

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Regular Meeting of Council
Agenda 9:00 a.m.

Tuesday December 17, 2024

1. Call to Order
2. Approval of Minutes
 - a. November 25, 2024, Regular Meeting of Council
3. Business Arising from Minutes
4. Delegation
 - a. Northbound Planning – GIS Software Demonstration ~~9:30~~ ^{10:15} a.m.
5. Correspondence
 - a. Southeast Regional Library Trustee Telegraph
 - b. SAMA – A look ahead to 2025
6. Reports
 - a. Foreman Public Works Report
 - b. APAS Report
 - c. Governance Seminar Report
 - d. Administrator Report
 - e. *Katpwa Lagoon Report*
 - f. *PARCS Report*
7. Bylaws
 - a. 2024-13 A Bylaw to Close and Sell a Municipal Road *-Tabled*
 - b. 2024-17 A Bylaw to Regulate the Operation of Overweight Vehicles *-Tabled*
8. Accounts for Payment/Bank Reconciliation/Financial Statement
9. Unfinished Business
 - a. 2025 APAS Membership
 - b. Credit Card Limit
 - c. GIS Software
10. New Business
 - a. SARM Membership, Benefits & Insurance Programs 2025 *-Tabled*
 - b. SARM Fidelity Bond 2025 *- Tabled .*
 - c. SUBD-001823-2023 SW 5-21-13 W2M
 - d. Unpaid Accounts Receivable – Add to taxes
 - e. 2025 Council Remuneration
 - f. Renaming of old highway 56
 - g. EMO Committee Appointment
 - h. 2024 Year End Accounts for Payment
 - i. 2024 Staff Vacation Carry Forward
 - j. Dudley & Company Letter of Engagement
 - k. 2025 Library Requisition
 - l. Annual Weed Inspector Report
 - m. SARM Procurement Programs
 - n. Acting Pay Acknowledgement
 - o. SARM Convention 2025
 - p. Office Cleaning
 - q. Lot 21 Blk A Plan No. GC2015 setback and square footage variance
 - r. 2025 Building Official Certificate of Appointment
11. Other Business
12. Closed Session
 - a. LA FOIP clause 16(1)(d) – Personnel
 - i. Employee Recognition Policy
 - b. LA FOIP clause 16(1)(e) – Advice from Officials
 - i. Bridge Inspections *- 1:15 Daniel S. -SARM*
13. Adjournment

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Tuesday, December 17, 2024, 9:00 am

Present:	Reeve:	Nikolas Whalen
	Council Members:	Division 2 Ronald Palmer
		Division 3 Joshua Boehme
		Division 4 Bernard Churko
		Division 6 Garnet Spanier
Absent:		
Staff:	Acting Administrator	Charmain Wowk
	Assistant Administrator	Gwen Lowe
	Public Works Foreman	Lloyd Webster

A quorum being present Reeve N. Whalen called the meeting to order at 9:00 am.

24-658 CHANGES TO THE AGENDA/N. WHALEN

"THAT the Foreman Report be moved to the beginning of the agenda due to time constraints, AND FURTHERMORE, the following items be added to the agenda as:

- 6. e. Katepwa Lagoon Report
- 6. f. PARCS AGM Report."

CARRIED

24-659 FOREMAN REPORT/G. SPANIER

"THAT the verbal report be accepted as presented."

CARRIED

Foreman L. Webster left Council Chambers at 9:12 a.m.

24-660 REGULAR MEETING MINUTES / R. PALMER

"THAT the minutes of the regular meeting of Council held November 25, 2024, be adopted as presented."

CARRIED

Delegate: Northbound Planning – Attend via zoom at 10:15 a.m.

Delegate: Northbound Planning – demonstration on GIS software.

Delegate: Northbound Planning zoom demonstration and council questions ended at 10:53 a.m.

24-661 CORRESPONDENCE/J. BOEHME

"THAT the following Correspondence be accepted as presented and filed:

- a. Southeast Regional Library Trustee Telegraph
- b. SAMA -A look ahead 2025."

CARRIED

24-662 APAS REPORT/N. WHALEN

"THAT the verbal report be accepted as presented."

CARRIED

24-663 GOVERNANCE SEMINAR REPORT/R. PALMER

"THAT the written report be accepted as presented."

CARRIED

24-664 ADMINISTRATION REPORT/N. WHALEN

"THAT the written report be accepted as presented."

CARRIED

24-665 KATEPWA LAGOON REPORT/N. WHALEN

"THAT the verbal report be accepted as presented."

CARRIED

24-666 PARCS AGM REPORT/R. PALMER

"THAT the written report be accepted as presented."

CARRIED



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- 24-667** **ACCOUNTS FOR PAYMENT/B. CHURKO**
"THAT the list of accounts for cheque numbers **12783** to **12841** totaling **\$257,190.58** including Preauthorized payments, online bill payments, and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."
CARRIED
- 24-668** **BANK RECONCILIATIONS/R. PALMER**
"THAT the Council accept the November 30, 2024, bank reconciliations."
CARRIED
- 24-669** **FINANCIAL STATEMENTS/B. CHURKO**
"THAT the Statement of Financial Activities for the month of November 2024, attached and forming a part of these minutes, be accepted as presented."
CARRIED
- 24-670** **RECESS/N. WHALEN**
"THAT this meeting be recessed at 10:11 a.m."
CARRIED

Reeve N. Whalen asked that the meeting reconvenes at 10:16 a.m.
- 24-671** **RECONVENE/N. WHALEN**
"THAT this meeting reconvenes at 10:21 a.m."
CARRIED
- 24-672** **APAS MEMBERSHIP 2025/N. WHALEN**
"THAT the RM of North Qu'Appelle No. 187 approve payment of the 2025 APAS membership early payment fees in the amount of \$6,845.18."
CARRIED
- 24-673** **CONEXUS CREDIT CARD/R. PALMER**
"THAT the RM of North Qu'Appelle No. 187 authorizes the Administrator to complete the application for the World Elite Conexus Credit Union Credit Card with the following limits:
Administrator \$50,000
Foreman \$10,000."
CARRIED
- 24-674** **GIS MAPPING SOFTWARE/N. WHALEN**
"That the RM of North Qu'Appelle No. 187 approve purchase of GIS mapping software pending FCM Grant approval."
CARRIED
- 23-675** **UNPAID ACCOUNTS RECEIVABLE TO TAXES/J. BOEHME**
"THAT the RM of North Qu'Appelle No. 187 authorize the Acting Administrator to apply accounts receivable balances to taxes if unpaid at December 31, 2024."
CARRIED
- 23-676** **COUNCIL RENUMERATION 2025/R. PALMER**
"THAT the Council Remuneration be set for 2025 as follows:
Reeve Monthly \$250 Stipend, \$400 Indemnity, \$200 Mileage, \$150 Phone and Office
Councillor Monthly \$400 Indemnity, \$200 Mileage, \$150 Phone and Office
And forming part of these minutes be approved by council."
CARRIED
- 23-677** **RENAMING PORTION OF OLD HIGHWAY 56/B. CHURKO**
"THAT the RM of North Qu'Appelle No. 187 request the Ministry of Highways rename the access road from Highway 56 to Highway 10 be renamed to 56A."
CARRIED



