

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Friday, May 10, 2024, 9:00 am

Present:	Reeve:	Nik Whalen
	Council Members:	Division 2 Ron Palmer
		Division 4 Bernard Churko
		Division 6 Garnet Spanier
	Staff:	Administrator Gwen Lowe
		Assistant Administrator Charmain Wowk
		Public Works Foreman Lloyd Webster
Absent:	Division 3	Josh Boehme

A quorum being present Reeve N. Whalen called the meeting to order at 9:01 a.m.

24-211 **REGULAR MEETING MINUTES/R. PALMER**
 "THAT the minutes of the regular meeting of Council held April 19, 2024, be adopted as presented."
CARRIED

24-212 **FOREMAN REPORT/G. SPANIER**
 "THAT the verbal report be accepted as presented."
CARRIED

Foreman left Council Chambers at 9:12 a.m.

24-213 **CORRESPONDENCE/B. CHURKO**
 "THAT the following Correspondence be accepted as presented and filed:
 a. Ombudsman 2023 Annual Report
 b. NVWMA Minutes March
 c. Transport Canada Rail Safety Information
 d. APAS
 e. RCMP Update
CARRIED

*Delegate - Ratepayers Lot 15-16 Blk/Par 5 Plan No. 101920205 entered chambers at 9:11 a.m.
 Delegate- Ratepayers were invited to attend Council as a delegate to discuss any drainage concerns at their property and they addressed council at 9:15 a.m. with drainage concerns.
 Delegates left chambers at 10:14 a.m.*

24-214 **ADMINISTRATION REPORT/N. WHALEN**
 "THAT the written report be accepted as presented."
CARRIED

24-215 **BYLAW NO. 2024-04, FINANCIAL RESERVE ACCOUNT BYLAW/R. PALMER**
 "THAT Bylaw No. 2024-04, A Bylaw to provide for the establishment of Financial Reserve Accounts, be read for the FIRST time."
CARRIED

24-216 **BYLAW NO. 2024-04, FINANCIAL RESERVE ACCOUNT BYLAW/B. CHURKO**
 "THAT Bylaw No. 2024-04, A Bylaw to provide for the establishment of Financial Reserve Accounts, be read a SECOND time."
CARRIED

24-217 **BYLAW NO. 2024-04, FINANCIAL RESERVE ACCOUNT BYLAW/N. WHALEN**
 "THAT Bylaw No. 2024-04, A Bylaw to provide for the establishment of Financial Reserve Accounts, have three readings at this meeting."
CARRIED UNANIMOUSLY

24-218 **BYLAW NO. 2024-04, FINANCIAL RESERVE ACCOUNT BYLAW/R. PALMER**
 "THAT Bylaw No. 2024-04, A Bylaw to provide for the establishment of Financial Reserve Accounts, be read for the third time and adopted."
CARRIED

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- 24-219** **BYLAW NO. 2024-05, A BYLAW TO AMEND BYLAW NO. 13-06/R. PALMER**
"THAT Bylaw No. 2024-05, A Bylaw to amend Bylaw No. 13-06 known as the Calling Lakes District Plan, be read for the FIRST time."
CARRIED
- 24-220** **ACCOUNTS FOR PAYMENT/B. CHURKO**
"THAT the list of accounts for cheque numbers **12257 to 12312 totaling \$107,774.92** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."
CARRIED
- 24-221** **BANK RECONCILIATIONS/R. PALMER**
"THAT the Council accept the April 30, 2024, bank reconciliations."
CARRIED
- 24-222** **FINANCIAL STATEMENTS/N. WHALEN**
"THAT the Statement of Financial Activities for the month of April 2024, attached and forming a part of these minutes, be accepted as presented."
CARRIED
- 24-223** **SUBDIVISION FILE 002449-2023 NE ¼ 14-21-15-W2M/G. SPANIER**
"THAT RM Council acknowledges Certificate of Approval for the proposed Parcel C- Residential Use in the NE-14-21-15-W2M."
CARRIED
- 24-224** **SUMMER STUDENT GRANT PROGRAM/R. PALMER**
"THAT RM Council acknowledge the approval of the Service Canada Summer Student program and authorize the administrator to advertise the job according to the requirements of the program agreement."
CARRIED
- 24-225** **CUSTOM WORK RATES/G. SPANIER**
"THAT RM Council set custom work rates for non-ratepayers at a 10% mark-up."
CARRIED
- 24-226** **PARCEL B PLAN NO. 101514350 EXT 99 REZONING COMMERCIAL/N. WHALEN**
"THAT RM Council instructs the administrator to proceed with the rezoning process for Parcel B Plan No. 101514350 Ext 99."
CARRIED
- 24-227** **BYLAW NO. 2024-06, A BYLAW TO AMEND BYLAW NO. 13-08/R. PALMER**
"THAT Bylaw No. 2024-06, A Bylaw to amend Bylaw No. 13-08 known as the Zoning Bylaw, be read for the FIRST time."
CARRIED
- 24-228** **NUISANCE WILDLIFE OFFICERS/G. SPANIER**
"That Council designate the following persons as Nuisance Wildlife Officers under *The Wildlife Regulations, 1981*, section 13:
1. Gerald (Jerry) Banks;
2. Kelvin Czemerer"
CARRIED
- 24-229** **DITCH EROSION VALLEYVIEW PLACE/R. PALMER**
"THAT RM Council along with the Public Works Foreman attend a site meet with the property owner at this area."
CARRIED
- 24-230** **QU'APPELLE ESTATES QUOTE FOR GRASS CUTTING/R. PALMER**
"THAT RM Council authorize the 2024 estimate for maintaining R2 and ditches in the Qu'Appelle Estates to a maximum amount of \$400.00."
CARRIED

