

RM of NORTH QU'APPELLE NO.187
RM Of North Qu'Appelle Office 136 Company Avenue South
Regular Meeting of Council
Agenda 9:00 a.m.

Wednesday, February 19, 2025

1. Call to Order
2. Approval of Minutes
 - a. January 28, 2025, Regular Meeting of Council
3. Business Arising from Minutes
4. Delegation
 - a. West-Can Seal Coating Inc. 11:00 am
5. Correspondence
 - a. Provincial Highways MVC Dispatch Policy
 - b. Intersection Safety Study – Ministry of Highways
 - c. SARM – TLE Statement
6. Reports
 - a. Foreman Public Works Report
 - b. Administrator Report
7. Bylaws
 - a. 2024-13 A Bylaw to Close and Sell a Municipal Road
 - b. 2024-17 A Bylaw to Regulate the Operation of Overweight Vehicles
8. Accounts for Payment/Bank Reconciliation/Financial Statement
9. Unfinished Business
 - a. Lot Consolidation SW-05-21-13-W2M
 - b. *Town of Cupar and Town of Fort Qu'Appelle Fire services mutual aid agreement*
10. New Business
 - a. Detached Garage Lot 9 Blk 7 Plan 83R36401
 - b. House Move-In Lot 8 Blk B Plan 102020982
 - c. Frontage Variance Application Lot 12 Blk 7 Plan 102003163
 - d. Mobile Office Move-In Lot 22 Blk 2 Plan 101913870
 - e. Office Cheque Scanner
 - f. Wide Awake Bridge Repair – Additional Work
 - g. Community Safety Officer – 2025 Budget
 - h. Fort Winter Festival – Request for Sponsorship
 - i. Notice Nature – Request for Sponsorship
 - j. Roll 62036 000 Interest Abatement
 - k. Roll 71022 000 Interest Abatement
11. Other Business
12. Closed Session
 - a. LA FOIP clause 16(1)(d) – Personnel
 - i. Foreman Annual Hours - 2024
 - b. LA FOIP clause 16(1)(a) – Proposal Review
 - i. RFP-Financial Planning
 - c. LA FOIP clause 16(1)(c)- Advice from Officials
 - i. Resort Village of Pasqua Lake
13. Adjournment



Administration Report to Council
Wednesday, February 19, 2025

Bank Balance \$924,231.64 as of February 14, 2025
Reserve Account Balance \$424,427.81 as of February 14, 2025
Taylor Beach Reserve \$176,988.40 as of August 31, 2024

Complaints 9 new RIC's opened (snow piles, snow removal)

Permit Applications:
2025 Permits: Building & Development, Move & Demo: 4 new Applications (2 move, 1 development, 1 build)

February 2025	<p>ITEMS FOR COUNCIL TO NOTE:</p> <p>Administrative Duties with Deadlines coming up:</p> <p>February 2025</p> <p>10th School tax collections previous month due to Province-done 10th SMHI, C & D tax collections previous month due - done 15th File & remit previous month payroll deductions to CRA & MEPP-done 28th WCB statement – done 28th Deadline for T4's - done</p>
	<p>-Assistant Administrator continues to work with Taxservice as required. -Assistant Administrator is drafting CSO business case. Back to Council for budget resolution to proceed with the application. -Assistant Administrator is working on bylaws and policies requested by Council. SSA policy, business license bylaw, and lot consolidation policy. Acting Administrator: -Year end adjustments in progress. Final review to be done by mentor prior to resubmission of 2024 statement to Council. -Audit preparation in progress. -2025 Budget preparation has started with estimates provided to the OHTB board. -Jasmin SSA system setup in progress. -New bank account setup in software system to begin. Account has been opened. Conexus has been working with the office to get us the services needed to transition over to Conexus.</p>

Devin 16.50 days remaining 2025
Lloyd 24 days remaining 2025
Gwen 27 days remaining 2025
Charmain 17 days remaining 2025
Rebecca 14.25 days remaining 2025
Brian 17.75 days remaining 2025

Respectfully submitted,

Charmain Wowk
Acting Administrator

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Wednesday, February 19, 2025, 9:00 am

Present:	Deputy Reeve	Joshua Boehme
Council Members:	Division 2	Ronald Palmer
	Division 4	Bernard Churko
	Division 6	Garnet Spanier
Absent:	Reeve:	Nikolas Whalen
Staff:	Acting Administrator	Charmain Wowk
	Assistant Administrator	Gwen Lowe
	Public Works Foreman	Lloyd Webster

A quorum being present Deputy Reeve J. Boehme called the meeting to order at 9:03 am.

25-069 CHANGES TO THE AGENDA/R. PALMER

"THAT the Foreman Report be moved to the beginning of the agenda due to time constraints, AND FURTHERMORE, the following items be added to the agenda as:
9. b. Towns of Cupar & Fort Qu'Appelle Fire Agreement."

CARRIED

25-070 FOREMAN REPORT/G. SPANIER

"THAT the verbal report be accepted as presented."

CARRIED

Foreman L. Webster left Council Chambers at 9:14 a.m.

25-071 REGULAR MEETING MINUTES /J. BOEHME

"THAT the minutes of the regular meeting of Council held January 28, 2025, be adopted as presented."