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- 24-678** **REMO APPOINTMENT 2025/N. WHALEN**
"That the RM of North Qu'Appelle No. 187 approve J. Boehme sit on the Regional Emergency Measures Organization for 2025."
CARRIED
- 24-679** **YEAR END ACCOUNTS/J. BOEHME**
"THAT the RM of North Qu'Appelle No 187 authorize the Reeve and Acting Administrator to pay all undisputed accounts for the year ending 2024."
CARRIED
- 23-680** **VACATION DAY CARRY- FORWARDS/G. SPANIER**
"That the RM of North Qu'Appelle No 187 Council acknowledge the 2024 carry forward vacation days as at December 13th, 2024, for the following staff:
G. Lowe – 10 days (5 excess + 5 allowed by Policy)
L. Webster- 5 days
C. Wowk- 6 days
D. Horsman- 2.5 days
B. Bergman – 5.75 (0.75 excess + 5 allowed by Policy)
R. Zacharuk - 3.75."
CARRIED
- 23-681** **DUDLEY & COMPANY LLP, LETTER OF ENGAGEMENT/B. CHURKO**
"THAT the RM of North Qu'Appelle No 187 Council sign the Dudley & Company Letter of Engagement for the 2024 Audit"
CARRIED
- 24- 682** **SOUTHEAST LIBRARY FEES 2025/G. SPANIER**
"THAT the RM of North Qu'Appelle No 187 approve payment of the first installment of the 2025 Library requisition in the amount of \$5,199.38."
CARRIED
- 24-683** **ANNUAL WEED INSPECTOR REPORT/G. SPANIER**
"THAT the RM of North Qu'Appelle No 187 acknowledged the annual weed inspector report as provided."
CARRIED
- 24-684** **RECESS/N. WHALEN**
"THAT this meeting be recessed at 11:52 a.m."
CARRIED

Reeve N. Whalen asked that the meeting reconvenes at 12:57 p.m.
- 24-685** **RECONVENE/N. WHALEN**
"THAT this meeting reconvenes at 12:57 p.m."
CARRIED
- 24-686** **SARM PROCUREMENT PROGRAMS/R. PALMER**
"THAT RM of North Qu'Appelle No 187 instructs the Acting Administrator to provide a declaration of intent to participate in a buying group through the Saskatchewan Association of Rural Municipalities (SARM) on the SaskTenders website after January 1, 2025, to remain compliant with the Canadian Free Trade Agreement (CFTA) and New west trade Partnership Agreement (NWTPA)."
CARRIED
- 24-687** **ACTING PAY ACKNOWLEDGMENT/B. CHURKO**
"That the RM of North Qu'Appelle No. 187 acknowledge the increase of \$3.50 per hour for the Acting Administrator for the period of August 1, to December 31, 2024 as per the acting pay policy."
CARRIED
- 24- 688** **SARM CONVENTION 2025/J. BOEHME**
"THAT RM of North Qu'Appelle No 187 authorize the Acting Administrator to book hotel rooms for Council and Administration in Saskatoon for the March 2025 SARM Convention."
CARRIED

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24-689 **OFFICE CLEANING 2025/G.SPANIER** *Rescinded.*
 "THAT the RM of North Qu'Appelle No 187 authorize the Acting Administrator to advertise for office cleaning services to her discretion." CARRIED

24-690 **LOT 21 BLK A PLAN NO. GC2015 SETBACK AND VARIANCE REQUEST/G. SPANIER**
 "THAT RM of North Qu'Appelle No 187 approves the variance requested of the front yard setback of 9 feet and the additional 9.5 square feet for Lot 21 Blk A Plan No. GC2015 garage building as recommended by the Organized Hamlet of Taylor Beach." CARRIED

24-691 **CERTIFICATE OF APPOINTMENT OF BUILDING OFFICIALS/J. BOEHME**
 "THAT RM of North Qu'Appelle No 187 authorize the Administrator to sign the Certificate of Appointment which certifies the building inspectors who are employed by Professional Building Inspections, Inc. and FURTHERMORE acknowledge the list of officials have been appointed by RM Council under the Authority of Subsection 16(2) and 16(3) of The Construction Codes Act." CARRIED

24-692 **CLOSED SESSION/N. WHALEN**
 "THAT the RM Council, all members present in person, move into closed session at 1:09 p.m., as per LA FOIP clause 16(1)(b) personnel, and (e) Advice from Officials." CARRIED

Foreman L. Webster entered Council Chambers at 1:13 p.m.
Foreman L. Webster left Council Chambers at 2:42 p.m.

24-693 **RECONVENE/N. WHALEN**
 "THAT the RM Council reconvenes to regular session at 3:11 p.m." CARRIED

24-694 **EMPLOYEE YEARS OF SERVICE POLICY GG2024-03/J. BOEHME**
 "THAT RM of North Qu'Appelle No 187 approves Employee Years of Service Policy number GG2024-03 effective January 1, 2025." CARRIED

24-695 **BRIDGE INSPECTION REPORTS/N. WHALEN**
 "That the RM of North Qu'Appelle No. 187 instruct the foreman to mark Wide Awake bridge for weight restriction of 15 tonne GVW." CARRIED

24-696 **WIDE AWAKE BRIDGE INSPECTION REPORTS/B. CHURKO**
 "That the RM of North Qu'Appelle No. 187 instruct the administrator get estimates for required repairs for Wide Awake bridge." CARRIED

24-697 **WIDE AWAKE BRIDGE OVERWEIGHT PERMIT/B. CHURKO**
 "That the RM of North Qu'Appelle No. 187 instruct the administrator to provide overweight permit for the septic truck haulers for use of the east lane of Wide Awake bridge." CARRIED

24-698 **ADJOURNMENT/G. SPANIER**
 "That the regular meeting of Council be adjourned at 3:17 p.m."

Approved this *14th* day of *January* , 202*5* .


 Reeve


 Administrator

Next regular meeting of Council, January 14, 2025 at 9:00 am.

6. c. Governance Seminar Report

On December 2-3 I attended the George Cuff Governance Seminar
Without having to read through everything, I have highlighted a few key points.

SOME BASIC OBSERVATIONS

The legislation is the law; expect to follow it

Our bylaws are also “our” laws

Our CAO is valuable property; treat that person as gold

OPERATING PRINCIPLES

Sound decision making is built on trust in the process and the people

Management and staff are critical to any Councils success; the system works when there is mutual two-way respect, where Council members respect that they have ONE employee (the CAO)

ROLE CLARITY

CAO cannot direct a Councillor or the Mayor /Reeve

CAO can direct any staff or contracted employees

ROLES OF A COUNCIL

Acts as the eyes, ears and voice of those the Council represents

Make decisions on all matters within the council’s purview

Determine which priorities take precedence

Set policies on matters which are key

Preserve the safety & security of community

Provide oversight; be accountable

A council member is not elected to manage regardless of the size of the municipality

The Council as a whole is not the PW crew, the bylaw enforcement officer or the recreation director
(you guide by policy)

No member of Council has the authority or power to direct any member of administration or staff

6. c. Governance Seminar Report

COUNCILLORS DO NOT

Communicate messages to residents which are not the approved resolutions of Council; your opinion was important before

Help neighbours lobby Council

Obtain contacts or special favours for family, friends, or self

Act as though you are the sole authority

Attempt to direct the CAO in their daily duties

Respond to citizen complaints with more than "I will look into that....."