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- 24-231** **ARSU1 REQUEST FOR DONATION/R. PALMER**
"THAT RM Council instruct the administrator to send a letter to advise the requestor that any donation request must be received in the RM office by March 15th as per the RM Donation Policy."
CARRIED
- 24-232** **FORT ELEMENTARY PLAYGROUND DONATION REQUEST/R. PALMER**
"THAT RM Council instruct the Administrator to send a letter to advise the requestor that any donation request must be received in the RM office by March 15th as per the RM Donation Policy."
CARRIED
- 24-233** **RECESS/R. PALMER**
"THAT this meeting be recessed at 11:46 a.m."
CARRIED

Reeve N. Whalen asked that the meeting reconvenes at 12:22 p.m.
- 24-234** **RECONVENE/N. WHALEN**
"THAT this meeting reconvenes at 12:22 p.m."
CARRIED
- 24-235** **CITIZEN CONCERNS - FIRE BAN/B. CHURKO**
"THAT RM Council acknowledges the ratepayer's concerns."
CARRIED
- 24-236** **ORGANIZED HAMLET OF PASQUA LAKE TAX ABATEMENT/N. WHALEN**
"THAT RM Council authorizes the administrator to process the Organized Hamlet of Pasqua Lake tax abatement list as presented."
CARRIED
- 24-237** **SARM BUILDING INSURANCE APPRAISAL AGREEMENT/N. WHALEN**
"THAT RM Council authorizes the Administrator and Reeve to sign the SARM Building Insurance Appraisal Agreement."
CARRIED
- 24-238** **PARCEL A PLAN NO. 90R12297 WELL DECOMMISSIONING/R. PALMER**
"THAT RM Council instructs the Administrator to apply for the Ministry of Agriculture Well Decommissioning Grant with covering the upfront costs, AND FURTHERMORE, authorize the Administrator and Reeve to sign the payment agreement with the ratepayer of Parcel A Plan No. 90R12297 to pay the costs not covered by the grant."
CARRIED
- 24-239** **FARM AND FOOD CARE SASKATCHEWAN MEMBERSHIP/N. WHALEN**
"THAT RM Council Acknowledges the membership invitation."
CARRIED
- 24-240** **SUBDIVISION FILE 002992-2024 SE 08-21-14-W2M/B. CHURKO**
"THAT RM Council recommend **REFUSAL** of the agricultural subdivision application. Parcels 1, 2, and remaining portion of 3, & 4, Plan No. 102168165, SE 08-21-14-W2M, Community Planning File SUBD-002992-2024 as the proposal does not comply with Zoning Bylaw 13-08 Section 6 as agricultural use is not permitted or discretionary in the R1 district.
AND FURTHERMORE, the Council will consider amending the Zoning Bylaw No. 13-08."
CARRIED
- 24-241** **SUBDIVISION FILE 002997-2024 NE ¼ 18-20-14-W2M/G. SPANIER**
"THAT RM Council recommend **APPROVAL** of the agricultural subdivision application Community Planning File SUBD-002992-2024 of the N1/2 08-20-14-W2M for agricultural uses in the A – Agricultural District subject to previous amending Bylaw 2024-02 upon ministerial approval."
CARRIED



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- 24-242** **REQUEST FOR MEETING - CLEARING THE PATH/B. CHURKO**
"THAT RM Council instruct the administration to arrange for a date of when they may attend a council meeting as a delegation."
CARRIED
- 24-243** **REQUEST FOR DRIVEWAY DEVELOPMENT PERMIT LOT 4 BLK 5 PLAN NO. 102170146/G. SPANIER**
"THAT RM Council along with Public Works Foreman and Development Officer attend a site meet to look at the road and ditch at Lot 4 Blk 5 Plan no. 102170146."
CARRIED
- 24-244** **CLOSED SESSION/N. WHALEN**
"THAT the RM Council, all members present in person, move into closed session at 1:02 p.m., as per LA FOIP section 16(1)(b), (c) and (e) for pending policy and budget, legal advice, and personnel."
CARRIED
- 24-245** **RECONVENE/N. WHALEN**
"THAT the RM Council reconvenes to regular session at 2:38 p.m."
CARRIED
- 24-246** **RESERVE FUND POLICY GG2024-01/B. CHURKO**
"THAT RM Council approves the Reserve Fund Policy GG2024-01."
CARRIED
- 24-247** **DRAINAGE LOT 15-16 BLK/PAR 5 PLAN NO. 101920205/R. PALMER**
"THAT RM Council instructs the Administrator to draft a letter to the ratepayers regarding the drainage and legal opinion received."
CARRIED
- 24-248** **DISTRICT 39 A.D.D. BOARD DISOLVED/G. SPANIER**
"THAT RM Council approves the dissolving of the District 39 A.D.D. Board."
CARRIED
- 24-249** **PEST CONTROL APPOINTMENT- R. VOELTZ/B. CHURKO**
"THAT the RM of North Qu'Appelle No. 187 appoints Ronnie Voeltz as the Pest Control Officer for 2024."
CARRIED
- 24-250** **OFFICE ASSISTANT PROBATION END/R. PALMER**
"THAT RM Council approves the wage for R. Zacharuk hourly wage to be \$23 effective May 8, 2024."
CARRIED
- 24-251** **ASSISTANT ADMINISTRATOR WAGE INCREASE/N. WHALEN**
"THAT RM Council approves the wage increase for C. Wowk of \$0.62 per hour effective May 8, 2024, for passing the third administration class."
CARRIED
- 24-252** **ADMINISTRATION SUCCESSION PLANNING/R. PALMER**
"THAT RM Council instructs the Administrator to complete the SARM MAIP grant joint application."
CARRIED
- 24-253** **ADMINISTRATION SUCCESSION PLANNING/R. PALMER**
"THAT RM Council hire C. Wowk as Acting Administrator effective August 1, 2024, AND FURTHERMORE, hire G. Lowe as Assistant Administrator effective August 1, 2024."
CARRIED

