

**RM of NORTH QU'APPELLE NO.187**  
**RM Of North Qu'Appelle Office 136 Company Avenue South**  
**Regular Meeting of Council**  
**Agenda 9:00 a.m.**

Tuesday July 9, 2024

1. Call to Order
2. ~~Foreman report - motion 24-364~~  
Approval of Minutes
  - a. June 25, 2024, Regular Meeting of Council
  - b. June 25, 2024, Public Hearing Minutes 10:00 am
3. Business Arising from Minutes
4. Delegation
5. Correspondence
  - a. NVWMA Minutes May 27, 2024
  - b. Agriculture Health and Safety Network
  - c. SaskEnergy Gas Line Inspections
6. Reports
  - ~~a. Foreman Public Works Report~~
  - b. Administrator Report
7. Bylaws
  - a. Campsite and RV Park Fee Bylaw
  - b. Uniform Mill Rate Bylaw
8. Accounts for Payment/Bank Reconciliation/Financial Statement
9. Unfinished Business
  - a. Erickson Drainage
  - b. Engineering Services
  - c. Zoning Bylaw and Official Community Plan Development
  - d. Clearing The Path Grant - Patrick Road
  - e. Lagoon
10. New Business
  - a. Benefits Coverage Review
  - b. Ministry of Highways Road Maintenance Agreement
  - c. Crime Prevention Guide Advertising
11. Other Business
12. Closed Session
  - a. LA FOIP s.16(1)(e) - Pending Policy and Budget Advice
    - i. Capital Purchases
    - j. Jasmin Budget
  - b. LA FOIP s.16(1)(c) - Legal advice
    - i. PBI Progress Report
  - c. LA FOIP s.16(1)(b) - Personnel
17. Adjournment



**Rural Municipality of North Qu'Appelle No. 187**  
**Regular Meeting of Council held in the R.M. Council Chambers**  
**136 Company Avenue, Fort Qu'Appelle, Saskatchewan**  
**Tuesday, July 9, 2024, 9:00 am**

Present:	Reeve:	Nik Whalen
	Council Members:	Division 2 Ron Palmer
		Division 4 Bernard Churko
		Division 6 Garnet Spanier
Absent:	Division 3	Josh Boehme
Staff:	Assistant Administrator	Charmain Wowk
	Office Assistant	Rebecca Zacharuk
	Public Works Foreman	Lloyd Webster
Absent:	Administrator	Gwen Lowe

*A quorum being present Reeve N. Whalen called the meeting to order at 9:21 am.*

**24-364 CHANGES TO THE AGENDA/N. WHALEN**  
 "THAT the Foreman Report be moved to the beginning of the agenda due to time constraints."  
 CARRIED

**24-365 FOREMAN REPORT/G. SPANIER**  
 "THAT the verbal report be accepted as presented."  
 CARRIED

*Foreman left Council Chambers at 9:39 a.m.*

**24-366 REGULAR MEETING MINUTES /R. PALMER**  
 "THAT the minutes of the regular meeting of Council held June 25, 2024, be adopted as presented."  
 CARRIED

**24-367 PUBLIC HEARING MINUTES/B. CHURKO**  
 "THAT the minutes of the public hearing held June 25, 2024 at 10:00 a.m. be adopted as presented."  
 CARRIED

**24-368 CORRESPONDENCE/B. CHURKO**  
 "THAT the following Correspondence be accepted as presented and filed:  
 a. NVWMA Minutes May 27, 2024  
 b. Agriculture Health and Safety Network  
 c. SaskEnergy Gas Line Inspections  
 CARRIED

**24-369 ADMINISTRATION REPORT/N. WHALEN**  
 "THAT the written report be accepted as presented."  
 CARRIED

**24-370 BYLAW NO. 2024-09, BYLAW TO PROVIDE FOR SITE FEES FOR CAMPGROUNDS AND RECREATION VEHICLE PARKS/R. PALMER**  
 "THAT Bylaw No. 2024-09, A Bylaw to Provide for Site Fees for Campgrounds and Recreation Vehicle Parks, be read for the SECOND time."  
 CARRIED

**24-371 BYLAW NO. 2024-09, BYLAW TO PROVIDE FOR SITE FEES FOR CAMPGROUNDS AND RECREATION VEHICLE PARKS/G. SPANIER**  
 "THAT Bylaw No. 2024-09, A Bylaw to Provide for Site Fees for Campgrounds and Recreation Vehicle Parks, be read for the THIRD time and ADOPTED."  
 CARRIED