Advise individual staff or contractors what they should be doing; what decisions they should make

KEY ROLES OF THE CAO

Identify new opportunities for the municipality

Guide council on strategic plan priorities

Provides sound, unbiased advice

Ensures that council understands implications of all recommendations

Provides a "heads up" on emerging issues

Maintains control of the key issues

Ensures mechanisms in place

Delegates but does not abdicate

Provides guidance to staff

Protects staff from any attacks by council

Ensures resources used effectively

Reviews the organizations needs advises Council

6. c. Governance Seminar Report

COUNCIL-CAO RELATIONSHIPS

What works?

Genuine respect

Council-CAO Covenant

Attention to the room temperature

Council sets the policy tone; CAO sets administrative tone

What does not?

Council undermining, nitpicking

Questioning everything the CAO does

Council feels it must do the work of the admin

COUNCIL SHOULD BE MADE AWARE OF

Bylaws

Position descriptions

Performance appraisals

Goals/objectives

Organizational performance

MAKING MEETINGS MATTER

What goes wrong?

Items on agenda are not clear

One or two councillors take all the airtime; other councillors seldom speak

The focus seems to be on the end not the content



Administration Report to Council
Tuesday December 17, 2024

Bank Balance \$1,137,826.65 as of December 13, 2024
Reserve Account Balance \$214,658.96.00 as of December 13, 2024
Taylor Beach Reserve \$176,988.40 as of August 31, 2024

Complaints 6 new RIC's opened (sanding, speed of sander, garbage, snow ridges)


Permit Applications:

Development & Building: 21 permits applications; 15 permits approved; 0 at PBI in review, 3 waiting for more information, 1 in office awaiting review, 2 cancelled by owner; 0 refusals.
Move/Demo: 1 move permit, 2 demo permit.

		ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up: December 2024 1 st Deadline for weed inspector to provide annual report – In Progress 10 th School tax collections previous month due to Province-done 10 th SMHI, C & D tax collections previous month due - done 15 th File & remit previous month payroll deductions to CRA & MEPP-done 31 st Rat Control Program Claim - done
	Dec 2024	-Interim Audit went well. Acting Administrator continues to work on year end items. -Office Assistant is tasked with organizing file rooms and document destruction. -Acting Administrator and Mentor continue to work on training items. -Assistant Administrator continues to work with Taxservice as required. -Due to Canada Post strike, office will work with vendors on ways to submit payments. Stop cheques are processed at CIBC and reissue of payments completed. - Acting Administrator is officially done classes. -Office assistant and administrator working on LTD analysis from previous years.

Devin 2.50 days remaining 2024
 Lloyd 5 days remaining 2024
 Gwen 10 days remaining 2024
 Charmain  6 days remaining 2024
 Rebecca 3.75 days remaining 2024
 Brian 5.75 days remaining 2024

Respectfully submitted,


 Charmain Wowk
 Acting Administrator



**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00197 to 2024-00215**

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12783 14864	12/03/2024	Banbury Plumbing & Heating Inc 510-490-100 - GG - Maint. - Offi	Janitor Sink Tap/Kitchen Ta	2,347.90	
		110-340-110 - GST Receivable	Both Tax Code	110.75	
		900-110-110 - GST Paid	Both Tax Code	110.75	NL 2,458.65
12784 CW-57150	11/30/2024	PC Place 510-410-145 - GG - Maint - Offic	Agreement Microsoft lic.moi	137.22	
		110-340-110 - GST Receivable	Both Tax Code	6.47	
		900-110-110 - GST Paid	Both Tax Code	6.47	NL 143.69
12785 0125	11/30/2024	Strong Welding LTD 570-270-100 - R&C - Cont. - Col	Fabricate & Install gate at J.	2,543.00	
		110-340-110 - GST Receivable	Both Tax Code	119.95	
		900-110-110 - GST Paid	Both Tax Code	119.95	NL 2,662.95
12786 TE-Group 2	11/30/2024	TAXervice 510-260-100 - GG - Cont. - Tax	Tax Enforcement-Group 2	3,160.00	
		110-340-110 - GST Receivable	GST Tax Code	158.00	
		900-110-110 - GST Paid	GST Tax Code	158.00	NL 3,318.00
12787- Man Pay 12032024-C	12/03/2024	Lowe, Gwen 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	2,345.56	2,345.56
12788- Man Pay 12032024-C	12/03/2024	Webster, Lloyd 210-400-910 - Paymate suspen:	PP Nov 20 -Dec 3, 2024	2,088.12	2,088.12
12789- Man Pay 12032024-C	12/03/2024	Horsman, Devin 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	1,590.95	1,590.95
12790- Man Pay 1203024-04	12/03/2024	Wowk, Charmain 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	1,883.85	1,883.85
12791- Man Pay 12032024-C	12/03/2024	Bergman, Brian 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	1,513.77	1,513.77
12792- Man Pay 12032024-C	12/03/2024	Zacharuk, Rebecca 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	1,197.14	1,197.14
12793- Man Pay 12032024-C	12/03/2024	Czemerer, Nicole 210-400-910 - Paymate suspen:	PP Nov 20-Dec 3, 2024	139.67	139.67
12794 Pay 12032024-C	12/03/2024	Myers, Leonard 530-210-121 - TS - Maint. - Conti	PP Nov 20-Dec 3, 2024	542.50	542.50
12795 Oct Invoices 5	12/04/2024	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	311.55	
		110-340-110 - GST Receivable	Both Tax Code	14.70	
		900-110-110 - GST Paid	Both Tax Code	14.70	NL 326.25
LSAS1583861		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94	NL 65.25
LSAS1585472		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94	NL 65.25
LSAS1587076		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94	NL 65.25
LSAS1588697		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94	NL 65.25
			Payment Total:		587.25
12796 273212reissue	12/04/2024	Fries Tallman Lumber 1976 Ltd. 530-410-120 - TS - Maint. - Sho	4 - treated 4x4 16'	36.03	
		110-340-110 - GST Receivable	Both Tax Code	1.70	
		900-110-110 - GST Paid	Both Tax Code	1.70	NL 37.73
12797 69063-01	12/04/2024	Lakeside Septic 530-450-100 - TS - Maint. - Culv	Jetting Culverts	400.00	
		110-340-110 - GST Receivable	GST Tax Code	20.00	
		900-110-110 - GST Paid	GST Tax Code	20.00	NL 420.00
12798 2730	12/04/2024	Limelight Signs & Design Ltd. 530-470-100 - TS - Maint. - Roa	New reflective vinyl	1,083.32	