CARRIED

25-072 CORRESPONDENCE/R. PALMER

"THAT the following Correspondence be accepted as presented and filed:
a. Provincial Highways MVC Dispatch Policy
b. Intersection Safety Study – Ministry of Highways
c. SARM – TLE Statement."

CARRIED

25-073 ADMINISTRATION REPORT/B. CHURKO

"THAT the written report be accepted as presented."

CARRIED

25-074 BYLAW NO. 2024-13, A BYLAW TO CLOSE AND SELL A MUNICIPAL ROAD/B. CHURKO

"THAT Bylaw No. 2024-13, A Bylaw to close and sell a municipal road, be read for the SECOND time."

CARRIED

25-075 BYLAW NO. 2024-13, A BYLAW TO CLOS-E AND SELL A MUNICIPAL ROAD/R. PALMER

"THAT Bylaw No. 2024-13, A Bylaw to close and sell a municipal road, be read for the THIRD time and Adopted."

CARRIED

25-076 ACCOUNTS FOR PAYMENT/B. CHURKO

"THAT the list of accounts for cheque numbers **12625 to 12982 totaling \$148,855.26** including Preauthorized payments and Payroll, attached hereto and forming a part of these minutes is hereby approved by RM Council for payment."

CARRIED

25-077 BANK RECONCILIATIONS/ J. BOEHME

"THAT the Council accept the January 31, 2025, bank reconciliations."

CARRIED

25-078 FINANCIAL STATEMENTS/B. CHURKO

"THAT the Statement of Financial Activities for the month of January 2025, attached and forming a part of these minutes, be accepted as presented."

CARRIED



Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Wednesday, February 19, 2025, 9:00 am

- 25-079** **LOT CONSOLIDATION SW-05-21-13-W2M/R. PALMER**
"THAT RM of North Qu'Appelle No. 187 approves the consolidation of parcels 109836580, 153953253, and 153953264 Located in SW-05-21-13-W2M."
CARRIED
- 25-080** **TOWNS OF CUPAR AND FORT QU'APPELLE FIRE SERVICES MAA/G. SPANIER**
"THAT the RM of North Qu'Appelle No 187 acknowledges the Fire Services Mutual Aid Agreement between the Towns of Cupar and Fort Qu'Appelle to provide fire services to The RM of North Qu'Appelle."
CARRIED
- 25-081** **DEVELOPMENT REQUEST LOT 9 BLOCK 7 PLAN NO. 83R36401/J. BOEHME**
"THAT the RM of North Qu'Appelle No 187 approve the construction of a detached garage with applicable building permit and conditional that the structure be placed on the lot in such a way that a future residence has room to be constructed."
CARRIED
- 25-082** **PRE-MOVE DWELLING APPLICATION LOT 8 BLOCK B PLAN NO 102020982/R. PALMER**
"THAT the RM of North Qu'Appelle No 187 approve the residential structure to be moved onto Lot 8 Block B Plan No 102020982 AND FURTHERMORE THAT the Applicant be advised they must apply for and meet the requirements of development, building, and move permits, AND FURTHERMORE THAT painting the wood siding and window installation be completed within six (6) months of the date the dwelling is moved to the foundation so as to fit into the neighbourhood esthetics."
CARRIED
- 25-083** **MINOR VARIANCE REQUEST LOT 12, BLOCK 7, PLAN NO 102003163/R. PALMER**
"THAT the RM OF North Qu'Appelle No 187 accept the request for the minor variance on the frontage of Lot 12 Block 7 Plan No 102003163 due to the irregular shaped lot."
CARRIED
- 25-084** **MOBILE OFFICE MOVE TO LOT 22, BLOCK 2, PLAN NO 101913870/G. SPANIER**
"THAT the RM of North Qu'Appelle No 187 approve the application to move a mobile office structure to Lot 22 Block 2 Plan No 101913870 AND FURTHERMORE all required development, building, and move documents are provided."
DEFEATED
- 25-085** **OFFICE CHEQUE SCANNER/R. PALMER**
"THAT the RM of North Qu'Appelle No 187 authorize the additional hardware of an cheque scanner to use at the office once the new bank account at Conexus Credit Union is in place."
CARRIED
- 25-086** **WIDE-AWAKE BRIDGE REPAIR-ADDITIONAL WORK/G. SPANIER**
"THAT the RM of North Qu'Appelle No 187 approve the additional work of 2 engineered pile clamps at a cost of \$1,800.00 plus applicable taxes."
CARRIED
- 25-087** **FORT WINTER FESTIVAL DONATION REQUEST/B. CHURKO**
"THAT the RM of North Qu'Appelle No 187 approves a donation of \$250. be made to the Fort Winter Festival Committee to provide sponsorship for the 2025 festival AND FUTHERMORE instruct the administrator to write a letter for future support of the event."
CARRIED
- 25-088** **RECESS/J. BOEHME**
"THAT this meeting be recessed at 10:54 a.m."
CARRIED

Deputy Reeve J. Boehme asked that the meeting reconvene at 11:05 a.m.

Rural Municipality of North Qu'Appelle No. 187
Regular Meeting of Council held in the R.M. Council Chambers
136 Company Avenue, Fort Qu'Appelle, Saskatchewan
Wednesday, February 19, 2025, 9:00 am

25-089 RECONVENE/J. BOEHME

"THAT this meeting reconvenes at 11:05 a.m."

