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Organized Hamlet of Taylor Beach
Date: September 3, 2024 7:00pm
Location: Zoom

Attendees: Brian Holowatuk, Dwayne Heimlick, Karen McDermaid and Ron Palmer

1. Call to Order 715 PM Dwayne
2. Adopt the agenda: Karen
3. Review and adopt the previous minutes: August 6, 2024 minutes approved electronically and submitted to the RM.
4. Business Arising from the Board Meeting minutes: nothing outside agenda items.
5. Standing Item – Budgets – Financial Reports
 - i. Anticipate updated financial information by end of first week of September.
 - ii. Statement from the auditor and supplementary reserve document approved by the Board (as per email from RM July 22). Reserve increased from interest in arrears.
 - iii. RM sent information as per request Financial Statement and breakdown of work done in Hamlet plus custom work rates (as per email from RM August 15). Discussed work rates. Brian will draft an agenda for a meeting between OHTB Board and the RM and will reach out to Charmaine to schedule a special meeting.
6. Standing Item – Report on Projects
 - a. Recycling Bins update: Garbage can in the area to be moved closer to the play structure hasn't occurred.
 - b. Drainage into creek update: Brian has purchased reflectors to prevent driving too close to the culverts. Brian spoke with Smulan (environmental engineer) who consults for WSA. Draft report has been shared. He is submitting a report to WSA and will get new data for OHTB.
 - c. Pavement Update: Dwayne has continued to reach out for a quote but hasn't heard back. Measurements of approximately 375 feet provided plus local residents who are also interested in having driveways done. Cold mix needs to be completed mid-September so still warm. Dwayne will continue to reach out as a tender is not needed.
 - d. Gift Cards: Dwayne purchased Co-op gift cards (\$1250) and will drop off at the RM office for distribution as per the July 9 and August 6 minutes. Terry Schneider has been cutting around the playground. Gift card amount for grass cutting to be discussed at next meeting for Terry, Gary Morin and Kurtis Morin.
 - e. Road Maintenance: Pothole on Lakeview Crescent filled.

- f. AED: Karen paid expense for AED of \$124.90. Board approved payment of expense claim to be submitted by Karen. Also a request for epinephrine pens in the AED case. Karen will investigate storage and cost.
7. Round Table:
- a. Social Committee: Purchased a tent for \$621.59 and are planning to purchase a speaker/microphone for an estimated \$250. Budget has \$250 for social committee. Board approved reimbursement to the social committee/Lori Butterfield of \$450 total for both purchases. Karen will reach out to Lori Butterfield to submit an expense claim for reimbursement.
 - b. Hamlet of Taylor Beach Policy: Next meeting will be dedicated to review and develop of policy as required by Municipal Affairs. Deadline October 15, 2024. Mentioned in the Hamlet procedures bylaw. Previously recommended and the policy/bylaws of the RM were followed. Example from Collingwood has been provided as an example that will be reviewed and adapted.
 - c. PARCS: Meeting in Saskatoon October 18 and 19. Dwayne unable to attend. Brian will look at his schedule to see if he is able to attend. Karen has a possible conflict. Ron is planning to attend.
8. Next Board meeting September 23, 2024.
9. Adjourn 826 PM. Moved by Karen.