**RM of North Qu'Appelle
List of Accounts for Approval**
Batch: 2024-00197 to 2024-00215

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable	Both Tax Code	51.10	
		900-110-110 - GST Paid	Both Tax Code	51.10 NL	1,134.42
12799	12/04/2024	Receiver General			
Nov 05		210-200-200 - Income Tax Paya	PP ending 5 Nov	2,777.40	
		210-200-210 - CPP Payable	PP ending 5 Nov	1,300.10	
		210-200-220 - EI Payable	PP ending 5 Nov	351.43	
		210-200-211 - CPP2 Payable	PP ending 5 Nov	52.02	4,480.95
Dec 03		210-200-200 - Income Tax Paya	PP ending 3 Dec	2,655.18	
		210-200-210 - CPP Payable	PP ending 3 Dec	1,035.46	
		210-200-220 - EI Payable	PP ending 3 Dec	235.83	
		210-200-211 - CPP2 Payable	PP ending 3 Dec	84.04	4,010.51
			Payment Total:		<u>8,491.46</u>
12800	12/05/2024	Bergman, Brian			
12052024		530-120-120 - TS - Maint. - Ben	LTD reimbursment 2024	202.24	202.24
12801	12/05/2024	Horsman, Devin			
12052024		530-120-120 - TS - Maint. - Ben	LTD reimbursment 2024	1,152.42	1,152.42
12802	12/05/2024	Lowe, Gwen			
12052024		510-130-230 - GG - Benefits - A	LTD reimbursment 2024	213.40	213.40
12803	12/05/2024	Webster, Lloyd			
12052024		530-120-120 - TS - Maint. - Ben	LTD reimbursment 2024	1,504.95	1,504.95
12804	12/05/2024	Wowk, Charmain			
12052024		510-130-230 - GG - Benefits - A	LTD reimbursment 2024	166.38	166.38
12805	12/05/2024	Zacharuk, Rebecca			
12052024		510-130-230 - GG - Benefits - A	LTD reimbursment 2024	228.10	228.10
12806	12/09/2024	Banks, Gerald			
11122024-01		540-210-100 - EH - Cont. - Pest	Wildlife Control	46.60	46.60
2807	12/09/2024	BG Prairie Distributors Ltd.			
PI00331875Reis		530-425-110 - TS - Maint. -Equip	Diesel exhaust fluid	423.99	
		110-340-110 - GST Receivable	Both Tax Code	20.00	
		900-110-110 - GST Paid	Both Tax Code	20.00 NL	443.99
12808	12/09/2024	Dionco Sales			
INV-29405reissu		530-420-112 - TS - Maint. - Repa	Mower Repair/Parts hitch s	680.53	
		110-340-110 - GST Receivable	Both Tax Code	32.10	
		900-110-110 - GST Paid	Both Tax Code	32.10 NL	712.63
12809	12/09/2024	New West Concrete LTD			
102124Reissue		530-450-100 - TS - Maint. - Culv	Big Blocks -1 for shp yard	159.00	
		110-340-110 - GST Receivable	Both Tax Code	7.50	
		900-110-110 - GST Paid	Both Tax Code	7.50 NL	166.50
12810	12/09/2024	N S C Minerals			
SXP1322960 Re		120-200-106 - Inventory - Suppli	Rocanville Standard 28.80 I	3,856.41	
		110-340-110 - GST Receivable	GST Tax Code	192.82	
		900-110-110 - GST Paid	GST Tax Code	192.82 NL	4,049.23
12811	12/09/2024	Prairie Co-operative Ltd.			
Oct 1-31reissue		510-410-140 - GG - Maint. - Offi	Office Supplies	27.04	
		510-210-110 - GG - Reeve - Tra	Meeting Lunch	9.50	
		510-210-112 - GG - Division 2 -	Meeting Lunch	9.50	
		510-210-113 - GG - Division 3 -	Meeting Lunch	9.50	
		510-210-114 - GG - Division 4 -	Meeting Lunch	9.50	
		510-210-116 - GG - Division 6 -	Meeting Lunch	9.50	
		510-210-170 - GG - Admin. - Tra	Meeting Lunch	31.80	
		530-425-110 - TS - Maint. -Equip	October Fuel	12,552.06	
		530-410-120 - TS - Maint. - Sho	culvert markers, misc suppli	569.02	
		110-340-110 - GST Receivable	Both Tax Code	30.10	
		900-110-110 - GST Paid	Both Tax Code	30.10 NL	
		110-340-110 - GST Receivable	GST Tax Code	627.60	
		900-110-110 - GST Paid	GST Tax Code	627.60 NL	13,885.12
12812	12/09/2024	Profile Tire			
28635 699 Reis:		530-420-127 - TS - Main - Repa	repair leaking tire -tractor	42.40	
		530-425-110 - TS - Maint. -Equip	lube oil & filter	162.90	
		110-340-110 - GST Receivable	Both Tax Code	9.68	
		900-110-110 - GST Paid	Both Tax Code	9.68 NL	214.98