CARRIED

Delegate: West-Can Seal Coating Representative entered chambers at 11:06 a.m.

Delegate: West-Can Seal Coating Representative attended chambers at 11:09 a.m. to discuss several types of road maintenance and seal coating work.

Delegate: West-Can Seal Coating Representative left chambers at 12:02 p.m.

25-090 ROLL 62036 000 INTEREST ABATEMENT/J. BOEHME

"THAT the RM of North Qu'Appelle No 187 approves the abatement of interest in the amount of \$13.47."

CARRIED

25-091 ROLL 71022 000 INTEREST ABATEMENT/J. BOEHME

"THAT the RM of North Qu'Appelle No 187 approves the abatement if interest in the amount of \$18.83."

CARRIED

25-092 CLOSED SESSION/J. BOEHME

"THAT the RM Council, all members present in person, move into closed session at 12:10 P.m., as per LA FOIP clause 16(1)(d) personnel, and (a) proposal review, and (c) Advice from Officials."

CARRIED

25-093 RECONVENE/J. BOEHME

"THAT the RM Council reconvenes to regular session at 1:59 p.m."

CARRIED

25-094 FOREMAN ANNUAL HOURS - 2024/G. SPANIER

"THAT the RM of North Qu'Appelle No 187 approve a performance bonus of \$4,300.00 to the foreman to be paid on the February 25, 2025 pay period."

CARRIED

25-095 RFP LONG-TERM FINANCIAL PLANNING/B. CHURKO

"THAT the RM of North Qu'Appelle No 187 award the development of a long-term financial plan to MNP at a cost not greater than \$40,000.00 plus applicable taxes AND FURTHERMORE instruct the administrator to discuss a possible discount with MNP."

CARRIED

25-096 RESORT VILLAGE OF PASQUA LAKE/J. BOEHME

"THAT the RM of North Qu'Appelle No 187 agrees to meet with the RVPL on March 10, 2025, at 10:00 am in the RM Council Chambers to discuss road agreements."

CARRIED

25-097 ADJOURNMENT/G. SPANIER

"That the regular meeting of Council be adjourned at 2:03 p.m."

Approved this

11th

day of

March

, 2025

Reeve

Administrator

Next regular meeting of Council March 11, 2025, at 9:00 am.

ROAD CLOSING AND SELLING

RURAL MUNICIPALITY OF NORTH QU'APPELLE NO. 187

BYLAW NO. 2024-13

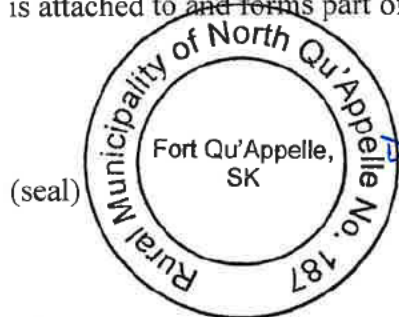
A BYLAW TO PROVIDE FOR THE CLOSING AND SELLING OF A MUNICIPAL ROAD OR STREET.

The Council of the Rural Municipality of North Qu'Appelle No. 187, (the Municipality)
in the Province of Saskatchewan, enacts as follows:

1. Subject to the consent of the Minister of Highways and Infrastructure, the
Municipality agrees to close and transfer the municipal road or street described as:

Parcel number 109836580 described as SW 05-21-13 West of the 2nd Meridian
Plan CI13953 Ext 1

on the terms and conditions set out in the agreement marked as Exhibit "A" which
is attached to and forms part of this bylaw.



Deputy Reeve

Administrator

Read a third time and adopted
this 17th day of February 2025.


Administrator

EXHIBIT "A"

**AGREEMENT TO CLOSE AND SELL (TRANSFER) ALL OR PART OF
A MUNICIPAL ROAD /STREET**

This agreement made this 30th day of October, 2024.

Between:

The Rural Municipality of North Qu'Appelle No. 187
("the Municipality")

And

101026749 Saskatchewan Limited,
of Fort Qu'Appelle, Saskatchewan
("the Purchaser")

Whereas the municipal road or street located at east of the SW 05-21-13 West of the 2nd
Meridian ("the Road or Street") is no longer required for use by the traveling public, and

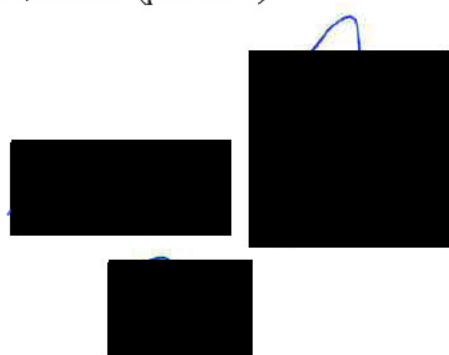
Whereas access to other lands is not eliminated by this agreement; and

Whereas the Purchaser is desirous of acquiring the road or street and the municipality is
prepared to close and transfer the same to the Purchaser, pursuant to section 13 *The
Municipalities Act*, and

Whereas the Minister of Highways and Infrastructure has agreed to allow the municipality to
close and transfer the road or street to the Purchaser, subject to the terms and conditions
hereinafter set forth.

Now therefore the parties agree as follows:

1. The Municipality agrees to sell and the Purchaser agrees to buy the road or street.
2. The Purchaser shall pay the Municipality the sum of \$3711.09 (plus GST) for the road
or street.