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- 24-372**      **BYLAW NO. 2024-11, BYLAW TO PROVIDE FOR A UNIFORM MILL RATE/G. SPANIER**  
"THAT Bylaw No. 2024-11, A Bylaw to Provide for a Uniform Mill Rate, be read for the THIRD time and adopted."  
CARRIED
- 24-373**      **ACCOUNTS FOR PAYMENT/B. CHURKO**  
"THAT the list of accounts for cheque numbers **12410 to 124441 totaling \$100,099.00** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."  
CARRIED
- 24-374**      **BANK RECONCILIATIONS/N. WHALEN**  
"THAT the Council accept the June 30, 2024, bank reconciliations."  
CARRIED
- 24-375**      **FINANCIAL STATEMENTS/B. CHURKO**  
"THAT the Statement of Financial Activities for the month of June 2024, attached and forming a part of these minutes, be accepted as presented."  
CARRIED
- 24-376**      **ERICKSON HEIGHTS DRAINAGE/N. WHALEN**  
"THAT RM Council instruct the Administrator to tender engineering services to develop a drainage design for Erickson Heights."  
CARRIED
- 24-377**      **ENGINEERING SERVICES/G. SPANIER**  
"THAT RM Council instruct the Administrator to send out requests for proposals for engineering services on retainer."  
CARRIED
- 24-378**      **ZONING BYLAW AND OFFICIAL COMMUNITY PLAN DEVELOPMENT/N. WHALEN**  
"THAT RM Council contract Northbound to start immediately with the development of a new Zoning Bylaw and Official Community Plan."  
CARRIED
- 24-379**      **CLEARING THE PATH PROGRAM/R. PALMER**  
"THAT RM Council authorizes the Administrator to apply for the Clearing the Path Program for Patrick Road (Range Rd 2132 from Highway 10 - North to RM of Lipton Border)."  
CARRIED
- 24-380**      **PATRICK ROAD TRAFFIC COUNTS/B. CHURKO**  
"THAT RM Council authorizes the Administrator to proceed with obtaining traffic counts for Patrick Road (Range Rd 2132) at two locations from Highway 10 to the RM of Lipton border AND FURTHERMORE coordinate the traffic counts with the RM of Lipton to be done at the same time."  
CARRIED
- 24-382**      **RM TRAFFIC COUNTS/G. SPANIER**  
"THAT RM Council instruct the Administrator contact SARM approved supplier to conduct traffic counts throughout the RM."  
CARRIED
- 24-382**      **LEBRET LAGOON/R. PALMER**  
"THAT RM Council authorize the Administrator and Reeve to meet with the Village of Lebret Mayor and Administrator to enter negotiations to use the Lebret Lagoon."  
CARRIED



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- 24-383**      **EMPLOYEE BENEFITS COVERAGE REVIEW/N. WHALEN**  
"THAT RM Council approves the benefit coverage for all municipal employees and Council to increase to Level 5 coverage for Dental benefits."  
CARRIED
- 24-384**      **MINISTRY OF HIGHWAYS ROAD MAINTENANCE AGREEMENT/R. PALMER**  
"THAT RM Council authorizes the Reeve and Administrator to sign the 2024 Road Maintenance Agreement with Ministry of Highways AND FURTHERMORE conduct immediate road inspection with both parties."  
CARRIED
- 24-385**      **CRIME PREVENTION GUIDE ADVERTISING/N. WHALEN**  
"THAT RM Council acknowledge the 17<sup>th</sup> Anniversary Crime Prevention Guide Letter."  
CARRIED
- 24- 386**      **RECESS/N. WHALEN**  
"THAT this meeting be recessed at 11:35 a.m."  
CARRIED
- Reeve N. Whalen asked that the meeting reconvenes at 12:00 p.m.*
- 24-387**      **RECONVENE/N. WHALEN**  
"THAT this meeting reconvenes at 12:00 p.m."  
CARRIED
- 24-388**      **CLOSED SESSION/N. WHALEN**  
"THAT the RM Council, all members present in person, move into closed session at 12:01 p.m., as per LA FOIP section 16(1)(b), (c) and (e) for pending policy, budget and legal advice, and personnel."  
CARRIED
- 24-389**      **RECONVENE/N. WHALEN**  
"THAT the RM Council reconvenes to regular session at 3:28 p.m."  
CARRIED
- 24-390**      **REVISED QUOTE FOR OFFICE WINDOWS AND DOOR REPLACEMENT/R. PALMER**  
"THAT RM Council accept the revised quote from Hilderman Construction of \$19,098.55 plus applicable taxes to replace the windows and door at the RM office."  
CARRIED
- 24-391**      **OFFICE WALKWAY CONCRETE REPLACEMENT/N. WHALEN**  
"THAT RM Council request a revised quote from Hilderman Construction to exclude the concrete removal for 12'X12' pad."  
CARRIED
- 24-392**      **OFFICE WALKWAY CONCRETE REPLACEMENT/N. WHALEN**  
"THAT RM Council instruct the Administration to obtain quotes from other contractors to frame and pour concrete for the office 12'x12' pad."  
CARRIED
- 24-392**      **JASMIN MATERIAL IN DITCHES/N. Whalen**  
"THAT RM Council instruct administration to notify ratepayers of Lot 04 Block 07 Plan 102003163 and Lot 15 & 16 Block 05 Plan 101920205 they will be billed custom work rates for removal of material in the RM ditches."  
CARRIED
- 24-393**      **ASSISTANT ADMINISTRATOR WAGE INCREASE/R. PALMER**  
"THAT RM Council approves the wage increase for C. Wowk of \$0.62 per hour effective July 3, 2024, for passing the fourth administration class."  
CARRIED