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00197 to 2024-00215

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12813 oct 18 & 35 rei	12/09/2024	RoBo Sales 530-425-110 - TS - Maint. -Equip	Fuel	84.78	
		530-425-110 - TS - Maint. -Equip	Fuel	23.71	
		110-340-110 - GST Receivable	Both Tax Code	4.00	
		900-110-110 - GST Paid	Both Tax Code	4.00 NL	112.49
2814 8105 Reissue	12/09/2024	Solvey Motors Ltd. 530-420-127 - TS - Main - Repa	A/C systme 2015 3500 GMC	95.35	
		110-340-110 - GST Receivable	Both Tax Code	4.50	
		900-110-110 - GST Paid	Both Tax Code	4.50 NL	99.85
12815 2024-00242 Rei	12/09/2024	Town of Fort Qu'Appelle 570-500-100 - R&C - Grants & C	Rexenter Contribution - 202	3,459.60	
		570-500-120 - R&C - Grants & C	Rexenter Contribution - 202	540.40	4,000.00
12816 10242024-01	12/09/2024	Voeltz, Ronnie 540-210-100 - EH - Cont. - Pest	Pest Control	3,003.00	3,003.00
12817 10172024-09 RE	12/09/2024	Weimer, Ed 570-270-100 - R&C - Cont. - Coi	2024 Public Reserve Mainte	350.00	350.00
12818 20785 - reissue	12/09/2024	Wholesale Transmission Inc. 170-100-400 - Transportation Ve	Transmission work GMC350	6,879.79	
		110-340-110 - GST Receivable	Both Tax Code	324.52	
		900-110-110 - GST Paid	Both Tax Code	324.52 NL	7,204.31
12819 12132023-01	12/17/2024	Banks, Gerald 540-210-100 - EH - Cont. - Pest	Wildlife Officer - deer	67.60	67.60
12820 160314	12/17/2024	Capital I Industries 170-100-300 - Machinery-Heavy	Snow Wing for CAT 150	39,856.00	
		110-340-110 - GST Receivable	Both Tax Code	1,880.00	
		900-110-110 - GST Paid	Both Tax Code	1,880.00 NL	41,736.00
2821 Dec2024-01	12/17/2024	Checkowoy, Robin 510-220-100 - GG - Cont. - Offic	Janitorial Services-Novemb	477.00	477.00
12822 12102024	12/17/2024	CIBC Credit Card 510-900-110 - GG - RM Celebra	ISC Account titles searches	1,800.00	
		210-400-200 - Prepaid Expense	paymate renewal 2025	300.00	
		510-210-180 - GG - Admin. Trai	google buisness suite - tra	13.23	
		510-410-140 - GG - Maint. - Offi	Office supplies - planners	213.37	
		510-210-170 - GG - Admin. - Tra	Admin Trg session Hotel - C	115.52	
		510-210-170 - GG - Admin. - Tra	Vally Bakery - Admin Lunch	52.79	
		580-290-120 - UT - Water - Lab	Sask Health - Water Test	21.90	
		530-300-120 - TS - Maint. - Utilit	Sask power shop	173.54	
		510-300-120 - GG - Utility - Pow	Sask power office	163.39	
		580-300-120 - UT - Water - Pow	Sask power RM well	145.75	
		530-310-200 - TS - Utility - Stree	Sask power OHTB Street Li	138.54	
		530-310-100 - TS - Maint. - Utilit	Sask power RM Street Ligh	934.88	
		510-300-120 - GG - Utility - Pow	Sask power RM Street Ligh	0.20	
		510-300-120 - GG - Utility - Pow	Sask power Admin fee to pa	28.56	
		110-340-110 - GST Receivable	Both Tax Code	79.26	
		900-110-110 - GST Paid	Both Tax Code	79.26 NL	
		110-340-110 - GST Receivable	GST Tax Code	28.81	
		900-110-110 - GST Paid	GST Tax Code	28.81 NL	4,209.74
12823 RE0004748670	12/17/2024	Commercial Truck Equipment Co 530-420-124 - TS Maint. - Repa	Hydraluk motor assembly	551.20	
		110-340-110 - GST Receivable	Both Tax Code	26.00	
		900-110-110 - GST Paid	Both Tax Code	26.00 NL	577.20
2824 12172024	12/17/2024	Jan Croucamp 530-210-120 - TS - Maint. - Con	Annual Storage Lease	1,000.00	1,000.00
12825 INV-29578	12/17/2024	Dionco Sales 530-450-100 - TS - Maint. - Culv	Ciulvert 6 meter 24" pipe	802.74	
		110-340-110 - GST Receivable	Both Tax Code	37.95	
		900-110-110 - GST Paid	Both Tax Code	37.95 NL	840.69
INV-29786		530-430-120 - TS - Maint. - Mac	Grader Blades	816.20	
		110-340-110 - GST Receivable	Both Tax Code	38.50	
		900-110-110 - GST Paid	Both Tax Code	38.50 NL	854.70
INV-29784		530-420-124 - TS Maint. - Repa	skid shoe parts for pete	156.88	
		110-340-110 - GST Receivable	Both Tax Code	7.40	

**RM of North Qu'Appelle
List of Accounts for Approval**
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	7.40 NL	164.28
				Payment Total:	1,859.67
12826	12/17/2024	Echo Valley Motor Products Ltd			
SO#112496		530-420-134 - TS - Main - Repa	New GMC repairs blower m	721.53	
		110-340-110 - GST Receivable	Both Tax Code	34.03	
		900-110-110 - GST Paid	Both Tax Code	34.03 NL	755.56
12827	12/17/2024	Howden Country Services Ltd			
9588		530-420-124 - TS Maint. - Repa	Peterbilt Repair/Parts May 2	128.30	
		110-340-110 - GST Receivable	GST Tax Code	6.42	
		900-110-110 - GST Paid	GST Tax Code	6.42 NL	134.72
9925		530-425-110 - TS - Maint. -Equip	Hydraulic Oil	211.60	
		110-340-110 - GST Receivable	GST Tax Code	10.58	
		900-110-110 - GST Paid	GST Tax Code	10.58 NL	222.18
9935		530-425-110 - TS - Maint. -Equip	Hydraulic Oil	317.40	
		110-340-110 - GST Receivable	GST Tax Code	15.87	
		900-110-110 - GST Paid	GST Tax Code	15.87 NL	333.27
				Payment Total:	690.17
12828	12/17/2024	Jackson Bros. Bobcat Services			
novsaltsand		537-430-100 - TS - Snow - Salt	Nov Salt sand	3,300.00	
		110-340-110 - GST Receivable	GST Tax Code	165.00	
		900-110-110 - GST Paid	GST Tax Code	165.00 NL	3,465.00
12829	12/17/2024	J & V Electric Ltd			
3987		530-290-100 - TS - Maint. - Con	RM shop breakerbox lights	507.00	
		110-340-110 - GST Receivable	Both Tax Code	22.50	
		900-110-110 - GST Paid	Both Tax Code	22.50 NL	529.50
12830	12/17/2024	Karol, Jeffrey			
083361&69		540-210-200 - EH - Cont. - Wee	Weed Control hours	3,520.00	
		540-210-200 - EH - Cont. - Wee	Weed Control mileage	2,101.00	
		540-210-200 - EH - Cont. - Wee	Weed Control tordon	120.00	5,741.00
12831	12/17/2024	Lakeside Septic			
69215		530-450-100 - TS - Maint. - Culv	Jetting Culverts	225.00	
		110-340-110 - GST Receivable	GST Tax Code	11.25	
		900-110-110 - GST Paid	GST Tax Code	11.25 NL	236.25
12832	12/17/2024	North 47			
23824		530-420-124 - TS Maint. - Repa	Peterbilt Safety and Repair	3,047.10	
		110-340-110 - GST Receivable	Both Tax Code	144.32	
		900-110-110 - GST Paid	Both Tax Code	144.32 NL	3,191.42
12833	12/17/2024	North Valley Waste			
01122024D		540-200-140 - EH - Waste Dispr	Q3 Contributions	9,100.32	9,100.32
12834	12/17/2024	NorthBound			
INV240540		560-200-100 - P&D - PROF/COI	P&D BYL-ZB & OCP Creati	1,225.00	
		110-340-110 - GST Receivable	GST Tax Code	61.25	
		900-110-110 - GST Paid	GST Tax Code	61.25 NL	1,286.25
12835	12/17/2024	Professional Building			
24113055		510-200-180 - GG - Cont. - Builc	BP Inspections/Reviews	475.00	
		110-340-110 - GST Receivable	GST Tax Code	23.75	
		900-110-110 - GST Paid	GST Tax Code	23.75 NL	498.75
12836	12/17/2024	Prairie Co-operative Ltd.			
nov 1-30		510-410-140 - GG - Maint. - Offi	Office Supplies	37.85	
		510-210-110 - GG - Reeve - Tra	Meeting Lunch	10.86	
		510-210-112 - GG - Division 2 -	Meeting Lunch	10.86	
		510-210-113 - GG - Division 3 -	Meeting Lunch	10.86	
		510-210-114 - GG - Division 4 -	Meeting Lunch	10.86	
		510-210-116 - GG - Division 6 -	Meeting Lunch	10.86	
		510-210-170 - GG - Admin. - Tra	Meeting Lunch	27.25	
		530-425-110 - TS - Maint. -Equip	October Fuel	8,409.17	
		530-410-120 - TS - Maint. - Sho	misc supplies	111.47	
		530-400-130 - TS - Maint. - Mat	misc supplies	31.91	
		110-340-110 - GST Receivable	Both Tax Code	6.38	
		900-110-110 - GST Paid	Both Tax Code	6.38 NL	
		110-340-110 - GST Receivable	GST Tax Code	420.46	
		900-110-110 - GST Paid	GST Tax Code	420.46 NL	9,098.79
12837	12/17/2024	RM of North Qu'Appelle No 187			