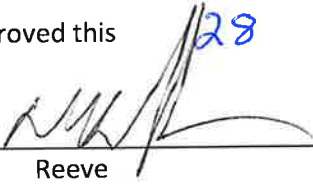

Handwritten initials: NW and RA

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24-254 ADJOURNMENT/G. SPANIER

"That the regular meeting of Council be adjourned at 2:42 p.m."

Approved this 28 day of May , 2024

Reeve Administrator

Next regular meeting of Council, May 28, 2024 at 9:00 am.



Administration Report to Council
Friday May 10, 2024

Bank Balance \$844,787.85 as of May 8, 2024
Taylor Beach Reserve \$157,046 as at Dec. 31/2022
Pasqua Lake Reserve 2022 balance paid to the Resort village of Pasqua Lake

Complaints 8 new RIC's opened (Garbage, plugged culverts, potholes, muddy roads)

Permits (Development & Building): 2 permits approved; 2 at PBI in review, 4 waiting for more information, 2 in office awaiting review, 0 cancelled by owner.

Move/Demo Permits: 1 move permit, 1 new demo permit.

	May 2024	<p>ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up:</p> <p>May 2024 <i>10th School tax collections previous month due to Province-done</i> <i>10th SMHI, C & D tax collections previous month due -done</i> <i>15th File & remit previous month payroll deductions to CRA & MEPP-done</i></p>
		<ul style="list-style-type: none"> - Working on operating budget - Charmain -Assisting CAO RVPL with some transition items -all – as needed - Subdivision file reviews and follow ups with Community planner, developer, property owner, surveyor – Gwen- (2 new received 1 older approved, 3 waiting on public hearings). - Website updates in progress to have policies accessible to public - Rebecca -waiting on auditor for final 2023 ledger adjustments - Charmain -2024 ledger adjustments required on Pasqua lake ledgers to start the process to make files inactive - Charmain - Zoning bylaw amendments and rezoning application – Gwen -Bylaws, policy – Gwen, Charmain -Grant programs – Rebecca May 6th – Rebecca completion of probationary period.

Devin	11.50	days remaining 2024
Lloyd	10.75	days remaining 2024
Gwen	26	days remaining 2024
Charmain	15.50	days remaining 2024
Rebecca	13.75	days remaining 2024
Todd	0	days remaining 2024
Brian	13.75	days remaining 2024

Respectfully submitted,
Gwen Lowe



Rural Municipality of North Qu'Appelle No. 187
Bylaw No. 2024-04
Financial Reserve Accounts Bylaw

A bylaw of the Rural Municipality of North Qu'Appelle No. 187
to provide for the establishment of Financial Reserve Accounts.

Whereas The Municipalities Act provides in part:

Municipal accounts

154(1) Only the administrator and at least one other person authorized by the council for the purpose may open or close the accounts that hold the money of a municipality.

(2) The accounts that hold the money of a municipality are required to be kept in financial institutions designated by the council.

Expenditure of money

159 A municipality may only make an expenditure that is:

- (a) included in its budget or otherwise authorized by its council;
- (b) for an emergency; or
- (c) legally required to be paid.

Now therefore, The Council of the Rural Municipality of North Qu'Appelle No. 187, incorporated in the Province of Saskatchewan, enacts Bylaw No. 2024-04 as follows:

Citation

1 This bylaw may be cited as the Financial Reserve Account Bylaw established in conjunction with the Reserve Fund Policy GG2024-01

Creation of reserve funds

2 (a) Council creates the following replacement reserve funds:

- a) Equipment Replacement
- b) Transportation Infrastructure Capital
- c) Municipal Office and Public Works Shop

(b) Council creates the following operating reserve funds:

- a) Community Emergency Preparedness

(c) Council creates the following capital reserve funds:

- a) Parks, Playgrounds, Sports Grounds and Tourism
- b) Equipment Replacement
- c) Transportation Infrastructure Capital
- d) Municipal Office and Public Works Shop

Investments

3 Each reserve fund created under section 2, shall be held in a separate account, which shall be reported to council annually.

Proper officers for replacement reserves

4 The signing officers of the council shall be the proper officers to make the necessary deposits, receive information on the accounts, and with prior written approval of the council, may make withdrawals from the reserve fund in accordance with the Reserve Fund Policy GG2024-01.

Proper officers for operating reserves

4.1 The signing officers of the council shall be the proper officers to make the necessary deposits, receive information on the accounts, and with approval by way of council resolution, may make withdrawals from the reserve fund.

Effective date

5 This bylaw comes into force the date of the third reading.

Municipal Adoption:

1st Reading: *May 10, 2024*
2nd Reading: *May 10, 2024*
3rd Reading: *May 10, 2024*



[Signature]

Reeve

[Signature]

Administrator

Read a third time and adopted
this *10th* day of *May*, 2024.