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**24-394**      **ADJOURNMENT/G. SPANIER**

"That the regular meeting of Council be adjourned at 3:35 p.m."

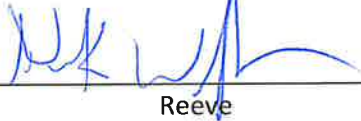
Approved this

23<sup>rd</sup>

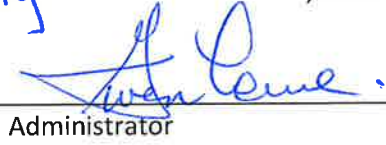
day of

July

, 2024



Reeve



Administrator

Next regular meeting of Council, July 23 2024 at 9:00 am.



Administration Report to Council  
Tuesday July 9, 2024

**Bank Balance** \$720,421.51 as of July 3, 2024  
**Taylor Beach Reserve** \$157,046 as at Dec. 31/2022  
**Pasqua Lake Reserve** 2022 balance paid to the Resort village of Pasqua Lake

**Complaints** 3 new RIC's opened (Drainage, Road Condition, Garbage)

**Permit Applications:**  
 Development & Building: 6 permits approved; 0 at PBI in review, 3 waiting for more information, 0 in office awaiting review, 0 cancelled by owner.  
 Move/Demo: 1 move permit, 1 demo permit.

	July 2024	<p>ITEMS FOR COUNCIL TO NOTE: Administrative Duties with Deadlines coming up:</p> <p><b>July 2024</b>  <i>10<sup>th</sup> School tax collections previous month due to Province-done</i>  <i>10<sup>th</sup> SMHI, C &amp; D tax collections previous month due -done</i>  <i>15<sup>th</sup> File &amp; remit previous month payroll deductions to CRA &amp; MEPP-done</i>  <i>15<sup>th</sup> Deadline to extend time for Financial Statement- Bylaw competed June 11<sup>th</sup></i>  <i>Emailed to the Ministry June 18<sup>th</sup></i></p>
		<ul style="list-style-type: none"> <li>- Working on SSA draft budget - Charmain</li> <li>-Assisting CAO RVPL with some transition items -all – as needed</li> <li>- Subdivision file reviews, follow ups with Community planner, developer, property owner, surveyor – Gwen</li> <li>- Website updates – Rebecca- as needed</li> <li>- The Facebook page is working great. We will notify the public in our newsletter and on our website that we now have a Facebook page.</li> <li>- 2023 Financial Statements - Information for Auditor – Delay due to RVPL Transition requirements - This is ongoing and will be resolved in the coming weeks.</li> <li>- Zoning bylaw amendments and rezoning application – Gwen</li> <li>-Bylaws, policy – Gwen, Charmain</li> <li>-Grant programs – Rebecca</li> <li>-Working on SMHI hail levy - Gwen</li> <li>- Final payout amount to RVPL set; Payment will be processed when the audited financial statement is approved. - Charmain</li> </ul>

Devin	11.50	days remaining 2024
Lloyd	9.75	days remaining 2024
Gwen	22	days remaining 2024
Charmain	12.50	days remaining 2024
Rebecca	11.75	days remaining 2024
Todd	0	days remaining 2024
Brian	12.75	days remaining 2024