**RM of North Qu'Appelle
List of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12092024		210-400-900 - Suspense	Transactions paid from Res	42,596.46	42,596.46
12838	12/17/2024	Southeast Regional Library			
12172024		570-290-100 - R&C - Cont. - Lib	2025 Library Fees - 1st inst:	5,199.38	5,199.38
12839	12/17/2024	TAXervice			
TE-Group 1-01		510-260-100 - GG - Cont. - Tax	Tax Enforcement-Group 1	132.00	
		110-340-110 - GST Receivable	GST Tax Code	6.60	
		900-110-110 - GST Paid	GST Tax Code	6.60	NL 138.60
TE-Group 2-01		510-260-100 - GG - Cont. - Tax	Tax Enforcement-Group 1	240.00	
		110-340-110 - GST Receivable	GST Tax Code	12.00	
		900-110-110 - GST Paid	GST Tax Code	12.00	NL 252.00
TE-Group 2-dec		510-260-100 - GG - Cont. - Tax	Tax Enforcement-Group 2 [612.00	
		110-340-110 - GST Receivable	GST Tax Code	30.60	
		900-110-110 - GST Paid	GST Tax Code	30.60	NL 642.60
			Payment Total:		1,033.20
12840	12/17/2024	Valley Lawn & Tree LTD			
11302024-01		540-200-110 - EH - Waste Colle	Garbage CollectionDec	5,226.11	
		540-200-120 - EH - Waste Colle	Garbage Collection Dec	815.62	
		110-340-110 - GST Receivable	GST Tax Code	302.09	
		900-110-110 - GST Paid	GST Tax Code	302.09	NL 6,343.82
12841	12/17/2024	Zacharuk, Rebecca			
Governence Trg		510-210-170 - GG - Admin. - Tr	Lumsden Session mileage	178.16	
		510-210-170 - GG - Admin. - Tr	meal lumsden session-supp	29.56	
		110-340-110 - GST Receivable	Both Tax Code	1.25	
		900-110-110 - GST Paid	Both Tax Code	1.25	NL 208.97
12122024		510-410-140 - GG - Maint. - Offi	Office Supplies/Equip Coffe	32.99	
		510-210-170 - GG - Admin. - Tr	Deliver cheque to PC Place	99.96	
		510-900-110 - GG - RM Celebra	Perogies for xmas lunch	6.95	139.90
			Payment Total:		348.87
			Total Computer Cheque:		208,353.85

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0012	12/01/2024	De Lage Landen Financial			
01202412		510-200-190 - GG - Cont. - Phoi	Copier Lease	187.62	
		110-340-110 - GST Receivable	Both Tax Code	8.85	
		900-110-110 - GST Paid	Both Tax Code	8.85	NL 196.47
			Total Other:		196.47
			Total AP:		208,550.32

**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00197 to 2024-00215**

Bank Code - AP CON - AP Conexus

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
1 SW089035	11/25/2024	SaskWater 540-200-150 - EH - Waste Dispc 110-340-110 - GST Receivable 900-110-110 - GST Paid	Oct Fixed Charge GST Tax Code GST Tax Code	5,456.17 272.81 272.81 NL	5,728.98
2 16139 15564	11/25/2024	Crown Shred & Recycling 510-200-192 - GG - Shred- Rec 110-340-110 - GST Receivable 900-110-110 - GST Paid 510-200-192 - GG - Shred- Rec 110-340-110 - GST Receivable 900-110-110 - GST Paid	November Bin Destruction/f GST Tax Code GST Tax Code extra material shred GST Tax Code GST Tax Code	12.00 0.60 0.60 NL 140.14 7.01 7.01 NL	12.60 147.15
Payment Total:					159.75
3 19112024-01	11/25/2024	Municipal Employees' 210-200-230 - MEPP Payable	PP ending Nov 19	2,788.22	2,788.22
OB-10 03122024	12/04/2024	Municipal Employees' 210-200-230 - MEPP Payable	PP ending Dec 3	2,816.94	2,816.94
OB-11 16726	12/17/2024	Crown Shred & Recycling 510-200-192 - GG - Shred- Rec 110-340-110 - GST Receivable 900-110-110 - GST Paid	extra material shred GST Tax Code GST Tax Code	179.74 8.99 8.99 NL	188.73
OB-12 SW089444	12/17/2024	SaskWater 540-200-150 - EH - Waste Dispc 110-340-110 - GST Receivable 900-110-110 - GST Paid	Nov Fixed Charge GST Tax Code GST Tax Code	5,456.17 272.81 272.81 NL	5,728.98
OB-13 INV436872	12/17/2024	Success Office Systems 510-200-190 - GG - Cont. - Phot 110-340-110 - GST Receivable 900-110-110 - GST Paid	Photocopying BW 1754 CC Both Tax Code Both Tax Code	120.12 5.67 5.67 NL	125.79
OB-4 PVSD-1130	11/30/2024	Ministry of Finance Issued to: Minister of Finance 210-210-190 - Prairie Valley #2C	October Remittance	27,655.04	27,655.04
OB-5 11302024office 11302024 shop	11/30/2024	Sask Energy 510-300-110 - GG - Utility - Hea 110-340-110 - GST Receivable 900-110-110 - GST Paid 530-300-110 - TS - Maint. - Utilit 110-340-110 - GST Receivable 900-110-110 - GST Paid	Office Nov - SaskEnergy GST Tax Code GST Tax Code Shop SaskEnergy Nov GST Tax Code GST Tax Code	246.08 12.30 12.30 NL 310.09 15.50 15.50 NL	258.38 325.59
Payment Total:					583.97
OB-6 7679378nov	11/30/2024	SaskTel 510-300-140 - GG - Utility - Tele 110-340-110 - GST Receivable 900-110-110 - GST Paid	Office Sasktel Services Both Tax Code Both Tax Code	231.51 10.92 10.92 NL	242.43
OB-7 113024SMHI	11/30/2024	Saskatchewan Municipal Hail 210-230-190 - SK Municipal Hai	SMHI Remit Nov	1,915.05	1,915.05
OB-8 11302024	11/30/2024	Sask Tel Cmr 530-300-140 - TS - Maint. - Utilit 110-340-110 - GST Receivable 900-110-110 - GST Paid	Forman Cell Both Tax Code Both Tax Code	87.53 4.13 4.13 NL	91.66
B-9 8128779	12/04/2024	Loraas Disposal 540-200-110 - EH - Waste Colle 110-340-110 - GST Receivable 900-110-110 - GST Paid	Garbage CollectionOctober GST Tax Code GST Tax Code	585.45 29.27 29.27 NL	614.72
Total Online Banking:					48,640.26
Total AP CON:					48,640.26