[Signature]

Administrator

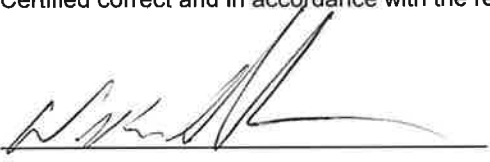
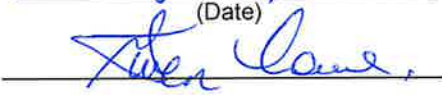
RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
Discount on Current Year Taxes	(47.02)	(202.60)		(202.60)	
Net Municipal Taxes	(47.02)	(202.60)	0.00	(202.60)	0.00
Penalties on Tax Arrears	2,458.46	10,262.12		10,262.12	
Total Taxation:	2,411.44	10,059.52	0.00	10,059.52	0.00
Fees and Charges					
Custom Work	81.25	4,325.38		4,325.38	
Sale of Supplies and Gravel	48.00	2,533.47		2,533.47	
Rentals		2,450.00		2,450.00	
Policing and Fire Fees		2,507.94		2,507.94	
Licenses and Permits	685.00	590.00		590.00	
General Office Services	330.00	1,124.75		1,124.75	
Total Fees and Charges:	1,144.25	13,531.54	0.00	13,531.54	0.00
Maintenance and Development Charges					
Road Maintenance and Restoration Agreement:	929.72	2,881.24		2,881.24	
Development Charges	600.00	600.00		600.00	
Total Maintenance and Development Charge	1,529.72	3,481.24	0.00	3,481.24	0.00
Utilities					
Water	507.75	1,776.00		1,776.00	
Total Utilities:	507.75	1,776.00	0.00	1,776.00	0.00
Conditional Grants					
Federal		27,445.50		27,445.50	
Local		3,853.21		3,853.21	
Total Conditional Grants:	0.00	31,298.71	0.00	31,298.71	0.00
Grants in Lieu of Taxes					
Provincial		816.00		816.00	
Total Grants in Lieu of Taxes:	0.00	816.00	0.00	816.00	0.00
Investment Income and Commissions					
Investment and Income Revenue	6,299.70	22,561.53		22,561.53	
Total Investment Income and Commissions:	6,299.70	22,561.53	0.00	22,561.53	0.00
Total REVENUES:	11,892.86	83,524.54	0.00	83,524.54	0.00
EXPENDITURES					
General Government Services					
Wages	26,342.11	83,868.16		(83,868.16)	
Benefits	3,637.06	16,131.78		(16,131.78)	
Professional/Contract Services	11,425.17	67,137.34		(70,285.37)	
Utilities	887.75	3,006.02		(3,271.13)	
Maintenance, Material and Supplies	165.50	12,263.48		(12,420.59)	
Grants and Contributions		200.00		(200.00)	
Interest	115.03	115.03		(115.03)	
Total General Government Services:	42,572.62	182,721.81	0.00	(186,292.06)	0.00
Protective Services					
Fire Protection					
Professional/Contractual Services		29,688.84		(29,688.84)	
Total Fire Protection:	0.00	29,688.84	0.00	(29,688.84)	0.00
Total Protective Services:	0.00	29,688.84	0.00	(29,688.84)	0.00
Transportation Services					
Maintenance					
Wages	17,840.55	71,100.92		(71,100.92)	
Benefits	4,037.02	17,461.98		(17,461.98)	
Professional/Contractual Services	3,789.46	10,206.87		(11,632.73)	

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2024

	Current	Year To Date	Budget	Variance	%
Utilities	1,726.04	6,447.10		(6,447.10)	
Maintenance, Materials & Supplies	20,425.83	44,042.35		(67,038.50)	
Capital Expenditures	20,167.50	20,167.50		(20,167.50)	
Interest	2,382.56	4,726.06		(4,726.06)	
Total Maintenance:	70,368.96	174,152.78	0.00	(198,574.79)	0.00
Snow Removal					
Maintenance, Materials & Supplies	300.00	4,800.00		(4,800.00)	
Total Snow Removal:	300.00	4,800.00	0.00	(4,800.00)	0.00
Total Transportation Services:	70,668.96	178,952.78	0.00	(203,374.79)	0.00
Environmental Services					
Professional/Contractual Services	11,541.83	59,677.67		(59,747.92)	
Maintenance, Materials and Supplies		1,689.63		(1,689.63)	
Total Environmental Services:	11,541.83	61,367.30	0.00	(61,437.55)	0.00
Recreation and Cultural Services					
Professional/Contractual Services	4,846.88	4,846.88		(4,846.88)	
Total Recreation and Cultural Services:	4,846.88	4,846.88	0.00	(4,846.88)	0.00
Utilities					
Water					
Professional/Contractual Services		21.90		(120.70)	
Utilities	254.89	432.88		(432.88)	
Total Water:	254.89	454.78	0.00	(553.58)	0.00
Total Utilities:	254.89	454.78	0.00	(553.58)	0.00
Total EXPENDITURES:	129,885.18	458,032.39	0.00	(486,193.70)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	11,892.86	83,524.54	0.00	83,524.54	0.00
EXPENDITURES	129,885.18	458,032.39	0.00	(486,193.70)	0.00
CHANGE IN NET FINANCIAL ASSETS	(117,992.32)	(374,507.85)	0.00	(402,669.16)	0.00
Change in Non-Financial Assets	(5,228.88)	50,456.82		50,456.82	
Change in Net Assets	(112,763.44)	(424,964.67)	0.00	(453,125.98)	0.00
Change in Surplus	(112,763.44)	(424,964.67)	0.00	(453,125.98)	0.00
Account Balances	Current	Year to Date	Balance		
Cash and Investments					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	2,069.31	(553,502.21)	823,985.09		
Cash - Conexus (For Pipeline Deposits)	15,912.26	32,759.17	111,463.03		
Cash - Bank - Savings	493.68	1,987.17	385,271.44		
Total Cash and Investments:	18,475.25	(518,755.87)	1,321,019.56		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Rural	(36,932.92)	(56,516.79)	40,441.82		
Municipal - Tax Receivable - Urban	(8,371.27)	(12,910.17)	38,019.70		
Municipal - Tax Receivable -Taylor Beach	(2,943.61)	(4,901.40)	(1,416.77)		
Municipal - Tax Receivable -Pasqua Lake	508.99	2,026.52	35,328.72		
Municipal - Tax Recv. - Fire Truck Spec.			(1.57)		
Municipal - Tax Receivable - Tax Enforc.	(2,014.02)	(1,883.74)	1,018.71		
Total Municipal Taxes Receivable:	(49,752.83)	(74,185.58)	113,390.61		