Respectfully submitted,  
Gwen Lowe

NW  


**RM of North Qu'Appelle  
List of Accounts for Approval  
Batch: 2024-00110 to 2024-00123**

Bank Code - AP - AP GENERAL

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12410 24-351	06/27/2024	North Qu'appelle Group 510-800-110 - GG - Allowance fi	Utility payment motion 24-3	426.46	426.46
12411- Man Pay 07022024-C	07/02/2024	Lowe, Gwen 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	2,848.16	2,848.16
12412- Man Pay 07022024-C	07/02/2024	Webster, Lloyd 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,905.50	1,905.50
12413- Man Pay 07022024-C	07/02/2024	Horsman, Devin 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,638.87	1,638.87
12414- Man Pay 07022024-C	07/02/2024	Bowes, Todd 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,146.28	1,146.28
12415- Man Pay 07022024-C	07/02/2024	Wowk, Charmain 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,667.90	1,667.90
12416- Man Pay 07022024-C	07/02/2024	Bergman, Brian 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,430.74	1,430.74
12417- Man Pay 07022024-C	07/02/2024	Rebecca Zacharuk 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	1,197.14	1,197.14
12418- Man Pay 07022024-C	07/02/2024	Czemereres, Nicole 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	190.65	190.65
12419- Man 07022024-09	07/02/2024	Obleman, Jack 210-400-910 - Paymate suspen	Payroll June 19-July 2, 202	112.20	112.20
12420 Pay 07022024-1	07/02/2024	Myers, Leonard 530-210-121 - TS - Maint. - Conti	Payroll June 19-July 2, 202	1,925.00	1,925.00
12421 LSAS1549905	07/03/2024	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94 NL	65.25
LSAS1552988		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94 NL	65.25
LSAS1551446		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94 NL	65.25
LSAS1554515		530-410-120 - TS - Maint. - Sho	Coverall Rental	62.31	
		110-340-110 - GST Receivable	Both Tax Code	2.94	
		900-110-110 - GST Paid	Both Tax Code	2.94 NL	65.25
			Payment Total:		261.00
12422 PVSD-06302024	07/03/2024	Ministry of Finance Issued to: Minister of Finance 210-210-190 - Prairie Valley #2C	June Remittance	1,941.71	1,941.71
12423 CW-54861	07/03/2024	PC Place 510-410-145 - GG - Maint - Offic	Monthly Licensing - July	137.22	
		110-340-110 - GST Receivable	Both Tax Code	6.47	
		900-110-110 - GST Paid	Both Tax Code	6.47 NL	143.69
12424 06042024-01	07/03/2024	Receiver General 210-200-200 - Income Tax Paya	Remit Period End 04 June	2,893.91	
		210-200-210 - CPP Payable	Remit Period End 04 June	1,955.90	
		210-200-220 - EI Payable	Remit Period End 04 June	624.00	5,473.81
06182024-01		210-200-200 - Income Tax Paya	Remit Period End 18 June	2,807.56	
		210-200-210 - CPP Payable	Remit Period End 18 June	1,920.66	
		210-200-220 - EI Payable	Remit Period End 18 June	613.37	5,341.59
06302024-01		210-200-210 - CPP Payable	Council Payroll Remit 30 Ju	79.34	79.34
			Payment Total:		10,894.74
12425 06302024-Sho-C	07/03/2024	Sask Energy 530-300-110 - TS - Maint. - Utilit	June Shop SaskEnergy	69.50	
		110-340-110 - GST Receivable	GST Tax Code	3.48	
		900-110-110 - GST Paid	GST Tax Code	3.48 NL	72.98
06302024-Off-0		510-300-110 - GG - Utility - Hea	Office June - SaskEnergy	75.69	
		110-340-110 - GST Receivable	GST Tax Code	3.78	
		900-110-110 - GST Paid	GST Tax Code	3.78 NL	79.47

