Shack removal
- **From PARCS**
“Representation by equal populations is supposed to be a fundamental principle of democracy” but not so in RM’s with cottage communities.
Currently there are five (5) counsellors, one (1) counsellor represents 43.69% of developed properties and four (4) counsellors represent 56.31% (14% each), yet they are deciding how your PL tax money is being spent.
- **Administration**
2018 - \$195,240
2019 - \$229,472
 - RM did not advertise the Administrator position when it became vacant April 2018 in spite of a motion from the Hamlet Board asking for them to hire a qualified administrator.
 - Position given to Nicole who required a mentor. Reeve stated since mentor was not a contract position PLHB would not be responsible for mentor costs, however, at year end they did show up as part of our costs
 - December 11, 2018 council meeting, RM passed a motion that office will no longer maintain email addresses (Motion 18-630), directories (Motion 18-629) etc. They will only maintain financial services for PL. All counsellors voted in favor of these decreased services despite a significant increase in the cost of administration.
 - There was some discussion on the floor regarding increased costs with fewer services.
 - **Motion that a Committee be formed to investigate becoming a Resort Village. Stan Powell/Frank Darke. Carried.**

Minutes continued:

7. Election of Board Member (two positions)

Jim Holmes acting as election chairperson opened the floor for nominations for the four-year position vacant due to Larry Bedel's term ending

1. Larry Bedel – let his name stand

Won by acclamation

Motion that voting is closed. Stan Powell/Harley Weston. Carried

The floor was opened again for nominations for the three-year position vacant due to Carla Taylor resigning.

2. Tom Mullin – Nominated by Frank Darke

There were no further nominations

Motion that voting is closed. Rory Griffith/Jim Werschler. Carried

8. Change the Date of 2020 AGM

Motion that the next AGM meeting be changed to June 6, 2020 @1:00 p.m. May can still be used as an alternative if space isn't available. Gaylene Lorenz/Jim Werschler. Carried

9. Adjournment 3:40 pm

Motion that meeting be adjourned. Garth Calibaba/Rick Minett. Carried

Approved OHPL Budget

RM of NORTH QU'APPELLE NO.
187

2021 Budget for the Organized Hamlet of Pasqua Lake

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget
Hamlet Assessment	110,000,000.00	109,643,685.00	109,500,000.00	109,476,020.00	107,000,000.00
Municipal Mill Rate	2.75	2.75	2.75	2.75	2.75
Municipal Tax Levy	302,500.00	301,511.58	301,125.00	300,823.90	294,250.00
Base Tax	89,550.00	88,600.00	89,550.00	88,900.00	89,550.00
RM Credit for Crew @ 11 %	8,000.00		7,040.00	3,046.78	3,300.00
Tax adjustments	(1,000.00)	-227.45	(1,000.00)	0.00	(1,000.00)
Discounts	(18,622.38)	-15,269.18	(18,557.06)	(32,103.19)	(36,461.00)
Current Levy Uncollected	0.00		0.00	0.00	0.00
Net Levy	380,427.63	374,614.95	378,157.94	360,667.49	349,639.00
Hamlet portion of current levy	380,427.63	374,614.95	378,157.94	360,667.49	349,639.00

Approved OHPL Budget continued:

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget
REVENUES					
Current Taxes	380,427.63	374,614.95	378,157.94	360,667.49	349,639.00
Revenue Sharing Grants	28,000.00	28,382.00	26,000.00	25,700.00	26,000.00
Gas Tax	17,700.00	16,800.00	16,800.00	31,574.17	19,265.00
Transfer From reserves		50,000.00	70,000.00	44,330.00	44,330.00
TOTAL REVENUES	426,127.63	469,796.95	490,957.94	462,271.66	439,234.00
EXPENDITURES					
PL Admin Services	80,000.00	69,138.59	75,000.00	74,710.21	78,000.00
Garbage collection	28,000.00	24,121.65	30,000.00	25,310.30	35,000.00
Garbage disposal site NVWM	15,000.00	13,506.96	15,000.00	14,035.50	23,500.00
Sewage Lagoon	24,000.00	22,371.92	22,000.00	21,306.59	22,000.00
Rexentre grant	1,500.00	0.00	1,500.00	1,339.17	1,700.00
Regional Library & F.Q. Library	3,500.00	3,264.77	3,500.00	3,214.56	4,200.00
Fire protection	6,000.00	376.00	5,500.00	3,146.29	5,000.00
Policing	14,000.00	13,733.38	14,000.00	13,307.92	17,000.00
Fire Capital	0.00	0.00	0.00	11,717.73	15,300.00
Calling Lakes District Planning Commission	400.00	382.00	400.00	0.00	400.00
SAMA	9,500.00	8,878.79	9,000.00	7,988.82	8,000.00
Board expense	4,500.00	0.00	1,000.00	0.00	500.00
Memberships/subscriptions/PARCS	500.00	100.00	100.00	100.00	0.00
Meetings	500.00	0.00	500.00	250.00	300.00
Special Mailings/Advertising	400.00	202.56	400.00	343.98	250.00
Directories	0.00	0.00	0.00	0.00	1,000.00
Legal	500.00	0.00	500.00	0.00	1,500.00
Com Internet Project Down Pymt	0.00	0.00	0.00	44,330.00	44,330.00
Contract PL			0.00	0.00	0.00
Gas Tax Project - Elm Street drainage	34,000.00	35,741.88	34,000.00	0.00	0.00
Gas tax Project - Bence Beach road	30,000.00				
Major road upgrades - fogging	75,000.00				
Custom work/falling rocks, etc	7,000.00	0.00	7,000.00	0.00	0.00
R.M. crew & equipment -mowing, sweeping, sanding, snow removal, general road patching	30,000.00	22,255.00	30,000.00	27,698.00	25,000.00
centre line striping	3,000.00	0.00	3,000.00	0.00	0.00
Culverts/drainage	10,000.00	10,818.20	20,000.00	885.00	1,000.00
Dust control	3,500.00	2,594.15	3,000.00	886.76	1,000.00