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RM of North Qu'Appelle
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Grand Total: 257,190.58

Certified Correct This December 13, 2024



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Administrator

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

CIBC - ***-01118**
For Ending Date 11/30/2024

110-110-120 - Cash - Bank - CIBC
GL Balance to 11/30/2024

1,070,730.66

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 4,440.25

Adjusted Book Balance **1,075,170.91**

Bank Statement Balance: **1,127,972.98**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	05/28/2024	Ch 12330	Howden Country Services Ltd	AP	-134.72
2	06/11/2024	Ch 12382	Whalen, Nikolas	AP	-1,223.80
3	09/10/2024	Ch 12597	Whalen, Nikolas	AP	-2,228.69
4	10/23/2024	Ch 12705	Royal Canadian Legion	AP	-50.00
5	11/01/2024	Ch 12706	Egg Lake C & D Area Authority	AP	-272.00
6	11/12/2024	Ch 12725	Alsco	AP	-326.25
7	11/12/2024	Ch 12727	Banks, Gerald	AP	-46.60
8	11/12/2024	Ch 12728	BG Prairie Distributors Ltd.	AP	-443.99
9	11/12/2024	Ch 12731	Dionco Sales	AP	-712.63
10	11/12/2024	Ch 12732	Fries Tallman Lumber 1976 Ltd.	AP	-37.73
11	11/12/2024	Ch 12734	Howden Country Services Ltd	AP	-555.45
12	11/12/2024	Ch 12735	Lakeside Septic	AP	-420.00
13	11/12/2024	Ch 12736	Limelight Signs & Design Ltd.	AP	-1,134.42
14	11/12/2024	Ch 12737	Loraas Disposal	AP	-614.72
15	11/12/2024	Ch 12738	Melcher Media & Design	AP	-49.95
16	11/12/2024	Ch 12740	New West Concrete LTD	AP	-166.50
17	11/12/2024	Ch 12741	N S C Minerals	AP	-4,049.23
18	11/12/2024	Ch 12743	Prairie Co-operative Ltd.	AP	-13,885.12
19	11/12/2024	Ch 12744	Profile Tire	AP	-214.98
20	11/12/2024	Ch 12745	RoBo Sales	AP	-112.49
21	11/12/2024	Ch 12747	Saskatchewan Health Authority	AP	-23.00
22	11/12/2024	Ch 12748	Solvey Motors Ltd.	AP	-99.85
23	11/12/2024	Ch 12750	Supreme Office Supplies	AP	-223.43
24	11/12/2024	Ch 12751	TAXervice	AP	-252.00
25	11/12/2024	Ch 12752	Town of Fort Qu'Appelle	AP	-4,000.00
26	11/12/2024	Ch 12753	Voeltz, Ronnie	AP	-3,003.00
27	11/12/2024	Ch 12754	Weimer, Ed	AP	-350.00
28	11/12/2024	Ch 12755	Wholesale Transmission Inc.	AP	-7,204.31
29	11/18/2024	Ch 12759	Regina District Association	AP	-535.00
30	11/18/2024	Ch 12760	RM of Lumsden No. 189	AP	-100.00
31	11/19/2024	Ch 12768	Myers, Leonard	AP	-1,022.50

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

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CIBC - ***-01118**
For Ending Date 11/30/2024

110-110-120 - Cash - Bank - CIBC

32	11/26/2024	Ch 12772	Dionco Sales	AP	-1,357.31
33	11/26/2024	Ch 12774	Howden Country Services Ltd	AP	-1,722.38
34	11/26/2024	Ch 12782	Valley Pumps & Softners	AP	-105.38
35	11/30/2024	Ch 12784	PC Place	AP	-143.69
36	11/30/2024	Ch 12785	Strong Welding LTD	AP	-2,662.95
37	11/30/2024	Ch 12786	TAXervice	AP	-3,318.00
				Subtotal:	-52,802.07

Total Uncleared:

-52,802.07

Adjusted Bank Balance

1,075,170.91

Notes

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

SAVINGS CIBC
For Ending Date 11/30/2024

110-110-130 - Cash - Bank - Savings
GL Balance to 11/30/2024

176,993.40

Service Charges: -10.00
Interest Charges: 0.00
Interest Revenue: 293.70

Adjusted Book Balance **177,277.10**

Bank Statement Balance: **177,277.10**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **177,277.10**

Notes

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

**Conexus RM Reserve Account
For Ending Date 11/29/2024**

110-110-180 - Cash - Bank - Reserves

GL Balance to 11/29/2024 **248,267.05**

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 311.74

Adjusted Book Balance **248,578.79**

Bank Statement Balance: **248,578.79**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **248,578.79**