**RM of North Qu'Appelle  
List of Accounts for Approval  
Batch: 2024-00110 to 2024-00123**

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	152.45
<b>12426</b>	<b>07/03/2024</b>	<b>Sask Tel Cmr</b>			
05312024-01		530-300-140 - TS - Maint. - Utilit	Forman Cell June	87.46	
		110-340-110 - GST Receivable -	Both Tax Code	4.12	
		900-110-110 - GST Paid	Both Tax Code	4.12 NL	91.58
<b>12427</b>	<b>07/03/2024</b>	<b>Valley Lawn &amp; Tree LTD</b>			
06302024-01		540-200-110 - EH - Waste Colle	Garbage Collection	5,226.04	
		540-200-120 - EH - Waste Colle	Garbage Collection	815.62	
		110-340-110 - GST Receivable -	GST Tax Code	302.08	
		900-110-110 - GST Paid	GST Tax Code	302.08 NL	6,343.74
<b>12428</b>	<b>07/09/2024</b>	<b>Banbury Plumbing &amp; Heating Inc</b>			
14637		510-490-100 - GG - Maint. - Offi	Bathroom tap replacement	296.06	
		110-340-110 - GST Receivable -	Both Tax Code	13.97	
		900-110-110 - GST Paid	Both Tax Code	13.97 NL	310.03
<b>12429</b>	<b>07/09/2024</b>	<b>Berger, Randolph</b>			
07042024		210-400-900 - Suspense	Tax Payment Reimbursmer	1,976.42	1,976.42
<b>12430</b>	<b>07/09/2024</b>	<b>Echo Sound</b>			
10133617		530-300-140 - TS - Maint. - Utilit	Foreman Cell Phone	143.09	
		110-340-110 - GST Receivable -	Both Tax Code	6.75	
		900-110-110 - GST Paid	Both Tax Code	6.75 NL	149.84
<b>12431</b>	<b>07/09/2024</b>	<b>Grasslands News Group</b>			
27327		510-200-170 - GG - Cont. - Adv	Public Notice Bylaw 13-06	167.95	
		110-340-110 - GST Receivable -	GST Tax Code	8.40	
		900-110-110 - GST Paid	GST Tax Code	8.40 NL	176.35
<b>12432</b>	<b>07/09/2024</b>	<b>HBI Office Plus INC</b>			
INV158815		510-410-140 - GG - Maint. - Offi	Office supplies	171.58	171.58
<b>12433</b>	<b>07/09/2024</b>	<b>Municipal Employees'</b>			
07022024		210-200-230 - MEPP Payable	MEPP Remit 19 June to 02	2,937.46	2,937.46
<b>12434</b>	<b>07/09/2024</b>	<b>SARM Saskatchewan Association</b>			
BEN131128		210-200-100 - Payroll Deductor	June 18-July 31	738.24	738.24
<b>12435</b>	<b>07/09/2024</b>	<b>Success Office Systems</b>			
INV422054		510-200-190 - GG - Cont. - Phoi	Photocopying BW 902 CC 1	108.63	
		110-340-110 - GST Receivable -	Both Tax Code	5.12	
		900-110-110 - GST Paid	Both Tax Code	5.12 NL	113.75
<b>12436</b>	<b>07/09/2024</b>	<b>Supreme Office Supplies</b>			
66917136		510-410-140 - GG - Maint. - Offi	Office Supplies	84.06	
		110-340-110 - GST Receivable -	Both Tax Code	3.97	
		900-110-110 - GST Paid	Both Tax Code	3.97 NL	88.03
66964112		530-410-100 - TS - Maint. - Sma	EZ Grabbers (2)	63.58	
		110-340-110 - GST Receivable -	Both Tax Code	3.00	
		900-110-110 - GST Paid	Both Tax Code	3.00 NL	66.58
			Payment Total:		154.61
<b>12437- Man</b>	<b>07/04/2024</b>	<b>Palmer, Ron</b>			
07022024-01		210-400-910 - Paymate suspens	Div 2 Indemnity & Expense	553.36	553.36
<b>12438- Man</b>	<b>07/04/2024</b>	<b>Boehme, Joshua</b>			
07042024-02		210-400-910 - Paymate suspens	Div 3 Indemnity & Expense	1,217.64	1,217.64
<b>12439- Man</b>	<b>07/04/2024</b>	<b>Churko, Bernard</b>			
07022024-03		210-400-910 - Paymate suspens	Div 4 Indemnity and Expense	1,728.96	1,728.96
<b>12440- Man</b>	<b>07/04/2024</b>	<b>Spanier, Garnet</b>			
07022024-04		210-400-910 - Paymate suspens	June Div 6 Indemnity & Exp	546.48	546.48
<b>12441</b>	<b>07/09/2024</b>	<b>Jackson Bros. Bobcat Services</b>			
03312024-01		530-440-100 - TS - Maint. - Gra	90 yds Gravel	2,260.00	
		530-440-112 - TS - Maint. - Gra	Div 2 Gravel June	18,265.00	
		530-440-113 - TS - Maint. - Gra	Div 3 Gravel June	31,675.00	
		110-340-110 - GST Receivable -	GST Tax Code	2,610.00	
		900-110-110 - GST Paid	GST Tax Code	2,610.00 NL	54,810.00
			Total Computer Cheque:		99,902.53

OTHER


*[Handwritten Signature]*  
*[Blue Stamp]*



**RM of North Qu'Appelle**  
**List of Accounts for Approval**  
Batch: 2024-00110 to 2024-00123

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
2024-0007 01202407	07/01/2024	De Lage Landen Financial 510-200-190 - GG - Cont. - Phot	Copier Lease	187.62	
		110-340-110 - GST Receivable	Both Tax Code	8.85	
		900-110-110 - GST Paid	Both Tax Code	8.85 NL	196.47
			Total Other:		<u>196.47</u>
			Total AP:		<u>100,099.00</u>

Certified Correct This July 5, 2024

  
\_\_\_\_\_  
Reeve

  
Assistant Administrator

Date Printed  
07/05/2024 8:00 AM

**RM of North Qu'Appelle  
Bank Reconciliation - Detailed**

Page 1

**SAVINGS CIBC  
For Ending Date 06/30/2024**

110-110-130 - Cash - Bank - Savings

**GL Balance to 06/30/2024** **385,782.25**

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 494.96

**Adjusted Book Balance** **386,277.21**

**Bank Statement Balance:** **386,277.21**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	12/31/2023		To move RV of Pasqua Lake payment	GL	387,174.00
<b>Subtotal:</b>					<b>387,174.00</b>