The Purchaser, if a GST registrant, remits the GST payable on any land sale to Revenue Canada, and it should not be submitted with the payment. (The supplier of the land is not required to collect the GST if the supply is made to a person registered for GST purposes).

3. The sale shall be subject to the laws of Saskatchewan and any applicable municipal bylaws or regulations.
4. The Purchaser agrees to accept the road or street in its present condition. The Purchaser agrees to save harmless and keep indemnified the Municipality and the Crown in right of Saskatchewan or either of them from and against any future expenses, damages, claims, demands or judgments concerning this road or street.
5. The Purchaser covenants and agrees with the Municipality to:
 - a) incur all costs to convey title to the land and may require a review for intended land use by Community Planning;
 - b) consolidate the land with the adjacent existing title at the Purchaser's expense;
 - c) be responsible for all Information Services Corporation (ISC) fees related to the transfer of the land; and
 - d) erect and maintain throughout the term of this agreement, at each end of the road or street, such signs as the Municipality may direct, to ensure that the general public is adequately warned that the road or street is closed.
6. (a) Any closing and transfer pursuant to this agreement is subject to the condition that, if the Crown or a Crown utility corporation in right of Saskatchewan or the Municipality requests the return of the road or street for use by the public as a municipal road or street or for the purposes of a public utility or municipal utility, the road or street, or any interest in the road or street that is necessary to enable the Crown in right of Saskatchewan or a Crown utility or the Municipality to fulfill



the purpose on which its request is based, must be returned to the Crown in right of Saskatchewan, without compensation.

(b) Clause 6(a) pertains only if the land has not become part of a subdivision pursuant to *The Planning & Development Act*.

(c) All costs associated with registering an interest pursuant to Section 6 shall be borne by the Municipality.

7. The Purchaser shall, without charge, grant utility line easements as may be required by the Saskatchewan Power Corporation, Sask Energy and Saskatchewan Telecommunications for any existing lines.

Dated at Fort Qu'Appelle, in the Province of Saskatchewan, this 30th day of October, 2024.

Rural Municipality of North Qu'Appelle No. 187

Reeve

(SEAL)

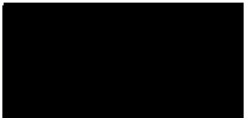
Administrator

Witness

Purchaser

Bank Code - AP - AP GENERAL

COMPUTER CHEQUE					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12925- Man Pay 01282025	01/28/2025	Lowe, Gwen 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	1,928.58	1,928.58
12926- Man Pay 01282025	01/28/2025	Webster, Lloyd 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	2,100.76	2,100.76
12927- Man Pay 01282025	01/28/2025	Horsman, Devin 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	1,532.23	1,532.23
12928- Man Pay 01282025	01/28/2025	Wowk, Charmain 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	2,139.00	2,139.00
12929- Man Pay 01282025	01/28/2025	Bergman, Brian 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	1,502.17	1,502.17
12930- Man Pay 01282025	01/28/2025	Zacharuk, Rebecca 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	1,237.96	1,237.96
12931- Man 01282025	01/28/2025	Czemereres, Nicole 210-400-910 - Paymate suspen	PP Jan 15-Jan 28, 2025	226.53	226.53
12932 01282025	01/28/2025	Bergman, Brian 530-300-140 - TS - Maint. - Utilit	January Maint Cell Phone	25.00	25.00
12933 01282025	01/28/2025	Horsman, Devin 530-300-140 - TS - Maint. - Utilit	January Maint Cell Phone	25.00	25.00
12934- Man 01312025	02/03/2025	Whalen, Nikolas 210-400-910 - Paymate suspen	Reeve Council Indemnity &	978.68	978.68
12935- Man 01312025	02/03/2025	Palmer, Ron 210-400-910 - Paymate suspen	Div 2 Council Indemnity & E	750.00	750.00
12936- Man 01312025	02/03/2025	Boehme, Joshua 210-400-910 - Paymate suspen	Div 3 Council Indemnity & E	743.55	743.55
12937- Man 01312025	02/03/2025	Churko, Bernard 210-400-910 - Paymate suspen	Div 4 Council Indemnity & E	750.00	750.00
12938- Man 01312025	02/03/2025	Spanier, Garnet 210-400-910 - Paymate suspen	Div 6 Indemnity & Expense:	750.00	750.00
12939 LSAS1596767	02/03/2025	Alsco 530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	69.13
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	
LSAS1598372		530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	69.13
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	
LSAS1599963		530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	69.13
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	
LSAS1601581		530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	69.13
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	
LSAS1603198		530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	69.13
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	
				Payment Total:	345.65
12940 01312025-05	02/03/2025	Bergman, Brian 530-120-120 - TS - Maint. - Ben	Motion 25-065 LTD	399.72	399.72
12941	02/03/2025	REV - District of Katepwa			
12942 01312025-04	02/03/2025	Horsman, Devin 530-120-120 - TS - Maint. - Ben	Motion 25-065 LTD	2,881.32	2,881.32
12943 01312025	02/03/2025	Hunter, Carol Ann 530-210-140 - TS - Maint. - Con	Reimburse Custom work ch	130.00	130.00
12944 4073	02/03/2025	J & V Electric Ltd 510-270-150 - GG - Cont. - Rep	Electrical work-Office Buildi	954.90	998.53
		110-340-110 - GST Receivable	Both Tax Code	43.63	
		900-110-110 - GST Paid	Both Tax Code	43.63 NL	



RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2025-00016 to 2025-00032

COMPUTER CHEQUE					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
12945 01312025-03	02/03/2025	Lowe, Gwen 510-130-230 - GG - Benefits - A	Motion 25-065 LTD	1,441.91	1,441.91
12946 PVSD-0131	02/03/2025	Ministry of Finance Issued to: Minister of Finance 210-210-190 - Prairie Valley #2C	Remittance January	29,036.85	29,036.85
12947 Jan 1-14	02/03/2025	Receiver General 210-200-200 - Income Tax Paya	PP ending 28 Jan	2,540.59	4,838.20
		210-200-210 - CPP Payable	PP ending 28 Jan	1,745.94	
		210-200-220 - EI Payable	PP ending 28 Jan	551.67	
Jan 15-28		210-200-200 - Income Tax Paya	PP ending 28 Jan	2,693.14	
		210-200-210 - CPP Payable	PP ending 28 Jan	1,772.44	
		210-200-220 - EI Payable	PP ending 28 Jan	564.40	
Jan 31		210-200-210 - CPP Payable	council remittance Dec 31	55.54	55.54
			Payment Total:		9,923.72
12948 01312025-01	02/03/2025	RMAA Workshop Fund 510-210-180 - GG - Admin. Trai	Building and Tech Standard	300.00	300.00
12949 01312025-Shop	02/03/2025	Sask Energy 530-300-110 - TS - Maint. - Utilit	SaskEnergy January - Shop	615.75	646.54
		110-340-110 - GST Receivable	GST Tax Code	30.79	
		900-110-110 - GST Paid	GST Tax Code	30.79 NL	
01312025-Office		510-300-110 - GG - Utility - Hea	SaskEnergy January -Office	474.28	
		110-340-110 - GST Receivable	GST Tax Code	23.71	
		900-110-110 - GST Paid	GST Tax Code	23.71 NL	
			Payment Total:		1,144.53
12950 7679378Jan 31	02/03/2025	SaskTel 510-300-140 - GG - Utility - Tele	Office Sasktel Services	231.25	242.16
		110-340-110 - GST Receivable	Both Tax Code	10.91	
		900-110-110 - GST Paid	Both Tax Code	10.91 NL	
12951 Jan312025	02/03/2025	Saskatchewan Municipal Hail 210-230-190 - SK Municipal Hai	SK Municipal Hail	697.87	697.87
12952 01312025	02/03/2025	Sask Tel Cmr 530-300-140 - TS - Maint. - Utilit	Forman Cell	87.53	91.66
		110-340-110 - GST Receivable	Both Tax Code	4.13	
		900-110-110 - GST Paid	Both Tax Code	4.13 NL	
12953 01312025	02/03/2025	Valley Lawn & Tree LTD 540-200-110 - EH - Waste Colle	Garbage CollectionDec	6,283.26	6,597.42
		110-340-110 - GST Receivable	GST Tax Code	314.16	
		900-110-110 - GST Paid	GST Tax Code	314.16 NL	
12954 01312025-02	02/03/2025	Webster. Lloyd 530-120-120 - TS - Maint. - Ben	Motion 25-065 LTD	7,676.32	7,676.32
12955 01312025	02/03/2025	Wowk, Charmain 210-400-910 - Suspense	Vision Reimbursement	184.00	184.00
01312025-01		510-130-230 - GG - Benefits - A	Motion 25-065 LTD	409.15	409.15
			Payment Total:		593.15
12956 2024-OHTB	02/03/2025	District of Katepwa Accrual 540-200-152 - EH - Waste Dispr	2024 Lagoon Levy Retro Pa	2,322.54	2,322.54
12957 CW-57992	02/03/2025	PC Place 510-410-145 - GG - Maint - Offic	Monthly Licensing - Jan	137.22	143.69
		110-340-110 - GST Receivable	Both Tax Code	6.47	
		900-110-110 - GST Paid	Both Tax Code	6.47 NL	
12958 01282025	02/11/2025	Municipal Employees' 210-200-230 - MEPP Payable	PP ending Jan 28, 2025	2,789.34	2,789.34
12959 P1057303	02/11/2025	Myers, Leonard 530-420-123 - TS-Maint-Repairs	snowblower parts	228.00	238.76
		110-340-110 - GST Receivable	Both Tax Code	10.76	
		900-110-110 - GST Paid	Both Tax Code	10.76 NL	
12960- Man Pay 02112025	02/11/2025	Lowe, Gwen 210-400-910 - Paymate suspen	PP Jan 29-Feb 11	1,874.71	1,874.71
12961- Man Pay 02112025	02/11/2025	Webster. Lloyd 210-400-910 - Paymate suspen	PP Jan 29-Feb 11	2,100.76	2,100.76