181,900

Approved OHPL Budget continued:

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget	
Gravel	3,000.00	1,114.00	3,000.00	221.00	3,000.00	
Internet Project in 2019	0.00	112,967.50	117,000.00	116,624.76	117,000.00	
Street lighting - energy charge	12,000.00	11,661.89	12,000.00	11,597.38	12,000.00	
Sewage Lagoon Road	3,200.00	3,181.93	3,200.00	3,181.93	2,600.00	
Tree trimming/removal	5,000.00	5,087.40	5,000.00	17,250.00	19,000.00	
Signage	1,000.00	0.00	1,000.00	0.00	200.00	
R.M. share Road costs (11%)		-5,700.00	0.00			223,100
TOTAL EXPENDITURES	405,000.00	355,798.57	416,600.00	399,445.90	438,780.00	405,000
REVENUES MINUS EXPENDITURES	21,127.63	113,998.38	74,357.94	62,825.76	454.00	
				RESERVE BALANCE		
Reserve Balance Jan.01 previous yr	159,964.07	95,965.69	95,965.69	77,469.93	77,469.93	
Surplus/(Deficit) Current Year	21,127.63	113,998.38	74,357.94	62,825.76	454.00	
Transfer From Reserves	0.00	50,000.00	-70,000.00	-44,330.00	-44,330.00	
Reserve Account Dec.31 current yr	181,091.70	159,964.07	100,323.63	95,965.69	33,593.93	

Allocated Shared Expenses based on 33.35%

Hamlet Expenses

Attached Reports from AGM Minutes:

Activities Report
2019 Hamlet of Pasqua Lake AGM

- Development of the Hamlet Procedures Manual and draft policies
- Approving the sweeping of the roads
- New source for recycling bins – contractor is Loraas
- No issues this year with removal of fishing shacks
- Garbage contract with Valley Lawn Services was renewed.
- There were some issues with the RM approving the use of a Loraas bin for Lutherland and the Hamlet having to pay for additional services. RM has now taken over these costs until new garbage contract renegotiated in 2020.
- 2019 initiatives include more community development and dust control of some of the service roads.

Larry Bedel

Attached Reports from AGM Minutes continued:

Pasqua Lake AGM

May 4 2019

- RM
- The RM now has a staff of 4, 1 of which is part time part
 - The office has been putting the Hamlet agenda and minutes of the meeting on line. This is a work in progress
 - Building permits are required when building new, additions, garages if not sure that a permit is required, contact the rm office for assistance.
 - Development is required when dirt work is being done, if not sure contact rm office for assistance.
 - RM went from 7 divisions to 5
 - Paving Pasqua Lake It was tendered with specifications. There were 9 bids the successful bidder was ASL with a bid
 - \$121,410 plus taxes.
 - \$4000.00 and \$5500.00 for a total of repairs of \$9500.00
 - \$130,910.00 plus taxes we were under the budget of \$170,000.00 by \$39,090.00 plus taxes
 - RM Crew & Equipment
 - RM charges once on site not from the shop
 - Community Internet
 - April 1, 2017 \$ 339,000.00 quote good until August 01, 2017
 - May 03, 2018 new pricing of \$347,000.00 quote good until October 23, 2018.
 - A public meeting was held Sept 29, 2018. Discussing the financing.
 - \$264,330.00 for hamlet portion
 - \$44,330 rm portion
 - There was a deposit of \$50,000 with the balance of \$ 297,000.00 to be paid by February 1, 2019. A MOU was signed October 02, 2018.
 - a loan from Conexus over 2 years with annual payment of \$116,624.76 interest rate variable of 3.95 %. No penalty if paid out earlier.
 - Timeline
 - work commence spring of 2019 as per MOU
 - SaskTel started upgrading of aerial services to homes during the winter.
 - there is a very high number of people that had sent in the service request SaskTel was happy with the requests.
 - SaskTel internet service coming fall of 2019 weather permitting.
 - Also no additional cost involved MOU signed.
 - Katepwa internet is being upgraded to higher speeds, at no cost to the community.
 - The community internet Pasqua Lake will see the same upgrades in the future with no cost to the community.
 - Trees
 - the trees were trimmed at a cost of \$17,250.00 plus taxes, from one end of the hamlet to the other.
 - there was also trees trimmed for the garbage truck to get by,
 - there was also trees trimmed by farmers road.

Attached Reports from AGM Minutes continued:

- Hamlet Procedure Bylaw created (Larry to talk to)
- Bulletin Board thank all volunteers, sponsors
- Play ground
- Q fitness, people of all ages can use it. It is multi purpose
- benches
- Walking paths
- Reserve

Submitted by

James Toth
Division 5
Councillor