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	12/31/2023		To record restructuring	GL	-387,174.00
<b>Subtotal:</b>					<b>-387,174.00</b>

**Total Uncleared:** **0.00**

**Adjusted Bank Balance** **386,277.21**

Notes

*KW*  
*(Signature)*

Date Printed  
07/04/2024 3:56 PM

**RM of North Qu'Appelle  
Bank Reconciliation - Detailed**

Page 1

**CIBC - \*\*\*\*\*-01118**  
For Ending Date 06/30/2024

110-110-120 - Cash - Bank - CIBC  
**GL Balance to 06/30/2024**

**713,848.88**

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 3,657.79

**Adjusted Book Balance** **717,506.67**

**Bank Statement Balance:** **727,278.85**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	11/30/2023	Ch 11928	Myers, Leonard	AP	-25.00
2	04/19/2024	Ch 12236	Whalen, Nikolas	AP	-2,345.09
3	04/19/2024	Ch 12254	Whalen, Nikolas	AP	-570.00
4	05/28/2024	Ch 12330	Howden Country Services Ltd	AP	-134.72
5	06/11/2024	Ch 12381	Rural Municipal	AP	-200.00
6	06/11/2024	Ch 12382	Whalen, Nikolas	AP	-1,223.80
7	06/18/2024	Ch 12392	Myers, Leonard	AP	-1,470.00
8	06/18/2024	Ch 12393	Myers, Leonard	AP	-25.00
9	06/25/2024	Ch 12394	Ag. Health & Safety Network	AP	-680.60
10	06/25/2024	Ch 12395	Banbury, Melissa	AP	-121.66
11	06/25/2024	Ch 12406	Profile Tire	AP	-933.15
12	06/25/2024	Ch 12407	Sask Power	AP	-1,616.70
13	06/27/2024	Ch 12410	North Qu'Appelle Group	AP	-426.46
				Subtotal:	<u>-9,772.18</u>

Total Uncleared: -9,772.18

**Adjusted Bank Balance** **717,506.67**

Notes



**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending June 30, 2024

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
General Municipal Levy Receivable	32,173.26	(1,128.94)	1,594,300.00	(1,595,428.94)	100.07-
Discount on Current Year Taxes	(114.78)	(395.81)	(57,601.00)	57,205.19	99.31
<b>Net Municipal Taxes</b>	<b>32,058.48</b>	<b>(1,524.75)</b>	<b>1,536,699.00</b>	<b>(1,538,223.75)</b>	<b>100.10-</b>
Penalties on Tax Arrears	1,009.01	10,450.82	20,500.00	(10,049.18)	49.02-
<b>Total Taxation:</b>	<b>33,067.49</b>	<b>8,926.07</b>	<b>1,557,199.00</b>	<b>(1,548,272.93)</b>	<b>99.43-</b>
<b>Fees and Charges</b>					
Custom Work	49.94	5,442.59	14,300.00	(8,857.41)	61.94-
Sale of Supplies and Gravel	7,236.00	14,109.89	14,050.00	59.89	0.43
Rentals		2,450.00	2,300.00	150.00	6.52
Policing and Fire Fees		6,618.11	6,500.00	118.11	1.82
Licenses and Permits	695.00	7,090.00	37,500.00	(30,410.00)	81.09-
General Office Services	1,383.50	3,083.25	9,950.00	(6,866.75)	69.01-
Landfill/Waste Collection Fees			32,280.00	(32,280.00)	100.00-
<b>Total Fees and Charges:</b>	<b>9,364.44</b>	<b>38,793.84</b>	<b>116,880.00</b>	<b>(78,086.16)</b>	<b>66.81-</b>
<b>Maintenance and Development Charges</b>					
Road Maintenance and Restoration Agreement:		3,096.39	13,440.00	(10,343.61)	76.96-
Development Charges		600.00	1,000.00	(400.00)	40.00-
Other			200.00	(200.00)	100.00-
<b>Total Maintenance and Development Charge</b>	<b>0.00</b>	<b>3,696.39</b>	<b>14,640.00</b>	<b>(10,943.61)</b>	<b>74.75-</b>
<b>Utilities</b>					
Water	888.25	3,920.25	11,500.00	(7,579.75)	65.91-
<b>Total Utilities:</b>	<b>888.25</b>	<b>3,920.25</b>	<b>11,500.00</b>	<b>(7,579.75)</b>	<b>65.91-</b>
<b>Unconditional Transfers</b>					
Unconditional Transfers	66,394.00	66,394.00	236,161.00	(169,767.00)	71.89-
<b>Total Unconditional Transfers:</b>	<b>66,394.00</b>	<b>66,394.00</b>	<b>236,161.00</b>	<b>(169,767.00)</b>	<b>71.89-</b>
<b>Conditional Grants</b>					
Federal		27,445.50	38,705.00	(11,259.50)	29.09-
Provincial			3,240.00	(3,240.00)	100.00-
Local		3,853.21	1,000.00	2,853.21	285.32
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>31,298.71</b>	<b>42,945.00</b>	<b>(11,646.29)</b>	<b>27.12-</b>
<b>Grants in Lieu of Taxes</b>					
Provincial		816.00	2,185.00	(1,369.00)	62.65-
Local			2,500.00	(2,500.00)	100.00-
<b>Total Grants in Lieu of Taxes:</b>	<b>0.00</b>	<b>816.00</b>	<b>4,685.00</b>	<b>(3,869.00)</b>	<b>82.58-</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	4,213.95	30,931.76	23,200.00	7,731.76	33.33
<b>Total Investment Income and Commissions:</b>	<b>4,213.95</b>	<b>30,931.76</b>	<b>23,200.00</b>	<b>7,731.76</b>	<b>33.33</b>
<b>Total REVENUES:</b>	<b>113,928.13</b>	<b>184,777.02</b>	<b>2,007,210.00</b>	<b>(1,822,432.98)</b>	<b>90.79-</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	18,118.58	119,530.91	201,960.00	82,429.09	40.81
Benefits	3,840.63	28,213.95	47,360.00	19,146.05	40.43
Professional/Contract Services	7,761.88	82,804.18	215,139.00	132,334.82	61.51
Utilities	317.63	4,283.37	8,270.00	3,986.63	48.21
Maintenance, Material and Supplies	725.54	13,464.45	17,215.00	3,750.55	21.79
Grants and Contributions		200.00	175.00	(25.00)	14.29-
Capital Expenditures			3,591.00	3,591.00	100.00
Interest		121.35	50.00	(71.35)	142.70-
Allowance for Uncollectibles	426.46	426.46		(426.46)	
<b>Total General Government Services:</b>	<b>31,190.72</b>	<b>249,044.67</b>	<b>493,760.00</b>	<b>244,715.33</b>	<b>49.56</b>