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2025-00016 to 2025-00032

COMPUTER CHEQUE					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
12962- Man	02/11/2025	Horsman, Devin			
Pay 02112025		210-400-910 - Paymate suspen	PP Jan 29-Feb 11	1,787.04	1,787.04
12963- Man	02/11/2025	Wowk, Charmain			
Pay 02112025		210-400-910 - Paymate suspen	PP Jan 29-Feb 11	2,068.89	2,068.89
12964- Man	02/11/2025	Bergman, Brian			
Pay 02112025		210-400-910 - Paymate suspen	PP Jan 29-Feb 11	1,502.17	1,502.17
12965- Man	02/11/2025	Zacharuk, Rebecca			
Pay 02112025		210-400-910 - Paymate suspen	PP Jan 29-Feb 11	1,311.91	1,311.91
12966	02/11/2025	Myers, Leonard			
PP02112025		530-210-121 - TS - Maint. - Cont	PP Jan 29-Feb 11	1,224.00	
		530-250-100 - TS - Maint. - Trav	Myers, travel to Regina	95.20	1,319.20
12967	02/19/2025	Alsco			
LSAS1595173		530-410-120 - TS - Maint. - Sho	Coverall Rental	66.02	
		110-340-110 - GST Receivable	Both Tax Code	3.11	
		900-110-110 - GST Paid	Both Tax Code	3.11 NL	69.13
12968	02/19/2025	CIBC Credit Card			
02082025-01		510-290-100 - GG - Cont. - Banl	January Interest charge	38.45	
		510-410-140 - GG - Maint. - Offi	Pharmasave Hand cleaners	18.00	
		510-210-180 - GG - Admin. Trai	Online App for LGA Course	39.00	
		510-240-100 - GG - Cont. - Merr	Rebel.com CA Domain men	84.94	
		510-210-150 - GG - Council - Cr	SARM Conveniton March B	453.70	
		510-410-140 - GG - Maint. - Offi	Google Business Pluse- sur	24.80	
		510-240-100 - GG - Cont. - Merr	Hotstpapa Web hosting	197.56	
		110-340-110 - GST Receivable	Both Tax Code	32.59	
		900-110-110 - GST Paid	Both Tax Code	32.59 NL	889.04
12969	02/19/2025	Conexus Credit Union			
Jan-Feb6393		510-410-140 - GG - Maint. - Offi	Costco office supplies	82.96	
		510-410-140 - GG - Maint. - Offi	Online Payment-pod drawe	33.26	
		510-410-145 - GG - Maint. - Offic	Online Payment-Microwave	233.19	
		510-210-180 - GG - Admin. Trai	SK Polytech CSO Policy ma	21.20	
		530-430-122 - TS - Maint. - Mac	Profile Tire, 2021 GMC 2 tir	920.08	
		530-410-120 - TS - Maint. - Sho	Princess Auto-shp supplies	256.51	
		530-425-110 - TS - Maint. -Equip	Sherwood coop-fuel for GM.	152.65	
		530-410-120 - TS - Maint. - Sho	CO-P Shp supplies	41.27	
		110-340-110 - GST Receivable	Both Tax Code	71.67	
		900-110-110 - GST Paid	Both Tax Code	71.67 NL	
		110-340-110 - GST Receivable	GST Tax Code	7.63	
		900-110-110 - GST Paid	GST Tax Code	7.63 NL	1,820.42
12970	02/19/2025	Crown Shred & Recycling			
20360		510-200-192 - GG - Shred- Reci	Bin rental	12.00	
		110-340-110 - GST Receivable	GST Tax Code	0.60	
		900-110-110 - GST Paid	GST Tax Code	0.60 NL	12.60
19730		510-200-192 - GG - Shred- Reci	extra material shred	140.14	
		110-340-110 - GST Receivable	GST Tax Code	7.01	
		900-110-110 - GST Paid	GST Tax Code	7.01 NL	147.15
			Payment Total:		159.75
12971	02/19/2025	Dionco Sales			
INV-30070		530-420-124 - TS Maint. - Repa	skid shoe parts for pete	56.18	
		110-340-110 - GST Receivable	Both Tax Code	2.65	
		900-110-110 - GST Paid	Both Tax Code	2.65 NL	58.83
INV-30105		530-430-120 - TS - Maint. - Mac	Grader Blades	477.00	
		110-340-110 - GST Receivable	Both Tax Code	22.50	
		900-110-110 - GST Paid	Both Tax Code	22.50 NL	499.50
			Payment Total:		558.33
12972	02/19/2025	Jackson Bros. Bobcat Services			
Jansaltsand		537-430-100 - TS - Snow - Salt	SaltSand DJan 2025	5,400.00	
		110-340-110 - GST Receivable	GST Tax Code	270.00	
		900-110-110 - GST Paid	GST Tax Code	270.00 NL	5,670.00
12973	02/19/2025	Loraas Disposal			
8154279		540-200-110 - EH - Waste Colle	container rental	50.00	
		110-340-110 - GST Receivable	GST Tax Code	2.50	
		900-110-110 - GST Paid	GST Tax Code	2.50 NL	52.50
12974	02/19/2025	Peagam, Linda			

RM of North Qu'Appelle
List of Accounts for Approval
Batch: 2025-00016 to 2025-00032