Notes

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending November 30, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy Receivable		1,593,843.75	1,594,300.00	(456.25)	0.03-
Discount on Current Year Taxes	(17.04)	(54,484.43)	(57,601.00)	3,116.57	5.41
Net Municipal Taxes	(17.04)	1,539,359.32	1,536,699.00	2,660.32	0.17
Penalties on Tax Arrears	998.37	15,571.86	20,500.00	(4,928.14)	24.04-
Total Taxation:	981.33	1,554,931.18	1,557,199.00	(2,267.82)	0.15-
Fees and Charges					
Custom Work	(11,838.65)	29,326.98	14,300.00	15,026.98	105.08
Sale of Supplies and Gravel	9,747.26	24,969.10	14,050.00	10,919.10	77.72
Rentals		2,450.00	2,300.00	150.00	6.52
Policing and Fire Fees	1,613.54	10,815.50	6,500.00	4,315.50	66.39
Licenses and Permits	300.00	16,872.75	37,500.00	(20,627.25)	55.01-
General Office Services	113.00	12,390.43	9,950.00	2,440.43	24.53
Landfill/Waste Collection Fees			32,280.00	(32,280.00)	100.00-
Total Fees and Charges:	(64.85)	96,824.76	116,880.00	(20,055.24)	17.16-
Maintenance and Development Charges					
Road Maintenance and Restoration Agreement:		3,764.93	13,440.00	(9,675.07)	71.99-
Development Charges		5,600.00	1,000.00	4,600.00	460.00
Other			200.00	(200.00)	100.00-
Total Maintenance and Development Charge	0.00	9,364.93	14,640.00	(5,275.07)	36.03-
Utilities					
Water	680.50	7,749.25	11,500.00	(3,750.75)	32.62-
Total Utilities:	680.50	7,749.25	11,500.00	(3,750.75)	32.62-
Unconditional Transfers					
Unconditional Transfers		180,812.00	236,161.00	(55,349.00)	23.44-
Total Unconditional Transfers:	0.00	180,812.00	236,161.00	(55,349.00)	23.44-
Conditional Grants					
Federal		55,444.50	38,705.00	16,739.50	43.25
Provincial			3,240.00	(3,240.00)	100.00-
Local	4,269.60	11,114.48	1,000.00	10,114.48	1011.45
Total Conditional Grants:	4,269.60	66,558.98	42,945.00	23,613.98	54.99
Grants in Lieu of Taxes					
Provincial		816.00	2,185.00	(1,369.00)	62.65-
Local	1,416.67	6,718.55	2,500.00	4,218.55	168.74
Total Grants in Lieu of Taxes:	1,416.67	7,534.55	4,685.00	2,849.55	60.82
Capital Asset Proceeds					
Capital Asset Proceeds		45,312.38		45,312.38	
Total Capital Asset Proceeds:	0.00	45,312.38	0.00	45,312.38	0.00
Investment Income and Commissions					
Investment and Income Revenue	5,587.07	52,116.11	23,200.00	28,916.11	124.64
Total Investment Income and Commissions:	5,587.07	52,116.11	23,200.00	28,916.11	124.64
Total REVENUES:	12,870.32	2,021,204.14	2,007,210.00	13,994.14	0.70
EXPENDITURES					
General Government Services					
Wages	17,793.75	213,180.27	201,960.00	(11,220.27)	5.56-
Benefits	3,275.41	48,149.94	47,360.00	(789.94)	1.67-
Professional/Contract Services	7,254.20	230,338.86	215,139.00	(15,199.86)	7.07-
Utilities	896.27	7,582.44	8,270.00	687.56	8.31
Maintenance, Material and Supplies	1,101.96	21,576.47	17,215.00	(4,361.47)	25.34-
Grants and Contributions		200.00	175.00	(25.00)	14.29-
Capital Expenditures			3,591.00	3,591.00	100.00
Interest		121.35	50.00	(71.35)	142.70-

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending November 30, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Allowance for Uncollectibles		426.46		(426.46)	
Total General Government Services:	30,321.59	521,575.79	493,760.00	(27,815.79)	5.63-
Protective Services					
Police Protection					
Contractual Services		41,706.04	42,170.00	463.96	1.10
Total Police Protection:	0.00	41,706.04	42,170.00	463.96	1.10
Fire Protection					
Professional/Contractual Services	1,613.54	37,996.40	31,370.00	(6,626.40)	21.12-
Maintenance, Materials and Supplies		372.06	460.00	87.94	19.12
Total Fire Protection:	1,613.54	38,368.46	31,830.00	(6,538.46)	20.54-
Total Protective Services:	1,613.54	80,074.50	74,000.00	(6,074.50)	8.21-
Transportation Services					
Maintenance					
Wages	16,008.40	220,788.50	254,200.00	33,411.50	13.14
Benefits	3,606.06	56,424.62	47,100.00	(9,324.62)	19.80-
Professional/Contractual Services	(9,252.26)	77,754.59	98,660.00	20,905.41	21.19
Utilities	706.05	16,783.10	23,550.00	6,766.90	28.73
Maintenance, Materials & Supplies	75,854.52	388,246.27	434,050.00	45,803.73	10.55
Capital Expenditures	12,198.48	12,198.48	277,860.00	265,661.52	95.61
Interest	490.77	11,552.29	21,500.00	9,947.71	46.27
Total Maintenance:	99,612.02	783,747.85	1,156,920.00	373,172.15	32.26
Snow Removal					
Maintenance, Materials & Supplies	3,856.41	8,656.41	18,000.00	9,343.59	51.91
Total Snow Removal:	3,856.41	8,656.41	18,000.00	9,343.59	51.91
Total Transportation Services:	103,468.43	792,404.26	1,174,920.00	382,515.74	32.56
Environmental Services					
Professional/Contractual Services	21,031.53	182,771.21	209,743.00	26,971.79	12.86
Maintenance, Materials and Supplies	109.00	1,798.63		(1,798.63)	
Other		119.23	500.00	380.77	76.15
Total Environmental Services:	21,140.53	184,689.07	210,243.00	25,553.93	12.15
Planning and Development Services					
Professional/Contractual Services		2,510.86	16,175.00	13,664.14	84.48
Other	160.00	160.00		(160.00)	
Total Planning and Development Services:	160.00	2,670.86	16,175.00	13,504.14	83.49
Recreation and Cultural Services					
Professional/Contractual Services	2,893.00	12,586.75	10,210.00	(2,376.75)	23.28-
Maintenance, Materials and Supplies		429.73	250.00	(179.73)	71.89-
Grants and Contributions	4,000.00	4,000.00	4,000.00		
Total Recreation and Cultural Services:	6,893.00	17,016.48	14,460.00	(2,556.48)	17.68-
Utilities					
Water					
Professional/Contractual Services	21.90	5,148.24	250.00	(4,898.24)	1959.30-
Utilities		1,089.76	1,640.00	550.24	33.55
Total Water:	21.90	6,238.00	1,890.00	(4,348.00)	230.05-
Total Utilities:	21.90	6,238.00	1,890.00	(4,348.00)	230.05-
Total EXPENDITURES:	163,618.99	1,604,668.96	1,985,448.00	380,779.04	19.18
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	12,870.32	2,021,204.14	2,007,210.00	13,994.14	0.70
EXPENDITURES	163,618.99	1,604,668.96	1,985,448.00	380,779.04	19.18
CHANGE IN NET FINANCIAL ASSETS	(150,748.67)	416,535.18	21,762.00	394,773.18	1814.05
Change in Non-Financial Assets	(36,472.01)	164,769.44		164,769.44	
Change in Net Assets	(114,276.66)	251,765.74	21,762.00	230,003.74	1056.91
TRANSFERS		12,818.00	156,000.00	143,182.00	91.78

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending November 30, 2024

	Current	Year To Date	Budget	Variance	%
Change in Surplus	(114,276.66)	238,947.74	(134,238.00)	373,185.74	278.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(165,323.43)	(302,316.39)	1,075,170.91
Cash - Conexus (For Pipeline Deposits)	2,215.33	70,988.95	70,988.95
Cash - Bank - Savings	(230,493.54)	(206,007.17)	177,277.10
Total Cash and Investments:	(393,601.64)	(437,334.61)	1,323,736.96
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(15,425.05)	101,652.37	198,610.96
Municipal - Tax Receivable - Urban	(28,098.57)	129,552.31	180,480.61
Municipal - Tax Receivable -Taylor Beach	(1,948.78)	11,480.12	14,964.75
Municipal - Tax Receivable -Pasqua Lake		(0.04)	(0.04)
Municipal - Tax Receivable - Tax Enforc.	2,743.77	12,419.85	15,316.12
Total Municipal Taxes Receivable:	(42,728.63)	255,104.61	409,372.40

Certified correct and in accordance with the records

Presented to council on

December 17, 2024

(Date)




Nik Whalen
Reeve

Charmain Wowk
Administrator