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending April 30, 2024

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Certified correct and in accordance with the records	Presented to council on				
	<u>10 May 2024</u>				
	(Date)				
					
Reeve	Administrator				

Date Printed
5/7/2024 5:03 PM

**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

CIBC - ***-01118**
For Ending Date 4/30/2024

110-110-120 - Cash - Bank - CIBC

GL Balance to 4/30/2024 **820,130.37**

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 3,854.72

Adjusted Book Balance **823,985.09**

Bank Statement Balance: **868,201.20**

Deposits in Transit

Subtotal: **0.00**

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	11/30/2023	Ch 11928	Myers, Leonard	AP	-25.00
2	3/26/2024	Ch 12188	Bowes, Todd	AP	-420.35
3	3/31/2024	Ch 12196	Bowes, Todd	AP	-25.00
4	4/19/2024	Ch 12236	Whalen, Nikolas	AP	-2,345.09
5	4/19/2024	Ch 12239	Churko, Bernard	AP	-1,700.00
6	4/19/2024	Ch 12254	Whalen, Nikolas	AP	-570.00
7	4/23/2024	Ch 12264	Myers, Leonard	AP	-2,030.00
8	4/23/2024	Ch 12265	Bowes, Todd	AP	-468.87
9	4/29/2024	Ch 12267	Alsco	AP	-256.56
10	4/29/2024	Ch 12268	Bergman, Brian	AP	-25.00
11	4/29/2024	Ch 12269	Bowes, Todd	AP	-25.00
12	4/29/2024	Ch 12270	Checkowy, Robin	AP	-477.00
13	4/29/2024	Ch 12271	Crown Shred & Recycling	AP	-161.21
14	4/29/2024	Ch 12272	Horsman, Devin	AP	-25.00
15	4/29/2024	Ch 12273	Lowe, Gwen	AP	-25.00
16	4/29/2024	Ch 12274	Municipal Employees'	AP	-2,932.76
17	4/29/2024	Ch 12275	Myers, Leonard	AP	-25.00
18	4/29/2024	Ch 12277	Sask Tel Cmr	AP	-91.58
19	4/29/2024	Ch 12278	Valley Lawn & Tree LTD	AP	-6,343.74
20	4/29/2024	Ch 12279	Wowk, Charmain	AP	-25.00
21	4/30/2024	Ch 12280	PC Place	AP	-143.69
22	4/30/2024	Ch 12281	Sask Energy	AP	-581.83
23	4/30/2024	Ch 12282	Ministry of Finance	AP	-19,690.63
24	4/30/2024	Ch 12283	Saskatchewan Municipal Hail	AP	-5,802.80
				Subtotal:	-44,216.11

Total Uncleared: **-44,216.11**

Adjusted Bank Balance **823,985.09**

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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

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CIBC - ***-0118**
For Ending Date 4/30/2024

110-110-120 - Cash - Bank - CIBC
Notes



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**RM of North Qu'Appelle
Bank Reconciliation - Detailed**

Page 1

SAVINGS CIBC

For Ending Date 4/30/2024

110-110-130 - Cash - Bank - Savings

GL Balance to 4/30/2024

384,777.76

Service Charges:

0.00

Interest Charges:

0.00

Interest Revenue:

493.68

Adjusted Book Balance

385,271.44

Bank Statement Balance:

385,271.44

Deposits in Transit

Subtotal:

0.00

Outstanding Payments

Subtotal:

0.00

Total Uncleared:

0.00

Adjusted Bank Balance

385,271.44

Notes

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00066 to 2024-00084

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12257- Man Pay 04232024-C	04/23/2024	Lowe, Gwen 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	2,310.15	2,310.15
12258- Man Pay 04232024-C	04/23/2024	Webster, Lloyd 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	1,905.50	1,905.50
12259- Man Pay 04232024-C	04/23/2024	Horsman, Devin 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	1,678.67	1,678.67
12260	04/23/2024	VOID - Post Invoices			
12261- Man Pay 04232024-C	04/23/2024	Wowk, Charmain 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	1,670.59	1,670.59
12262- Man Pay 04232024-C	04/23/2024	Bergman, Brian 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	1,789.67	1,789.67
12263- Man Pay 04232024-C	04/23/2024	Rebecca Zacharuk 210-400-910 - Paymate suspen:	Payroll April 10-23, 2024	1,179.67	1,179.67
12264 04232024	04/23/2024	Myers, Leonard 530-210-121 - TS - Maint. - Coni	PP 10 Apr - 23 Apr, 2024	2,030.00	2,030.00
12265 04232024	04/23/2024	Bowes, Todd 210-400-910 - Paymate suspen:	Payroll Apr10-23, 2024	468.87	468.87
12266 23042024Preap	04/23/2024	Strong, Riley 530-400-150 - TS - Maint. - Supi	Sliptank for gmc truck	1,000.00	1,000.00
12267 LSAS1535934	04/29/2024	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89	NL 64.14
LSAS1537504		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89	NL 64.14
LSAS1539074		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89	NL 64.14
LSAS15340628		530-410-120 - TS - Maint. - Sho	Coverall Rental	61.25	
		110-340-110 - GST Receivable	Both Tax Code	2.89	
		900-110-110 - GST Paid	Both Tax Code	2.89	NL 64.14
			Payment Total:		256.56
12268 04292024-01	04/29/2024	Bergman, Brian 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - April	25.00	25.00
12269 04302024-07	04/29/2024	Bowes, Todd 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone - Apr	25.00	25.00
12270 03282024-01	04/29/2024	Checkowoy, Robin 510-220-100 - GG - Cont. - Offic	Janitorial Services - April	477.00	477.00
12271 0003261	04/29/2024	Crown Shred & Recycling 510-200-192 - GG - Shred- Rec	Bin Rental - April	12.00	
		110-340-110 - GST Receivable	GST Tax Code	0.60	
		900-110-110 - GST Paid	GST Tax Code	0.60	NL 12.60
0002888		510-200-192 - GG - Shred- Rec	Document Destruction - Ma	141.53	
		110-340-110 - GST Receivable	GST Tax Code	7.08	
		900-110-110 - GST Paid	GST Tax Code	7.08	NL 148.61
			Payment Total:		161.21
12272 04302024-01	04/29/2024	Horsman, Devin 530-300-140 - TS - Maint. - Utilit	Monthly Cell Phone -Apr	25.00	25.00
12273 04302024-05	04/29/2024	Lowe, Gwen 510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Apr	25.00	25.00
12274 04092024-01	04/29/2024	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit 10 Apr - 23 Ap	2,932.76	2,932.76
12275 04302024-06	04/29/2024	Myers, Leonard 530-300-140 - TS - Maint. - Utilit	Cell Phone - Apr	25.00	25.00
12276	04/29/2024	Receiver General			

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00066 to 2024-00084

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
04252024		210-200-200 - Income Tax Paya	Remit Period End 9 April	2,705.72	
		210-200-210 - CPP Payable	Remit Period End 9 April	1,790.74	
		210-200-220 - EI Payable	Remit Period End 9 April	569.34	5,065.80
04252024-01		210-200-200 - Income Tax Paya	Remit Period End 23 April	2,759.26	
		210-200-210 - CPP Payable	Remit Period End 23 April	1,865.60	
		210-200-220 - EI Payable	Remit Period End 23 April	596.73	5,221.59
02012024		210-200-210 - CPP Payable	Council Remit Period Endin	120.00	120.00
04252024-03		210-200-210 - CPP Payable	Council Remit Period Endin	308.42	308.42
			Payment Total:		<u>10,715.81</u>
12277	04/29/2024	Sask Tel Cmr			
04292024-01		530-300-140 - TS - Maint. - Utilit	Forman Cell Apr	87.46	
		110-340-110 - GST Receivable	Both Tax Code	4.12	
		900-110-110 - GST Paid	Both Tax Code	4.12 NL	91.58
12278	04/29/2024	Valley Lawn & Tree LTD			
04302024-01		540-200-110 - EH - Waste Colle	Garbage Collection	5,226.04	
		540-200-120 - EH - Waste Colle	Garbage Collection	815.62	
		110-340-110 - GST Receivable	GST Tax Code	302.08	
		900-110-110 - GST Paid	GST Tax Code	302.08 NL	6,343.74
12279	04/29/2024	Wowk, Charmain			
04302024-04		510-300-140 - GG - Utility - Tele	Monthly Cell Phone - Apr	25.00	25.00
12280	04/30/2024	PC Place			
CW-53989		510-410-145 - GG - Maint - Offic	Monthly Licensing - May	137.22	
		110-340-110 - GST Receivable	Both Tax Code	6.47	
		900-110-110 - GST Paid	Both Tax Code	6.47 NL	143.69
12281	04/30/2024	Sask Energy			
04302024-Off-0:		510-300-110 - GG - Utility - Hea	Office Apr - SaskEnergy	243.33	
		110-340-110 - GST Receivable	GST Tax Code	12.17	
		900-110-110 - GST Paid	GST Tax Code	12.17 NL	255.50
04302024-Sho-(530-300-110 - TS - Maint. - Utilit	Apr Shop SaskEnergy	310.79	
		110-340-110 - GST Receivable	GST Tax Code	15.54	
		900-110-110 - GST Paid	GST Tax Code	15.54 NL	326.33
			Payment Total:		<u>581.83</u>
12282	04/30/2024	Ministry of Finance			
		Issued to: Minister of Finance			
04302024		210-210-190 - Prairie Valley #2C	Pairie Valley #208 Apr 2024	19,690.63	19,690.63
12283	04/30/2024	Saskatchewan Municipal Hail			
04302024		210-230-190 - SK Municipal Hai	SMHI Remit Apr 2024	5,802.80	5,802.80
12284- Man	05/07/2024	Lowe, Gwen			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	2,689.70	2,689.70
12285- Man	05/07/2024	Webster, Lloyd			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	1,905.50	1,905.50
12286- Man	05/07/2024	Horsman, Devin			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	1,625.60	1,625.60
12287- Man	05/07/2024	Bowes, Todd			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	802.94	802.94
12288- Man	05/07/2024	Wowk, Charmain			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	1,583.31	1,583.31
12289- Man	05/07/2024	Bergman, Brian			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	1,246.85	1,246.85
12290- Man	05/07/2024	Rebecca Zacharuk			
Pay 05072024-C		210-400-910 - Paymate suspen:	Payroll April 24-May 7, 2024	1,179.67	1,179.67
12291	05/07/2024	Myers, Leonard			
Pay 05072024-C		530-210-121 - TS - Maint. - Conti	Payroll April 24-May 7, 2024	1,522.50	1,522.50
12292	05/10/2024	Brandt Tractor Ltd.			
1198992		530-420-129 - TS- Main - Repair	772 JD Repairs	3,726.89	
		110-340-110 - GST Receivable	Both Tax Code	175.86	
		900-110-110 - GST Paid	Both Tax Code	175.86 NL	3,902.75
4153976		530-420-129 - TS- Main - Repair	Part for 772 JD Tractor	3,271.72	
		110-340-110 - GST Receivable	Both Tax Code	154.32	
		900-110-110 - GST Paid	Both Tax Code	154.32 NL	3,426.04
			Payment Total:		<u>7,328.79</u>