COMPUTER CHEQUE					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
January 2025		510-210-121 - GG - Cont. - Profi	January Pipeline Administrat	900.00	900.00
12975	02/19/2025	Profile Tire			
29532		530-425-110 - TS - Maint. -Equip	Oil & grease	141.44	
		110-340-110 - GST Receivable	Both Tax Code	6.67	
		900-110-110 - GST Paid	Both Tax Code	6.67 NL	148.11
29533		530-425-110 - TS - Maint. -Equip	Oil & grease	141.44	
		110-340-110 - GST Receivable	Both Tax Code	6.67	
		900-110-110 - GST Paid	Both Tax Code	6.67 NL	148.11
29544		530-425-110 - TS - Maint. -Equip	Oil & grease	78.30	
		110-340-110 - GST Receivable	Both Tax Code	3.69	
		900-110-110 - GST Paid	Both Tax Code	3.69 NL	81.99
29254-01		530-425-110 - TS - Maint. -Equip	Oil & grease	28.40	
		110-340-110 - GST Receivable	Both Tax Code	1.34	
		900-110-110 - GST Paid	Both Tax Code	1.34 NL	29.74
Payment Total:					407.95
12976	02/19/2025	R.C.S Repair Ltd			
6817	Accrual	530-420-124 - TS Maint. - Repa	Pete parts and repairs	4,073.72	
		110-340-110 - GST Receivable	Both Tax Code	192.24	
		900-110-110 - GST Paid	Both Tax Code	192.24 NL	4,265.96
12977	02/19/2025	RM of North Qu'Appelle No 187			
01312025		210-400-900 - Suspense	Transactions paid from Res	10,290.79	10,290.79
12978	02/19/2025	SAMA - Saskatchewan Assessment			
2025581		510-200-150 - GG - Cont. - Asse	2025 Municipal Invoice	22,821.00	22,821.00
12979	02/19/2025	SaskTip			
Membership-202		510-240-100 - GG - Cont. - Merr	2025 Annual Membership F	100.00	100.00
12980	02/19/2025	SaskWater			
SW090265		540-200-150 - EH - Waste Dispc	Jan Fixed Charge	5,456.17	
		110-340-110 - GST Receivable	GST Tax Code	272.81	
		900-110-110 - GST Paid	GST Tax Code	272.81 NL	5,728.98
12981	02/19/2025	Success Office Systems			
INV4442630		510-200-190 - GG - Cont. - Phol	Photocopying BW1464 CC	112.84	
		110-340-110 - GST Receivable	Both Tax Code	5.32	
		900-110-110 - GST Paid	Both Tax Code	5.32 NL	118.16
12982	02/19/2025	Valley Lawn & Tree LTD			
5057		510-270-100 - GG - Cont. - Mair	Office Snow Removal-Jan	150.00	
		110-340-110 - GST Receivable	GST Tax Code	7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50 NL	157.50
Total Computer Cheque:					148,658.79

OTHER					
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
2025-0002	02/01/2025	De Lage Landen Financial			
01202502		510-200-190 - GG - Cont. - Phol	Copier Lease	187.62	
		110-340-110 - GST Receivable	Both Tax Code	8.85	
		900-110-110 - GST Paid	Both Tax Code	8.85 NL	196.47
Total Other:					196.47
Total AP:					148,855.26

Certified Correct This February 14, 2025

Reeve

Administrator

Date Printed
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RM of North Qu'Appelle
Bank Reconciliation - Detailed

CIBC - *****-01118
For Ending Date 01/31/2025

<u>110-110-120 - Cash - Bank - CIBC</u>	
GL Balance to 01/31/2025	965,106.34
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	3,605.91
Adjusted Book Balance	968,712.25

Bank Statement Balance: **996,034.37**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	12/17/2024	Ch 12824	Jan Croucamp	AP	-1,000.00
2	12/31/2024	Ch 12868	Churko, Bernard	AP	-1,309.54
3	01/03/2025	Ch 12876	Myers, Leonard	AP	-25.00
4	01/14/2025	Ch 12898	TAXervice	AP	-1,369.20
5	01/28/2025	Ch 12906	BG Prairie Distributors Ltd.	AP	-443.99
6	01/28/2025	Ch 12907	Checkowy, Robin	AP	-954.00
7	01/28/2025	Ch 12909	De Lage Landen Financial	AP	-189.64
8	01/28/2025	Ch 12910	Francotyp Postalia Canada Inc.	AP	-4,500.00
9	01/28/2025	Ch 12911	Howden Country Services Ltd	AP	-2,487.34
10	01/28/2025	Ch 12912	Jackson Bros. Bobcat Services	AP	-6,300.00
11	01/28/2025	Ch 12914	Minister of Finance	AP	-2,125.48
12	01/28/2025	Ch 12915	N S C Minerals	AP	-4,174.95
13	01/28/2025	Ch 12917	RoBo Sales	AP	-76.53
14	01/28/2025	Ch 12918	Scot's Printing Ltd.	AP	-517.70
15	01/28/2025	Ch 12920	Success Office Systems	AP	-86.05
16	01/28/2025	Ch 12921	Supreme Office Supplies	AP	-69.62
17	01/28/2025	Ch 12922	TAXervice	AP	-1,275.75
18	01/28/2025	Ch 12924	Valley Lawn & Tree LTD	AP	-190.80
19	01/28/2025	Ch 12931	Czemerer, Nicole	AP	-226.53
Subtotal:					-27,322.12

Total Uncleared: -27,322.12

Adjusted Bank Balance **968,712.25**

Notes



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RM of North Qu'Appelle
Bank Reconciliation - Detailed

SAVINGS CIBC
For Ending Date 01/31/2025

<u>110-110-130 - Cash - Bank - Savings</u>	
GL Balance to 01/31/2025	177,508.34
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	231.55
Adjusted Book Balance	177,739.89