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending June 30, 2024

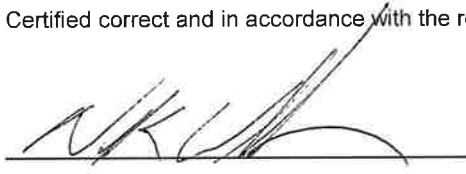
	Current	Year To Date	Budget	Variance	%
<b>Protective Services</b>					
<b>Police Protection</b>					
Contractual Services			42,170.00	42,170.00	100.00
<b>Total Police Protection:</b>	<b>0.00</b>	<b>0.00</b>	<b>42,170.00</b>	<b>42,170.00</b>	<b>100.00</b>
<b>Fire Protection</b>					
Professional/Contractual Services		33,799.01	31,370.00	(2,429.01)	7.74-
Maintenance, Materials and Supplies			460.00	460.00	100.00
<b>Total Fire Protection:</b>	<b>0.00</b>	<b>33,799.01</b>	<b>31,830.00</b>	<b>(1,969.01)</b>	<b>6.19-</b>
<b>Total Protective Services:</b>	<b>0.00</b>	<b>33,799.01</b>	<b>74,000.00</b>	<b>40,200.99</b>	<b>54.33</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	17,891.99	107,555.54	254,200.00	146,644.46	57.69
Benefits	4,245.61	30,010.70	47,100.00	17,089.30	36.28
Professional/Contractual Services	28,901.44	43,644.33	98,660.00	55,015.67	55.76
Utilities	1,254.33	9,364.70	23,550.00	14,185.30	60.23
Maintenance, Materials & Supplies	21,623.83	92,523.17	434,050.00	341,526.83	78.68
Capital Expenditures		20,167.50	277,860.00	257,692.50	92.74
Interest	1,145.11	7,081.98	21,500.00	14,418.02	67.06
<b>Total Maintenance:</b>	<b>75,062.31</b>	<b>310,347.92</b>	<b>1,156,920.00</b>	<b>846,572.08</b>	<b>73.17</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies		4,800.00	18,000.00	13,200.00	73.33
<b>Total Snow Removal:</b>	<b>0.00</b>	<b>4,800.00</b>	<b>18,000.00</b>	<b>13,200.00</b>	<b>73.33</b>
<b>Total Transportation Services:</b>	<b>75,062.31</b>	<b>315,147.92</b>	<b>1,174,920.00</b>	<b>859,772.08</b>	<b>73.18</b>
<b>Environmental Services</b>					
Professional/Contractual Services	12,163.32	83,952.38	209,743.00	125,790.62	59.97
Maintenance, Materials and Supplies		1,689.63		(1,689.63)	
Other			500.00	500.00	100.00
<b>Total Environmental Services:</b>	<b>12,163.32</b>	<b>85,642.01</b>	<b>210,243.00</b>	<b>124,600.99</b>	<b>59.27</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services			16,175.00	16,175.00	100.00
<b>Total Planning and Development Services:</b>	<b>0.00</b>	<b>0.00</b>	<b>16,175.00</b>	<b>16,175.00</b>	<b>100.00</b>
<b>Recreation and Cultural Services</b>					
Professional/Contractual Services	4,846.87	9,693.75	10,210.00	516.25	5.06
Maintenance, Materials and Supplies			250.00	250.00	100.00
Grants and Contributions			4,000.00	4,000.00	100.00