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**RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00066 to 2024-00084**

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12293 4298	05/10/2024	Crown Shred & Recycling 510-200-192 - GG - Shred- Rec	Document Destruction - Api	283.06	
		110-340-110 - GST Receivable	GST Tax Code	14.15	
		900-110-110 - GST Paid	GST Tax Code	14.15 NL	297.21
12294 107145	05/10/2024	Fer-Marc Equipment Ltd 530-420-100 - TS - Maint - Rep	sweeper brushes	780.47	
		110-340-110 - GST Receivable	Both Tax Code	36.81	
		900-110-110 - GST Paid	Both Tax Code	36.81 NL	817.28
12295 273212	05/10/2024	Fries Tallman Lumber 1976 Ltd. 530-470-100 - TS - Maint. - Roa	Sign Posts	167.27	
		110-340-110 - GST Receivable	Both Tax Code	7.89	
		900-110-110 - GST Paid	Both Tax Code	7.89 NL	175.16
12296 26711	05/10/2024	Grasslands News Group 510-200-170 - GG - Cont. - Adv	Advertising	91.00	
		110-340-110 - GST Receivable	GST Tax Code	4.55	
		900-110-110 - GST Paid	GST Tax Code	4.55 NL	95.55
12297 9536	05/10/2024	Howden Country Services Ltd 530-420-123 - TS-Maint-Repairs	Parts for 7330 Tractor	463.22	
		530-420-125 - TS - Maint. - Rep	Parts for 6420 Tractor	457.20	
		110-340-110 - GST Receivable	Both Tax Code	43.42	
		900-110-110 - GST Paid	Both Tax Code	43.42 NL	963.84
12298 0008068427-01	05/10/2024	Loraas Disposal 540-200-110 - EH - Waste Colle	Garbage Collection - April	70.50	
		110-340-110 - GST Receivable	Both Tax Code	3.45	
		900-110-110 - GST Paid	Both Tax Code	3.45 NL	73.95
12299 05072024-0	05/10/2024	Municipal Employees' 210-200-230 - MEPP Payable	MEPP Remit 24 Apr - 07 Mi	2,811.72	2,811.72
12300 24023055	05/10/2024	Professional Building 510-200-180 - GG - Cont. - Buil	BP Inspections/Reviews Ap	2,332.00	
		110-340-110 - GST Receivable	GST Tax Code	116.60	
		900-110-110 - GST Paid	GST Tax Code	116.60 NL	2,448.60
12301 220882	05/10/2024	Prairie Co-operative Ltd. 510-410-140 - GG - Maint. - Offi	Office Supplies	7.00	
		510-210-170 - GG - Admin. - Tr	Admin Lunch	22.74	
		530-410-120 - TS - Maint. - Sho	Shop Supplies	156.35	
		510-210-110 - GG - Reeve - Tra	Reeve Lunch	11.34	
		510-210-112 - GG - Division 2 -	Div 2 Lunch	11.34	
		510-210-113 - GG - Division 3 -	Div 3 Lunch	11.34	
		510-210-114 - GG - Division 4 -	Div 4 Lunch	11.34	
		510-210-116 - GG - Division 6 -	Div 6 Lunch	11.34	
		530-425-110 - TS - Maint. -Equip	Fuel Purchases	10,717.49	
		110-340-110 - GST Receivable	Both Tax Code	6.44	
		900-110-110 - GST Paid	Both Tax Code	6.44 NL	
		110-340-110 - GST Receivable	GST Tax Code	535.91	
		900-110-110 - GST Paid	GST Tax Code	535.91 NL	11,502.63
12302 27120	05/10/2024	Profile Tire 530-425-110 - TS - Maint. -Equip	Def Conditioner	143.67	
		110-340-110 - GST Receivable	Both Tax Code	6.78	
		900-110-110 - GST Paid	Both Tax Code	6.78 NL	150.45
26814		530-425-110 - TS - Maint. -Equip	Def Conditioner	191.56	
		110-340-110 - GST Receivable	Both Tax Code	9.04	
		900-110-110 - GST Paid	Both Tax Code	9.04 NL	200.60
26566		530-400-130 - TS - Maint. - Mat	Washer fluid	40.31	
		110-340-110 - GST Receivable	Both Tax Code	1.90	
		900-110-110 - GST Paid	Both Tax Code	1.90 NL	42.21
26635		530-410-120 - TS - Maint. - Sho	Battery for Hotsy	54.17	
		110-340-110 - GST Receivable	Both Tax Code	2.56	
		900-110-110 - GST Paid	Both Tax Code	2.56 NL	56.73
26918		530-425-110 - TS - Maint. -Equip	Oil & Fluids	211.32	
		110-340-110 - GST Receivable	Both Tax Code	9.97	
		900-110-110 - GST Paid	Both Tax Code	9.97 NL	221.29
26967		530-420-134 - TS - Main - Repa	Repairs and supplies	39.21	
		530-420-124 - TS Maint. - Repa	Repairs and supplies	254.40	