Bank Statement Balance: 177,739.89

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 177,739.89

Notes



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RM of North Qu'Appelle
Bank Reconciliation - Detailed

Page 1

Conexus RM Reserve Account
For Ending Date 01/31/2025

<u>110-110-180 - Cash - Bank - Reserves</u>	
GL Balance to 01/31/2025	423,794.14
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	633.67
Adjusted Book Balance	424,427.81

Bank Statement Balance: **424,427.81**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **424,427.81**

Notes



RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending January 31, 2025

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Penalties on Tax Arrears	3,177.82	3,177.82		3,177.82	
Total Taxation:	3,177.82	3,177.82	0.00	3,177.82	0.00
Fees and Charges					
Custom Work	4,443.01	4,443.01		4,443.01	
Sale of Supplies and Gravel	4,443.21	4,443.21		4,443.21	
General Office Services	300.00	300.00		300.00	
Total Fees and Charges:	9,186.22	9,186.22	0.00	9,186.22	0.00
Utilities					
Water	453.75	453.75		453.75	
Total Utilities:	453.75	453.75	0.00	453.75	0.00
Conditional Grants					
Local	1,416.67	1,416.67		1,416.67	
Total Conditional Grants:	1,416.67	1,416.67	0.00	1,416.67	0.00
Investment Income and Commissions					
Investment and Income Revenue	4,619.92	4,619.92		4,619.92	
Total Investment Income and Commissions:	4,619.92	4,619.92	0.00	4,619.92	0.00
Total REVENUES:	18,854.38	18,854.38	0.00	18,854.38	0.00
EXPENDITURES					
General Government Services					
Wages	18,139.75	18,139.75		(18,139.75)	
Benefits	23,349.53	23,349.53		(23,349.53)	
Professional/Contract Services	27,577.08	27,577.08		(27,577.08)	
Utilities	194.13	194.13		(194.13)	
Maintenance, Material and Supplies	13,195.01	13,195.01		(13,195.01)	
Total General Government Services:	82,455.50	82,455.50	0.00	(82,455.50)	0.00
Protective Services					
Fire Protection					
Professional/Contractual Services	27,180.90	27,180.90		(27,180.90)	
Total Fire Protection:	27,180.90	27,180.90	0.00	(27,180.90)	0.00
Total Protective Services:	27,180.90	27,180.90	0.00	(27,180.90)	0.00
Transportation Services					
Maintenance					
Wages	15,426.50	15,426.50		(15,426.50)	
Benefits	21,399.67	21,399.67		(21,399.67)	
Professional/Contractual Services	2,321.98	2,321.98		(2,321.98)	
Utilities	1,336.12	1,336.12		(1,336.12)	
Maintenance, Materials & Supplies	(4,515.47)	(4,515.47)		4,515.47	
Interest	467.81	467.81		(467.81)	
Total Maintenance:	36,436.61	36,436.61	0.00	(36,436.61)	0.00
Total Transportation Services:	36,436.61	36,436.61	0.00	(36,436.61)	0.00
Utilities					
Water					
Utilities	76.44	76.44		(76.44)	
Total Water:	76.44	76.44	0.00	(76.44)	0.00
Total Utilities:	76.44	76.44	0.00	(76.44)	0.00
Total EXPENDITURES:	146,149.45	146,149.45	0.00	(146,149.45)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	18,854.38	18,854.38	0.00	18,854.38	0.00
EXPENDITURES	146,149.45	146,149.45	0.00	(146,149.45)	0.00

RM of North Qu'Appelle
Statement of Financial Activities - Condensed
For the Period Ending January 31, 2025

	Current	Year To Date	Budget	Variance	%
CHANGE IN NET FINANCIAL ASSETS	(127,295.07)	(127,295.07)	0.00	(127,295.07)	0.00
Change in Non-Financial Assets	3,141.14	3,141.14		3,141.14	
Change in Net Assets	(130,436.21)	(130,436.21)	0.00	(130,436.21)	0.00
Change in Surplus	(130,436.21)	(130,436.21)	0.00	(130,436.21)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			300.00
Cash - Bank - CIBC	(316,804.57)	(316,804.57)	968,712.25
Cash - Conexus (For Pipeline Deposits)	12,433.46	12,433.46	84,432.50
Cash - Bank - Savings	231.55	231.55	177,739.89
Total Cash and Investments:	(304,139.56)	(304,139.56)	1,231,184.64
Municipal Taxes Receivable			
Municipal - Tax Receivable - Rural	(33,200.60)	(33,200.60)	63,992.51
Municipal - Tax Receivable - Urban	(15,863.51)	(15,863.51)	72,707.20
Municipal - Tax Receivable -Taylor Beach	(5,365.82)	(5,365.82)	189.34
Municipal - Tax Receivable -Pasqua Lake			(0.04)
Municipal - Tax Receivable - Tax Enforc.	1,940.15	1,940.15	16,291.45
Total Municipal Taxes Receivable:	(52,489.78)	(52,489.78)	153,180.46

Certified correct and in accordance with the records

Presented to council on

February 11, 2025
(Date)

[Redacted Signature]

[Redacted Signature]

Nik Whalen
Reeve
Deputy

Charmain Wowk
Administrator