<b>Total Recreation and Cultural Services:</b>	<b>4,846.87</b>	<b>9,693.75</b>	<b>14,460.00</b>	<b>4,766.25</b>	<b>32.96</b>
<b>Utilities</b>					
<b>Water</b>					
Professional/Contractual Services		120.70	250.00	129.30	51.72
Utilities	119.93	698.05	1,640.00	941.95	57.44
<b>Total Water:</b>	<b>119.93</b>	<b>818.75</b>	<b>1,890.00</b>	<b>1,071.25</b>	<b>56.68</b>
<b>Total Utilities:</b>	<b>119.93</b>	<b>818.75</b>	<b>1,890.00</b>	<b>1,071.25</b>	<b>56.68</b>
<b>Total EXPENDITURES:</b>	<b>123,383.15</b>	<b>694,146.11</b>	<b>1,985,448.00</b>	<b>1,291,301.89</b>	<b>65.04</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	<b>113,928.13</b>	<b>184,777.02</b>	<b>2,007,210.00</b>	<b>(1,822,432.98)</b>	<b>90.79-</b>
<b>EXPENDITURES</b>	<b>123,383.15</b>	<b>694,146.11</b>	<b>1,985,448.00</b>	<b>1,291,301.89</b>	<b>65.04</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(9,455.02)</b>	<b>(509,369.09)</b>	<b>21,762.00</b>	<b>(531,131.09)</b>	<b>2440.64-</b>
Change in Non-Financial Assets		50,456.82		50,456.82	
<b>Change in Net Assets</b>	<b>(9,455.02)</b>	<b>(559,825.91)</b>	<b>21,762.00</b>	<b>(581,587.91)</b>	<b>2672.49-</b>
TRANSFERS			156,000.00	156,000.00	100.00
<b>Change in Surplus</b>	<b>(9,455.02)</b>	<b>(559,825.91)</b>	<b>(134,238.00)</b>	<b>(425,587.91)</b>	<b>317.04-</b>

**RM of North Qu'Appelle**  
**Statement of Financial Activities - Condensed**  
For the Period Ending June 30, 2024

	Current	Year To Date	Budget	Variance	%
	Current	Year to Date	Balance		
<b>Account Balances</b>					
<b>Cash and Investments</b>					
Cash - On Hand - Petty Cash			300.00		
Cash - Bank - CIBC	(23,238.89)	(659,980.63)	717,506.67		
Cash - Conexus (For Pipeline Deposits)	1,426.46	35,451.81	35,451.81		
Cash - Bank - Savings	494.96	2,992.94	386,277.21		
<b>Total Cash and Investments:</b>	<b>(21,317.47)</b>	<b>(621,535.88)</b>	<b>1,139,535.69</b>		
<b>Municipal Taxes Receivable</b>					
Municipal - Tax Receivable - Rural	(807.13)	(63,886.59)	33,072.00		
Municipal - Tax Receivable - Urban	(2,214.52)	(16,632.31)	34,295.99		
Municipal - Tax Receivable -Taylor Beach	(220.15)	(5,218.51)	(1,733.88)		
Municipal - Tax Receivable -Pasqua Lake	33,302.20				
Municipal - Tax Receivable - Tax Enforc.	10.77	(2,113.00)	783.27		
<b>Total Municipal Taxes Receivable:</b>	<b>30,071.17</b>	<b>(87,850.41)</b>	<b>66,417.38</b>		

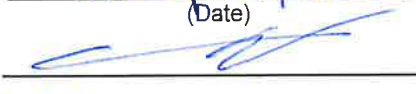
Certified correct and in accordance with the records

Presented to council on



Reeve

July 9, 2024  
(Date)



*Assistant* Administrator