NL

GH

**RM of North Qu'Appelle
List of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable	Both Tax Code	13.85	
		900-110-110 - GST Paid	Both Tax Code	13.85	NL 307.46
27057		530-430-122 - TS - Maint. - Mac	New tires for Trailer	1,100.79	
		110-340-110 - GST Receivable	Both Tax Code	51.92	
		900-110-110 - GST Paid	Both Tax Code	51.92	NL 1,152.71
			Payment Total:		2,131.45
12303	05/10/2024	Resort Village of Pasqua Lake			
240036-005		210-400-900 - Suspense	Tax Payment Div 5	1,000.00	1,000.00
12304	05/10/2024	RoBo Sales			
04302024-01		530-425-110 - TS - Maint. - Equip	April Statement	14.66	
		530-410-120 - TS - Maint. - Shop	April Statement	32.77	
		110-340-110 - GST Receivable	Both Tax Code	1.55	
		900-110-110 - GST Paid	Both Tax Code	1.55	NL
		110-340-110 - GST Receivable	GST Tax Code	0.73	
		900-110-110 - GST Paid	GST Tax Code	0.73	NL 49.71
12305	05/10/2024	SARM Saskatchewan Association			
Ben130397		210-200-100 - Payroll Deduction	Benefits	458.22	458.22
Sarm22440		530-440-100 - TS - Maint. - Gravel	Gravel Pile Survey	795.00	
		110-340-110 - GST Receivable	Both Tax Code	37.50	
		900-110-110 - GST Paid	Both Tax Code	37.50	NL 832.50
			Payment Total:		1,290.72
12306	05/10/2024	Saskatchewan Health Authority			
2196114		580-290-120 - UT - Water - Lab	Well Testing	21.90	
		110-340-110 - GST Receivable	GST Tax Code	1.10	
		900-110-110 - GST Paid	GST Tax Code	1.10	NL 23.00
1183294		580-290-120 - UT - Water - Lab	Major Ion Panel	76.90	
		110-340-110 - GST Receivable	GST Tax Code	3.85	
		900-110-110 - GST Paid	GST Tax Code	3.85	NL 80.75
			Payment Total:		103.75
12307	05/10/2024	SaskTel			
05072024-01		510-300-140 - GG - Utility - Tele	April 2024 RM office	265.02	
		110-340-110 - GST Receivable	Both Tax Code	12.60	
		900-110-110 - GST Paid	Both Tax Code	12.60	NL 277.62
12308	05/10/2024	SGI Auto Fund Division			
145IHX-05		530-260-100 - TS - Maint. - Insu	Dodge Registration and Insu	1,425.86	1,425.86
12309	05/10/2024	Strong Welding LTD			
0070		530-420-124 - TS Maint. - Repa	Repairs for Peterbilt	395.11	
		110-340-110 - GST Receivable	Both Tax Code	18.64	
		900-110-110 - GST Paid	Both Tax Code	18.64	NL 413.75
12310	05/10/2024	Success Office Systems			
INV416575		510-200-190 - GG - Cont. - Phol	BB/W-CColour	157.97	
		110-340-110 - GST Receivable	Both Tax Code	7.45	
		900-110-110 - GST Paid	Both Tax Code	7.45	NL 165.42
12311	05/10/2024	Supreme Office Supplies			
6625613		510-410-140 - GG - Maint. - Offi	Office supplies	15.19	15.19
66434376		510-410-140 - GG - Maint. - Offi	Office Supplies	134.92	134.92
			Payment Total:		150.11
12312	05/10/2024	Valley Lawn & Tree LTD			
4139		510-270-100 - GG - Cont. - Mair	Feb Office Snow Removal	150.00	
		110-340-110 - GST Receivable	GST Tax Code	7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50	NL 157.50
4194		510-270-100 - GG - Cont. - Mair	Mar Office Snow Removal	150.00	
		110-340-110 - GST Receivable	GST Tax Code	7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50	NL 157.50
			Payment Total:		315.00
			Total Computer Cheque:		107,774.92

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0005	05/01/2024	De Lage Landen Financial			
01202405		510-200-190 - GG - Cont. - Phol	Copier Lease	187.62	
		110-340-110 - GST Receivable	Both Tax Code	8.85	
		900-110-110 - GST Paid	Both Tax Code	8.85	NL 196.47

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2024-00066 to 2024-00084

Payment # Invoice #	Date	Vendor Name GL Account	OTHER GL Transaction Description	Detail Amount	Payment Amount
				Total Other:	196.47
				Total AP:	<u>107,971.39</u>

Certified Correct This May 8, 2024


Reeve


Administrator